

CLEARWATER COUNTY COUNCIL AGENDA

May 14, 2019

9:00 am

Council Chambers

4340 – 47 Avenue, Rocky Mountain House, AB

PUBLIC HEARING:

9:00 am Bylaw 1062/19 – Land Use Amendment Plan 812 1809, Block 1 SW 06 39 07 W5M

DELEGATIONS:

10:00 am Alberta Masters Games Society

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. April 23, 2019 Regular Meeting of Council Minutes

D. PLANNING & DEVELOPMENT

1. 9:00 am Public Hearing Bylaw 1062/19 Land Use Amendment Plan 812 1809, Block 1 SW 06-39-07-W5 and Consideration of Second and Third Readings
2. Bylaw 1066/19 Land Use Amendment Consideration of First Reading

E. DELEGATIONS

1. 10:00 am Alberta Masters Games Society

F. AGRICULTURE & COMMUNITY SERVICES

1. Weed and Pest Inspector Appointments

G. MUNICIPAL

1. Member at Large Appointments – Rocky Mountain House Public Library Board and Clearwater Regional Family and Community Support Services Board

H. CORPORATE SERVICES

1. Christensen Sports and Wellness Centre Arena Upgrade Project
2. Bylaw 1067/19 – Manufactured Home Park/Community Assessment and Tax Rate Consideration of First Reading
3. Bylaw 1065/19 – 2019 Tax Rates Consideration of First Reading

I. INFORMATION

1. CAO Report
2. Public Works Report
3. Councillor Verbal Reports
4. Accounts Payable Listing
5. Councillor Remuneration

J. CLOSED SESSION*

1. Personnel - CAO Performance Evaluation – *FOIP s. 17 Disclosure Harmful to Personal Privacy*
2. 2:00 pm DRAFT Community Broadband Opportunity Review FOIP s.16 – Disclosure Harmful to Business Interests of a Third Party and s. 24 Advice from Officials

* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act

K. ADJOURNMENT

TABLED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
06/13/17	213/17 identification of a three-year budget line for funding charitable/non-profit organizations' operational costs pending review of Charitable Donations and Solicitations policy amendments.



REQUEST FOR DECISION

SUBJECT: 9:00 am Public Hearing Bylaw 1062/19 Land Use Amendment Plan 812 1809, Block 1 SW 06-39-07-W5 and Consideration of Second and Third Readings		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Planning & Development	WRITTEN BY: Dustin Bisson Planner, Planning and Development	REVIEWED BY: Keith McCrae Director, Planning and Development and Murray Hagan, Director Corporate Services/Acting CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Bylaw: <u>714/01 Land Use Bylaw & Bylaw 923/10 Municipal Development Plan</u>		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input checked="" type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth		
ATTACHMENT(S): Site Inspection Photos, Application to Amend Land Use Bylaw, Aerial Photo, Bylaw 1062/19 with Schedule "A", Farmland Assessment Rating, Adjacent Lands Map, Intensive Agricultural District "IA"		

STAFF RECOMMENDATION:

1. That Council holds a public hearing for Bylaw 1062/19 Land Use Amendment Plan 812 1809, Block 1 SW 06-39-07-W5
2. That Council considers granting 2nd and 3rd reading to Bylaw 1062/19, pending the results of the Public Hearing.

BACKGROUND:

Lorin & Shannon Williams currently hold title to Plan 812 1809, Block 1 containing 8.01 acres of land. William Speight currently holds title to the remainder of the SW 06-39-07 W5M containing 103.90 acres of land. Vic Maxwell on behalf of Lorin & Shannon Williams as well as William Speight has made application, to redesignate +/- 8.01 acres from the Country Residence Agriculture District "CRA" to the Intensive Agriculture District "IA" and 13.25 acres from the Agriculture District "A" to the Intensive Agriculture District "IA".

The proposed land use amendment will help provide Lorin and Shannon with more room for additional agriculture operations on their property and to accommodate an extra, existing residence for the Williams's son to live on the property. Lorin & Shannon's son has become more involved in his parents farming operation since Lorin's disability.

Within the proposed parcel, the subject lands contain two residences, a garage, a pole shed, a barn, and a few ancillary buildings. One of the residences will either have to be removed or legalized as a temporary use at the subdivision stage. There are 2 residential parcels subdivided out of the southeast corner of the quarter section. There is a third residential subdivision located in the northwest corner of the quarter section. Finally, there are 2 industrial subdivisions taken out of the quarter section. The two industrial subdivisions are located in the southeast and east central portion of the quarter section.

The subject lands are located approximately 4 miles southwest of the Town of Rocky Mountain House. Legal and physical access to the subject land is by way of Township Road 39-0, adjacent to the south property boundary. Surrounding land uses within the area are agricultural, country residence agricultural and Industrial.

Pending the outcome of the Land Use Amendment, the applicant will continue the process and proceed with a boundary adjustment subdivision application to combine the 8.01 acre parcel and 13.25 acres from the balance of the quarter section to create a 21.26 acre Intensive Agriculture Parcel.

This application is to rezone a portion of the subject lands to create one Intensive Agriculture District "IA" parcel as shown on Schedule "A" of the Bylaw for the purpose of subdivision.

PLANNING DIRECTION:

Clearwater County's Land Use Bylaw

Section 13.4(2) Intensive Agriculture District "IA"

The general purpose of this district is to accommodate intensive agricultural land uses on parcels of land less than 32 hectares (80 acres).

Section 1.7 Definitions

"Intensive Agriculture" means agricultural production generally characterized by high inputs of capital, labour and/or technologies, usually on smaller parcels of land, but does not include confined feeding operations or cannabis production facilities.

Section 6.7 Number of Dwelling Units Allowed Per Parcel

- (1) Except as otherwise provided for in this Section not more than one dwelling unit shall be allowed on a parcel of land in a district in which a residence is permitted.
- (2) No second or additional dwelling unit may be constructed or placed on a parcel of land unless a development permit for such purpose has been issued.
- (5) A development permit application for a second residence to be constructed or located on a parcel of land in an agricultural district containing less than 32 hectares (80 acres) may be approved only as a temporary residence, and only if:

- (a) the second residence is to be occupied by a person who will be solely, or mainly, employed in a farming or a confined feeding operation;
- (b) the second residence is located in the same yard as the principal residence, unless another location is approved by the Development Officer; and
- (c) the criteria in this Section and any other applicable provisions in the Land Use Bylaw and Municipal Development Plan are met to the satisfaction of the Development Officer.

Clearwater County's Municipal Development Plan

Section 4.2.3 states:

An application to create a parcel of land for Intensive agricultural purposes shall be evaluated by Clearwater County based on the consideration in Policy 4.2.4 and the following criteria:

- a) The minimum parcel size is 8.1 hectares (20 acres);
- b) Applicant demonstrates to the satisfaction of the County that the proposed operation will result in lands being intensively used for commercial agricultural pursuits;
- c) The applicant demonstrates the long-term viability of the proposed operation to the satisfaction of the County;
- d) The applicant demonstrates to the satisfaction of the County that existing farming operations around the proposed parcel will not be restricted; and
- e) Legal and physical access is available.

Section 4.2.4 states:

In evaluating subdivision and development proposals that effect agricultural land, the agricultural quality of the land is one of a number of factors that Clearwater County shall consider. These factors are as follows:

- a) The nature and extent of farming activities in the local area, with a focus on the immediate area;
- b) The location, number and type of the existing and planned non-farm land uses located and proposed to be located in the local area;
- c) The predicted impact on sustainable agricultural production in the local area resulting from the proposal;
- d) The Farmland Assessment Rating of the land within the title to be subdivided or developed;
- e) The Farmland Assessment Rating of adjacent lands;
- f) The proposed use of the land; and
- g) The reasonable availability of the optional locations for the proposed subdivision or development.

Section 8.2.2 states:

In making decisions on proposed land redesignations, subdivisions and developments in areas of the County where agriculture is the primary use, Clearwater County should seek to limit infringements on agricultural operations except where otherwise provided for in the Municipal Development Plan (2010).

Section 8.2.3 states:

Clearwater County encourages the development of agri-business within the County where the following criteria are met to the satisfaction of the County:

- a) Legal and year-round physical access is available and can be developed to meet the County's road standards;
- b) The proposed subdivision or development can be serviced onsite in accordance with provincial regulations;
- c) The proposed subdivision or development is located in a manner that minimizes any potential impacts on natural capital lands and agricultural operations; and
- d) All other applicable provisions of this plan.

Section 12.2.4 states:

Clearwater County will consider, where applicable, the following when evaluating an application to redesignate, subdivide or develop land:

- a) Impact on adjoining and nearby land uses;
- b) Impact on natural capital, including agricultural land;
- c) Impact on the environment;
- d) Scale and density;
- e) Site suitability and capacity;
- f) Road requirements and traffic impacts, including access and egress considerations, including Subdivision and Development Regulations related to land in the vicinity of a highway;
- g) Utility requirements and impacts;
- h) Open space needs;
- i) Availability of protective and emergency services;
- j) FireSmart provisions;
- k) Impacts on school and health care systems;
- l) Measures to mitigate effects;
- m) County responsibilities that may result from the development or subdivision; and any other matters the County considers relevant.

Subdivision and Development Regulations

Section 7 states:

In making a decision as to whether to approve an application for subdivision, the subdivision authority must consider, with respect to the land that is the subject of the application,

- a) Its topography,
- b) Its soil characteristics,
- c) Storm water collection and disposal,
- d) Any potential for the flooding, subsidence or erosion of the land,
- e) Its accessibility to a road,
- f) The availability and adequacy of a water supply, sewage disposal system and solid waste disposal,
- g) In the case of land not serviced by a licensed water distribution and wastewater collection system, whether the proposed subdivision boundaries, lot sizes and building sites comply with the requirements of the *Private Sewage Disposal*

Systems Regulation (AR 229/97) in respect of lot size and distances between property lines, buildings, water sources and private sewage disposal systems as identified in section 4(4)(b) and (c),

- h) The use of the land in the vicinity of the land is the subject of the application, and
- i) Any other matters that it considers necessary to determine whether lands that is the subject of the application is suitable for the purpose for which the subdivision is intended.

First Reading:

At the regular Council meeting held on March 26, 2019, Council reviewed and gave first reading to Bylaw 1062/19. As required by legislation, notice of today's Public Hearing was advertised in the local newspapers and comments were invited from adjacent landowners and referral agencies.

Upon consideration of the representations made at the Public Hearing, Council will consider whether or not to grant second and third readings to Bylaw 1062/19.

Site Inspection
Speight Williams LUA 03/19
Plan 812 1809, Block 1 &
PT. SW 06-39-07-W5



From the east central portion of the existing 8 acre residential parcel looking northeast.



From the east central portion of the existing 8 acre residential parcel looking south.



From the east central portion of the existing 8 acre residential parcel looking west.



From the west central portion of the existing 8 acre residential parcel looking north east.



From the center of the yard site located on the remainder of the quarter section, looking northeast. This is the second yard site to be included with the proposed "IA" parcel.



From the center of the yard site located on the remainder of the quarter section, looking southwest. This is the second yard site to be included with the proposed "IA" parcel.



From the center of the yard site located on the remainder of the quarter section, looking northwest. This is the second yard site to be included with the proposed "IA" parcel.



From the south side of the yard site located on the remainder of the quarter section, looking south towards the yard site located on the 8 acre residential parcel.



From the west side of the remainder of the quarter section looking south east.



From the west side of the remainder of the quarter section looking east towards an existing oil facility.



CLEARWATER COUNTY

Application for Amendment to the Land Use Bylaw

Application No. 03/19

1062/19

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: Vic Maxwell

ADDRESS: [REDACTED]

PHONE: [REDACTED] EMAIL: [REDACTED]

REGISTERED OWNER: Lorin A. Williams and Shannon M. Williams and William N. Speight and Dale P. Speight

ADDRESS: [REDACTED] and [REDACTED]

PHONE: [REDACTED] EMAIL: [REDACTED]

AMENDMENT REQUESTED:

1. CHANGE OF LAND USE DISTRICT FROM: CRA § Agriculture TO: 1A, Intensive Agriculture

LEGAL DESCRIPTION OF PROPERTY: ptn. SW 1/4 Sec. 6 Twp. 39 Rge. 7 W5M

OR: LOT: 1 BLOCK 1 REGISTERED PLAN NO.: 8121809

OR: CERTIFICATE OF TITLE NO.: 962-156-166 and 172-280-724 (Site Plan is attached)

SIZE OF AREA TO BE REDESIGNATED: 21.26 (Hectares / Acres)

2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS: Change 'Land Use District' from CRA (Country Residential Agriculture) and A (Agriculture) to 1A (Intensive Agriculture).

