

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held February 26, 2013 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councilors:	Earl Graham
	Dick Wymenga
	John Vandermeer
	Bob Bryant
	Jim Duncan
	Case Korver
Chief Administration Officer:	Ron Leaf
Director, Public Works:	Marshall Morton
Manager, Infrastructure:	Erik Hansen
	Brian Bilawchuk
	Michelle Marshall
Recording Secretary:	Tracy Haight
TIMS:	Brad Welygan
Media:	Helge Nome
Media:	Sarah Maetche

AGENDA: Councillor Bob Bryant requests that Council add item under G6.

CASE KORVER: That the February 26, 2013 Regular Meeting Agenda be accepted as amended.

058/13 CARRIED 7/0

CONFIRMATION OF MINUTES: 1. February 12, 2013 Regular Meeting Minutes

Council noted February 12, 2013 regular minutes received via email were unreadable.

DICK WYMENGA: That Council table confirmation of the Minutes for the February 12, 2013 Regular Meeting until receiving a readable copy.

059/13 CARRIED 7/0

PUBLIC WORKS:

1. Approach Policy Review

Marshall Morton presented the Approach Construction Guidelines Policy and asked for Council’s clarification of the grandfathered clause as it pertains to upgrading a single approach to a double approach; and if it is Council’s intent to have industry utilize an existing approach for new industrial development even though it does not meet current municipal standards.

Mr. Morton provided examples of industry development using undeveloped road allowances with approaches that do not meet the current policy.

Discussion followed on approaches designed for agricultural and/or residential purposes being used by industry for newly developed lease sites and the standards that apply. Mr. Morton then provided examples of residential approaches that require reconstruction as a result of rezoning and change in intended use. Mr. Morton noted the Public Works Department does not have the ability to approve the reconstruction of approaches as per

the grandfathered clause. Council questioned whether approval of approaches could be handled by the M.P.C. Mr. Leaf stated that the M.P.C. is an administrative body that could be authorized to perform the approval function but that the term "grandfathered" and Council's intent regarding its application still requires clarification.

Discussion followed on the grandfathered clause including "intended use", "existing use" and the definition of "present condition" as stated in the existing policy.

CASE KORVER:

That Council amends the grandfathered clause to include "if the use is not as originally intended, the grandfather clause does not apply and that administration provide more information regarding standards for industrial development approaches.

060/13

CARRIED 7/0

Brad Welygan left the meeting. Jenny Oatway, Christine Heggart, and Mike Haugen joined the meeting.

2. Name Change on Permit for Bylaw 78/87 - Morrish

Michelle Marshall presented a request from Mark and Mitchell Morrish for a change of name on the permit for road allowance located north of the N1/2-19-40-8 W5M (approximately 4 acres more or less) Ms. Marshall noted Mark and Mitchell Morrish purchased NW-19-40-8 W5M effective January 4, 2013.

DICK WYMENGA:

That Council approves change of name on road allowance permit for Bylaw 78/87 to Mark & Mitchell Morrish.

061/13

CARRIED 7/0

3. Name Change on Permit for Bylaw 638/00 - Johnson

Michelle Marshall presented a request from Shane Johnson for a change of name on the permit for road allowance located between NW-8-36-7 W5M & NE-7-36-7 W5M (approximately 260 meters more or less) as the previous owner, David Alfred Johnson is deceased.

JIM DUNCAN:

That Council approves change of name on road allowance permit for Bylaw 638/00 to Shane Johnson.

062/13

CARRIED 7/0

4. First Reading of Bylaw 971/13 Application for Road Allowance Permit – Elliot

Michelle presented an application from Todd Elliot for a road allowance permit located at NE-16-40-8 W5M & NW-15-40-8 W5M (approximately 225 meter/ 1.13 acres more or less) for the purpose of grazing for donkeys.

Ms. Marshall responded to a question regarding fencing and noted that the property would be fenced.

FIRST READING of Bylaw 971/13 for the purpose of granting a permit for the temporary occupation or use of a road allowance on that portion lying south of Range Road 8-3 between NE 16-40-8 W5M and NW 15-40-8 W5M (approximately 1.13 acres more or less).

CASE KORVER: That Council grants first reading to By-law 971/13 and schedules a Public Hearing for March 26, 2013.

063/13 CARRIED 7/0

Marshall Morton, Erik Hansen, Michelle Marshall and Brian Bilawchuk left the meeting.

**COMMUNITY &
PROTECTIVE
SERVICES:**

1. Comprehensive Emergency Management Plan (CEMP) Policy Framework

Mike Haugen noted Clearwater County is a member of the Clearwater Regional Emergency Management Agency (CREMA) and is in partnership with the Village of Caroline with plans to include Summer Village of Burnstick Lake. Mr. Haugen noted each municipality currently has an identical policy and comprehensive emergency management plan (CEMP). Staff are reviewing policy framework for the purpose of regionalization of the program and the adoption of a single CEMP plan and CREMA policy for all municipalities.

