

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held February 22, 2011 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 8:59 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Robert Bryant
	John Vandermeer
	Case Korver
	Jim Duncan
	Dick Wymenga
Municipal Manager:	Ron Leaf
Public Works Manager:	Marshall Morton
Public Works Assistant Manager:	Rick Emmons
Public Works Construction Foreman:	Erik Hansen
IT:	Darrell Philip
Recording Secretary:	Christine Heggart
Mountaineer:	Jessica Jones

**AGENDA
APPROVAL:**

Councillor Vandermeer added D7 – Fuel Costs to the agenda.

BOB BRYANT:	That the February 22 nd , 2011 Regular Meeting Agenda be accepted as amended.
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075/11 CARRIED 6/0

**CONFIRMATION
OF MINUTES:** **1. January 11th, 2011 Regular Meeting Minutes**

Amendment to minutes – Joe Baker joined meeting on page 8.

CASE KORVER:	That the Minutes of the February 8 th , 2011 Regular Meeting be confirmed as amended.
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076/11 CARRIED 6/0

PUBLIC WORKS: **1. Public Works Manager’s Report**

Marshall Morton presented the February 22nd, 2011 Public Works Manager’s Report to Council.

Maintenance
The graders have been concentrating on the icy locations within their beats and have the roads in good condition.

Winter Gravel Program
The gravel crew has completed work from the Larsgard Pit and has moved to the Strachan Pit to complete the roads in that area. Approximately 65,000 tonnes of gravel have been applied to 219 miles of road thus far. The program is approximately 80% completed and we anticipate completion of the program by Friday-weather permitting.

Water/Wastewater

Staff anticipate the commission of the Nordegg lagoon by the first week of March.

Darrell Philip left the meeting.

Grader Beats

Armstrong Industrial has requested a release from their contract in relation to Beat 504. They have supplied the required written notice and Public Works has retendered this beat with a closing date of March 10, 2011.

Access Roads

The contractor(Robin Trucking Ltd.) working on the access road to SW 28-37-4-W5 (Hoven Access) Started work on Feb 16, 2011 and should be completed next week.

Current Road Bans:

Chicken Ranch Rd RR 7-3A From Hwy #11 north for 1.5 km TWP RD 40-1A 75%
Rainbow Ford Rd TWP RD 39-3 From Town/County Bndry east to the Taimi Road 50%
Dead End Gravel Road TWP RD 40-4 Gravel - From NE Corner of 20-40-8-W5 west to end of road 50%
Chungo Road Gravel-From 13-42-17-W5M to SE-33-42-17-W5M 50%

Staff responded to questions received from Council regarding winter gravelling.

Fuel Costs

Councillor Vandermeer inquired about fuel costs and recommended hedging fuel for future years.

Marshall Morton discussed public works fuel costing strategy.

Ron Leaf discussed with Council that this item will come to March 8th Council meeting, which will include rationale for fuel strategy and potential options.

CASE KORVER:	That the Public Works Manager's Report of February 22 nd , 2011 be accepted as presented.
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077/11

CARRIED 6/0

PUBLIC WORKS: 2. Wastewater Services Petition

Rick Emmons presented to Council history of previous feasibility study for the construction of a municipal wastewater system in the hamlet of Withrow. In 2001 a feasibility study was conducted at the resident's request and residents were presented with estimated costs for a communal wastewater system, and subsequently declined the communal system due to cost associated.

In late 2010, Council received a petition with 27 signatures requesting a study into the feasibility of supplying a communal wastewater system in the hamlet of Withrow hamlet consisting of 42 lots (30 of which are occupied).

Staff presented the following options and considerations to Council:

1. Install lift stations and pipe the waste water to the Leslieville lagoon (approx. 5kms away).
2. Complete a hydrology study on Blueberry Creek to ascertain whether the flow rates would accommodate black box technology.
3. Install a traditional lagoon system.

Council discussed hamlet growth and potential reasons for requests coming again from residents.

Leanne Murray joined the meeting.

DICK WYMENGA: That Council directs staff to proceed with a meeting with Withrow residents to detail anticipated costs and gauge commitment from residents and provide report back to Council at later date.

