

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held October 28, 2014 in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 10:42 A.M. by Reeve Alexander with the following being present:

Reeve:	Patrick Alexander
Councillors:	Earl Graham
	Jim Duncan
	Theresa Laing
	Kyle Greenwood
	Curt Maki
	John Vandermeer
CAO:	Ron Leaf
Recording Secretary:	Tracy Haight
Director, Public Works:	Marshall Morton
Director, CCPS	Ted Hickey
Staff:	Erik Hansen
	Kurt Magnus
	Brad Dollevoet
	Kris Johnson
Media:	Dania Gravelle
	Sarah Maetche

**PUBLIC
WORKS:**

2. Wastewater Treatment Facility Update

Kris Johnson, Director of Engineering and Operations with the Town of Rocky Mountain House presented the third quarter report on the town’s wastewater treatment and septage receiving station’s operations, compliance, usage and capacity.

Mr. Johnson explained technical terms and noted results of Alberta Environment’s sample testing.

Discussion followed and Mr. Johnson responded to questions regarding the disposal of leachate; expectations of the facility’s usage over the winter months; and the effect of potential changes to provincial regulations on lagoon operations.

Terri Miller joined the meeting.

Council requested a tour of the facility. Administration suggested referring the request to the Intermunicipal Collaboration Committee with a proposal for a spring/summer tour.

COUNCILLOR GREENWOOD: That Council accepts the information as presented.

385/14

CARRIED 7/0

**AGENDA
APPROVAL:**

Councillor Graham requested the addition of a Committee Report as Item I5. Ron Leaf requested the addition of Item I6 Meeting Date for 2015 – 2018 Strategic Planning discussions.

COUNCILLOR DUNCAN: That the October 28, 2014 Regular Meeting Agenda be accepted as amended.

386/14

CARRIED 7/0

COMMITTEE
REPORT:

Councillor Graham requested Council’s support of his intention to run as a candidate for the position of District 2 Director for the Central Alberta Association of Municipal Districts and Counties (CAAMDC).

Discussion followed and Ron Leaf noted time commitments required for this position may potentially conflict with regular council meetings and that the Alberta Association of Municipal Districts and Counties will cover all related expenses.

COUNCILLOR MAKI: That Council endorses and supports Councillor Graham’s candidacy for the position of District 2 CAAMDC Director.

387/14

CARRIED 7/0

CONFIRMATION
OF MINUTES:

1. October 14, 2014 Regular Meeting Minutes

COUNCILLOR MAKI: That the Minutes of the October 14, 2014 Regular Meeting be accepted.

388/14

CARRIED 7/0

COMMUNITY
& PROTECTIVE
SERVICES:

1. The Rural Alberta Business Centre

Ted Hickey introduced Brad Dollevoet, Director of Planning and Community Development with the Town of Rocky Mountain House.

Mr. Hickey submitted a letter from the Rocky Mountain House Chamber of Commerce in support of the Rural Alberta Business Centre, as a representative was unable to attend the meeting.

Marshall Morton, Erik Hansen and Kris Johnson left the meeting.
Rhonda Serhan joined the meeting.

Mr. Dollevoet provided information on the role and activities of the Rural Alberta Business Centre (RABC) and noted the provincial government cancelled future funding for this program.

Katie Lutz joined the meeting.

Mr. Dollevoet stated as the town considers this program an important local community resource; it proposes a sustainability plan to provide local funding to support the program. The plan suggests Clearwater County partner with the Town, contribute a grant of \$35,000, representing 50% of funds needed for the 2015 budget year, and consider allocating this amount in future 2016-2017 budget reviews.

Discussion followed on the benefits of the RABC program and Council noted the program is consistent with the County’s strategic plan for economic development.

Council discussed the need of a shared governance model should an agreement be entered upon and Mr. Hickey suggested working with the ICC to develop terms of reference as the concept falls under the committee’s mandate to explore regional economic development. Council also disussed that the RABC program should compliment existing CAEP and Community Futures programs.