Mr. Haugen noted after consultation with internal departments and external agencies the CEMP has been updated from the 1999 edition. Mr. Haugen stated the plan now reflects legislative and terminology changes required due to changes to Alberta’s Emergency Management Act as well as including an evacuation protocol for large scale evacuations. Mr. Haugen noted the policies have also been reviewed by the Emergency Advisory Committee, who is recommending adoption.

Mr. Haugen presented the new logo for the CREMA Committee which represents the regional nature of the program as it includes elements from other municipality logos in the county.

Mr. Haugen responded to questions on the logo and the framework for the CREMA policy

BOB BRYANT: That Council endorses the direction and framework for the CREMA policy.

064/13 CARRIED 7/0

JOHN VANDERMEER: That Council approves the updated CEMP.

065/13 CARRIED 7/0

CASE KORVER: That Council accepts the new CREMA logo as presented.

066/13 CARRIED 7/0

MUNICIPAL: 1. Electoral Boundary Bylaw 967/12

Council discussed and reviewed Electoral Boundary Bylaw 967/12 which sets out a new alignment of divisional (ward) boundaries for the 2013 municipal election.

Ron Leaf noted after first reading the bylaw was advertised for two weeks and a sixty (60) day response period had passed with no input received from County residents.

SECOND READING of Bylaw 967/12 for the Electoral Divisional Boundaries.

DICK WYMENGA:	That Council grants second reading to By-law 967/12 for the Electoral Divisional Boundaries.
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067/13

CARRIED 7/0

THIRD READING of Bylaw 967/12 for the Electoral Divisional Boundaries.

JOHN VANDERMEER:	That Council grants third reading to By-law 967/12 for the Electoral Divisional Boundaries.
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068/13

CARRIED 7/0

2. Clearwater – Wetaskiwin Revenue Sharing Committee

Ron Leaf indicated he had met with Frank Coutney, CAO-Wetaskiwin County, to review the Clearwater/Wetaskiwin revenue sharing agreement. Based on that review the CAOs are recommending that a committee comprised of the Reeve and Divisional Councillor be approved, with the CAOs involved in an advisory capacity. Mr. Leaf noted the Committee will review whether a new agreement is required and, if so, make recommendations to the two Councils regarding conditions, timelines and rationale.

Mr. Leaf stated Barry Dunn and Gary Doering will represent Wetaskiwin County and proposed Pat Alexander be appointed as the Divisional Councillor and Earl Graham appointed as Deputy Reeve to the Clearwater/Wetaskiwin Revenue Sharing Review Committee.

BOB BRYANT:	That Council appoints Pat Alexander (Div 7) and Earl Graham (Deputy Reeve) to the Clearwater/Wetaskiwin Revenue Sharing Review Committee.
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069/13

CARRIED 7/0

Tyler McKinnon, Daryl Hunt, Shirley Dudenhoeffer, Nancy Boorman, Grant MacGillivray, Corey Block, Barb Scott and Rhonda Serhan joined the meeting.

2. Rimbey Fish & Game

Tyler McKinnon introduced Daryl Hunt, President, Rimbey Fish & Game Association and Shirley Dudenhoeffer. Mr. Hunt thanked Council for the donation from Clearwater County for repairs to the Open Creek Dam and presented pictures of the dam.

Mr. Hunt and Mrs. Dudenhoeffer addressed questions from Council on the work done to the dam and Pat Alexander noted this year is the 50th anniversary for the campground.

JIM DUNCAN:

That Council accepts the information as presented.

070/13

CARRIED 7/0

Erik Hansen and Marshall Morton joined the meeting. Daryl Hunt and Shirley Dudenhoeffer left the meeting.

3. Rocky Curling Club

Tyler McKinnon provided an overview and background information on the Rocky Curling Club and introduced Mr. Corey Block to Council.

Mr. Block introduced Nancy Boorman and Grant MacGillivray to council and provided a presentation on the history, future goals and facility options for the Rocky Curling Club. Mr. Block noted advantages and benefits of the expansion and renovation to the existing structure for the Town of Rocky Mountain House and the curling club.

Mr. Block, Ms. Boorman and Mr. MacGillivray addressed questions from Council on the concept drawings for the upgraded facility, fund raising, and amount of government grants available to the curling club, agreements for public access and the club's revenues and expenses.

