

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held January 11<sup>th</sup>, 2011 in the County Office at Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 8:58 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Deputy Reeve:	Earl Graham
Councillors:	Dick Wymenga
	Robert Bryant
	John Vandermeer
	Case Korver
	Jim Duncan
Municipal Manager:	Ron Leaf
Corporate Services Manager:	Murray Hagan
Finance Officer:	Rhonda Serhan
Public Works Manager:	Marshall Morton
Public Works Assistant Manager:	Rick Emmons
Maintenance Supervisor:	Frank McBride
Recording Secretary:	Jeannine Tschetter
Communications Coordinator:	Christine Heggart
IT:	Darrell Philip

Ron Leaf introduced Carolynn Grey, Municipal Intern - Sundre, to Council. Carolynn will be observing Council for the day.

## **AGENDA**

**APPROVAL:** JOHN VANDERMEER: That the January 11<sup>th</sup>, 2011 Regular Meeting Agenda be accepted as amended.  
CARRIED 7/0

001/11

Jessica Jones joined the meeting.

## **CONFIRMATION OF MINUTES:**

### **1. December 14<sup>th</sup>, 2010 Regular Meeting Minutes**

EARL GRAHAM: That the Minutes of the December 14<sup>th</sup>, 2010 Regular Meeting be confirmed as circulated.

002/11

CARRIED 7/0

### **2. 2011 Budget**

Murray Hagan presented the 2011 Budget to Council. Sections 242 and 245 of the Municipal Government Act require Council to adopt operating and capital budgets for each calendar year.

The operating budget reflects total expenses of \$23,055,733 for 2011. This represents a decrease of \$2,699,346 (10.5%) compared to the 2010 budget.

**PUBLIC WORKS: 1. Public Works Manager's Report**

Marshall Morton presented the January 11<sup>th</sup>, 2011 Public Works Manager's Report to Council.

**Maintenance**

The sand/plow trucks have been busy removing the drifting snow off the surfaced roadways. The surfaced roads are all open and they are now concentrating on the icy hills and intersections.

The recent colder temperatures should help reduce the amount of ice flows that had previously been prevalent with the warmer than usual temperatures.

**Beat Graders**

The graders have completed approximately 70% of their beats and should have all gravel roads open by evening of January 11<sup>th</sup> or morning of January 12<sup>th</sup>, 2011.

**Travis Permitting System**

Clearwater County Staff will be meeting with Road Data on January 19<sup>th</sup>, 2011 to discuss the transition strategy that will be utilized in transitioning over to the TRAVIS permitting system.

**Water/Wastewater**

Pump #1 in the Leslieville lift station went down on January 2<sup>nd</sup>, 2011. The pump is a 30 year old and therefore it was unable to be rebuilt. A new pump has been ordered and should be here by January 17<sup>th</sup>, 2011. Currently the County is relying on the one pump that remains.

**Current Road Bans:**

<i>Chicken Ranch Rd RR 7-3A</i>	
From Hwy #11 north for 1.5 km TWP RD 40-1A	75%
<i>Rainbow Ford Rd TWP RD 39-3</i>	
From Town/County Bndry east to the Taimi Road	50%
<i>Dead End Gravel Road TWP RD 40-4</i>	
Gravel - From NE Corner of 20-40-8-W5 west to end of road	50%
<i>Chungo Road</i>	
Gravel-From 13-42-17-W5M to SE-33-42-17-W5M	50%

Staff responded to questions received from Council.

Council discussed the Public Works Manager's Report.

CASE KORVER: That the Public Works Manager's Report of January 11<sup>th</sup>, 2011 be accepted as presented.

005/11

CARRIED 7/0

Mike Haugen joined the meeting and Darrell Philip left the meeting.

**PUBLIC WORKS: 2. Proposed Access Road to SW 17-35-5 W5**

Marshall Morton presented a letter from Lori McKeown and Kerry Marsh proposing the construction of a municipal standard road on a cost share basis with Clearwater

County's share would be \$82,960.13. We anticipate this project being completed with the funds available in the Access Roads budget for 2012.

Mike Haugen left the meeting and Leanne Murray joined the meeting.

Staff responded to questions received from Council.

Council discussed the Proposed Access Road.

DICK WYMENGA: That Council approves the construction of the described access road under the provisions of the Access Road Policy.

CARRIED 7/0

006/11

**PUBLIC WORKS: 3. 2011 Winter Gravel Program**

Frank McBride presented the 2011 Winter Gravel Program for Council's review and approval.

