



CLEARWATER COUNTY

APPLICATION FOR A DEVELOPMENT PERMIT

FOR OFFICE USE ONLY:	
DP No. _____	
PERMITTED	<input type="checkbox"/>
DISCRETIONARY	<input type="checkbox"/>

RURAL ADDRESS _____ ROLL No. _____

I/WE HEREBY MAKE APPLICATION UNDER THE PROVISIONS OF THE LAND USE BYLAW FOR A DEVELOPMENT PERMIT, THE PLANS AND SUPPORTING INFORMATION SUBMITTED HEREWITH BEING PART OF THIS APPLICATION.

APPLICANT(S) _____

MAILING ADDRESS _____ CITY _____

POSTAL CODE _____ PHONE(S) _____

EMAIL _____

NAME ALL REGISTERED LANDOWNER(S) _____

NUMBER OF REGISTERED OWNER(S) _____ EMAIL _____

MAILING ADDRESS _____ CITY _____

POSTAL CODE _____ PHONE(S) _____

LEGAL LAND DESCRIPTION _____ 1/4 SEC. _____ TWP. _____ RGE. _____ W5M

REGISTERED PLAN NO. _____ BLOCK _____ LOT _____ LAND USE DISTRICT (ZONING) _____

LOT SIZE _____ (ACRES/SQ. FT.) NUMBER OF DWELLINGS ON PROPERTY _____

OTHER BUILDINGS EXISTING ON THIS PROPERTY _____

TYPE OF DEVELOPMENT YOU ARE APPLYING FOR _____

BUILDING SIZE(S) _____ METRES/FEET

HEIGHT (GRADE TO PEAK) _____ METRES/FEET WALL HEIGHT _____ METRES/FEET

ROOFING MATERIAL _____ EXTERIOR FINISH _____

PLANNED START DATE _____ ESTIMATED COMPLETION DATE _____

ESTIMATED COST OF CONSTRUCTION \$ _____

DISTANCES FROM PROPOSED DEVELOPMENT TO PROPERTY BOUNDARIES:

FRONT YARD _____ METRES/FEET SMALLEST SIDE YARD _____ METRES/FEET

REAR YARD _____ METRES/FEET

THIS APPLICATION IS FOR THE PRINCIPAL _____ SECONDARY _____ USE ON THIS PARCEL (PLEASE CHECK ONE)

IS THE PROPERTY WITHIN A 1/2 MILE OF A PROVINCIAL HIGHWAY? YES / NO IF YES, HIGHWAY NUMBER _____;

IF YES, A ROADSIDE PERMIT IS REQUIRED FROM ALBERTA TRANSPORTATION (PROVIDED: YES / NO)

DOES THE PROPERTY CONTAIN AN OIL OR GAS WELL, FACILITY OR PIPELINE? YES / NO

DOES THE PROPERTY CONTAIN AN ABANDONED WELL? YES / NO

DOES THE SUBJECT LAND CONTAIN A WATER BODY OR RIVER? YES/NO IF YES, NAME _____

IS THE DEVELOPMENT NEAR A SLOPE OF 15% OR GREATER? YES / NO

IS THE DEVELOPMENT WITHIN 1,000 FEET OF A CONFINED FEEDING OPERATION? YES / NO

TYPE OF SEWAGE SYSTEM _____ (SEPTIC FIELD, HOLDING TANK, OPEN DISCHARGE, LAGOON, OTHER)

IF THE DEVELOPMENT INVOLVES A MANUFACTURED HOME, PLEASE PROVIDE THE FOLLOWING:

(PLEASE NOTE: IF HOME IS OLDER THAN FIVE YEARS, YOU MUST ALSO PROVIDE PHOTOS OF EXTERIOR)

MANUFACTURER _____ MODEL _____ YEAR _____

SERIAL No. _____ SIZE _____ PHOTOS PROVIDED: YES / NO

I/We, being the registered owner(s) or authorized applicant, hereby give consent to allow all authorized persons the right to enter the above land and to release any personal information provided herein with respect. I/We certify that the information hereon and hereto attached does, to the best of my knowledge, truthfully and accurately present the facts concerning the proposed development.

DATE _____, 20____ APPLICANT'S SIGNATURE _____

REGISTERED OWNER(S) SIGNATURE(S) _____

This personal information is being collected under the authority of the Municipal Government Act and will be used to process the development permit application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of this personal information, please contact Clearwater County, 4340 - 47 AVE, P.O. Box 550, Rocky Mountain House, Alberta, T4T 1A4. Telephone: (403) 845-4444. **IMPORTANT NOTES BELOW**

FOR OFFICE USE ONLY: LAND TITLE PULLED: YES / NO	
REFERRAL FOR APPROACH SENT TO PUBLIC WORKS? YES / NO DATE: _____, 20____	
DATE RECEIVED: _____, 20____	DATE COMPLETED: _____, 20____
DATE OF DECISION: _____, 20____	DATE ADVERTISED: _____, 20____
DATE PERMIT COMES INTO EFFECT: _____, 20____	