3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT: Lorin and Shannon Williams and family operate an extensive mixed farming enterprise on numerous parcels of agricultural land in Clearwater County, some belonging to them, and others to family members. The proposed amendment and the proposed boundary adjustment will provide required additional area for their farming activities, and accomodate an extra home-site for Williams' son Favon, who is becoming more involved in his parents farming activities since his father Lorin's physical disability.

DATE: Mar. 5, 2019 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, R.S.A, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB, T4T 1A4.

APPLICATION FEE OF \$ 1244.41 DATE PAID: Mar 7/19 RECEIPT NO. 143774

[Signature]
SIGNATURE OF DEVELOPMENT OFFICER
IF APPLICATION COMPLETE

Remainder Of
S. W. 1/4 SEC. 6 ,TWP. 39 ,RGE. 7 W 5 M

CNRL FERRIER
5-6-39-7
Canadian Natural Resource
(Wellsite)

LOT 1, BLOCK 1
PLAN 072 6088

CNRL FERRIER
4-6-39-7
Canadian Natural Resources Ltd.
(Wellsite)

P/L R/W
PLAN 022 7426

P/L R/W
PLAN 002 0800

P/L R/W
PLAN 022 7426

Existing
Well Head

P/L R/W
PLAN 822 1243

P/L R/W
PLAN 822 1243

Existing
Well Head

15.24m Access Road

S.W. 1/4 SEC. 6-39-7-W5M

Septic Pump Out
88.05

Water Shed, 2.56x3.
Shed, 3.67x4.7

Mobile Home
With Additions & Decks

39.64
74.27

Garage, 7.35x8.01
Addition, 3.44x4.96

Driveway

**LOT 4
BLOCK 1**

(8,605 ha. / 21.26 Ac.)

ROAD ALLOWANCE

PP OHP OHP PP OHP OHP OHP OHP PP

BLOCK 1
PLAN 812 1809

164.16

Barn, 7.82x11.04
Lean-to, 8.50x11.60
Grainary

94.15

Septic Lagoon
Greenhouse 2.43x3.1
Water Shed, 2.56x3.1

Pole Shed 7.32x9.79
Shop, 9.83x11.03

86.16
87.22

Water Shed
3.11x3.11

Driveway

Shed, 1.43x1.73

Existing
Approach

Existing
Approach

To Deck
34.33
15.24

ROAD, PLAN 892 0994

ROAD ALLOWANCE (CORF)

LOT 1, BLOCK 1
PLAN 972 3733

SCALE = 1: 2500

0 25 50 100 150 200 250 Metres

D1

NW06 039-07-W5M

SW06 039-07-W5M

Subject Lands

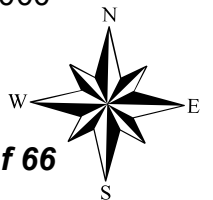
NE36 038-08-W5M

NW31 038-07-W5M



Application #03/19 to Amend the Land Use Bylaw
Plan 812 1809, Block 1 & Pt. SW 06-39-07 W5M
Aerial Photo

1:5,000



13 of 66

BYLAW NO. 1062/19

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Intensive Agriculture District "IA" is to accommodate agricultural uses on parcel of land less than 32 hectares (80 acres).

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

That +/- 8.01 acres of Plan 812 1809 Block 1, be redesignated from the Country Residential Agriculture District "CRA" to Intensive Agriculture District "IA"
And
That +/- 13.25 acres of the SW 6-39-07 W5M be redesignated from Agricultural District "A" to Intensive Agriculture District "IA"
As outlined in red on the attached Schedule "A"

READ A FIRST TIME this ____ day of _____ A.D., 2019.

REEVE

MUNICIPAL MANAGER

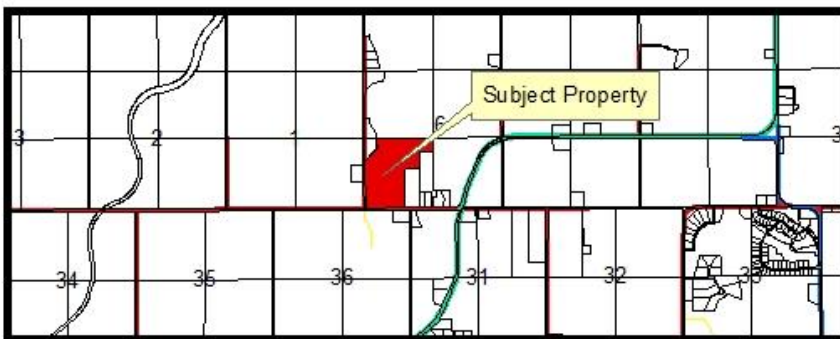
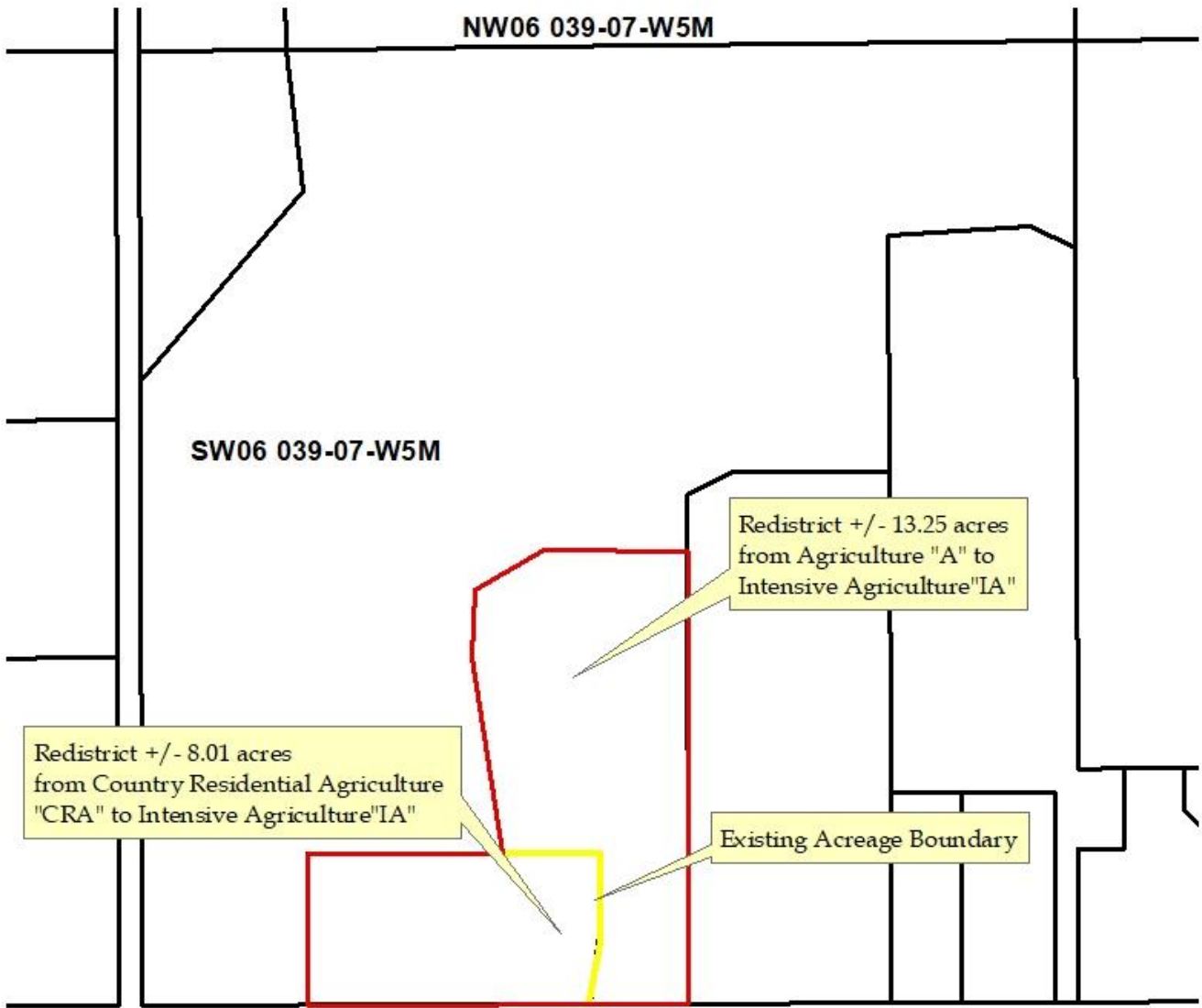
PUBLIC HEARING held this ____ day of _____ A.D., 2019.

READ A SECOND TIME this ____ day of _____ A.D., 2019.

READ A THIRD AND FINAL TIME this ____ day of _____ A.D., 2019.

REEVE

MUNICIPAL MANAGER



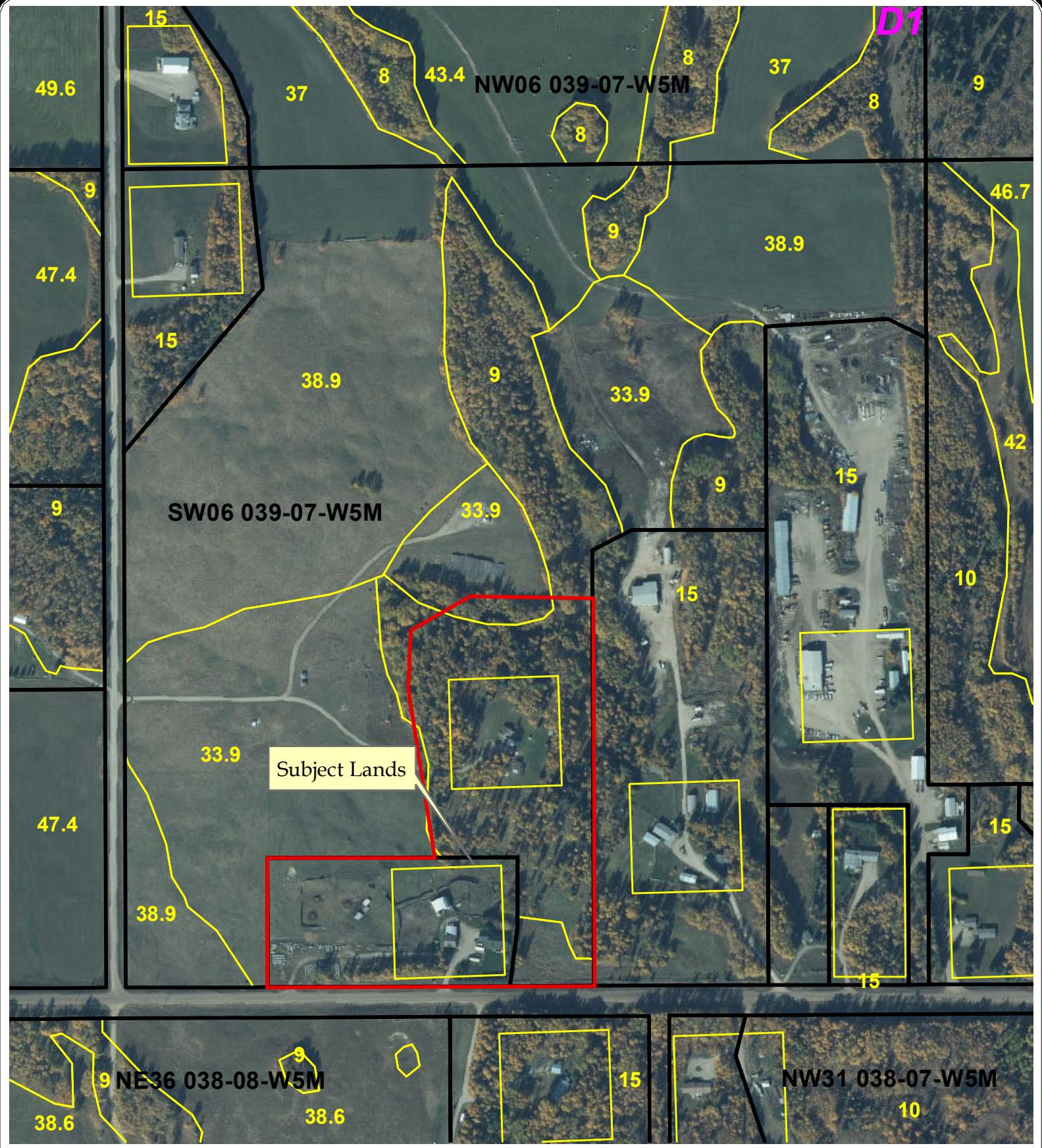
**Bylaw No. 1062/19
Schedule "A"**

1:5,000



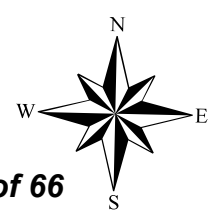
**Application #03/19 to Amend the Land Use Bylaw
Redistrict +/- 21.26 Acres From Country Residential Agricultural
"CRA" & Agriculture "A" to Intensive Agriculture "IA"
Plan 812 1809, Block 1 & Pt. SW 06-39-07 W5M
Vic Maxwell on behalf of Lorin & Sharon Williams
and William Speight**