The budgeted amount for the 2011 Winter Gravel Program is \$1,122,262.00 with the proposed program valued at \$1,123,643.00 dollars.

This year's proposed program will re-gravel 419 kms (260 miles) of road and use approximately 82,125 tonnes of gravel from inventory.

The intended start date of the Winter Graveling Program is January 17, 2011.

Staff responded to questions received from Council.

Council discussed the 2011 Winter Gravel Program.

JOHN VANDERMEER: That Council approves the 2011 Winter Graveling Program as presented.

CARRIED 7/0

007/11

**PUBLIC WORKS: 4. Stimulus Grant Funding**

Marshall Morton presented to Council a proposed change in the format of the motion for the Stimulus Grant Funding. During the December 14<sup>th</sup>, 2010 council meeting Administration presented an update on the ISF grant funding, Motion No. 445/10. The agenda item included the conditional extension of the ISF grant funding, provided the following information was provided:

- an estimate of project costs to be incurred to the end of March 2011;
- a forecast of project costs remaining as of April 1, 2011;
- a detailed current construction schedule signed by the project engineer and;
- a council resolution which supports the extension request, and which commits to completing the project and accepting responsibility for any costs incurred after October 31, 2011.

Since December 14<sup>th</sup>, 2010, the Program Joint Secretariat has requested

**MOTION TO REQUEST AN EXTENSION FOR INFRASTRUCTURE  
PROJECTS UNDER CANADA'S ECONOMIC ACTION PLAN**

Moved by Councillor Dick Wymenga  
Seconded by Councillor Bob Bryant

WHEREAS the federal and provincial/territorial (where appropriate) governments will make a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund from March 31, 2011 to October 31, 2011;

AND WHEREAS all funding from the Government of Canada and the Province of Alberta will cease after October 31, 2011;

AND WHEREAS the Clearwater County has asked the provincial government for an extension to federal and provincial funding to October 31, 2011 for the following projects:

[list of projects]

Project number	Project title	Total eligible cost	Federal contribution
10350	Sunchild Road Base/Pave – Phase II	\$13,301,636.00	\$4,433,878.66

THEREFORE BE IT RESOLVED THAT Clearwater County attests that it will continue to contribute its share of the required funding for the aforementioned projects;

AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned projects must be and will be submitted no later than April 30, 2011 to the Province of Alberta;

AND BE IT FURTHER RESOLVED THAT Clearwater County will ensure that the project will be completed.

008/11

CARRIED 7/0

**PUBLIC WORKS: 5. Sunchild Road Speed Increase**

Frank McBride presented a Speed Increase on the Sunchild Road to Council.

With the continuing improvements and paving of the Sunchild Road, it is proposed that the newly paved section of road from the Sunchild Reserve, heading north 20 Km's to the Nordegg River Road be increased from 80 Km/hr. zone to 90 Km/hr. zone which would make the entire paved portion of the Sunchild Road a 90 Km/hr. zone.

Administration requests that Council reviews the information and approve Bylaw No. 930/10 allowing the amending of the 80 Km/hr. zone to 90 Km/hr. zone for the 20 Km's north of the Sunchild Reserve to the Nordegg River Road.

BOB BRYANT:

That third reading to Bylaw 930/10 be taken at this meeting.

011/11

CARRIED 7/0

THIRD READING of Bylaw No. 930/10 was moved by Councillor Vandermeer.

012/11

CARRIED 7/0

Marshall Morton, Rick Emmons and Frank McBride left the meeting.

**FINANCE:**

**1. Accounts Payable Listing**

Council reviewed the Open Payable Reports for January 11<sup>th</sup>, 2011 which were previously sent to Council.

By consensus Council accepted the Accounts Payable Listing as information.

013/11

CARRIED 7/0

**FINANCE:**

**3. AAMDC Report-Cost Sharing Works**

Murray Hagan presented a recently released AAMDC report titled Cost Sharing Works: An Examination of Cooperative Inter-municipal Financing which discusses various methods of financing regional initiatives and provides a recommendation for municipalities to follow.

Individual municipalities often face challenges in meeting the needs of residents, particularly with respect to the construction of new infrastructure or the repair or upgrade of existing structures.

Where the needs extend beyond municipal boundaries, neighboring municipalities often choose to work together and pool their resources to develop a regional solution.