IMPORTANT NOTES:

1. IN ADDITION TO COMPLETING THIS APPLICATION FORM IN ITS ENTIRETY, AN APPLICATION FOR A DEVELOPMENT PERMIT SHALL BE ACCOMPANIED BY THE FOLLOWING INFORMATION, WHERE RELEVANT:
 - A) A SITE PLAN, AT A SCALE TO THE SATISFACTION OF THE DEVELOPMENT OFFICER, SHOWING THE SIZE AND SHAPE OF THE LOT, THE FRONT, REAR AND SIDE YARDS, ANY PROVISIONS FOR OFF-STREET LOADING AND VEHICLE PARKING, ACCESS TO THE SITE AND THE LOCATION OF PUBLIC UTILITY LINES, WATER BODIES AND TREED AREAS;
 - B) A SET OF FLOOR PLANS, INCLUDING DRAWINGS OF ALL FOUR BUILDING ELEVATIONS; NO LARGER THAN 11" X 17" IN SIZE;
 - C) AT THE DISCRETION OF THE DEVELOPMENT OFFICER, A SURVEYOR'S CERTIFICATE AS PROOF OF LOCATION OF EXISTING DEVELOPMENT AND A COPY OF THE DUPLICATE CERTIFICATE OF TITLE INDICATING OWNERSHIP AND ENCUMBRANCES;
 - D) IF THE APPLICANT IS NOT THE REGISTERED OWNER, A WRITTEN STATEMENT, SIGNED BY THE REGISTERED OWNER, CONSENTING TO THE APPLICATION AND APPROVING THE APPLICANT AS THE AGENT FOR THE REGISTERED OWNER;
 - E) INFORMATION REGARDING PROXIMITY TO OIL & GAS FACILITIES;
 - F) ABANDONED WELLS: A MAP IDENTIFYING THE LOCATION OR CONFIRMING THE ABSENCE OF ANY ABANDONED WELLS WITHIN THE PARCEL ON WHICH THE BUILDING IS TO BE CONSTRUCTED OR, IN THE CASE OF AN ADDITION, PRESENTLY EXISTS. THIS INFORMATION CAN BE FOUND AT www.aer.ca UNDER SYSTEMS & TOOLS > "ABANDONED WELL MAP"
 - G) SUCH OTHER INFORMATION AS THE DEVELOPMENT OFFICER DEEMS NECESSARY.

-----CONTINUED ON NEXT PAGE-----

2. EVERY APPLICATION FOR A DEVELOPMENT PERMIT SHALL BE ACCOMPANIED BY A *NON-REFUNDABLE* PROCESSING FEE OF AN AMOUNT DETERMINED BY COUNCIL.
3. FAILURE TO COMPLETE THE APPLICATION FORM FULLY AND SUPPLY THE REQUIRED INFORMATION, PLANS AND FEE MAY CAUSE DELAYS IN PROCESSING THE APPLICATION.
4. THE DEVELOPMENT OFFICER MAY REFUSE TO ACCEPT AN APPLICATION FOR A DEVELOPMENT PERMIT WHERE THE INFORMATION REQUIRED HAS NOT BEEN SUPPLIED OR WHERE THE QUALITY OF SUCH INFORMATION IS INADEQUATE TO PROPERLY EVALUATE THE APPLICATION.
5. THIS IS NOT A BUILDING PERMIT. ANY APPROVALS GRANTED REGARDING THIS APPLICATION DOES NOT EXCUSE THE APPLICANT FROM COMPLYING WITH THE REQUIREMENTS OF THE FEDERAL, PROVINCIAL OR OTHER MUNICIPAL LEGISLATION, OR THE CONDITIONS OF ANY EASEMENT, RESTRICTIVE COVENANT OR AGREEMENT AFFECTING THE BUILDINGS OR LANDS.
6. IF THE DEVELOPMENT APPROVED IN THIS PERMIT IS NOT COMMENCED WITHIN 12 MONTHS FROM THE DATE OF ISSUE, OR OF A DEVELOPMENT APPROVAL ORDER BEING GRANTED BY THE SDAB, AND THEREAFTER COMPLETED WITHIN 24 MONTHS, THE PERMIT IS DEEMED TO BE VOID, UNLESS AN EXTENSION BEYOND THIS PERIOD HAS BEEN GRANTED BY A DEVELOPMENT OFFICER. IF YOU REQUIRE AN EXTENSION, PLEASE CONTACT A DEVELOPMENT OFFICER PRIOR TO EXPIRY.

THE SIGNED AND FULLY COMPLETED APPLICATION FORM, AS WELL AS THE INFORMATION AND APPLICABLE FEE, MUST BE SUBMITTED TO:

**PLANNING DEPARTMENT
CLEARWATER COUNTY
BOX 550
4340 - 47 AVENUE
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4**

PHONE: (403) 845-4444

FAX: (403) 845-4048