078/11 CARRIED 6/0

PUBLIC WORKS: 3. TWP Road 40-2 & HWY 761 Intersection

Erik Hansen presented to Council ratepayer concerns regarding vertical alignment of Twp Rd 40-2 eastbound / Hwy 761 intersection.

Staff presented the following options for the road and potential costs to Council:

Option 1- That Council tables a decision regarding the intersection until the Council road tour has been completed this spring.

Option 2 – That Council authorizes the west side intersectional improvement estimated at \$115,000.00.

Option 3- That Council authorizes both an east and west side intersectional improvement estimated at \$215,000.00.

Option 4- That Council determines this intersection to be a lower priority and directs staff to continue monitoring traffic movements.

Council discussed the road and slope and issues around the intersection.

JIM DUNCAN: That Council accepts Option #3 in principle and for staff to investigate potential land purchase and bring back more detailed design and costing for Council.

079/11 CARRIED 6/0

PUBLIC WORKS: 4. Capital Purchase of Two – ¾ Ton Units and One 1-Ton Unit

Marshall Morton presented Council 2011 vehicle tenders - for the purchase of Two ¾ Tons and One 1-Ton trucks and staff's recommended purchases.

2 Dodge 2500 series from Northwest Dodge @ \$25,878.00 each

1 Dodge 3500 series from Northwest Dodge @ \$30,685.00 each

DICK WYMENGA:

That Council authorizes staff to purchase vehicles as recommended.

080/11

CARRIED 6/0

PUBLIC WORKS: 5. Undeveloped Road Allowance – Charlton Permit

Marshall Morton presented to Council a request from Mr. Charlton to lease an undeveloped road allowance for cattle grazing at the east end of Twp. Road 36-4.

The applicant requested permission to put a temporary fence and wire gate across the undeveloped portion of this road allowance for grazing. The gate would be opened after grazing completed and the applicant understands and is agreeable to any and all public access through the wire gate (if closed). All fencing and gates would be set back far enough to allow continued use of the road allowance for grader and school bus turnarounds.

Council was advised that if the applicant cease to lease the adjacent lands, that the permit would expire accordingly.

JOHN VANDERMEER:

That Council accepts recommendation to issue permit for use of road allowance.

081/11

CARRIED 6/0

PUBLIC WORKS: 6. Taimi Road

Marshall Morton discussed the 2011 and 2012 road upgrades to the Taimi Road from Township Road 40-0 north 6.4Km to Highway 12 in an effort to make this a ban free linkage. Staff wishes to clarify Council's expectations for this project prior to tendering.

Council discussed whether Taimi Road is still a priority road for upgrading and staff identified other potential high ranking road priorities including River Road and Speight Road.

Staff identified on a map other small pocket areas in Clearwater County that do not meet the policy of a paved road within 3 kms of residences.

Council discussed traffic and road usage on Taimi and Oras roads.

BOB BRYANT:

That staff move forward with tendering the project for the budgeted upgrades to the Taimi Road.

082/11

DEFEATED 3/3

JOHN VANDERMEER:

That Staff bring back the Taimi Road or other road options for discussion at future meeting.

083/11

CARRIED 6/0

PUBLIC WORKS: 7. Fuel Costs

Council acknowledged that fuel costs were previously discussed during Public Works Manager's report section of the meeting.

Marshall Morton, Rick Emmons and Erik Hansen left the meeting.

FINANCE: 1. Accounts Payable Listing

Council reviewed the Open Payable Report for February 22nd, 2011 which was previously sent to Council.

By consensus Council accepted the Accounts Payable Listing as information.

084/11

CARRIED 6/0

Curran Churnik, Murray Hagan and Matt Martinson joined the meeting

MUNICIPAL: 2. Rocky Mountain Regional Solid Waste Authority

Curran Churnik presented to Council an overview of Agricultural Plastic Waste Recycling practices and Rural Transfer Stations – Haul-All Transtors forecasted upgrade.

The presentation provided information on Agriculture waste recycling and the potential market for this product and potential options for its disposal. It was noted that community education is needed in order to make the program work and to reduce product contamination.