Application #03/19 to Amend the Land Use Bylaw
 Plan 812 1809, Block 1 & Pt. SW 06-39-07 W5M
 Farmland Assessment Rating

1:5,000



D1

NE01 039-08-W5M

NW06 039-07-W5M

NE06 039-07-W5M

SE01 039-08-W5M

SW06 039-07-W5M

SE06 039-07-W5M

Subject Lands

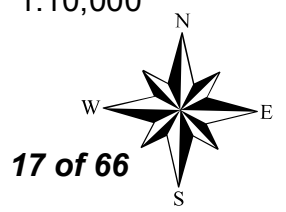
NE36 038-08-W5M

NW31 038-07-W5M



Application #03/19 to Amend the Land Use Bylaw
Plan 812 1809, Block 1 & Pt. SW 06-39-07 W5M
Adjacent Lands

1:10,000



13.4 (2) INTENSIVE AGRICULTURE DISTRICT "IA"

THE GENERAL PURPOSE OF THIS DISTRICT IS TO ACCOMMODATE INTENSIVE AGRICULTURAL USES ON PARCELS OF LESS THAN 32 HECTARES (80 ACRES).

A. PERMITTED USES

1. Farming and non-residential farm buildings
2. First residence

NOTE: In any "IA" District farming and non-residential farm buildings are "deemed approved".

B. DISCRETIONARY USES

1. Ancillary building or use
2. Market gardening
3. Public utility: landfill, waste transfer and associated facilities, sewage lagoon and other sewage treatment facilities, water treatment plant and associated facilities, public utility building
4. Sod farming
5. Tree farming or nursery
6. Radio, television and other communications tower and related buildings not exceeding 75 square metres (800 sq. ft.)
7. Riding or roping and livestock showing stable or arena
8. Greenhouse with a floor area of less than 100 square metres (1,100 sq. ft.) or such larger area subject to the discretion of the Development Officer
9. Guest house

C. DISCRETIONARY USES allowed in this District ONLY where incidental or subordinate to the principal use of the lands contained in the current CERTIFICATE OF TITLE

1. Second residence and additional on that lot on which all of the requirements of Section 6.6 are satisfied
2. Abattoir
3. Dude ranch or vacation farm
4. Farm subsidiary occupation
5. Home occupation
6. Kennel
7. Off parcel drainage works
8. Sawmill or postmill with an annual volume of at least 530 cubic metres (1/4 million board feet) of standing timber
9. Topsoil stripping for sale

10. Tradesperson's business including contractors for plumbing, heating, electrical, carpentry, masonry, mechanical, autobody, excavation, construction, trucking and the like
11. Unoccupied and unserviced manufactured home storage (one only)
12. Veterinary clinic

D. MINIMUM LOT AREA

All of the land contained in an existing lot on which the development exists or is proposed unless otherwise approved by the Development Officer, subject to:

1. The new lot being used exclusively for the approved development; and the new lot having a minimum size of 8.1 hectares (20 acres), and
2. The developer entering into an agreement and/or a Letter of Undertaking with the Municipality regarding placing the intended use or development on the proposed lot.

E. MINIMUM DEPTH OF FRONT YARD

As required and/or approved pursuant to Section 10.3 and Figures 1 to 7 of the Supplementary Regulations.

F. MINIMUM WIDTH OF SIDE YARD

15 metres (50 feet) except for a corner site where the side yard shall be determined as though it were a front yard.

G. MINIMUM DEPTH OF REAR YARD

15 metres (50 feet) unless otherwise approved by the Development Officer.

NOTE: Lots created prior to this Bylaw coming into effect and not able to comply with the foregoing shall meet setback limits as determined by the Development Officer.

H. LANDSCAPING

1. In addition to other provisions of this Bylaw, the Development Officer may require landfill sites, gravel and sand pits, sewage facilities and other visually offensive uses to be screened from view with vegetation and/or other screening of a visually pleasing nature.
2. Reclamation to standards acceptable to the Development Officer may be required following abandonment of all or any portion of a gravel or sand pit, sawmill or other land surface disturbing operation.



REQUEST FOR DECISION

SUBJECT: Bylaw 1066/19 Land Use Amendment for Application No. 05/19 for Consideration of First Reading		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Planning & Development	WRITTEN BY: Jose Reyes Senior Planner, Planning and Development	REVIEWED BY: Keith McCrae Director, Planning and Development and Murray Hagan Director, Corporate Services / Acting CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Clearwater County Land Use Bylaw No. 714/01 and Municipal Development Plan (2010)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input checked="" type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth		
ATTACHMENT(S): Application to Amend Land Use Bylaw, Bylaw 1066/19 with Schedule "A", Recreation Facility District "RF", Photos and Aerial Photos.		

STAFF RECOMMENDATION:

That Council considers granting 1st reading of Bylaw 1066/19 and proceeds to a public hearing.

BACKGROUND:

Raymond Berry has made an application to redesignate Lot 6, Block 1, Plan 102 2159 from the Country Residential District "CR" to the Recreation Facility District "RF". The applicant has entered into a purchase agreement to acquire the land from John and Ilene Bugbee. The subject lands contain approximately 1.41 ha (3.5 acres) and is located at the intersection of Highway 591 and Boundary Blvd, approximately 23 km west of the Village of Caroline. No subdivision of the subject lands is anticipated at this time.

If the land use amendment application is successful, the applicant wishes to develop and operate a "rental cabin facility" consisting of twenty (20) cabins and one (1) manager residence. Each cabin is intended to be 80 sq. m. (864 sq. ft.) and would range from bungalow style to a second storey loft style. The plans for fresh water are to drill a new

well and run water through deep service lines to each cabin. The septic system will use multiple 1250-gallon buried tanks to service 3 units each. The septic tanks will be emptied by a local septic service company. Shallow service electrical lines will service each cabin and run through a common meter.

The property is accessed directly from Boundary Blvd. Surrounding land use districts within the area are country residence agriculture, country residence, highway development, recreation facility and agriculture. The Kountry Aire Campground is located directly to the west and the Boundary multi-lot subdivision is located to the southwest of the subject property.

Therefore, this application is to rezone ±1.41 ha (3.5 acres) from the Country Residential District "CR" to the Recreation Facility District "RF" as shown on Schedule "A" of the Bylaw.

PLANNING DIRECTION:

The application is subject to the provisions of the Municipal Development Plan (2010) and Land Use Bylaw.

Clearwater County's Municipal Development Plan

Guiding Principle 3.2(3) Land Use Compatibility

The location, intensity, scale and design of new development should be compatible with the capacity of the site and adjacent lands.

Policy 9.2.15

Clearwater County shall require all development to meet provincial standards and regulations respecting the provision of water and wastewater services.

Policy 11.2.21

To consider a proposed redesignation, subdivision or development for a large multi-lot subdivision, major development or other form of land use change as determined by the County, Clearwater County may require the applicant to prepare for consideration of approval by the County an area structure plan or outline plan.

Policy 11.2.22

Clearwater County may require an area structure plan or outline plan to address any or all of the following:

- (a) site suitability;
- (b) design and density;
- (c) impacts on natural capital and the environment;
- (d) effects on land uses in the vicinity;
- (e) provision of roads and utilities;
- (f) traffic impacts;
- (g) provision of open space;
- (h) protective and emergency services;
- (i) access to and impacts on education and health services;

- (j) FireSmart provisions;
- (k) measures to mitigate effects; and
- (l) any other matters required by the County to be addressed.

Policy 12.2.2 Redesignation, subdivision, and development

Clearwater County shall implement the policies of this Plan when making decisions on any proposed redesignation, subdivision, or development application and any proposed statutory plan, outline plan or concept plan.

Policy 12.2.3

To provide information relevant to a proposed redesignation, subdivision or development of land, Clearwater County may require the applicant to have prepared and submitted by a qualified professional engineer any or all of the following:

- (a) a geotechnical study;
- (b) a traffic impact study;
- (c) a water supply study;
- (d) a utility servicing study;
- (e) a stormwater management plan;
- (f) an environmental assessment; and
- (g) any other study or plan required by the County.

Policy 12.2.4

Clearwater County will consider, where applicable, the following when evaluating an application to redesignate, subdivide or develop land:

- (a) impact on adjoining and nearby land uses;
- (b) impact on natural capital, including agricultural land;
- (c) impact on the environment;
- (d) scale and density;
- (e) site suitability and capacity;
- (f) road requirements and traffic impacts, including access and egress considerations, including Subdivision and Development Regulations related to land in the vicinity of a highway;
- (g) utility requirements and impacts;
- (h) open space needs;
- (i) availability of protective and emergency services;
- (j) FireSmart provisions;
- (k) impacts on school and health care systems;
- (l) measures to mitigate effects;
- (m) County responsibilities that may result from the development or subdivision; and
- (n) any other matters the County considers relevant.

Sections 8.1.2 and 8.1.4:

Economic Development goals are:

8.1.2 Promote locally appropriate economic development activities that enhance and diversify the local economy.

8.1.4 Promote the County as a tourist destination.

Section 8.2.9:

Through the Land Use Bylaw Clearwater County shall provide for a variety of commercial and industrial land uses within the County, including a variety of locations for these uses.

Clearwater County's Land Use Bylaw

The Clearwater County Land Use Bylaw addresses the uses allowed in Section 13.4 (10) Recreation Facility District "RF". The purpose of the Recreation Facility District "RF" is to accommodate and regulate the development of major or intensive recreational buildings or uses.

Permitted uses include:

- Playground
- Sports field

Discretionary uses include:

- Holiday trailer/recreation vehicle park or campground approved specifically as being a commercial, condominium, public or time-shared facility
- *Commercial guest cabins either with attached or detached bathroom and kitchen facilities*
- Integrated recreation/tourist resort
- Food concession
- Convenience or confection store to serve the principal use
- Miniature golf and/or go-cart track
- Off-road vehicle area and trails development
- Public washrooms to serve the district
- Recreation equipment rental and sales associated with the principal use
- Recreation equipment storage facilities
- Shower and laundry facility
- Swimming pool if ancillary to the principal use
- Tennis court if ancillary to the principal use
- Other recreation structures, facilities and uses similar in type or function to a names permitted or discretionary use in this district and appropriate in a rural area.

13.4 (10) D. MINIMUM TOTAL FLOOR AREA

1. 35 square metres (350 sq. ft.) for a detached guest cabin without kitchenette.
2. 40 square metres (430 sq. ft.) for a detached guest cabin with kitchenette and otherwise as required by the Development Officer.

13.4 (10) K (5):

For any developed area, the minimum surface area that may be retained free of buildings, roads, parking lots and other fixed roof or hard surface installations shall be 60% unless otherwise approved by the Development Officer.

13.4 (10) L:

3. Detached cabins for the accommodation of guests and clients shall not exceed 15 per hectare (6 per acre) unless otherwise approved by the Development Officer, but the site for each cabin shall be at least 300 square metres (3,200 sq. ft.) and a minimum width of 12 metres (40 feet). Where a detached guest cabin development is served by a piped sewer collection and/or water distribution system, the density will be as approved by the Development Officer although subsection K (5) above applies.

RECOMMENDATION:

That Council considers granting first reading to Bylaw 1066/19 and proceeds to a public hearing.