Reeve Alexander thanked Mr. Dollevoet for his presentation and noted Council would return to discussions after scheduled delegations.

Rhonda Serhan, Katie Lutz, Brad Dollevoet, and Terri Miller left the meeting.

3. Clearwater County Data & Communications Connection & Capacity Review

Ted Hickey introduced Allan Bly, ViTel Consulting Inc. to Council.

Mr. Bly provided information and examples of rural internet communications strategies used by rural municipalities. He explained options available for rural internet communications and provided a synopsis of the 2012 Clearwater Coverage Study.

Mr. Bly responded to questions from Council on the different types of services available in rural areas. Discussion followed and Council noted community and economic development rely on access to reliable internet connection.

Reeve Alexander recessed the Council meeting for lunch at 12:17 P.M.

Reeve Alexander reconvened the Council meeting at 12:48 P.M. with the following present: Councillors Graham, Duncan, Laing, Vandermeer, Maki, and Greenwood; Ron Leaf, Tracy Haight, Allan Bly, and Dania Gravelle.

Discussion continued on the complexity of rural internet communications and Council noted identifying a strategy is an involved process.

Councillor Maki left the meeting at 12:50 P.M.

Sarah Maetche, Marilyn Sanders, Keith McCrae, Alberta Stolte, Rudy Huisman and Wayne Devereaux joined the meeting.

Reeve Alexander thanked Mr. Bly for his presentation and noted Council would return to discussions after scheduled delegations.

9. CP Rail – Alhambra – NW 9-39-5 W5

Allan Bly left the meeting. Marshall Morton joined the meeting.

Marilyn Sanders stated on October 17, 2014, Administration proposed to sell 12 meters of an abandoned CP railway line, located on Block 6 in the Hamlet of Alhambra, to each of the three adjacent landowners and subdivide the remaining property into three lots.

Two of the adjacent landowners accepted the proposal; however, the third landowner, Cornerstone Christian Fellowship Church, rejected the proposal stating a prior indication from Council granting 25 metres of the rail right of way to the Church.

Ms. Sanders outlined the proposed lot boundaries and noted the lots are unserviced.

Albert Stolte, representing the Cornerstone Christian Fellowship Church, stated the property owner, based on previous discussions with Council, assumed the lot boundary as larger than the actual boundary. Consequently, building structures are located on the rail right of way. The property owner also assumed the consolidation of the 25 metres of rail right of way to allow for future church development and that the County would retain the remaining rail right of way to provide drainage as it is unsuitable for lot development.

Ms. Sanders stated a search on prior Council records determined no record of discussions relating to this issue, therefore Administration asks for

Council's direction on the disposal and proposed subdivision of the rail right a way.

Discussion followed on the feasibility of developing two or three lots with required services. Administration noted the proposed three lot boundaries meet minimum requirements as per Council's policy and anything less would result in substandard and unmarketable lots.

Reeve Alexander noted Council would return to discussions after scheduled delegations.

Rudy Huisman, Kurt Magnus, Albert Stolte and Wayne Devereaux left the meeting.
Vic Maxwell, Kim Jakowski, Don McPhee and Donna Hagan joined the meeting.

PLANNING:

1. Bylaw 999/14 LUA First Reading

Kim Jakowski presented an application from Vic Maxwell on behalf of Donald McPhee to amend the land use bylaw on SW 09 40 06 W5M, containing 152.54 acres to redistrict 13.5 acres of the 152.54 acre parcel from Agriculture District "A" to Intensive Agriculture District "IA".

Ms. Jakowski noted the property location, zone boundaries, and access roads; provided background information on the application; and reviewed applicable sections of the Municipal Development Plan (MDP) and the Clearwater County Land Use Bylaw.

Keith McCrae responded to questions from Council regarding differences between intensive agriculture and confined feeding operations and noted this operation is not designated as a confined feeding operation.

Mr. Maxwell presented photographs of the subject property and provided details of the applicant's business operations.

