

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held September 11, 2018, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 am by Reeve Vandermeer with the following being present:

Reeve
Councillors

John Vandermeer
Jim Duncan
Cammie Laird
Daryl Lougheed
Tim Hoven
Michelle Swanson
Theresa Laing

Staff:
Chief Administrative Officer
Recording Secretary
Director, Public Works Operations
Director, Public Works Infrastructure
Director, Ag & Community Services
Director, Corporate Services
Communications Coordinator

Rick Emmons
Tracy Haight
Kurt Magnus
Erik Hansen
Matt Martinson
Murray Hagan
Djurdjica Tutic

Delegates:

Shannon Williams
John Winchester
Jacquie Boyd
Nick Frank

Media:

Jessie Weisner
Helge Nome
Diane Spoor

**AGENDA
APPROVAL:**

COUNCILLOR SWANSON: That the September 11, 2018 Regular Meeting Agenda is adopted as circulated.

348/18

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. August 28, 2018 Public Hearing Minutes

COUNCILLOR HOVEN: That the Minutes of the August 28, 2018, Public Hearing are adopted as circulated.

349/18

CARRIED 7/0

2. August 28, 2018 Regular Meeting Minutes

COUNCILLOR DUNCAN: That the Minutes of the August 28, 2018, Regular Meeting Minutes are adopted as circulated.

350/18

CARRIED 7/0

Hannalie Eder joined the meeting.

DELEGATIONS: 1. Speight Road/Cow Creek Committee

S. Williams and J. Winchester explained Speight Road/Cow Creek Committee's reasons for asking Council to consider paving Speight Road (Township Road 39-0) up to Cow Creek Road (Range Road 8-0), as follows:

1. Residents petitioned for paving Speight Road in 2010.
2. Traffic counts collected in 2012 and 2014 indicate a high volume of industry traffic.
3. Residents are dissatisfied with existing dust control applications and are concerned about how dust, created by the high traffic volume, affects road safety and their quality of life and health.

Discussion followed, and S. Williams and J. Winchester responded to questions.

Administration responded to questions and confirmed Speight Road is classified as a 'resource road' and that an updated traffic count will be considered during 2019 budget deliberations.

COUNCILLOR SWANSON: That Council receives the Speight Road/Cow Creek Committee Delegation's information as presented and considers paving costs for Speight Road (Township 39-0) during 2019 capital planning and budget deliberations.

351/18

CARRIED 7/0

2. Big Brothers Big Sisters Red Deer & District – Camp Alexo

Big Brothers Big Sisters Red Deer & District (BBBS) is a charitable organization that provides opportunity for children and youth to attend summer programs at Camp Alexo located east of Nordegg.

BBBS representatives, J. Boyd, Executive Director and N. Frank, Camp Alexo Facility Coordinator, presented a PowerPoint, "Camp Alexo Phase 3 (Lodge) Case for Support Presentation – September 11, 2018". The presentation outlined the three-phase capital project for new and renovated facilities and infrastructure at Camp Alexo. The project is now in the final phase and once completed will expand the camp to accommodate more campers and operate year-round.

The final phase of the project is 98.5% funded by cash and in-kind donations and volunteer hours and BBBS asks that Council consider granting \$15,412.00 to complete the project.

Discussion took place and the following points were made:

- The requested funding amount equates to the percentage (approximately 1.6%) of local youth/children that participate in Camp Alexo's programs.
- Camp Alexo, with its capacity to run 'off-grid', may be used as an evacuation centre.
- BBBS works with media to promote Camp Alexo which impacts tourism in the surrounding area.

COUNCILLOR LAING: That Council receives the Big Brothers Big Sisters of Red Deer & District (BBBS) Delegation's 'Camp Alexo Phase 3 (Lodge) Case for Support' for information as presented and, considers granting \$15,412.00 to BBBS for completion of its capital project during 2019 operational planning and budget deliberations.

352/18

CARRIED 7/0

COUNCILLOR DUNCAN: That Council lifts the 'Delegation: Rocky Airshow Society' item from the table.

353/18

CARRIED 7/0

3. Tabled Item Rocky Airshow Society

H. Eder thanked Clearwater County for supporting the 2018 Rocky Mountain House Airshow and presented Council with a photo of The Canadian Forces Snowbirds 431 Air Demonstration Squadron.

COUNCILLOR LAIRD: That Council receives Rocky Airshow Society Delegation's show of appreciation for Clearwater County's support of the 2018 Rocky Mountain Airshow.

354/18

CARRIED 7/0

**AGRICULTURE &
COMMUNITY
SERVICES:**

1. Fall 2018 High School Awards Ceremonies

Clearwater County provides a \$1000 scholarship award to one student from each of the four high schools located in the County. As per the Clearwater County Post-Secondary Scholarship Program policy, 'a councillor shall attend the relevant high school award ceremony to present the award on behalf of the County'. This year's award ceremonies are scheduled as follows:

- David Thompson High School: October 5 at 7:00 pm
- St. Dominic's High School: October 4 at 2:00 pm
- West Central High School: October 5 at 6:30 pm
- Caroline School: September 28 at 6:00 pm

Administration responded to questions and explained should Council wish to amend the policy to include a \$1000 scholarship for home-schooled students, further discussion on eligibility/selection criteria is needed.

