

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held November 05, 2013 in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:05 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	John Vandermeer
	Jim Duncan
	Theresa Laing
	Kyle Greenwood
	Curt Maki
Chief Administrative Officer:	Ron Leaf
Recording Secretary:	Tracy Haight
	Erik Hansen
	Trevor Duley
	Kurt Magnus
	Christine Heggart
Media:	Helge Nome
	Sarah Maetche

AGENDA:

CURT MAKI:	That the November 05, 2013 Regular Meeting Agenda be accepted.
------------	--

408/13	CARRIED 7/0
--------	-------------

**CONFIRMATION
OF MINUTES:**

1. October 23, 2013 Regular Meeting Minutes

THERESA LAING:	That the Minutes of the October 23, 2013 Regular Meeting be accepted.
----------------	---

409/13	CARRIED 7/0
--------	-------------

Rhonda Serhan joined the meeting.

**CONFIRMATION
OF MINUTES:**

1. October 23, 2013 Organizational Meeting Minutes

JIM DUNCAN:	That the Minutes of the October 23, 2013 Organizational Meeting be accepted as amended.
-------------	---

410/13	CARRIED 7/0
--------	-------------

MUNICIPAL:

1. Alberta Urban Municipalities Association (AUMA) 2013 Convention

EARL GRAHAM:	That Council authorizes Reeve Alexander's attendance and Councillor Maki's attendance, as the guest of the Town of Rocky Mountain House, at the 2013 AUMA Convention.
--------------	---

411/13	CARRIED 7/0
--------	-------------

2. 2013 Christmas Greeting

Brad Welygan joined the meeting.

Christine Heggart provided information regarding previous "Christmas Greetings from Council" advertisement in the Mountaineer, Western Star and Sundre Round Up.

Ms. Heggart noted in the past, advertisements included a full colour photo of Council and a Christmas greeting. The ads ran for one week in all three papers. Ms. Heggart stated the total cost for the three Christmas Greeting advertisements in 2012 was \$900.00 and was equally divided amongst the seven Councillors.

JIM DUNCAN:

That Council authorizes the preparation and publication of Christmas Greeting Advertisements with the costs to be borne by councillors.

412/13

CARRIED 7/0

Michelle Swanson joined the meeting.

3. Alberta Association of Municipal Districts and Counties (AAMDC) Fall 2013 Resolutions

Ron Leaf provided the AAMDC Fall 2013 Resolutions package and explained the AAMDC resolution process and voting procedures. Mr. Leaf noted Council was provided with administrative comments and stated today's council meeting provides an opportunity for discussion prior to the AAMDC convention.

Reeve Alexander noted although administrative comments have been provided, each councillor is encouraged to vote according to their own opinions.

Christine Heggart left the meeting.

Mr. Leaf provided background information on the resolutions and provided an overview of the administrative comments.

Garth Dymet joined the meeting. Brad Welygan left the meeting.

BY CONSENSUS:

That Council accepts the Fall 2013 AAMDC Resolutions review as information.

413/13

CARRIED 7/0

4. AAMDC Bear Pit Questions

Trevor Duley stated there will be an opportunity for delegates to ask questions of the Premier and her Ministers, at the 2013 Fall AAMDC Convention during the Ministerial 'Bear-Pit' session, in regards to municipal issues and concerns.

Mr. Duley stated Staff has written three (3) questions that focus on concerns that rural residents' needs are at risk of becoming less of a priority for the Provincial Government as a result of increasing growth in urban centres.

Reeve Alexander recommended Councillor Graham ask question 1, as he has extensive knowledge on the EMS issue.

Mr. Duley reviewed question 2 and responded to questions from Council on the benefit of asking this question of Minister Johnson. Ron Leaf provided background information on the provincial education property tax rates and suggested also presenting the question to Minister Horner.

Discussion followed on the prior inclusion of the Machinery and Equipment assessment in the contribution to the provincial education property tax rate; the validity of the question; and if the question should be asked in a private or public forum.

Mr. Leaf provided clarification on the process of the Canadian Police Information Centre (CPIC).

