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		leeting of Clearwater County, Province of in the County Office at Rocky Mountain
CALL TO ORDER:	The Meeting was called to order at 9:09 A.M. by Reeve Alexander with the following being present:	
	Reeve: Councillors:	Pat Alexander John Vandermeer Jim Duncan
	Municipal Manager: Public Works Assistant Manager: Recording Secretary: Mountaineer: IT: Corporate Services Manager: Maintenance Supervisor:	Robert Bryant Ron Leaf Rick Emmons Christine Heggart Jessica Jones Darrell Philip Murray Hagan Frank McBride
	Ron Leaf requested the addition of January and February Upcoming Meetings as F9 and In Camera - Provincial Trail Systems as F8b.	
AGENDA APPROVAL:	BOB BRYANT:	That the January 24, 2012 Regular Meeting Agenda be accepted as amended.
026/12		CARRIED 4/0
CONFIRMATION OF MINUTES:	1. January 10, 2012 Regular Meeting Minutes	
	Councillor Bryant provided amend	lments to several delegates names.
	JIM DUNCAN:	That the Minutes of the January 10, 2012 Regular Meeting be confirmed as amended.
027/12	JIM DUNCAN:	Regular Meeting be confirmed as
027/12 PUBLIC WORKS:	JIM DUNCAN:         1.       Winter Gravel Program 2	Regular Meeting be confirmed as amended. CARRIED 4/0
	<ol> <li><u>Winter Gravel Program 2</u></li> <li>Frank McBride presented the 20</li> </ol>	Regular Meeting be confirmed as amended. CARRIED 4/0 012 012 Winter Gravel Program which will re- 240 miles) of road, and use approximately
	<ol> <li>Winter Gravel Program 2</li> <li>Frank McBride presented the 20 gravel approximately 383 kms (2 75,337 tonnes of gravel from investigation)</li> </ol>	Regular Meeting be confirmed as amended. CARRIED 4/0 012 012 Winter Gravel Program which will re- 240 miles) of road, and use approximately ntory at a cost of \$1,098,926.00. inter Gravel Program is January 30, 2012,
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Rick Emmons and Frank McBride left the meeting. Diane Fingler joined the meeting.

CORPORATE		
SERVICES:	<u>1.</u>	County Operating Report

Murray Hagan presented the operating report for the County to December 31, 2011 and noted that results are subject to yearend audit adjustments.

Mr. Hagan noted that operating revenue was \$511,000 higher than budget for the year and this favourable variance is mainly represented by higher than expected oil well drilling taxes, offset by lower than anticipated lot sales in Nordegg. Total operating expenses were \$2,278,000 less than budget. Operational savings, staffing vacancies and unused contingency funds contributed to this difference.

The overall (unadjusted) surplus for the year is \$2,789,000.

JOHN VANDERMEER:

That Council accepts the Operating Report to December 31, 2011 as information.

CARRIED 4/0

029/12

# MUNICIPAL: <u>3. 2012-2014 Strategic Plan</u>

Ron Leaf presented the a background on the development of the 2012-2014 Clearwater County Strategic Plan and requested Council review, amend as required and adopt in principle.

Once adopted in principle, Staff will place the plan on the website for public review and request input via email or written comment. The Plan will also be circulated to various Committees of Council for their views and comments. Input shall be received for six weeks, after which point staff will provide Council any recommended amendments to the plan, if required, and present for Council's formal adoption of the plan in April or May.

Staff responded to questions regarding anticipated feedback, the use of the SP for a public education component.

JIM DUNCAN:

That Council reviews, amends if required, and adopts in principle the 2012-2014 Strategic Plan.

# 030/12

## CARRIED 4/0

Mike Haugen and Tyler McKinnon joined the meeting. Darrell Philip left the meeting.

# MUNICIPAL: <u>6. Alberta Property Rights Task Force</u>

Ron Leaf presented the Alberta Property Rights Task Force survey questions and asked whether Councillors wish to respond as private landowners or as an elected body.

Mr. Leaf noted staff reviewed various Council policies (e.g. MDP, LUB, etc.) and can find no policies providing specific direction relevant to the question areas.

Council Duncan discussed his personal responses to the survey. Social media discussion. Input on mega projects.

JIM DUNCAN: That Council direct Councillors to complete the survey as individuals should they so choose.

CARRIED 4/0

031/12

## MUNICIPAL: <u>1. Community Hall Grants Requests</u>

Tyler McKinnon presented two requests for funding from Buster Creek and Dovercourt Community halls.

1) The Buster Creek - Crimson Lake Community Hall submitted a proposed project that includes replacing the existing dance floor as well as replacing picnic tables at the hall. Hall representatives note that they plan on purchasing the materials for the picnic tables and having them assembled by volunteers. The total estimated cost for this work is \$16,004.87, and 50% of the estimated project cost is \$8,002.44.

Buster Creek Hall previously accessed the Community Halls Grant in 2009 in the amount of \$2,340.45 for the retroactive purchase of a shed.

2) The Dovercourt Community Hall Club has submitted a request for funding towards the replacement of their existing kitchen refrigeration system. imated cost is \$3,404.60 and the Club is requesting \$1,702.30 funding, which is 50% of the estimated cost. Dovercourt Community Hall Club previously accessed this grant in 2009, when Council approved \$5,000.00 funding towards new tables, replacement of flooring in the storage room and the addition of a snow pile shed over one of the hall exits.

Staff responded to questions re terms of Buster Creek – Crimson Lake Community Hall membership participation and usage.

BOB BRYANT:

That Council approves \$8,002.44 funding for the Buster Creek – Crimson Lake Community Hall, from the Community Hall / Association Capital Grant, to be used towards the replacement of the hall's existing dance floor and picnic tables.

#### CARRIED 4/0

Staff responded to question regarding other halls applying for funding, the funds available from the Dovercourt Hall.

JOHN VANDERMEER:

That Council approves \$1,702.30 funding for the Dovercourt Community Hall Club, from the Community Hall / Association Capital Grant, to be used towards the replacement of the hall's refrigeration system.

CARRIED 4/0

033/12

## MUNICIPAL: <u>2. Community Futures Survey</u>

Tyler McKinnon provided a background on Community Futures Central Alberta and the region covered. Mr. McKinnon noted Community Futures Central Alberta staff are working on their annual operating plan for 2012 and have requested that Council complete a questionnaire about businesses and services in our community to aid in their planning.

Staff reviewed the questionnaire with Chamber of Commerce representatives and recommended responses. Council directed staff to change question one be changed to a number 4 response; to change question three to reflect chambers of commerce in Nordegg and Caroline; to add Rimbey, Innisfail, Eckville and Sundre to question four; to combine ladies and children's wear and add agricultural machinery dealerships as a third; to add Alberta Farm Credit to question 6. (a); to answer yes and that a

032/12

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Councillor sits on board and provides information updates to Council; to add a branch in Rocky.

BOB BRYANT:

That Council directs staff to submit survey responses to Community Futures Central Alberta as amended.

#### CARRIED 4/0

### MUNICIPAL: <u>4. Hall Sustainability</u>

Mike Haugen noted that Council recently discussed the issue of community hall sustainability asked to confirm Council's current practice regarding the 22 community halls. Currently, the County acts as a funder of last resort for capital upgrades/replacements and the philosophy has been to allow "market forces" to determine which halls are viable, with money going only to active halls.

Long-term planning, budgeting and maintenance are left to the individual halls to plan for and budget themselves. As the age of many of the halls increases, more of these issues are coming forward and the resources of some halls are being challenged as is the ability for effective long-term planning. This may lead to the closure of some halls in the future, which is accepted by Council's current philosophy.

Council discussed an anticipated larger request from one hall and whether it falls outside the Community Hall capital policy. By consensus, Council agreed applications of larger scope will be considered as one offs and that halls usage and support will determine their viability.

JIM DUNCAN:

That Council confirms Council's current philosophy regarding Community Halls as presented.

CARRIED 4/0

035/12

Diane Fingler left the meeting.

#### MUNICIPAL: <u>5. Rocky Performing Arts Centre Request</u>

Mike Haugen presented a letter from Edward Medeiros, on behalf of Northern Crossing Music and Drama Society noting he collected funds from private donations as well as the Town of Rocky Mountain House for the purposes of conducting a study assessing the need and feasibility of constructing a performing arts facility for the Rocky Mountain House community.

The first phase of the project is to assess the need and potential partners (other arts/sports groups, etc.) that would be involved and benefit from the facility. A professional architect will be engaged for this process. It is estimated that \$25,000.00 will be required to complete this study.

The second phase will be the actual design and engineering of a building and is expected to cost around \$75,000.00. Staff recommended matching the Town's funding of \$5,000.00.

JOHN VANDERMEER:

That Council provides Northern Crossing Music and Drama Society \$5,000.00 of funding from the Community Services budget to assist with a feasibility study for a performing arts centre.

CARRIED

4/0

034/12

036/12

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Murray Hagan joined the meeting. Tyler McKinnon and Mike Haugen left the meeting.

## MUNICIPAL: 7. Waiving of Tax Penalties

Murray Hagan presented a letter from the owners of roll numbers 3804112001, 3804113001, 3804114001 requesting the penalty for late payment of property taxes be waived due to a family tragedy.

The 2011 tax levy and the penalty have been paid. The penalty percentage applied is correct as per bylaw 734/02

BOB BRYANT:That Council decline the request for<br/>waiving of the tax penalties.

037/12

CARRIED 4/0

Murray Hagan left the meeting.

#### MUNICIPAL: <u>9. Upcoming January – February Meetings</u>

Ron Leaf confirmed attendance and travel arrangements for the January 27 meeting with Brazeau County, the February 7 meeting with Wildrose School Division (WRSD) and the February 10 Central Alberta Association of Municipal Districts and Counties (CAAMDC) zone meeting.

By consensus, Council agreed to leave the County office at 4:30pm to meet in Drayton for supper at 5:30pm prior to the meeting with Brazeau County. Mr. Leaf reviewed the previous questions submitted to Brazeau County and recommend withdrawing questions 7 and 11 as Yellowhead County will not be attending the meeting, and those questions were best suited for discussion with Yellowhead.

Mr. Leaf proposed topics for discussion with the WRSD, including:

- Status of Campus Alberta and expansion of post-secondary education opportunities the Rocky/Clearwater area. – Council has expressed a strong desire to see more post-secondary training provided in the Clearwater area.
- 2. Update on Family Wellness Workers school took over administration of the FWW program a couple of years ago, how is this program working?
- 3. Funding of School Resource Officer program the funding of the SRO program from two perspectives.
  - a. One, with the Premier reinstituting education funding, is there opportunity for the program to be funded at the School Board level as opposed to by the individual schools
  - b. The Province has advised that all municipalities will contribute to policing costs in the future. While the amount of contribution and implementation date are unclear at this time, costs to Clearwater County could be significant and we may need to look at alternate ways (e.g. Community Peace Officers) to deal with education component of the SRO program.
- 4. Update on South East Recreation Grounds development and potential of school accessing funding to contribute to development.

Discussion took place regarding the SRO program and that discussion should be added to future meeting with Yellowhead County.

Mr. Leaf reviewed the details of the February 10 CAAMDC meeting in Stettler and by consensus will meet at the County office and leave at 7:30am, picking up other Councillors at the Pidherney's subdivision and travelling to Stettler together in the van.

Councillor Alexander noted he has invited the Executvie Director of North Saskatchewan Watershed Alliance.

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Mr. Leaf updated Council on an additional meeting with the RCMP, the retirement of Inspector Brine and his replacement to meet with staff for the to discuss Community Peace Officer.

JIM DUNCAN:

That Council directs staff to

CARRIED 4/0

038/12

# PLANNING: <u>1. First Reading of Bylaw 955/12</u>

Marilyn Sanders presented an application to cancel a plan of subdivision Plan 942-3432, Block 1, Lot 1, PT NE 01-35-05-W5 owned by Dante Muzzo for the purpose of consolidation of the first parcel with the original quarter section to an un-subdivided quarter section.

The subject lands lie approximately 14 miles southeast of the Village of Caroline. The residents of the dwelling are renters and provide security services for the children's camp on the balance of the quarter.

The remainder of the quarter section contains a farmhouse and outbuildings and there is a children's camp operating from the land including a building used as a classroom, washroom facilities and barn for the camp.

Ms. Sanders noted applicable sections of the Municipal Government Act pertaining to consolidation of an existing acreage.

Staff responded to questions regarding location of the subject property and the use of the

FIRST READING of Bylaw 955/12 to cancel Plan 942-3432, Block 1, Lot 1, NE 01-35-05-W5 in whole,was moved by Councillor DUNCAN.

## 039/12

CARRIED 4/0

Mike Haugan joined the meeting.

INFORMATION:	1. Committee Reports		
	Councillor Jim Duncan discussed Powwow Committee Reports and ASB Provincial Committee Report.		
	BOB BRYANT:	That the Powwow Committee Report and the ASB Provincial Committee Report be accepted as information.	
040/12		CARRIED 4/0	
INFORMATION:	1. Manager's Reports		
	Staff discussed the auditor and presentations to take place in April.		
	JIM DUNCAN:	That the Accounts Payable listing, the Municipal Manager's Report and the Disaster Recovery Program Resident Application Process reports of January 24, 2012 be accepted as information.	

041/12

CARRIED 4/0

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IN CAMERA: <u>6. In Camera</u>

JOHN VANDERMEER:

That Council meets as a Committee of the Whole for the purpose of discussing a Primary Care Network and Potential Trail Grant Funding. 10:59 A.M.

CARRIED 4/0

Christine Heggart and Jessica Jones left the meeting.

BOB BRYANT:

043/12

042/12

CARRIED 4/0

Open Meeting at 11:45 A.M.

That the meeting reverts to an

ADJOURNMENT: JIM DUNCAN: 11:46 A.M.

That the Meeting adjourns.

CARRIED 4/0

REEVE

MUNICIPAL MANAGER