

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held October 08, 2013 in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 8:57 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
	Dick Wymenga
	Earl Graham
Chief Administrative Officer:	Ron Leaf
Director, Public Works:	Marshall Morton
Recording Secretary:	Tracy Haight
	Helge Nome
	Sarah Maetche
	Erik Hansen
	Kurt Magnus
	Brad Welygan

AGENDA: Councillor Jim Duncan added Conference Invitation as E4. Ron Leaf requested Council add Brazeau Collieries Mine Site Trail System as E5 and a verbal update on law enforcement as In Camera G2.

JIM DUNCAN:	That the October 08, 2013 Regular Meeting Agenda be accepted as amended.
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372/13 CARRIED 7/0

CONFIRMATION OF MINUTES: 1. September 24, 2013 Regular Meeting Minutes

EARL GRAHAM	That the Minutes of the Sept 24, 2013 Regular Meeting be accepted.
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373/13 CARRIED 7/0

CONFIRMATION OF MINUTES: 1. September 24, 2013 Public Hearing Minutes

DICK WYMENGA:	That the Minutes of the Sept 24, 2013 Public Hearing be accepted.
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374/13 CARRIED 7/0

PUBLIC WORKS: 2. Metaldog Industrial Park RR7-2 Upgrade

Marshall Morton stated the developer of Metaldog Industrial Park Ltd. is required to upgrade Range Road 7-2 (RR7-2), at the developer's expense, to a ban free standard as per conditions of the development permit. The developer requested Clearwater County to include the developer's costs for upgrades to RR7-2 in the County's 2014 Asphalt Overlay Program.

Mr. Morton noted there is not a policy to cover this type of request; however, as Clearwater County was releasing the tender for the program in September, the RR7-2 project was added as a separate schedule.

Contingent on Council's awarding the tender; the developer entered into an agreement with Clearwater County, including the provision of an irrevocable letter of credit for 150% of the estimated costs.

Discussion followed on the advantages of including the developer's project in the 2014 asphalt overlay program which will provide significant cost savings and ensure that the County's road standards will be met.

Mr. Morton stated staff will present a policy to process future requests of a similar nature, at a later date for Council's approval.

JOHN VANDERMEER: That Council authorizes the inclusion of the RR7-2 upgrade project in the 2014 Asphalt Overlay 2014 Tender as per conditions.

375/13

CARRIED 7/0

1. 2014 Local Roads: Tender Award – Sideslope Improvement & Other Work

Erik Hansen stated administration has tendered the proposed 2014 Asphalt Overlay program which includes re-surfacing, side slope improvement and other work for seven major projects. Mr. Hansen noted seven bids were received at the October 3 tender opening in which Lahrmann Construction Inc. was the low valid bidder at a cost of \$4,706,942.60. This amount is \$416,712.87 less than the engineer's estimated amount.

Mr. Hansen responded to Council's request for explanation on the tender process for public work contracts.

Mike Haugen joined the meeting.

Discussion followed on the tender process, attendance at tender openings, loader tenders, and options available to contractors for purchasing tender documents.

Councillor Bob Bryant recommended including information on the tender process in a future newsletter article.

Trevor Duley and Rhonda Serhan joined the meeting.

DICK WYMENGA: That Council approves awarding the 2014 Asphalt Overlay Program tender to Lahrmann Construction Inc.

376/13

CARRIED 7/0

3. Policy Review: Final DRAFT "Snowplowing and Grading of Gravel Roadways"

Kurt Magnus presented the final draft policy for "Snowplowing and Grading of Gravel Roadways", amended as per recommendations from Council.

JIM DUNCAN: That Council accepts the "Snowplowing and Grading of Gravel Roadways" policy as presented.

377/13

CARRIED 7/0

Erik Hansen, Kurt Magnus and Marshall Morton left the meeting.

1. MGA Review Questionnaire

Ron Leaf presented background information and an overview on the review that Alberta Municipal Affairs (AMA) is conducting on the Municipal Government Act (MGA). Mr. Leaf noted AMA is requesting individual feedback from councillors on what has been working and/or not working in four different areas.

