

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held September 27, 2011 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:01 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	John Vandermeer Jim Duncan Robert Bryant Dick Wymenga Case Korver
Municipal Manager:	Ron Leaf
Public Works Manager:	Marshall Morton
Industry/Acquisitions Coordinator:	Brian Bilawchuk
Recording Secretary:	Christine Heggart
IT:	Brad Welygan
Mountaineer:	Jessica Jones

AGENDA

Additions:

Councillor Bryant - Committee Report - Rocky Senior's Housing
Marshall Morton - IN CAMERA - Industry Relations

APPROVAL:

JIM DUNCAN: That the September 27, 2011 Regular Meeting Agenda be accepted as amended.

357/11

CARRIED 6/0

CONFIRMATION OF MINUTES:

1. September 13, 2011 Regular Meeting Minutes

BOB BRYANT: That the Minutes of the September 13, 2011 Regular Meeting be confirmed as circulated.

358/11

CARRIED 6/0

PUBLIC WORKS: 1. Public Works Manager's Report

Marshall Morton presented the September 27, 2011 Public Works manager's report.

Construction

The crew working on R.R. 5-0 south of the Rainy Creek Road has completed the scheduled 2.4km with only minor clean up remaining. This crew will move to TWP37-3(Leavitt Road) east of the Caroline North Road to shoulder pull the first 2.4km's.

The Crew working on Twp. Rd. 38-2 (north of Evergreen and west of the Wall Street Rd) has completed the scheduled 3.2km as well as an additional 300 meters west with only minor clean up remaining. This crew has since moved to the Condor Service Road extension, that we are constructing on behalf of Alberta Transportation.

Prentice Creek Contracting has completed the intersectional improvements for the alternate access into the North Nordegg Subdivision and are working on digging the new trench for relocation of the underground power line.

When this is completed only graveling of the access road and cleanup will remain.

Prentice Creek Contracting has completed the shoulder pull of R.R. 8-2 and is moving to TWP 39-5 west of the Taimi Road to shoulder pull 1 km of this road.

M. Pidherney Trucking is scheduled to start work on TWP 40-2 & the intersection of 761 tomorrow.

Patch Graveling

The patch graveling crew has been shut down for the season and staff are working on identifying roads for the winter gravel program.

Ditching

Ditching is continuing on Rge. Rd. 6-1 south of Twp. Rd 39-4 (by Kautz) and should be finishing up this week and moving up to St. Dennis to do ditching and ditch repair work.

Bridges

BF 1963 (James River South) - Will be closing Oct. 17 for approximately two weeks in order to facilitate a deck replacement. Notices have been sent to local papers as well as posted on the Clearwater County website. Emergency Services and the three local school divisions have also been contacted.

Gravel

The gravel crushing contractor will be moving into the Cooper pit this next week and will begin crushing beginning with the winter sand.

Water/Wastewater

Installation cost of three phase power to the Leslieville lift station site including service tie-in is \$16,784.00 dollars. The "Add a phase" replacement cost was just under \$11,000 so administration is moving forward with installing the 3 phase as over time it will be more cost efficient

Leslieville lagoon will be closing to offsite haulers at the end of day Friday September 30th. Preparation for the dredging of the Leslieville lagoon has begun with the stripping back of the over growth of plant material from the lagoon edges. Dredging equipment will begin moving onsite Saturday October 1st.

A new sewage receiving catch system has been constructed and set up in Nordegg for offsite haulers to unload into. This was constructed to catch the garbage and non-biodegradable often brought onsite in the hauling of septage, particularly from campgrounds.

Surfaced Roads

Amec Engineering has been hired to perform some testing on the Angle Road in order to provide a recommendation on what needs to be done to facilitate asphalt overlay on this road. They are taking core samples today to assist with the evaluation.

Current Road Bans:

Road Bans are unchanged from September 13, 2011 Council meeting.

Staff responded to questions regarding sewage lagoon and catchment, road surfacing trial and three phase power in Leslieville lift station.

DICK WYMENGA: That the Public Works Manager's Report of September 27, 2011 be accepted as presented.

Diane Fingler joined the meeting. Brad Welygan left the meeting.

PUBLIC WORKS: 2. Grader Maintenance

Marshall Morton noted a variance in grader maintenance budget that is anticipated at yearend due to excess moisture, quantity of industrial traffic and increases in hourly rates due to fuel cost increases.

The current dry conditions are assisting with reducing the anticipated budget shortfall as grader hours have been reduced until such time as we have sufficient moisture to properly maintain the roadways.

