

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held January 24, 2017, in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:00 am by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	John Vandermeer
	Kyle Greenwood
	Theresa Laing
	Curt Maki

Staff:	
Chief Administrative Officer	Ron Leaf
Recording Secretary	Tracy Haight
Director, Public Works	Marshall Morton
Director, Corporate Services	Rodney Boyko
Director, Ag Services & Landcare	Matt Martinson
Manager, Operations	Erik Hansen
Manager, Finance	Rhonda Serhan
Director, Community & Protective Services	Ted Hickey
Community Relations Advisor	Jerry Pratt

Media:	Laura Button
	Keanna Nelson

Public:	Marianne Cole
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**AGENDA  
APPROVAL:**

The January 24, 2017, Regular Council Meeting agenda was amended with the following additions:

- Councillor's Verbal Reports: Invitation from Nordegg Community Association as item J3; and,
- Municipal: Invitation from Wild Rose School Division as item I3.

**COUNCILLOR VANDERMEER:** That the January 24, 2017 Regular Meeting Agenda be adopted as amended.

024/17

CARRIED 6/0

**CONFIRMATION  
OF MINUTES:**

1. January 10, 2017 Regular Meeting Minutes

**COUNCILLOR LAING:** That the Minutes of the January 10, 2017 Regular Meeting are adopted as circulated.

025/17

CARRIED 6/0

**PUBLIC  
WORKS:**

**1. Request for Services: Confluence Heritage Society Canada 150 Celebration**

K. Magnus presented a request from The Confluence Heritage Society of Rocky Mountain House for snow removal services at the Rocky Mountain House National Historic Site during a Canada 150 Celebration event scheduled for February 18 – 19, 2017.

M. Morton responded to questions and explained if there was a significant snow event, it would take approximately six to eight hours to perform services.

COUNCILLOR VANDERMEER: That Council approves Confluence Heritage Society's request for snow removal service on February 18 – 19, 2017.

026/17

CARRIED 6/0

Rick Emmons and Christine Heggart joined the meeting.

**PLANNING:**

**1. Cartier Creek Subdivision**

R. Emmons requested clarification of Council's December 13, 2016 decision to enforce Section 671(2) of the Municipal Government Act regulations concerning the removal of encroaching developments from the Municipal Reserve in the Cartier Creek Subdivision by July 31, 2017.

He noted two properties currently have decks and a satellite dish extending onto the municipal reserve and inquired if it is Council's intent to allow the decks and dish remain as is until replacement is required, or have the items removed.

R. Emmons responded to questions and explained the history of lot development in the Cartier Creek subdivision and noted development permits were not applied for, or surveys conducted on the lots, prior to development. He noted the current placement of the satellite dish is the only option for receiving a clear signal.

Discussion followed and the following points were noted:

- It could be many years before decks require replacement as they appear to be in good condition.
- It would be unfair to residents if exceptions were made for a few.
- Evestroughing extending into the municipal reserve should be removed.
- Allowing structures to remain encourages the perception that when developing it is better to ask for forgiveness than for permission.

COUNCILLOR MAKI:

That Council upholds the December 13, 2016 motion that Administration enforce Section 671(2) of the Municipal Government Act regulations concerning usage of the Municipal Reserve in the Cartier Creek Subdivision and encroaching developments in the Cartier Creek Subdivision Municipal Reserve be removed by July 31, 2017.

027/17

CARRIED 6/0

Shane Closs, Milton Elliot, Brad Smith, Ernie Closs joined the meeting.

**DELEGATION:**

**1. Rocky Mountain Chuckwagon Association and Rocky Agricultural and Stampede Association**

Milton Elliot and Brad Smith, representatives from the Rocky Mountain Chuckwagon Association (RMCA) updated Council on the Association's financial operations, past and current activities. M. Elliot introduced Shane and Ernie Closs, representatives from the Rocky Agricultural and Stampede Association (RASA) to Council.

M. Elliot explained the venue at the North Saskatchewan River Park is running at full capacity for RMCA and RASA events and future growth is limited. M. Elliot inquired on the possibility of relocating the venue to the proposed Agriculture Recreation Facility site. S. Closs responded to questions and confirmed RASA is considering relocating their events along with RMCA.

Discussion took place and the following points were noted:

- Events conducted by the RMCA and RASA bring economic value to the community.
- The Agriculture Society, which is the project lead for the proposed Ag. recreational facility, is in the early stages of the project's scope. It is up to the Society to determine, based on feasibility studies and community input, the best course of action to address governance and operations matters and stakeholder involvement for a recreation facility.
- Until the Area Structure Plan, Intermunicipal Development Plan, and agreements for developments and servicing in the joint development area are finalized, it is difficult to determine the availability of land for interested parties.
- Further discussions with the Town are required to determine the impact to the NSRP property of relocating the RMCA and RASA events.

**COUNCILLOR LAING:**

That Council receives the Rocky Mountain Chuckwagon Association and the Rocky Agricultural and Stampede Association Delegation's information as presented.

**028/17**

**CARRIED 6/0**

**COUNCILLOR LAING:**

That Administration works with Town Administration, Agriculture Society, Rocky Mountain Chuckwagon Association and the Rocky Agricultural and Stampede Association to identify impacts and processes for the relocation of the North Saskatchewan River Park venue and, that Administration report findings to Council.

