

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held April 10, 2018, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:03 am by Reeve Vandermeer with the following being present:

Reeve
Councillors

John Vandermeer
Jim Duncan
Cammie Laird
Daryl Lougheed
Tim Hoven
Michelle Swanson

Staff:

Interim Chief Administrative Officer
Recording Secretary
Director, Corporate Services
Director, Agriculture and
Community Services
Manager, Information & Technology
Communications Technician

Rick Emmons
Tracy Haight
Murray Hagan

Matt Martinson
Cam McDonald
DJ Tutic

Media:

Shaelynn Poteet

**AGENDA,
APPROVAL:**

COUNCILLOR LOUGHEED: That the April 10, 2018 Regular Meeting Agenda is adopted.

165/18

CARRIED 6/0

**CONFIRMATION
OF MINUTES:**

1. March 27, 2018 Regular Meeting Minutes

COUNCILLOR DUNCAN: That the Minutes of the March 27, 2018, Regular Meeting are adopted as circulated.

166/18

CARRIED 6/0

2. March 27, 2018 Public Hearing Minutes

COUNCILLOR SWANSON: That the Minutes of the March 27, 2018, Public Hearing are adopted as circulated.

167/18

CARRIED 6/0

**AGRICULTURE &
COMMUNITY
SERVICES:**

1. Red Deer River Municipal Users Group

Red Deer River Municipal Users Group (RDRMUG) invited members of Council to attend a workshop, 'Protecting Source Water Quality – Municipal Actions'. The workshop intends to assist municipalities in identifying and prioritizing actions that municipalities can take to address threats to the Red Deer River Watershed's source water.

Following the workshop, attendees are encouraged to present recommendations for action and, a request to formally support municipal commitments by signing a 'Charter for Protecting Source Water Quality', to their respective councils. To demonstrate regional collaboration for protecting source water quality and quantity, RDRMUG is planning a charter signing ceremony with Mayors and Reeves from participating municipalities, in early summer.

COUNCILLOR LAIRD:

That Council authorizes councillor's attendance at the Red Deer River Municipal Users Group's Workshop 'Protecting Source Water Quality – Municipal Actions' on April 27, 2018.

168/18

CARRIED 6/0

Staff Sgt. James Lank joined the meeting.

DELEGATIONS:

1. Staff Sgt. James Lank – Sundre RCMP Detachment

Staff Sgt. Lank reviewed the 'RCMP 2017-18 Annual Performance Plan – Sundre Detachment' and noted areas in which the Detachment's performance achieved and/or exceeded last year's goals and objectives.

Keith McCrae and Kim Gillam joined the meeting.

Staff Sgt. Lank reviewed current crime trends in the RCMP Southern Alberta District which includes Town of Sundre and portions of Mountain View County and Clearwater County. He outlined the Detachment's 2018-19 Annual Performance Plan's strategic priorities, goals, objectives and initiatives to address key issues and specific crime trends within the District.

Discussion followed, and it was suggested that the Detachment consider submitting educational and informative articles for publication in Clearwater County's newsletter to promote the RCMP's initiatives for crime prevention and public safety. Discussion continued on the value of encouraging local crime watch groups to share information on crime issues.

Staff Sgt. Lank invited Council to attend the Sundre Tri-Services Regimental Spring Ball, a fundraiser event to support local non-profit organizations, on May 5, 2018.

COUNCILLOR HOVEN:

That Council receives the Sundre RCMP Detachment 2017-18 and 2018-19 Annual Performance Plans for information as presented.

169/18

CARRIED 6/0

Staff Sgt. Lank left the meeting.

2. Summer Parades

2018 Summer Parades are scheduled as follows:

- Bighorn Rodeo Parade, May 19, Village of Caroline;
- Rocky Rodeo Parade, June 9, Rocky Mountain House;
- Ponoka Stampede, June 29, Ponoka;
- Westerner Days, July 18, Red Deer.

Discussion took place on councillors' availability to participate in the Bighorn and Rocky Rodeo Parades and float entry requirements for all of the parades.

COUNCILLOR SWANSON: That Council authorizes Clearwater County's parade float entry at the May 19, 2018, Rocky Rodeo and June 9, 2018, Bighorn Rodeo and, Clearwater County's 'Sasquatch Vehicle' entry at the June 29, 2018, Ponoka Stampede and July 18, 2018, Westerner Days.

170/18

CARRIED 6/0

RECESS: Reeve Vandermeer recessed the meeting at 10:20 am.

CALL TO ORDER: Reeve Vandermeer called the meeting to order at 10:35 am with the following people present: Councillors Duncan, Laird, Lougheed, Hoven and Swanson; S. Poteet, M. Hagan, R. Emmons, K. McCrae, K. Gilham, DJ Tutic, C. McDonald and T. Haight.

COUNCILLOR LAIRD: That Council raises the '464/17 Live Video Feed in Council Chambers' item from the table.