COUNCILLOR LOUGHEED: That Council appoints Councillors to attend 2018 high school awards ceremonies as follows: Councillor Vandermeer at Caroline School on September 28; Councillor Laird at David Thompson High School on October 5; Councillor Hoven at St. Dominic High School on October 4; and Councillor Duncan at West Central High School on October 5.

355/18

CARRIED 7/0

PUBLIC WORKS: 1. Signage Request for Nordegg North Subdivision

Administration received a request from Nordegg Community Association for the installation of 'Children Playing' signs at each end of Pine Martin Drive and on Tamarack Trail in Nordegg. As per the Clearwater County Informational Signs policy, Council approval is required for this type of sign and, 'if a sign is considered to be to the benefit of the entire community (such as a 'Children Playing' sign at a ball diamond), no costs will be borne by the applicant.'

Discussion took place on signage costs and locations. It was suggested that Administration attend the Association's next meeting to confirm locations and obtain additional information on the intent of the request.

COUNCILLOR LAING: That Council tables the 'Signage Request for Nordegg North Subdivision' item pending further information from the Nordegg Community Association.

356/18

CARRIED 7/0

RECESS: Reeve Vandermeer recessed the meeting at 9:55 am.

CALL TO ORDER: Reeve Vandermeer called the meeting to order at 10:05 am with the following people present: Councillors Duncan, Laird, Lougheed, Laing, Hoven and Swanson; Rick Emmons, Murray Hagan, Djurdjica Tutic, and Tracy Haight.

MUNICIPAL: 1. Policy Review: Vehicle & Equipment Use by Staff

Administration drafted amendments to the Clearwater County Vehicle and Equipment Use by Staff policy, as per Council's request for the policy to better reflect Council's cost efficiency objectives.

Discussion took place on the proposed revisions and additional amendments to be made.

COUNCILLOR DUNCAN: That Council reviews the 'Clearwater County Vehicle and Equipment Use by Staff' policy, as further amended, at Council's regular meeting on September 25, 2018.

357/18

CARRIED 7/0

INFORMATION:

1. CAO's Report

R. Emmons reviewed the September 11, 2018, CAO Report, as submitted.

R. Emmons also reported that Clearwater Regional Fire Rescue Services members deployed to BC have returned safely and they thank Council for providing opportunity and supporting the members in their assistance with the BC wildfires.

2. Public Works Report

R. Emmons reviewed the September 11, 2018, Public Works Report, as submitted.

4. Councillor Verbal Reports

Councillor Hoven noted concerns with the recent Trans Mountain Pipeline court decision and the impact it will have on the oil/gas industry activity in the County.

Discussion followed on the importance of local economic diversity and attracting new business to the area. It was noted that the Investment Readiness/Attraction workshop that Council is scheduled to participate in will provide opportunity for discussing strategy for economic development. Council's budget deliberations and strategic planning sessions will also provide opportunity for further discussion on this topic.

COUNCILLOR LAIRD:

That Council receives the CAO's Report, Public Works Report, and Accounts Payable and Councillor Verbal Reports for information as presented.

358/18

CARRIED 7/0

CLOSED SESSION:

COUNCILLOR SWANSON:

That Council approves meeting as a Committee of the Whole, to discuss Item 11. Clearwater Regional Fire Rescue Services Advisory Committee Update and Item 12. Clearwater Broadband Infrastructure Master Plan, in a closed session, in accordance with Section 197(2) of the Municipal Government Act; Section 21, Sections 16 and 24 as per the Freedom of Information and Protection of Privacy Act at 11:26 am.

359/18

CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to Clearwater Broadband Infrastructure Master Plan:

R. Emmons (Advice) M. Hagan (Advice), E. Hansen (Advice) C. McDonald (Advice), D. Tutic (Advice), J. Anderson (Advice)

Pursuant to Section 197(6) of the Municipal Government Act, Jennifer Massig, Principal, Magna Engineering Services Inc. and Craig Dobson, Principal, TaylorWarwick Consulting Ltd. were in attendance in the closed session discussion with respect to Clearwater Broadband Infrastructure Master Plan.

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to Clearwater Regional Fire Rescue Services Advisory Committee Update:

R. Emmons (Advice) M. Hagan (Advice), T. Haight(Advice).

COUNCILLOR SWANSON: That the meeting reverts to an Open Session at 5:35 pm.

360/18

CARRIED 7/0

COUNCILLOR LAING: That Council extends the meeting past 4:00 pm.

361/18

CARRIED 7/0

RECESS: Reeve Vandermeer recessed the meeting at 5:35 pm.

CALL TO ORDER: Reeve Vandermeer called the meeting to order at 5:36 pm with the following people present: Councillors Duncan, Laird, Loughheed, Laing, Hoven and Swanson; Rick Emmons, Murray Hagan, Djurdjica Tutic, and Tracy Haight.

ADJOURNMENT: COUNCILLOR LAIRD: That the Meeting adjourns.
5:36 pm

362/18

CARRIED 7/0



REEVE


CHIEF ADMINISTRATIVE OFFICER