

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held November 29, 2011 in the County Office at Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	Earl Graham
	John Vandermeer
	Jim Duncan
	Robert Bryant
	Dick Wymenga
	Case Korver
Municipal Manager:	Ron Leaf
Public Works Manager:	Marshall Morton
Maintenance Supervisor:	Frank McBride
Recording Secretary:	Christine Heggart
Mountaineer:	Jessica Jones
IT:	Darrell Philip

Ron Leaf proposed adding F7b. Draft Business Proposal to the In Camera Agenda.

**AGENDA
APPROVAL:**

BOB BRYANT: That the November 29, 2011 Regular Meeting Agenda be accepted as amended.

446/11

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. November 8, 2011 Regular Meeting Minutes

EARL GRAHAM: That the Minutes of the November 8, 2011 Regular Meeting be confirmed as circulated.

447/11

CARRIED 7/0

PUBLIC WORKS: 1. Stop and Speed Reduction Amendment

Frank McBride presented background information on Jack and Carol Dezall subdivision approval (File No. 21/2723) which received conditional approval November 20, 2008.

As part of the conditional approval, the applicant was required to construct an access road as set out by the "Isolated Residential Access Roads on Right-Of-Way Policy" and "Subdivision Development Agreement". A condition of the agreement is the purchase and installation of the appropriate signage including a "Stop" and "50km/h" speed signs. The signs are to be placed at the west end of the isolated residential access road between NW-7-36-5W5 and SW-18-36-5W5.

DICK WYMENGA: That Council amends the Traffic Control Devices Bylaw (804/11) to include the installation of a "Stop" sign located at the west end of the isolated residential access road entering the junction of TWP Rd 36-2 and RGE Rd. 6-0.

448/11

CARRIED 7/0

FIRST READING OF Bylaw 952/11, the creation of a 50Km/h speed zone and the installation of a "50Km/h sign was moved by Councillor DUNCAN.

449/11

CARRIED 7/0

SECOND READING OF Bylaw 952/11, the creation of a 50Km/h speed zone and the installation of a "50Km/h sign was moved by Councillor KORVER.

450/11

CARRIED 7/0

JOHN VANDERMEER: That Council authorizes granting third reading of bylaw 952/11.

451/11

CARRIED 7/0

THIRD READING OF Bylaw 952/11, the creation of a 50Km/h speed zone and the installation of a "50Km/h sign was moved by Councillor GRAHAM.

452/11

CARRIED 7/0

Marshall Morton, Darrell Philip and Frank McBride left the meeting. Diane Fingler joined the meeting.

CORPORATE SERVICES:

1. County Operating and Capital Report

Murray Hagan presented County operating and capital reports for the period ending October 31, 2011. The new capital report will be shared with Council on a quarterly basis while the operating reports will remain monthly.

Mr. Hagan noted the rationale for operating and capital variances and responded to questions regarding operating expenses, airport revenues, provincial bridge funding and vegetation management.

JOHN VANDERMEER: That Council accepts the County Operating and Capital Reports to October 31, 2011 as information.

453/11

CARRIED 7/0

CORPORATE SERVICES:

2. Regional Assessment Review Board

Murray Hagan presented background information on the Regional Assessment Review Board (RARB) development in 2010 and relevant sections of the Municipal Government Act (MGA). The RARB was initiated by the City of Red Deer to hear assessment complaints on behalf of member municipalities within the Central Alberta region.

Details of the Board composition, services to be provided, and fees to be levied were documented within an agreement between the County and the City of Red Deer as well as Clearwater County Bylaw 919/10. The term of this agreement was two years, ending December 31, 2011.

Mr. Hagan recommended consideration of a new agreement and bylaw that would ensure the continuation of RARB services for the next three years and reflect certain enhancements to better correspond to the MGA and the Matters Relating to Assessment Complaints Regulation. Mr. Hagan also

noted a change in the fee structure, but does not believe that this change will result in significant additional costs to the County.

Staff responded to questions regarding length of contract, RARB member appointments, perceived assessment equity and the requirements for membership.