Mr. McPhee responded to questions from Council and noted the facilities are not for commercial purposes and their intent is to keep farmland intact.

COUNCILLOR DUNCAN: That Council grants first reading.

389/14

CARRIED 6/0

Terri Miller joined the meeting. Don McPhee, Donna Hagan and Vic Maxwell left the meeting.

2. Bylaw 996/14 SDAB, Bylaw 997/14 MPC, and Bylaw 998/14 DSA First/Second/Third Readings

Marilyn Sanders stated as a result of Council's decision to increase the number of members at large on the Subdivision and Development Appeal Board, an update to the associated bylaws are required.

390/14

COUNCILLOR VANDERMEER: That Council grants first reading to Bylaw 996/14.

CARRIED 6/0

391/14

COUNCILLOR GRAHAM: That Council grants second reading to Bylaw 996/14.

CARRIED 6/0

392/14

COUNCILLOR GREENWOOD: That Council considers granting third reading to Bylaw 996/14.

CARRIED 6/0

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| 393/14 | COUNCILLOR DUNCAN: | That Council grants third reading to Bylaw 996/14.

CARRIED 6/0 |
| 394/14 | COUNCILLOR LAING: | That Council grants first reading to Bylaw 997/14.

CARRIED 6/0 |
| 395/14 | COUNCILLOR VANDERMEER: | That Council grants second reading to Bylaw 997/14.

CARRIED 6/0 |
| 396/14 | COUNCILLOR GREENWOOD: | That Council considers granting third reading to Bylaw 997/14.

CARRIED 6/0 |
| 397/14 | COUNCILLOR DUNCAN: | That Council grants third reading to Bylaw 997/14.

CARRIED 6/0 |
| 398/14 | COUNCILLOR GRAHAM: | That Council grants first reading to Bylaw 998/14.

CARRIED 6/0 |
| 399/14 | COUNCILLOR LAING: | That Council grants second reading to Bylaw 998/14.

CARRIED 6/0 |
| 400/14 | COUNCILLOR GRAHAM: | That Council considers granting third reading to Bylaw 998/14.

CARRIED 6/0 |
| 401/14 | COUNCILLOR VANDERMEER: | That Council grants third reading to Bylaw 998/14.

CARRIED 6/0 |

3. Bylaw 991/14 Road Closure Second and Third Reading

Kim Jakowski provided background information and explained the intent of the application by Clearwater County to close a portion of a subdivision plan road, lying between two residential parcels located in the SE 06 39 04 W5M, in the Hamlet of Condor.

Ms. Jakowski noted sections of the Municipal Government act applicable to road closure and stated the Minister of Transportation approved the application.

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| 402/14 | COUNCILLOR VANDERMEER: | That Council grants second reading to Bylaw 991/14.

CARRIED 6/0 |
|--------|------------------------|--|

403/14 COUNCILLOR DUNCAN: That Council grants third reading to Bylaw 991/14.

CARRIED 6/0

Kim Jakowski left the meeting.

COMMUNITY &
PROTECTIVE
SERVICES:

2. Community Peace Officer Quarterly Report

Sgt. Terri Miller explained the roles and responsibilities of Clearwater County Community Peace Officers and the effectiveness of Clearwater County's focus on highway traffic safety.

Sgt. Miller presented the July to September 2014 Clearwater County Highway Patrol report and provided statistics on traffic violations, files, and complaints for the period. Sgt. Miller also provided statistics on commercial vehicle safety and noted an increase in overload violations and road use compliance inspections.

Sgt. Miller responded to questions from Council and discussion followed.

COUNCILLOR LAING: That Council accepts the information as presented.

404/14 CARRIED 6/0

Marilyn Sanders, Dania Gravelle, and Keith McCrae left the meeting. Erik Hansen joined the meeting.

PUBLIC
WORKS:

1. Bylaw 995/14 Speed Reduction Second and Third Readings

Council reviewed the information regarding Bylaw 995/14 for a reduction to the posted speed limit from 50km/hour to 30 km/hour on a portion of Range Road 8-2.