Mr. Block noted the club has \$350,000 saved to date without any fund raising, however, the club would like to become involved in future fundraising efforts, possibly in partnership with the town. Ms. Boorman noted approximately \$175,000 to \$200,000 in funds may be available in grant monies. Mr. Block noted the club would also investigate opportunities for sponsorships. Mr. Block stated agreements are already in place with the town and those agreements would not be effected by the expansion of the facility. Mr. Block stated that the curling club does not want to increase membership fees as a result of upgrading the facilities. Mr. Block stated the curling club is requesting financial support and/or a commitment for financial support from Council.

Reeve Pat Alexander noted at this point Council can not commit to financial support until recommendations have been received from the review committee which includes Councillors Jim Duncan and Bob Bryant as members.

Councillor Bob Bryant recommended to the delegation to assume the project will go forward with or without financial support from Clearwater County. Reeve Alexander stated that at this time Council can provide encouragement to continue with the project as it is advantageous for the community.

JIM DUNCAN:

That Council accepts the information as presented.

071/13

CARRIED 7/0

Rick Emmons, Regional Fire Chief Cammie Laird, and Deputy Chief Patrick Oslund joined the meeting. Corey Block, Nancy Boorman, Grant MacGillivray, Barb Scott and Rhonda Serhan left

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

2. February 12, 2013 Public Hearing Minutes By-law No 968/13-Duncan

DICK WYMENGA:

That the Minutes of the
February 12, 2013 Public
Hearing Bylaw 968/13 be
accepted.

075/13

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

2. February 12, 2013 Public Hearing Minutes By-law No 969/13-Eldorado Pressure Services Ltd.

DICK WYMENGA:

That the Minutes of the
February 12, 2013 Public
Hearing Bylaw 969/13
be accepted.

076/13

CARRIED 7/0

Rick Emmons left the meeting.

MUNICIPAL:

3. Ministerial Meeting Discussion Items

Ron Leaf stated a meeting has been scheduled with ESRD Minister Diana McQueen on March 18 at the Legislature from 4:00 – 4:30 and recommends that Council discuss: 1) the need for a new hospital; and, 2) West Country management and enforcement as items for discussion. Council confirmed the discussion topics and also suggested that an invitation be extended to the Minister to view the impacts of the May Long weekend. Mr. Leaf noted he will provide a summary of Council's issues to the Minister's office prior to March 14 and will inform the Village of Caroline and Town of Rocky Mountain House representatives of the meeting time and location.

DICK WYMENGA:

That Council
approves discussion
items as
recommended.

077/13

CARRIED 7/0

4. Jubilee Insurance Annual General Meeting

Ron Leaf stated Jubilee Insurance Reciprocal general meeting is scheduled on March 18 from 4:30 – 5:30. Mr. Leaf noted the AAMDC Board is asking that each Council ensure at least one member of Council attends to ensure quorum. As this meeting is in conflict with the meeting with Minister McQueen it is recommended that Murray Hagan attend in proxy.

EARL GRAHAM:

That Council
authorize Murray Hagan to
represent Council and hold
proxy.

078/13

CARRIED 7/0

5. AAMDC Resolutions – Spring 2013

Ron Leaf stated AAMDC encourages all member municipalities to review eight resolutions that will be presented at the Spring 2013 convention.

Discussion followed on Resolution 7-13S Property Tax Recovery Related to Land and that administration may already have a process in place thus the resolution would not be required. Mr. Leaf noted staff will review Clearwater County's process for tax recovery and advise Council.

BOB BRYANT: That Council
accepts the information
as presented.

079/13

CARRIED 7/0

6. Alberta Library Conference

Councillor Bob Bryant requested authorization to attend the Alberta Library Conference April 25 – 27 in Jasper, Alberta.

JOHN VANDERMEER: That Council authorizes
Councillor Bob Bryant to
attend the Alberta Library
Conference.

080/13

CARRIED 7/0

INFORMATION: 1. Information Items

BOB BRYANT: That the CAO's Report,
Public Works Director's
Report, Committee Report,
January Operating Report,
and Accounts Payable
listing as of February 26 2013, be
accepted as information.

081/13

CARRIED 7/0

IN CAMERA: 1. Road Development Standards – Draft Proposal

BOB BRYANT: That Council meets as a
Committee of the Whole for
the purpose of discussing
Road Development
Standards at 11:50 A.M.

Helge Nome, Sarah Maetche, Jenny Oatway, Christine Heggart, Mike Haugen, Tracy Haight and Trevor Duley left the meeting.

082/13

CARRIED 7/0

BOB BRYANT: That the meeting reverts to an
Open Meeting at 12:29 P.M.

083/13

CARRIED 7/0

ADJOURNMENT: 12:30 P.M. BOB BRYANT: That the Meeting adjourns.

CARRIED 7/0

REEVE

MUNICIPAL MANAGER