

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held November 27, 2012 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	Dick Wymenga
	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
Municipal Manager:	Ron Leaf
Director, Public Works:	Marshall Morton
Director, Corporate Services:	Murray Hagan
Director, Ag Services:	Matt Martinson
Director, Planning and West Country:	Rick Emmons
Manager, Infrastructure:	Erik Hansen
Manager, Financial Services:	Rhonda Serhan
Recording Secretary:	Christine Heggart
	Trevor Duley
	Sarah Maetche
	Darrell Philip
	Brad Welygan
	Helge Nome

AGENDA: Ron requested Council add F9 – CGI Interview Schedule and F8.e – Legal.
Councillor Duncan added F8.c – Arena Expansion, Rocky.
Councillor Graham added F8.d – Arena Renovations, Caroline.

EARL GRAHAM: That the November 27, 2012 Regular Meeting Agenda be accepted as amended.

398/12 CARRIED 7/0

CONFIRMATION OF MINUTES: 1. November 6, 2012 Regular Meeting Minutes

JIM DUNCAN: That the Minutes of the November 6, 2012 Regular Meeting be accepted as presented.

399/12 CARRIED 7/0

CORPORATE SERVICES: 1. County Operating and Capital Reports to October 31, 2012

Rhonda Serhan presented the capital and operating reports to October 31 2012, noting that capital projects are moving along and asphalt overlay invoices have been processed which equates to \$2M since September.

Ms. Serhan noted that the County received another batch of oil well drilling taxes and that Community and Protective Services has sent tax share funding to neighboring municipalities. She added that Agricultural Services Board and Public Works have seen an increase in expenses due to vegetation management and road maintenance which is normal for this time of year. Corporate Services, Planning and West Country have no notable expenses.

Marshall Morton responded to question regarding road maintenance and graders. Ms. Serhan responded to a question regarding recreation requisitions.

BOB BRYANT:

That Council accepts the operating and capital reports to October 31, 2012 be accepted as information.

400/12

CARRIED 7/0

Mike Haugen joined the meeting. Murray Hagan left the meeting.

PUBLIC WORKS: 1. Additional Asphalt 2013

Erik Hansen presented an overview of the recently tendered 2013 Asphalt Overlay Program and the Angle Road Base/ Pave Project. He noted Council's goal to develop ban free structures by 2017 and that the current overlay schedule would achieve this by 90%.

Mr. Hansen recommended tendering the proposed 2014 asphalt overlay program to be completed in 2013 thus adding an additional 26.7Km to next year's program and achieving council's 90% ban free goal by 2016.

Mr. Hansen noted the rationale for potential cost savings in tendering an additional asphalt overlay project for 2013 which has been estimated at \$7,420,000.00 and would include the Alhambra Road from Highway 11 to North of Highway 598 (8.75Km) and the Oras Road from Highway 12 north to the plant (17.9Km).

DICK WYMENGA:

That Council authorizes tendering additional asphalt projects for 2013 in the amount of \$7,420,000.00 from Paving Reserves.

401/12

CARRIED 7/0

PUBLIC WORKS: 2. Proposed Access Road

Erik Hansen presented the request from Dale Shippelt proposing construction of 670m of municipal standard road on a cost share basis with Clearwater County. Mr. Hansen noted that proposed road would continue east on the currently undeveloped portion of Township Road 39-4 east of Range Road 7-1 and would provide legal access to the NE 24 -39- 7 W5M.

Mr. Hansen noted that the subject area has been inspected and does qualify under the "Access Roads" policy and that the estimated cost of this project is \$176,230.00, with the County portion being \$100,000. He added that the Radford Access Road (NE 15- 39- 6 W5M) has already been approved for construction in 2013, with County portion being \$84,000.00.

Mr. Hansen responded to questions regarding the railway crossing costs and the maintenance costs for the rail crossing. Marshall Morton responded to question regarding the budget for access roads.

JIM DUNCAN:

That Council approves the acceptance of the described access road to the Access Roads project list.

402/12

CARRIED 7/0

Darrell Phillip and Brad Welygan left the meeting. Diane Fingler and Jenny Oatway joined the meeting.

