

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held March 26, 2013 in the County Office at Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:01 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councilors:	Dick Wymenga
	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
	Earl Graham
Chief Administration Officer:	Ron Leaf
Director, Public Works:	Marshall Morton
Manager, Infrastructure:	Erik Hansen
Recording Secretary:	Tracy Haight
TIMS:	Darrell Philip
	Brad Welygan
Media:	Helge Nome
Media:	Laura Kluz
	Christine Heggart
	Brian Bilawchuk
	Louise Russell
	Suzie Strawberry

**AGENDA:** Ron Leaf requested agenda item F3 South East Recreation Grounds tabled until completion of engineer report.

JOHN VANDERMEER:	That the March 26, 2013 Regular Meeting Agenda be accepted as amended.
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**101/13** CARRIED 7/0

**CONFIRMATION  
OF MINUTES:**

**1. March 12, 2013 Regular Meeting Minutes**  
Bob Bryant noted resolution 086/13 moved by Bob Wymenga should be amended to Bob Bryant.

BOB BRYANT:	That the Minutes of the March 12, 2013 Regular Meeting be accepted as amended.
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**102/13** CARRIED 7/0

**PUBLIC WORKS: 1. Approach Construction Guidelines Policy**

Erik Hansen presented changes to the Approach Construction Guidelines policy including how existing approaches and development will be managed and noted changes to items 8 and 9 under “Standards – Construction Guideline Provisions” applies to the setback relaxation from 150 metres to 100 metres for approaches in relation to industrial leases.

DICK WYMENGA:	That Council approves the Approach Construction Guidelines Policy as presented.
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**103/13** CARRIED 4/3

Jenny Oatway joined the meeting. Darrell Philip and Brad Welygan left the meeting.

**2. Municipal Road Construction Request - Bunch**

Erik Hansen presented a request from Dwayne and Shelagh Bunch to construct a municipal standard road on road allowance. The request is a product of an application to create a +-18 acre fragmented parcel on the northwest corner of NE 20- 39- 4 W5M. The request includes constructing approximately 500m of road on the undeveloped portion of Twp. Rd 39-4 to gain access to the proposed parcel. Due to a large ravine on the undeveloped road allowance Public Works department recommends that the road be constructed on the existing road plan 3007 ET then continue east on Twp. Rd 39-4. All costs associated with the construction of this road would be at the developer's expense and the municipality will assume ownership of the road.

Questions and discussion followed regarding the location of the proposed road, adjacent property and affected landowners, and construction start date.

DICK WYMENGA:	That Council approves constructing approximately 500m of road on the existing road plan 3007 ET then continue east on Twp. Rd 39-4.
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104/13	CARRIED 7/0
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Rhonda Serhan, Denniece Crout, Murray Hagan, Darren Pohl, Mike Haugen, and Tyler McKinnon joined meeting. Brian Bilawchuk and Erik Hansen left the meeting.

**CORPORATE SERVICES:**

**1. Education Property Tax Requisition**

Denniece Crout presented the Education Property Tax Comparison Report for the 2013 tax year issued by Municipal Affairs.

Ms. Crout noted the provincial government has discontinued capping and averaging which has resulted in the education tax requisition being distributed amongst all municipalities. With the elimination of the previous mitigation formula, property owners with similar types of properties and with comparable values will be paying similar education taxes. Ms. Crout stated the Alberta Education requisition amount for Clearwater County has been increased by \$930,856 or 6% for 2013.

Discussion followed on the effects of education property tax increase to Clearwater County and other communities as a result of economic and population growth. Council noted the importance of distinguishing the county tax rate from the education property tax rate to Clearwater County ratepayers.

JIM DUNCAN:	That Council accepts the information as presented.
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105/13	CARRIED 7/0
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Denniece Crout and Darren Pohl left the meeting.