CLEARWATER COUNTY

Application for Amendment to the Land Use Bylaw

Application No. _____

I / We hereby make application to amend the Land Use Bylaw

APPLICANT Raymond Berry

ADDRESS & PHONE _____

REGISTERED OWNER: John & Irene Bugbee

ADDRESS & PHONE: _____

AMENDMENT REQUESTED:

1 CHANGE OF LAND USE DISTRICT FROM: CR TO RF
 LEGAL DESCRIPTION OF PROPERTY 1/4 Sec Twp _____ Rge _____ W5M
 OR LOT: 6 BLOCK 1 REGISTERED PLAN NO. 102 3159
 OR CERTIFICATE OF TITLE NO. _____ (Site Plan is attached)
 SIZE OF AREA TO BE REDESIGNATED: 35 (Hectares Acres)

2 REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS

I would like to make a revision to the land use from Res to Rec to accomodate this Cabin project

3 REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT

20 Cabin project
20 Rental Cabins with a manager cabin

DATE April 10 2019 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, R.S.A. 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

APPLICATION FEE OF _____ DATE PAID: _____ RECEIPT NO. _____

SIGNATURE OF DEVELOPMENT OFFICER
IF APPLICATION COMPLETE

IMPORTANT NOTES ON REVERSE SIDE

To whom it may concern

I Raymond Berry am applying for land use amendment of lot 6 block 1 plan 1022159 in order to create a rental cabin project at # 1 Boundary Blvd. This project will include 20 rental cabins and 1 manager residence on the property. Each cabin will be on a 36 x 24 foot print and range from bungalow style to a second story loft style cabin, each cabin will have its own septic tank to accommodate some cabins being rented more than others. I have communicated with the department of Alberta Transportation for set back relaxation and in their words, they are willing to permit a 30 meter from centre line of Secondary highway 591, I have included this email copy in this application. I have also spoken to the fire department on the design of this project to ensure that our road widths and corners meet safety as well as fire code standards and set backs. I will also look at putting up a 6-foot chain link fence surrounding this project with privacy strips with the approval of the county. Also add several trees within this project to maintain the outdoor feel of this beautiful area. I have been camping in this area for over 20 years and feel there is a need for this type of rental space as trailers and vehicles to tow trailers are getting very expensive for average families. This type of project will bring great revenue to the clearwater area.

Sincerely

Raymond Berry

Planning proposal for Recreational property

Thank you for your letter and this will help to explain some of details for the prospective development.

The plans for the water are to drill a new well and run water through deep service lines to each cabin.

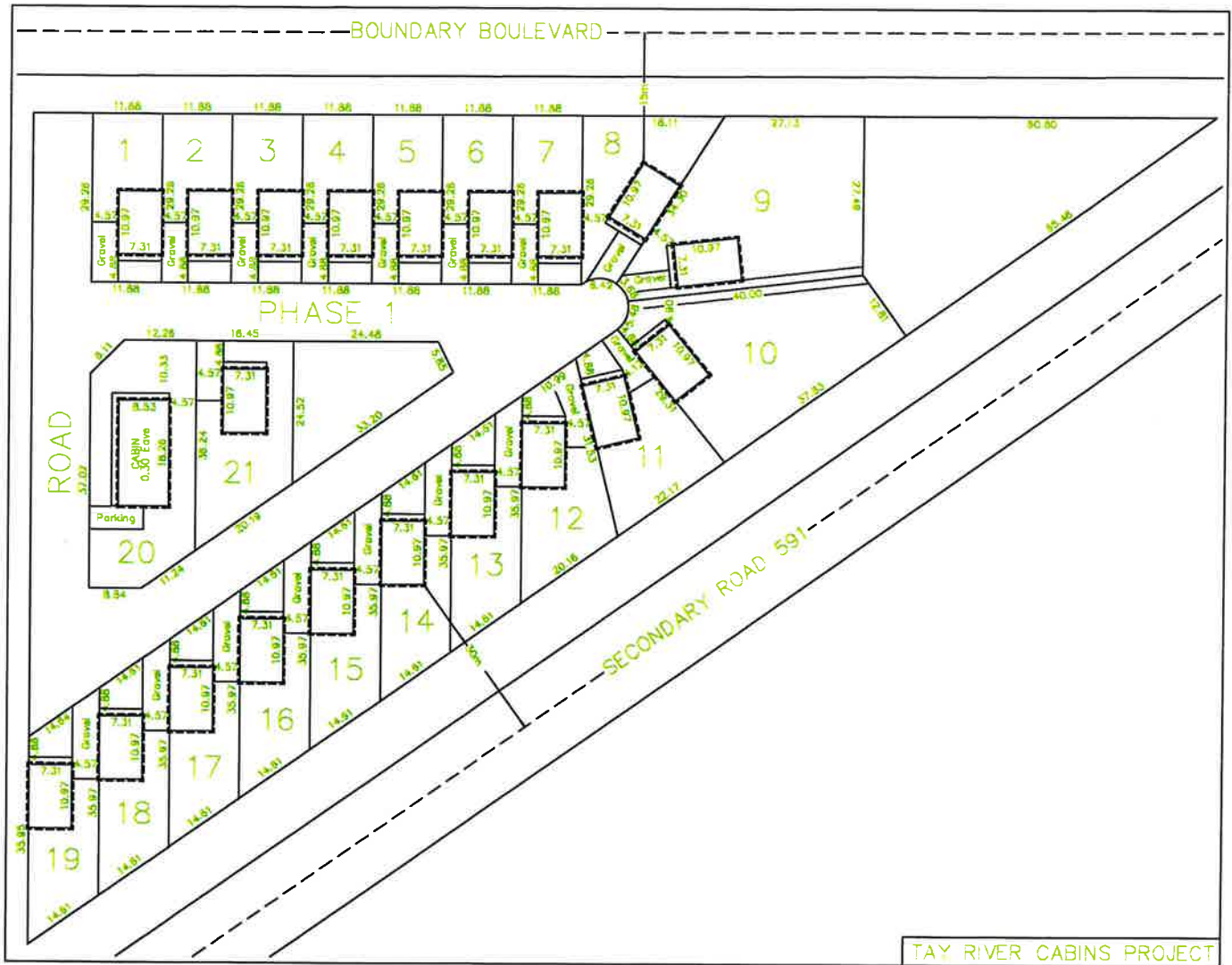
The septic will use multiple 1250-gallon buried tanks to service 3 units each. The septic's will be emptied by a local septic service company.

Shallow service electrical lines will service each cabin and run through a common meter.

Storm water control will be achieved through bio swales on each road side and gravel pads in front of each unit to act as exfiltration ponds to allow surface water to seep deep into the ground to prevent pooling of any surface water.

Parking will be restricted to the sides of each cabin on the gravel pad that will provide ample room for multiple parking per unit, (See Updated Plot Plan) No parking will be permitted on the streets and offenders will be tagged and towed as per the rules posted on the entry way.

The business plan is that the cabins will be available to rent on a short, medium, and long-term rental basis. I am predicting an average occupancy rate of 40% per year at an average price of \$200.00 per night. I am anticipating that summer, long weekends, holiday weekends and hunting season will be popular. I am also looking at offering weekend retreat options for business team building, special interest groups and family reunion/weddings.



BYLAW NO. 1066/19

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Recreation Facility District "RF" is to accommodate and regulate the development of major or intensive recreational buildings and uses.

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

That Lot 6, Block 1, Plan 1022159 consisting of ±3.5 acres as outlined in red on the attached Schedule "A" be redesignated from the Country Residential District "CR" to the Recreation Facility District "RF".

READ A FIRST TIME this ____ day of _____ A.D., 2019.

REEVE

MUNICIPAL MANAGER

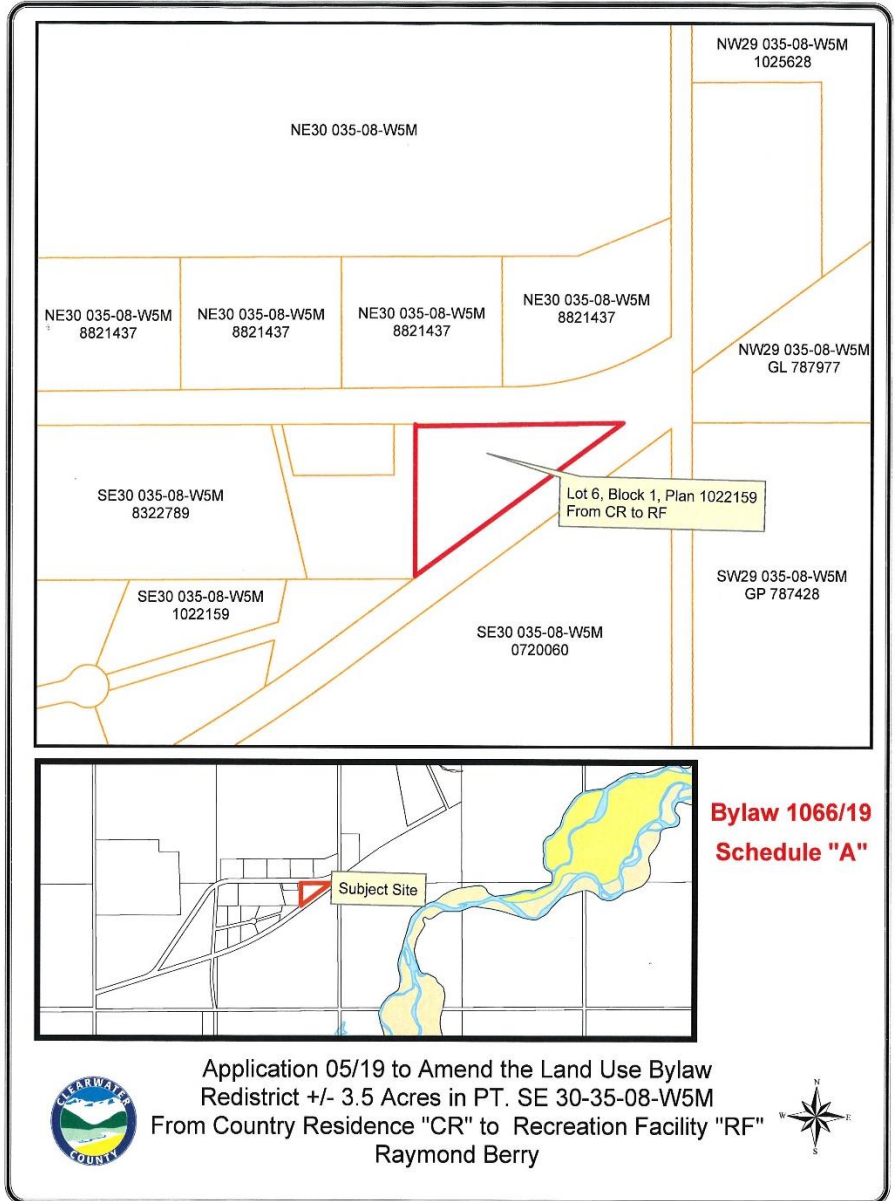
PUBLIC HEARING held this ____ day of _____ A.D., 2019.

READ A SECOND TIME this ____ day of _____ A.D., 2019.

READ A THIRD AND FINAL TIME this ____ day of _____ A.D., 2019.

