

**CLEARWATER COUNTY
COUNCIL AGENDA
March 29, 2011**

DELEGATIONS:

11:00 North Saskatchewan Watershed Alliance

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. March 8, 2011 Regular Meeting Minutes

D. PUBLIC WORKS

1. Public Works Manager's Report
2. Navigable Waters Protection Act – Draft Letter
3. Grader Maintenance Tender – Grader Beat #504
4. Grader Maintenance Tender – Grader Beat #507
5. Seismic Vibrosis Policy
6. Chicken Ranch Road Tender

E. FINANCE

1. Accounts Payable Listing
2. Salary/Benefits, Staff Satisfaction Surveys

F. MUNICIPAL

1. Municipal Manager's Report
2. 11:00 North Saskatchewan Watershed Alliance
3. Annual Fire Season Prevention Information
4. Website *We Want You to Know* section
5. Boys and Girls Club Request
6. Reeve's Economic Summit Terms of Reference

7. INCAMERA

- a. Draft Tax Rate Bylaw
- b. Personnel
- c. Draft Investment Policy Report

G. PLANNING

1. 1:15 Land Use Amendment – 935/11
2. 2:00 Johan & Danielle Feddema

I. COMMITTEE REPORTS

J. ADJOURNMENT

TABLED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
08/10/10	Residential Subdivision Policy <ul style="list-style-type: none">• To allow more discussion between Council and Public Works. STATUS: In progress, Public Works
01/25/11	Access Roads Policy Review <ul style="list-style-type: none">• To allow further policy review. STATUS: In progress, Public Works
02/08/11	Audit Committee <ul style="list-style-type: none">• Council to discuss whether appropriate to develop audit committee. STATUS: On Hold
02/22/11	Taimi Road or other road projects for 2011. <ul style="list-style-type: none">• Council to discuss road priorities. STATUS: On Hold
	Council's thank you luncheon <ul style="list-style-type: none">• Council to determine dates for invitation of past Councillors. STATUS: Pending

AGENDA ITEM

DATE: March 29, 2011

ITEM: Draft Minor Works and Water (NWPA)
Regulations Information

PREPARED BY: Rick Emmons / Ron Leaf

BACKGROUND:

The Federal Government is reviewing the Navigable Waters and Protection Act. As part of this process, they have asked for input from local and provincial authorities. Administration has drafted a response illustrating Clearwater County's concerns with NWPA's current practices and is bringing it forward to ensure it accurately reflects council's views.

Recommendation:

Council reviews the attached letter titled "Draft Minor Works" and approves it as presented.

Attachments – Transport Canada Response Letter

Clearwater County



March 14, 2011

Tia M. McEwan
Regulatory Services and Quality Assurance
Transport Canada, Marine Safety
Tower C, Place de Ville
11th Floor, 330 Sparks Street
Ottawa, Ontario K1A 0N8

Email: tia.mcewan@tc.gc.ca

Attention: Ms Tia M. McEwan

Re:

**DRAFT MINOR WORKS AND WATER (NWPA) REGULATIONS
INFORMATION PAPER**

Dear Tia;

Clearwater County would like to thank you for the opportunity to comment on the draft regulations pertaining to the Navigable Waters and Protection Act (NWPA).

The minor works order is of great benefit to municipalities attempting to complete repairs on their infrastructure; especially on culvert repairs, replacements and single span bridges inundated with beaver dams or ephemeral watercourses. After a review of the document and given past experience with “minor works”, it is our understanding that an application under the NWPA is not required as follows:

- Erosion protection, provided that works is built at a slope greater than 3:1, is not connected to an existing crossing, does not impede navigation, and does not extend more than 5 m into the channel (from the high water mark).
- The work may be considered “minor”:
 - If it is a drainage channel or irrigation channel with a width of less than 5 m,
 - If the top-of-bank width is less than 3 m,
 - If the depth is less than 0.3 m,
 - If the width is 3 – 5 m and
 - the depth is less than 0.6 m or
 - the slope is more than 4% or
 - the sinuosity is more than 2 or
 - there is deadfall or beaver dams 100 m upstream and downstream

A majority of Clearwater County's road bridge/culvert repairs and replacements meet the above criteria however it is our experience that, despite the criteria set out above, Transport Canada still retains the final say on whether a waterway is, in fact a minor navigable water. If there is any doubt that a waterway is a minor navigable water a determination is still required of Transport Canada. It has been taking anywhere from 8 to 12 weeks to get determination of navigability from Transport Canada. If Transport Canada determines that the waterway is navigable, another 6 to 12 months is required, on average, to get an authorization to complete the work.

It is Clearwater County's opinion that the intent of Navigable Waters legislation is, with a few exceptions, no longer valid. As you are aware, this Act was adopted in 1882 for the purpose minimizing interference with the transport of cargo and human passage on waterways within Canada. One hundred twenty-nine (129) years later, given the transportation options provided via rail, highway, and air we suggest that the majority of rivers and streams regulated under this Act are no longer vital for either economic trade or human passage. Further, it is our opinion that the Navigable Water legislation is an impediment to commerce and travel by delaying the timely development or repair of road, bridge and rail infrastructure which is critical to the transport of cargo and human passage.

It is Clearwater County's position that the NWPA should apply to rivers where an economic trade element of national significance is clearly demonstrated (e.g. St. Lawrence, Lower Fraser, etc.) Further, waterways that are confined within provincial boundaries should be regulated by a Provincial department and be under Provincial control. Clearwater County proposes that the Federal Government identify those rivers that are regulated by the NWPA legislation with all other streams being regulated by a Provincial body. This type of regulation would clarify provincial and federal responsibilities and streamline the application process.

Thank you for the opportunity to provide your organization with our views.

Sincerely;

Ron Leaf
Municipal Manager
CLEARWATER COUNTY

cc.

Blaine Calkins – MP
Blake Richards – MP
Ty Lund – MLA
AAMDC

AGENDA ITEM**DATE:** March 10, 2011**ITEM:** Grader Maintenance Tender – Grader Beat #504**PREPARED BY:** Dan Setterlund

BACKGROUND: Clearwater County received six (6) valid bids on the above noted tenders. Grader Beat 504 was advertised for a period of two weeks February 22/11 to March 1/11 in the Mountaineer, Western Star, Sundre Round Up and the Alberta Purchasing Connection. This beat is for a three year (3 yr.) term beginning April 15, 2011.

The following is a summary of bids received.

<u>Contractor</u>	<u>BEAT 504</u>
Pidherney's	\$120.00
Marvin Pohl	\$118.00
Ogopogo Grader Ltd.	\$99.98
Dan Harder	\$92.00
Jomad Industries Ltd	\$91.50
Ron's Grader Service Ltd	\$89.00

Clearwater County's grader beat tender document requires a machine six (6) years old or newer to be identified for the perspective beat, any machine older than six years will not be accepted. The current rate being paid for Beat #504 is \$82.00 / hour.

RECOMMENDATION: That Council reviews this information and approves awarding the Grader Beat contract to the low bidder - **Ron's Grader Service \$89.00 Per Hour.**

AGENDA ITEM**DATE:** March 29, 2011**ITEM:** Grader Maintenance Tender – Grader Beat #507**PREPARED BY:** Dan Setterlund

BACKGROUND: A tender opening was held on March 23, 2011 @ 2:00pm for the grading services of Beat 507. Five bids were been received on the above noted tender. The following is a summary of bids received (highest to lowest).

