

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held June 25, 2013 in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 8:59A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
	Earl Graham
CAO:	Ron Leaf
Director, Public Works:	Marshall Morton
Manager, Infrastructure:	Erik Hansen
Recording Secretary:	Tracy Haight
	Darrell Philip
	Brad Welygan
	Sarah Maetche
	Jenny Oatway
	Helge Nome
	Michelle Marshall

AGENDA: Councillor Case Korver requested the addition of an In Camera item. Marshall Morton requested the addition of a Verbal Report – Flood Impact Update as D3.

JIM DUNCAN: That the June 25, 2013 Regular Meeting Agenda be accepted as amended.

214/13 CARRIED 6/0

CONFIRMATION OF MINUTES: 1. June 11, 2013 Regular Meeting Minutes

EARL GRAHAM: That the Minutes of the June 11, 2013 Regular Meeting accepted.

215/13 CARRIED 6/0

PUBLIC WORKS: 1. Cancellation of a portion of FRD630023 (Meadow Saunders Rd)

Michelle Marshall presented information on the 1995 “The West Country Road Transfer Agreement” between Clearwater County and the Province regarding the jurisdiction of west country roads.

Ms. Marshall stated the Province would like to release an overlapping disposition that was placed on a portion of the road FRD630023 in error.

Ms. Marshall noted that Sundre Forest Products (West Fraser) is the current lease holder of a License of Occupation (LOC) which overlays the portions of the FRD630023. Ms. Marshall stated as Sundre Forest Products (West Fraser) has invested in this road and uses it for log haul, staff recommends releasing Clearwater County’s disposition so that Alberta Environment and Sustainable Resource Development can turn it over to Sundre Forest Products (West Fraser).

CASE KORVER:

That Council approves the disposition
release on a portion of FRD630023
SE34-39-12 W5M to SE23-40-13 W5M.

216/13

CARRIED 6/0

Mike Haugen, Murray Hagan and Trevor Duley joined meeting.

2. Proposed Road Tour

Erik Hansen stated staff would like to propose a date between July 12 and July 18 for Council and Administration to conduct the annual spring road tour and recommended, due to the recent wildfire and flooding, Nordegg as the location.

Marshall Morton noted the tour will also include a detailed review and inspection of County owned property and facilities in Nordegg.

BOB BRYANT:

That Council attends the Spring Road Tour in Nordegg on July 18, 2013.

217/13

CARRIED 6/0

3. Verbal Report – Flood Impact Update

Marshall Morton presented pictures of extensive flood damage to Clearwater County roads and bridges which occurred June 20 to 24, 2013. Mr. Morton noted flooding and several landslides contributed to multiple road closures. The areas most affected extend from the Ya-Ha-Tinda road north to the Chungo Blackstone area. Mr. Morton stated road repairs and construction of diversion berms have begun and progress is being made.

Mr. Morton noted all new construction projects are temporarily on hold until all flood damaged roads have been repaired.

Discussion followed on amount of damage and the challenges facing the Public Works department. Mr. Morton stated the estimated cost for repairs is at \$2,000,000 and that staff will look into provincial reimbursement of repairs and will submit a Disaster Recovery Plan.

JIM DUNCAN:

That Council accepts the information as presented.

218/13

CARRIED 6/0

Erik Hansen, Marshall Morton, Darrell Philip and Brad Welygan left the meeting.

AG SERVICES & LANDCARE:

1. Director's Report

Matt Martinson noted roadside spraying and brush work has begun. Roadside seeding and burrow pit reclamation is complete, however as a result of excessive moisture, some reseeding may take place in the fall.

The Everdell Community Driven Weed project is underway. Staff is currently in the information sharing and steering committee development stage with the Community Weed Coordinator.

Mr. Martinson noted projects for applied research will be a comparison of triticale varieties and further assessment of degradation and wildlife consumption. Mr. Martinson stated four varieties of gluten free grains have been planted and will be showcased during the West Country Ag Tour.

Mr. Martinson stated discussions are planned with the Agriculture Services Board regarding a 100 Year Farm municipal recognition program in Clearwater County and a report will be brought to Council in the fall.

Gary Lewis reported on the success of the water well workshops and the Working Well program and stated the program is expected to continue through the fall and spring of 2013/14 and is offered free of charge by Alberta Agriculture, Environment and Sustainable Resource Development, Health and the Water Well Drilling Association. Wastewater (septic) system workshops, also offered free of charge by Alberta Onsite Wastewater Management Association, have also been a success and a fourth workshop is planned for the fall.

Discussion followed on Clearwater County's reputation for available services in well and wastewater management to landowners. Council noted positive comments and feedback were received from landowners attending workshops.

JIM DUNCAN:

That Council accepts the information as presented.

219/13

CARRIED 6/0

Cammie Laird joined the meeting.

**CORPORATE
SERVICES:**

1. County Operating Report to May 31, 2013

Rhonda Serhan presented the Clearwater County Operating Report to May 31, 2013 and noted the following:

- budget for operating revenue was adjusted for municipal tax revenue with a corresponding budget increase in contingency as per past practice
- Nordegg lots are not on the market as of yet, therefore sales of goods show a decrease in the budget
- penalties on taxes were adjusted in 2013 for some 2012 entries and will be absorbed once penalties are applied in September
- oil well drilling taxes are strong and reflect revenue received into April.