Council asked questions of disposal monitoring and how that could be improved.

Mr. Churnik further provided an overview on existing transfer stations and the transtor systems benefits; including, minimizing contaminants, increased safety, minimized odours, air quality and scavenger impacts. Mr. Churnik also presented the 2010 business plan highlights and governance models and invited Council to attend governance and organizational meeting the afternoon of March 2, 2011; Brownlee LLP will be presenting.

Council asked question regarding Nordegg transfer station access and hours of operation.

BOB BRYANT: That Council accepts the presentation as information.

085/11

CARRIED 6/0

MUNICIPAL: 4. Bill C-544

Matt Martinson presented to Council background on Bill C-544 and its potential impact on agriculture, rural communities, and the environment.

Bill C-544 proposes to amend two federal acts, The Health of Animals Act and the Meat Inspection Act as follows:

Health of Animals Act

14.1 – No person shall import horses for slaughter for human consumption.

18.1 – No person shall export from Canada, or send or convey from one province to another, horses for slaughter for human consumption.

Meat Inspection Act

9.1 No person shall import or export a horse-meat product for human consumption or send or convey a horse-meat product for human consumption from one province to another.

Council discussed concerns with respect to the proposed legislation.

Lindsay Mickanuck and Tony Wadsworth of Jubilee Insurance joined the meeting

CASE KORVER:

That Council raises the issues concerning Bill C-544 during their March 15 meeting with M.P. Calkins and M.P. Richards.

086/11

CARRIED 6/0

Matt Martinson left the meeting

MUNICIPAL: 3. Jubilee Insurance

Tony Wadsworth presented Environmental Liability (EL) insurance available through Jubilee Insurance and the overriding purpose of EL insurance. EL insurance is particularly important given the provisions of the Alberta Environmental Protection Enhancement Act.

Marshall Morton joined the meeting.

Mr. Wadsworth identified that EL is a specialized policy and identified which costs are covered under Jubilee Insurance policy and which items are not covered.

Council asked questions regarding insurance, timeframes and legislation impacts.

CASE KORVER:

That Council accepts presentation as information

087/11

CARRIED 6/0

BOB BRYANT:

That the meeting adjourn for lunch at 11:58 A.M.

088/11

CARRIED 6/0

The Meeting reconvened at 12:58 P.M. with the same people present as noted at the beginning of the meeting, excluding Darrell Philip, Marshall Morton, Erik Hansen and Rick Emmons and with inclusion of Leanne Murray.

MUNICIPAL: 1. Municipal Manager's Report

Ron Leaf presented the Municipal Manager's Report for February 22nd, 2011.

1. March 15 meeting with Blaine Calkins & Blake Richards

Mr. Leaf confirmed for Council a meeting with Blaine Calkins and Blake Richards at 9:30 - 10:30 a.m. on March 15. A briefing sheet will be prepared for Council regarding:

- Update on Sunchild Road and success of the ISF program;
- County's infrastructure deficit and need for a national/provincial partnership program to address municipal infrastructure issues;
- Bill C-544 – Ban on Horse import and slaughter.

2. Council Vision/Mission/Values session

Mr. Leaf reminded Council of the Vision/Mission/Values session on Friday, February 25 at 9:00 a.m. to 3:00 p.m. and the purpose of the meeting is to have Council review, amend if required, and confirm its mission and vision statements as well as discuss the values statements and key focus areas set out in the current strategic plan. Should time allow, Mr. Leaf would also like to discuss with Council and Managers changing our reporting format with the intent of adopting a strategic management approach to Council meetings and the development of reports and agenda items that provide council with information on the key areas or projects.

3. Rocky Mountain Regional Solid Waste Authority information meeting –March 2

The RMRSWA is hosting an information session relating to the possible reorganization of the Authority. John McConnell of Brownlee LLP will present on legal options with respect to governance, organizational structure, liability and risk management, etc. and will discuss any questions or concerns. The meeting begins at 1:30 in the County Council Chambers and Council members from the Town, Village and County have been invited.