171/18

CARRIED 6/0

CORPORATE SERVICES:

1. Audio/Video Equipment/Live Streaming for Council Chambers

Based on additional research, Administration determined that the current audio/visual equipment in Council Chambers will not allow live streaming of meetings due to age and lack of functionality. Based on receipt of two quotes, total costs for new equipment is estimated at \$87,000.

Administration recommends a phased approach over two years as follows:

- replacement of audio equipment, estimated at \$22,000.00, in 2018; and,
- replacement of video (projector screens) equipment and purchase of new meeting management hardware and software, estimated at \$43,000.00, followed by purchase of camera equipment and live streaming software, estimated at \$22,000.00, in 2019 or 2020.

COUNCILLOR SWANSON: That Council authorizes Administration to proceed with upgrade of audio equipment within Council Chambers in 2018 to be funded by capital budget previously approved for live streaming.

172/18

CARRIED 6/0

C. McDonald left the meeting.

PLANNING: 1. Bylaw 1046/18 Consideration of First Reading

The purpose of Bylaw 1046/18 is to amend the Land Use Bylaw 714/01 to redesignate +/- 99.0 acres of PT SW 15 36 06 W5M from the Recreation Facility District 'RF' to the Agriculture District 'A'.

COUNCILLOR HOVEN: That Council grants first reading to Bylaw 1046/18 – to amend the Land Use Bylaw and proceeds to a public hearing.

173/18

CARRIED 6/0

INFORMATION: 1. Interim CAO's Report

R. Emmons reported the following:

- Administration is compiling feedback on the Fire Station Open Houses held in Leslieville and Condor with intent to present a report, along with estimates for workable solutions based on findings, to Council on April 24.
- Rocky Kinettes invites councillors to a fundraiser event for the Can Praxis' Equine Therapy Program on April 21. The Rocky Kinettes also asks the Reeve or designate to provide greetings and/or a letter of support for the event.
- The 'Digital Futures Spring 2018 Symposium' takes place April 25 – 27.
- Alberta Municipal Affairs intends to propose amendments to the *Emergency Management Act*. Once amendments are finalized, Administration intends to review the County's existing emergency management bylaws and agreements to determine if changes are required.
- Administration is drafting Council's *Broadband Public Participation Plan* for presentation to Council on April 24.

COUNCILLOR HOVEN: That Council authorizes Councillor Laird's attendance at the Rocky Kinettes fundraiser event on April 21 as the Reeve's designate, and Councillor Swanson as alternate; and, that Council provides a Letter of Support to the Rocky Kinettes for the event.

174/18

CARRIED 6/0

COUNCILLOR LAIRD: That Council authorizes two councillors' attendance at the Digital Futures Spring 2018 Symposium.

175/18

CARRIED 6/0

COUNCILLOR LAIRD: That Council authorizes two councillors' attendance at the Sundre Tri-Services Regimental Spring Ball.

176/18

CARRIED 6/0

2. Public Works Report

R. Emmons reviewed the April 10, 2018, Public Works Report as submitted.

3. Councillor's Verbal Report

Councillor Laird reported on information received from the Alberta Fire Chiefs Association regarding proposed amendments to the *Alberta Emergency Management Act*.

Councillor Swanson reported that she is a member of the Alberta Master Games Committee. The Committee scheduled strategic planning sessions for April 23 – 26 and she will provide updates at future Council meetings.

Reeve Vandermeer reported on the Ministers' Forum, hosted by Central Alberta Economic Partnership, that he attended on April 4.

COUNCILLOR LOUGHEED: That Council receives the Interim CAO's Report, Public Works Directors' Report, Accounts Payable, Councillor's Verbal Report, and Councillor Remuneration for information as presented.

177/18

CARRIED 6/0

CLOSED SESSION:

COUNCILLOR SWANSON: That Council approves meeting as a Committee of the Whole, to discuss Item I1. Labour – CAO Recruitment, Verbal Report in a closed session, in accordance with Section 197(2) of the Municipal Government Act and Section 17(1) Disclosure Harmful to Personal Privacy as per the Freedom of Information and Protection of Privacy Act at 11:48 am.

178/18

CARRIED 6/0

R. Emmons, M. Hagan and T. Haight left the meeting at 11:48 am.

COUNCILLOR DUNCAN: That the meeting reverts to an Open Session at 12:20 pm.

179/18

CARRIED 6/0

COUNCILLOR DUNCAN:

That Council authorizes the Reeve and Deputy Reeve to offer an employment contract for the Chief Administrative Officer position to the approved candidate; and bring the candidate's response to Council for final approval.

180/18

CARRIED 6/0

ADJOURNMENT: COUNCILLOR SWANSON:
12:25 pm

That the Meeting adjourns.

181/18

CARRIED 6/0



REEVE


INTERIM CHIEF ADMINISTRATIVE OFFICER