FIRST READING OF Bylaw 951/11 was moved by Councillor WYMENGA.

454/11 CARRIED 7/0

SECOND READING OF Bylaw 951/11 was moved by Councillor BRYANT.

455/11 CARRIED 7/0

EARL GRAHAM: That Council authorizes granting third reading of bylaw 951/11.

456/11 CARRIED 7/0

THIRD READING OF Bylaw 951/11 was moved by Councillor DUNCAN.

457/11 CARRIED 7/0

JOHN VANDERMEER: That Council authorizes the Chief Administrative Officer to sign the RARB agreement with the City of Red Deer.

458/11 CARRIED 7/0

MUNICIPAL: 1. Christmas Greeting Advertisement

Christine Heggart recommended a Christmas greeting from Council advertisement be placed in the Mountaineer, Western Star and Sundre Round Up. The advertisement is printed in full colour, includes a photo of Council and Christmas greeting and runs for one week in all three papers.

Council discussed the location of advertising and by consensus determined that the Mountaineer, Western Star and Sundre Round Up appropriately covered the residents of Clearwater County.

DICK WYMENGA: That Council directs staff to prepare and publish a Christmas Greeting advertisement on their behalf with costs to be divided equally amongst Councillors.

459/11 CARRIED 7/0

MUNICIPAL: 2. Community Hall Meetings

Christine Heggart presented a Community Hall Meetings schedule in an effort to increase community engagement in municipal issues and noted community open house events to take place in all seven divisions.

Ron Leaf noted that public advertising as well as unaddressed ad mail for each of the divisions would be utilized as notification for all seven meetings.

Council discussed appropriate timeframes for a meeting in each of the seven divisions, amended to better suit their constituents and determined that Councillors could personally invite people to attend to augment attendance.

EARL GRAHAM: That Council approves the Community Hall Meetings Schedule as amended.

460/11

CARRIED 7/0

MUNICIPAL: 4. Brazeau County Meeting Invitation

Ron Leaf presented an invitation from Brazeau County Council to a meeting on Friday, January 27 at 7:00 p.m. The purpose of the meeting will be to discuss issues of mutual concern.

Mr. Leaf also provided details on an invitation from Mountain View County to meet regarding fracking issues and Red Deer River Access. By consensus, Council agreed that January 16 or 17 would work for a joint meeting with Mountain View County.

For the Brazeau County meeting, Mr. Leaf recommended that Council discuss: potential of joint gravel operations; municipal bridge deficit; and, lobby for continuation of MSI funding.

JIM DUNCAN: That Council authorizes all Councillors attendance at a meeting with Brazeau County on January 27, 2012.

461/11

CARRIED 7/0

BOB BRYANT: That Council directs the CAO to arrange a meeting with Mountain View County and confirms the discussion topics for the meeting as information.

462/11

CARRIED 7/0

MUNICIPAL: 5. Joint Council Meetings 2012

Ron Leaf asked for Council's direction on joint Council meetings that Council may wish to hold in the first quarter of 2012. Mr. Leaf recommended municipalities and topics of discussion.

By consensus, Council agreed to meet the Town of Rocky Mountain House and Village of Caroline regarding regional services philosophy. By consensus, Council agreed to an April 2012 timeframe to propose a joint meeting with Ponoka County/Lacombe County to discuss Gimlet Road, unconventional gas development and joint gravel pit development/operation.

BOB BRYANT: That Council accepts meeting timeframes for information with an update to be provided at December 13 Council meeting.

463/11

CARRIED 7/0

Mike Haugen and Marshall Morton joined the meeting.

Mike Haugen provided an update on the application for Disaster Recovery Program. Clearwater County was approved for disaster recovery funding for the 2011 rain events in Eckville area and staff will advertise in those areas via print and radio, giving residents a timeframe to drop off applications.

MUNICIPAL: 6. Caroline Community Development Committee (CCDC)

Mike Haugen provided background information a meeting facilitated by Alberta Culture and Community Services at the request of Caroline School Principal Nathan Moore. Representatives included: Clearwater County, the Village of Caroline, the Caroline and District Athletic and Agriculture Society and from the Caroline School.

