

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held August 9<sup>th</sup>, 2011 in the County Office at Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 8:59 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	John Vandermeer
	Jim Duncan
	Robert Bryant
	Dick Wymenga
	Case Korver
Acting Municipal Manager:	Joe Baker
Public Works Manager:	Marshall Morton
Public Works Assistant Manager:	Rick Emmons
Recording Secretary:	Christine Heggart
MLA:	Ty Lund

**IN CAMERA:        5.       In Camera**

JOHN VANDERMEER:	That Councils meets as a Committee of the Whole for the purpose of discussing a potential grant funding. 9.00 A.M.
------------------	---

**308/11** **CARRIED 6/0**

Christine Heggart left the meeting.

DICK WYMENGA:	That the meeting reverts to an Open Meeting at 9:36 A.M.
---------------	--

**309/11** **CARRIED 6/0**

Christine Heggart, Mike Haugen, Frank McBride, Derek Witten and Diane Fingler joined the meeting.

**MUNICIPAL:        4.       Ty Lund Delegation**

Community Policing  
Council discussed the RCMP policing contract. Ty Lund noted the provinces' new law enforcement framework and that the RCMP contract is in Ottawa for review. Mr. Lund anticipates municipalities will be able to sign their own contracts but was uncertain how associated costs will be determined.

**AGENDA  
APPROVAL:        H1: Rural Connectivity Report**

CASE KORVER:	That the August 9 <sup>th</sup> , 2011 Regular Meeting Agenda be accepted as amended.
--------------	---

**310/11** **CARRIED 6/0**

**CONFIRMATION  
OF MINUTES:**

**1. July 26<sup>th</sup>, 2011 Regular Meeting Minutes**

BOB BRYANT:

That the Minutes of the July 26<sup>th</sup>, 2011 Regular Meeting be confirmed as circulated.

311/11

CARRIED 6/0

Erik Hansen joined the meeting.

**PUBLIC WORKS: 1. Public Works Manager's Report**

**Construction**

The 1.6 kms of road rebuild on TWP 39-4 has now been completed and this crew has moved to TWP 40-3A West of the Bingley Hall.

The crew working on Range Road 5-5 North of Hwy 587 extension have completed the scheduled 3.2 km's with only minor ditch clean up remaining. They are currently working on TWP 35-0 East and West of R.R.5-5.

The brushing at TWP Rd 40-2 (Pollitt's) and Hwy #761 intersection has been completed in preparation for the intersectional improvement and are awaiting Pidherney's schedule to commence construction.

The final grading and cleanup of the Hoven Access Road that was roughed in during the winter is now underway and should be completed later this week.

Prentice Creek Contracting is progressing on schedule for the alternate access for the Nordegg Subdivision. This work includes the construction of 400 meters of access road, intersectional treatment and the construction of an alternative access to the transportation yard.

**Bridges**

BF 8192 (Burnstick Lake Road) the girders for the bridge deck are being placed, it is anticipated that all the girders will be placed by mid next week.

Bridgemen Services has ordered the new decking material for BF 1963 (James River South) and is anticipating beginning work in about a month's time.

**Gravel Crushing**

Pidherney's has completed excavating the required pit-run to accommodate the proposed crushing operations in the Cooper pit.

The gravel crushing contractor has been delayed moving into the Strachan Pit until probably October.

**Maintenance**

Crews are working on some maintenance repairs on the Red Deer River Access road in preparation for the chip seal program to follow.

Industrial activity is very active throughout the County, more so in the north portion with some frac's exceeding 115 trucks into one location.

**Water/Wastewater**

Iron and manganese levels in the Nordegg water supply were identified as rising indicating filter media depletion, this was confirmed and new filter media was ordered and installed (\$5,000). Levels of iron and manganese never exceeded our allowable levels.

Leslieville lift station experienced a failure of the Phase converter shutting down both lift station pumps. The phase converter is used to generate a three phase power pattern from a single phase power source. The phase converter in the Leslieville lift station is original equipment to the lift station and is beginning to fail. The lift station is presently operating on one pump, (the phase converter cannot support the operation of the second pump) and being closely monitored. Alternatives are being investigated.

**Current Road Bans:**

Road Bans are unchanged from July 26, 2011 Council meeting.

Staff responded to questions on industry's responsibility for repairing damage to roads, frequency of water filter replacement in Nordegg, the Pollitt intersection, three phase power in Leslieville and shoulder pull contractor information and associated costs.

JIM DUNCAN:

That the Public Works Manager's Report of August 9<sup>th</sup>, 2011 be accepted as presented.