COUNCILLOR LAING: That Council grants second reading to Bylaw 995/14.

405/14 CARRIED 6/0

COUNCILLOR GRAHAM: That Council grants third reading to Bylaw 995/14.

406/14 CARRIED 6/0

Erik Hansen and Marshall Morton left the meeting.

COMMUNITY &
PROTECTIVE
SERVICES:

1. The Rural Alberta Business Centre

Discussion continued on the proposed sustainability plan for the Rural Alberta Business Centre (RABC) from the Town of Rocky Mountain House. Council noted points to consider in a draft agreement between the Town of Rocky Mountain House and Clearwater County.

COUNCILLOR GREENWOOD: That Council supports, in principle, the sustainability plan for the RABC and requests Administration develop a draft agreement for Council's review.

407/14 CARRIED 6/0

3. Clearwater County Data and Communications Connection and Capacity Review

Discussion continued on options and strategy for rural internet access.

COUNCILLOR VANDERMEER: That Council develops a strategy for improving broadband internet access in Clearwater County with services retained from ViTel Consulting Inc.

408/14

CARRIED 6/0

4. Review of Rural Health Care

Ted Hickey presented information on the provincial government's recent announcement for a review of rural health services. Mr. Hickey stated a provincial review panel will meet with community representatives in the near future and suggested Council delegate one or two members to attend meetings.

Discussion followed on the concerns and challenges facing rural and remote communities in accessing health services.

Mr. Hickey provided a progress report on the Nordegg and Area EMS-ERU Service Delivery Review and noted Alberta Health Services will determine an implementation date once staffing requirements and contract vendors are reviewed.

COUNCILLOR GRAHAM: That Council appoints Reeve Alexander and Councillor Vandermeer as delegates for the Rural Health Services Review meetings.

409/14

CARRIED 6/0

5. Rocky Mountain House Reunion Historical Society Agreement & 2015-2016 Grant Funding Request

Ted Hickey presented the Rocky Mountain House Museum Operations Board agreement between the Rocky Mountain House Reunion Historical Society, Clearwater County, and the Town of Rocky Mountain House, for Council's review. Mr. Hickey noted as per the Museum's 2015 budget, the Rocky Mountain House Reunion Historical Society requests \$30,000 grant funding for 2015, which is a \$5,000 increase over the previous year. Mr. Hickey stated the budget is subject to annual review.

Mr. Hickey responded to questions from Council and it was determined calculations as shown on the agenda item should be disregarded.

COUNCILLOR LAING: That Council authorizes the Reeve and CAO to sign the Rocky Mountain House Museum Operations Board agreement.

410/14

CARRIED 6/0

COUNCILLOR DUNCAN: That Council approves \$30,000 grant funding for the Rocky Mountain House Museums Operations Board in 2015.

411/14

CARRIED 6/0

6. Visitor & Information Centre Agreement & Budget 2015-2016

Ted Hickey presented the Rocky Mountain House Visitor Information Centre Board (VIC) agreement between the Rocky Mountain House and District Chamber of Commerce, Clearwater County, and the Town of Rocky Mountain House for Council's review. Mr. Hickey noted the VIC requests \$27,000 grant funding for 2015.

Mr. Hickey responded to questions from Council and it was determined calculations as shown on the agenda item should be disregarded.

COUNCILLOR DUNCAN: That Council authorizes the Reeve and CAO to sign the Rocky Mountain House Visitor Information Centre Board agreement.

412/14

CARRIED 6/0

COUNCILLOR VANDERMEER: That Council approves \$27,000 grant funding for the Rocky Mountain House Visitor Information Centre Board in 2015.

413/14

CARRIED 6/0

7. David Thompson High School Modernization, Alberta Education

Council discussed the invitation to attend a Value Management Process workshop, scheduled for December 2 and 3, to determine the scope of Alberta Education's modernization project for the David Thompson High School.