<u>Contractor</u>	<u>BEAT 507</u>
Pidherney's	\$120.00
Marvin Pohl	\$118.00
Shields Grader Service Ltd.	\$100.00
Jomad Industries Ltd	\$92.50
Ogopogo Grader Ltd	\$89.98

Previous Accepted Bid	<u>Beat 507</u>
	\$88.00

RECOMMENDATION: That Council reviews this information and approves awarding the Grader Beat contracts to the low bidder- **Ogopogo Graders Ltd - \$89.98** per hour

AGENDA ITEM

DATE: March 29, 2011

ITEM: Policy Review – Seismic Vibrosis Operations

PREPARED BY: Marshall Morton

BACKGROUND: As part of an ongoing review of policy the administration is providing council with the following information in regards to the Seismic Vibrosis Operations Policy.

This policy was implemented in April, 1989. The administration has identified a few changes to the attached Policy for Council's consideration.

As per the procedure for Policy changes all departments have reviewed the proposed changes and provided their perspective. All wording to be removed is ~~struck through~~ and any wording to be added is identified in **Bold**.

The Draft Policy is attached for your review and any desired changes will be brought back for Council's approval.

RECOMMENDATION: That Council reviews the information provided and advise the administration of any desired changes to this policy.

Clearwater County

SEISMIC VIBROSIS OPERATIONS

EFFECTIVE DATE: ~~April 1989~~ September 16, 2010

SECTION: Public Works

POLICY STATEMENT:

To set guidelines for vibrosis seismic operations with the Municipality while recognizing the safety of the travelling public.

PROCEDURE:

1. All applications for permission to undertake vibrosis seismic operations require the approval of the Public Works Manager or his/her designate. A minimum of 48 hours is required for approval.
2. Both Notice of Intent and Notice of Completion are to be filed with the County office with appropriate mapping.
3. Vibrosis seismic operations will generally be allowed on road allowances, provided that the following safety rules are followed:
 - a) Provision of a flagperson at a nearby intersection who would warn traffic as to seismic crews working in the area. The flagperson, provided by the seismic firm, will offer the travelling public an alternate route to travel to avoid the operation, should the driver choose not to travel on the same road as the seismic crew.
 - b) In areas where the flagperson may not be required by the Public Works Department, the seismic operation shall place adequate signs prior to their work in the area to give the public due warning.
 - c) If in the opinion of Clearwater County a traffic hazard is ~~present-identified~~ and no alternative routes exist for the travelling public, ~~an escort service~~ a pilot vehicle must be provided ~~to those drivers requesting one~~.
 - d) All track type equipment, crossing paved or oiled roads and approaches, ~~must be padded~~ shall obtain written approval from Clearwater County.
 - e) ~~In all cases "common sense" shall prevail.~~

AGENDA ITEM

DATE: March 17, 2011

ITEM: Chicken Ranch Road Tender Award

PREPARED BY: Erik Hansen/ Marshall Morton

BACKGROUND: The administration has once again tendered the grading and other work for the Chicken Ranch Road from Highway 756 east 3.3 Km. A tender opening was held on March 16, 2011 at 2:00 p.m. for the work outlined above. We received 5 tenders, with **Prentice Creek Contracting Ltd.** having the low Valid Tender. The cost for this project came **\$12,411.54** under the estimated amount of \$600,600.00

The following is a summary of the bid prices received:

Prentice Creek Contracting Ltd.	\$ 488,398.60
Classic Iron Construction Ltd.	\$ 542,856.84
Pidherney's' Trucking.	\$ 558,352.68
Speight Construction Inc.	\$ 742,366.60
MCL Group	\$ 880,109.70

<u>Prentice Creek Contracting</u>	<u>Tender Pricing.</u>	<u>Engineer's Estimated Amount</u>
Construction (less Site Occ.)	\$ 456,898.60	\$ 469,000.00
Contingency (10%)	\$ 45,689.86	\$ 46,900.00
Engineering (Estimated)	\$ 60,000.00	\$ 60,000.00
Potential Site Occ. Bonus	\$ 3,600.00	\$ 2,700.00
Potential Temp. Const. Signing Bonus	\$ 2,000.00	\$ 2,000.00
Utilities	\$ 15,000.00	\$ 15,000.00
ROW purchase	\$ 5,000.00	\$ 5,000.00
Total	\$ 588,188.46	\$ 600,600.00

As Council may recall the administration tendered this project in late August 2010. Upon reviewing the tender results Council decided not to award this project (Motion 318/10). This was due in part to the low bid coming in \$69,000.00 over the estimated amount of \$508,700.00. Other factors included a relatively low bidder turn out and a late season tender release. Council then approved tendering this project again in the spring of 2011 (Motion 319/10).

Upon further review of the new proposed grade line and alignment, changes were made to improve both the horizontal and vertical alignment. This in turn increased the amount of clearing required and increased the amount of common excavation. The new cost for this project was then estimated at \$600,600.00. In review of the current tender results, staff conclude that there was a significant savings in value to the municipality by re-tendering this project.

RECOMMENDATION: That Council approves awarding the described tender to **Prentice Creek Contracting Ltd.**

Agenda Item

Date: March 29, 2011

Item: Salary/Benefits, Staff Satisfaction Surveys

Prepared by: Murray Hagan

Introduction:

During recent strategic planning sessions, Council reaffirmed the County's core value regarding staff development and being viewed as an employer of choice.

To support this value, and provide Council current information as to the effectiveness of strategies undertaken to date, management proposes that the County commission surveys to compare current salary and benefit provisions to those of comparator employers. Management also intends to solicit feedback from staff as to their satisfaction with respect to work conditions and overall job satisfaction.

Background:

A comparative salary survey was performed in 2008. Results from this survey allowed Council to be informed as to how competitive Clearwater County salary levels were in comparison to the local labour market. Council discussed the findings and made a decision to place and maintain the County's standing at the 65th percentile compared to other organizations. 2009 salaries were adjusted accordingly to reflect this decision, and wage bands were specified for all positions.

Management has contacted hr outlook, the consulting firm that assisted with the 2008 survey. A summary of their proposal for the current salary and benefits survey is attached.

Work on the surveys is planned to commence in June with final results being available in September. This will allow Council and Managers time to review the information in conjunction with strategic planning and budget activities.

Recommendation:

That Council reviews the attached proposal, identify any other areas of interest or concern, and directs management to proceed with the salary/benefits and staff satisfaction surveys.

Salary / Benefits Review

Possible Objectives or Purpose of Total Compensation Reviews:

- Review market conditions to ensure Clearwater County is maintaining the identified compensation philosophy
- Attraction and retention strategies
- Employer of Choice initiatives
- Compensation Policy and/or best practice
- Other?

