

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held February 26, 2019, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:01 a.m. by Reeve Duncan with the following being present:

Reeve
Councillors

Jim Duncan
John Vandermeer
Cammie Laird
Daryl Lougheed
Michelle Swanson
Theresa Laing

Staff:
Chief Administrative Officer
Recording Secretary
Director, Corporate Services
Director, Agriculture &
Community Services
Director, Planning
Senior Planner
Economic Development Officer
Development Officer
Manager, Legislative Services

Rick Emmons
Tracy Haight
Murray Hagan

Matt Martinson
Keith McCrae
Jose Reyes
Jerry Pratt
Charmin Pashulka
Christine Heggart

Media:

Kassandra Hornsby
Dianne Spoor

**AGENDA
APPROVAL:**

'Partnership Opportunity with Wild Rose School Division (WRSD) Leslieville School Project' was added to the February 26, 2019 Regular Meeting Agenda as Item E2.

COUNCILLOR VANDERMEER: That the February 26, 2019 Regular Meeting Agenda is adopted as amended.

062/19

CARRIED 6/0

**CONFIRMATION
OF MINUTES:**

1. February 12, 2019 Public Hearing Minutes Bylaw 1055/18 Land Use Amendment

COUNCILLOR SWANSON: That the Minutes of the February 12, 2019, Public Hearing Bylaw 1055/19 are adopted as circulated.

063/19

CARRIED 6/0

064/19

2. February 12, 2019 Public Hearing Minutes Bylaw 1056/18 Land Use Amendment

COUNCILLOR LOUGHEED: That the Minutes of the February 12, 2019, Public Hearing Bylaw 1056/19 are adopted as circulated.

CARRIED 6/0

065/19

3. February 12, 2019 Regular Meeting of Council Minutes

COUNCILLOR LAING: That the Minutes of the February 12, 2019, Regular Meeting are adopted as circulated.

CARRIED 6/0

PLANNING & DEVELOPMENT:

1. Bylaw 1059/19 Land Use Amendment Consideration of First Reading

The purpose of Bylaw 1059/19 is to amend the Land Use Bylaw 714/01 to redesignate +/- 5.0 acres from Agriculture District 'A' to Highway Development District 'HD' on NW 09 36 07 W5M to allow for application of a development permit for the operation of a secure recreational vehicle storage business with sani-dump and potable water services.

COUNCILLOR: LAING That Council grants first reading of Bylaw 1059/19 to amend the Land Use Bylaw 714/01 to redesignate +/- 5.0 acres from Agriculture District 'A' to Highway Development District 'HD' on NW 09 36 07 W5M and proceeds with a public hearing.

066/19

CARRIED 6/0

2. DRAFT Economic Development Strategy

The DRAFT Economic Development Strategy, developed by the Economic Development Working Group through public/stakeholder consultations and an Investment Readiness Assessment, outlines focus areas to enable economic growth in Clearwater County.

Discussion took place and amendments were made to document wording and formatting.

Councillor Hoven joined the meeting at 9:13 am.

COUNCILLOR LAIRD: That Council approves the DRAFT Economic Development Strategy, as amended, in principal; and, directs Administration to: obtain public input, as per the Public Participation Plan, on the DRAFT Economic Development Strategy; amend the strategy as per public feedback; and, present a final draft to Council for approval.

067/19

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 9:49 am.

CALL TO ORDER: Reeve Duncan called the meeting to order at 10:03 am with the following people present: Councillors Vandermeer, Laird, Loughed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, C. Heggart, M. Martinson, K. Hornsby, D. Spoor, and T. Haight.

Roger Smolnicky, Director Recreation and Community Services, Town of Rocky Mountain House, joined the meeting.

**AGRICULTURE &
COMMUNITY
SERVICES:**

1. Town of Rocky Mountain House 2019 Recreation Capital Projects

Town of Rocky Mountain House asks that Clearwater County provide funds for two of the Town's 2019 recreation capital projects as follows:

- 1. Aquatic Centre Boiler Replacement
 - Option 1 - \$275,000 for High Efficiency Boiler with power and facility renovations; or,
 - Option 2 - \$375,000 for Combined Heat and Power (CHP) Unit with power and facility renovations; and,
- 2. Splash Pad/Activity Park \$300,000

R. Smolnicky responded to questions on the CHP unit's operating/maintenance costs and anticipated cost recovery. He also responded to questions on estimated operating costs for the splash pad. He noted actual costs for the splash pad are expected through the Request for Proposal and that completion of this project is planned for mid-summer 2019, dependent on weather conditions.

COUNCILLOR VANDERMEER: That Council approves funding \$375,000 for the Town of Rocky Mountain House's Aquatic Centre Boiler Replacement 2019 Recreation Capital Project.

068/19

CARRIED 5/2

COUNCILLOR SWANSON: That Council approves funding \$300,000 for the Town of Rocky Mountain House's Splash Pad/Activity Park 2019 Recreation Capital Project.

069/19

CARRIED 7/0

COUNCILLOR VANDERMEER: That Council adjusts Clearwater County's 2019 operating Budget by increasing Recreation expenses by \$675,000 and decreasing Transfers to Reserves by \$675,000 for the Town of Rocky Mountain House's 2019 Recreation Capital Projects.

070/19

CARRIED 7/0

2. Agenda Addition: Partnership Opportunity with Wild Rose School Division (WRSD) Leslieville School Project

At the February 25, 2019, Strategic Planning Committee of Council meeting, it was recommended that Council commit to a funding partnership with the Wild Rose School Division (WRSD) on a project(s) that would expand WRSD's proposed Leslieville School capital project into a multipurpose facility for community use.