Operating expenses are on target. A few invoices for the Nordegg fire have been received as of the end of May, however staff anticipates more invoices to be paid by the end of June.

BY CONSENSUS:

That Council accepts the information as presented.

220/13

CARRIED 6/0

Rhonda Serhan and Murray Hagan left the meeting.

**COMMUNITY
& PROTECTIVE
SERVICES:**

1. Emergency Medical Service (EMS) Dispatch Consolidation Consultation

Mike Haugen provided background information on Alberta Health's decision to consolidate emergency medical services (EMS) dispatch. Mr. Haugen stated staff attended the "Impacts of Emergency Medical Service Dispatch Consolidation Consultation" session on June 20 conducted by Municipal Affairs. Mr. Haugen stated several issues were identified and he noted the viewpoints were wide and varied with those in attendance; however the general consensus was to have the consolidation process slowed down and for the effects to be reviewed.

Mr. Haugen presented a survey from Alberta Municipal Affairs and reviewed the questions and responses. Discussion followed and Mr. Haugen stated survey responses will be amended as per discussion.

Ron Leaf stated staff will send a letter to the Minister of Municipal Affairs stating that the views of elected officials need to be considered on this issue. Concillor Bob Bryant added the change of term from “no degradation of service” to “acceptable delay” should be challenged. Mr. Leaf asked if Council wishes to address its concerns through a bearpit question and/or resolution. By consensus Council indicated that they wished staff to develop a bearpit question for the fall convention.

Council noted EMS dispatch consolidation is a critical and key issue to rural Alberta and a consistent message must be delivered by all of the municipalities in Clearwater County. By consensus Council directed that this item should be forwarded to the Intermunicipal Coordinating Committee (ICC) for review.

EARL GRAHAM: That Council submits the online survey as amended.

221/13

CARRIED 6/0

Cammie left the meeting. Rhonda Serhan joined meeting.

2. Physician Recruitment & Retention Society: 2014 Rural & Remote Medicine Conference

Trevor Duley presented a request from the Physician Recruitment and Retention Society for \$3500 in funding for the purpose of attending “The 2014 Rural and Remote Medicine” conference. Mr. Duley noted the Society is actively seeking two physicians for this area and believe this is a venue that will provide an opportunity for recruitment.

Mr. Duley stated funds will be drawn from the Community Services budget and are an additional amount over the \$12,000 committed annually.

222/13

BOB BRYANT: That Council approves \$3500 for the Physician Recruitment and Retention Society to attend the 2014 Rural and Remote Medicine conference.

CARRIED 6/0

3. Rocky Mountain House Arena Renovation and Expansion

Mike Haugen presented a request from Town Council to cost-share on additional scope of services from Stantec Architecture Ltd. in the amount of \$75,762 for architectural, engineering design costs, and design renderings for the arena renovation and expansion project. The extra costs are to provide a concept plan that can accommodate future community recreation needs, such as an indoor walking/running track.

Staff recommends Council reallocates \$37,881 from Contingency to Recreation.

BOB BRYANT: That Council authorizes the reallocation of \$37,881 from Contingency to Recreation for the Rocky Mountain House Arena Renovation and Expansion additional scope of services from Stantec Architecture Ltd.

223/13

CARRIED 6/0

Rhonda Serhan left the meeting.

4. Reeves Economic Summit: Oil & Gas Working Group Report

Trevor Duley presented the Reeve's Economic Summit: Oil and Gas Working Group Report and Executive Summary. Mr. Duley noted the report is available on the Clearwater County public website.

EARL GRAHAM: That Council accepts the "Reeve's Economic Summit: Oil and Gas Working Group Report" as presented.

224/13

CARRIED 6/0

Trevor Duley left the meeting.

MUNICIPAL: 1. Kurt Browning Arena Expansion Agent Agreement

Ron Leaf presented the Agent Agreement between Clearwater County and the Village of Caroline for the purpose of authorizing Clearwater County to act as the Village of Caroline's "Agent" so that the County may enter into contracts, apply for permits, and undertake all work required as Project Manager for the construction of the Kurt Browning Complex.

JOHN VANDERMEER: That Council accepts the Agent Agreement as presented and authorizes the Reeve and CAO to sign.

225/13

CARRIED 6/0

2. Wetaskiwin Revenue Sharing Agreement

Ron Leaf provided background information on the revenue sharing agreement between the County of Wetaskiwin and Clearwater County. Mr. Leaf stated a review was conducted and the new agreement was accepted by the Wetaskiwin County Council on June 18, 2013.

Mr. Leaf presented the proposed agreement and summarized the main points as follows:

1. The lands subject to the agreement are more accurately described and a map depicting the area has been added for clarification purposes.
2. The revenue share remains at 35% as does the condition that no application for annexation will be made by Wetaskiwin during the term of the agreement.
3. A provision has been included providing equal access by Clearwater residents and businesses to services provided by Wetaskiwin County. While it is anticipated that the principle services that will be provided are access to wastewater and solid waste services, the agreement reflects that other services would be covered under the Agreement (e.g. recreation facility rental).
4. Inclusion of a dispute resolution section.
5. A set term for future review of the agreement and timeline for renegotiation.

JIM DUNCAN: That Council accepts the Wetaskiwin Revenue Sharing Agreement as presented and authorizes the Reeve and CAO to sign.

226/13

CARRIED 6/0

Marilyn Sanders joined the meeting.

INFORMATION: 1. Information Items

Ron Leaf noted the County's personnel policy requires Council's approval for the payment of overtime (OT) for Director's and managerial staff, unless a State of Local Emergency (SOLE) is declared. Staff recommends that Council authorize OT for those senior staff involved in monitoring/responding to incidents related to the recent flood as a SOLE was not declared.

JOHN VANDERMEER: That Council authorizes payment of OT for senior staff involved in monitoring/responding to incidents related to the recent flood.

227/13 CARRIED 6/0

BOB BRYANT: That the CAO's Report, Public Works Director's Report, Accounts Payable listing as of June 25, 2013, and Councillor remuneration, be accepted as information.

228/13 CARRIED 6/0

PLANNING: 1. First Reading Land Use Amendment Bylaw 979/13 – Grandview Stage

Marilyn Sanders presented the application by 1061814 Alberta Ltd. which owns and operates Grandview Stage located at SE 27-38-08-W5 and noted the location of the property.

A recent application to redistrict 1.0 acre containing their residence from the Highway Development District "HD" to the Country Residence District "CR" was given third reading on March 12, 2013. Subsequently an application for subdivision was conditionally approved on April 11, 2013. One condition of the approval was then appealed to the Subdivision and Development Appeal Board. The Appeal Board issued their decision on June 6, 2013 upholding the Municipal Planning Commission's approval. As a result of this decision, the landowner has advised that he does not wish to proceed with the application. Due to the withdrawal of the application by the landowner and in accordance with Section 12.2(13) staff recommends granting first reading to Bylaw 979./13 for application 02/13 to amend the Land Use Bylaw and proceed to a public hearing.

JIM DUNCAN: That Council grants first reading of Bylaw 979/13 and schedule a Public Hearing for July 23, 2013.

229/13 CARRIED 6/0

IN CAMERA: 1. In Camera

CASE KORVER: That Council meets as a Committee of the Whole at 11:50 A.M.

230/13 CARRIED 6/0

Helge Nome, Sarah Maetche, Jenny Oatway, Marilyn Sanders and Tracy Haight left the meeting.

BOB BRYANT: That the meeting reverts to an Open Meeting at 12:05 P.M.

231/13 CARRIED 6/0

EARL GRAHAM: That the meeting recess at 12:06 P.M.

232/13 CARRIED 6/0

CALL TO ORDER: The Meeting was called to order at 2:40 P.M. by Reeve Alexander with the same people present as at the beginning of the meeting with the exclusion of Michelle Marshall and Brad Welygan and the inclusion of the following being present: Christine Heggart, Jenny Wong, Jacinta Parsons, Kelly Spongberg, Andrea Garnier, Keith McCrae and Marilyn Sanders.

PLANNING: **2. Metal Dog Bylaw 964/12 and Bylaw 975/13**

Council reviewed all information presented at the June 25, 2013 public hearing for an application by Kelly Spongberg regarding the Metaldog Industrial Park for the purpose of adopting the Metaldog Industrial Park Area Structure Plan. The subject land is located approximately 1.5 miles north of the Town of Rocky Mountain House on the east side of the Airport Road. Kelly Spongberg holds title to the remainder of NW 02-40-07-W5 containing 152.06 acres and presently zoned Agriculture District "A".

BOB BRYANT: That Council grants second reading to Bylaw 975/13.

233/13 CARRIED 6/0

JOHN VANDERMEER: That Council grants third reading to Bylaw 975/13.

234/13 CARRIED 6/0

Council reviewed all information presented at the June 25, 2013 public hearing for an application for the redesignation of approximately 70 acres of the subject lands to the Light Industrial District "LI" for the purpose of creating a business park. The proposed development would provide for the relocation of an existing oilfield tank storage business along with the creation of a number of light industrial parcels of various sizes for sale.

Mr. McCrae provided background information on the application and noted that the subject land is located approximately 1.5 miles north of the Town of Rocky Mountain House on the east side of the Airport Road and that Kelly Spongberg holds title to the remainder of NW 02-40-07-W5 containing 152.06 acres and presently zoned Agriculture District "A".

BOB BRYANT: That Council grants second reading to Bylaw 964/12.

235/13 CARRIED 6/0

EARL GRAHAM: That Council grants third reading to Bylaw 964/12.

236/13 CARRIED 6/0

ADJOURNMENT:
2:56 P.M.

EARL GRAHAM: That the Meeting adjourns.

237/13 CARRIED 6/0

REEVE

CHIEF ADMINISTRATIVE OFFICER