The purpose of the meeting was to gauge interest and feasibility of forming a structured collaborative planning process for community development occurring in and around Caroline. This committee would work to identify and align projects among the parties and to have those parties jointly move them forward, both in concept and potentially funding for the benefit of all.

Staff responded to questions regarding committee membership.

BOB BRYANT: That Council appoint Councillor Earl Graham and Mike Haugen to the Caroline Community Development Committee.

464/11

CARRIED 7/0

Keith McCrae and Marilyn Sanders joined the meeting.

PLANNING: 1. Second and Third Reading of Bylaw 942/11

Marilyn Sanders presented a road closure application Bylaw 942/11. The original 9 lot subdivision created in 1981 saw the provision for a cul-de-sac turnaround near the boundary of Lots 1 and 2. The 1998 subdivision extended Macklen Drive further to the west and created another cul-de-sac turnaround near the boundary of Lots 13 and 14. The new turnaround made the first one created unnecessary.

The Smiths are asking that the portion of cul-de-sac north of Macklen Drive be closed and consolidated with the remaining lands in title.

SECOND READING of Bylaw 942/11 was moved by Councillor Vandermeer.

465/11

CARRIED 7/0

THIRD READING of Bylaw 942/11 was moved by Councillor Graham.

466/11

CARRIED 7/0

Nick Thain, Don Allen and Larry Gratton joined the meeting.

MUNICIPAL: 3. Alberta Health Services

Council introduced themselves to Nick Thain, Don Allen and Larry Gratton from Alberta Health Services.

Mr. Thain provided an overview of Alberta Health Services' mission and vision, services, short term initiatives and ground ambulance contracts.

Cammie Laird joined the meeting.

Mr. Thain responded to question regarding dispatch, 911 protocol and RFP process for "for profit" service providers and the announcement of a new EMS contract provider in Rocky Mountain House.

Mr. Leaf further added that 911 is a municipal service provided by phone company that consolidates dispatch to one key point of contact from there triages out.

Mr. Thain further discussed service delivery types - direct delivery, contractors and non-profit /volunteer systems – and Provincial standards of care to move all ambulance services to Basic Life Support (BLS) as the minimum standard of care for those that don't have it. Mr. Thain noted the level of service that is currently provided in Rocky is quality ALS service and that will be maintained.

Alberta Health Services has entered into five year agreements with successful proponents for the areas with "for profit" contracted ambulatory service.

Mr. Thain responded to questions regarding inter-facility transfers, non-ambulance transport vehicles, remuneration for medic assists, and the transition of services for April 1, 2012.

JIM DUNCAN: That Council accepts the Alberta Health Services presentation as information.

467/11

CARRIED 7/0

Mike Haugen, Cammie Laird, Nick Thain, Don Allen and Larry Gratton left the meeting.

INFORMATION: 1. Manager's Reports

Councillors Wymenga, Alexander, Korver and Duncan noted their attendance at the Parade of Lights on December 3.

Staff responded to questions regarding local contractor and surveying requirements in Nordegg.

JOHN VANDERMEER: That the Public Works Manager's Report, the Accounts Payable listing, the Municipal Manager's Report and the Agricultural Services Manager's Report of November 29, 2011 be accepted as information.

468/11

CARRIED 7/0

IN CAMERA: 6. In Camera

JIM DUNCAN: That Council meets as a Committee of the Whole for the purpose of discussing a Lagoon Update and Draft Proposal.
11:21 A.M.

469/11

CARRIED 7/0

EARL GRAHAM: That the meeting reverts to an Open Meeting at 11:56 A.M.

470/11

CARRIED 7/0

BOB BRYANT: That the meeting recess for lunch at 11:57 A.M.

471/11

CARRIED 7/0

EARL GRAHAM:

That the meeting reverts to an Open Meeting at 2:50 P.M.

478/11

CARRIED 7/0

ADJOURNMENT: JIM DUNCAN:
2:51 P.M.

That the Meeting adjourns.

CARRIED 7/0

REEVE

MUNICIPAL MANAGER