

Minutes of a Special Council Meeting of Clearwater County, Province of Alberta, held December 17, 2018, in the Clearwater County Council Chambers in Rocky Mountain House.

THE NOTICE OF THIS MEETING WAS GIVEN UNDER AUTHORITY OF SECTION 194 OF THE *MUNICIPAL GOVERNMENT ACT* TO EACH MEMBER OF COUNCIL, AS ATTACHED TO THESE MINUTES.

CALL TO ORDER: The Meeting was called to order at 11:00 am by Reeve Duncan with the following being present:

Reeve:	Jim Duncan
Councillors:	John Vandermeer
	Cammie Laird
	Daryl Lougheed
	Theresa Laing
	Tim Hoven
	Michelle Swanson
Chief Administrative Officer:	Rick Emmons
Recording Secretary:	Tracy Haight
Manager, Finance	Rhonda Serhan
Director, Corporate Services	Murray Hagan
Manager, Human Resources	Janice Anderson
Director, Agriculture & Community Services	Matt Martinson
Manager, Infrastructure	Erik Hansen
Manager, Operations	Kurt Magnus
Communications Coordinator	Djurdjica Tutic

AGENDA APPROVAL:

COUNCILLOR LAING: That the December 17, 2018, Special Meeting of Council Agenda is adopted as circulated.

560/18

CARRIED 7/0

2019 BUDGET APPROVAL:

2019 Budget Approval

Three-Year Financial and Operating Plans and a Ten-Year Capital Plan, including 2019 operating and capital budgets, were presented to Council for approval. These Plans reflected all adjustments discussed during the 2019 Budget Deliberations held on December 12, 13, and 14.

Discussion took place on reserve transfers amounts and revenue forecasts and it was noted that future discussion on tax revenue will take place when Council reviews the 2019 Tax Rate Bylaw.

It was noted that the 2019 budget identifies amortization costs in operating expenses and this best practice will continue in the future for improved financial transparency. For comparability purposes, the approved 2018 budget was restated to include amortization.

COUNCILLOR LAING:

That Council adopts the Three-Year Financial Plan; Three-Year Operating Plan; and, Ten-Year Capital Plan, including 2019 Annual Operating and Capital Budgets consisting of operating revenues of \$51,275,519.00; operating expenses of \$52,050,916.00; capital revenues of \$12,994,121.00 and, capital expenditures of \$42,411,427.00.

561/18

CARRIED 7/0

October 23, 2018
Organizational
Meeting Minutes:

Adoption of the October 23, 2018 Organizational Meeting Minutes as Amended

The October 23, 2018, Organizational Meeting Minutes did not accurately reflect Council's appointments to the Subdivision and Development Appeal Board (SDAB). Administration amended the minutes (shown in red), as follows:

Pat Butler, Marianne Cole, Earl Graham, Chuck Shipley, Murray Welch, and Dick Wymenga applied for the citizen at large positions on the Subdivision Development Appeal Board.

Councillor Swanson nominated all the above applicants for the citizen at large positions.

A vote by secret ballot was conducted.

Dick Wymenga, Earl Graham, **Murray Welch** and Chuck Shipley were declared SDAB citizens at large.

COUNCILLOR VANDERMEER:

That Council appoints Dick Wymenga, Earl Graham, **Murray Welch** and Chuck Shipley as citizens at large to the Subdivision Development Appeal Board for a one-year term effective November 1, 2018.

433/18

CARRIED 7/0

COUNCILLOR VANDERMEER:

That Council adopts the October 23, 2018 Organizational Meeting Minutes as amended.

562/18

CARRIED 7/0


ADJOURNMENT:
11:11 am

COUNCILLOR LAIRD:

That the Meeting adjourns.

563/18

CARRIED 7/0



REEVE



CHIEF ADMINISTRATIVE OFFICER

Clearwater County, Province of Alberta.

WRITTEN NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED
UNDER AUTHORITY OF SECTION 194 OF THE MUNICIPAL
GOVERNMENT ACT.

TO:

Reeve:	Jim Duncan
Councillors:	John Vandermeer
	Cammie Laird
	Daryl Lougheed
	Theresa Laing
	Tim Hoven
	Michelle Swanson

The Reeve has requested that a special meeting of Council be held in the Clearwater County Council Chambers on Monday, December 17, 2018, commencing at 11:00 am for the purpose of discussing and acting upon the following item of business.

AGENDA

1. Agenda Approval
2. 2019 Budget Approval
3. Adoption of the October 23, 2018 Organizational Meeting Minutes as Amended – the Minutes were amended to accurately reflect Council's appointments to the Subdivision and Development Appeal Board (SDAB).
4. Adjournment



CHIEF ADMINISTRATIVE OFFICER
Clearwater County