

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held August 25, 2014 in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

Reeve:	Patrick Alexander
Councillors:	Earl Graham
	Curt Maki
	Jim Duncan
	Theresa Laing
	Kyle Greenwood
	John Vandermeer
CAO:	Ron Leaf
Recording Secretary:	Tracy Haight
Director, CPS:	Ted Hickey
Director, Corp Services:	Rudy Huisman
Director, Public Works:	Marshall Morton
Staff:	Erik Hansen
	Kurt Magnus
	Brad Welygan
Media:	Sarah Maetche

**AGENDA  
APPROVAL:**

Councillor Duncan requested addition of a verbal Committee Report as item D2.

COUNCILLOR MAKI: That the August 25, 2014 Regular Meeting Agenda be accepted as amended.

307/14

CARRIED 7/0

**CONFIRMATION  
OF MINUTES:**

**1. August 12, 2014 Regular Meeting Minutes**

COUNCILLOR DUNCAN: That the Minutes of the August 12, 2014 Regular Meeting be accepted.

308/14

CARRIED 7/0

**2. August 12, 2014 Public Hearing Minutes**

COUNCILLOR GRAHAM: That the Minutes of the August 12, 2014 Public Hearing be accepted.

309/14

CARRIED 7/0

**PUBLIC WORKS: 1. First Reading Bylaw 993/14**

Kurt Magnus presented Bylaw 993/14 to decrease the speed limit to fifty (50) kilometers on a portion of Township Road 41-0.

Mr. Magnus explained the newly constructed portion is an isolated access road that meets the criteria of Clearwater County's Isolated Road Access policy.

Marshall Morton noted the road provides access to a gravel pit and it is steeply graded therefore a reduction in speed limit would improve safety.

COUNCILLOR VANDERMEER: That Council grants First Reading of Bylaw 993/14.

310/14

CARRIED 7/0

COUNCILLOR DUNCAN: That Council grants Second Reading of Bylaw 993/14.

311/14

CARRIED 7/0

COUNCILLOR MAKI: That Council considers granting Third Reading of Bylaw 993/14.

312/14

CARRIED 7/0

COUNCILLOR LAING: That Council grants Third Reading of Bylaw 993/14.

313/14

CARRIED 7/0

**PUBLIC WORKS: 2. Committee Report**

Councillor Duncan reported on the recent meeting he attended with Marshall Morton to gauge neighbouring municipalities interest in forming a Canadian National Railways (CN) Community Advisory Panel. Issues of mutual concern were addressed by a CN representative and a productive discussion followed with suggestions for the advisory panel to meet twice per year to address concerns with CN that include policies, procedures, and regulations.

COUNCILLOR GREENWOOD: That Council accepts the information as presented.

314/14

CARRIED 7/0

Brad Welygan left the meeting.

**COMMUNITY &  
PROTECTIVE  
SERVICES:**

**1. Meeting Invite MP Calkins – Temporary Foreign Worker Program**

Ted Hickey stated Blaine Calkins, MP, will host a roundtable discussion on the Temporary Foreign Worker Program (TFWP), September 11 in Rocky Mountain House.

Discussion followed on councillors availability and Councillor Maki indicated interest in attending the event.

COUNCILLOR VANDERMEER: That Council authorizes Councillor Maki attendance at the TFWP roundtable discussion on September 11.

315/14

CARRIED 7/0

**MUNICIPAL:**

**1. AAMDC Fall Resolutions**

Ron Leaf stated September 17 is the deadline for submitting resolutions for review by the Central Alberta Association of Municipal Districts and Counties (CAAMDC). In past discussions, Council identified three possible topics for resolutions as follows: 1) split mill rate – nonresidential, 2) municipal fire department responsibilities on provincial highways, and 3) reinstatement of provincial water/wastewater grant funding.

Mr. Leaf noted staff recommends developing a resolution for the reinstatement of provincial grants for water/wastewater programs as the other topics may be aptly addressed through alternate opportunities. Mr. Leaf noted County of Camrose indicated they are prepared to second the proposed resolution.

Discussion followed on the proposed resolution and Council noted that requirements for water/wastewater infrastructure in urban and rural municipalities will continue to grow.

COUNCILLOR DUNCAN: That Council directs staff to draft a resolution for the reinstatement of provincial grants for water/wastewater programs for Council's consideration at the September 8 Council meeting.

**316/14**

CARRIED 7/0

**2. Caroline Legion Invitation – WWI Commemoration**

Tracy Haight stated Councillors are invited to attend a World War One Commemoration Day service on September 14 at the Caroline Legion.

COUNCILLOR MAKI: That Council authorizes all Councillors attendance at the WW1 Commemoration Day on September 14, 2014.

**317/14**

CARRIED 7/0

**3. Alberta Municipal Governance Symposium**

Ron Leaf presented information on the Alberta Municipal Governance Symposium scheduled for September 5, 2014 in Grande Prairie.

Discussion followed and Council noted although discussions on featured topics would be of value and representation from rural municipalities is important, travel distance and timing of the event limits Councillors attendance.

COUNCILLOR DUNCAN: That Council authorizes Councillors attendance at the Alberta Municipal Governance Symposium on September 5, 2014

**318/14**

DEFEATED 7/0

Rick Emmons joined the meeting.

**PLANNING:**

**1. Municipal Governance Reform & Land Use Planning in Alberta: Scenario Planning Workshop**

Rick Emmons provided information on the Scenario Planning Workshop scheduled for October 8, 2014 in Camrose.

Discussion followed on the value and benefits that the workshop would provide in identifying regional land-use planning issues, the impact of the land-use framework, and municipal governance in land use planning. The workshop would provide opportunity for rural and urban municipalities to work together and discuss future regional growth and land-use issues.

Councillors Graham, Vandermeer, and Maki indicated interest in attending the workshop.

COUNCILLOR MAKI: That Council authorizes at least two Councillors attendance at the Scenario Planning Workshop on October 8, 2014.

**319/14**

CARRIED 7/0

**INFORMATION:**

Ron Leaf noted meeting dates for Agenda and Priorities, September 15; Tri-Council, October 3; and CAAMDC District Two, October 17.

Discussion followed on the 2014 Waste Reduction Conference conflicting with the Tri-Council meeting. Council suggested October 16 as an alternate date.

Discussion followed on travel arrangements for the CAAMDC meeting and Council suggested including neighbouring Counties.

COUNCILLOR GREENWOOD: That the CAO's Report, Public Works Director's Report, Accounts Payable Listing and Councillors Remuneration be accepted as information.

**320/14**

CARRIED 7/0

**IN CAMERA:**

COUNCILLOR MAKI: That Council meets as a Committee of the Whole to discuss a Legal item at 9:45 A.M.

**321/14**

CARRIED 7/0

Sarah Maetche, Tracy Haight, and Ted Hickey left the meeting.

COUNCILLOR DUNCAN: That the meeting reverts to an Open Meeting at 10:45 A.M.

**322/14**

CARRIED 7/0

Marilyn Sanders, Keith McCrae, Sarah Maetche, Tracy Haight, Kim Jakowski, Keith Winchell and Elsie Winchell joined the meeting. Kurt Magnus left the meeting.

**2. First Reading Bylaw 994/14 Road Closure – Applicant: Winchell**

Marilyn Sanders presented an application to close a portion of an undeveloped statutory road allowance lying between NW 04 and NE 05-40-07 W5M from Keith and Elsie Winchell.

Ms. Sanders stated the applicants would like to consolidate the road allowance with their adjacent properties to allow for boundary adjustment and a reconfiguration of the two titled areas.

Ms. Sanders noted procedures and the bylaw process for road closure applications and stated ministerial approval from Alberta Transportation is required. Ms. Sanders stated if the application is successful, the applicants

may purchase the portion of roadway for \$2,000 per acre plus survey, registration and transfer costs.

Ms. Sanders noted applicable sections of Clearwater County's Road Closure Policy and stated Public Works reviewed the application and recommend that Council does not close this portion of statutory road allowance.

Keith Winchell responded to questions from Council and explained the application is part of their succession planning. Mr. Winchell explained the effects of the road closure on property access, boundary lines, and the neighbouring property owner's septic field. Mr. Winchell noted the location of a proposed alternate road allowance.

Ms. Sanders responded to questions from Council and explained a future boundary adjustment application for this property could potentially require a new road allowance.

Mr. Winchell responded to questions from Council and explained access to the river by public is via the road allowance, which ends at a steep bank.

Keith Winchell and Elsie Winchell left the meeting.

Reeve Alexander recessed the Council meeting for a Public Hearing at 11:00 A.M.

Reeve Alexander reconvened the Council meeting at 11:18 A.M. with the same people present as noted at the beginning of the meeting excluding Ted Hickey, and Brad Welygan and including Marilyn Sanders, Keith McCrae, and Rick Emmons.

Marshall Morton and Erik Hansen responded to questions from Council and explained statutory road allowances allow for future utility development and the future needs of the municipality as a whole. Partial closure of a road allowance may eventually lead to full closure and/or the development of a new road allowance at a shared cost with the County.

COUNCILLOR LAING: That Council grants First Reading of Bylaw 994/14.

**323/14**

DEFEATED 5/2

Marshall Morton and Sarah Maetche left the meeting.

**IN CAMERA:**

COUNCILLOR DUNCAN: That Council meets as a Committee of the Whole to discuss Land item at 11:25 A.M.

**324/14**

CARRIED 7/0

COUNCILLOR VANDERMEER: That the meeting reverts to an Open Meeting at 11:41 A.M.

**325/14**

CARRIED 7/0

COUNCILLOR DUNCAN: That Council accepts the gift of land described as the remainder of SW 19-39-07-W5, containing 1.06 acres from Challand Holdings Ltd. and instructs Administration to prepare necessary

transfer documents and pay the costs of registration.

**326/14**

CARRIED 7/0

Reeve Alexander recessed the Council meeting for lunch at 11:42 A.M.

Reeve Alexander reconvened the Council meeting at 12:15 P.M. with the same people present as noted at the beginning of the meeting excluding Ted Hickey, Brad Welygan, Marshall Morton, Erik Hansen, Kurt Magnus, and Sarah Maetche.

**IN CAMERA:**

COUNCILLOR DUNCAN:

That Council meets as a Committee of the Whole to discuss Labour items at 12:15 P.M.

**327/14**

CARRIED 7/0

Tracy Haight left the meeting.

COUNCILLOR GRAHAM:

That the meeting reverts to an Open Meeting at 4:10 P.M.

**328/14**

CARRIED 7/0

**ADJOURNMENT:  
4:10 P.M.**

COUNCILLOR VANDERMEER:

That the Meeting adjourns.

**329/14**

CARRIED 7/0



REEVE

  
CHIEF ADMINISTRATIVE OFFICER