312/11

CARRIED 6/0

**PUBLIC WORKS: 2. Stabilization of Utility Fees**

Rick Emmons presented a request from Ron Webster of Wilderness Village for a bylaw in an effort to stabilize future utility rates, as recent increases to the wastewater fees have impacted their budget.

Clearwater County had not raised water or wastewater rates in the past twenty years and subsequently had to bring rates closer to a cost recovery fee. During their December 14 Council meeting, Council approved a new rate schedule.

To prevent a large increase of this nature in the future, Administration presented the following options for Council's consideration:

1. To leave the current rate schedule, then reassess for 2016.
2. To leave the current rate schedule until 2020.
3. To leave the rate schedule as shown for the next five years, then from year 6 forward; annually adopt the consumer price index (as established by Stats Canada), which would be added to the "Year 5" rate.
4. To leave the rate schedule as shown for the next five years, then from year 6 forward; annually adopt the average consumer price index (as established by Stats Canada) over the past 11 years (2.5%).

Council discussed that the increased fees for water and sewer still do not cover actual costs associated with operating facilities and whether appropriate to determine rate increases at this time. Staff noted that accounting practices have improved and tracking of costs over the next five years should provide an accurate picture of all costs associated in operating facilities.

JOHN VANDERMEER:

That Council approves Option #1 and reassesses wastewater rates in 2015, for rates effective in 2016.

313/11

CARRIED 6/0

**PUBLIC WORKS: 3. Approaches - 319 Lobstick Drive**

Rick Emmons presented a request from Mr. Coombs of 319 Lobstick Drive, Leslieville regarding unauthorized approaches.

Mr. Coombs built four (4) approaches, three (3) of which are into his property, and one onto Clearwater County Municipal Right-of-Way. The approaches are not built to Clearwater County standards of a 7.3m (24ft) driving surface, with a minimum 500mm (20 inch) culvert, 3 to 1 slopes, with a minimum distance of 50 meters (164 ft.) between approaches and exceed the standard one approach per acreage parcel as per policy.

Mr. Coombs letter requested that Council authorize the existing four approaches.

Council discussed the location of the approaches, the location of the municipal right-of-way, the encroachment of the fence on municipal right-of-way.

CASE KORVER:	That Council authorizes Mr. Coombs to keep his property's original approach and one additional approach, removing the approach onto Municipal Reserve land and one of the other remaining approaches, holding Mr. Coombs financially and physically responsible for the removal of the newly constructed approaches, and Clearwater County to bring the original approach up to current standards as per policy and Mr. Coombs to bring the second approach up to current standards as per policy.
--------------	--

**314/11**

**CARRIED 6/0**

Russell Watts joined the meeting.

**IN CAMERA: 5. In Camera**

DICK WYMENGA:	That Councils meets as a Committee of the Whole for the purpose of discussing a potential access development. 10.30 A.M.
---------------	---

**315/11**

**CARRIED 6/0**

Christine Heggart, Mike Haugen, Diane Fingler and Derek Witten left the meeting.

BOB BRYANT:	That the meeting reverts to an Open Meeting at 11:28 A.M.
-------------	---

**316/11**

**CARRIED 6/0**

Christine Heggart, Rhonda Serhan, Mike Haugen, Diane Fingler and Derek Witten joined the meeting.

Ty Lund, Russell Watts, Marshall Morton, Rick Emmons and Erik Hansen left the meeting.

**FINANCE: 1. Accounts Payable Listing**

Council reviewed the Open Payable Report for August 9<sup>th</sup>, 2011 which was previously sent to Council.

DICK WYMENGA: That Council accepts the Accounts Payable Listing as information.

317/11

CARRIED 6/0

Rhonda Serhan left the meeting.

**MUNICIPAL: 1. Municipal Manager's Report**

Joe Baker presented the Municipal Manager's Report for August 9<sup>th</sup>, 2011.

**CAAMDC Directors' Meeting**

Pat, Ron and Christine will be attending the Central AAMDC Directors' Meeting held in Three Hills on Friday August 12.

**RCMP K Division Meeting**

The meeting with the RCMP is confirmed for September 19 at 10:00am to noon in the County office with lunch to follow. Representatives from the RCMP, Solicitor General's office, Village of Caroline and Town of Rocky Mountain House have confirmed attendance.

**Synergy Alberta Conference 2011**

Council received an invitation to the Synergy Alberta Conference 2011 which takes place October 24 and 26 at the Capri Centre in Red Deer. In 2010, Council authorized two Councillors to attend, and Earl Graham attended the conference. Council requested more information be brought to August 23 meeting.