PUBLIC WORKS: 3. Civic Addressing Signage Policy

Trevor Duley provided an overview of the proposed Civic Addressing Signage policy.

Mr. Duley highlighted key areas of the policy, including: charging \$150.00 for an initial fee for each sign issued, which will cover the costs of installation, replacement or repair; that Public Works department will manage the maintenance of all civic addressing signage; and that the County will maintain discretion as to which properties are eligible to receive a civic address sign.

CASE KORVER: That Council approves the Civic Addressing Signage policy as presented.

403/12

CARRIED 7/0

PUBLIC WORKS: 4. Angle Road Base / Pave Tender Award

Erik Hansen presented the tender for Angle Road project and noted that a previous tender came in \$750,000.00 over the budgeted amount of \$3,504,000.00. Mr. Hansen added that the project was retendered for a project including re-grading the existing road, the placement of granular base course and asphalt surfacing to construct a ban free structure.

Mr. Hansen noted that the tender opening was held on November 8, 2012 and that the County received 6 bids, with Border Paving Ltd. being the low valid bidder coming in \$47,765.00 under the budgeted amount of \$3,504,000.00.

JOHN VANDERMEER: That Council awards the Angle Road Tender to Border Paving in the amount of \$3,456,235.45.

404/12

CARRIED 7/0

PUBLIC WORKS: 5. North Fork Road Base/Pave Project

Erik Hansen proposed the reconstruction of the North Fork Road beginning at Hwy 752 and extending north to the end of the current chip sealed surface (8.3Km or 5.2 miles). He noted that the construction plan includes re-grading existing structure, the addition of a granular base course and finishing with asphalt surface to achieve a ban free structure with an estimated cost of \$4,945,000.00.

Mr. Morton responded to question regarding the rationale for tendering the project in 2013 and meeting the 2017 90% ban free structure goal. Mr. Hansen responded to question regarding traffic counts noting the vehicle movements and truck volumes.

JOHN VANDERMEER: That Council approves tendering the North Fork Road project as described in 2013 for the budgeted amount of \$4,945,000.00.

405/12

CARRIED 7/0

PUBLIC WORKS: 6. Brushing in Public Right of Way Policy

Matt Martinson presented the Brush Clearing in Public Right-of-Way policy in and provided an overview of the feedback received on the policy noting that the few people who commented had positive feedback.

Erik Hansen responded to question regarding current brushing program underway.

Councillor Graham noted that he received six calls that were negative to the proposed brushing in the public right-of-way policy, specifically regarding tree removal near fence lines. He noted that feedback suggested leaving more trees near fence lines and that one person commented on the need to leave trees in the backslopes to prevent ground sloughing.

Councillor Vandermeer noted that it is tough to satisfy everyone and that the County has the responsibility to provide for the safety of the travelling public and the protection of County infrastructure.

Reeve Alexander noted that the policy is designed to give people time to plant trees on their own properties in advance of the brushing program.

Mr. Martinson noted the Agricultural Services department shelterbelt program plans and communications plans for informing residents of the brushing program, in order to mitigate issues for residents.

BOB BRYANT: That Council approves the Brush Clearing Policy as presented.

406/12 CARRIED 6/1

MUNICIPAL:

1. Proposed Divisional Boundary Adjustment Bylaw 967/12

Ron Leaf provided an overview of the proposed boundary change Bylaw 967/12, noting that the divisional boundaries were adjusted to achieve a population distribution in each of the seven divisions closer to the target Distribution of 1754.

Division	Current Distribution	Target Distribution	Proposed Distribution	Variance %
1	1459	1754	1730	-1.37%
2	1684	1754	1880	7.18%
3	2007	1754	1714	-2.28%
4	1387	1754	1765	0.63%
5	2323	1754	1768	0.80%
6	1607	1754	1711	-2.45%
7	1811	1754	1710	-2.51%
	12278		12278	

Council noted a copy of Bylaw 967/12 not included in agenda package.

BOB BRYANT: That Council table the Proposed Divisional Boundary Adjustment Bylaw 967/12 until receiving a copy of the Bylaw.

407/12 CARRIED 7/0

2. Rocky Parade of Lights

Mike Haugen presented the date for the Annual Rocky Mountain House Parade of Lights on December 1, 2012 noting that staging area is at the Rocky arena starting at 6:00pm, with the parade starting at 7:00 pm.

Reeve Alexander, Councillor Korver, Councillor Bryant indicated they will attend, Councillor Vandermeer noted he may attend and Councillors Duncan, Wymenga and Graham indicated they are unable to attend.

JIM DUNCAN: That Council accepts the Rocky Parade of Lights agenda item as information.

408/12

CARRIED 7/0

3. Brazeau County Joint Council Meeting Inquiry

Ron Leaf presented a request from Brazeau County to have a joint Council meeting in 2013. Other than an overview of issues Council is currently moving forward with including the lobby effort for the South Eastern Slopes; no other specific topics for discussion were proposed.

Mr. Leaf noted that Council's strategic plan indicates the need to meet with the Councils of Bighorn, Wetaskiwin and Mountain View in 2013.

By consensus, Council determined that there are no outstanding issues that need to be discussed with Brazeau County and that a meeting in 2013 is not required at this time.

CASE KORVER: That Council declines the invitation to meet with Brazeau County in 2013.

409/12

CARRIED 7/0

4. 2013 Agenda and Priorities Meeting Dates

Ron Leaf requested the 2013 Agenda & Priorities (A&P) meeting dates be set as follows: January 14, April 16, June 17 and September 16.

Mr. Leaf noted that the meetings will begin at 9:00 a.m. and conclude by 4:30, unless otherwise agreed to by Council and that the agendas will be circulated the week prior to the meeting.

EARL GRAHAM: That Council approves the A&P meeting dates for 2013 as presented.

410/12

CARRIED 7/0

9. CGI Interview Schedule

Ron Leaf provided an overview of the Collaborative Governance Initiative (CGI) project, noting that Councillors will be meeting individually with the CGI consultant Andrew Fulton for an interview that will take approximately 1 – 1 ½ hours. He added that the proposed dates for the interviews with Village, Town and County Councillors are as follows: December 3,4,5,10,11,12 and December 17,18,19 if required.

Councillors indicated their preferences for CGI meeting dates.

JIM DUNCAN: That Council approves the amended CGI meeting dates schedule.

411/12

CARRIED

7/0

INFORMATION: 1. Information Items

JOHN VANDERMEER: That Council accepts the CAO's report, the Public Works Director's Report and the Accounts Payable listings from November 27, 2012 as information.

412/12

CARRIED 7/0

Tyler McKinnon, Sandra Kay, Joyce Brown and Karen McCutcheon joined the meeting.

Diane Fingler introduced Jenny Oatway the new reporter for B94 News.

5. Rocky Museum

Council introduced themselves to the delegation.

Joyce Brown introduced Sandra Kay (Treasurer) and Karen McCutcheon (Secretary) for the Rocky Mountain House Reunion Historical Society who owns and operates the Rocky Mountain House Museum.

Ms. Brown provided a historical overview of the Museum and the historical society and noted the volunteer groups and their responsibilities.

Ms. Kay noted the Board structure, volunteer hours, average visitors per year (1650), vision, mission and mandate. She provided an overview of a museum survey completed and noted that preserving local history and an expansion of the museum were noted as important.

Ms. Kay provided an overview of fundraising efforts, budgets, grant applications and staff positions. She noted that the \$25,000.00 received from the County and Town each year has been the grant amount for the past five years and that expenses have increased since that time. She provided an overview of the operating hours for the museum and the rationale for not closing the museum over the winter.

Ms. Kay requested that the County consider increasing their annual contribution to the museum by \$20,000.00 to cover staffing costs. She noted the need for capital upgrades for the Visitor Centre, and the donated materials received.

Ms. McCutcheon noted the museum has turned down opportunities to relocate to alternate locations and the need for a new exhibit area and media room. She added that office space is crowded and the space needed for cataloguing of artifacts, travelling exhibits and guest speakers and that the Board has considered adding another floor to the building.

Ms. Kay responded to question regarding museum accreditation, the accessioning process and the additional funding request.

Councillor Graham noted other provincial grant opportunities may exist.

Ms. Kay asked for grant writing support from the Town and County.

Reeve Alexander noted that County staff could assist with grant writing.

JOHN VANDERMEER: That Council accepts the Museum delegation as information.

413/12

CARRIED 7/0

Tracy King joined the meeting.

6. FCSS - Homelessness

Tracy King provided an overview of homelessness in the Rocky Mountain House and area and noted that from FCSS perspective there is a need to break down the issue into bite size pieces in order to better manage problems and that awareness and understanding should be the focus of programming.

Ms. King noted that the Province has started the ten year plan to end homelessness, which is centered in urban areas. She added that the first level of housing in Rocky Mountain House is the Post House, the transitional housing in Creekside and that there are other community support programs to deal with issues of mental health and addictions.

Ms. King noted that FCSS also supports the women's shelter and offers a rent subsidy program.

Ms. King responded to question regarding scope of the homelessness problem and the need for a study to gauge homelessness in the community in order to better serve the need.

JIM DUNCAN: That Council accepts the FCSS Homelessness presentation as information.

414/12

CARRIED 7/0

Curran Chrunik and Murray Hagan joined the meeting. Tracy King left the meeting.

7. Rocky Mountain Regional Solid Waste Authority

Curran Chrunik presented an overview of the Waste Authority vision and mission statement, strategic priorities and key short term objectives including: increasing financial stability, replacing transfer stations, increase waste diversion, reviewing staff and training requirements, improving the hours of service and services to residents, improving the Authority's building infrastructure and enhancing communications among member municipalities.

Mr. Chrunik provided a summary of Waste Authority budget, noted the previous motion to move the Authority to full cost recovery by 2017 and provided an overview of the landfill's performance, recycling performance, administration performance, expense breakdown, revenue breakdown and municipal requisition.

Mr. Chrunik responded to question regarding requisitions, transfer stations, recycling, staff turnover, Tervita contract, landfill lease, land plan and requirements, annual tonnage and increases, feasibility studies for door to door pick up, farm recyclables and the bags available through Ag Services for bags to recycle twine.

EARL GRAHAM: That Council accepts the Rocky Mountain Regional Solid Waste Authority presentation as information.

415/12

CARRIED 7/0

BOB BRYANT: That Council reintroduces the Proposed Divisional Boundary Adjustment Bylaw 967/12 agenda item that was tabled.

416/12

CARRIED 7/0

1. Divisional Boundary Bylaw – 967/12

Mr. Leaf reviewed the amendments to the electoral ward boundary map and provided an overview of the process and timeframe for adoption of a new Divisional Boundary Bylaw.

Mr. Leaf reviewed each of the divisional boundaries as noted in Bylaw 967/12.

FIRST READING of Bylaw 967/12 for the electoral divisional boundaries was moved by Councillor WYMENGA.

417/12

CARRIED 7/0

BOB BRYANT: That the meeting recess for lunch at 11:47 A.M.

418/12

CARRIED 7/0

The Meeting reconvened at 1:31 P.M. with the same people present as noted at the beginning of the meeting excluding Darrell Philip, Brad Welygan, Rick Emmons, Matt Martinson, Murray Hagan, Rhonda Serhan, Helge Nome, Sarah Maetche and Erik Hansen.

IN CAMERA:

8. In Camera

BOB BRYANT: That Council meets as a Committee of the Whole for the purpose of discussing Wetaskiwin Cost Sharing agreement; Ministerial Meeting; Arena Expansion – Rocky; Arena Renovation – Caroline arena; and a legal matter.
1:32 P.M.

419/12

CARRIED 7/0

Christine Heggart left the meeting.

EARL GRAHAM: That the meeting reverts to an Open Meeting at 2:38 P.M.

420/12

CARRIED 7/0

ADJOURNMENT:
2:39 P.M.

JIM DUNCAN:

That the Meeting adjourns.

CARRIED 7/0

REEVE

MUNICIPAL MANAGER