

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held October 23, 2012 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 10:33 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	Dick Wymenga
	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
Municipal Manager:	Ron Leaf
Director, Ag Services:	Matt Martinson
Manager, Infrastructure	Erik Hansen
Recording Secretary:	Christine Heggart
	Trevor Duley
	Sarah Maetche
	Helge Nome
	Diane Fingler

AGENDA: Ron requested Council add draft NSRP document to the In Camera agenda. Dick Wymenga added a committee report regarding West Central awards night.

JIM DUNCAN: That the October 23, 2012 Regular Meeting Agenda be accepted as amended.

368/12

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. October 9, 2012 Regular Meeting Minutes

BOB BRYANT: That the Minutes of the October 9, 2012 Regular Meeting be accepted as presented.

369/12

CARRIED 7/0

PUBLIC WORKS: 1. Draft Brush Clearing in Public Right-of-Way

Matt Martinson presented a draft Brush Clearing in Public Right-of-Way Policy to replace the existing Weed and Brush Control Policy in order to clarify and improve Council's standards with respect to brushing in relation to protection of roads, maintenance schedules, and ultimately, the safety of County residents.

Mr. Martinson noted some changes in the new policy including provisions addressing: shelter for residential properties; coordination with agriculture producers regarding dilapidated fences; and a communications strategy that strives to notify landowners of the County's brushing three years ahead of time.

Mr. Martinson noted that should Council approve the draft policy, it will then be posted on the website to allow residents opportunity to review and comment and that the document will be presented back to Council at the November 6th meeting.

Mr. Martinson responded to questions regarding leaving trees in right-of-way for dust suppression for houses that are less than 100m from the road.

Councillor Vandermeer noted the desire to see the full right-of-way for use of the road and not to leave trees growing in the ditch.

Mr. Martinson responded to questions regarding trees in the ditch now and that the communications strategy to facilitate their own privacy/dust blocking would be issued and residents encouraged to use their own property.

Mr. Martinson noted that the policy allows for trees to be removed for safety concerns above all other considerations.

Reeve Alexander noted the importance of communications and that telling people now that trees will be removed from right-of-way and that they need to replant shelterbelt trees on their own property.

Mr. Martinson responded to question regarding dilapidated fencing and the changes with the new policy noting that generally no problems are anticipated and that proactive notice of tree removal should eliminate many of the concerns from the public.

Mr. Martinson noted that brushing will continue for the next three years and that notice will be given with sensitivity to concerns and in third year, the policy fully implemented.

JIM DUNCAN:	That Council approves the draft Brush Clearing in Public Right-of- Way policy.
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370/12

CARRIED 7/0

Murray Hagan and Rhonda Serhan joined the meeting. Erik Hansen left the meeting.

**CORPORATE
SERVICES:**

1. County Operating and Capital Report to September 30

Rhonda Serhan presented the operating and capital reports to September 30, 2012 and noted that capital projects are moving along, but that Nordegg lot sales are not what were anticipated for this year resulting in lower user fees and sales of goods.

Ms. Serhan noted that oil well drilling taxes are higher than anticipated and that Municipal Affairs indicated that this may be the last year of the regulation allowing collection of these revenues.

Ms. Serhan responded to question regarding the sale of Nordegg lots in 2012.

Matt Martinson responded to question regarding budget overage for weed extension compliance program and custom spraying noting new staff training contributed to overages and that there will still be revenue coming in to offset expenditures.

Ms. Serhan responded to questions regarding overage on capital expense for fire and noted that a correction was needed as the expenditure transfer from reserves was approved in November 2011.

FIRST LAST:	That Council accepts the operating and capital report to September 30, 2012 as information.
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371/12

CARRIED 7/0

**CORPORATE
SERVICES:**

2. Caroline Seniors Request

Rhonda Serhan presented a request to be added as an Additional Named Insured (ANI) for the Caroline Seniors.

EARL GRAHAM: That Council approves Caroline Seniors request to be included as an Additionally Named Insured.

372/12

CARRIED 7/0

Discussion took place on ANIs and the high school rodeo group and Ron Leaf noted that the insurance covers certain liabilities, but not rodeo participants.

Matt Martinson, Murray Hagan, Rhonda Serhan and Trevor Duley left the meeting. Kathie Wallace joined the meeting.

