

# **CLEARWATER COUNTY COUNCIL AGENDA**

**August 28, 2018**

**9:00 am**

Council Chambers

4340 – 47 Avenue, Rocky Mountain House, AB

**9:00 am Public Hearing – Bylaw 1053/18 LUA**

**11:00 am Roger Smolnicky, Director Recreational and Community Services, Town of Rocky Mountain House**

**1:00 pm Hannelie Eder, President, Rocky Airshow Society**

**1:15 pm Kelly McTaggart, Community Engagement Advisor, Canadian Association of Petroleum Producers**

## **A. CALL TO ORDER**

## **B. AGENDA ADOPTION**

## **C. CONFIRMATION OF MINUTES**

1. July 24, 2018 Regular Meeting Minutes
2. July 24, 2018 Bylaw 1052/18 Public Hearing Minutes

## **D. PLANNING**

*9:00 am PUBLIC HEARING – 1053/18 Land Use Amendment*

1. Bylaw 1053/18 'Land Use Amendment SW 23 37 04 W5M' Consideration of Second and Third Reading
2. Bylaw 1044/18 'Cannabis Retail Sales & Cannabis Production Facilities' Consideration of First Reading

## **E. PUBLIC WORKS**

1. Leslieville/Condor Fire Station(s) Project
2. Letter to Wild Rose School Division Regarding Condor Wastewater System
3. Town of Rocky Mountain House Wastewater Lagoon Update

## **F. AGRICULTURE & COMMUNITY SERVICES**

1. 11:00 am Town of Rocky Mountain House Recreational Report – Spray Park

## **G. MUNICIPAL**

1. Draft Resolution - Federal and Provincial Funding of Municipal Broadband Projects
2. Association of Summer Villages of Alberta 2018 Annual Conference and General Meeting
3. Agenda Items for September 10, 2018, Tri-Council Meeting
4. Communications Update January 1 – June 30, 2018

## **H. DELEGATIONS**

1. 1:00 pm Rocky Airshow Society
2. 1:15 pm Canadian Association of Petroleum Producers – State of the Industry Update

## **I. INFORMATION**

1. CAO's Report
2. Public Works Report
3. Accounts Payable
4. Councillor Verbal Reports
5. Councillors' Remuneration

## **K. ADJOURNMENT**

### ***TABLED ITEMS***

<b><u>Date</u></b>	<b><u>Item, Reason and Status</u></b>
06/13/17	<b>213/17 identification of a three-year budget line for funding charitable/non-profit organizations' operational costs pending review of Charitable Donations and Solicitations policy amendments.</b>
03/13/18	<b>116/18 Crammond Community Hall Grant Request pending receipt of Crammond Community Hall's 2017 Financial Statement</b>



### REQUEST FOR DECISION

<b>SUBJECT:</b> Application No. 05/18 to amend the Land Use Bylaw – Public Hearing 9:00 am Delegation - Bylaw 1053/18		
<b>PRESENTATION DATE:</b> August 28, 2018		
<b>DEPARTMENT:</b> Planning & Development	<b>WRITTEN BY:</b> Holly Bily, Development Officer	<b>REVIEWED BY:</b> Keith McCrae, Director, Planning Rick Emmons, Chief Administrative Officer
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Clearwater County Land Use Bylaw No. 714/01 and Municipal Development Plan (2010)		
<b>STRATEGIC PLAN THEME:</b> Managing our Growth	<b>PRIORITY AREA:</b> Plan for a well designed and built community	<b>STRATEGIES:</b> Ensure appropriate land use planning for public infrastructure, rural subdivisions, hamlets and commercial and industrial lands.
<b>ATTACHMENT(S):</b> Application to Amend Land Use Bylaw, Supplemental Information Provided by the Applicant, Bylaw 1053/18 with Schedule "A", Intensive Agricultural District "IA", Aerial Photos, Site Inspection Photos.		

**STAFF RECOMMENDATION:**  
Pending the results of the public hearing, it is recommended Council grant 2<sup>nd</sup> and 3<sup>rd</sup> readings to Bylaw 1053/18

**BACKGROUND:**

The subject land is located northeast of the Village of Caroline, approximately 6 ½ miles north of Highway 54 on Range Road 4-2. Victoria Conway is the current title holder of the SW 23-37-04 W5M, however Lyle Conway and his sister are in the process of purchasing the family farm from their mother. The land is approximately 160.0 acres in size and presently zoned Agriculture District "A". The subject parcel proposed to be rezoned and subdivided is located in the northern portion of the quarter section.