Funding Alternatives

The report discusses two main alternatives:

- Revenue-sharing
  - Funds are provided by one municipality to another either through a direct grant or by providing access to the assessment base.
- Benefit-based cost-sharing
  - Each partner contributes a proportionate share to the venture, relative to the benefits received by its respective constituents. In other words, it closely resembles a user-pay system where those who benefit more, pay more.

Each alternative was evaluated against the following criteria:

- Cost equity – fairness between payments made and benefits received.
- Accountability – transparency of costs incurred and services provided.
- Cost effectiveness – value for money.
- Cost efficiency – maximum use of limited resources.
- Ease of administration – the sharing agreement should be easy to

of funding the costs of municipal infrastructure as well as the ongoing operating costs related to regional services.

The benefit-based cost-sharing approach has been followed by Clearwater County in the past and has proved successful. As we move forward, and face new regional challenges, we should continue to consider the benefit-based cost-sharing approach in funding new initiatives.

Staff responded to questions received from Council.

Council discussed the AAMDC Report-Cost Sharing Works: An Examination of Cooperative Inter-municipal Financing.

BOB BRYANT: That Council accepts the report as information.

014/11

CARRIED 7/0

**FINANCE:**

**4. Expanded Offsite Levies**

Murray Hagan presented the Expanded Offsite Levies to Council.

Rocky View County has prepared a Notice of Motion asking AAMD&C to request the Alberta Government to amend Section 648(2) of the Municipal Government Act to grant local municipalities the authority to apply and collect, off-site levies to pay for all or part of the capital costs of new or expanded facilities for fire halls, recreation and libraries that are required as a result of ongoing growth and development.

Rocky View County will present this motion at the CAAMD&C Spring meeting on February 11<sup>th</sup>, 2011, and has asked Clearwater County to second.

Currently, off-site levies are restricted to funding roads, water, wastewater and storm water infrastructure related to new developments and subdivisions.

The ability to apply and collect expanded off-site levies would benefit Clearwater County significantly by providing an alternative revenue source to help fund other infrastructure requirements resulting from related development activities.

Staff responded to questions received from Council.

Council discussed the Expanded Offsite Levies.

Mike Haugen joined the meeting.

EARL GRAHAM: That Council accepts the Rocky View County Notice of Motion as information.

015/11

CARRIED 7/0

BOB BRYANT: That Council approves seconding the Motion to be presented by Rocky View County at the CAAMD&C Spring meeting

The primary residence burnt beyond repair November 23<sup>rd</sup>, 2010. The request for a partial refund is based on Bylaw 832/05 which states that the landowner must make written application, must be displaced for at least 30 days and the adjustment be prorated based on the use of the principle residence. As per bylaw 832/05 the calculation for a partial refund would be  $\$352.01/365 * 39 = \$37.61$

Staff responded to questions received from Council.

Council discussed the Refund of Partial Property Tax.

DICK WYMENGA: That Council approves a refund of property tax for roll number 3906214003 in the amount of \$37.61.

017/11

CARRIED 7/0

Christine Heggart left the meeting.

**MUNICIPAL: 1. Municipal Manager's Report**

Ron Leaf presented the Municipal Manager's Report for January 11<sup>th</sup>, 2011.

**Brownlee LLP Emerging Trends in Municipal Law 2011**

Brownlee LLP has announced their Calgary and Edmonton workshops. The Calgary workshop will be held on February 3<sup>rd</sup> at the Carriage House and the Edmonton Workshop on February 10<sup>th</sup> at the Radisson Hotel. Registration is at 8:00am with sessions beginning at 8:45am. The topics have been sent out on the attached handout.

Councillor Wymenga has advised he cannot make the Calgary session so has been registered for the Edmonton session. Ron Leaf asked Council if there is anyone else who cannot attend the Calgary session and would like to attend the Edmonton session.

Councillor Bryant advised that he is unable to attend the Calgary session and would like to be registered for the Edmonton session.

**Living in the Natural Environment Conference**

The MD of Bighorn is hosting the "Living in the Natural Environment Conference" on Friday, February 4<sup>th</sup> beginning at 4:30pm. The topics of the conference are: 1) Urbanization and Loss of Prime Agricultural Land – It is Not Just a Rural Issue (Dr. Ross McKenzie); and 2) Owls, Owlers and Owling – The Silent Predator and Our Obsession with Them (Gordon Court – Prov. Biologist). Ron Leaf would like to know if any member of Council would like to attend.

DICK WYMENGA: That Council approves attendance at the Living in the Natural Environment Conference.