Discussion followed on comments from workshops previously held on the MGA review, split mill rates, and inequities in agricultural assessment.

Rick Emmons, Dennis Ross and Christine Heggart joined the meeting. Brad Welygan left the meeting.

Mr. Leaf noted questionnaires have been e-mailed to councillors and deadline for submitting responses is October 15.

JOHN VANDERMEER: That Council accepts the information as presented.

378/13

CARRIED 7/0

2. 22013/14 Committee Appointments

Ron Leaf stated advertisements for available board and committee positions have been placed in the local papers and on the website. The positions will be filled at the Organizational Meeting on October 23, 2013.

Mr. Leaf asked that should Council know of any parties interested in applying for positions to encourage them to submit a letter of interest to Ms. Haight by October 16, 2013.

EARL GRAHAM: That Council accepts the information as presented.

379/13

CARRIED 7/0

3. CFIB Report

Ron Leaf provided background information on the “Alberta: Municipal Spending Watch” report that was released September 18, 2013 by the Canadian Federation of Independent Business (CFIB). Mr. Leaf noted this is the fourth edition in 13 years and the reports have reflected well for Clearwater County. Mr. Leaf noted his concerns with CFIB’s evaluation criteria, methodology, and with CFIB’s recommendations.

Mike Haugen, Rick Emmons and Keith McCrae left the meeting.

Mr. Leaf concluded that that one of the CFIB's principle functions is as a national lobby organization and it is not the only source for performance reports. Mr. Leaf believes local chambers of commerce, industry, and local business owners provide Council and administration supportive comments and feedback on Clearwater County's quality of service, taxation, and on the general performance of the County as a whole.

Mike Haugen, Lee Chambers, Heather Bretz, and Garth Dymant joined the meeting.

Discussion followed on the approach and methods used by CFIB for the report, Clearwater County's ranking, and comments from Alberta Urban Municipalities Association and Alberta Association of Municipal Districts and Counties on the report.

JIM DUNCAN: That Council accepts the information as presented.

380/13

CARRIED 7/0

4. Alberta Recreation and Parks Association Conference and Workshop Invitation

Councillor Jim Duncan requested authorization to attend one day of the Alberta Recreation and Parks Association (ARPA) Conference and Workshop scheduled on October 24 to 26, 2013.

JOHN VANDERMEER: That Council authorizes Councillor Duncan to attend the ARPA Conference and Workshop on October 26, 2013.

381/13

CARRIED 7/0

5. Brazeau Collieries Mine Site Trail System

Ron Leaf stated an assessment was conducted by administration on the existing trail system located within the Brazeau Collieries Mine Site. It was noted current trails will not accommodate any type of motorized transportation; consequently only visitors that are capable of completing a 1.5 to 3 hour hike on foot may participate in the mine site tours. Administration noted if the trail system was handicap accessible and user-friendly to seniors, participation in the mine site tours may increase.

Discussion followed on the 20% increase in visitors participating in the mine tours, 3,732 visitors to the Nordegg area in 2013 compared to 5,809 visitors in 2012, and the Nordegg Historical Society.

BOB BRYANT: That Council accepts the information as presented and recommends discussing the Brazeau Collieries Mine Site Trail System during the 2014 budget session.

382/13

CARRIED 7/0

Rhonda Serhan left the meeting. Erik Hansen joined the meeting. Garth Dymont introduced himself to Council as the B94 News representative.

**COMMUNITY
& PROTECTIVE
SERVICES:**

1. Lee Chambers – Rocky Arena Upgrades

Mike Haugen introduced Lee Chambers, Director of Recreation, Parks and Community Services – Town of Rocky Mountain House and Heather Bretz, Senior Associate, Managing Leader – Stantec Architecture Ltd.

Mr. Chambers provided a history on the development of a concept plan for a town arena and noted based on additional public feedback, a revised concept plan has been completed.