**CAO holidays**

Ron's holiday schedule: July 29 to August 11 and August 15 – 19.

**Upcoming Events**

- August 12 - Nordegg Lot Draw
- August 25 – West Country Ag Tour
- September 5 – Holiday, Office Closed
- September 19 – Meeting with K Division
- September 28-30 – AUMA Convention (John & Earl)
- October 14 – CAAMDC Zone Meeting (Ponoka County)

Council discussed attendance at the Search and Rescue 20<sup>th</sup> Anniversary invitation.

BOB BRYANT: That all Council members are authorized to attend the 20<sup>th</sup> anniversary celebration of Rocky Mountain House Search and Rescue.

318/11

CARRIED 6/0

JIM DUNCAN: That the Municipal Manager's Report of August 9<sup>th</sup>, 2011 be accepted as presented.

319/11

CARRIED 6/0

**MUNICIPAL: 2. Authorization of Absence**

Joe Baker presented on behalf of Councillor Earl Graham an authorization of absence request, due to Councillor Graham's illness and the likelihood he will be unable to attend any Council meetings in August.

Section 174 (d) of the Municipal Government Act (MGA) states that a Councilor is disqualified from Council if they miss all regular Council meetings within an 8 week period. Councillor Graham has missed two Council meetings in a four week period. Section 174 (2) allows Council to authorize, by resolution, the Councilor's absence.

BOB BRYANT: That, pursuant to Section 174 (2) of the Municipal Government Act, Council authorizes Councilor Graham's absence from Council meetings, due to illness.

320/11

CARRIED 6/0

**MUNICIPAL:**

**3. Search and Rescue (SAR) Command Post**

Mike Haugen presented a request from Chris Larsen on behalf of Rocky Mountain House Search and Rescue asking for the County's help with the regular maintenance and yearly commercial vehicle inspection associated with their mobile command post.

Mr. Haugen noted the County's Public Works department has capacity to perform commercial vehicle inspections and could provide the routine maintenance required at an estimated cost of this service to be approximately \$1000.00 per year.

The County currently provides insurance coverage for Rocky SAR's equipment and covers the utility costs of their facility. The Town of Rocky Mountain House also supports SAR activities by waiving the taxes associated with the SAR facility.

CASE KORVER: That Council provides assistance to Rocky Mountain House Search and Rescue by performing routine maintenance and commercial vehicle inspection services associated with the SAR Mobile Command post.

321/11

CARRIED 6/0

DICK WYMENGA: That Council direct staff to draft an agreement to govern the services being provided by the County as presented.

322/11

CARRIED 6/0

**COMMITTEE  
REPORT:**

**1. Cultivating Rural Relationships**

Councillor Bryant and Councillor Wymenga provided an overview of the meeting and summarized PC leadership candidates and their responses to rural communities.

**2. Wild Pink Yonder**

Reeve Alexander provided details regarding the Wild Pink Yonder which is coming through town August 26<sup>th</sup> for breast cancer awareness. Reeve Alexander handed out tickets to offenders on August 5<sup>th</sup>.

BOB BRYANT: That the meeting recess for lunch at 11:57 A.M.

323/11

CARRIED 6/0

The Meeting reconvened at 1:15 P.M. with the same people present as noted at the beginning of the meeting excluding Erik Hansen, Marshall Morton, Rick Emmons and Ty Lund and including Kimberly Jakowski, Keith McCrae, Vic Maxwell and Derek Witten.

**PLANNING:**

**1. Land Use Amendment – Bylaw 945/11**

Kim Jakowski presented Application No. 07/11 to amend the Land Use Bylaw for the redesignation of 20.0 acres described as E1/2 NE 31-38-07-W5 from Agriculture District “A” to Intensive Agriculture District “IA” for the purpose of separating Will-O-Lane Stables from the remainder of the quarter section.

Staff responded to questions regarding location of residences on the subject property, adjacent property and the sewage lagoon setbacks and potential discretionary uses for the property.

Vic Maxwell noted that the well-known equine training facility operated for more than 30 years by William and Elaine Speight and that their desire was to sell the 20 acre portion containing the training facility.

FIRST READING of Bylaw 945/11, being a bylaw to amend the Land Use Bylaw for the redesignation of 20.0 acres described as E1/2 NE 31-38-07-W5 from Agriculture District “A” to Intensive Agriculture District “IA” for the purpose of separating Will-O-Lane Stables from the remainder of the quarter section was moved by Councillor Wymenga.

/11

CARRIED 6/0

**ADJOURNMENT:**  
**1:31 P.M.**

BOB BRYANT:

That the Meeting adjourns.

CARRIED 6/0

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER