

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held August 27, 2013 in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

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| Reeve: | Pat Alexander |
| Councillors: | John Vandermeer |
| | Bob Bryant |
| | Jim Duncan |
| | Case Korver |
| | Dick Wymenga |
| Chief Administrative Officer: | Ron Leaf |
| Director, Public Works: | Marshall Morton |
| Recording Secretary: | Tracy Haight |
| | Brad Welygan |
| | Helge Nome |
| | Sarah Maetche |
| | Kurt Magnus |
| | Erik Hansen |
| | Rhonda Serhan |

AGENDA: Councillor Jim Duncan requested the addition of I1 – Active Creative Engaged (ACE) Community Committee Report.

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| DICK WYMENGA: | That the August 27, 2013 Regular Meeting Agenda be accepted as amended. |
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| 312/13 | CARRIED 6/0 |
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CONFIRMATION OF MINUTES: 1. August 13, 2013 Regular Meeting Minutes

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| BOB BRYANT: | That the Minutes of the August 13, 2013 Regular Meeting be accepted as amended. |
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| 313/13 | CARRIED 6/0 |
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PUBLIC WORKS: 1. Policy Review: “Snowplowing and Lane Grading of Private Driveways”

Kurt Magnus provided background information on Council’s January 10, 2012 decision to terminate the “Snowplowing and Lane Grading of Private Driveways” policy. Mr. Magnus noted reasons for termination as follows: 1) an increase of approximately 8 to 16 hours per grader beat 2) an increase of liability issues 3) residents’ expectations in quality of service 4) residents’ expectations in speed of service and 5) size limitations of County owned equipment. Mr. Magnus noted Clearwater County will, upon request only, provide summer and winter grader services to community halls, excluding Buster Creek/Crimson Lake Hall, which are privately owned.

Jenny Oatway joined the meeting.

Mr. Magnus stated six phone calls and three letters were received from residents in response to the termination of the policy with the majority of the calls asking for contractor referrals. Mr. Magnus noted a list of grader contractors offering snowplow and lane grading services is available on the Clearwater County website.

Mr. Magnus noted Red Deer County, Lacombe County and Mountain View County were contacted regarding their snowplowing/lane grading services and all three counties confirmed they do not offer this service to residents.

Staff responded to questions and discussion followed on availability of contract services in the area that offer reasonable rates and timely service and the increase in the number of residents who own snow removal equipment.

Councillor Dick Wymenga requested staff to confirm ownership of Buster Creek/Crimson Lake Hall.

BOB BRYANT: That Council supports the January 10, 2013 decision to terminate snowplowing/lane grading service of private driveways.

314/13

CARRIED 6/0

3. Policy Review: "Approach Construction Guidelines"

Erik Hansen presented the draft revision to the "Approach Construction Guidelines" policy and reviewed the change from the term 'road improvements' to 'road construction/rehabilitation' (paragraph 3 under 'Special Provisions'). Mr. Hansen noted the amended policy will be brought to Council for final approval.

Mike Haugen joined the meeting.

DICK WYMENGA: That Council accepts the draft revisions to the Approach Construction Guidelines policy as presented.

315/13

CARRIED 6/0

Marilyn Sanders, Rick Emmons, and Keith McCrae joined the meeting.

CORPORATE SERVICES:

1. Municipal Auditor Appointment for Fiscal Year 2013

Rhonda Serhan noted the accounting firm Hawkings Epp Dumont was appointed as municipal auditor for the fiscal years 2010 to 2012 thru a Request For Proposal (RFP). The RFP with Hawkings Epp Dumont includes a clause for two possible one-year extensions with a mutually agreed on price. Hawkings Epp Dumont submitted a quote for \$1,000 above 2012 fees. Ms. Serhan stated staff recommends offering a one-year extension at the quoted amount.

Ms. Serhan responded to questions from Council and noted the fees for 2010 – 2012 was \$24,500 per year.

Fahim Quamrul joined the meeting.

BOB BRYANT: That Council appoints Hawkings Epp Dumont as municipal auditor for the 2013 fiscal year.

316/13

CARRIED 6/0

2. County Operating Report to July 31, 2013

Rhonda Serhan presented the Clearwater County Operating Report to July 31, 2013 and noted there were nominal changes to the operating revenue for July. Operating expenses are as expected with an increase in emergency

services expenses due to repair costs for flood and fire damage. Weed and pest control expenses have increased from previous month as work is still progressing.

Staff responded to questions and noted funds expected from the Disaster Recovery Program (DRP) and payment of the Asphalt Overlay Project contract will be reported and reviewed with Council in October.

Rhonda Serhan left the meeting.

BOB BRYANT: That Council accepts the information as presented.

317/13 CARRIED 6/0

PLANNING & DEVELOPMENT: **1. Appointment of an Additional Member-at-Large to Development/Subdivision and Environmental Appeal Board**

Marilyn Sanders provided background information on the Development, Subdivision and Environmental Appeal Board and stated administration has been unable to obtain a quorum of the Board for the latest hearing due to unavailability of Board members-at-large.

Ms. Sanders noted Stan Johnson has agreed to fulfill the remainder of the term on the Board for 2013 as an additional member-at-large until the October Organizational Meeting and would accept an appointment by Council.

Pat Fletcher joined the meeting.

JOHN VANDERMEER: That Council appoints Stan Johnson as an additional member-at-large to the Development, Subdivision and Environmental Appeal Board until the Organizational Meeting in October 2013.

318/13 CARRIED 6/0

Marilyn Sanders left the meeting.

2. Nordegg Phase 1 Lot Sales

Rick Emmons advised Council that no lots were sold at the August 16, 2013 Nordegg Residential Lot Draw. Mr. Emmons noted that as per Section 6 of Council’s “Nordegg Residential Phase 1 Stage 1 Lot Purchasing” policy, administration will wait the required two months before placing the lots on open market.