The application is to create a +/- 27.7 acre Intensive Agriculture parcel to separate the existing business, Qualtec Greenhouse Inc, from the balance of the land in title. Since first reading the applicants have amended the boundary in the eastern portion of the proposed parcel to accommodate existing facilities on the balance of the land in title. This application came about as the Conway family prepares for succession planning. Qualtec Greenhouses Inc. is a family run business that was established in 1991. Serving a wide range of retail

businesses, municipalities, golf courses and lodge properties with their spring flowers. Some of their clients include Jasper Park Lodge, Banff Springs and Lake Louise. The operation is approximately 37,884 square feet between a 27,412 square foot production area and 10,472 square feet of supporting facilities. The greenhouse utilizes a year-round growing season where both spring plants and winter poinsettias are produced. There is a three-month period where plugs and cuttings are bred and distributed to other wholesale and retail greenhouses. Qualtec Greenhouses Inc. employs four full-time and 17 seasonal employees.

Within the proposal, the property contains the greenhouse operation, applicant's residence and outbuildings. There are two lagoons on the proposal, both of which meet the 90 metre requirement, regulated by Alberta Municipal Affairs, from the new boundaries being proposed. The remainder of the quarter section contains a residence and various outbuildings. The panhandle access for the proposal allows the lagoon on the remainder of the quarter section to also meet the 90 metre setback requirement.

Legal and physical access to the subject land is by way of Range Road 4-2, adjacent to the west property boundary. Surrounding land uses within the area are agricultural with some residential uses.

#### **Planning Direction:**

##### **Clearwater County's Land Use Bylaw**

##### *Section 13.4(2) Intensive Agriculture District "IA"*

The general purpose of this district is to accommodate intensive agricultural land uses on parcels of land less than 32 hectares (80 acres).

##### **Clearwater County's Municipal Development Plan**

##### *Section 4.2.3 states:*

An application to create a parcel of land for Intensive agricultural purposes shall be evaluated by Clearwater County based on the consideration in Policy 4.2.4 and the following criteria:

- a) The minimum parcel size is 8.1 hectares (20 acres);
- b) Applicant demonstrates to the satisfaction of the County that the proposed operation will result in lands being intensively used for commercial agricultural pursuits;
- c) The applicant demonstrates the long-term viability of the proposed operation to the satisfaction of the County;
- d) The applicant demonstrates to the satisfaction of the County that existing farming operations around the proposed parcel will not be restricted; and
- e) Legal and physical access is available.

##### *Section 4.2.4 states:*

In evaluating subdivision and development proposals that effect agricultural land, the agricultural quality of the land is one of a number of factors that Clearwater County shall consider. These factors are as follows:

- a) The nature and extent of farming activities in the local area, with a focus on the immediate area;

- b) The location, number and type of the existing and planned non-farm land uses located and proposed to be located in the local area;
- c) The predicted impact on sustainable agricultural production in the local area resulting from the proposal;
- d) The Farmland Assessment Rating of the land within the title to be subdivided or developed
- e) The Farmland Assessment Rating of adjacent lands;
- f) The proposed use of the land; and
- g) The reasonable availability of the optional locations for the proposed subdivision or development.

***Section 8.2.2 states:***

In making decisions on proposed land redesignations, subdivisions and developments in areas of the County where agriculture is the primary use, Clearwater County should seek to limit infringements on agricultural operations except where otherwise provided for in the Municipal Development Plan (2010).

***Section 8.2.3 states:***

Clearwater County encourages the development of agri-business within the County where the following criteria are met to the satisfaction of the County:

- a) Legal and year-round physical access is available and can be developed to meet the County's road standards;
- b) The proposed subdivision or development can be serviced onsite in accordance with provincial regulations;
- c) The proposed subdivision or development is located in a manner that minimizes any potential impacts on natural capital lands and agricultural operations; and
- d) All other applicable provisions of this plan.