018/11

CARRIED 7/0

**CAAMDC Zone**

The CAAMDC meeting will be held on February 11<sup>th</sup> at the Sheraton Hotel

### **AAMD&C Spring Convention**

The AAMDC Spring Convention is scheduled for March 21<sup>st</sup> to 23<sup>rd</sup>, 2011, and Ron is wishing to confirm if Councillors plan on attending so final conference registrations and hotel bookings can be completed.

Councillor Duncan and Councillor Korver confirmed that they will not be attending the AAMD&C Spring Convention.

### **March 22<sup>nd</sup> Council Conflict**

Given the timing of the AAMDC Spring Convention there is a conflict with Council's March 22<sup>nd</sup> Regular Council meeting. Council's options are to cancel the March 22<sup>nd</sup> meeting or reschedule. If Council wishes to reschedule Ron would recommend that Council reschedule to March 29<sup>th</sup>.

DICK WYMENGA:

That Council approves rescheduling the March 22<sup>nd</sup> Regular Council meeting to March 29<sup>th</sup>, 2011.

CARRIED 7/0

019/11

### **13 Ways to Kill Your Community**

The County recently received the book "*13 Ways to Kill Your Community*" which was written by Doug Griffiths and Kelly Clemmer. Doug Griffiths is the MLA for Battle River/ Wainwright and co-chaired a committee with Luke Oulette on rural economic development; the results of the committee work were developed into a provincial report and most recently developed into a book.

*The 13 Ways to Kill Your Community are:*

1. [Ensure a Poor Quality of Water](#)
2. [Ensure New Businesses are Not Enticed](#)
3. [Relegate Youth to the Sidelines](#)
4. [Needs and Opportunities](#)
5. [Don't Give a Reason to Shop Local](#)
6. [Don't Paint](#)
7. [Don't Cooperate](#)
8. [Don't Include Seniors](#)
9. [It's All About the Attitude](#)
10. [Be Short-Sighted](#)
11. [Keep Outsiders and Immigrants Out](#)
12. [Don't Take Risks](#)
13. [Don't Take Responsibility](#)

A copy of the book is in the County library.

### **Red Deer College Breakfast Invitation**

Red Deer College has extended an invitation to attend their January 19<sup>th</sup> breakfast and their report to the community after which they will provide a tour of their new Teaching Common and Centre for Innovation in Manufacturing. Ron would like to know if any Councillors wish to attend.

Ron suggested Councillors let Jeannine know if they wish to attend.

Along this line, a couple of years ago the Town, Village and County toured



### **Meeting with the Rocky Chamber of Commerce**

The Rocky Chamber of Commerce wishes to have a breakfast with the County Councillors on January 25<sup>th</sup> or February 8<sup>th</sup>. Ron asked Council if they wish to meet with the Chamber of Commerce on one of the proposed days.

By consensus, Council accepted the Rocky Chamber of Commerce invitation to breakfast at the Tamarak on January 25<sup>th</sup>.

### **Bill 203 – The Alberta Get Outdoors Weekend Act**

The County has received a request from MLA Dave Rodney to support the “Get Alberta Outdoors Weekend Act. Ron asked Council how they would like to respond.

By consensus, Council decided not to support at this time.

### **Update of Councillor’s Laptops**

Darrell Phillip is prepared to update councillor laptops; Ron advised Councillors to contact Darrell and schedule a time to leave their laptop with him.

### **New County Website**

Council was advised that the County’s new website, [clearwatercounty.ca](http://clearwatercounty.ca) is now live. The various departments continue to modify and update information material but the overall site format is complete. Mike and Christine will bring forward the overview of the second phase in the next month or two.

### **Upcoming Events**

- Keeping It Real – Public Participation Conference in Edmonton from January 19<sup>th</sup> to the 21<sup>st</sup>, 2011.
- Manager’s Holidays - January 28<sup>th</sup> to February 2<sup>nd</sup> & February 10<sup>th</sup> and 11<sup>th</sup>, 2011

Staff responded to questions received from Council.

Council discussed the Municipal Manager’s Report.

JIM DUNCAN:

That the Municipal Manager’s Report of January 11<sup>th</sup>, 2011 be accepted as presented.

020/11

CARRIED 7/0

MUNICIPAL:

## **2. AAMDC Standing Committee Nominations**

On December 22<sup>nd</sup> the Alberta Association of Municipal Districts & Counties (AAMDC) announced the creation of four new standing committees, being:

- Resources, Agriculture and the Environment
- Intergovernmental Relations, Finance and Justice
- Social Issues and Concerns
- Infrastructure, Transportation and Municipal Affairs.