CASE KORVER: That Council accepts the information as presented.

319/13 CARRIED 6/0

Rick Emmons and Keith McCrae left the meeting.

COMMUNITY & PROTECTIVE SERVICES: **1. Nordegg Public Services Building – Lease**

Mike Haugen advised that the lease agreement with Alberta Health Services (AHS) for the Emergency Management Services (EMS) bay and

accommodation in the Nordegg Public Services Building has been renewed for \$30,000 per year until the end of 2016.

Mr. Haugen responded to questions on requirements by staff from other ambulance services, accommodation needs for paramedics and the value of AHS providing EMS in the Nordegg area.

Kim Jakowski, Rick Emmons, and Keith McCrae joined the meeting.

CASE KORVER: That Council accepts the information as presented.

320/13

CARRIED 6/0

PUBLIC WORKS: 2. Blueberry Springs Site Line Variance Request

Erik Hansen presented a request from Blueberry Springs Estates for a site line variance for a proposed intersection intended to access a proposed residential multi lot subdivision located in the NE 27-40-5 W5M and a reduced speed limit of 60km/hour on Range Road 5-2.

Mr. Hansen noted the “Residential Subdivision Standards” policy states ‘Access roads and approaches entering a county road shall be setback from an intersection a minimum of 150 meters.

Mr. Hansen introduced Fahim Quamrul, Al-Terra Engineering (Red Deer) Ltd., and Pat Fletcher.

Mr. Quamrul stated based on Transportation Canada guidelines his firm recommends reducing the current 80km/hour speed limit to 60km/hour on Range Road 5-2. Mr. Quamrul provided examples of driver reaction time based on vehicle speed and site lines distances and noted his firm concluded if the speed limit was reduced to 60km/hour, a site line of 121 meters would be sufficient.

Discussion followed on standards and design guidelines for roads, enforcement of speed zones, type of traffic, volume of traffic, effects of a reduced speed limit on Range Road 5-2, and alternative options for the developer.

Reeve Patrick Alexander commented that Council's decision to rezone the property and Municipal Planning Commission's approval of the residential subdivision application was based on the assurance from the developer that the standards and conditions of the current "Residential Subdivision Standards" policy would be met.

Christine Heggart joined the meeting.

Discussion followed on alternative locations for the access road and the effect on lot configuration and development costs.

Fahim Quamrul and Pat Fletcher left the meeting.

DICK WYMENGA: That Council upholds the 150 m site line requirement for the proposed intersection as per the “Residential Subdivision Standards” policy.

321/13

CARRIED 5/1

JIM DUNCAN: That Council authorizes a reduced speed limit from 80/km per hour to 60/km hour on Range Road 5-2.

322/13

DEFEATED 5/1

Rick Emmons, Keith McCrae and Kim Jakowski left meeting.

**COMMUNITY
& PROTECTIVE
SERVICES:**

2. Nordegg Public Services Building – Nordegg School

Mike Haugen provided an update on Red Deer Catholic Regional Schools (RDCRS) satellite classroom for students in Nordegg at the Nordegg Public Services Building. Mr. Haugen stated RDCRS is reviewing the draft lease and classes are scheduled to start the beginning of September. RDCRS has also been made aware of a medical clinic as another potential occupant.

JOHN VANDERMEER: That Council accepts the information as presented.

323/13

CARRIED 6/0

3. Nordegg Public Library

Mike Haugen presented information on the Nordegg Public Library and noted the building requires significant repairs to the roof and mould remediation due to moisture penetration. Mr. Haugen stated the repairs are estimated at \$17,000.

Discussion followed on the cost of alternatives to repairing the existing library building.

BOB BRYANT: That Council authorizes the allocation of \$17,000 from Contingency funds to Culture funds for repairs and upgrades to the Nordegg Public Library.

324/13

CARRIED 6/0

Christine Heggart left meeting.

INFORMATION: 1. Information Items

Caroline HUB meeting on August 28, 2013.

JOHN VANDERMEER: That Council authorizes any or all Councillors to attend the Caroline HUB meeting.

325/13

CARRIED 6/0

SPOG Neighbours' Day Event on September 13, 2013 – location to be confirmed.

JOHN VANDERMEER: That Council authorizes any or all Councillors to attend the SPOG Neighbours' Day Event.

326/13

CARRIED 6/0

Parkland Regional Library (PRL) Professional Development Day on September 23, 2013.

DICK WYMENGA: That Council authorizes Councillor Bob Bryant to attend the PRL Professional Development Day.

327/13 CARRIED 6/0

CASE KORVER: That the CAO's Report, Public Works Director's Report, Accounts Payable listing as of August 27, 2013, and Councillor Remuneration, be accepted as information.

328/13 CARRIED 6/0

COMMITTEE REPORTS: Councillor Jim Duncan provided a report on the Active Creative Engaged (ACE) Community Committee.

JOHN VANDERMEER: That Council accepts ACE Community Committee report as presented.

329/13 CARRIED 6/0

IN CAMERA: 1. In Camera

JIM DUNCAN: That Council meets as a Committee of the Whole to discuss the 2014 Asphalt Overlay Program and the Draft Wastewater Agreement at 10:35 A.M.

330/13 CARRIED 6/0

Councillor Bob Bryant, Helge Nome, Jenny Oatway and Sarah Maetche left the meeting.

JIM DUNCAN: That the meeting reverts to an Open Meeting at 12:03 P.M.

331/13 CARRIED 5/0

ADJOURNMENT: 12:04 P.M. CASE KORVER: That the Meeting adjourns.

332/13 CARRIED 5/0

REEVE

CHIEF ADMINISTRATIVE OFFICER