***Section 12.2.4 states:***

Clearwater County will consider, where applicable, the following when evaluating an application to redesignate, subdivide or develop land:

- a) Impact on adjoining and nearby land uses;
- b) Impact on natural capital, including agricultural land;
- c) Impact on the environment;
- d) Scale and density;
- e) Site suitability and capacity;
- f) Road requirements and traffic impacts, including access and egress considerations, including Subdivision and Development Regulations related to land in the vicinity of a highway;
- g) Utility requirements and impacts;
- h) Open space needs;
- i) Availability of protective and emergency services;
- j) FireSmart provisions;
- k) Impacts on school and health care systems;
- l) Measures to mitigate effects;

- m) County responsibilities that may result from the development or subdivision; and any other matters the County considers relevant.

### **Subdivision and Development Regulations**

*Section 7* states:

In making a decision as to whether to approve an application for subdivision, the subdivision authority must consider, with respect to the land that is the subject of the application,

- a) Its topography,
- b) Its soil characteristics,
- c) Storm water collection and disposal,
- d) Any potential for the flooding, subsidence or erosion of the land,
- e) Its accessibility to a road,
- f) The availability and adequacy of a water supply, sewage disposal system and solid waste disposal,
- g) In the case of land not serviced by a licensed water distribution and wastewater collection system, whether the proposed subdivision boundaries, lot sizes and building sites comply with the requirements of the *Private Sewage Disposal Systems Regulation* (AR 229/97) in respect of lot size and distances between property lines, buildings, water sources and private sewage disposal systems as identified in section 4(4)(b) and (c).
- h) The use of the land in the vicinity of the land is the subject of the application, and
- i) Any other matters that it considers necessary to determine whether lands that is the subject of the application is suitable for the purpose for which the subdivision is intended.

### **First Reading:**

At the regular Council meeting held on June 12, 2018, Council reviewed and gave first reading to Bylaw 1053/18. As required by legislation, notice of today's Public Hearing was advertised in the local newspapers and comments were invited from adjacent landowners and referral agencies.

Upon consideration of the representations made at the Public Hearing, Council will consider whether or not to grant second and third readings to Bylaw 1053/18.

Bylaw # **D1** 1053/18



# CLEARWATER COUNTY

## Application for Amendment to the Land Use Bylaw

Application No. 05/18

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: Qualtec Greenhouses Inc (Lyle Conway) 

ADDRESS & PHONE: 

REGISTERED OWNER: same Victoria Conway

ADDRESS & PHONE: same as above

### AMENDMENT REQUESTED:

- CHANGE OF LAND USE DISTRICT FROM: AGRICULTURE TO: INTENSIVE AGRICULTURE  
 LEGAL DESCRIPTION OF PROPERTY: SW 1/4 Sec. 23 Twp. 37 Rge. 4 W5M  
 OR: LOT:      BLOCK      REGISTERED PLAN NO.:       
 OR: CERTIFICATE OF TITLE NO.:      (Site Plan is attached)  
 SIZE OF AREA TO BE REDESIGNATED: 27.7 (Hectares  Acres)

### 2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS:

Agriculture "A" District to  
INTENSIVE Agriculture "1A" District

### 3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

SEPERATE GREENHOUSE OPERATION FROM FARMING  
OPERATION

DATE: March 9, 20 18 APPLICANT'S SIGNATURE Victoria Conway

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

APPLICATION FEE OF 2119.50 DATE PAID: MAY 18/18 RECEIPT NO. 135577  
(\$1469.50 - LUA)  
\$650 - SUB

H. Billy  
SIGNATURE OF DEVELOPMENT OFFICER  
IF APPLICATION COMPLETE

IMPORTANT NOTES ON REVERSE SIDE

Qualtec Greenhouses Inc.  
Lyle T. Conway

My history in the greenhouse industry started at Dentoom's Greenhouses in Red Deer where I spent the first 6 years of my career. During that time I attended Malaspina College in Nanaimo, BC where I earned a Diploma in Greenhouse Horticulture Technology. I have served in the industry on the Alberta Greenhouse Growers Association Board of Directors for many years as an active member, Treasurer and then President. I have been involved in lobbying Provincial Government for the Greenhouse Energy Rebate program, the Intensive Agriculture Tax Foot Print Amendments and reclassification of our labour laws and employment codes. I am now a proud father of four children and my partner and I run the business.