Staff responded to question regarding grader beats, industry graders and future grader budgets.

JIM DUNCAN: That Council to accept the grader variance report as information.

360/11

CARRIED 6/0

PUBLIC WORKS: 2. Industry Activity

Marshall Morton noted that there has been a significant increase in industrial activity throughout the County in the last six months and asked for a review of the following expectations:

Industries Need to Be Able to “do business” – Administration recognizes that industry, as taxpayers, are entitled to a certain level of service and that the County should respond reasonably to facilitate the industrial activity in the County. While a good portion of this activity is oil/gas based other industrial traffic that we regulate are timber, gravel and agriculture.

Quality Of Life – All residents of Clearwater County expect to enjoy their property and time off and take advantage of the amenities that are abundant in our municipality, whether it is enjoying the scenery, outdoor activities or just visiting with family or neighbours. Complaints relating to industrial activity that conflicts with this expectation are typically dust, noise and traffic volume and/or speed.

Protection of Infrastructure – Council expressed the need to protect the tax investment that is reflected in public infrastructure. Industrial activity significantly impacts roads (particularly surfaced roads) and bridge infrastructure. Council established weight limits that Administration uses to limit potential damage that may be caused by industrial activity. A major principle that governs Public Work’s decision is that no one ratepayer has the right to damage the road beyond normal wear and tear.

Mr. Morton noted that with these three priorities in mind, Council established policies to deal with significant/heavy hauls, as well as dust and speed and implementation of these policies falls to the Public Works Department and the Community Peace Officers.

Staff responded to issues regarding enforcement, road bans and damage to infrastructure from industry activity.

CASE KORVER: That Council reconfirms its support for the three major priorities and the philosophy Administration is using to manage industrial hauls and activity.

361/11

CARRIED 6/0

Mike Haugen and Murray Hagan joined the meeting.

FINANCE: 1. Accounts Payable Listing

Council reviewed the Open Payable Report for September 27, 2011 which was previously sent to Council.

Staff responded to questions regarding cheque descriptions and uniform purchases.

JOHN VANDERMEER: That Council accepts the Accounts Payable Listing as information.

362/11

CARRIED 6/0

FINANCE: 2. County Operating Report

Murray Hagan presented a financial report to August 31, 2011 noting that revenue from Nordegg lots revenue expected in September and oil well drilling revenue variances were positive.

Staff responded to questions regarding disaster service funding application for excess moisture and Leslieville Lagoon revenue offsetting costs.

DICK WYMENGA: That Council accepts the County Operating Report for month ending August 31, 2011 as information.

363/11

CARRIED 6/0

Marshall Morton and Murray Hagan left the meeting.

MUNICIPAL: 1. Municipal Manager's Report

Ron Leaf presented the Municipal Manager's Report for September 27, 2011.

Chamber of Commerce breakfast

In preparation for the October 11 breakfast meeting with the Town and Rocky Chamber, Mr. Leaf suggested that Council consider the following discussion items for the agenda:

- Potential partnership on lobby of TELUS, Rogers and Bell to improve mobile/cellular coverage in Clearwater County/RMH/Caroline area
- Potential partnership on lobby of AB Infrastructure & AHS on upgrade/replacement of hospital

Mr. Leaf also noted the Chamber will be sponsoring an October 26, (9 – noon) educational session on unconventional gas production and its potential economic implications for this area.

CAAMDC meeting Ponoka

Mr. Leaf clarified travel arrangements with Council for the October 14 CAAMDC meeting in Ponoka at the new Ponoka Ag Event Centre (3815 Highway2A - ½ Block South of Ponoka County Office.). Council's plan is to leave Clearwater County offices at 7:45am and pick up Dick and Pat along the way.

Public Lands Act - amendment

The Province recently announced the passage of amendments to the Public Lands Act. SRD staff is currently receiving training on the new legislation and County staff believes this legislation may be relevant to recent discussions concerning the regulation of quads within the Boundary area and other areas of the County adjacent to the green zone. Staff is currently working to arrange a presentation on this legislation in late October/early November.

November 22 Council/AAMDC convention conflict

The November 22 Council meeting conflicts with the AAMDC convention. Mr. Leaf recommended that Council reschedule the November 22nd meeting to November 29.

BOB BRYANT: That Council reschedule the regularly scheduled Council meeting from November 22, 2011 to November 29, 2011.

