

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held October 10, 2017, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 am by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	John Vandermeer
	Kyle Greenwood
	Curt Maki
	Earl Graham
	Jim Duncan

Staff:	
Chief Administrative Officer	Ron Leaf
Recording Secretary	Tracy Haight
Director, Corporate Services	Rodney Boyko
Director, Planning	Rick Emmons
Director, Community & Protective Services	Ted Hickey
Senior Planner	Kim Gilham
Director, Public Works	Marshall Morton
Manager, Legislative Services	Christine Heggart

Media:	Shaylynn Poteet
	Keanna Nelson

Public:	Cammie Laird
	Craig McMorrow
	Julie Robinson
	Andre Garnier Spongberg
	Michelle Swanson
	Marianne Cole
	Dianna Spencer

Regrets:	
Councillor	Theresa Laing

**AGENDA
APPROVAL:**

The following was added to the October 10 agenda:
- Councillor Graham's Verbal Report as Item H6.

COUNCILLOR GRAHAM:	That the October 10, 2017 Regular Meeting Agenda is adopted as amended.
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375/17

CARRIED 6/0

**CONFIRMATION
OF MINUTES:**

1. September 26, 2017 Regular Meeting Minutes

Councillor Graham requested that the sentence recorded in the September 26, 2017 Minutes as 'Village of Caroline is also working on a recreation master plan' be amended to: 'Caroline and District Agriculture Society is also working on a recreation master plan'.

COUNCILLOR DUNCAN: That the Minutes of the September 26, 2017 Regular Meeting are adopted as amended.

376/17

CARRIED 6/0

COUNCILLOR MAKI: That Council lifts Bylaw 1031/17 to amend the Land Use Bylaw for Application #02/17 from the table.

377/17

CARRIED 6/0

PLANNING:

1. Bylaw 1031/17 to Amend the Land Use Bylaw for Application #02/17

K. Gilham presented an application from Craig McMorran to amend the land use bylaw on Plan 892 2155, Lot 1 (PT SE 19 35 08 W5M) containing 94.22 acres to redistrict 34 acres from Agriculture District "A" to Recreation Facility District "RF".

K. Gilham provided background information on the application for the development of a 100-150 lot campground with recreation facilities and outlined the property location, zone boundaries, and site plan configuration. Ms. Gilham noted the property is currently accessed by 3.75 km of road owned and maintained by industry. Although the property is without legal public access by a County maintained road, the applicant requests the relaxation of road requirements stated in the Municipal Development Plan's policy.

K. Gilham summarized recommendations obtained from Clearwater County's legal counsel that identified liability concerns with the proposed redistricting and future development of property without reliable and safe long-term road access which is inconsistent with County municipal planning policies and bylaws.

C. McMorran reviewed his proposal for the development and noted documents received from industry regarding road use.

C. McMorran responded to questions from Council and discussion followed.

COUNCILLOR MAKI: That Council grants first reading of Bylaw 1031/17 to amend the Land Use Bylaw for Application #02/17.

378/17

DEFEATED 0/6

C. McMorran and J. Robinson left the meeting.

2. Historic Shanks Garage Building in Nordegg

R. Emmons stated Tdb Construction offered to reconstruct and preserve the Shanks Garage in Nordegg at costs equal to Council's allocated 2017 budget costs for deconstruction.

Discussion took place on the successful preservation of the CIBC building.

COUNCILLOR GRAHAM: That Council approves the preservation of Shanks Garage in Nordegg.

379/17

CARRIED 6/0

COUNCILLOR GREENWOOD: That the following items are added to the October 10, 2017, Regular Meeting Agenda: 1) F2 Delegation: Nancy McClure, President, Rocky Air Show Association; and, 2) Item G4 Rocky Air Show Association Funding Request; and, that the agenda is adopted as further amended.

380/17

CARRIED 6/0

MUNICIPAL:

1. Preparation for October 24, 2017, Organizational Meeting

C. Heggart discussed the draft October 24, 2017, Organizational Meeting Agenda. Of note are the "Acknowledgement of Bylaw 1025, Code of Conduct" as well as deletion of boards/committees where mandates have been fulfilled or re-appointment is not required.

C. Heggart also reviewed the voting process for the election of Reeve and Deputy Reeve at the Organizational Meeting and requested Council's endorsement of the procedures.

COUNCILLOR DUNCAN: That Council endorses the Organizational Meeting Agenda and Organizational Meeting voting procedures for the election of Reeve and Deputy Reeve, as per presented.

381/17

CARRIED 6/0

Prab Lashar, Colleen Dwyer and Nancy McClure joined the meeting.

**COMMUNITY &
PROTECTIVE
SERVICES:**

2. Parkland Regional Library 2018 Proposed Budget

T. Hickey presented Parkland Regional Library's (PRL) proposed 2018 budget and noted PRL requests Council's approval of a 1% increase to the per capita requisition. The total estimated amount for Clearwater County's 2018 budget allocation is \$99,697.

Discussion took place on Council's October 11, 2016, decision to defeat PRL's budgeted 2% increase due to concerns with an increase in PRL's

salary and wages during an economic downturn and that the 2018 budget does not reflect that these concerns were addressed.

COUNCILLOR MAKI:

That Council approves the Parkland Regional Library 2018 budget.

382/17

DEFEATED 2/4

RECESS:

Reeve Alexander recessed the meeting at 10:08 am.