**COMMUNITY & PROTECTIVE SERVICES:**

**1. Community Hall & Community Group Insurance – Caroline Senior Citizen Drop-In Centre**

Tyler McKinnon presented a request from the Caroline and District Senior Citizens Drop-In Centre Association's to be included on Clearwater County's Community Hall and Community Group Insurance policy. Mr. McKinnon

noted liability insurance for the group would be provided on a cost recovery basis and there would not be a budgetary impact for the County.

Discussion followed on the association's eligibility and Rhonda Serhan responded to questions from Council regarding possible rate increases and claims history.

BOB BRYANT:

That Council approves the addition of the Caroline and District Senior Citizens Drop-In Centre to the "Community Hall and Community Group Insurance" policy.

**106/13**

**CARRIED 7/0**

Tyler McKinnon reviewed the Community Hall and Community Group Insurance policy and noted the policy could be amended to include the criteria around which groups may be added so that future requests could be dealt with administratively.

Council noted requests from groups and associations were minimal. Council reviewed the current policy and discussion followed on Council's standards and guidelines used to determine groups and associations eligibility for group insurance coverage.

Council noted the Rocky Stampede Association is included in the policy on cost recovery basis. Council requested Rhonda Serhan to clarify the coverage provided to the association and confirm AAMDC Jubilee Insurance guidelines.

JOHN VANDERMEER:

That Council maintains the policy as is with no changes required.

**107/13**

**CARRIED 7/0**

Rhonda Serhan, Murray Hagan and Tyler McKinnon left meeting.

## **2. RMH Sportsfield Development**

Mr. Haugen noted at the Regular Council Meeting of October 9, 2012, Council committed funding in the amount of \$84,150 for upgrades to Curtis Field in Rocky Mountain House. It has been determined by a Town's Needs Assessment that the practice field north of Curtis Field requires upgrades as well. Total cost of upgrading two fields is estimated to be \$715,063. The Town has applied for a Community Infrastructure Improvement Fund (CIIF) grant for this project and it does not appear that this grant will be successful. Given that Council has already committed \$84,150, an additional \$273,381 is being requested.

DICK WYMENGA:

That Council approves reallocation of \$273,381 from contingency to recreations for the upgrades to Rocky Mountain House sportsfields.

**108/13**

**CARRIED 7/0**

### **INFORMATION: 1. Information Items**

EARL GRAHAM:

That the CAO's Report, Public Works Director's Report, Committee Report, Accounts Payable

listing as of March 26 2013, and  
Councillor remuneration be  
accepted as information.

109/13

CARRIED 7/0

IN CAMERA:

1. Kurt Browning Complex

3. Land Development

BOB BRYANT:

That Council meets as a  
Committee of the Whole for  
the purpose of discussing  
Kurt Browning Complex, Draft Tax  
Rate Bylaw, and Land  
Development proposal at  
10:30 A.M.

Marshall Morton, Tracy Haight, Christine Heggart, Laura Kluz, Helge Nome, Jenny Oatway,  
Louise Russell, and Suzie Strawberry left the meeting.

110/13

CARRIED 7/0

BOB BRYANT:

That the meeting reverts to an  
Open Meeting at 12:04 P.M.

111/13

CARRIED 7/0

PAT ALEXANDER:

That the meeting recess at 12:05  
P.M.

112/13

CARRIED 7/0

CALL TO ORDER: The Meeting was called to order at 2:25 P.M. by Reeve Alexander

2. Draft Tax Rate Bylaw

EARL GRAHAM:

That Council meets as a  
Committee of the Whole for  
the purpose of discussing  
Kurt Browning Complex, Draft Tax  
Rate Bylaw, and Land  
Development proposal at  
2:26 P.M.

113/13

CARRIED 7/0

DICK WYMENGA:

That the meeting reverts to an  
Open Meeting at 4:04 P.M.

114/13

CARRIED 7/0

ADJOURNMENT: JOHN VANDERMEER:  
4:05 P.M.

That the Meeting adjourns.

CARRIED 7/0

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REEVE

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CHIEF ADMINISTRATIVE OFFICER