The AAMDC is requesting that each zone submit three (3) names for each committee for consideration by the AAMDC Board. The discussion and

know whether Council supports my submitting my name for consideration by the AAMDC as well.

Esther Johnston and Tyler Colicutt joined the meeting.

Staff responded to questions received from Council.

Council discussed the AAMDC Standing Committee Nominations.

CASE KORVER: That Council supports any member of Council who may wish to submit their name for consideration for the new AAMDC Committees.

021/11

CARRIED 7/0

EARL GRAHAM: That Council supports Ron Leaf submitting his name for consideration by the AAMDC Board.

022/11

CARRIED 7/0

**MUNICIPAL: 7. 11:00 Energy Resource Conservation Board (ERCB)**

Mike Haugen introduced Esther Johnston and Tyler Colicutt to Council.

Esther Johnston and Tyler Colicutt joined Council to present an overview of the ERCB and their recent activities in Clearwater County.

Christine Heggart joined the meeting.

Esther Johnston and Tyler Colicutt responded to questions received from Council.

Council discussed the Energy Resource Conservation Board (ERCB) presentation.

BOB BRYANT: That Council accepts the presentation as information.

023/11

CARRIED 7/0

**MUNICIPAL: 3. Member at Large Appointment to the Regional Family and Community Support Services Committee (FCSS)**

Mike Haugen presented to Council potential candidates interested in being appointed to the FCSS Committee.

At Council's organizational meeting, October 26<sup>th</sup>, 2011, no candidates had put their names forward for the open FCSS board appointment. As such, no appointment was made at that time.

Staff have since followed up with individuals who had put their names forward for other boards but not been appointed to a committee. Mona Crocker, Pat Butler and Dennis Oelhaupl have all expressed interest in sitting on the FCSS board.

**MUNICIPAL:**                    **4.        Thompson Country Pony Club Funding Request**

Mike Haugen presented to Council a request for funding from the Thompson Country Pony Club to be used towards the development of meadows within a cross country course.

The Club is requesting that Clearwater County provide \$10,000.00 in funding towards the project, which has an estimated total cost of \$19,900.00. The Club plans to access CFEP funding for the remaining \$9,900. In addition to this project, the Club plans to install larger toilet cisterns, paint their facility, install fencing along the highway, conduct landscaping and repairs to the cross country course, build outhouses and upgrade their stadium jumps. The total estimated cost of these projects is \$82,725.00.

Staff responded to questions received from Council.

Council discussed the Thompson Country Pony Club Funding Request.

CASE KORVER:	That Council approves funds in the amount of \$10,000.00 from the 2010 Community Hall/Group Capital Grant budget, for the Thompson Country Pony Club.
--------------	---

025/11

CARRIED 7/0

**MUNICIPAL:**                    **5.        Aging Population Policy Framework**

Mike Haugen presented to Council the recently released Provincial report entitled the Aging Population Policy Framework. In the Province's words the Framework is "designed to foster a coordinated and aligned approach across the Government of Alberta in developing policies, programs and services that meet the changing needs of an aging population."

The purpose of the document is to deal with the emerging issues posed by the demographic change in Alberta's population given longer life spans, lower birth rates and the aging of the Baby Boomers. The Province has listed the following as specific purposes:

- identify the Government of Alberta's role in meeting the needs of an aging population so that Albertans have the information and support they require to plan for their senior years;
- communicate the Alberta government's key directions in preparing for an aging population, and its desired objectives in those areas;
- provide an overall context for the coordinated development of policies, programs, and services to meet the needs of an aging population;
- provide a framework to inform the allocation of resources so that programs and services are affordable to taxpayers on a sustained basis; and
- foster collaboration and integration among Alberta government ministries, the federal government, municipal governments and other community partners so that programs and services for the aging population are efficiently and effectively delivered to Albertans.

- effective and efficient at achieving intended objectives;
- structured to assist Albertans most in need;
- informed by evidence and input;
- collaborative with communities; and
- respectful of individual choice.

It seems that a focus of the report is the independence of seniors and responsibility of them and their families to plan for their future. While the Province is recognizing that it will assist seniors unable to support themselves, the overall theme is that people have a responsibility to plan for their future and live appropriately – particularly in rural or remote areas.

Staff responded to questions received from Council.

