Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held October 25, 2011 in the County Office at Rocky Mountain

House.

B94:

CALL TO ORDER: The Meeting was called to order at 10:52 A.M. by Reeve Alexander with the

following being present:

Reeve: Pat Alexander Councillors: Earl Graham John Vandermeer

Jim Duncan Robert Bryant Dick Wymenga Case Korver

Diane Fingler

Ron Leaf Municipal Manager: Public Works Manager: Marshall Morton Public Works Assistant Manager: Rick Emmons Construction Supervisor: Erik Hansen Recording Secretary: **Christine Heggart** 

**AGENDA APPROVAL:** 

> JIM DUNCAN: That the October 25, 2011 Regular

Meeting Agenda be accepted as

amended.

CARRIED 7/0 407/11

**CONFIRMATION OF MINUTES:** 

September 27, 2011 Public Hearing Minutes

EARL GRAHAM: That the Minutes of the September 27,

2011 Public Hearing be confirmed as

circulated.

408/11 CARRIED 7/0

October 11, 2011 Regular Meeting Minutes

JIM DUNCAN: That the Minutes of the October 11, 2011

Regular Meeting be confirmed as

circulated.

409/11 CARRIED 7/0

October 11, 2011 Public Hearing Minutes

**BOB BRYANT:** That the Minutes of the October 11, 2011

Public Hearing be confirmed as

circulated.

410/11 CARRIED 7/0\

Murray Hagan, Jessica Jones and Tyler McKinnon joined the meeting.

PUBLIC WORKS: 1. Endeavor to Assist Policy

Marshall Morton presented a draft Endeavor to Assist policy which intends to provide a fair and equitable allocation of capital expenditures. This type of program could be applied to multiple different types of "Developer Cost" or "Cost Share" scenarios.

Erik Hansen reviewed the policy highlights and Rick Emmons and Marshall Morton provided a diagram depicting an example of how cost breakdowns could occur.

Council discussed the need to include examples in the policy for clarification purposes and that an amendment to d) to include developer 3 pays to 2, including the 50% cost share from first.

Mr. Morton noted that below standard roads are not included in the policy and industrial activity is not included. Discussion took place on whether to implement policy for roads only, or other capital investment like fire ponds.

Staff responded to questions regarding below standard roads and industrial development.

JIM DUNCAN: That Public Works staff amend the draft

Endeavor to Assist Policy as per Council direction and resubmit the policy at a

future date.

**411/11** CARRIED 7/0

## FINANCE: <u>1. County Operating Report</u>

Murray Hagan presented the County Operating Report for the month ended September 30, 2011. Total operating expenses have increased by \$2,030,174 reflecting seasonal operating costs and payment of funding to individuals and organizations.

Mr. Hagan noted that the overall financial performance is good.

JOHN VANDERMEER: That Council accepts the County

Operating Report for month ending September 30, 2011 as information.

**412/11** CARRIED 7/0

# MUNICIPAL: 2. Animal Control Bylaw

Tyler McKinnon presented a revised Animal Control Bylaw to make it more enforceable and to clarify some parts. Lawyers with Chapman Riebeek have reviewed the Dog control By-law and recommended changes as noted in the September 27, 2011 Council meeting.

Staff noted also receiving input from our animal control contractor (Alberta Animal Services) and Clearwater County's Senior Officer Terri Miller.

Council discussed the number of dogs allowed in the bylaw.

SECOND READING of by-law 947/11 to supersede the existing Animal Control Bylaws 723/01 and 752/02 was moved by Councillor Duncan.

**413/11** CARRIED 7/0

THIRD READING of by-law 947/11 to supersede the existing Animal Control Bylaws 723/01 and 752/02 was moved by Councillor Graham.

**414/11** CARRIED 7/0

#### MUNICIPAL: 3. Hardindell Community Club Funding Request

Tyler McKinnon presented a request from the Hardindell Community Club capital grant funding towards playground equipment at the hall site. The total project cost is estimated at \$15,500.00 and the Hardindell Community Club is requesting \$8,000.00 funding from Council's Capital Grant budget to help fund the project.

Per Council's policy, \$30,000.00 was included in the 2011 budget for the Community Hall Capital Grant program; to date \$27,006.70 is remaining in the 2011 budget.

CASE KORVER: That Council approve \$8,000.00 funding,

for the Hardindell Community Club.

**415/11** CARRIED 7/0

## MUNICIPAL: 4. Shilo Community Club Funding Request

Tyler McKinnon presented a request from the Shilo Community Club for capital grant funding towards the replacement of cedar shingles on the Shilo School.

The project itself was completed in July, prior to the submission of this request for funding as there were concerns about the potential for damage to the structure as well as availability of workers to repair the roof.

The total cost for the roof repair was \$9,899.51; the Club is requesting that Council approve \$4,950.51 retroactive funding to cover approximately 50% of the total project costs.