MUNICIPAL:

1. Municipal Boundaries Draft

Ron Leaf provided an overview of the proposed boundary changes to the divisional (ward) boundaries and the rationale for the proposed changes noting that the proposed changes will minimize the need for boundary changes in future years as populations increase.

Mr. Leaf noted that based on the 2011 census population of 12,278, the average population distribution we would wish to achieve is 1754. The proposed divisional boundaries utilize a combination of major roadways (e.g. Highway 12, Angle Road), geographical features (N. Sask. River) or township/range roads to delineate divisions.

Mr. Leaf reviewed the boundary adjustments on the maps, noting the current and proposed boundaries and the resulting population impacts, including:

- Highway 12 extended west to N. Sask. River as delineation between Division 7 and Divisions 5 & 2
- From N. Sask River at Town's west boundary - Highway 11A and Old 11A west to Highway 11 as delineation between Division 1 and 5
- Angle Road to Arbutus road delineation between Division 4 and 3
- Township 38-0 from Arbutus Road east to Red Deer County boundary delineation between Division 3 and Divisions 4 & 6
- Taimi Road between Highway 11 and 598 as delineation between Division 5 and Division 4 & 2

Council Vandermeer discussed the possibility of shifting a small area near the Clearwater River into Division Four in order to increase the population to as close to the recommended number recognizing greater growth potential in Divisions One and Five.

JOHN VANDERMEER: That Council table the municipal boundaries draft until revisions may be completed.

373/12

CARRIED 7/0

2. AAMDC Resolutions Review

Ron Leaf provided the AAMDC Resolutions packages related to the upcoming fall resolutions sessions, noting that there were 12 additional resolutions received after Council agenda preparations.

Reeve Pat Alexander noted resolution 28-12F regarding Non-Contiguous Additions to Reserve Lands and the potential municipal impacts on revenue and infrastructure.

Ron Leaf discussed the resolution 6-12F regarding Creation of a New Property Assessment Class and the rationale for the resolution and the example of development approvals.

Reeve Alexander noted the Ducks Unlimited 3:1 funding resolution 16-12F that the policy is written but that Council has not seen it as of yet. Mr. Leaf recommended Council support resolution 16-12F to determine the feasibility in setting up a reclamation reserve in which municipalities could access grant money from the Wetland Restoration Program.

Mr. Leaf noted that he will provide updated version of comments to Council by next week.

JOHN VANDERMEER: That Council accepts the AAMDC fall resolutions review as information.

374/12

CARRIED 7/0

3. Infrastructure Project Request

Ron Leaf noted that MLA Joe Anglin requested a list from Council on its infrastructure priorities requiring provincial funding within the municipality.

Mr. Leaf recommended that Council identifies the following as its priorities: continued or increased support for MSI capital funding, capital funding to assist in addressing the municipal bridge deficit, and continued capital funding for water & wastewater system upgrades.

JIM DUNCAN: That Council approves the infrastructure project request list as presented.

375/12

CARRIED 7/0

4. AAMDC – Meeting Opportunity – ESRD & Transportation

Mr. Leaf noted that AB Transportation and AB Environment & Sustainable Resource Development (ERSD) have indicated that they are accepting bookings for meetings (30 minutes) during the AAMDC conference between 9:00 a.m. and 4:00 p.m. November 13 & 14.

EARL GRAHAM: That Council directs staff not to book a formal meeting with Alberta Transportation and ERSD.

376/12

CARRIED 7/0

5. CAAMDC Zone Meeting – February 8, 2013 Host

Ron Leaf noted that Clearwater County is scheduled to host the February 8, 2013 CAAMDC Zone Meeting.

Mr. Leaf recommended Council select either Leslieville, Caroline or at the Dovercourt Hall – to best accommodate the majority of municipalities travelling both from the east and the south.

Mr. Leaf also noted that the M.D. of Big Horn has indicated their intent to host the 2013 golf tournament to coincide with their 25th anniversary.

EARL GRAHAM: That the location for the February 8, 2013 CAAMDC zone meeting will be held in Caroline at the Kurt Browning Arena.

377/12

CARRIED 5/2

INFORMATION: 1. Information Items

Ron Leaf noted the shift in the Public Works Director's report to include hamlet flushing, crack sealing, winter salt equipment to reflect all our existing intermunicipal cooperation programs.

