

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held December 11, 2018, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 1:00 pm by Reeve Duncan with the following being present:

Reeve
Councillors

Jim Duncan
John Vandermeer
Cammie Laird
Daryl Lougheed
Tim Hoven
Michelle Swanson
Theresa Laing

Staff:
Chief Administrative Officer
Recording Secretary
Senior Planner
Development Officer
Director, Corporate Services
Director, Agriculture & Community
Services
Director, Public Works Infrastructure
Director, Public Works Operations
Manager, Legislative Services
Manager, Finance

Rick Emmons
Tracy Haight
Jose Reyes
Eleanor Pengelly
Murray Hagan

Matt Martinson
Erik Hansen
Kurt Magnus
Christine Heggart
Rhonda Serhan

Media:
The Mountaineer
B94

Diane Spoor
Kassandra Hornsby

Applicants:

Jim Verhesen
Ina Verhesen
Rosemarie Verhesen

Public:

Kyle Wadden

**AGENDA
APPROVAL:**

COUNCILLOR LAIRD:

That the December 11, 2018 Regular Meeting Agenda is adopted as circulated.

543/18

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. November 27, 2018 Regular Meeting Minutes

COUNCILLOR LOUGHEED:

That the Minutes of the November 27, 2018, Regular Meeting are adopted as circulated.

544/18

CARRIED 7/0

**PLANNING &
DEVELOPMENT:**

1. Bylaw 1055/18 – LUA First Reading Lot A Plan 1992 NY

The purpose of Bylaw 1055/18 is to amend the Land Use Bylaw 714/01 to redesignate +/- 6.08 acres located at Lot A, Plan 1992 NY (Pt. NE 14 39 07 W5M) from Country Residence Agriculture District 'CRA' to Light Industrial District 'LI' to allow for the creation of two separate titles for the operation of two light industrial businesses.

COUNCILLOR VANDERMEER: That Council grants first reading of Bylaw 1055/18 to amend the Land Use Bylaw; and, proceeds to a public hearing.

545/18

CARRIED 7/0

2. Bylaw 1056/18 LUA First Reading Pt. SW 05 39 04 W5M

The purpose of Bylaw 1056/18 is to amend the Land Use Bylaw 714/01 to redesignate +/- 8.0 acres located at SW 05 39 04 W5M from Agriculture District 'A' to Institutional District 'P' to allow for future subdivision to accommodate the construction of the Condor Fire Hall, being a public or quasi-public building.

COUNCILLOR LAIRD: That Council grants first reading of Bylaw 1056/18 to amend the Land Use Bylaw; and, proceeds to a public hearing.

546/18

CARRIED 7/0

PUBLIC WORKS:

1. Township Road 39-2 Grading Project

In the 2018 Budget, Council approved preliminary engineering for reconstruction of approximately two miles on Township Road 39-2 and replacement of two weight restricted bridges, estimated at \$5,000,000. The project is delayed as agreement to purchase land from adjacent landowners for required road alignments were unsuccessful during the consultation process.

On November 26, 2018, a County resident submitted a letter to Council expressing concerns that delaying the project may risk road and bridge safety and limits emergency vehicles and farm equipment access.

Administration responded to questions and explained the bridges are inspected annually. Replacement of both bridges are included in the County's 2022 workplan, which would save on costs and allow time for consultation with landowners.

Administration responded to question and confirmed traffic count is historically low with minimum industrial traffic.

Discussion took place on project options, as follows:

1. Defer the entire project until such time land purchase agreements are accepted or bridge(s) replacement is imminent.
2. Move forward with road grading and reconstruction of the west mile of road and defer the east mile until such time land purchase agreements are accepted or bridge(s) replacement is imminent.

COUNCILLOR LAING: That Council considers scheduling options for the Township Road 39-2 reconstruction project as follows: 1. Defer the entire project until such time land purchase agreements are accepted or bridge(s) replacement is imminent; 2. Move forward with road grading and reconstruction of the west mile of road and defer the east mile until such time land purchase agreements are accepted or bridge(s) replacement is imminent; during 2019 Budget Deliberations taking place December 12 – 14, 2018.

547/18

CARRIED 7/0

**AGRICULTURE &
COMMUNITY
SERVICES:**

1. Agriculture Recreation Facility Feasibility Study Review

The 'Agricultural Recreation Facility Feasibility Study' conducted by the Ag Recreation Facility Steering Committee based on feedback from public and stakeholder consultations was released March 11, 2015. The study recommends a phased approach for building an indoor agricultural recreation facility for agricultural programs, community events and private functions. The study also outlines market and trends research that indicate the potential and benefits of developing a facility as well as a site selection criteria model.

Administration responded to questions and discussion followed.

COUNCILLOR LAING: That Council receives the March 2015 'Agricultural Recreation Facility Feasibility Study' for information as presented.

548/18

CARRIED 7/0

2. Rocky Mountain House Museum Operations Agreement

The 'Rocky Mountain House Museum Operations Board' agreement with the Rocky Mountain House Reunion Historical Society, Clearwater County and Town of Rocky Mountain House expires December 31, 2018.

A new agreement was drawn up by Town and County Administration and Museum Board representatives, without any changes from the previous agreement, for a five-year term.

COUNCILLOR SWANSON: That Council approves the 'Rocky Mountain House Museum Operations Board' agreement, effective January 1, 2019 as presented.