364/11

6/0

CARRIED

Upcoming Events

- October 6 – Strategic Planning – 8:00 a.m. start (working lunch)
- October 7 – MDP/Strategic Plan – 8:00 a.m. start (working lunch)
- October 10 – Office closed - Thanksgiving
- Oct 14 – CAAMDC Zone meeting – Ponoka
- Oct 25 – Council organizational meeting
- Nov 3 - Council media training
- Nov 22 – 24 - AAMDC convention

BOB BRYANT: That the Municipal Manager's Report of September 27, 2011 be accepted as presented.

365/11

CARRIED 6/0

MUNICIPAL:

2. High School Award's Schedule

Mike Haugen presented a schedule of upcoming High School awards ceremonies to which Clearwater County provides one \$1,000 scholarship to students from each of the four high schools within the County (David Thompson, West Central, Caroline and St. Dominic's).

- Pat to attend St. Dominic's – Friday, October 7 at 2:00 pm
- Bob to attend David Thompson – Thursday, October 13 at 7:00 pm
- Dick to attend West Central – Friday, October 21 at 6:00 pm social, 7:00 pm awards
- Earl to attend the Caroline – Friday, October 21 at 6:30 pm refreshments, 7:00 pm awards

JIM DUNCAN: That Council authorize the noted Councillors to attend and present the County scholarships.

366/11

CARRIED 6/0

MUNICIPAL:

3. Parkland Regional Library Proposed Budget 2012-2014

Mike Haugen presented Parkland Regional Library (PRL) proposed budget for 2012-2014. The proposed budget outlines an increase in per capita rates from \$6.97 in 2011 to \$7.07 in 2012.

Based on a population of 11,826 residents, the total PRL requisition amount for 2012 would be \$83,609.82. This would represent an increase of \$1,182.60 over the 2011 requisition amount. PRL is also forecasting per capita rates of \$7.53 for 2013 and \$7.91 for 2014. The per capita requisition number being proposed for 2013 is \$0.14 less than projected at this time last year (The 2011-2013 projected budget, approved by Council last year, estimated a per capita rate of \$7.67 in 2013).

BOB BRYANT: That Council approve the projected Parkland Regional Library's proposed 2012-2014 budget.

367/11

CARRIED 6/0

Marshall Morton joined the meeting.

MUNICIPAL: 4. Animal Control Bylaw

Mike Haugen presented a recommend update to the Animal Control Bylaw. the changes to the draft do not affect the overall intent of the by-law but do serve to make it more enforceable and to clarify some parts.

Lawyers with Chapman Riebeek have reviewed the Dog control By-law and recommended changes as follows:

- 1) The fine schedule has been amended so that there is a fine listed for each specific offence outlined in the by-law. The wording in the fines schedule has been amended to ensure that each offence is enforceable.
- 2) A section relating to residential kennels and development permits has been removed as Council's land use by-law only defines commercial kennels. In its place, harbouring more than three dogs has been added as an offence with a fine attached to it.
- 3) The fine for an animal attack (first offence) has been changed from a monetary fine to an automatic court appearance. Chapman-Riebeek recommended this so that any dogs that have attacked someone are registered with the courts as having done so after the first attack rather than waiting for a second incident to occur.
- 4) This draft amalgamates the information from By-laws 723/01 and 752/02.

Staff also received input from our animal control contractor (Alberta Animal Services) and Clearwater County's Senior Officer Terri Miller.

FIRST READING of by-law 947/11 to supersede the existing Animal Control Bylaws 723/01 and 752/02 was moved by Councillor Vandermeer.

368/11

CARRIED 6/0

MUNICIPAL: 6. Council Incident Command System Training

Mike Haugen discussed a training session for the Incident Command System for Council and suggested an evening session in conjunction with the Village of Caroline Council.

By consensus, Council chose the date of November 2nd as their first preference for training date, with October 24th as the second option.

DICK WYMENGA: That Council approves November 2nd, 2011 as a suitable dates for conducting an ICS 402 course.

369/11

CARRIED 6/0

MUNICIPAL: 7. Centreview Hall

Mike Haugen provided background on the ownership of Centreview Hall. In October 2010, Council directed staff to investigate hall disposal options in and bring a recommendation back to Council.

Mr. Haugen noted the legal liabilities around allowing people on-site to conduct salvage work and recommended that Clearwater County undertakes the demolition of Centreview hall and the subsequent site clean-up

Council discussed the desire to see salvageable materials utilized.

CASE KORVER: That Council direct staff to Staff to draft waiver and solicit bids for salvaging and then proceed with the demolition of Centreview Hall.

370/11

CARRIED 6/0

MUNICIPAL: 5. CAAMDC Fall Resolutions

Ron Leaf presented the resolutions submitted for debate at October 14 CAAMDC meeting in Ponoka and provided comments for Council's consideration.