**029/17**

**CARRIED 6/0**

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**1. Clearwater County Highway Patrol 2016 Annual Report**

Sgt. Terri Miller, Clearwater County Highway Patrol, reviewed the Clearwater County Highway Patrol 2016 Annual Report that outlined the department's operational goals and program management for service deliverables that include infrastructure protection, public safety and education.

Sgt. Miller reviewed permits and road use agreements issued and trends in violations and tickets issued for 2016. Sgt. Miller responded to questions and discussion took place on the successful outcome of Highway Patrol's increased focus on restricted bridges.

Discussion took place on provincial action taken to address court backlogs and it was noted although additional crown prosecutors have been hired there is still a shortage of commissionaires which contribute to court delays.

Discussion continued on educational benefits of the Positive Ride Program and industry meetings organized by Public Works department.

R. Leaf noted Administration intends to inquire on availability to meet with the Alberta RCMP Deputy Commissioner during the March 2017 AAMDC Convention to discuss the crime rate increase in Central Alberta.

COUNCILLOR GREENWOOD: That Council receives the Clearwater County Highway Patrol 2016 Annual Report as presented.

030/17

CARRIED 6/0

**CORPORATE  
SERVICES:**

**1. Audit Planning Year End 2016**

R. Boyko explained the process for auditing financial statements prior to submitting the financial information to Municipal Affairs by the May 1 deadline. He noted the process is conducted by auditors, independent of Council and Administration, and is based on Canadian Audited Standards and Public Sector Accounting Standards.

He stated Clearwater County's audit is scheduled for the week of March 27 with the final financial statements presented to Council for approval on or before April 25.

COUNCILLOR MAKI: That Council receives the Audit Planning Year End 2016 Report for information.

031/17

CARRIED 6/0

**MUNICIPAL:**

**1. West Fraser Winter Logging Tour**

T. Haight asked for direction on Councilor's availability to attend the West Fraser Winter Logging Tour in February.

032/17

COUNCILLOR GRAHAM: That Council authorizes Councilor's attendance at the West Fraser Winter Logging Tour; and that Administration schedules the tour for February 27.

CARRIED 6/0

**2. Invitation from Chamber of Commerce**

T. Haight requested direction on Councilor's availability to attend Rocky Mountain House and District Chamber of Commerce's event on February 7.

Chancellor Douglas Stollery from the University of Alberta, along with other faculty members, wish to discuss sustainable rural development with municipal leaders and demonstrate how the Alberta Centre for Sustainable Rural Communities could be of service to municipalities.

033/17

COUNCILLOR GREENWOOD: That Council authorizes Councilor's attendance at the Rocky Mountain House and District Chamber of Commerce event on February 7.

CARRIED 6/0

**3. Meeting Invitation from Wild Rose School Division Board of Trustees**

R. Leaf requested direction from Council on Councilor's availability to meet with the Wild Rose School Division Board of Trustees, Town of Rocky Mountain House and Village of Caroline Councils. The Town of Rocky Mountain House is hosting this year's meeting and proposes March 15 or 16 as possible meeting dates.

COUNCILLOR MAKI: That Council proposes to meet with the Wild Rose School Division on March 15 and authorizes Councilor's attendance at the meeting.

034/17

CARRIED 6/0

**INFORMATION:**

**1. CAO's Report**

R. Leaf noted upcoming events and meeting dates for February. He noted the Wild Rose School Division wishes to inform Council of their meeting with the Nordegg Community Association, scheduled for February 2, to discuss school enrolment. It is anticipated Administration will meet to determine what role, if any, the County may play.

R. Leaf also noted with the cancelation of the airshow and postponement of further County facility development on the County's quarter, the crop land will be leased for the 2017 season.

Discussion took place on the upcoming 2017 Wetland Forum scheduled for March 16.

COUNCILLOR GREENWOOD: That Council authorizes two Councilors attendance at the 2017 Wetlands Forum on March 16.

035/17

CARRIED 6/0

**3. Councillor's Verbal Report**

Councillor Laing requested authorization to attend the Nordegg Community Association's meeting with the Wild Rose School Division on February 2.

COUNCILLOR GREENWOOD: That Council authorizes Councillor Laing's attendance at the February 2 meeting with the Nordegg Community Association and Wild Rose School Division.

036/17

CARRIED 6/0

COUNCILLOR VANDERMEER: That Council receives the CAO Report, Public Works Director's Report, Councillor Verbal Report, and Accounts Payable Listing as information.

037/17

CARRIED 6/0

**IN CAMERA:**

COUNCILLOR MAKI: That Council meets as a Committee of the Whole to discuss a Land issue in camera in accordance with: a) the Municipal Government Act, Section 197(2) and b) the Freedom of Information and Protection of Privacy Act, Section 27(1) at 11:08 am

038/17

CARRIED 6/0

COUNCILLOR GRAHAM: That the meeting reverts to an Open Meeting at 12:12 pm.

039/17

CARRIED 6/0

COUNCILLOR GREENWOOD: That Council authorizes Administration to proceed with the purchase of land along Highway 761, and the design and tender document preparation, for a new Clearwater Regional Fire Rescue Services Fire Station serving Leslieville and Condor.

040/17

CARRIED 6/0

**ADJOURNMENT:**  
**12:13 pm**

**041/17**

**COUNCILLOR MAKI:**

That the Meeting adjourns.

CARRIED 6/0



REEVE



CHIEF ADMINISTRATIVE OFFICER