549/18

CARRIED 7/0

3. Request for Letter of Support – Federal Funding for Mountain Pine Beetle Surveillance and Control

Alberta Forest Products Association asks that Council writes Jim Eglinski, Member of Parliament and the Honourable Amarjeet Sohi, Minister of Natural Resources Canada, in support of the Government of Alberta's request for federal funding to assist with Mountain Pine Beetle surveillance and control programs.

COUNCILLOR VANDERMEER: That Council sends a letter to the Minister of Natural Resources and Jim Eglinski, Member of Parliament, in support of the Government of Alberta's request for federal funding to assist with Mountain Pine Beetle surveillance and control.

550/18

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 2:02 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 2:11 pm with the following people present: Councillors Vandermeer, Laird, Loughheed, Laing, Hoven and Swanson; R. Emmons, C. Heggart, D. Spoor, T. Haight, R. Serhan, Keith McCrae, and Amanda Rodriguez.

CORPORATE SERVICES:

1. 2019 Budget Communication Strategy

In compliance with Clearwater County's 'Public Participation Policy', the draft 'Public Participation Plan' for Council's 2019 Budget deliberations outlines the communication strategy for the purpose of informing and requesting feedback from municipal stakeholders on Council's draft 2019 – 2021 budget.

COUNCILLOR SWANSON: That Council approves the 'Public Participation Plan' for Clearwater County's draft 2019-2021 Operating and Capital Budget as presented.

551/18

CARRIED 7/0

MUNICIPAL: 1. Government of Alberta's Bighorn Country Proposal

Council attended a stakeholder session with Alberta Environment and Parks Minister Shannon Phillips earlier today to discuss Government of Alberta's Bighorn Country Proposal announced on November 23, 2018. The proposal is for the designation of public land use zones, a wildland park, three provincial parks and four provincial recreation areas for public lands from the Banff Park boundary east towards Drayton Valley.

Discussion took place on outcomes of a meeting with Brazeau County and stakeholder/public engagement sessions with Alberta Environment and Parks, Minister Phillips and Town of Rocky Mountain House. It was noted that Council intends to continue participation in future sessions in order to gather information to form an educated analysis prior to releasing a position statement on the proposal.

COUNCILLOR LAIRD: That Council authorizes Councillors' attendance at any of the Government of Alberta's Bighorn Country Proposal consultation opportunities from November 28, 2018 through to January 31, 2019.

552/18

CARRIED 7/0

2. Spring 2019 Central Rural Municipalities of Alberta (CRMA) Meeting

The Central District 2 Rural Municipalities of Alberta (CRMA) membership will meet on February 1, 2019, to review submitted municipal advocacy resolutions relating to government practices and policies. Deadline for submission is January 8, 2019.

Discussion took place on potential advocacy efforts and objectives for resolutions and several suggestions were made.

Discussion continued on suggestions for meeting topics at the February 1 CRMA meeting.

COUNCILLOR HOVEN: That Council submits a suggestion to the Central District 2 Rural Municipalities of Alberta Chair as follows: that the February 1, 2019 Central District 2 Rural Municipalities of Alberta meeting agenda include an educational item on the 'Federal Equalization Payment Program'.

553/18

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 2:28 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 2:33 pm with the following people present: Councillors Vandermeer, Laird, Lougheed, Laing, Hoven and Swanson; R. Emmons, C. Heggart, T. Haight, M. Martinson, Dori Westin, and Brad Insell.

CLOSED SESSION:

COUNCILLOR LOUGHEED: That Council approves meeting as a Committee of the Whole, to discuss Item J1. Delegation: Dori Westin, Spur West Event Centre – Third Party Interest, in a closed session, in accordance with Section 197(2) of the Municipal Government Act; and Section 16 of the Freedom of Information and Protection of Privacy Act at 2:33 pm

554/18

CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, Dori Westin and Brad Insell, (Owners/Operators) were in attendance in the closed session discussion with respect to J1. Delegation: Dori Westin, Spur West Event

Centre. – Third Party Interest.

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to to J1. Delegation: Dori Westin, Spur West Event Centre. – Third Party Interest.

R. Emmons (Advise) M. Hagan (Advice), M. Martinson (Advice), C. Heggart (Advice) and T. Haight (Clerk).

COUNCILLOR SWANSON: That the meeting reverts to an Open Session at 3:39 pm

555/18

CARRIED 7/0

RECESS:

Reeve Duncan recessed the meeting at 3:39 pm.

CALL TO ORDER:

Reeve Duncan called the meeting to order at 4:01 pm with the following people present: Councillors Vandermeer, Laird, Lougheed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, and T. Haight.

COUNCILLOR VANDERMEER: That Council extends the Dec 11 Regular Meeting past 4:00 pm.

556/18

CARRIED

INFORMATION:

1. CAO's Report

Discussion took place on the December 11, 2018 CAO's Report as circulated.

COUNCILLOR LAIRD:

That Council authorizes Councillors' attendance at the Elected Officials' Emergency Management Course on March 28, 2019.

557/18

CARRIED 7/0

2. Public Works Report

Discussion took place on the December 11, 2018, Public Works Report, as circulated.

3. Councillor Verbal Reports

Reeve Duncan reported on the West Central Stakeholders meeting he attended.

Councillor Swanson reported on the annual Family and Community Support Services convention she attended.

COUNCILLOR SWANSON:

That Council receives the
CAO's Report, Public Works Report,
Accounts Payable, and Councillor Verbal
Reports for information as presented.

558/18

CARRIED 7/0

ADJOURNMENT:
4:19 pm

COUNCILLOR VANDERMEER:

That the Meeting adjourns.

559/18

CARRIED 7/0



REEVE



CHIEF ADMINISTRATIVE OFFICER