Our family business was started in 1991 from purchasing a used 11643 ft<sup>2</sup> range from the Bank of Montreal in Patrica, Alberta. The used range was disassemble and relocated to our farm in the summer and we grew our first crop for sale the following May. We have now expanded to 27412 ft<sup>2</sup> of production area and 10472 ft<sup>2</sup> of support structure. We supply retail businesses, municipalities, golf courses and lodge properties with their spring flowers. Some of our clients include Jasper Park Lodge, Banff Springs, Lake Louise, Spruce Meadows, Priddis Golf Course, Parkland Nurseries, Municipalities of Sylvan Lake, Carstairs and Jasper and many more. During the months of February to April we propagate plugs and cuttings for other wholesale and retail greenhouse ranges.

We employ 4 full time and up to 17 staff seasonally. Our annual payroll is approximately \$270,000.00 which I am very proud to provide within our community. Our spring plant season starts in November and ends in June and our winter season goes from July to Dec for the production of poinsettia's.

Our family is preparing for succession planning and this subdivision is required to meet the financial lending needs of the business. The home quarter is being purchased by both myself and my sister who will continue to maintain the farming operation.

Our future goals include automation of our existing facilities to maintain industry standards and reducing our environmental footprint through automated watering and heating systems. Possible expansion of our cold growing areas and the introduction of automated planting and production equipment.



# Total Area

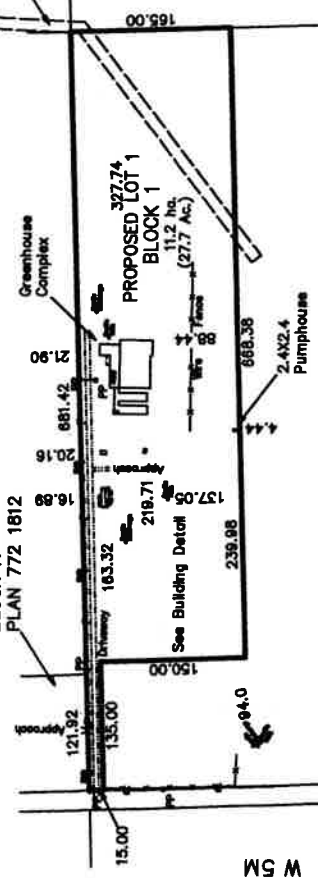
Yr Est.

	Length	Width	Area-ft2	Yr Est.
<b>Main Range</b>				
Bay 1	103.5	37.5	3881	1991
Bay 2	103.5	37.5	3881	1991
<b>Prop House</b>				
Bay 1	103.5	37.5	3881	1991
<b>East Wing</b>				
Bay 1	108	21	2268	2003
Bay 2	108	21	2268	2004
Lean -To	108	12	1296	2004
<b>Cold Frame</b>				
Bay1	96	30	2880	1994
Bay 2	96	30	2880	1994
Connect	81	16	1296	1996
Bay3	96	30	2880	2018
<b>Total Production Area</b>			<b>27412</b>	
<b>Header House</b>				
Mechanical	16	30	480	1991
Office/Work	28	30	840	1991
<b>Inventory Shed</b>				
Total	78	32	2496	2005
<b>Cart Shed 07</b>				
Total	28	32	896	2005
<b>Shipping Dock 07</b>				
Total	32	40	1280	2005
<b>Boiler Shed</b>				
Total	16	10	160	1994
<b>Outside Blocks</b>				
One	96	15	1440	1994
Two	96	15	1440	1994
Three	96	15	1440	2018
<b>Total Support Area</b>			<b>10472</b>	
<b>Total Area</b>			<b>37884</b>	
<b>Acre ='s</b>		<b>43560</b>	<b>0.87</b>	



12.0 TRIQUEST P/L R/W  
PLAN 042 3041

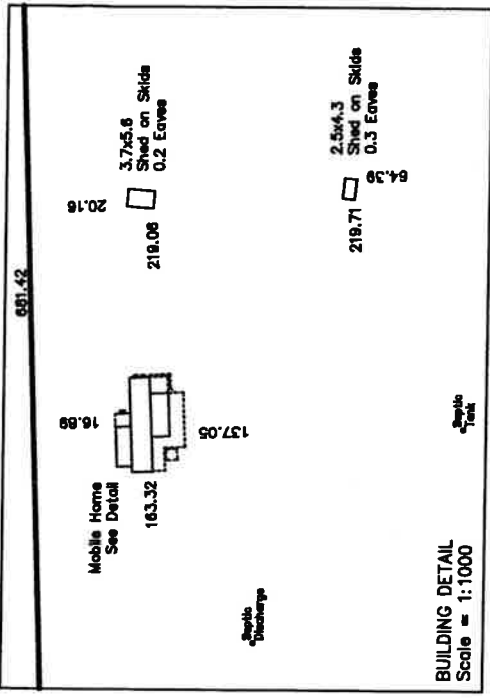
BLOCK A N. W. 1/4 SEC. 23, TWP. 37, RGE. 4 W 5M  
PLAN 772 1812