REEVE

MUNICIPAL MANAGER



13.4 (10) RECREATION FACILITY DISTRICT "RF"

THE PURPOSE OF THIS DISTRICT IS TO ACCOMMODATE AND REGULATE THE DEVELOPMENT OF MAJOR OR INTENSIVE RECREATIONAL BUILDINGS AND USES

A. PERMITTED USES

1. Equestrian and other riding facilities, including trails, stables and enclosures for horses and tack
2. Farming, except intensive agriculture
3. Picnic grounds
4. Playground
5. Natural or landscaped open space
6. Skiing (cross-country) development
7. Sports field

B. DISCRETIONARY USES

1. Amusement park
2. Ancillary buildings and uses
3. Arts and crafts centre
4. Clubhouse
5. Commercial guest cabins either with attached or detached bathroom and kitchen facilities
6. Commercial guest lodge having one or more buildings either with attached or detached bathroom and kitchen facilities
7. Convenience or confection store to serve the principal use
8. Downhill ski facility
9. Dude ranch or vacation farm
10. Exhibition grounds
11. Food concession
12. Game or wild animal park for viewing and tourism purposes only
13. Golf course and/or driving range
14. Holiday trailer/recreation vehicle park or campground approved specifically as being a commercial, condominium, public or time-shared facility
15. Hostel having one or more buildings either with attached or detached bathroom and kitchen facilities
16. Integrated recreation/tourist resort
17. Intensive recreation facility and/or use appropriate in a rural area
18. Marina and associated facilities
19. Miniature golf and/or go-cart track
20. Motor-cross, BMG and stockcar tracks
21. Off-road vehicle area and trails development
22. Open air skating rink
23. Outdoor theatre

24. Pro-shop if ancillary to a principal use of land or buildings
25. Public utility building to serve this district
26. Public washrooms to serve this district
27. Recreation equipment rental and sales associated with principal use
28. Recreation equipment storage facilities
29. Residence for manager or custodian, if ancillary to the principal use or building
30. Residence of a temporary and portable type ancillary to an approved concession and not to exceed 30 square metres (300 sq. ft.)
31. Restaurant and/or beverage lounge ancillary to a principal use
32. Riding and equestrian facility
33. Rifle range
34. Sewage lagoon and treatment to serve this district
35. Shower and laundry facility
36. Skeet and trap facility
37. Swimming pool if ancillary to a principal use
38. Tennis court if ancillary to a principal use
39. Waterslide
40. Zoo
41. Other recreation structures, facilities and uses similar in type or function to a named permitted or discretionary use in this district and appropriate in a rural area

C. MINIMUM LOT AREA

As required by the Development Officer, but not less than 1 hectare (2.5 acres).

D. MINIMUM TOTAL FLOOR AREA

1. 35 square metres (350 sq. ft.) for a detached guest cabin without kitchenette.
2. 40 square metres (430 sq. ft.) for a detached guest cabin with kitchenette and otherwise as required by the Development Officer.

E. MAXIMUM TOTAL FLOOR AREA

For public utility building: as required by the Development Officer, but not in excess of 75 square metres (800 sq. ft.). For a detached guest cabins: as required by the Development Officer, but not in excess of 85 square metres (900 sq. ft.).

F. MINIMUM DEPTH OF FRONT YARD

15 metres (50 feet) on an internal road and otherwise as required pursuant to Section 10.3 and Figures 1 to 7 of the Supplementary Regulations.

G. MINIMUM WIDTH OF SIDE YARD

3 metres (10 feet) except for a corner parcel where the minimum side yard adjacent to a public road shall be determined as though it were a front yard.

- H. MINIMUM DEPTH OF REAR YARD
7.5 metres (25 feet) unless otherwise approved by the Development Officer.
- NOTE: Existing lots which cannot comply with the foregoing and created prior to this Bylaw coming into effect shall meet setback requirements as determined by the Development Officer.
- I. MAXIMUM HEIGHT OF BUILDINGS
Two storeys or 8 metres (26 feet) unless otherwise approved by the Development Officer.
- J. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS
1. All permanent buildings and structures added to a lot shall be of new construction unless otherwise approved by the Development Officer.
 2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall complement the natural features and character of the site to the satisfaction of the Development Officer.
 3. Ancillary structures and additions shall be designed to complement the main building.
 4. No basements are permitted for detached guest cabin.
 5. Common sewage and water systems may be required for commercial and guest cabins and lodges at the discretion of the Development Officer.
- K. LANDSCAPING
1. Approval to develop may be made subject to the Development Officer accepting a landscaping plan.
 2. The Development Officer may require measures to retain natural vegetation and to protect sensitive soils on the site.
 3. Any development may be subject to screening from view by vegetation or other screening of a visually pleasing nature as required by the Development Officer.
 4. Where two or more buildings are located on a lot, the separation distances between them may be at the discretion of the Development Officer.
 5. For any developed area, the minimum surface area that may be retained free of buildings, roads, parking lots and other fixed roof or hard surface installations shall be 60% unless otherwise approved by the Development Officer.
- L. MAXIMUM ALLOWABLE DENSITY
1. The maximum number of public campsites that may be provided for tents, holiday trailers and recreation vehicles in a holiday trailer/recreation vehicle park shall be 20 sites per hectare (8 sites per acre). If more than 4 hectares (10 acres) are developed as a holiday trailer park, the maximum

density shall be reduced to 17 sites per hectare (7 sites per acre). If a holiday trailer park has communal utility services, the density may be increased at the discretion of the Development Officer except 60% of the immediate site area shall remain in vegetated cover.

2. Each site intended to accommodate a single tent, holiday trailer or recreation vehicle shall be a minimum of 300 square metres (3,200 sq. ft.) and have a minimum width of 10 metres (33 feet). Where 2 or more tents, holiday trailers and/or recreation vehicles are intended to be accommodated together, the size of the site shall be increased by at least 50 square metres (500 sq. ft.) per additional unit.
3. Detached cabins for the accommodation of guests and clients shall not exceed 15 per hectare (6 per acre) unless otherwise approved by the Development Officer, but the site for each cabin shall be at least 300 square metres (3,200 sq. ft.) and a minimum width of 12 metres (40 feet). Where a detached guest cabin development is served by a piped sewer collection and/or water distribution system, the density will be as approved by the Development Officer although subsection K (5) above applies.

M. OFF STREET PARKING

As stated in this Bylaw except:

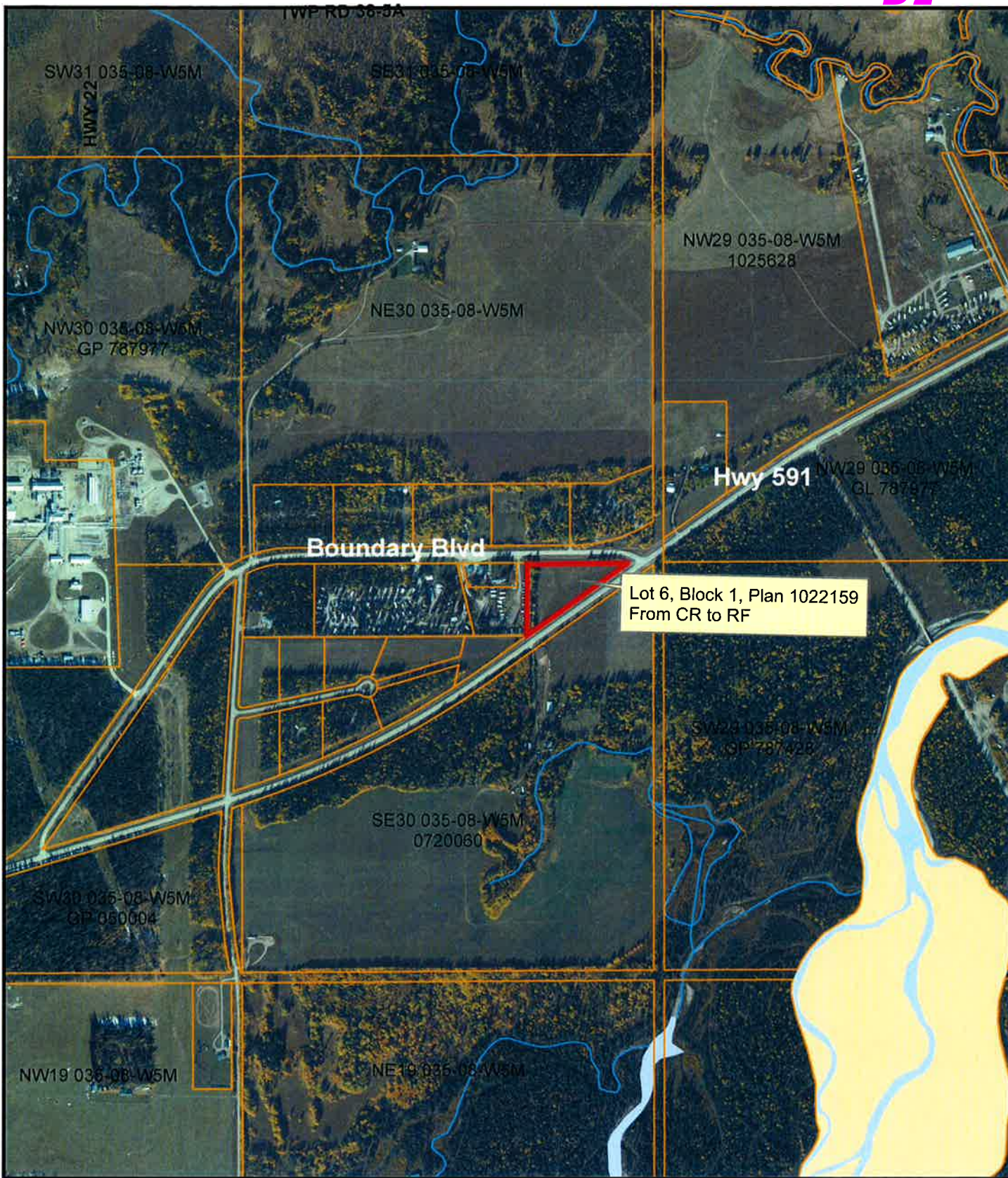
1. for any sports facility, one space for each pair of potential participants and one space for each four spectator seats;
2. for any multi-unit facility used for the overnight accommodation of guests or clients, one space for each bedroom or one space for each two potential overnight guests or clients, whichever is greater.

N. PERIOD OF OCCUPANCY

1. For a hostel, guest lodge, cabin or holiday trailer/recreation vehicle park the maximum period of occupancy shall be 21 consecutive days for vacation/recreation use only.





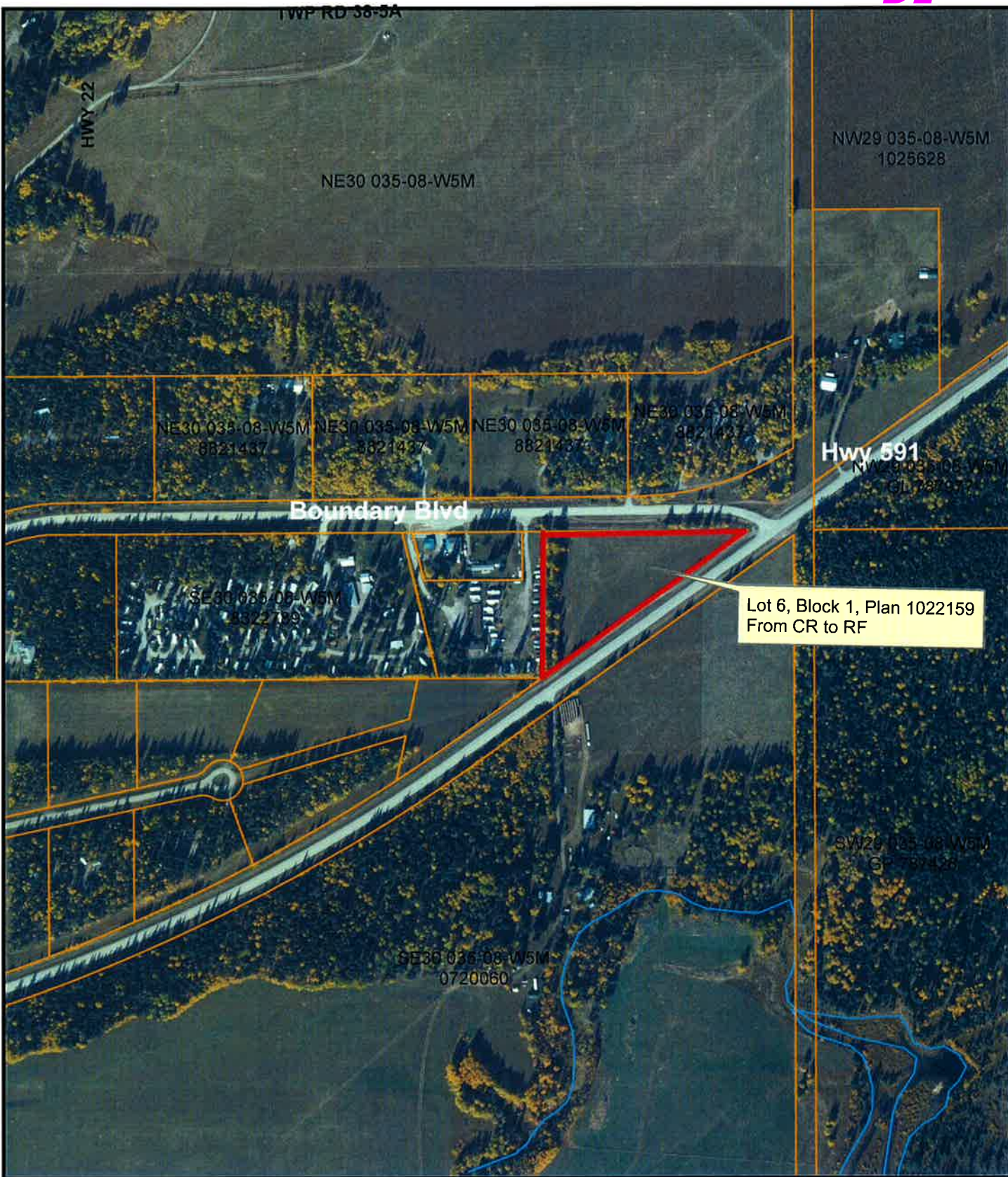


Lot 6, Block 1, Plan 1022159
From CR to RF

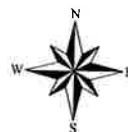


Application 05/19 to Amend the Land Use Bylaw
 Redistrict +/- 3.5 Acres in PT. SE 30-35-08-W5M
 From Country Residence "CR" to Recreation Facility "RF"
 Raymond Berry