COUNCILLOR DUNCAN: That Council authorizes the Reeve and Councillor Maki's attendance at the Value Management Process workshop on December 2 and 3.

414/14

CARRIED 6/0

Marshall Morton, Katie Lutz, Rudy Huisman and Tracy Opdendries joined the meeting.

8. Parade of Lights

Katie Lutz stated the Rocky Mountain House Parade of Lights is scheduled for November 29 and staff requests direction from Council regarding their attendance.

Discussion followed and Councillors Duncan, Laing, Greenwood, Vandermeer, and Reeve Alexander indicated their availability to attend. Councillor Graham noted he will confirm his attendance at a later date upon confirmation of his schedule.

COUNCILLOR LAING: That Council authorizes all Councillors attendance at the Parade of Lights on November 29.

415/14

CARRIED 6/0

9. CP Rail – Alhambra – NW 9 39 5 W5M

Discussion continued on the disposal and proposed subdivision of the rail right of way in the Hamlet of Alhambra.

COUNCILLOR GREENWOOD: That Council tables Item E9 pending further assessment from Planning and Public Works on the feasibility of lot development on rail right of way, Alhambra, Blk 6 NW 9 39 5 W5M.

416/14

CARRIED 6/0

Marshall Morton and Katie Lutz left the meeting.

MUNICIPAL: 1. Capital and Operating Budget Report as at September 30, 2014

Rudy Huisman presented the Clearwater County Capital and Operating Statements as of September 30, 2014 and noted the following:

- Total revenues are at 100% of the 2014 approved budget due to 100% of municipal taxes recorded in revenues when levied.
- Investment income is down as accruals have not been booked as of September 30.
- Operating expenditures are at 57% of the annual budget as not all invoices have been received for various projects and programs.
- The water and sewer variance, showing as an over expenditure, is due to the \$790,253 commitment to the Rocky Mountain House Sewer Project
- The appearance of \$27 million in excess revenues is deceptive, as capital projects, estimated at \$12 million, will significantly reduce revenues by year-end.
- Minor variances in the capital budget are due to distribution errors that will be corrected prior to year-end.
- Some capital projects are expected to carry forward into 2015.

Mr. Huisman responded to questions from Council and noted although the Well Drilling Equipment Tax revenue is substantial, future revenues may be decline if legislation expires on December 31, 2014.

Ron Leaf referred to the water and sewer over expenditure as a recording error and noted funds are available to meet the expense from either reserves or by utilizing a portion of the surplus amount.

Administration confirmed the Chungo Road project is ongoing.

COUNCILLOR GRAHAM: That Council accepts the Capital and Operating Budget Report as of September 30, 2014 as presented.

417/14

CARRIED 6/0

Rudy Huisman and Tracy Opendries left the meeting.

INFORMATION:

Ron Leaf noted the meeting with Alberta Transportation; Council's past practice in attending Remembrance Day ceremonies; and upcoming meetings with adjacent rural municipalities.

Mr. Leaf noted Administration requires clarification of Council's perspective on the draft 2015 – 2018 Strategic Plan and requests Council schedule a meeting to discuss these items.

Discussion followed and Councillor Graham suggested scheduling the meeting sometime during the week of December 8 and deferring the draft release to late January 2015. Discussion continued on public inquiries received regarding the current Strategic Plan's key focus areas and Council noted these areas should be self-explanatory.

COUNCILLOR GRAHAM:

That Council schedules 2015-2018 Strategic Plan discussions with Administration for the week of December 8, 2014 and defers the Draft 2015-2018 Strategic Plan release date to late January 2015.

418/14

CARRIED 6/0

COUNCILLOR GRAHAM:

That Council accepts the CAO Report, Public Works Director's Report, Accounts Payable Listing and Councillors Remuneration as information.

419/14

CARRIED 6/0

ADJOURNMENT:
4:05 P.M.

COUNCILLOR VANDERMEER:

That the Meeting adjourns.

420/14

CARRIED 6/0


REEVE
CHIEF ADMINISTRATIVE OFFICER