Council discussed the current Community Halls Funding policy, whether retroactive funding is appropriate and if the repairs might be covered under the Municipal Heritage Program.

BOB BRYANT: Moved to table the Shilo Community Club

Funding Request until the November 8 or 29 Council meeting pending information on eligibility under the Municipal Heritage

Program.

**416/11** CARRIED 7/0

## MUNICIPAL: <u>5. County Photo/ Video Contest</u>

Tyler McKinnon presented a request to Council to cancel the Video portion of the 2011 Photo and Video Contest as the deadline is November 14 and to date, no interest or submissions have been realized.

Continuing the contest at this point runs the risk that a rather sizable prize may be awarded to even a fairly low quality video just by virtue of the fact that it was submitted, which does not meet the intent of the video contest, which was to encourage the submission of high quality videos showcasing the unique beauty of this area.

CASE KORVER: That Council cancels the 2011 County

video contest

**417/11** CARRIED 7/0

EARL GRAHAM: That the meeting recess for lunch at

11:51 A.M.

**418/11** CARRIED 7/0

The Meeting reconvened at 12:55 P.M. with the same people present as noted at the beginning of the meeting excluding Marshall Morton, Rick Emmons, Erik Hansen and Diane Fingler.

IN CAMERA: 6. In Camera

BOB BRYANT: That Council meets as a Committee of

the Whole for the purpose of discussing Employee Benefits and Satisfaction Survey results and CAO Performance

Evaluation. 12:56 P.M.

**419/11** CARRIED 7/0

Christine Heggart left the meeting.

JOHN VANDERMEER: That the meeting reverts to an Open

Meeting at 2:02 P.M.

**420/11** CARRIED 7/0

Christine Heggart, Marshall Morton, Rick Emmons, Frank McBride, Eleanor Pengelly, Keith McCrae and Erik Hansen joined the meeting.

## MUNICIPAL: 1. Randy Hill Delegation

Randy Hill noted to Council that he owns a property with a borrow pit and that he sent a letter to Council in 2009 prior to the Land Use Bylaw amendment that includes borrow pit development requiring public open house as a condition of the development permit. Mr. Hill asked Council to recognize the letter sent and grant a "grandfather" status to his borrow pit.

Mr. Hill noted payment of bond for approaches.

Keith McCrae spoke to the location of the subject property and the Land Use Bylaw requirements, noting their amended date of May 2010 and spoke to the intention of the changes in policy impacting borrow pits.

Mr. Hill responded to questions regarding the size and classification of borrow pits, the development adjacent to existing gravel operations and the differences between borrow pits and gravel pits.

Mr. McCrae noted that placing the hauling thresholds in the development permit may mitigate need for a traffic impact assessment, as Mr. Hill's haul would be of limited scale.

Marshall Morton noted the subject property's approaches and an approach bond taken at the time of subdivision, so the subdivision could take place without the immediate need to build approaches.

# INFORMATION: 1. Municipal Manager's Report

Ron Leaf presented the Municipal Manager's Report for October 11, 2011.

## **AHS Regional Meeting**

Alberta Health Services has advised that they will be holding a *Report to Community- 2011* meeting on November 16 for the purpose of discussing health services opportunities and challenges in Red Deer and Central. Attending the meeting will be Alberta Health Services Board Chair Ken Hughes, AHS Chief Executive Officer Dr. Chris Eagle and local AHS leadership.

The AHS Board members will also give an update on progress made toward meeting targets in the 5-Year Health Action Plan. There will also be a question and answer period.

Wednesday, November 16, 2011: 5:30 - 7:30 p.m. Black Knight Inn, main stage ballroom

2929 - 50 avenue, red deer

**DICK WYMENGA:** That all Councillors are authorized to

attend the Alberta Health Services Report

to the Community 2011 meeting.

421/11 CARRIED 7/0

> JIM DUNCAN: That the Public Works

Manager's Report, the Accounts Payable listing and the Municipal Manager's Report of October 25, 2011 be accepted

as information.

422/11 CARRIED 7/0

#### MUNICIPAL: **Randy Hill Delegation**

Mr. McCrae noted the letter dated March 16, 2009 was sent to Council noting Mr. the intent for the borrow pit to begin operations. Mr. Morton noted that a road use agreement was applied for in March 2009, for March 2010 and Mr. Morton noted the agreements need to be applied for 48 hours prior to haul - not a year in advance.

Mr. McCrae responded to questions regarding access, timeframes of letter, gravel pit development applications and whether the letter constitutes a development application.

EARL GRAHAM: That Council deny the request by Mr. Hill

proposed pit be considered

CARRIED 7/0

"grandfathered".

2:53 P.M.

**ADJOURNMENT**: JOHN VANDERMEER: That the Meeting adjourns.

REEVE MUNICIPAL MANAGER