Application 05/19 to Amend the Land Use Bylaw
 Redistrict +/- 3.5 Acres in PT. SE 30-35-08-W5M
 From Country Residence "CR" to Recreation Facility "RF"
 Raymond Berry





DELEGATION

SUBJECT: 10:00 am Alberta Masters Games Society		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Delegation	WRITTEN BY: Tracy Haight, Executive Assistant	REVIEWED BY: Murray Hagan, Director Corporate Services/Acting CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input checked="" type="checkbox"/>  Economic Prosperity <input type="checkbox"/>  Governance Leadership <input type="checkbox"/>  Fiscal Responsibilities <input type="checkbox"/>  Environmental Stewardship <input checked="" type="checkbox"/>  Community Social Growth		
ATTACHMENT(S): Letter of Understanding		

STAFF RECOMMENDATION:

That Council receives information from the Alberta Masters Games Society's Delegation as presented.

BACKGROUND:

The 2019 Alberta Masters Games, hosted by Town of Rocky Mountain House and Clearwater County, takes place August 22 to 25. The Alberta Masters Games Society, established October 2018, is responsible for managing budget and resources and coordinating logistics for the Games.

Gordon McCrindle, Society Chair, is here today to report on the Games' operations, budget, event logistics, and anticipated resources that are needed to help make this a successful event.



October 2, 2018

Reeve John Vandermeer
 Clearwater County
 P.O. Box 550
 Rocky Mountain House, AB T4T 1A4

Mayor Tammy Burke
 Town of Rocky Mountain House
 P.O. Box 1509
 5116 50 Ave
 Rocky Mounain House, AB T4T 1B2

Mr. Gord McCrindle, Chair
 2019 Alberta Masters Games Society
 P.O. Box 1509
 Rocky Mountain House, AB T4T 1B2



Dear Reeve Vandermeer, Mayor Burke and Mr. McCrindle,

This letter will serve to evidence the understanding between the Alberta Sport Connection [the "ASC"] and Rocky Mountain House & Clearwater County [the "Municipalities"] relative to the staging of the 2019 Alberta Masters Games, August 22-25, 2019.

The Alberta Sport Connection hereby appoints the above named municipalities as the official authority in hosting the 2019 Alberta Masters Games through the 2019 Alberta Masters Games Society [the "Society"].

The term of this Agreement shall be for a period from 10/02/2018 to 09/30/2019 (the "Term") unless extended by the parties in writing.

Alberta Sport Connection Responsibilities

In support of the hosting responsibility, the ASC will provide the following funds as per the Grant Funding Agreement to the Society.

1. \$175,000 General Operating Grant for the Games
2. \$25,000 Upon receipt and acceptance of Review Engagement Report by ASC



3. \$100,000 Provincial Services Grant for costs including corporate and additional activity related to the Games that fall outside the successful community and are provincial in nature.

The ASC plans to charge each participant a registration fee of \$35.00. Any other participant fees charged by the Games Society shall require ASC approval.

The staff of the ASC shall be ex-officio members of the Board of Directors of the Society. Further, the ASC will provide staff consultation and services, as well as those "gifts-in-kind", funds, and services that the ASC is able to solicit on behalf of the Society.

Host Municipality Responsibilities

The host municipalities agrees to assume the following responsibilities:

1. Establish the Games Society, incorporated under the Societies Act, to organize the hosting of the Games taking place August 22-25, 2019.
2. Financially, and through the provision of services support to the Games Society, ensuring that the Games ultimately operate in a surplus position.
3. Provide all publicly owned facilities relating to the staging of the 2019 Alberta Masters Games without charge to the Society.
4. Refrain from holding events which will conflict with Games activities, in facilities controlled by the Municipalities.

Host Games Society Responsibilities

The Society agrees to assume responsibility in all respects for the hosting of the 2019 Alberta Masters Games and to generally provide and adhere to the following:

1. The Society shall forward to the ASC, a copy of the Certificate of Incorporation and Bylaws prior to the payment of any portion of the funds outlined in the Grant Funding Agreement.
2. The Society shall prepare a budget of proposed expenses and income, and submit the same to the ASC for approval within 120 days of the start of the Term. The Society shall submit financial reports on a monthly basis and the final Review Engagement Report shall be submitted to the ASC within 120



days of the end of the Term.

3. The Society agrees to manage the Games in an efficient and cost effective manner, ensuring that sufficient financial and gift in kind support is raised to cover expenditures.
4. The Society and the Municipalities agree to hold harmless the ASC from any and all third party claims, demands, actions, or costs (including legal costs on a solicitor-client basis) for which the Society or the Municipalities is legally responsible, including those arising out of negligence or willful acts by the Society or the Municipalities or their employees, agents or volunteers. This hold harmless shall survive this Agreement.
5. The Society and the Municipalities shall also maintain Workers' Compensation insurance in accordance with the requirements of the *Workers' Compensation Act*, if required. The Society and the Municipalities shall provide evidence of compliance with the *Workers' Compensation Act* if required by the ASC.
6. The Society shall, at its own expense and without limiting its liabilities herein, insure its operations resulting from this Agreement under a contract of general liability insurance, in accordance with the *Insurance Act* (Alberta), in an amount not less than Five Million Dollars (\$5,000,000) in lawful Canadian currency, inclusive per occurrence, insuring against bodily injury, personal injury and property damage including loss of use thereof. Such insurance shall include the ASC, the Crown, the Municipalities, and the volunteers of the Society, as additional insured's and shall not contain a participant exclusion endorsement.
7. The Society shall maintain Automobile Liability Insurance on all vehicles owned, operated or licensed in the name of the Society in an amount not less than \$1,000,000.
8. Any insurance called for under this agreement shall be endorsed to provide to the ASC 30 days advance written notice of cancellation or material change restricting coverage.
9. As evidence of all required insurance, certificates of insurance may be provided to the ASC. Certified true copies of the policies shall be provided promptly upon request.
10. Any data or information concerning the ASC or any department, board,



agency, or commission of the Government of Alberta, other than data or information available as a matter of public record, which is obtained by the Society in performing this Agreement shall be treated as confidential and not disclosed or made known to any other person without the written consent of the ASC. Notwithstanding completion or termination of this Agreement, this requirement shall continue in effect until waived by the ASC in writing.

11. The Society acknowledges that the terms of this Agreement, including the name of the Society, may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act* (Alberta), as amended.
12. The Society further acknowledges that the Society's name, the grant program and the amount of the grant may be published on the Government of Alberta Grant Disclosure Portal as authorized in section 40(1)(b) and (f) of the FOIP Act.
13. This Agreement may be terminated:
 - a. by the ASC, in the ASC's sole discretion without cause, by giving fourteen (14) days written notice to the Society;
 - b. immediately by the mutual written consent of each of the parties; or
 - c. if, the Society fails to proceed with the Approved Purpose, is not carrying out the Approved Purpose, alters the Approved Purpose without the consent of the ASC, uses any part of the Grant other than for the Approved Purpose, or has otherwise breached any of its obligations pursuant to this Agreement, the ASC may give written notice to the Recipient referring to the breach.
 - d. If, upon the expiry of seven (7) days after written notice has been received by the Society of its breach of any obligation under this Agreement, the Society has not remedied the breach, the ASC may, by written notice, terminate this Agreement, in which case termination shall occur upon receipt or deemed receipt by the Society of the notice.
14. If circumstances result in the Society being required to withdraw from hosting the 2019 Alberta Masters Games or this Agreement is terminated, without limiting in any way the ASC's rights or remedies available at law or equity, the Society will repay all or part of the Grant to the ASC in the amount and within the time period as determined by the ASC.
15. The Society shall submit to the ASC for approval, a proposed Games logo that



incorporates the "Games" title and cauldron, in accordance with guidelines established by the ASC and contained in the Alberta Games Operations Manual.

16. In order to ensure the most effective fund raising and sponsorship programs, the Society agrees to coordinate proposed fund raising plans and sponsorship solicitations with the ASC prior to the implementation of such programs.
17. The Society agrees to honor the official sponsors/suppliers/contributors of the ASC, and recognize them appropriately.
18. The Society agrees to recognize the ASC and the Government of Alberta on all printed material and signage as per the Alberta Games Operating Manual
19. All facilities to be used for the staging of the sport competitions during the Games shall be acceptable to the ASC and all appropriate Provincial Sport Organizations.
20. All Games facilities and arrangements for hosting athletes and coaches in the Games, including arrival and registration plans, medical services, food services, ceremonies, entertainment and leisure activities, shall be approved by the ASC prior to the hosting of the Games.
21. Key planning meetings must be held; Directors Walk Through, Chairs Walk Through and Sport Planning meetings.
22. The Society agrees to employ or arrange for sufficient numbers and quality of staff for the purpose of staging the Games as per Alberta Games Operation Manual Guidelines, in order to assure good quality management for the hosting of the Games and for a sufficient period thereafter.
23. The Society is strongly encouraged to undertake a study to measure the economic impact of the Games in the host community and surrounding area.
24. The Society shall ensure that its Board Chair, Directors and Committee Chairs submit comprehensive final reports relating to all aspects of the Games no later than 30 days after the closing of the Games. Reports should include pictorial as well as written reports of the Games.

The Municipalities and the Society agree to adhere to all policies of the ASC relative to the Games, and where policies of the Municipalities or the Society are in conflict



with the policies of the ASC, those of the ASC shall prevail (All ASC Games policies appear in the Alberta Games Operations Manual).

If the above correctly sets forth your understanding of the Agreement reached between us, relative to the hosting of the Games, would you kindly execute this agreement and ensure that it is returned to the ASC.

Sincerely:

ALBERTA SPORT CONNECTION

TOWN OF ROCKY MOUNTAIN HOUSE

Per: [Signature]

Per: [Signature]

Print Name: Lloyd Benz

Print Name: Tammy Burke

Title: CEO Date: Feb 5/19

Title: Mayor Date: Oct 17, 2018.

2019 ALBERTA MASTERS GAMES SOCIETY

CLEARWATER COUNTY

Per: [Signature]

Per: [Signature]

Print Name: GORDON MELVINOLE

Print Name: JIM DUNCAN

Title: CLAIR Date: Oct 22, 2018

Title: REEVE Date: Nov 27, 2018



REQUEST FOR DECISION

SUBJECT: Weed and Pest Inspector Appointments		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Agriculture and Community Services	WRITTEN BY: Matt Martinson Director, Agricultural and Community Services	REVIEWED BY: Murray Hagan Director, Corporate Services / Acting CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) Weed Control Act, Part 2 section 7(1) <i>A local authority shall appoint inspectors to enforce and monitor compliance within this Act within the municipality</i> Agriculture Pest Act, Section 10(1) states “A local authority shall appoint a sufficient number of inspectors to carry out this Act within the municipality.”		
COMMUNITY BUILDING PILLAR (check all that apply): <input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input checked="" type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth		
STAFF RECOMMENDATION: 1. That Council appoints the following Clearwater County Agriculture and Community Services staff as Weed Inspectors under the Alberta Weed Control Act for Clearwater County for the duration of their employment for field and administrative duties: Bailey Ecklund, Ryan Jeffery, Brooklyn Smith, Laeken Kinch and Edith Van Ginkel. 2. That Council appoints the following Clearwater County Agriculture and Community Services staff as a Pest Inspectors under the Agriculture Pest Act for Clearwater County for the duration of their employment with Clearwater County for field and administrative duties: Bailey Ecklund, Ryan Jeffery, Brooklyn Smith, Laeken Kinch and Edith Van Ginkel.		

