

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held August 08, 2017, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 am by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	John Vandermeer
	Kyle Greenwood
	Theresa Laing
	Jim Duncan
	Curt Maki

Staff:	
Acting Chief Administrative Officer	Rodney Boyko
Recording Secretary	Tracy Haight
Director, Community and Protective Services	Ted Hickey
Manager, Intergovernmental & Legislative Services	Christine Heggart
Manager, Infrastructure	Erik Hansen
Manager, Operations	Kurt Magnus
Project Technologist	Kate Reglin
Manager, Finance	Rhonda Serhan

Media:	Shaelyn Poteet
	Keanna Nelson

**AGENDA
APPROVAL:**

COUNCILLOR VANDERMEER: That the August 08, 2017 Regular Meeting Agenda is adopted as circulated.

301/17

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. July 25, 2017 Regular Meeting Minutes

COUNCILLOR GREENWOOD: That the Minutes of the July 25, 2017 Regular Meeting are adopted as circulated.

302/17

CARRIED 7/0

PUBLIC WORKS:

1. Range Road 4-3 (Gimlet Road)

E. Hansen presented correspondence from Ron Schultz, a Clearwater County ratepayer, asking Council to consider working with Ponoka and Lacombe Counties to pave Range Road 4-3 from Highway 12 North to Highway 53.

E. Hansen noted as per Council’s policy ‘Road Surfacing and Other Major Projects – Priority Setting’, there are no current or future capital plans for paving Range Road 4-3.

E. Hansen stated given Range Road 4-3 runs between Ponoka and Lacombe County’s jurisdiction, inquiries were made on plans for paving the road within the respective municipalities. Lacombe County’s response indicated there are no capital plans for reconstruction or paving at this time. Administration is waiting on a response from Ponoka County.

E. Hansen responded to questions and confirmed four miles of road is in Clearwater County with the majority in Ponoka County; and, estimated paving costs are \$1 million per km.

Discussion took place on industry road usage in the area. E. Hansen responded to questions and explained traffic counts for 2017 are in progress, however data compiled to date indicate significantly higher traffic volumes on other roads.

Discussion took place on criteria for upgrading/paving roads that includes availability of third party funding, provincial/federal funding partnerships, potential for improved road maintenance, and increased traffic volumes.

R. Boyko noted the possibility of discussing the ratepayer’s request with Ponoka and Lacombe County Council’s once development of intermunicipal collaborative frameworks commence.

COUNCILLOR GREENWOOD: That Council considers discussing Range Road 4-3 with Lacombe and Ponoka Counties at upcoming Intermunicipal Collaboration Framework discussions.

303/17

CARRIED 7/0

E. Hansen left the meeting.

MUNICIPAL:

1. Third Reading of Bylaw 1029/17 – Corrections Bylaw

C. Heggart presented Bylaw 1029/17- Corrections Bylaw for consideration of third reading. The bylaw authorizes the Chief Administrative Officer, or designate, to correct clerical, typographical and/or grammatical errors only, without altering the substance or intent, of approved bylaws.

COUNCILLOR VANDERMEER: That Council grants third reading of “Corrections Bylaw #1029/17”.

304/17

CARRIED 7/0

2. Bylaw 1030/17 – Municipal Ward Bylaw Revision

C. Heggart presented draft Bylaw 1030/17 – Municipal Ward Bylaw Revision to authorize and adopt revisions to correct a typographical error in the description of Schedule B, Division 7 of Bylaw 967/12 – Municipal Ward Bylaw, as per Council’s direction on July 25.

- C. Heggart stated Bylaw 967/12 is to be revised as follows:
- a. Delete the following description for Division 7, under Schedule B:

“Commencing at the southeast corner of S.E. 29-41-04-w5th then west along southerly boundary of Highway 12 to the west bank of the North Saskatchewan River, then northerly along the North Saskatchewan River to the northern County boundary within the N.E 13-47-08-w5th, then south along the County boundary to the northeast corner N.E. 36-44-08-w5th, then east to the northeast corner of N.E. 36-40-05-w5th, then south following the County Boundary to the point of commencement.”

