

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held January 12, 2016 in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:01 A.M. by Reeve Alexander with the following being present:

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|--|---|
| Reeve<br>Councillors   | Patrick Alexander<br>Earl Graham<br>Curt Maki<br>Jim Duncan<br>John Vandermeer<br>Kyle Greenwood<br>Theresa Laing<br>Ron Leaf |
| CAO<br>Recording Secretary<br>Director, Public Works<br>Manager, Operations Public Works<br>Project Technologist | Tracy Haight<br>Marshall Morton<br>Kurt Magnus<br>Kate Reglin   |
| Media  | Laura Button  |

**AGENDA  
APPROVAL:**

Councillor Duncan added a verbal Alberta Agriculture Service Board Provincial Committee report under Item H3.

**COUNCILLOR VANDERMEER:** That the January 12, 2016 Regular Meeting Agenda is accepted as amended.

**001/16** CARRIED 7/0

Sylvana Crosby joined the meeting.

**CONFIRMATION  
OF MINUTES:**

**1. December 08, 2015 Regular Meeting Minutes**

**COUNCILLOR DUNCAN:** That the Minutes of the December 08, 2015 Regular Meeting is accepted as circulated.

**002/16** CARRIED 7/0

**2. December 14, 2015 Special Meeting Minutes**

**COUNCILLOR MAKI:** That the Minutes of the December 14, 2015 Regular Meeting is accepted as circulated.

**003/16** CARRIED 7/0

**PUBLIC WORKS:** **1. 2016 Winter Gravel Program**

Kurt Magnus presented the proposed 2016 Winter Gravel Program, at a budgeted cost of \$1,174,200, to re-gravel approximately 340 km of road with

approximately 66,560 tonnes of gravel from current inventory. Start date is scheduled for January 13 dependent on suitable weather conditions.

Marshall Morton responded to questions from Council and explained that the criteria for determining which roads require gravel is based on need. Certain roads may require gravel every year dependent on traffic volume, susceptibility to packing, and prior construction work such as shoulder pulls. Roads are monitored and assessed in the prior year and with the Winter Gravel program budgeted accordingly.

COUNCILLOR GREENWOOD: That Council receives the information as presented.

004/16

CARRIED 7/0

Ted Hickey joined the meeting.

## **2. BF 77533 – Clearwater Estates Bridge Rehabilitation Update**

Kurt Magnus provided information on work completed to date by Northstar Energy Services Inc. on the rehabilitation of Clearwater Estates Bridge (BF 77533). He stated that the December 19 girder launch was unsuccessful due to the launch mechanism sustaining damage during the attempt. The permanent structure received only a few minor marks on the east pile cap. Kurt noted that Northstar Energy Services is scheduled to complete the girder launch, set ballast walls, and erect deck panels by end of January 2016 after which a project phase break is scheduled.

Marshall Morton explained that the project is currently within budget however if the project were to continue during winter months, heating and hording costs for grout work between the deck panels will exceed budget. Consequently Northstar Energy Services Inc. will continue work in Spring 2016 and it is anticipated that the bridge will open in Summer 2016.

Mr. Morton noted that the project delay will have minimum impact on residents as there is alternate access.

Mr. Magnus responded to questions and confirmed that the girder launch is a mechanism to facilitate the installation of bridge girders and not part of the final bridge structure.

COUNCILLOR LAING: That Council receives the information as presented.

005/16

CARRIED 7/0

## **3. “Stop on Red, Kids Ahead” Campaign**

Kurt Magnus stated that Chinook’s Edge School Division and Red Deer Catholic Regional School Division received grant funding from Alberta Transportation to promote awareness of school bus safety to motorists through a “Stop on Red, Kids Ahead” campaign. The school divisions, at their cost, wish to provide Clearwater County with decals for placement on County

vehicles so as to promote the campaign. Current policy does not provide direction on the placement of vehicle decals, other than County safety decals.

Discussion took place on Council's goal for public and community safety and the effectiveness of messaging to educate the public and create awareness of safety issues.

Discussion continued on County vehicles suitable for displaying the "Stop on Red, Kids Ahead" decal. It was noted that Clearwater County Highway Patrol vehicles are exempt due to regulatory requirements for decaling/signage.

COUNCILLOR VANDERMEER: That Council authorizes the placement of "Stop on Red, Kids Ahead" decals on Clearwater County light-duty vehicles.

006/16

CARRIED 7/0

Rick Emmons joined the meeting.

**4. Bylaw 1012/16 Road Allowance License NE 35 36 06 W5M & SE 02 37 06 W5M**

Marshall Morton presented an application for the use of a road allowance which lies between NE 35 36 06 W5M and SE 02 37 06 W5M (approximately 4.00 acres more or less) for livestock fencing purposes.

Mr. Morton noted that as per legislative requirements, Bylaw 1012/16 will be advertised and a public hearing scheduled.

COUNCILLOR VANDERMEER: That Council grants first reading to Bylaw 1012/16.

007/16

CARRIED 7/0

**5. Bylaw 1013/16 Road Allowance License NW 21 39 04 W5M and NE 20 39 04 W5M**

Marshall Morton presented an application for the use of a road allowance which lies between NE 35 36 06 W5M and SE 02 37 06 W5M (approximately 4.00 acres more or less) for haying purposes.

Mr. Morton noted that as per legislative requirements, Bylaw 1013/16 will be advertised and a public hearing scheduled.

Mr. Morton stated that Administration intends to draft amendments to the "Permitting of Road Allowances" policy for Council's consideration regarding road allowance permit application fees and annual permit fees. The current \$100 application fee does not cover the \$500 in advertising costs required for each application.

Discussion took place on changing the process for permitting of road allowances. Mr. Morton noted that Administration is investigating options.

COUNCILLOR GRAHAM: That Council grants first reading to Bylaw 1013/16.

008/16

CARRIED 7/0

Kurt Magnus, Marshall Morton, and Kate Reglin left the meeting.

PLANNING:

1. Nordegg Natural Gas Status

Rick Emmons referenced a resident's recent concerns with the potential for increased electrical heating costs resulting from the Provincial Government's plan to phase out coal-fired electricity plants. Mr. Emmons stated that, currently, residents in and around Nordegg do not have access to the supply of natural gas, consequently the only options for home heating is oil, propane, electric, and/or wood.

Mr. Emmons noted that Rocky Gas Co-Op recently informed County Administration of its intention to survey residents to gauge interest in having natural gas as a heating option. Dependent on the response from residents, Rocky Gas Co-Op may investigate the viability, as well as the development of an economic model, for the supply of natural gas in the area.

Mr. Emmons responded to questions on the feasibility and limitations of running gas lines in the area and he explained that Nordegg Residential Phase One development is the only area that has infrastructure already in place to accommodate natural gas hook-up. Any further infrastructure required, in and around the area, would be the responsibility of the natural gas supplier and/or purchaser.

COUNCILLOR DUNCAN:                      That Council receives the information as presented.

009/16

CARRIED 7/0

Rick Emmons left the meeting.

COMMUNITY &  
PROTECTIVE  
SERVICES:

1. Bylaw 1011/16 Municipal Emergency Management

Ted Hickey provided details on the development of a harmonized Municipal Emergency Management Bylaw 1011/16 and a *Joint Emergency Management Agreement* between the Town of Rocky Mountain House, Village of Caroline, Summer Village of Burnstick Lake, and Clearwater County as per changes in Provincial legislation and direction from Clearwater Regional Emergency Management Agency (CREMA). He noted that CREMA's directives are based on principles of regional collaboration as outlined in the *Stronger Together Agreement*.

Ron Leaf reported that the bylaw was passed by the Village Caroline Council and granted two readings by the Town of Rocky Mountain Council.

Mr. Hickey noted that although the Summer Village of Burnstick Lake has not formally passed the bylaw, recent conversations with the Summer Village of Burnstick Lake Chief Administrative Office confirmed that its Council anticipates passing the bylaw at first opportunity.

Mr. Hickey responded to questions and explained that legislation does not require advertising or a public hearing for the passage of this bylaw.

Discussion took place regarding the process of declaring a state of emergency and the roles of Councils and CREMA as outlined in Bylaw 1011/16 and the *Joint Emergency Management Agreement*.

010/16

COUNCILLOR MAKI: That Council grants first reading of Bylaw 1011/16 Municipal Emergency Management.

CARRIED 7/0

011/16

COUNCILLOR LAING: That Council grants second reading of Bylaw 1011/16 Municipal Emergency Management.

CARRIED 7/0

012/16

COUNCILLOR MAKI: That Council considers a third reading of Bylaw 1011/16 Municipal Emergency Management.