BACKGROUND:

As part of the ongoing operations of the Agriculture and Community Services department Weed Inspector appointments are required under the act yearly to administer our weed programs. Likewise, Pest Inspector appointments are required under the act yearly to administer the pest programs enabling staff to monitor and survey for Clubroot, Fusarium, Wild Boar and Grasshoppers. Though we utilize the same staff under both acts, legislation requires separate appointments.



REQUEST FOR DECISION

SUBJECT: Member at Large Appointments – Rocky Mountain House Public Library Board and Clearwater Regional Family and Community Support Services Board		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Municipal	WRITTEN BY: Tracy Haight Executive Assistant	REVIEWED BY: Murray Hagan Director, Corporate Service / Acting CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth		
STAFF RECOMMENDATION:		
1. That Council appoints a member at large to the Rocky Mountain House Public Library Board, effective May 14, 2019 for a term ending December 31, 2020; and 2. That Council appoints a member at large to the Clearwater Regional Family and Community Support Services Board, effective May 14, 2019 for a term ending December 31, 2019.		

BACKGROUND:

Clearwater County received letters of resignation from members at large on the Rocky Mountain House (RMH) Public Library Board and Clearwater Regional Family and Community Support Services (FCSS) Board respectively. These board position vacancies were advertised in the local papers, as well as the County's website and social media sites, in April. The County received applications from the following individuals:

RMH Public Library Board

- Mike Stannix
- Phyllis McNutt
- Jeanette Plante





FCSS Board

- Jeanette Plante
- Sandra Wilson

Administration recommends Council review the applications sent under separate cover and appoint a member at large to each of the boards.



REQUEST FOR DECISION

SUBJECT: Christenson Sports and Wellness Centre Arena Upgrade Project		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Corporate Services	WRITTEN BY: Rhonda Serhan Manager, Finance	REVIEWED BY: Murray Hagan Director, Corporate Services / Acting CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity <input type="checkbox"/>  Governance Leadership <input type="checkbox"/>  Fiscal Responsibilities <input type="checkbox"/>  Environmental Stewardship <input checked="" type="checkbox"/>  Community Social Growth		
STAFF RECOMMENDATION:		
That Council receives the Christenson Sports and Wellness Arena Upgrade Project report as presented.		

BACKGROUND:

The Town of Rocky Mountain House, jointly with Clearwater County funded a Town managed upgrade of the arena in Rocky Mountain House. This facility is now known as the Christenson Sports and Wellness Centre.

A portion of the Christenson Sports and Wellness Centre is the Rocky Curling Club's building, which houses the curling ice, a lobby, dressing room, and washrooms on the lower level and the lounge, washrooms and kitchen that services the entire facility on the upper level. It is my understanding that because the skating arena was being renovated that it only made sense to renovate the curling club portion of the facility at the same time.

The budget was set for the skating arena at \$12,800,000, of which the costs would be split 50/50 between the Town of Rocky Mountain House and Clearwater County. An additional \$3,000,000 for the curling club portion, of which the Rocky Curling Club would be responsible for 50% of those costs and the Town and the County would split the other 50%. In essence Clearwater County would be responsible for 25% of the \$3,000,000. The Rocky Curling Club did not have the funds to pay for their 50% at the time of the renovation, so the Town agreed to front the curling club's portion and receive

payments back from them over a 10-year period. The Town and the County agreed to guarantee the loan to the curling club, and if the curling club defaulted on the loan the County would agree to pay another 50% of the curling club's share. To date the Rocky Curling Club has made all of their payments and the amount outstanding on the loan is \$648,000.

Before the project was finished it was discovered that change orders would need to be requested in the range of another \$3,000,000 worth of work to the skating arena's side of the facility and Clearwater County again agreed to fund 50% of those change orders. To summarize Clearwater County has agreed to a budget for the entire facility of:

Overall Budget:

Original project passed by Council 50/50 cost share		12,800,000
Change orders proposed by the Town 50/50 additional budget		3,000,000
Curling Club part of Project		3,000,000
Half funded by curling club & half split by Town and County		
The half funded by curling club borrowed from the town and to be repayed over 10 years		

Clearwater County's portion:

Clearwater County's portion of the original budget for skating arena renos		6,400,000
Clearwater County's portion of the change orders for the skating arena		1,500,000
Clearwater County's portion of Curling club expansion (25% of total)		750,000
	Total Budget Clearwater County's portion	8,650,000

Clearwater County has paid to the Town of Rocky Mountain House for this project thus far:

Total invoiced to Dec 31 - 2017 so far	(paid)	(7,651,154)
--	---------------	--------------------






Due to a high turnover in staff and a loss of the knowledge of the overall project decisions, not all of the items involving this project have been invoiced to Clearwater County.

In total the amount left to invoice Clearwater County for the skating arena part of the project is \$579,227. Clearwater County administration had been notified of these costs before the 2018 year end was complete and therefore accrued these costs to 2018. Administration believes that the project is still under budget, and this constitutes a timing difference, but there is not an overage in the skating arena project.

Town administration has also noted additional costs above what was budgeted for the curling club portion of the facility. They are noting an overage of approximately \$337,810. Town administration was taking an agenda item to their Council and with discussions with their administration, their next steps will be to apprise the Rocky Curling Club of the overage and discuss what options are available.



REQUEST FOR DECISION

SUBJECT: Bylaw 1067/19 Manufactured Home Park/Community Assessment and Tax Rate Consideration of First Reading		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Corporate Services	WRITTEN BY: Barb Scott Property Tax & Accounting Technician & Rhonda Serhan, Manager, Finance	REVIEWED BY: Murray Hagan Director, Corporate Services / Acting CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) MGA section 436.24(1), MGA section 304(1)(j)(ii) MGA section 304(6)(a-d)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity <input type="checkbox"/>  Governance Leadership <input checked="" type="checkbox"/>  Fiscal Responsibilities <input type="checkbox"/>  Environmental Stewardship <input type="checkbox"/>  Community Social Growth		
ATTACHMENT(S): Draft Bylaw 1067/19		

STAFF RECOMMENDATION:

That Council considers granting first reading of Bylaw 1067/19

BACKGROUND:

Currently each manufactured home owner, in a manufactured home park, receives a combined tax and assessment notice for the manufactured home only. The Manufactured Home Park (Park) owner is sent a combined tax and assessment notice for the land component only. Clearwater County Administration relies on the Park owner/manager to supply us with the required information (serial number, notification of ownership changes, mailing address, notification of change in the manufactured home itself). The MGA section 436.24(1) states:

"... unless a municipality passes a bylaw to the contrary the owner of a manufactured home community must provide monthly reports to the chief administrative officer or a designate of the municipality regarding (a) the ownership of all designated manufactured homes in the manufactured home community, including the serial numbers of the designated manufactured homes, and (b) the movement of all designated manufactured homes in and out of the manufactured home community."

This component of MGA legislation is not being adhered to and, for whatever reason, there is reluctance on the part of the park managers or owners to participate. Without timely, accurate records the County has limited options relating to collection of outstanding property taxes.

ALTERNATIVES

Option 1 – Leave things as they are. This leaving staff struggling to get up to date information on ownership and contact information.

Option 2 – Pass a bylaw under MGA 304 (1) (j) (ii). This bylaw would make the Park owner responsible for all the land and manufactured home property taxes. The Park owner would have to collect the taxes and remit to the County. The process for passing the above bylaw is outlined in the MGA under section 304 (6) (a-d) and has been listed below.

- a) the bylaw must be advertised,
- b) has no effect until the beginning of the year commencing at least 12 months after the bylaw is passed,
- c) must indicate the criteria used to designate the assessed person, and
- d) may apply to one or more manufactured home communities

If a bylaw was passed, assessment of the units would transfer to the Park owners for assessment year 2021, and taxation for these properties would fall on the Park owners in the year 2022. Clearwater County would be responsible for collecting the taxes from the unit owners for taxes levied in 2021 and older. The outstanding balance currently is \$ 6,700.00. Beginning January 1, 2022 Clearwater County would collect this levy from the Park owners.

There are four Mobile Home parks located in Clearwater County; Raven Mobile Home Park, 17 stalls; Westerner Mobile Home Park, 14 stalls, West Country Community Mobile Home Park, 42 stalls. Pinewoods Mobile Home Park, 51 stalls.

**Clearwater County
Bylaw No. 1067/19**

BEING A BYLAW OF CLEARWATER COUNTY TO PROVIDE FOR THE ASSESSMENT AND TAXATION OF MOBILE UNITS LOCATED IN THE MANUFACTURED HOME PARKS TO THE OWNERS OF THE MANUFACTURED HOME PARKS.

WHEREAS, Clearwater County has decided to issue a bylaw pursuant to the powers of the Municipal Government Act, RSA 2000, c M-26, Section 304 (1) (j) (ii), authorizing assessment of the owner of the manufactured home park for the designated manufactured homes; and

WHEREAS, Clearwater County must prepare annually an assessment roll for assessed property in the County and the name of the assessed person must be recorded on the assessment roll in respect to the assessed property, and the assessed person is the person liable to pay property tax, and

WHEREAS, certain properties designated as manufactured home parks are situated in Clearwater County upon which are more than 3 designated manufactured homes, and which are subject to assessment by Clearwater County for the purposes of property taxation

NOW THEREFORE, under the authority of the Municipal Government Act (MGA), the Council of Clearwater County, in the Province of Alberta, enacts as follows:

1. 'Act' means the Municipal Government Act RSA 2000, c M-26, and all amendments thereto
2. The terms 'manufactured home community', 'manufactured home park', 'designated manufactured home', 'assessed person', 'assessed property', and 'improvement' shall have the meaning as defined in Part 9 of the Act and all other terms shall be interpreted with reference to the Act.
3. When Clearwater County assesses a designated manufactured home and any other improvements on a site in a manufactured home park within Clearwater County, the registered owner of the manufactured home park shall be the assessed person with respect to each designated manufactured home within the particular manufactured home park and that owner shall be responsible for payment of taxes as the assessed person.
4. This bylaw shall come into force effective after the third reading and will affect assessment in the year 2021 and taxation in the year 2022, and every other year going forward.
5. Bylaw No. 199/90 'penalties on mobile home license fees' shall be rescinded upon final reading of this bylaw.

READ A FIRST TIME this _____ day of _____ A.D., 2019.

READ A SECOND TIME this _____ day of _____ A.D., 2019.






READ A THIRD AND FINAL TIME _____ day of _____ A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: Bylaw 1065/19 – 2019 Tax Rates Consideration of First Reading		
PRESENTATION DATE: May 14, 2019		
DEPARTMENT: Corporate Services	WRITTEN BY: Rhonda Serhan, Manager, Finance	REVIEWED BY: Murray Hagan Director, Corporate Services / Acting CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) MGA Section 326 to 343		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity <input checked="" type="checkbox"/>  Governance Leadership <input checked="" type="checkbox"/>  Fiscal Responsibilities <input type="checkbox"/>  Environmental Stewardship <input type="checkbox"/>  Community Social Growth		
ATTACHMENTS: 2019 Draft Tax Rate Bylaw 1065/19		
STAFF RECOMMENDATION: That Council consider granting first reading of Bylaw 1065/19		

BACKGROUND:

In accordance with Part 10 Section 326 to 343 of the Municipal Government Act, administration has prepared the annual Tax Rate Bylaw for the tax year of 2019.

This bylaw encompasses four requisitions.

1. Provincial School tax requisition
2. Municipal tax requisition
3. Seniors foundation tax requisition
4. Designated Industrial Property assessment tax requisition

Most of the provincial school tax requisition is forwarded to the province, who then distributes these dollars to the various school boards in the province. The balance of these dollars is passed on to the private school board in our district as directed by the province of Alberta. The Municipal tax requisition is the dollars required above other revenue sources for Clearwater County to meet the obligations of the programs

approved by Council during budget. The Seniors Foundation tax requisition is requisitioned on behalf of our seniors facility and forwarded on to them quarterly. The Designated Industrial Property (DIP) assessment tax requisition is requisitioned only on the DIP assessments to cover the cost of assessing these properties by the province.