Discussion followed and Reeve Alexander recommended conferring with Officer Terri Miller. Councillor Vandermeer offered to ask question 3.

Discussion followed on the expected results from asking question 2 and the benefits of sending the required message to the government. Councillor Duncan offered to ask Question 2.

Helge Nome left the meeting. Dale Barr joined the meeting.

CURT MAKI:	That Council approves the three Ministerial "Bear-Pit" questions as presented.
------------	--

414/13

CARRIED 7/0

5. Delegation: Central Alberta Economic Partnership

Trevor Duley provided background information on the Central Alberta Economic Partnership (CAEP) and introduced Dale Barr, Executive Director.

Mr. Barr presented information on CAEP's role, activities, and strategies for community readiness, regional economic development, marketing and communications. Mr. Barr noted the CAEP website is an essential tool for investors and recommends municipalities ensure their contact information is current. Mr. Barr noted CAEP's current projects and future direction.

Keith McCrae, Rick Emmons, Kim Jakowski, Vic Maxwell, William Speight and Elaine Speight joined the meeting.

Mr. Barr responded to questions from Council on industry's concerns regarding lack of accommodations in the area.

Ken Qually joined the meeting.

BY CONSENSUS:	That Council accepts the information as presented.
---------------	--

415/13

CARRIED 7/0

Reeve Alexander recessed the Council meeting for a Public Hearing at 11:00 A.M.

Reeve Alexander reconvened the Council meeting at 11:19 A.M. with the same people present as noted at the beginning of the meeting excluding Christine Heggart, and Helge Nome and including Ken Qually and Rick Emmons.

PLANNING: 1. Bylaw 981/13 NE 31-38-07-W5

Council reviewed all information presented at the November 5, 2013 Public Hearing for application to amend the land use bylaw for the redesignation of 11.72 acres described as E½ NE 31-38-07-W5 from Agriculture District “A” to Intensive Agriculture District “IA” for the purpose of subdividing and consolidating with the existing 20.11 acres Intensive Agriculture “IA” District parcel.

JIM DUNCAN: That Council grants second reading to Bylaw 981/13.

416/13 CARRIED 7/0

EARL GRAHAM: That Council grants third reading to Bylaw 981/13.

417/13 CARRIED 7/0

Ken Qually left the meeting.

**COMMUNITY &
PROTECTIVE
SERVICES:**

1. Parade of Lights

Trevor Duley stated as per policy, all members of Council are authorized to attend the annual Rocky Mountain House Parade of Lights. Mr. Duley noted staff is working with officials from the Town of Rocky Mountain House on the possibility of a joint Town/County float and will provide Council with an update at the next meeting.

Mr. Duley stated staff time is estimated at eight hours to decorate the float and four hours to attend the parade.

Reeve Alexander, Councillor Duncan, Councillor Maki, and Councillor Vandermeer indicated they will attend, and Councillor Laing indicated she may possibly attend.

EARL GRAHAM: That Council accepts the information as presented.

418/13 CARRIED 7/0

2. West Country Family Services Wheelchair Van Agreement

Trevor Duley stated Clearwater County is the registered owner of a van, purchased with grant funding, that provides transportation for users in wheelchairs. West Country Family Services (WCFS) is the booking agent and operator of the van.

Since September 2005, Clearwater County has offered WCFS annual budgeted funding in the amount of \$11,250 for operation, maintenance, contingency, insurance, and registration costs for the van without a formal agreement.

Mr. Duley stated an agreement between WCFS and Clearwater County has been drafted to cover the operation of the van and the responsibilities of the parties involved and noted the following: in Item 14 “the” should be amended to “this”; the agreement does not change the annual amount that Council currently budgets towards the wheelchair van; Clearwater County’s

responsibilities include providing funding for operation, maintenance, insurance and registration costs; and should WCFS wish to access contingency funding, those requests would be reviewed administratively on a case by case basis.

Mr. Duley responded to questions from Council on budgeting for potential van replacement, other service clubs that could offer support to WCFS, WCFS's five-year strategic plan, and the Town of Rocky Mountain House's contributions to WCFS.

