

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held January 22, 2013 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:02 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councilors:	Earl Graham
	Dick Wymenga
	John Vandermeer
	Bob Bryant
	Case Korver
Municipal Manager:	Ron Leaf
Director, CPS:	Mike Haugen
Recording Secretary:	Trevor Duley
TIMS:	Darrell Philip
Manager, Financial Services	Rhonda Serhan
Community Coordinator:	Tyler McKinnon
	Louise Russell
	Suzie Strawberry
	Diane Bowen
	Nancy Boorman
Media:	Jenny Oatway
Media:	Helge Nome
Media:	Sarah Maetche

AGENDA: Ron Leaf requested that Council add the Regional Waste Authority letter under F3. Councilor Korver requested that Council add a personal report under G4.

BOB BRYANT: That the January 22, 2013 Regular Meeting Agenda be accepted as amended.

018/13 CARRIED 6/0

CONFIRMATION OF MINUTES: 1. January 8, 2013 Regular Meeting Minutes

CASE KORVER: That the Minutes of the January 8, 2013 Regular Meeting be accepted.

019/13 CARRIED 6/0

COMMUNITY AND PROTECTIVE SERVICES:
1. Rocky Curling Club

Tyler McKinnon introduced Diane Bowen and Nancy Boorman to Council, two representatives of the Rocky Curling Club. Mr. McKinnon explained that the Rocky Curling Club requested an opportunity to meet with Council to discuss the planned renovations to the Town arena facility, which is adjacent to the curling facility. The two curling club representatives noted that they are looking for financial help moving forward with renovation expansions specifically because the curling club will have to be brought up to code based on the preliminary plans the Town has for the hockey arena. Ms. Boorman and Ms. Bowen also noted that the club owns the building, but the Town owns the land the curling facility sits on. Councilor Bryant elaborated on potential plans for renovations to the hockey arena and stated that the curling club would likely have to be brought up to code with the plans the Town has. Discussion then took place on future uses for the curling club.

Upgrades to the curling facility would include the sprinkler system and windows. Ms. Bowen and Ms. Boorman stated that it would be beneficial to use the same contractor as the Town. Councilor Bryant commented that the club has a viable junior club. Councilor Wymenga questioned the club representatives whether local schools had programs, and the club confirmed that schools use the facility. The club has looked at partnering with corporate sponsors; at this point they are just brainstorming. Councilor Vandermeer asked if the club was prepared to take out a mortgage. The club stated they had spoken to Rocky Credit Union of doing so, and they were given the heads up for financing. Councilor Korver asked what their arrangement is with the Town with ice maintenance; the Club replied they run their own. Discussion then took place on life expectancy of maintenance equipment. Reeve Alexander commented that a commitment to funding would have to take place at a later date due to on-going talks with the Town.

Mr. Leaf commented the sense he was getting was that the Club would like to be a part of ongoing arena discussion in terms of planning, funding and fundraising efforts, and the club's representatives affirmed this statement. Councilor Bryant commented the curling club should be included in discussions in the future.

BOB BRYANT: That Council accepts the Curling Club's information as presented.

020/13

CARRIED 6/0

Darrell Philip, Rhonda Serhan, Nancy Boorman and Diane Bowen left the meeting.

Suzie Strawberry was introduced to Council.

2. Rocky Mountain House Museum Agreement

Tyler McKinnon provided Council with background information pertaining to the Rocky Mountain House Museum Agreement. He stated that the joint agreement is currently up for renewal and that a copy of the agreement is attached for Council's review. No changes were proposed to the agreement from the previous one, and funding requests remain unchanged also.

Mr. McKinnon recommended that Council authorize the Reeve and CAO to sign the agreement as presented, and that the new agreement would be valid until December 31, 2014.

CASE KORVER: That Council authorizes the Reeve and CAO to sign the agreement as presented.

CARRIED 6/0

021/13

3. Aurora Community Centre Grant Request

Mr. McKinnon provided Council with background information on the grant request submitted by the Aurora Community Centre. He further stated that the recommendation is to provide \$15,000 to the hall for the projects discussed, including hall expansion, indoor washroom and kitchen creation. Mr. McKinnon noted the estimated cost for the project is \$35,510 and that the hall plans to cover \$20,510 at their own expense. Mr. McKinnon noted that if approved, \$20,510 would remain in the budget specifically for capital funding requests for community halls.

A discussion then took place on the history of the hall.

CASE KORVER: That Council approves \$15,000.00 funding for the Aurora Community Center, from the Community Hall/Association Capital Grant, to be used towards the discussed projects.

022/13

CARRIED 6/0

Murray Hagan joined the meeting.

4. Frisco Community Club Grant Request

Mr. McKinnon presented to Council the Frisco Hall's grant request to upgrade their water system and for structural support onto the hall addition. Mr. McKinnon recommended that Council approve the application for \$5000.

A discussion then took place in regards to what the hall had projected volunteer labour time would cost, and its alignment with County policy rates. Council noted that the rates should be adjusted within the grant application.

JOHN VANDERMEER: That Council approves the amended submission of the grant and approves \$5000 funding for the Frisco Community Club from the Community Hall/Association Capital Grant, to be used towards the discussed projects.

023/13

CARRIED 6/0

5. Community Peace Officer Service Level Review

Mike Haugen provided background information regarding the service level review of the County's Community Peace Officer Program. He stated that to date, staff have been in contact with a consultant and are finalizing a Terms of Reference for the review, and that staff is requesting Council's endorsement of the proposed Terms of Reference.

Mr. Haugen mentioned that Staff is also recommending that Council form a temporary review committee to oversee the process, review the final report and make recommendations back to Council. Mr. Haugen stated that Staff is recommending that the same Council members of CREMA sit on the committee.

Mr. Haugen then stated that the total cost of the Service Level Review including all expenses such as mileage and disbursements is \$44,050.00. In the approved budget \$15,000.00 was allocated to this study. This means that to complete the study as depicted in the attached Terms of Reference would require a re-allocation of \$29,050.00 from contingency.

Mr. Haugen went on to state that the cost of the Service Level Review is higher than originally anticipated by Staff as the review being proposed is larger than originally envisioned. Additional components being proposed in this study include:

- Alignment of protective services/enforcement entities;
- Review of the SRO position regarding Community Peace Officers;
- Addition of staff safety component to the review; and
- Addition of a resource input/effect model.

These components are reflected in the Terms of Reference and Staff sees them as valuable, stated Mr. Haugen. Council does have the option of reducing the scope although Staff does envision some of them occurring at a later date anyway and believes tying them into the CPO Service Level review at this point in time has merit, Mr. Haugen stated.

Reeve Alexander then questioned how difficult it would be to include Regional Fire in the review. Mr. Haugen recommended that the reviews remain separate, and Mr. Leaf commented that fire services are provided regionally in the County, whereas the CPO program is strictly a County service.

A discussion then ensued regarding the financial cost of the review, and some members of Council indicated they would like to look for ways to reduce the cost.

Mr. Leaf then suggested that Council could provide a top level figure for available funding and try to reduce its overall cost from there as the committee moves forward.

BOB BRYANT: That Council approves the Community Peace Officer Service Level Review Terms of Reference as presented.

024/13

CARRIED 6/0

DICK WYMENGA: That Council appoints three (3) members of Council: John Vandermeer, Case Korver and Pat Alexander to the Community Peace Officer Review Committee.

025/13

CARRIED 6/0

BOB BRYANT: That Council approves a cap of \$44,050.00 to be provided for the review, by re-allocating \$29,050.00 from Contingency to the Contracted Services line of the Community Peace Officer budget, and that Council advises the Service Level Review Committee to try to reduce the overall cost of the review through contractor negotiations.

026/13

CARRIED 4/2

Mike Haugen and Jenny Oatway left the meeting.

6. Parkland Regional Library (PRL) Delegation

Mr. McKinnon introduced Parkland Regional Library's Director, Ron Sheppard to Council.

Mr. Sheppard began by stating PRL is responsible for Nordegg, and it is a very active area with Supernet access. Mr. Sheppard provided Council with a brief history of the PRL and its school contracts by stating that the service was originally funded by school divisions, whereas all other regional library systems were set up on the current framework where municipalities and school divisions jointly fund. Today, PRL follows the same framework, Mr. Sheppard stated, and receives provincial grants. Mr. Sheppard explained that over the last several years, school divisions haven't had much money to provide to the service and provincial grants are not always consistent. Mr. Sheppard also explained that income from school contracts is not significant, although PRL has 7000+ students in the system. For years the PRL has

been anticipating the reduction of media materials and demise of physical service of such materials to schools, as SuperNet provides online streaming for licensed materials instead.

Mike Haugen joined the meeting.

By September 2013, the media center contracts will be closing as physical material is phased out, explained Mr. Sheppard. Wolf Creek School Division would remain in the contract in 2014, but may leave after that; this move has created issues for making a budget for the PRL. St. Thomas Aquinas School Division has also said they will be leaving. Mr. Sheppard then explained that because school district boundaries do not align with regional library boundaries, it makes things difficult when trying to automate school divisions. Without Wolf Creek, there would be 8-9 schools left in the PRL region, so PRL has discussed terminating the school contracts on their own terms when it would have lesser financial affect to the organization as a whole.

Mr. Sheppard doesn't anticipate huge effects to the PRL's budget without the school contracts, as it will refocus the organization's mandate as a public service to the whole community. The region as a whole has increased in population by 2800 people, but 34 of the municipalities within the region have lost population. Mr. Sheppard then stated that the Province has allegedly said that grants to regional library services will be determined by older 2010 populations multiplied at a higher rate per capita.

Mr. Sheppard then stated that he believes PRL remains sustainable; even more so without the school contracts.

EARL GRAHAM:

That Council accepts the Parkland Regional Library's presentation as information.

027/13

CARRIED 6/0

CORPORATE SERVICES: 1. Borrowing Bylaw 970/13

Murray Hagan presented background information to Council regarding Borrowing Bylaw 970/13. Mr. Hagan presented the bylaw to Council and recommended that Council pass the bylaw by granting three readings.

Mr. Hagan explained that in order to enable effective cash management and prudent investment practices, the County has passed a borrowing bylaw annually. This allows Staff to establish an operating line of credit that can be accessed during the year to accommodate any temporary cash deficiencies.

Mr. Hagan then recommended that the maximum amount for borrowing be \$5,000,000.00, as consistent with prior years.

Mr. Hagan and Mr. Leaf then clarified some information to Council regarding County credit cards.

EARL GRAHAM:

That Council gives first reading to Bylaw 970/13.

028/13

CARRIED 6/0

DICK WYMENGA:

That Council gives second reading to Bylaw 970/13.

029/13

CARRIED 6/0

EARL GRAHAM:

Permission for 3rd Reading.

030/13

CARRIED 6/0

JOHN VANDERMEER:

That Council gives third reading to Bylaw 970/13.

031/13

CARRIED 6/0

Murray Hagan left the meeting.

MUNICIPAL:

1. Meeting K-Division & Solicitor General Staff—AAMDC Convtn

Mr. Leaf stated that the RCMP contacted him inquiring if Council wishes to meet during the AAMDC Convention with Deputy Commission McGowan and senior K-Division staff, as well as with a Deputy Minister within the Justice and Solicitor General's department. Mr. Leaf recommended that Council select 3-4 questions from the provided list if they wish to meet.

DICK WYMENGA:

That Council directs Staff to book a meeting with the RCMP/Sol. Gen during the AAMDC convention, and utilize questions 2, 4 and 5, focusing on:

- the status of the addition of officers in rural Alberta promised by 2014;
- whether the Solicitor General will continue to provide leadership and direction in West Country policing;
- an increase in complement within the Rocky RCMP detachment, or establishment of a sub-office.

032/13

CARRIED 6/0

2. March 12th Breakfast Meeting with Rocky Chamber of Commerce

Mr. Leaf stated that the Rocky Chamber of Commerce recently requested a meeting with Council, and that he recommends meeting at 7:30 a.m.

CASE KORVER:

That Council meets with the Rocky Chamber of Commerce on March 12th at 7:30 a.m. at the Tamarak Inn.

033/13

CARRIED 6/0

3. Regional Waste Authority Letter

A letter and was presented to Council regarding the governance structure of the Regional Waste Authority as well as a draft Corporate Business Plan by Councilor Case Korver.

CASE KORVER:

That Council authorizes the Regional Waste Authority's Board of Directors to act as a committee responsible for working through the corporate development process.

034/13

CARRIED 6/0

INFORMATION:

1. Information Items

Discussion took place of meeting with the M.D. of Bighorn.

Discussion on the AAMDC “Bear Pit” session, and it was mentioned that a question regarding a future hospital in Rocky should be developed.

Mr. Leaf provided information pertaining to the Rocky Ag Society’s 100th Anniversary, as well as a Rural Alberta economic report published by the Conference Board of Canada.

Councilor Case Korver noted he will not be at the next regular Council meeting.

BOB BRYANT: That Council accepts the items as information.

035/13 CARRIED 6/0

ADJOURNMENT: 11:18 A.M DICK WYMENGA: That the Meeting adjourns.
CARRIED 6/0

REEVE

MUNICIPAL MANAGER