Ms. Bretz presented the revised concept plan for the arena renovation, which includes renovations and upgrades to the Rocky Curling Club area and noted the plan includes three phases to be completed over a 30-year period.

Ms. Bretz outlined various amenities for each phase and responded to questions from Council regarding parking, utilities right-of-way, and the general open-concept design.

Mr. Haugen noted Administration is requesting approval of Phase 1 and funding for detailed drawings for tender documents. The goal is to release

the tenders in January or February of 2014 with construction to begin in the spring of 2014. Mr. Chambers added construction of Phase 1 is estimated at 18 months at a cost of \$1 million for the arena and \$3 million for the curling rink.

Discussion followed on estimated engineer costs for detailed drawings. Ms. Bretz stated a lot of the tenders received are at 10 to 11% of construction costs with Stantec at 5.8%.

Mr. Haugen noted the Town is committed to funding half of \$754,000 and as per the recreation agreement with the County they are requesting funding for the remaining half. Mr. Haugen stated funding this project would not require any adjustment or reallocation to Council's approved 2013 budget which already contains \$2.175 million for this project.

Discussion followed on the Rocky Curling Club portion and the club's commitment to fund \$1.5 million. Ms. Bretz noted because the curling rink is part of the existing building, upgrades and renovations are required to meet current building and fire code standards.

BOB BRYANT: That Council accepts the Rocky Mountain House Arena Complex Concept Plan as presented.

383/13

CARRIED 7/0

JIM DUNCAN: That Council approves funding in the amount of \$377,000.00 for costs to prepare detailed drawings for upgrades to the Rocky Mountain House Arena Complex.

384/13

CARRIED 7/0

Rhonda Serhan, Erik Hansen, Christine Heggart, Mike Haugen, Heather Bretz and Lee Chambers left the meeting.

2. "Rock & Roll on Main Street" Funding Request

Trevor Duley stated the Town of Rocky Mountain House is requesting \$1500 in sponsorship funding for a "Rock & Roll on Main Street" youth event scheduled for October 19, 2013. Mr. Duley stated administration is requesting direction from Council pertaining to sponsoring the event, staff attendance at the event, and approval to bring the "Event Funding Policy" forward for review at a future Agenda and Priorities meeting.

Mike Haugen joined the meeting.

Discussion followed on sponsorship funding, expectations of funding for future events, and the town's request for a municipal partner in funding this event.

Rick Emmons joined the meeting.

JOHN VANDERMEER: That Council approves \$1500 in funding for the "Rock & Roll on Main Street" event as a pilot project.

385/13

CARRIED 7/0

Discussion followed on engaging in future discussions with the town on sponsorship funding for events, costs for staff's attendance at the event, and the need to review the current event funding policy.

	JOHN VANDERMEER:	That Council denies staff attendance at the "Rock & Roll on Main Street" event.
386/13		CARRIED 7/0
	JOHN VANDERMEER:	That Staff reviews the "Event Funding Policy" and present draft to Council at a future Regular Council Meeting.
387/13		CARRIED 7/0
INFORMATION:	<u>1. Information Items</u>	
		Joint Town/County Council meeting tentatively scheduled for October 15, 2013 to discuss the wastewater facility agreement.
		Rocky Mountain House Public Library celebrates 75 th Anniversary on October 17, 2013
	EARL GRAHAM:	That the CAO's Report, Public Works Director's Report, Accounts Payable listing as of October 08, 2013, and Councillor Remuneration, be accepted as information.
388/13		CARRIED 7/0
IN CAMERA:	<u>1. In Camera</u>	
	BOB BRYANT:	That Council meets as a Committee of the Whole to discuss Nordegg Development and law enforcement issue at 11:06 A.M.
389/13		CARRIED 7/0
	JIM DUNCAN:	That the meeting reverts to an Open Meeting at 12:56 P.M.
390/13		CARRIED 7/0
ADJOURNMENT: 12:57 P.M.	CASE KORVER:	That the Meeting adjourns.
391/13		CARRIED 7/0

REEVE

CHIEF ADMINISTRATIVE OFFICER