

Minutes of a Special Council Meeting of Clearwater County, Province of Alberta, held December 19, 2017, in the Clearwater County Council Chambers in Rocky Mountain House.

THE NOTICE OF THIS MEETING WAS GIVEN UNDER AUTHORITY OF SECTION 194 OF THE *MUNICIPAL GOVERNMENT ACT* TO EACH MEMBER OF COUNCIL AND A SIGNED WAIVER OF WRITTEN NOTICE FORM IS ATTACHED TO THESE MINUTES.

CALL TO ORDER: The Meeting was called to order at 9:00 am by Reeve Vandermeer with the following being present:

Reeve:	John Vandermeer
Councillors:	Jim Duncan
	Cammie Laird
	Daryl Lougheed
	Theresa Laing
	Tim Hoven
	Michelle Swanson
Interim CAO:	Rick Emmons
Recording Secretary:	Tracy Haight
Manager, Finance	Rhonda Serhan
Director, Corporate Services	Murray Hagan
Manager, Human Resources	Janice Anderson
Director, Ag Services & Landcare	Matt Martinson
Manager, Infrastructure	Erik Hansen
Manager, Operations	Kurt Magnus

**AGENDA
APPROVAL:**

The following item was added to the December 19, 2017, Special Meeting of Council Agenda:

- Labour: Draft Organizational Structure in camera in accordance with Section 197(2) of the Municipal Government Act and Section 17(1) Disclosure Harmful to Personal Privacy of the Freedom of Information and Protection of Privacy Act.

COUNCILLOR SWANSON: That the December 19, 2017, Special Meeting of Council Agenda is adopted as amended.

511/17

CARRIED 7/0

Shaelyn Poteet joined the meeting.

2018 BUDGET:

2018 Budget Approval/Interim Budget Approval

Budget adjustments discussed during the 2018 Budget Discussion meetings held on December 13, 14, and 15 were reviewed.

Discussion took place and additional adjustments for various capital projects, services, programs and operational costs were noted.

Discussion took place on reserve transfers amounts and revenue forecasts and it was noted that future discussion on tax revenue will take place when Council reviews the 2018 Tax Rate Bylaw.

512/17 COUNCILLOR LAIRD: That Council tables 2018 Budget Approval/Interim Budget Approval pending a summary of adjustments to the 2018 Capital and Operating Budget.

CARRIED 7/0

**POLICY
FRAMEWORK:**

Internet Policy Framework

Councillor Hoven presented a vision statement that was drafted by the Internet Committee, an ad hoc council committee of the whole established on December 12, to guide Council in developing an internet policy framework for development of broadband internet services in Clearwater County.

Amendments to the statement were discussed.

COUNCILLOR LOUGHEED: That Council tables Internet Policy Framework pending the receipt of a revised draft vision statement.

513/17

CARRIED 7/0

RECESS: Reeve Vandermeer recessed the meeting at 11:47 am

CALL TO ORDER: Reeve Vandermeer called the meeting to order at 12:30 am with the following people present: Councillors Duncan, Laird, Lougheed, Laing, Hoven and Swanson; Rick Emmons, Tracy Haight, Murray Hagan and Janice Anderson.

COUNCILLOR HOVEN: That Council meets as a Committee of the Whole to discuss: Labour – Organizational Structure, in camera in accordance with Section 197(2) of the Municipal Government Act and Section 17(1) Disclosure Harmful to Personal Privacy of the Freedom of Information and Protection of Privacy Act at 12:30 pm.

514/17

CARRIED 7/0

Councillor Duncan left the meeting at 1:29 pm.

COUNCILLOR SWANSON: That the meeting reverts to an Open Meeting at 2:15 pm.

515/17

CARRIED 6/0

RECESS: Reeve Vandermeer recessed the meeting at 2:15 pm.

CALL TO ORDER: Reeve Vandermeer called the meeting to order at 2:38 pm with the following people present: Councillors Laird, Lougheed, Laing, Hoven and Swanson; Rick Emmons, Tracy Haight, Christine Heggart, Murray Hagan and Rhonda Serhan.

COUNCILLOR LAING: That Council lifts '2018 Budget Approval/Interim Budget Approval from the table.

516/17

CARRIED 6/0

2018 BUDGET:

2018 Budget Approval/Interim Budget Approval

The final summary of adjustments to the 2018 operating and capital budget were reviewed.

Discussion took place on granting final approval to the budget, rather than interim approval, as the budget balances with the recommended adjustments.

COUNCILLOR LAING: That Council adopts the 2018 Operating and Capital Budget, consisting of \$47,951,000 for operating revenues, \$34,082,479 for operating expenditures, \$10,140,000 for capital revenues and \$39,698,162 for capital expenditures.

517/17

CARRIED 6/0

COUNCILLOR LAIRD: That Council removes the hiring and promotion freeze, effective immediately.

518/17

CARRIED 6/0

COUNCILLOR SWANSON: That Council lifts 'Internet Policy Framework' from the table.

519/17

CARRIED 6/0

**POLICY
FRAMEWORK:**

Internet Policy Framework

Discussion took place on the revised vision statement and it was noted further review is required.

Discussion took place on the value in obtaining information on policy development from Olds Fibre Ltd.

520/17

COUNCILLOR LAIRD: Than Council authorizes Reeve Vandermeer to contact Olds Institute Technology Committee Chair and inquire on policy development.

521/17

CARRIED 6/0

**ADJOURNMENT:
2:48 pm**

COUNCILLOR LAIRD: That the Meeting adjourns.

522/17

CARRIED 7/0


REEVE


INTERIM CHIEF ADMINISTRATIVE OFFICER