Mr. Leaf commented on the changes to the Federal Navigable Waters legislation changes and the impacts on inland streams. He added that the Federal Fisheries Act may also be amended which will speed up a lot of bridge approvals.

Council discussed Caroline Christmas Party invitation and the conflict with Condor Fire Awards night.

Reeve Alexander noted that the presentation at the Caroline Ambulance open house takes place at 1:30pm.

BOB BRYANT: That Council accepts the CAO's report, Public Works Director's Report, Accounts Payable Listing as information.

378/12

CARRIED 7/0

Councillor Wymenga noted the appreciation received from Amber Gooseens for the Clearwater County Post-Secondary scholarship.

BOB BRYANT: That the meeting recess for lunch at 11:57 A.M.

379/12

CARRIED 7/0

The Meeting reconvened at 1:15 P.M. with the same people present as noted at the beginning of the meeting excluding Matt Martinson, Erik Hansen and Diane Fingler and including Marilyn Sanders, Keith McCrae, Del Ramage, Joe Baker and Rick Emmons.

PLANNING: 2. Bylaw 966/12 – to amend Land Use Bylaw

Council introduced themselves to the applicant, Del Ramage.

Marilyn Sanders presented the application by 1061814 Alberta Ltd. which owns and operates Grandview Stage located at SE 27-38-08-W5 and noted the location of the property.

Ms. Sanders noted that the existing title is held in two separate lots being 3.0 and 2.0 acres in size and that both lots are currently in the Highway Development District "HD". Ms. Sanders added that the owners are proposing to redesignate 1.0 acre containing their residence from the Highway Development District "HD" to the Country Residence District "CR"

and that if successful they would then proceed with a boundary adjustment application to separate the residential use from the commercial use.

Ms. Sanders provided an overview of the servicing on the properties, current building and provided a historical review of development permits from 1971 to 2005.

Ms. Sanders noted the sections of the Municipal Development Plan (MDP) related to the application.

Del Ramage noted that there are no longer any manufactured homes on the property. He added that with the proposed amendment there would be a septic field on the 1 acre parcel and that would address one issue of the septic line crossing property boundaries. Mr. Ramage also noted that with two separate titles, one residential, and one highway commercial, there would be potential for sale as separate entities.

Mr. Ramage responded to questions regarding access approach and septic system and Marilyn Sanders noted that a new approach would be needed.

FIRST READING of Bylaw 966/12 for amendment to the Land Use Bylaw was moved by COUNCILLOR GRAHAM.

380/12

CARRIED 7/0

PLANNING:

1. Bylaw 965/12 – to amend Land Use Bylaw

Marilyn Sanders presented an application to redesignate ±3.163 hectares (7.82 acres) from the Agriculture District “A” to the Nordegg Public and Institutional District “NPI” for the purpose of creating separate titled lots for the public services building, lift station and the telecommunication facility.

Ms. Sanders noted that Clearwater County holds title to Lot 1, Plan 952-5023 (PTS NE, NW 34-40-15-W5 and PTS SE, SW 03-41-15-W5), representing the unsubdivided portion of the Hamlet of Nordegg, containing approximately 491.59 hectares (1,214.69 acres).

Ms. Sanders added that the existing development has been completed to comply with the Nordegg Development Plan and associated Design Guidelines, and that all setbacks have been adhered to and the treed buffer between the lift station and Stuart Street is to be maintained.

FIRST READING of Bylaw 965/12 for amendment to the Land Use Bylaw was moved by COUNCILLOR BRYANT.

381/12

CARRIED 7/0

IN CAMERA:

6. In Camera

JIM DUCAN:

That Council meets as a Committee of the Whole for the purpose of discussing a land matter.
1:32 P.M.

382/12

CARRIED 7/0

Helge Nome, Sarah Maetche and Christine Heggart left the meeting.

EARL GRAHAM:

That the meeting reverts to an Open Meeting at 2:38 P.M.

383/12

CARRIED 7/0

EARL GRAHAM:

That Council authorizes the Reeve and CAO to sign the Tervita Agreement as presented.

384/12

CARRIED 7/0

ADJOURNMENT: JIM DUNCAN:
2:40 P.M

That the Meeting adjourns.

CARRIED 7/0

REEVE

MUNICIPAL MANAGER