- b. Replace the deleted portions with the following:

“Commencing at the southeast corner of S.E. 29-40-04-w5th then west along southerly boundary of Highway 12 to the west bank of the North Saskatchewan River, then northerly along the North Saskatchewan River to the northern County boundary within the N.E 13-47-08-w5th, then south along the County boundary to the northeast corner N.E. 36-44-08-w5th, then east to the northeast corner of N.E. 36-40-05-w5th, then south following the County Boundary to the point of commencement.”

305/17

COUNCILLOR GRAHAM: That Council grants first reading of Bylaw 1030/17 – Municipal Ward Bylaw Revision.

CARRIED 7/0

COUNCILLOR GREENWOOD: That Council grants second reading of Bylaw 1030/17 – Municipal Ward Bylaw Revision.

306/17

CARRIED 7/0

COUNCILLOR MAKI: That Council grants permission for third reading of Bylaw 1030/17 – Municipal Ward Bylaw Revision.

307/17

DEFEATED 6/1

C. Heggart left the meeting.

CORPORATE
SERVICES:

1. Second Quarter Operating Financial Statement Report

R. Serhan presented Clearwater County's second quarter Operations and Financial Position Statements and Segmented Disclosure Schedule, as of June 30, 2017.

R. Serhan responded to questions and explained the Rocky Regional Solid Waste Authority (RRSWA) requisition amount is recorded under 'Environmental Services' on the Segmented Disclosure Statement.

Discussion took place on the anticipated losses in linear assessment revenues, estimated at \$2 million, and the impact on depreciation values.

R. Boyko responded to questions and confirmed as per provincial guidelines, beginning 2018, RRSWA budget line items will amalgamate with Clearwater County budget.

COUNCILLOR GRAHAM: That Council receives Clearwater County's Operations and Financial Position Statements and Segmented Disclosure Schedule, as of June 30, 2017, for information as presented.

308/17

CARRIED 7/0

Kirby Bigchild joined the meeting.

DELEGATION:

1. Rocky Native Friendship Centre

K. Bigchild, Executive Director, Rocky Native Friendship Centre (RNFC), stated RNFC is hosting the Alberta Native Friendship Centre Association's annual general meeting in Rocky Mountain House on September 14 – 17.

He reviewed RNFC plans for a multi-cultural event, taking place on September 15, and invited councillors to attend and participate. He also invited the Reeve to attend and bring greetings at the Opening Ceremonies on September 16.

Discussion took place on potential activities and participants for the multi-cultural event and contacts were suggested.

COUNCILLOR VANDERMEER: That Council receives the Rocky Native Friendship Centre Delegation's information as presented.

309/17

CARRIED 7/0

COUNCILLOR GRAHAM: That Council authorizes councillor(s) attendance at Rocky Native Friendship Centre's multi-cultural event on September 15 and Opening Ceremonies on September 16.

310/17

CARRIED 7/0

K. Bigchild left the meeting.

INFORMATION:

1. CAO's Report

R. Boyko reported the following:

1. As per request by The Office of the Fire Commissioner, Clearwater Regional Fire Rescue Services' assistance with the BC wildfires has been extended for approximately two weeks,
2. August 29 is the proposed date for the in camera joint council meeting requested by Town of Rocky Mountain House Council.
3. Alberta Municipal Affairs released draft regulations for the Modernized Municipal Government Act.
4. Alberta Health Services' helipad in Rocky Mountain House is open.

3. Councillor's Verbal Report

No reports were given.

4. North Saskatchewan Watershed Alliance 2017 – 2018 Operating Plan & Budget and Financial Statements

Reeve Alexander reported North Saskatchewan Watershed Alliance's (NSWA) financial statements have been auditor approved. He responded to questions and explained projects undertaken by NSWA that include riparian development, river reclamation and research on water divergence.

Councillor Graham left the meeting at 9:57 am.

Discussion took place on NSWA's mandate to act as an advisory to municipalities and provide scientific and technical data to provincial agencies. It was noted that Clearwater County's financial contributions to NSWA is per capita based. The County also provides administrative support when required.

Councillor Graham rejoined the meeting at 9:59 am.

COUNCILLOR MAKI:

That Council receives the CAO Report, Public Works Director's Report, North Saskatchewan Watershed Alliance 2017-2018 Operating Plan & Budget and Financial Statements, Accounts Payable and Councillor Remuneration Listing as information.

311/17

CARRIED 7/0

Sergeant (Sgt.) Terri Miller joined the meeting.

**COMMUNITY &
PROTECTIVE
SERVICES:**

1. Clearwater County Highway Patrol Interim Report

Sgt. Miller, Clearwater County Highway Patrol, presented the Clearwater County Highway Patrol January – June 2017 Interim Report to Council.

Sgt. Miller reviewed program activities undertaken by the department for the period of January 1 to June 30, 2017 relating to infrastructure protection, public safety, and education for industry and the public.

Sgt. Miller provided statistics on files/incidents, complaints, and traffic violations for the interim period.

Sgt. Miller reviewed permits and road use agreements issued, trends in violations and tickets issued for 2017. Sgt. Miller responded to questions and discussion took place on the successful outcome of Highway Patrol's increased focus on restricted bridges.

Sgt. Miller presented a PowerPoint, '2017 May Long Weekend Joint Operation – Report Summary' to Council. Sgt. Miller responded to questions and discussion took place on the need for continued resources/manpower from provincial agencies to ensure success of future operations.

COUNCILLOR GRAHAM:

That Council receives the Clearwater County Highway Patrol 2017 Interim Report and '2017 May Long Weekend Joint Operation' Report Summary as presented.

312/17

CARRIED 7/0

Sgt. James Lank, Staff Sgt. Mark Groves, Sgt. Jay Penner, and Chief Superintendent Shahin Mehdizadeh joined the meeting.

2. RCMP Reports – Sundre and Rocky Mountain House Detachments

Staff Sgt. Groves introduced RCMP Chief Superintendent Mehdizadeh, District Commander for Central Alberta District, to Council.

Sgt. Lank, Sundre Detachment, provided an overview of statistics for crime, traffic violations and calls for service for the area within Clearwater County that is serviced by the detachment from January – June, 2017.

Sgt. Lank presented a PowerPoint, 'RCMP Annual Performance Plan – Sundre Detachment, April 1, 2017 to March 31, 2018' and reviewed progress on policing priorities and initiatives undertaken by the detachment to educate the public on crime, traffic and safety issues.

Sgt. Lank responded to questions and discussion took place on police coverage during long weekends and the need to maintain joint task force manpower to improve enforcement levels.

Staff Sgt. Groves, Rocky Mountain House Detachment, presented a map outlining detachment boundaries and noted the large area with varied demographics presents unique policing and enforcement challenges to the detachment.

Staff Sgt. Groves explained the 'Crime Severity Index' system for measuring police-reported crime and noted a 36-42% reduction in 2017 crime statistics for Rocky Mountain House, compared to 2016, due to effective strategies and collaborative efforts with Town, Village and County municipalities and local advisory committees.

Sgt. Penner noted the detachment's full staff complement, including School Resource Officers, and satellite office, contributes to police presence and crime reduction.

Chief Superintendent Mehdizadeh responded to questions and discussion took place on the importance of maintaining highway patrol resources,

and rural and West Country enforcement presence within Clearwater County.

COUNCILLOR MAKI:

That Council receives the RCMP Rocky Mountain House and Sundre Detachment reports for information as presented.

313/17

CARRIED 7/0

RECESS:

Reeve Alexander recessed the meeting for lunch at 12:28 pm.

CALL TO ORDER:

Reeve Alexander called the meeting to order at 1:07 pm with the following people present: Councillors Graham, Duncan, Vandermeer, Laing, Maki and Greenwood; Rodney Boyko, Rhonda Serhan and Tracy Haight.

IN CAMERA:

COUNCILLOR GREENWOOD:

That Council meets as a Committee of the Whole to discuss: Item J1 Labour – Council, in camera in accordance with Section 197(2) of the Municipal Government Act and Section 39(1)(a) and Section 40 of the Freedom of Information and Protection of Privacy Act at 1:07 pm.

314/17

CARRIED 7/0

COUNCILLOR DUNCAN:

That the meeting reverts to an Open Meeting at 2:21 pm.

315/17

CARRIED 7/0

ADJOURNMENT:
2:21 pm

COUNCILLOR MAKI:

That the Meeting adjourns.

316/17

CARRIED 7/0



REEVE



ACTING CHIEF ADMINISTRATIVE OFFICER