CARRIED 7/0

013/16

COUNCILLOR GRAHAM: That Council grants third reading of Bylaw 1011/16 Municipal Emergency Management.

CARRIED 7/0

014/16

COUNCILLOR DUNCAN: That Council approves the Joint Emergency Management Agreement and authorizes the Reeve and CAO to sign.

CARRIED 7/0

MUNICIPAL:

**1. Call For Nomination: CAAMDC District 2 FCM Committee Nominee**

Ron Leaf reviewed the Central Alberta Association of Municipal Districts and Counties – District 2 (CAAMDC) process for nominating a member for a position on one or more Federation of Canadian Municipalities (FCM) Standing Committees.

Mr. Leaf noted that Wheatland County recently submitted its nomination and endorsement of Councillor Brenda Knight as a candidate for the 2016-17 term and asked if any member of Council is also interested in the nomination.

Discussion took place on the various FCM Standing Committees, anticipated workload of members, and time required to travel and attend meetings.

Discussion followed on Councillor Brenda Knight's 2015-16 appointment to three FCM Standing Committees, the nature of her committee work, and the satisfactory reporting from Councillor Knight.

015/16

COUNCILLOR DUNCAN: That Council receives the information as presented.

CARRIED 7/0

**2. Municipal Law 2016 Educational Seminars**

Ron Leaf reviewed dates and locations for Municipal Law 2016 Educational Seminars provided by Brownlee LLP and Reynolds Mirth Richards and Farmer LLP law firms. He asked that upon consideration, Councillors advise staff of their interest in attending so that registrations can be made.

COUNCILLOR GRAHAM: That Council authorizes Councillors attendance at the Municipal Law 2016 Educational Seminars.

016/16

CARRIED 7/0

Christine Heggart joined the meeting.

**3. FCM Conference 2016**

Ron Leaf requested direction from Council on attendance at the 2016 Federation of Canadian Municipalities (FCM) conference scheduled for June 3 – 5 in Winnipeg.

Discussion followed on the value of attending; the amount of information gained on various governance models; and the general overview of issues that the sessions provide.

Reeve Alexander and Councillors Maki and Graham indicated interest in attending.

COUNCILLOR GREENWOOD: That Council approves Reeve Alexander's and Councillors Maki and Graham's attendance at the 2016 FCM Conference.

017/16

CARRIED 7/0

**INFORMATION:**

**1. CAO's Report**

Ron Leaf reviewed meeting dates, times, and locations as follows:

- January 13 O'Chiese Council and Band Administration
- January 22 Tri-Council
- February 5 CAAMDC Division 2 General

**3. Councillors' Verbal Report**

Councillor Duncan reported that he is attending the Alberta Beef Producers Forum, as the Central Representative on the Alberta Agricultural Service Board Provincial Committee, on January 26. Consequently, Councillor Duncan is unable to attend Council's regular meeting on that date.

018/16

COUNCILLOR GREENWOOD: That Council receives the CAO Report, Public Works Director's Report, Accounts Payable Listing, Councillors' Remuneration, and Councillors' Verbal Reports as information.

CARRIED 7/0

**IN CAMERA:**

019/16

COUNCILLOR LAING: That Council meets as a Committee of the Whole to discuss an Administrative Report at 10:05 A.M.

CARRIED 7/0

020/16

COUNCILLOR MAKI: That the meeting reverts to an Open Meeting at 12:10 P.M.

CARRIED 7/0

Reeve Alexander recessed the meeting at 12:10 P.M. for a lunch break.

Reeve Alexander called the meeting to order at 12:55 P.M. with the following in attendance: Councillors Graham, Maki, Duncan, Vandermeer, Greenwood, and Laing; Ted Hickey, and Ron Leaf.

**IN CAMERA:**

021/16

COUNCILLOR GREENWOOD: That Council meets as a Committee of the Whole to discuss an Administrative Report at 12:55 P.M.

CARRIED 7/0

022/16

COUNCILLOR GREENWOOD: That the meeting reverts to an Open Meeting at 2:10 P.M.

CARRIED 7/0

**ADJOURNMENT:  
2:10 P.M.**

COUNCILLOR MAKI:

That the Meeting adjourns.

**023/16**

CARRIED 7/0



REEVE



CHIEF ADMINISTRATIVE OFFICER