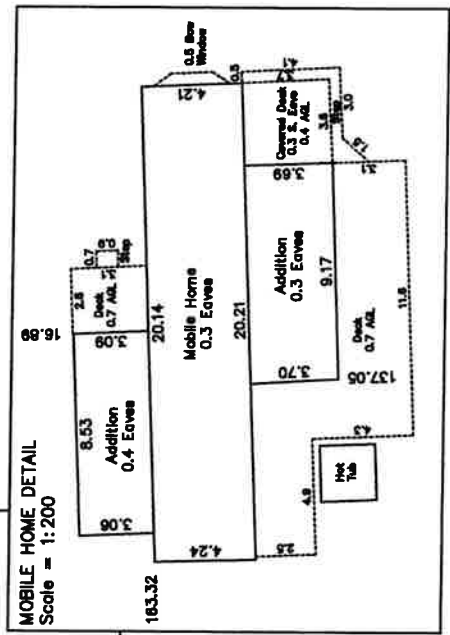
S. E. 1/4 SEC. 22, TWP. 37, RGE. 4 W 5M

Reminder  
S. W. 1/4 SEC. 23, TWP. 37, RGE. 4 W 5M

S. E. 1/4 SEC. 23, TWP. 37, RGE. 4 W 5M



BUILDING DETAIL  
Scale = 1:1000



MOBILE HOME DETAIL  
Scale = 1:200

**BUILDINGS & IMPROVEMENTS**  
WITHIN  
**PROPOSED SUBDIVISION**  
373039 RGE RD 4-2  
S.W.1/4 SEC. 23, TWP. 37, RGE. 4 W5M  
CLEARWATER COUNTY  
MARCH 2018  
R.L. HAAGSMA A.L.S.  
0 50 100 200 300 400 500

SCALE = 1:5000  
CLIENT : QUALTEC GREENHOUSES

**LEGEND & NOTES**

DISTANCES ARE IN METRES AND DECIMALS THEREOF.  
DISTANCES AND AREAS ARE SUBJECT TO CHANGE.  
PROPOSED SUBDIVISION IS OUTLINED THUS  
AND CONTAINS 11.2 HA.  
FENCES SHOWN THUS:  
OVERHEAD POWER SHOWN THUS:

HIGH COUNTRY SURVEYS  
DATE: MAR.28, 2018  
JOB: R-022-18.1  
Ph: (403) 940-8974 Fax: (403) 940-2874

**BYLAW NO. 1053/18**

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Intensive Agriculture District "IA" is to accommodate agricultural uses on parcel of land less than 32 hectares (80 acres).

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

***That +/- 27.7 acres of PT SW 23-37-04 W5M as outlined in red on the attached Schedule "A" be redesignated from the Agriculture District "A" to the Intensive Agriculture District "IA".***