Mr. Leaf recommended that Council support the Alternative Bridge Structures and Eligibility for Funding resolution by County of Stettler No. 6.

Mr. Leaf recommended that Council support the Non-Residential Assessment Sub-classes and Split Tax Rates resolution by Clearwater County.

Mr. Leaf recommended that more detail is required before supporting the Transportation for Aging Population resolution by Wheatland County citing Greyhound rural route cancellation as an example.

Mr. Leaf recommended that Council support the Emergency 911 Dispatch resolution by County of Paintearth No. 18.

Mr. Leaf recommended additions to the Disaster Prevention Funding resolution by Mountain View County are required prior to its support. Council discussed reactive disaster options that include replacement or relocation of bridge structures.

BOB BRYANT: That Council second the Disaster Prevention Funding resolution by Mountain View County.

371/11

CARRIED 4/2

Mr. Leaf recommended Council support the Municipal Sources of Revenue from Oil and Gas Exploration by Mountain View County providing more quantity and damage examples are added.

JIM DUNCAN: That Council accepts the resolution summary as information.

372/11

CARRIED 6/0

Marshall Morton and Diane Fingler left the meeting.

**COMMITTEE
REPORTS:**

1. Rocky Senior Housing Council

Councillor Bryant noted that the new Westview Lodge building is nearing completion and they intend to move residents into 27 rooms. He also noted Westview Lodge received \$1.4 million from the Province to cover extra costs of demolishing the old building, from Minister Jablonski, Seniors and Community Supports. Councillor Bryant thanked MLA Ty Lund for his lobbying efforts to help secure this funding. Phase two of construction is expected to begin this fall.

2. Physician Recruitment and Retention Committee

Reeve Alexander noted that the committee is holding a reception at the Pine Hills golf course on October 5 at 6:30pm – 9:00pm and asked that Councillors RSVP to Christine by Sept 29.

JIM DUNCAN: That Council authorizes all Councillors attendance at the Physician Recruitment and Retention reception.

373/11 CARRIED 6/0

JIM DUNCAN: That the meeting recess for lunch at 11:35 A.M.

374/11 CARRIED 6/0

The Meeting reconvened at 12:45 P.M. with the same people present as noted at the beginning of the meeting excluding Marshall Morton, Brad Welygan, Jessica Jones and Brian Bilawchuk.

IN CAMERA: 8. In Camera

JIM DUNCAN: That Council meets as a Committee of the Whole for the purpose of discussing CAO Performance Evaluation.
12.35 P.M.

375/11 CARRIED 6/0

Christine Heggart left the meeting.

BOB BYRANT: That the meeting reverts to an Open Meeting at 1:13 P.M.

376/11 CARRIED 6/0

Christine Heggart, Jessica Jones, Marilyn Sanders, Vic Maxwell, William Speight, Elaine Speight, Mike Haugen, Marshall Morton and Brian Bilawchuk joined the meeting.

CASE KORVER: That the meeting recess for a public hearing.
1:14 P.M.

377/11 CARRIED 6/0

The Meeting reconvened at 1:35 P.M. with the same people present as noted at the beginning of the meeting excluding Marshall Morton, Brad Welygan, Jessica Jones and Brian Bilawchuk.

PLANNING: 1. Public Hearing – Land Use Bylaw Amendment - Speight

Council discussed Application No. 07/11 to amend the Land Use Bylaw for the redesignation of 20.0 acres described as E1/2 NE 31-38-07-W5 from Agriculture District "A" to Intensive Agriculture District "IA" for the purpose of separating Will-O-Lane Stables from the remainder of the quarter section.

SECOND READING of Bylaw No. 947/11 was moved by Councillor Duncan.

378/11 CARRIED 6/0

THIRD READING of Bylaw No. 947/11 was moved by Councillor Bryant.

379/11 CARRIED 6/0

IN CAMERA: 8. In Camera

DICK WYMENGA:

That Council meets as a Committee of the Whole for the purpose of discussing Proposed Land Acquisitions, Law Enforcement and Industry Relations.
1.46 P.M.

380/11 CARRIED 6/0

Jessica Jones and Christine Heggart left the meeting.

DICK WYMENGA:

That the meeting reverts to an Open Meeting at 2:36 P.M.

381/11 CARRIED 6/0

**ADJOURNMENT: BOB BRYANT:
2:37 P.M.**

That the Meeting adjourns.

CARRIED 6/0

REEVE

MUNICIPAL MANAGER