4. Town of RMH – MDP Review

The Town of RMH has advised that they are undertaking a review of their MDP. The Town has invited comments from the County. It is staff's opinion that it is premature for the County to comment at this time until the Town Council and its planning staff and consultants have opportunity to engage with the residential and business communities. As a referral agency, the County will be asked to comment on the MDP draft(s) that the Town releases as it progresses through its process and we believe it is more appropriate to comment at that time.

Council agreed by consensus to send letter to Rocky Mountain House Council stating awareness of the Town's MDP process commencing.

Upcoming Events

- Council Vision/Mission session – Feb 25
- RSWA Information session – Mar 2
- AAMDC Spring Convention – Mar 21 – 23
- March 29 Council meeting (rescheduled from March 22)

Staff responded to questions received from Council.

BOB BRYANT: That the Municipal Manager's Report of February 22nd, 2011 be accepted as presented.

089/11

CARRIED 6/0

The meeting adjourned for public hearing at 1:05pm.

The meeting reconvened at 1:51 P.M. with the same people present as noted at the beginning of the meeting excluding Darrell Philip, Marshall Morton, Erik Hansen and Rick Emmons and with inclusion of Leanne Murray.

MUNICIPAL:

9. North Saskatchewan Regional Advisory Committee

Ron Leaf outlined AAMDC's request for nominations from member municipalities located within the North Saskatchewan drainage basin for AAMDC submission to the Minister of Sustainable Resource Development for membership on the North Saskatchewan Regional Advisory Committee (RAC).

The Minister of SRD decides which members will sit on the Committee and it is anticipated that Minister Knight will announce membership on the N. Sask. RAC within the next 6 – 12 months.

Case Korver nominated Reeve Alexander, and was seconded by Bob Bryant.

BOB BRYANT:	That Council nominates Pat Alexander for consideration by the AAMDC for the North Saskatchewan Regional Advisory Council.
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090/11	CARRIED 6/0
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Mike Haugen joined the meeting.

MUNICIPAL: 6. Alberta Animal Services Contract

Ron Leaf provided Council background information on the County’s contract with Alberta Animal Services (AAS) for bylaw enforcement pertaining to dogs. The contracted enforcement activities include regular patrols in the County, paid at a fixed monthly cost.

The new contract agreement would take effect January 1st, 2011 and terminate on December 31st, 2013.

Council asked questions on the availability of statistics for AAS work in Clearwater County and the procedures when receiving animal complaints.

Tyler McKinnon, Keith McCrae, Bill Shaw and Dale Blake joined the meeting.

JOHN VANDERMEER:	That Council authorize the Reeve and CAO to sign the proposed contract.
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091/11	CARRIED 6/0
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Tyler McKinnon and Mike Haugen left the meeting.

PLANNING: 2. Application No. 01/11 to Amend Land Use Bylaw – First Reading of Bylaw 934/11

Mr. McCrae summarized the application to rezone 6.69 acres described as Plan 962-1321, Block 1, Lot 6 – PT NW-40-09-W5 in the Horburg area - from the Country Residence Agriculture district (CRA) to the County Residence district (CR) for the purposes of splitting the existing parcel into three parcels.

Mr. McCrae presented the land use zoning map of Horburg – noting the applicant’s property and other zoning in the area as well as a map of the outline plan of an adjacent property. He further detailed policy implications in regards to MDP and also Council’s strategy to foster growth in the Horburg area.

Council discussed the area gravel pits and Mr. McCrae detailed mechanisms to register development agreement as an education tool for future development.

Tyler McKinnon and Mike Haugen joined the meeting.

Dale Blake left the meeting.

Tyler McKinnon left the meeting.

MUNICIPAL: 7. SE Recreation Grounds Concept Plan

Mike Haugen presented an overview and background information on the previously completed concept plan for the South East Recreation Grounds proposed for the area immediately south of the Village of Caroline.

The project was designed to facilitate rural themed and community events and received many letters of support from local community groups. The site was designed to accommodate livestock events.

Tyler McKinnon and Cammie Laird joined the meeting.

Council asked questions about the concept plan and budget implications. Mr. Haugen advised Council that a new concept plan will be developed for Council's approval.

JOHN VANDERMEER That Council acknowledge the
information as presented.

092/11 CARRIED 6/0

MUNICIPAL: 8. Nordegg Fire Hall / Public Works Building Contract

Cammie Laird presented the Nordegg Fire Department / Public Works (FD/PW) building project background and the process for the Request for Proposal. Ms. Laird detailed the nine proposals received and the budgets associated. She also discussed the using an engineer to oversee the construction.

Joe Baker joined the meeting.

Council discussed the budget shortfall and reserve fund potential. Mr. Haugen identified that \$255,000.00 for the purchase of the ATU yard which was initially intended to be used to purchase site for fire hall could be transferred to the building.

Council further discussed the Nordegg (FD/PW) building and whether it meets current or future needs.

BOB BRYANT: That Council approves awarding the Nordegg Joint FD / PW building project to Phoenix Construction as presented and supported by the 2011 capital budget funds.

093/11 CARRIED 6/0

JOHN VANDERMEER: That Council approves the reallocation of \$275,484 from general reserves to the Nordegg Joint FD / PW building project as part of the 2011 capital budget funds.

094/11 CARRIED 5/1

Cammie Laird left the meeting.

MUNICIPAL: 10. Gimlet Community Hall Funding Request

Tyler McKinnon presented the Gimlet Community Centre request for capital grant funding to be used towards the replacement of eight hall windows which were vandalized on February 12, 2011.

The Centre requests Clearwater County provide \$1,921.50 in funding towards the project, which covers 100% of the estimated replacement costs.

Council discussed the application and the activity at the hall.

BOB BRYANT:	That Council approve \$1,921.50 funding, from the 2011 Community Halls/Associations Capital Grant budget, for the Gimlet Community Centre provided they can demonstrate required expenses in the past five years of equal amount.
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095/11	CARRIED 6/0
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Marshall Morton and Rick Emmons joined the meeting.
Tyler McKinnon left the meeting.

MUNICIPAL: 5. Nordegg – Leisure Residential Phase IV Lot Prices

Joe Baker presented a background on lot sales in Nordegg and price points for the new 22 cottage lots and six lots which had failed to meet condition of sale. Mr. Baker noted that one of the NRR lots has had power run in and a well drilled and consequently the suggested price has been adjusted to reflect that.

The fourth phase of leisure residential acreages would likely be available for sale in summer of 2011.

Council discussed the lot pricing strategy and factors.

CASE KORVER:	That Council grants approval to the suggested price scenarios for the Phase IV Leisure Residential lots and the six lots being put up for resale.
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096/11	CARRIED 6/0
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PLANNING: 1. Public Hearing Land Use Bylaw 931/11

Council reviewed all information presented at the February 22, 2011 Public Hearing and discussed whether any changes to the amended Land Use Bylaw 931/11 were required.

Staff responded to questions from Council.

SECOND READING of Bylaw No. 931/11 was moved by Councillor Wymenga.

097/11	CARRIED 6/0
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THIRD READING of Bylaw No. 931/11 was moved by Councillor Bryant.

098/11	CARRIED 6/0
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Joe Baker left the meeting.

PLANNING: 2. Application No. 01/11 to Amend Land Use Bylaw – First Reading of Bylaw 934/11

Council further discussed the application. Staff responded to questions from Council.

FIRST READING to By-law No. 934/11 was moved by Councillor Bryant.

099/11

CARRIED 5/1

INCAMERA:

BOB BRYANT:

That Councils meets as a Committee of the Whole for the purpose of discussing the draft TRAVIS Contract, draft SE Recreation Grounds Design Concepts, Joint Council Meeting with Village of Caroline, Sewage Lagoon Update and Land Development
3:15 P.M.

CARRIED 6/0

Christine Heggart, Jessica Jones and Leanne Murray left the meeting.

JIM DUNCAN:

That the meeting reverts to an
Open Meeting at 4:45 P.M.

CARRIED 6/0

ADJOURNMENT: JIM DUNCAN:
4:46 P.M.

That the Meeting adjourns.
CARRIED 6/0

REEVE

MUNICIPAL MANAGER