There are a couple of differences in this bylaw, than in previous years.

1. First, the province has not provided a statement of intent for the provincial school requisitions. We have been directed by provincial administration to provide an estimate using the equalized assessment for 2017, which is the assessment base that would be used in the actual calculation, and the 2018 rates. With Clearwater County's equalized assessment rising from 2016 to 2017, and the rate remaining the same, this would increase the dollars requisitioned by the province by just over \$1 million.
2. The other difference is that the revenue sharing amounts are more clearly identified in the summary portion of the bylaw.

The residential & farm ratepayers are seeing a 5.41% increase in the school requisition rate while the nonresidential ratepayers are seeing a 13.8% increase in their school requisition rate. This equates to \$13.83 per \$100,000 of residential assessment and \$47.72 per \$100,000 of nonresidential assessment. Again, this is because our ratio of assessment base to the provincial base is larger than it was last year, and we are assuming that the rate will remain the same.

With direction provided by council at the previous council meeting, administration has prepared the bylaw to reflect a 1% tax rate increase in the municipal requisition across all classes of assessment. This will leave the County in a surplus position of \$35,826.

**Clearwater County
Bylaw No. 1065/19**

BEING A BYLAW OF CLEARWATER COUNTY TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN CLEARWATER COUNTY FOR THE 2019 TAXATION YEAR.

AND BEING A BYLAW OF CLEARWATER COUNTY TO AUTHORIZE THE LEVYING OF PENALTIES ON UNPAID TAXES.

WHEREAS, Clearwater County at the December 17, 2018 Council meeting prepared and adopted detailed estimates of the municipal revenues and expenditures as required for 2019 operations and capital project budgets; and,

WHEREAS, Clearwater County has made adjustments to the budget adopted December 17, 2018; and,

WHEREAS, the estimated municipal expenditures and transfers set out in Clearwater County's 2019 budget total **\$99,421,402**; and the total of the revenue sharing distributed by Clearwater County is **\$1,615,025**; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at **\$53,586,427**, and the balance of **\$47,450,000** is to be raised by general municipal taxation; and revenue is being distributed by Clearwater County of **\$1,615,025**; for a net revenue being raised for Clearwater County expenses is **\$45,834,975**.

WHEREAS, 2019 requisitions are as follows:

Total School Requisitions (Estimated)	\$ 18,535,120
Over/Under School Levy	\$ 105,218
Seniors Foundation	\$ 605,919
DI Property Assessment Levy	\$ 400,634

And,

WHEREAS, the Council of Clearwater County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and,

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Chapter M-26, Revised Statutes of Alberta, 2000; and,

WHEREAS, the assessed value of all property in Clearwater County as shown on the assessment roll is:

Assessment base for Municipal levy purposes:

	<u>Assessment \$</u>
Residential	1,759,921,140
Non Residential	3,473,074,640
Farmland	57,695,330
Machinery & Equipment (M&E)	1,789,933,700
Subtotal	<u>7,080,624,810</u>
Exempt	144,198,590
Total Assessment	<u><u>7,224,823,400</u></u>

And,

WHEREAS, the assessed value of all property in Clearwater County available for the **provincial school requisition** as shown on the assessment roll is:

Assessment base for Provincial School Requisition purposes:

	<u>Assessment \$</u>
Residential	1,756,324,350
Non Residential	3,469,652,290
Farmland	57,024,430
Subtotal	<u>5,283,001,070</u>
Exempt from School Requisition	1,941,822,330
Total Assessment	<u><u>7,224,823,400</u></u>

And,

WHEREAS, the Council of Clearwater County deems it prudent and expedient to impose a penalty on unpaid taxes and tax arrears;

Municipal Tax Levy

NOW THEREFORE, under the authority of the Municipal Government Act (MGA), the Council of Clearwater County, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Clearwater County:

	Tax Levy \$	Assessment \$	Rate
Municipal			
Residential	4,735,948	1,759,921,140	0.0026910
Non-residential	28,041,952	3,473,074,640	0.0080741
Farmland	255,524	57,695,330	0.0044289
M&E	14,452,104	1,789,933,700	0.0080741
Seniors Foundation	606,151	7,072,934,770	0.0000857
DI Property	400,634	5,097,127,010	0.0000786

Provincial School Requisition Levy

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property eligible for the provincial school requisition levy in Clearwater County:

	School Requisition Levy \$	Assessment \$	Rate
Residential/Farmland	4,883,348	1,813,348,780	0.0026930
Non-residential	13,651,694	3,469,652,290	0.0039346
Subtotal	18,535,042	5,283,001,070	
School Uncollectable Taxes	105,132	5,283,001,070	0.0000199

- The minimum amount payable as property tax for general municipal purposes shall be \$25.00.
- That a penalty of 8% shall be added to all taxes and arrears outstanding at 4:30 pm on September 16, 2019.
- That a penalty of 4% shall be added to all taxes and arrears outstanding at 4:30 pm on December 16, 2019.

READ A FIRST TIME this _____ day of _____ A.D., 2019.

READ A SECOND TIME this _____ day of _____ A.D., 2019.

READ A THIRD AND FINAL TIME _____ day of _____ A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Timothy Hoven
Date:	4/30/19
Signature (Councillor / Board Member):	

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
4/1	Caroline Library	X					68
4/2	CAO Work Review	X					91
4/3	MPC	X					91
4/8	Rocky ICF	X					91
4/9	Council				X		91
4/11	WCS	X					55
4/12	ICC	X					91
4/15	Strategic Planning	X	X				91
4/17	Tri Council Strategic Planning	X	X				91
4/18	Tri Council Strategic Planning	X	X				91
4/23	Council				X		91
4/24	MPC	X	X				91
4/25	Rocky ICF	X					91
4/24	CCPAC		X				91
4/26	ICS Training	X					91

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Correction: <28 km>

0	Meetings @ 92.00 =	0	1278	First 5000 Kms @ \$0.58 =	741.84
12	Meetings @ 172.00 =	2064.00	0	Over 5000 Kms @ \$0.52 =	0
5	Meetings @ 136.00 =	680.00	0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00		Christmas Ad =	<122.45>
	Supervision =	1105.00			
	TOTAL =	4465.00		TOTAL =	618.79

Clearwater County



COUNCILLOR CONSENT TO DEDUCT

January 10, 2019

The purpose of this consent is to permit Clearwater County to deduct monies that Tim Hoven owes to the County as follows:

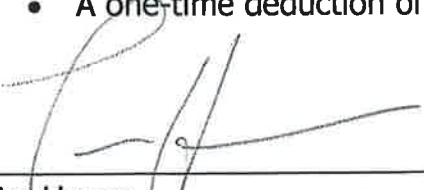
Background Summary – Amounts Owing

- Christmas Ad from Council (Mountaineer- \$354.12, Western Star - \$300.00 & Mountain View Publishing - \$203.00). The outstanding amount Tim owes the County is: **\$122.45 (\$857.12/7)**

COUNCILLOR AUTHORIZATION:

I, Tim Hoven, agree to have Clearwater County deduct the following from the next Councilor and Board Member Remuneration Statement as follows:

- A one-time deduction of \$122.45 to the County.



 Tim Hoven
 Signature



 Date

Copies: Payroll/Personnel File



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Theresa Laing
Date:	April 30, 2019
Signature (Councillor / Board Member):	<i>Theresa Laing</i>

PAYMENT PERIOD

January	February	<u>March</u>	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
6	Corridor School meeting – location Condor	x					45
12	Council				x		14
8	Colors workshop	x	x				14
13	Senior Housing	x					14
13	FCSS		x				-
14	Tourism Forum	x					30
14	RCLC		x				-
17	RMA travel	x					450
18	RMA EOEP	x	x				-
19	RMA	x	x				-
20	RMA	x	x				-
21	Regional Fire	x					14
21	Regional Waste	x					14
22	SDAB						14
25	Museum AGM	x					14
26	Council				x		14

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Remuneration Calculation (for office use only)

1	Meetings @ 92.00 =	92.00	837	First 5000 Kms @ \$0.58 =	485.46
12	Meetings @ 172.00 =	2064.00	0	Over 5000 Kms @ \$0.52 =	0
6	Meetings @ 136.00 =	816.00	0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00			

Supervision = 1105.00

Total = 485.46

Total = 4693.00



Councillor and Board Member 2019 Remuneration Statement

	Supervision =				
TOTAL =				TOTAL =	

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
27	NCA	x					200



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Michelle Swanson
Date:	April 23
Signature (Councillor / Board Member):	<i>Michelle Swanson</i>

PAYMENT PERIOD

January	February	<u>March</u>	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
Mar 3	Travel to Edm, AB Rural Edu Symposium	✓					215
Mar 4	AB Rural Education Symposium	✓	✓				-
Mar 5	AB Rural Edu Symposium, and Travel	✓	✓				214
Mar 6	ICF Mtg with TRMH	✓					26
Mar 6	Rec Board Mtg		✓				26
Mar 7	West Central Stakeholders						-
Mar 8	Colors Workshop	✓	✓				26
Mar 12	Council Meeting				✓		26
Mar 13	FCSS	✓					26
Mar 14	Tourism Forum	✓	✓				47
Mar 17	Travel to Edm, RMA	✓					207
Mar 18	EOPE & RMA Spring convention	✓	✓				-
Mar 18	Mtg with County of Ponoka			✓			-
Mar 19	RMA Spring convention	✓	✓				-
							-

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Remuneration Calculation (for office use only)					
0	Meetings @ 92.00 =	0	1816	First 5000 Kms @ \$0.58 =	1053.28
15	Meetings @ 172.00 =	2580.00	0	Over 5000 Kms @ \$0.52 =	0
15	Meetings @ 136.00 =	2040.00	0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00		Receipts =	405.89
	Supervision =	1105.00		Total =	1459.17

Total = 6341.00



Councillor and Board Member 2019 Remuneration Statement

TOTAL = _____

TOTAL = _____

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
Mar 19	Dinner mtg with Brazeau County			✓			-
Mar 20	RMA Spring convention	✓					-
Mar 20	Brownlee Spring Luncheon		✓				-
Mar 20	Travel back from RMA			✓			208
Mar 21	RDRMUG	✓	✓	✓			643
Mar 25	ICF Mtg with TRMH	✓					26
Mar 26	Council meeting				✓		26
Mar 26	Joint Mtg with Village of Caroline						-
Mar 26	WRSD Joint Meeting			✓			-
Mar 27	MPC	✓	✓				26
Mar 28	Clearwater Sm Business Forum	✓					74

FANTASYLAND HOTEL

17700 87 AVE
EDMONTON AB T5T 4V4

Swanson , Michelle

PO Box 2364

Rocky Mountain House, AB T4T 1B7

Confirmation Number: 82591013-1

Room Number: 921

Room Type: POLB

No. of Guests: 1

ARRIVAL	DEPARTURE	RATE PLAN	
03/03/2019	03/05/2019	ONLINE	

DATE	CODE	DESCRIPTION	AMOUNT (CAD)
03/03/2019	RM	Room Charge	178.00
03/03/2019	RT	Alberta Tourism Levy	7.12
03/03/2019	GST	GST 845861368 RT	8.90
03/04/2019	RM	Room Charge	178.00
03/04/2019	RT	Alberta Tourism Levy	7.12
03/04/2019	GST	GST 845861368 RT	8.90
03/05/2019	VI	Visa *****1501	(388.04)
TOTAL DUE:			0

The Sherlock Holme's Pub
8862-170 St
Edmonton, AB
(780)444-1752
GST #890120389

www.sherlockshospitality.com

Table #65-2

Trans #: 486768 Serv: STEPHANIE H.
11/4/2013 6:54 PM # Cust:1

Quan	Descript	Cost
2	PINT - GUINNESS	\$18.50
1	BACON MAC 'N CHEESE	\$17.00
Net Total:		\$35.50
GST		\$1.78

TOTAL: ~~\$37.28~~
 Amount Due: ~~\$37.28~~
 Food: \$17.00 GST .85
 Liquor: \$18.50 17.00
 LIVE ENTERTAINMENT
 FRIDAY 17.85
 SATURDAY