Discussion took place on a list of proposed projects and estimated capital and operating/maintenance costs for each of the projects, as submitted by WRSD. It was noted that the Friends of Corridor Schools Committee, established by residents and stakeholders, will meet on February 27 to prioritize projects based on community input and to discuss fundraising ideas.

	COUNCILLOR LAIRD:	That Council matches community funds raised to enhance Wild Rose School Division's proposed Leslieville School Capital Project.
071/19		CARRIED 7/0
	COUNCILLOR HOVEN:	That Council authorizes councillors attendance at the February 27, 2019, Friends of Corridor Schools Committee meeting.
072/19		CARRIED 7/0

CORPORATE SERVICES:

1. Draft Bylaw #1058/19 – Borrowing Bylaw

The purpose of Bylaw 1058/19, as per the Municipal Government Act (MGA) Sections 251 through 256, is to allow the borrowing of sums Council considers necessary to meet the ongoing operating expenditures and obligations of the municipality in a fiscally prudent manner. Bylaw 1058/19 also repeals the 2018 Borrowing Bylaw 1051/18.

	COUNCILLOR HOVEN:	That Council grants first reading of Bylaw 1058/19 – 2019 Borrowing Bylaw.
073/19		CARRIED 7/0
	COUNCILLOR LAING:	That Council grants second reading of Bylaw 1058/19 – 2019 Borrowing Bylaw.
074/19		CARRIED 7/0
	COUNCILLOR LOUGHEED:	That Council grants permission for third reading of Bylaw 1058/19 – 2019 Borrowing Bylaw.
075/19		CARRIED 7/0
	COUNCILLOR VANDERMEER:	That Council grants third reading of Bylaw 1058/19 – 2019 Borrowing Bylaw.
076/19		CARRIED 7/0

MUNICIPAL:	<u>1. Councillors' Conference Attendance Policy Review</u>	
	Clearwater County's current policies: 1. 'Seminars, Conferences and Training for Councillors; and, 2. Councillor, Board and Committee Remuneration require revisions to correct inconsistencies related to councillor attendance at the annual Federation of Canadian Municipalities (FCM) conference.	
	Discussion took place on proposed amendments to the policies.	
	COUNCILLOR LAING:	That Council directs Administration to draft amendments to the 'Seminars, Conferences and Training for Councillors' and the 'Councillor, Board and Committee Remuneration' policies and present to Council at a future regular council meeting.
077/19		CARRIED 7/0
RECESS:	Reeve Duncan recessed the meeting at 12:25 pm.	
CALL TO ORDER:	Reeve Duncan called the meeting to order at 1:02 pm. with the following people present: Councillors Vandermeer, Laird, Loughed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, and T. Haight.	
INFORMATION:	<u>1. CAO's Report</u>	
	Discussion took place on the February 26, 2019, CAO Report, as circulated.	
	COUNCILLOR LAIRD:	That Council authorizes any councillor to attend the Alberta Rural Education Symposium.
078/19		CARRIED 7/0
	COUNCILLOR LAING:	That Council authorizes any councillor to attend the Town of Rocky Mountain House and Village of Caroline 2019 Volunteer Appreciation events.
079/19		CARRIED 7/0
	COUNCILLOR VANDERMEER:	That Council authorizes any councillor to attend the March 15, 2019, Chamber of Commerce 75 th Annual Community Awards Banquet.
080/19		CARRIED 7/0

2. Public Works Report

Discussion took place on the February 26, 2019, Public Works Report, as circulated.

3. Councillor Verbal Reports

Councillor Swanson reported on the AB Master Games Committee activities.

COUNCILLOR SWANSON: That Council authorizes the placement of 'Reach Your Peak' Alberta Master Games removable decaling on Clearwater County vehicles subject to the vehicle operator's discretion.

081/19

CARRIED 7/0

Councillor Laing reported on the Rocky Regional Solid Waste Authority Board meeting that took place on February 21, 2019.

Councillor Laird reported on Physician Recruitment and Retention Committee's strategic planning session that took place on February 19, 2019.

Reeve Duncan reported on activities of the North Saskatchewan Watershed Alliance (NSWA) group, NSWA Headwaters Sub-Committee and the Clearwater Trails Initiative.

Councillor Hoven reported he will be absent for the March 12 regular council meeting. He also reported on the Alberta Community Crime Prevention Association's conference taking place on May 6 – 9, 2019.

COUNCILLOR SWANSON: That Council authorizes Councillor Hoven's attendance at the Alberta Community Crime Prevention Association on May 6, 2019.

082/19

CARRIED 7/0

COUNCILLOR LOUGHEED: That Council receives the CAO's Report, Public Works Report, Accounts Payable, and Councillor Verbal Reports, for information as presented.

083/19

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 2:36 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 2:45 pm. with the following people present: Councillors Vandermeer, Laird, Lougheed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, and T. Haight.

CLOSED SESSION:

COUNCILLOR VANDERMEER: That Council approves meeting as a Committee of the Whole, to discuss Item I1. Personnel, in a closed session, in accordance with Section 197(2) of the Municipal Government Act; and Section 17 of the Freedom of Information and Protection of Privacy Act at 2:45 pm.

084/19

CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to I1. Personnel.

R. Emmons (Advise) M. Hagan (Advice), and T. Haight (Clerk).

COUNCILLOR SWANSON: That the meeting reverts to an Open Session at 3:04 pm.

085/19

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 3:04 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 3:08 pm. with the following people present: Councillors Vandermeer, Laird, Loughheed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, and T. Haight.

ADJOURNMENT: COUNCILLOR LAING: That the Meeting adjourns.
3:08 pm

086/19

CARRIED 7/0



REEVE



CHIEF ADMINISTRATIVE OFFICER