CALL TO ORDER:

Reeve Alexander called the meeting to order at 10:12 am.

DELEGATION:

1. Rocky Mountain House & District Chamber of Commerce

P. Lasher and C. Dwyer presented a request from the Rocky Mountain House and District Chamber of Commerce (Chamber) for Clearwater County to lend and/or grant \$30,000 to the Chamber to recoup two years of revenue losses resulting from the cancellation of the Chamber's annual trade show due to construction at the Christensen Sports and Wellness Centre.

P. Lasher responded to questions and confirmed the Chamber is requesting the same amount from the Town of Rocky Mountain House Council.

COUNCILLOR GREENWOOD:

That Council receives the
for information as presented.

383/17

CARRIED 6/0

2. Nancy McClure, President, Rocky Air Show Association

N. McClure presented a PowerPoint presentation, 'Rocky Air Show 2018' and a request from the Rocky Air Show Association for \$25,000 in sponsorship funds for the continued delivery of a professional air show in the municipality.

COUNCILLOR GREENWOOD:

That Council receives the
for information as presented.

384/17

CARRIED 6/0

**COMMUNITY &
PROTECTIVE
SERVICES:**

1. Rocky Mountain House & District Chamber of Commerce Loan Request

T. Hickey reviewed options for Council's consideration in response to the Chamber's request for funds, as follows:

- enacting a bylaw to authorize loaning funds;
- prepaying services from the Visitor Information Centre that is operated by the Chamber; or
- granting funds to the Chamber.

T. Hickey explained that the Chamber is requesting immediate funding to continue operations into 2018.

Discussion followed with Council indicating that they required more information as well as wished staff to discuss this request with the Town of Rocky Mountain House.

385/17

COUNCILLOR MAKI:

That Council approves a two-year loan to the Rocky Mountain House and District Chamber of Commerce.

DEFEATED 0/6

386/17

COUNCILLOR DUNCAN:

That Council considers alternative options for granting the Rocky Mountain House and District Chamber of Commerce's request for funds with Town of Rocky Mountain House Council.

CARRIED 6/0.

3. West Country Family Services Association Board Member Request

T. Hickey presented a request from West Country Family Services Association (WCFSA) for non-voting representation by Council on its Board of Directors.

Discussion took place and Councillor Duncan explained Clearwater Regional Family and Community Support Services (FCSS) oversees programming and services offered by WCFSA and that WCFSA is accountable to FCSS, on an annual basis, for receipt of grant funding. Clearwater County Council annually appoints a Council member to the FCSS and appointing a member to WCFSA is over-representation.

COUNCILLOR VANDERMEER:

That Council respectfully declines West Country Family Services Association's request for appointment of a non-voting Council representative to WCFSA's Board of Directors.

387/17

CARRIED 6/0

4. Rocky Air Show Association Funding Request

T. Hickey reviewed Rocky Air Show Association's request for \$25,000 to support the coordination of an air show within the municipality.

Discussion took place on the increasing number of requests from local non-profit organizations for operational funding.

R. Leaf responded to questions and explained Council's current policy only addresses capital funding requests from community halls and/or associations.

Discussion took place on the value in developing policy to address operational funding requirements of non-profit organizations. However, considering timelines for budget deliberations are fast approaching, it may be prudent to compile a broad list of funding requirements for non-profit organizations for consideration during 2018 budget deliberations.

COUNCILLOR DUNCAN: That Council considers Rocky Air Show Association's funding request during 2018 budget deliberations.

388/17

MOTION LOST 3/3

COUNCILLOR DUNCAN: That Council reviews current funding practices, formal and informal, and policies for funding non-profit and community based organizations.

389/17

CARRIED 6/0

INFORMATION:

1. CAO's Report

R. Leaf reviewed upcoming events and meetings for October. He noted this is the last meeting before the new council term and reviewed Council's accomplishments during the 2013-2017 term.

3. Councillor's Verbal Report

Councillor Graham thanked Administration and staff, commented on his term of office and extended best wishes to the new Council term.

COUNCILLOR VANDERMEER: That Council receives the CAO Report, Public Works Director's Report, Councillor's Verbal Report, Committee Minutes, Accounts Payable and Councillor Remuneration Listing as information.

390/17

CARRIED 6/0

RECESS:

Reeve Alexander recessed the meeting for lunch at 11:53 am.

CALL TO ORDER:

Reeve Alexander called the meeting to order at 12:23 pm with the following people present: Councillors Graham, Duncan, Maki, Vandermeer, and Greenwood; and Ron Leaf.

IN CAMERA:

COUNCILLOR MAKI:

That Council meets as a Committee of the Whole to discuss: Item I1 Legal – Verbal Report and I1 Labour in camera in accordance with Section 197(2) of the Municipal Government Act and Section Sections 17(1), 24(1)(a), 39(1)(a) and 40 of the Freedom of Information and Protection of Privacy Act at 12:23 pm.

391/17

CARRIED 6/0

COUNCILLOR GRAHAM:

That the meeting reverts to an Open Meeting at 1:15 pm.

392/17

CARRIED 6/0

393/17

COUNCILLOR MAKI:

That Council engages George Cuff to meet with Council in the new term.

CARRIED 6/0

ADJOURNMENT:
1:16 pm.

COUNCILLOR MAKI:

That the Meeting adjourns.

394/17

CARRIED 6/0



REEVE


CHIEF ADMINISTRATIVE OFFICER