Compensation principles:

- Philosophy – Basic, Comparable, Competitive
- Internal Equity and External Comparability
- Compression – philosophy concerning how close an employee and their supervisor is paid.
- Market comparators – Like industry, local market, competitors
- Benchmarking – anchors

Market surveys:

- Range considerations – entry to top achievable
- Length of time to reach top achievable
- Level of match – poor, good, no match
- Comparison units – hourly vs. annual
- Total compensation – salary, benefits, other conditions (work environment, hours of work, location, organization structure, shift cycles etc.)
- “Hot Jobs” – concepts of market premiums

Consulting Proposal

Outcomes:

- Update or develop job profile summaries for the identified positions
- Update survey tools and distribution lists
- Collect and collate salary information
- Complete analysis of the salary information collected
- Prepare and present recommendations on findings to leadership

Consulting Plan:

- **Job Analysis:**
 - Confirm the positions to be reviewed and collect information regarding the job profile summaries and current salaries
 - Update or prepare benchmark job profiles to be used in the data collection and for determination of quality of match.
- **Compensation Survey and Data Collections:**
 - Update survey tools for the collection of salary information.
 - Establish participant list and key contacts (including like industry, local market, and other comparators as identified),
 - Distribute salary survey.
 - Collect and compile salary information.
- **Compensation Analysis:**
 - Complete analysis of the salary data collected including identifying variances and statistical indicators.
- **Findings and Recommendations:**
 - Prepare and present a report to leadership on the findings and make recommendations where appropriate.
 - Provide recommendations regarding salary models and attraction and retention strategies.

hr outlook

Agenda Item

Date: March 4, 2011
Item: IWMP response
Prepared by: Ron Leaf

Background:

Tom Cottrell from the North Saskatchewan Watershed Alliance (NSWA) will attend Council's meeting on Tuesday to discuss the NSWA's Integrated Watershed Management Plan (IWMP) and the process and outcomes that the NSWA will follow from the completion of the IWMP workbook (document attached). Staff recommends that Council accepts Mr. Cottrell's report as information.

As Council will note in the Introduction to the IWMP (pg. 3), the estimated time requirement to complete the book is approximate 2 – 2 ½ hours. While each Council member has been invited to respond, I recommend that Council discusses the general principles in relation to the IWMP workbook and direct staff respond to the technical components of the document.

I have spoken with Gary Lewis, ASB Landcare Coordinator, and Keith McCrae, Senior Planner, and have identified the following key principles that we believe should be reflected in the document:

- Protection of water quality and ensuring water volumes is critical to the growth and development of communities within the North Saskatchewan watershed.
- Responsibility for any legislation or regulations directing the maintenance or improvement of water quality must be held by elected officials in order to ensure accountability to the general public and landowners.
- Protection, maintenance or improvement of the North Saskatchewan watershed should not come at the “expense” of one region for the benefit of another. For example, development within the headwaters should not be limited to provide a “dilution factor” for regions with lower quality water standards.
- Municipal authority with regard to land use planning and infrastructure development (e.g. roads, bridges, etc.) must be recognized.

Recommendation:

1. That Council accepts the presentation provided by Tom Cottrell on behalf of the NSWA as information
2. That Council confirms the watershed management principles as presented and directs staff to submit the IWMP document

Council Agenda Item

REPORT

Date: March 29, 2011
TO: Council
FROM: Patrick Oslund – Regional Assistant Chief
Reviewed By: Cammie Laird – Regional Fire Chief
Item: Annual - Fire Season Prevention – Information Item

DISCUSSION:

Provincial Fire Season runs from April 1 – October 31 annually and can run longer due to weather conditions such as a dry fall.

CRFRS – Clearwater Regional Fire Rescue Services and SRD – Alberta Sustainable Resources & development (Forestry) are working closely on joint initiatives regarding prevention messaging relative to camping, recreation, wildfire, wildland urban interface and FireSmart programs. We are working on a joint fire prevention week photo spread for media release this fall for Fire Prevention week to show common training and prevention efforts and suppression activities.

We will be conducting a NFPA 1051 Wildland firefighting course for structural firefighters. We are planning on doing the practical component in conjunction with SRD and some of their local wildland firefighters.

We will be updating information and links on the County website for grass / wildfire prevention and safe burning practices. We continue to maintain a controlled burn notification call line, which is linked to notifying the dispatch centers (Red Deer / Rocky / SRD) of controlled burning activities in and around our community.

We are introducing a column in the local paper the Mountaineer that will deal with fire / life safety prevention from structural and wild land perspectives. Articles will be submitted by CRFRS and SRD, as well each station will have an opportunity to submit articles. We are aiming at having at least one column per month in the Mountaineer paper starting at the end of March to kick start Fire Season.

Additionally, we participate as part of the organizing committee for the local annual Safety Day, which in May. We also participant in the Safety Day presentations, which is scheduled to take place this year from 10 am to 5:30 pm on Thursday May 5 at the Rocky Mountain House Arena. We also provide local presentations upon request such as Fire Smart presentation information sessions to residents. The Summer Village of Burnstick Lake has tentatively booked such a presentation for later this year.

Finally, we would like to remind every one that during fire season Provincial fire permits are required and can be obtained through the Rocky SRD office for any fires other than campfires in the FPA – Forest Protection Area.

CRFRS Burn Notification - Phone: 403-845-7711.
SRD's Fire Permit – Phone – 403-845-8581

To Report Fires:

9-1-1 OR 310-FIRE (3473) {Fore Wildland fires}

In conclusion staff maintains a strong partnership with SRD and the residents of our three respective municipalities are the beneficiaries of this positive interaction. CRFRS staff has also been consulting with the fire weather staff at SRD. We are currently in the process of obtaining the current wildfire season forecasting predictions for this spring and summer. Similar to past years CRFRS staff will continue to provide updates regarding the fire weather indices as we receive them.

RECOMMENDATIONS:

That Council approve the following report;

1. Moved by _____ that Council approves the Fire Season Prevention Report as information item as presented.

Agenda Item

Date: March 29, 2011
Item: Website and Citizen Engagement
Prepared by: Christine Heggart

Background:

As Council's public consultation strategy evolves, the use of the website as a tool to promote citizen engagement, communications and transparency is pivotal. Staff continues to develop content and content areas for Clearwater County's website www.clearwatercounty.ca to meet Council's communication goals regarding Council's philosophy and County activities and operations.

Staff has developed a new section on the website, "We Want You to Know" which falls under the Council section. The information in this section will provide a venue for Council and Staff to disseminate facts related to current issues or projects that the Clearwater County is working on.

Attached for Council's review is a prepared sample of content for *We Want You to Know* section - all issues that have come up recently - which may be added to on as needed basis.

Recommendation:

That Council accepts the "We Want You to Know" content as information.

What are the details of the planned Nordegg Public Services Building?

The Nordegg Public Services Building (NPSB), scheduled to be completed in 2011, will accommodate:

- Clearwater Regional Fire Rescue Services - Nordegg Station;
- Clearwater County Public Works staff and equipment;
- Leased space for Alberta Health Services (Ambulance Services), including living accommodations; and,
- Office space for Clearwater County Peace Officers and RCMP.
- An alternate Emergency Operations Centre (EOC) for prolonged emergency events in the event of large scale emergencies or disasters in this area.

Nordegg is one of three growth hamlets identified in Council's Municipal Development Plan and the Nordegg Development Plan, adopted in 2000, forecasts a future population of 2500 – 3000 permanent residents. Nordegg currently has one of the highest residential property densities within Clearwater County and the "west country" area surrounding Nordegg receives an estimated 10,000 – 15,000 visitors over any weekend in the summer. As a result there is a consistent demand for emergency services by County residents, Albertans, residents of the Bighorn Reserve, as well industry and the travelling public.

The NPSB will replace the existing Nordegg Fire and Ambulance and Public Works buildings, allowing for future commercial development at those locations.

Estimated Building Costs:

Construction Costs:	\$2,652,800
Servicing Costs:	\$247,128
Site Work Costs:	\$465,556
Total Costs:	\$3,365,484

[Link to Preliminary Site Plans \(4 PDFs\)](#)

[Link to Council Agenda Item \(Feb 22, 2011 PDF\)](#)

For additional information please contact Mike Haugen, Community & Protective Services Manager.

What are "In Camera" Council Meetings?

The term "in camera" means a meeting of Council held "in private".

While all meetings of Council are open to the public, the Municipal Government Act (MGA) 197 (2) *allows Council and council committees [to] close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.*

In camera meetings are used when closed discussion is required to ensure the privacy or security of certain issues, as in the following:

Land Matters

- The security of property of the municipality.
- Pending acquisitions or sales of lands.

Labour Matters

- Labour relations or details of employee negotiations.
- Personal matters regarding an individual, including municipal employees or Council and Committee or Board members.

Legal Matters

- Litigation or potential litigation affecting the business of the municipality.
- Advice subject to solicitor-client privilege.

Confidential Matters

- FOIPP Act 23 (a) *A draft resolution, bylaw or other legal instrument by which the local public body acts*
- FOIPP Act 24 (a) *Advice, proposals, recommendations, analyses or policy options developed by or for a public body.*
- FOIPP Act 24 (g) *Information, including the proposed plans, policies or projects of a public body, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.*

Before holding a meeting or part of a meeting that is to be closed to the public, Council will state the meeting will be closed to the public and the general nature of the matter(s) to be considered.

In section 197 (3) of the MGA, it details that *when a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.* It is important to recognize that Council must be in an open meeting of Council to vote on a motion; therefore all decisions of Council are ultimately public.

For additional information please contact Murray Hagan, Corporate Services Manager.

What is happening with the Sewage Lagoon?

The Rocky/Clearwater Joint Lagoon Committee, comprised of three members of the Town Council and three members of the County Council, met as a Committee for the first time on January 12, 2011 to review objectives of the committee and lay the groundwork for the development of recommendations relating to management, costs and cost sharing concerning wastewater treatment.

The Committee intends to: identify and review the wastewater operations, requirements, short term and long term operational needs; identify related issues and timelines; and report to respective Councils on alternative wastewater practices.

The Rocky/Clearwater Joint Lagoon Committee's last met on March 21, and anticipates submitting a recommendation to the Town and County Councils within the next month.

For additional information please contact Marshall Morton, Public Works Manager.

Why is Council increasing Water and Wastewater Fees?

Clearwater County Council undertook a review of the water and wastewater fee structure for utilities provided to the hamlets of Nordegg, Leslieville and Condor. As a result, there will be an increase in utility bills for all residents and businesses in hamlets in Clearwater County.

Utility fees have remained unchanged for the past eighteen years, and a study to determine adequate price increase to reflect cost recovery for providing these utilities was conducted. The study ([click to view Council agenda item](#)) included a cost recovery model for operations, for operations and infrastructure and as well a survey of utility rates for neighbouring towns, villages and hamlets. Council determined fees needed to reflect adequate cost recovery for operating these utilities in the hamlets and also remain comparable to neighbouring municipalities.

So, how will this affect your utility bill?

CONDOR

Beginning July 1, 2011, monthly wastewater rates for Condor hamlet will increase each year for the next five years. Year One rates will be \$16.40/month, Year Two rates will be \$22.80/month, Year Three rates will be \$29.20/month, Year Four will be \$35.60/month and Year Five rates will be \$42.00/month.

LESLIEVILLE

Beginning July 1, 2011, monthly wastewater rates for Leslieville hamlet will increase each year for the next five years. Year One rates will be \$14.40/month, Year Two rates will be \$21.30/month, Year Three rates will be \$28.20/month, Year Four will be \$35.10/month and Year Five rates will be \$42.00/month.

NORDEGG

Beginning July 1, 2011, monthly water rates for Nordegg hamlet will increase each year, for the next three years. Year One rates will be \$26.60/month, Year Two rates will be \$28.20/month and Year Three rates will be \$29.80/month.

Beginning July 1, 2011, monthly wastewater rates for Nordegg hamlet will increase each year for the next five years. Year One rates will be \$20.40/month, Year Two rates will be \$25.80/month, Year Three rates will be \$31.20/month, Year Four will be \$36.60/month and Year Five rates will be \$42.00/month.

Beginning July 1, 2011, bulk water rates in Nordegg will increase to \$5.50 per cubic metre and beginning January 1, 2011, bulk wastewater rates will increase to \$8.00 per cubic metre.

For additional information please contact Rick Emmons, Assistant Public Works Manager.

Agenda Item

Date: March 29, 2011
Item: Boys and Girls Club Request
Prepared by: Mike Haugen

Background:

Please see the attached request from the Clearwater Boys and Girls Club.

The Club is asking for the County (and other businesses') support in subsidizing summer camps offered to local youth. A list of sponsorship opportunities has been included with the letter of request.

Staff have attached Council's Charitable Donations and Solicitations Policy for Council's reference. The policy states that:

"Clearwater County will generally encourage medical and social organizations to pursue alternate sources of funding such as Family and Community Support Services and the Community Facilities Enhancement Program, etc."

Staff have contact Regional FCSS and have confirmed that the Clearwater Boys and Girls Club has received funding through FCSS in the current budget year. As such, it is staff's recommendation that Council deny the request made by the Clearwater Boys and Girls Club.

Recommendation

That Council deny the funding request received by the Clearwater Boys and Girls Club.

M. H. K.



Clearwater Boys & Girls Club
A good place to be

Dear Ron Leaf,

I write to you on behalf of the Clearwater Boys & Girls Club. Our mission is to create a safe, enriching, and enjoyable environment for all children. Our services are focused on serving children and youth, are relevant, accessible, affordable, and respectful of all individuals and cultures. For the summer of 2011, the Clearwater Boys & Girls Club is transforming into exciting weeklong day camps to be offered to children aged six through twelve.

Some of the highlighted programs offered through our summer camps will include swimming, bowling, crafts, sports, leadership building, healthy snacks, and field trips. Field trips are an excellent way for children to be introduced to the arts, to experience new physical activities, to explore the outdoors, and to enjoy activities and sights that they may otherwise not be exposed to. Many children have parents who work multiple jobs, have alternating shifts or simply cannot afford to take their children on family adventures. In the summer of 2011, field trips through the Club offer these children the chance to experience these activities at no additional cost to families.

So as to best meet the needs of the community and to provide access to programs to all families, regardless of income, the Club has reduced its camp rates. However, in order to provide the best quality service for children and their families for the most affordable rates, we must rely on the support of our community. This is where Clearwater County comes in.

Your support in funding a field trip or otherwise mentioned activity would go a long way to enriching the lives of Rocky's children. We would greatly appreciate a donation to sponsor one or more field trips at any level (please see table on the attached page).

In return for your generosity, the Clearwater Boys & Girls Club will list Clearwater County in our annual reports, monthly newsletter, and on our website as a sponsor, place a link on www.clearwaterboysandgirlsclub.com to Clearwater County's website, provide you with a charitable receipt, list Clearwater County and place Clearwater County's logo on all advertisements related to the event, including a brochure that will be presented to each student in Rocky Mountain House, submit an article to the Mountaineer, and provide Clearwater County with pictures and a thank-you poster from the children that participated in the event.

Thank you for considering our request. If you have any questions or require any further information, please do not hesitate to contact me.

Sincerely,


Hayley Hellum

Program Coordinator
Clearwater Boys & Girls Club
Tel (403) 845-5609
Fax (403) 845-5704
hayleyhellum@live.com
CRA Number: 87942 0420 RR0001



Levels of Sponsorship for Summer 2011

Your sponsorship will create positive life experiences for youth aged 6-17 in our community. Please feel free to select a sponsorship level, or to choose a specific activity that your company would like to sponsor. Thank you for your consideration of our request and for your amazing generosity.

Level One Sponsorship- Up to \$100	
Swimming Event Bowling Event Craft Supplies Science Activity Healthy Snacks Purchase of New Board Games Purchase of New Books for Reading Centre	
Level Two Sponsorship- \$500-\$750	
Crimson Lake Fishing Trout Pond Archery Historic Site	
Level Three Sponsorship- \$1,500	
Pine Hills Driving Range Canoeing Kayaking	
Level Four Sponsorship- \$2,000-\$2,500	
Wild Rapids- Sylvan Lake Collicutt Centre- Red Deer Wall Climbing Lacombe Corn Maze Lazer Tag	Cabin Fever- Red Deer Horseback Riding Bower Ponds- Red Deer Outdoor Waterpark- Red Deer
Level Five Sponsorship- \$3,500-\$4,000	
Go Karts & Mini Golf Calaway Park Calgary Zoo Calgary Science Centre	Royal Tyrell Museum Jurassic Forest West Edmonton Mall Waterpark

We cannot always build the future for our youth, but we can build our youth for the future.
~Franklin Delano Roosevelt

Clearwater County

CHARITABLE DONATIONS AND SOLICITATIONS

EFFECTIVE DATE: March 2010

SECTION: Administration

POLICY STATEMENT:

To establish guidelines for responding to requests for donations for organizations or recognize individuals within the community.

PROCEDURE:

1. Funding for STARS in the amount of \$6000.00 per year will be included in the County's annual budget, subject to Council approval.
2. Clearwater County will generally encourage medical and social organizations to pursue alternate sources of funding such as Family and Community Support Services and the Community Facilities Enhancement Program, etc.
3. Where possible, groups will be encouraged to participate in the annual Municipal Roadside Clean-Up. Youth groups will be given preference for participation in this program. Council will consider other fees for service programs on a case by case basis.
4. The Municipality will give municipal pins upon request to either individuals or organizations. Where the request involves a large number of pins, the Municipal Manager has the discretion to sell them at cost. As a guideline, one free pin will be given per person per team per year.
5. Other County promotional items may be presented or donated at the discretion of a Department Head, provided that the following conditions are met:
 - a) The group requesting the item is a non-profit group;
 - b) The item is being used as a prize or silent auction item for a fundraising event open to the general public;
 - c) Any proceeds generated from the item will be used to support the operations of the requesting group; or
 - d) The item is being given in recognition or thanks for a presenter or instructor who has performed a service for the County.

Any donation of County promotional items not meeting the criteria outlined herein shall at the discretion of the Municipal Manager.

Agenda Item

Date: **March 29, 2011**
Item: **Reeve's Economic Summit - Oil and Gas Working Group Terms of Reference**
Prepared by: **Mike Haugen**

Background:

As a part of Council's Economic Development program, staff was previously directed to draft a Terms of Reference for a Working Group focusing on the Oil and Gas industry in Clearwater County. This initiative is a part of the Reeve's Economic Summit and is focused on developing long term economic strategies for Clearwater County Council.

Council will find attached a proposed Terms of Reference for the Oil and Gas Working Group. The Terms outline the composition of the Group as well as the objectives that the group will achieve. The objectives are aimed at developing a knowledge and long term forecast for the local Oil and Gas industry. This will allow the County to ensure that its economic development programs are in alignment with industry realities.

In addition to the Reeve and two Councillors, staff is proposing five (5) industry representatives be sought. This would allow for broad input without making the working group cumbersome. These individuals would be appointed by Council.

Funding for the Working Group will be used to cover such things as meeting honorariums for participants (at rates already established in Council policy) and for other administrative expenses such as meeting room rentals (if needed), etc. This funding has already been included in Council's approved 2011 budget. Any additional funding would require a request by the Committee to Council.

Recommendation

That Council adopt the Terms of Reference for the Reeve's Economic Summit - Oil and Gas Working Group as presented.

That Council appoints two (2) members of Council in addition to the Reeve to the Reeve's Economic Summit - Oil and Gas Working Group.

Reeve's Economic Summit: Oil and Gas Working Group

Terms of Reference

Purpose:

One outcome of the Reeve's Economic Summit was the identification of a need for advanced study regarding the Oil and Gas Industry in Clearwater County. The extraction of petroleum resources represents a significant component of the Clearwater economy and an understanding of the future challenges and opportunities of this industry is crucial to Council's economic development policy and community sustainability.

Objectives:

The objectives of the working group are:

1. Identify current composition and types of activity of the local Oil and Gas Industry;
2. Identify the long-term (10+ years) trends and prospects of the industry locally and regionally;
3. Identify any programs that may facilitate the industry and the feasibility/desirability of such programs;
4. Identify industry skillsets and infrastructure that may prove valuable in the attraction of other industries;
5. Identify long-term (10+ years) corporate involvement in Clearwater County community; and,
6. Other items as may be identified by the Working Group, subject to approval by Council.

Membership:

1. The Committee will consist of the following members:
 - ◇ The Clearwater County Reeve;
 - ◇ Two (2) Clearwater County Councillors;
 - ◇ Five (5) members representing the local Oil and Gas Industry; and,
 - ◇ The Clearwater Community and Protective Services Manager, in an advisory capacity
2. Membership shall be appointed by the Clearwater County Council.
3. Clearwater County staff will provide administrative services to the Working Group.
4. Other representatives, such as Town of Rocky Mountain House economic development staff and representatives of local chambers of commerce, may be invited as observers at the discretion of the Working Group or the Clearwater County Council.

Governance Structure:

1. The Working Group will be chaired by the Clearwater County Reeve, or other County Councillor and will report to the Council of Clearwater County with their findings in the form of a written report.
2. The Working Group may be provided with operational funding in the amount of \$10,000.00. Further funding may be provided at the discretion of Clearwater County Council.

Meetings:

1. The Working Group will meet on an as needed basis with the target of presenting a written report to Council in September, 2011.
2. Members of the Working Group will be provided with mileage and honorariums as per Council policy.

Agenda Item

Date: March 29, 2011

Item: **Appointment Time 1:15 p.m.**
First Reading of Bylaw 935/11
Application No. 03/11 to amend the Land Use Bylaw
For the redesignation of 2 hamlet commercial lots in Leslieville
described as Plan 762 1456, Block 3, Lots 18 & 19, PT SE 26-39-05-W5
From Hamlet Commercial "HC" to Hamlet Residential "HR" for the
purpose of allowing development as two residential parcels
Applicant Jeff Tzovanas
Landowners Tobias Rapley and Corrinna Seize

Prepared by: Kimberly Jakowski

Background:

The subject land is located in the hamlet of Leslieville. Tobias Rapley and Corrinna Seize hold title to Lots 18 & 19, Block 3, Plan 762 1456 each containing 9,262 sq.ft. and presently zoned Hamlet Commercial "HC". The subject parcels have Hamlet Residential "HR" lots located on either side of them as well as the street facing them. The two lots back onto a Hamlet Commercial "HC" lot containing the Leslieville Hotel, which is located on Railway Avenue, where other Hamlet Commercial "HC" lots are located.

On April 30, 1976 the owners, that being the Leslieville Hotel (1975) Ltd. made application to subdivide the existing parcel to create 2 lots for residential use on the south half of the existing lot and leave the remainder of the lot to the north containing the Leslieville Hotel under subdivision application No. 21/0653. The application was approved on June 4, 1976 and completed to create 2 new lots and the remainder. The 2 new lots were registered as Plan 762-1456, Block 3, Lots 18 and 19 and the remainder became Lot 20. The lots were subdivided at that time but no rezoning was applied for or approved so they remained commercial. Shortly after the subdivision was approved a residence was built on Lot 19. In 1998 Development Permit No. 171/98 was approved to place a manufactured home on Lot 18. The Basco's made an inquiry in January of 2008 and were informed that should they want to build a residence on Lot 18 or build a new residence on Lot 19 they would need to apply to rezone the two lots to Hamlet Residential "HR" and that this could be done in one application.

Jeff Tzovanas is now applying to rezone Lot 18 to Hamlet Residential "HR" in order to purchase the property from the Landowners and build a house. Tobias Rapley and Corrinna Seize would also like to rezone Lot 19 to Hamlet Residential "HR". The application before Council today is for the redesignation

of Plan 762-1456, Block 3, Lots 18 and 19 from Hamlet Commercial "HC" to Hamlet Residential "HR" to allow for development as residential parcels.

Planning Direction:

The Municipal Development Plan (2010) was adopted in July 2010. It is recognized that hamlets offer opportunities for residential growth in a compact, sustainable fashion that reduces the footprint of development on natural capital lands. Policy Section 7 of the Municipal Development Plan encourages infill and new development within and surrounding existing hamlets.

Municipal Development Plan (2010) Policy 7.2.2 and 7.2.3 state that:

7.2.2 Clearwater County encourages infill and redevelopment within hamlets for used that strengthen the social and economic fabric of the hamlet as a community centre for the surrounding areas.

7.2.3 Development in and around hamlets should continue to promote the compact nature of hamlets, including by utilizing appropriately sized small lots.

Policy 7.2.4 states that Leslieville is considered by Clearwater County as a Growth Hamlet capable of accommodating development within their existing boundaries, as well as residential development and other compatible development on their peripheries.

This proposal appears to be consistent with Goal 7.1.3 of the MDP regarding the focus of infrastructure development and expansion within hamlets as a means to revitalize existing communities. The two parcels to be rezoned would fit naturally into the existing framework in the Hamlet of Leslieville. According to Section 13.4 (8) Hamlet Residential District "HR" in the Land Use Bylaw, the minimum lot area for a parcel served by a communal wastewater system but not a communal water distribution system, have an area of at least 930 square metres (10,000 sq. ft.) with a width of at least 30 metres (100 ft.). These parcels do not quite meet these requirements as they are 9,262 sq. ft. in size. This would be a relaxation of 738 sq. ft. or 7.4%.



CLEARWATER COUNTY

Application for Amendment to the Land Use Bylaw

Application No. 03/11

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: JEFF TZOVANAS work cell 403-322-0051 (best)

ADDRESS & PHONE: #293-5344-76ST RED DEER AB T4P 2A6. PH 403-588-7909.

REGISTERED OWNER: TOBIAS RAPLEY AND CORRINNA SEIZE

ADDRESS & PHONE: PH 403-729-3724 TRwork 403-845-0190

AMENDMENT REQUESTED:

- CHANGE OF LAND USE DISTRICT FROM: HAMLET COMMERCIAL TO: HAMLET RESIDENTIAL "HR"
 LEGAL DESCRIPTION OF PROPERTY: PT SE 1/4 Sec. 26 Twp. 39 Rge. 05 W5M
 OR: LOT: 18+19 BLOCK 3 REGISTERED PLAN NO.: 762-1456 HAMLET OF LESLIEVILLE
 OR: CERTIFICATE OF TITLE NO.: 082097615001 (Site Plan is attached)
 SIZE OF AREA TO BE REDESIGNATED: 9.262 aqft. (Hectares / Acres)

2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS:

N/A

3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

REDISTRIBUTE LAND TO ALLOW DEVELOPMENT AS
A RESIDENTIAL PARCEL

DATE: February 18, 2011 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

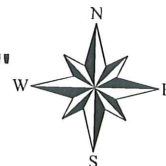
APPLICATION FEE OF \$400.00 DATE PAID: Feb 18, 2011 RECEIPT NO. 70543

SIGNATURE OF DEVELOPMENT OFFICER
IF APPLICATION COMPLETE

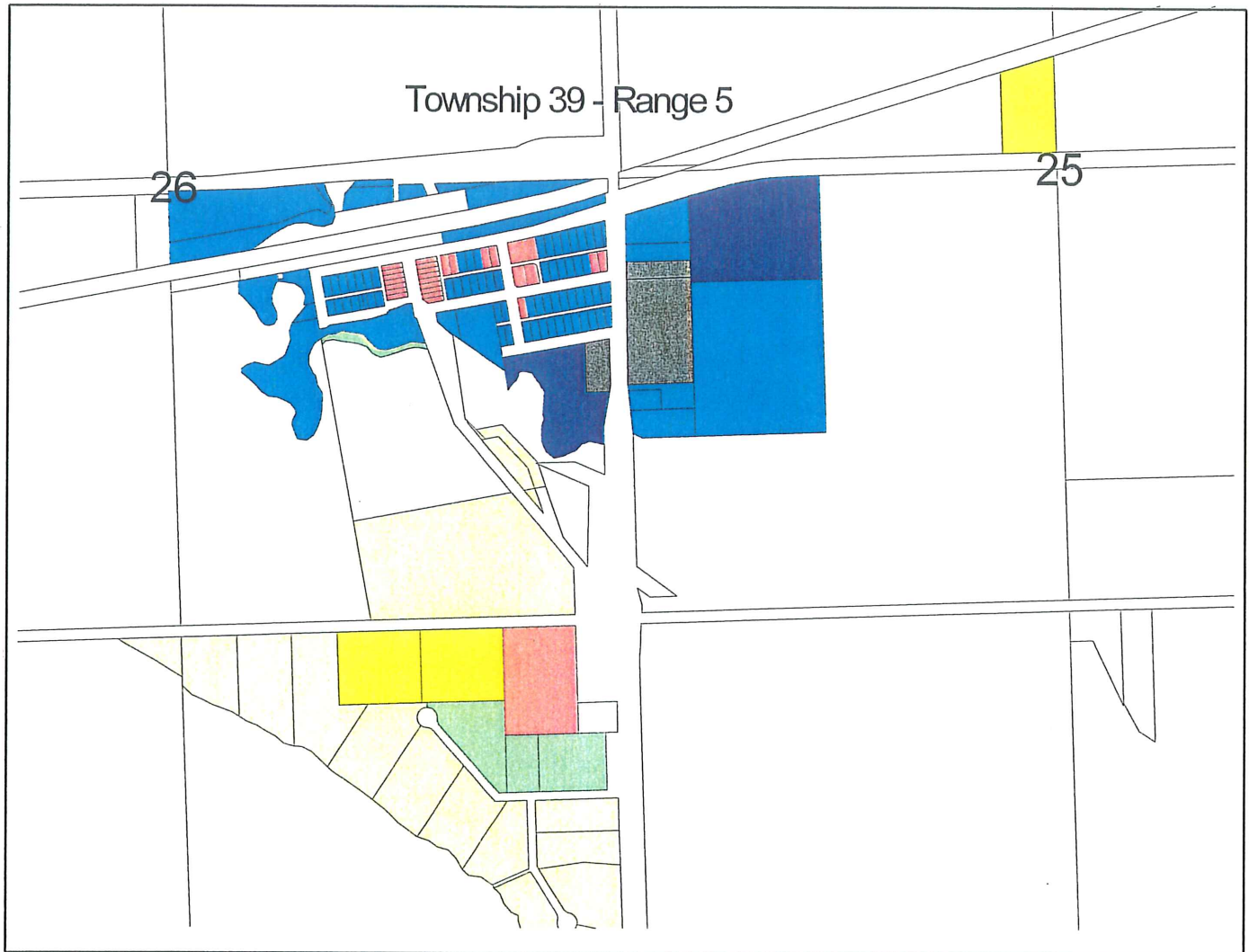
IMPORTANT NOTES ON REVERSE SIDE



**Application #03/11 to Amend Land Use Bylaw
Redistrict 2 lots in the Hamlet of Leslieville
From Hamlet Commercial "HC" to Hamlet Residential "HR"
Applicant - Jeff Tzovanas
Landowners - Tobias Rapley and Corrinna Seize**



Hamlet of Leslieville



Land Use Zoning Key

- Land Use Zoning
- Agriculture
 - Country Residence
 - Country Residence Agriculture
 - Hamlet Commercial
 - Hamlet Residential
 - Mobile Home Park
 - Institutional
 - Undesignated - Reserve Lots



Clearwater County
Land Use Bylaw

Schedule 5

BYLAW NO. 935/11

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Country Residence District "CR" is to accommodate country residences while not permitting any agricultural pursuits.

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

That all of Plan 762 1456, Block 3, Lots 18 & 19 in the Hamlet of Leslieville, as outlined in red on the attached Schedule "A" be redesignated from Hamlet Commercial "HC" to Hamlet Residential "HR"

READ A FIRST TIME this ____ day of _____ A.D., 2011.

REEVE

MUNICIPAL MANAGER

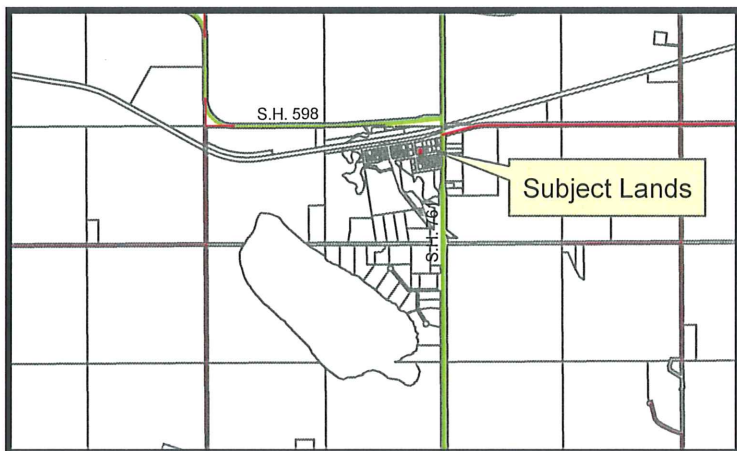
PUBLIC HEARING held this ____ day of _____ A.D., 2011.

READ A SECOND TIME this ____ day of _____ A.D., 2011.

READ A THIRD AND FINAL TIME this ____ day of _____ A.D., 2011.

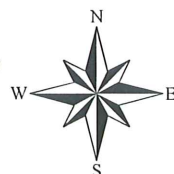
REEVE

MUNICIPAL MANAGER



**Bylaw No. 935/11
Schedule "A"**

**Application #03/11 to Amend Land Use Bylaw
Redistrict 2 lots in the Hamlet of Leslieville
From Hamlet Commercial "HC" to Hamlet Residential "HR"
Applicant - Jeff Tzovanas
Landowners - Tobias Rapley and Corrinna Seize**



Agenda Item

Date: March 29, 2011

Item: **Delegation 2:00 PM - Johan & Danielle Feddema
Riverview Campground - Highway 11 Intersectional Improvements
Part of NW 33-39-07-W5 (Lot 1, Block 1, Plan 052 3918)**

Prepared by: Keith McCrae

Background:

Johan & Danielle Feddema, owners and operators of Riverview Campground, have requested an opportunity to meet with Council today. They wish to express concern over the intersection of River Road and Highway 11 and in particular the response they received from Alberta Transportation regarding the proposed expansion of their existing campground and the requirement for intersectional treatment.

In a letter dated October 22, 2009, Alberta Transportation indicated *"the department has no objections in principle to the addition of 35 sites to the existing campground"*, and *"Prior to consideration being given to your application, the Department will require a Traffic Impact Assessment prepared by a qualified transportation engineer to determine if intersectional improvements will be required at the intersection of the highway and the local road. Costs for any intersectional improvements required will be the responsibility of the developer."* A copy of the letter is attached.

Recommendation:

For Councils' information and consideration.

Office of the Operations Manager
Central Region

#401, 4920 - 51 Street
Red Deer, Alberta
Canada T4N 6K8

Telephone 403/340-5166
Fax 403/340-4876

October 22, 2009

File: 3189-8916

Johan Feddema
c/o Riverview Campground
R.R.# 4, Site 146, Comp 8
Rocky Mountain House, AB T4T 2A4

**RE: PROPOSED ADDITION TO EXISTING CAMPGROUND
HIGHWAY 11, NW 33-39-7-W5 (052 3917.1,3)
APPROXIMATELY 1.5 kms NW OF ROCKY MOUNTAIN HOUSE**

With reference to the above, the Department has no objections in principle to the addition of 35 sites to the existing campground located on the above site.

Prior to consideration being given to your application, the Department will require a Traffic Impact Assessment prepared by a qualified transportation engineer to determine if intersectional improvements will be required at the intersection of the highway and the local road. Costs for any intersectional improvements required will be the responsibility of the developer.

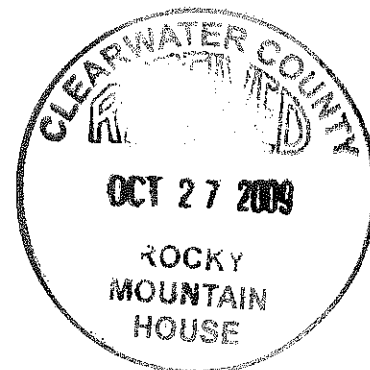
If you have any questions or concerns, please contact me at 403-340-7179.

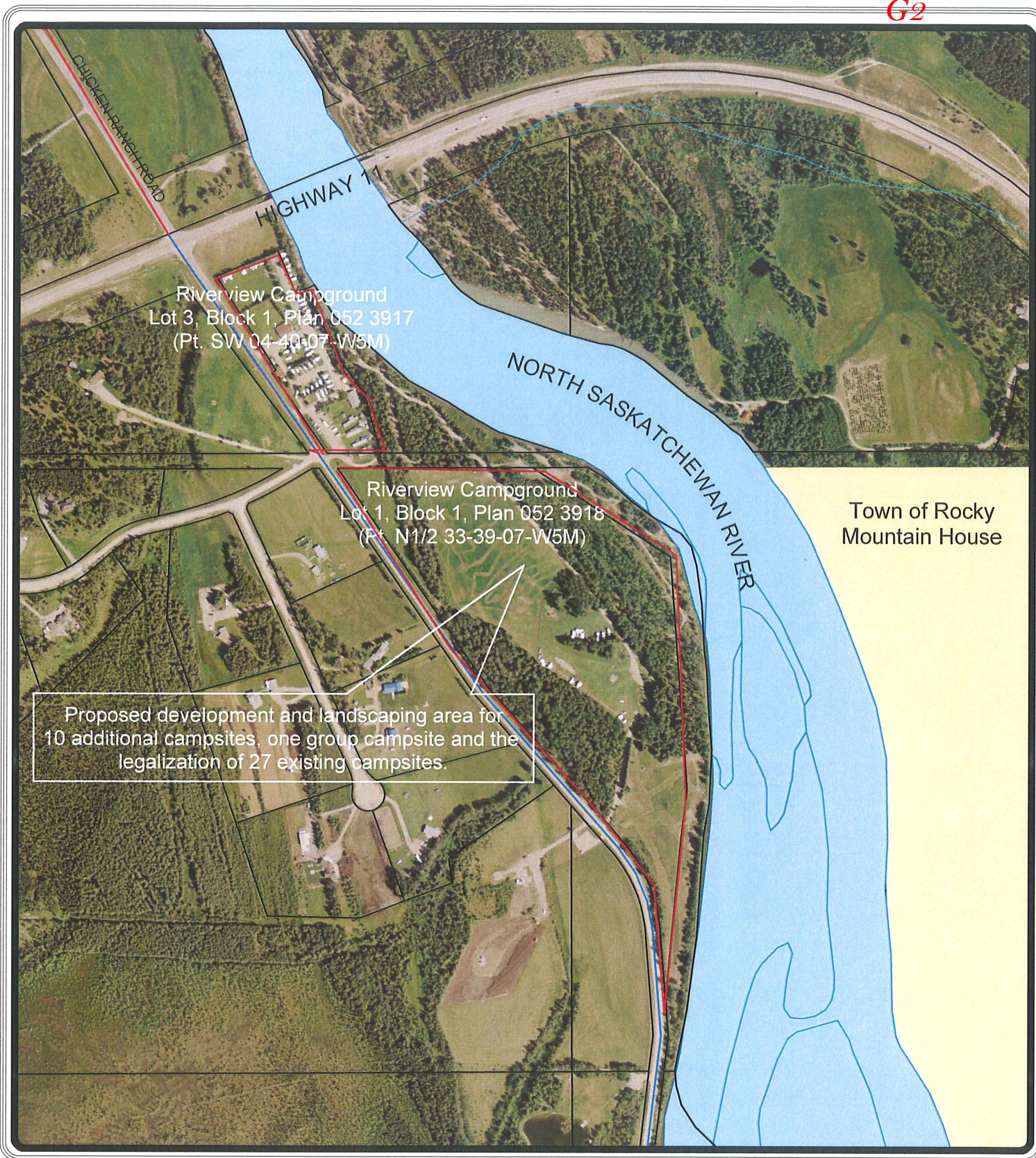
Gail Long

Gail Long
Development & Planning Technologist

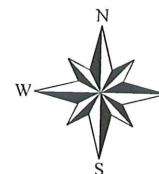
GML/mt

c.c. Clearwater County





Riverview Campground
Lot 3, Block 1, Plan 052 3917 (Pt. SW 04-40-07-W5M) &
Lot 1, Block 1, Plan 052 3918 (Pt. N1/2 33-39-07-W5M)



Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...**2011**.....

Name of Councilor / Board Member Bob Bryant

Payment Periods

January	February	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$140.00	Next 4 Hours \$112.00	Next 4 Hours \$112.00	Regular Council Meeting \$254.00	Lunch \$16.00	Mileage @ \$0.52 / km
Feb 8/11	Regular Council				✓		4km
Feb 9/11	Cabinet Tour	✓					4km
Feb 10/11	Edmonton Brownlee Emerging Trends	✓	✓				440km
Feb 11/11	Calgary Central Zone Meeting	✓	✓				390km
Feb 14/11	Lagoon Committee	✓					4km
* Feb 16/11	Rocky Saniors Housing						
Feb 17/11	MLPC	✓	✓			✓	4km
Feb 18/11	Red Deer River Watershed Band	✓	✓				172km
Feb 22/11	Regular Council				✓		4km
Feb 25/11	Mission Vision Values	✓	✓				4km
Feb 26/11	Meal Ty Lund	✓					4km
Feb 28/11	CREMA Meeting	✓					4km

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Remuneration Calculation

1 Westview @ 60.00	60.00				
<u>9</u> Meetings @ \$140.00=	<u>1260.00</u>	<u>1034</u>		Kms @ \$0.52=	<u>537.68</u>
<u>5</u> Meetings @ \$112.00=	<u>560.00</u>	<u>1</u>		Lunch @ \$16.00=	<u>16.00</u>
<u>2</u> Meetings @ \$254.00=	<u>508.00</u>				
Supervision=	<u>550.00</u>				
Sub Total=				Sub Total=	<u> </u>
TOTAL=	<u>2938.00</u>			TOTAL=	<u>553.68</u>

Signature {Councilor / Board Member} R. J. Bryant

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...**2011**.....

Name of Councilor / Board Member ..**Jim Duncan**.....

Payment Periods

January	<u>February</u>	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$140.00	Next 4 Hours \$112.00	Next 4 Hours \$112.00	Regular Council Meeting \$254.00	Lunch \$16.00	Mileage @ \$0.52 / km
Feb 3	Bighorn Back Country	x					40
Feb 4	FCSS	X					40
Feb 4	Living in the Natural Environment Presentation	X					20.
Feb 8	Council Meeting				X		40
Feb 10	Emerging law trends	X	X				40
Feb 11	AAMDC Zone meet	X	X				40
Feb 22	Council meeting				X		40
Feb 23	ASB regular meeting	X					40
Feb 24	Council Strategic Plan	X	X				40
Feb 2	Rec Board	X					40
Feb 28	CCEMP update	X					40

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Remuneration Calculation

<u>9</u>	Meetings @ \$140.00=	<u>1260.00</u> ✓	<u>420</u>	Kms @ \$0.52=	<u>218.40</u> ✓
<u>3</u>	Meetings @ \$112.00=	<u>336.00</u> ✓		Lunch @ \$16.00=	/
<u>2</u>	Meetings @ \$254.00=	<u>508.00</u> ✓			
	Supervision=	<u>550.00</u> ✓			
	Sub Total=	_____		Sub Total=	_____
	TOTAL=	<u>2654.00</u>		TOTAL=	<u>218.40</u>

Jim Duncan