Discussion followed on unused budgeted funds moving to the general reserve and the possibility of WCFS including this in their budget plan, possible funding from Family Community Support Services, and the wheelchair van user statistics.

JIM DUNCAN: That Council tables the WCFS Wheelchair Van Agreement pending further information.

419/13

CARRIED 7/0

3. 2013 June Floods: Clearwater Campground DRP

Trevor Duley stated Clearwater Campground located at NW 18-36-6 W5 sustained significant damage during the June 2013 floods.

Mr. Duley explained although the campground is operated and managed by Clearwater Trading Post Inc., Clearwater County is the current lease holder, therefore the campground reconstruction project was included in the application for the provincial Disaster Recovery Program (DRP) funding to rebuild damaged municipal infrastructure.

Based on an engineering study and after consulting with the provincial government and Clearwater Trading Post Inc., three options are proposed for Council's consideration: 1) do not proceed with the project and allow the lease to be terminated 2) do not proceed with the project, retain the lease and utilize the site in a new way 3) access \$240,000 in funds from the DRP to rebuild the campground at a new location, out of the flood plain.

Mr. Duley noted option three requires the operators to develop a plan for the new site subject to County and Provincial approval; County staff would hire contractors to complete the work; County staff would ensure project costs would not exceed \$240,000; and Clearwater Trading Post Inc. would be eligible to contribute their own funds to enhance the project. Mr. Duley stated the operators are in support of relocating and investing funds in the project.

Discussion followed on DRP funding and the provincial criteria for future flood mitigation efforts.

JOHN VANDERMEER: That Council approves Option 3 for the reconstruction of Clearwater Campground.

420/13

CARRIED 7/0

4. Caroline HUB

Trevor Duley stated the Caroline HUB committee applied for a grant program contest through Aviva Insurance for a chance to win up to \$150,000. If successful, funds would be used towards the Caroline Recreation Centre expansion project.

Mr. Duley outlined the contest and provided a link to Caroline HUB's video contest entry.

CURT MAKI: That Council accepts the information as presented.

421/13 CARRIED 7/0

Trevor Duley left the meeting.

INFORMATION: 1. Information Items

Ron Leaf presented information on Bill 28 – Modernizing Regional Governance Act.

Discussion followed on the regional governance debate.

EARL GRAHAM: That the CAO's Report, Public Works Director's Report, and Councillor Remuneration, is accepted as information.

422/13 CARRIED 7/0

EARL GRAHAM: That the meeting recess for lunch at 12:01 P.M.

423/13 CARRIED 7/0

The Meeting reconvened at 1:00 P.M. with the same people present as noted at the beginning of the meeting excluding Erik Hansen, Trevor Duley, Christine Heggart, Kurt Magnus Helge Nome, and Sarah Maetche.

Councillor John Vandermeer declared a conflict of interest with the In Camera legal issue and excused himself from the meeting.

Councillor Vandermeer and Tracy Haight left the meeting.

IN CAMERA: 1. In Camera

CURT MAKI: That Council meets as a Committee of the Whole to discuss a legal issue 1:01 P.M.

424/13 CARRIED 7/0

JIM DUNCAN: That the meeting reverts to an Open Meeting at 1:25 P.M.

425/13 CARRIED 7/0

EARL GRAHAM: That the meeting recess at 1:25 P.M. for a photo session.

426/13 CARRIED 7/0

The Meeting reconvened at 1:57 P.M. with the same people present as noted at the beginning of the meeting excluding, Trevor Duley, Christine Heggart, Helge Nome, and Sarah Maetche and including Rick Emmons, Keith McCrae and Amanda Rodriguez.

EARL GRAHAM: That Council meets as a Committee of the Whole to discuss the AAMDC Report and the DRAFT – Lease Rates at 1:57 P.M.

427/13 CARRIED 7/0

EARL GRAHAM: That the meeting reverts to an Open Meeting at 3:42 P.M.

428/13 CARRIED 7/0

ADJOURNMENT:
3:42 P.M.

CURT MAKI: That the Meeting adjourns.

429/13 CARRIED 7/0

REEVE

CHIEF ADMINISTRATIVE OFFICER