Council discussed the Aging Population Policy Framework.

**026/11** BOB BRYANT: That Council accepts the presentation as information. CARRIED 7/0

**027/11** EARL GRAHAM: That the meeting recess for lunch at 12:01 P.M. CARRIED 7/0

Al Simcoe and Kevin Warren joined the meeting.

The Meeting reconvened at 1:25 P.M. with the same people present as noted at the beginning of the meeting with the exclusion of Darrell Philip, Marshall Morton, Frank McBride, Rick Emmons, Murray Hagan and Rhonda Serhan.

**MUNICIPAL: 8. 1:15 Parkland Airshed Management Zone (PAMZ)**

Mike Haugen introduced Al Simcoe, Chair for Parkland Airshed Management Zone (PAMZ) and Kevin Warren, Executive Director of Parkland Airshed Management Zone (PAMZ), to Council.

Kevin Warren presented the Annual Report to Council detailing PAMZ activities. Clearwater County is a member of the Parkland Airshed Management Zone and supports the organization through per/capita funding.

Staff responded to questions received from Council.

Council discussed the Parkland Airshed Management Zone (PAMZ) Annual Report.

**028/11** JOHN VANDERMEER: That Council accepts the Parkland Airshed Management Zone (PAMZ) Annual Report as information. CARRIED 7/0

Keith McCrae, Marilyn Sanders, Kim Jakowski, Joe Baker and Bill Shaw joined the meeting and Al Simcoe and Kevin Warren left the meeting.

establishes policies and guidelines for managing growth and development within Clearwater County. There were a few significant shifts in policy direction in the new MDP from the previous MDP that served the County for over 10 years, particularly in regard to rural residential development.

The Land Use Bylaw (LUB) is also a required land use planning document that must be consistent with the County's MDP and other statutory plans. It is with this in mind that Council authorized staff, with the assistance of Bill Shaw (BPS Consulting Ltd) to review the current County Land Use Bylaw and recommend changes that would bring it into full conformity with the new Municipal Development Plan.

Staff and Bill Shaw responded to questions received from Council.

Council discussed the Land Use Bylaw Update.

FIRST READING of Bylaw No. 931/11 was moved by Councillor andermeer.

029/11

CARRIED 7/0

**PLANNING:**

**1. Municipal Planning Commission and Subdivision and Development Appeal Board Partnership Options**

Joe Baker presented to Council a letter from the Village of Caroline asking if Clearwater County Council would be open to providing the Municipal Planning Commission and the Subdivision and Development Appeal Board services. The Village has stated that they see two or three applications go through the Municipal Planning Commission each year and that they have had only one appeal in the past several years.

Staff responded to questions received from Council.

Council discussed the Municipal Planning Commission and Subdivision and Development Appeal Board Partnership Options.

JOHN VANDERMEER:

That Council accepts the concept in principle and directs Administration to move forward with drafting an Agreement for the provisions of the Municipal Planning Commission and the Subdivision and Development Appeal Board services.

030/11

CARRIED 7/0

Kim Jakowski, Keith McCrae, Bill Shaw, Joe Baker and Marilyn Sanders left the meeting.

**MUNICIPAL:**

**6. Clearwater Regional Emergency Management Agency (CREMA)- Joint Council Meeting**

Mike Haugen discussed with Council holding a joint meeting of the Councils from the County and Village to become acquainted with and review the mandate and responsibilities of the Clearwater Regional Emergency Management Agency (CREMA).

Council advised of conflicts and proposed a date in the middle to end of February.

Staff responded to questions received from Council.

Council discussed the Clearwater Regional Emergency Management Agency (CREMA) – Joint Council Meeting.

JOHN VANDERMEER: That Council approves Administration moving forward with potential dates; Administration will bringing dates for consideration back to the January 25th Regular Council meeting.

CARRIED 7/0

**031/11**

Mike Haugen, Carolyn Gray, Christine Heggart, Jessica Jones and Jeannine Tschetter left the meeting.

**INCAMERA:**

EARL GRAHAM: That Councils meets as a Committee of the Whole for the purpose of discussing Personnel Issues.  
3:58 P.M.

CARRIED 7/0

EARL GRAHAM: That the meeting reverts to an Open Meeting at 5:05 P.M.  
CARRIED 7/0

**ADJOURNMENT:** 5:06 P.M. BOB BRYANT: That the Meeting adjourns.  
CARRIED 7/0

---

REEVE

---

MUNICIPAL MANAGER