READ A FIRST TIME this \_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

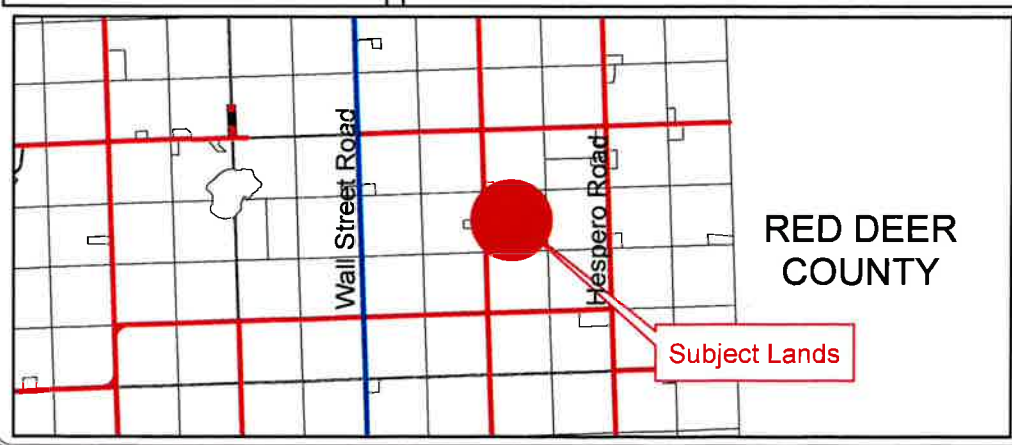
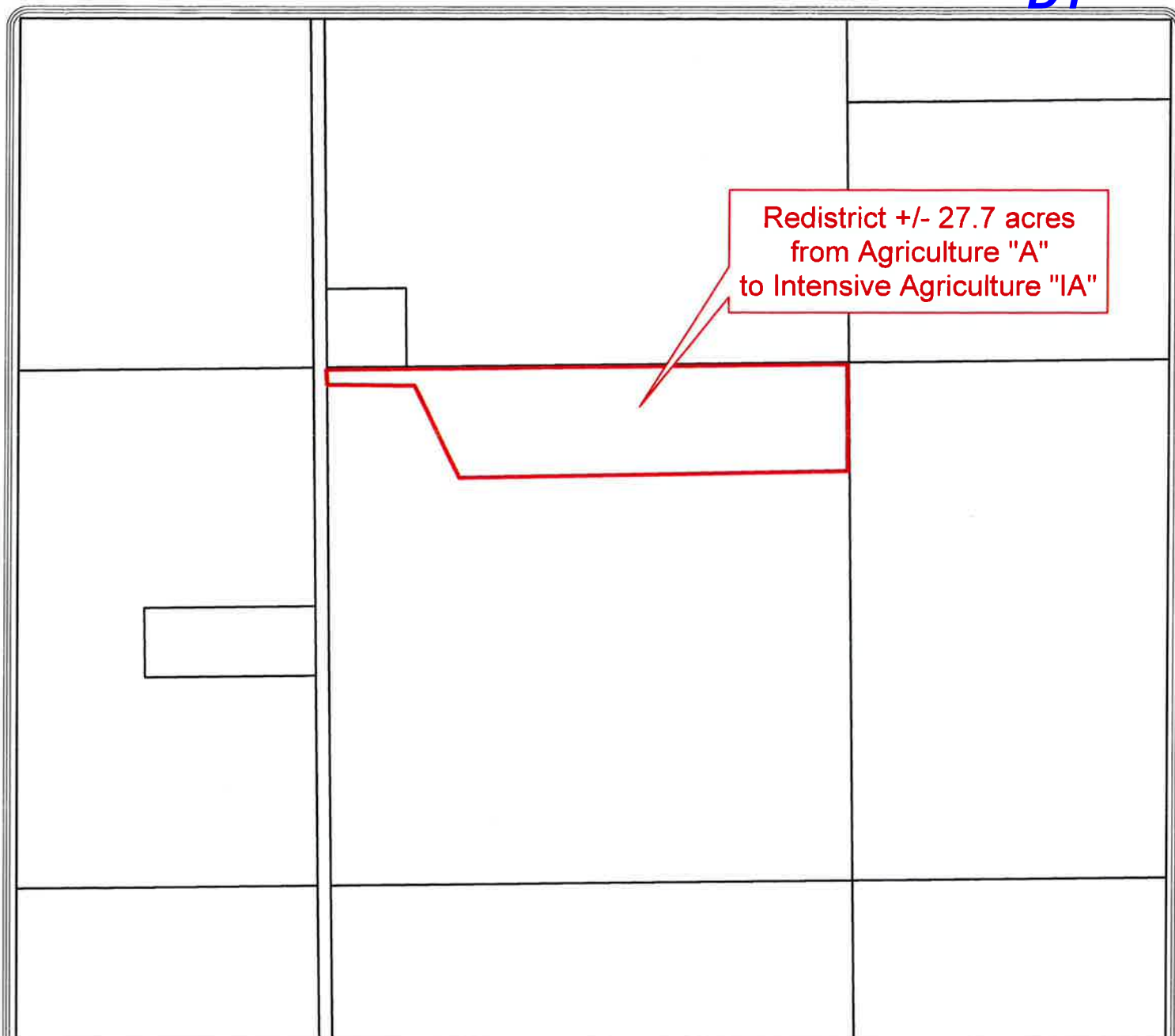
PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

READ A SECOND TIME this \_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

READ A THIRD AND FINAL TIME this \_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

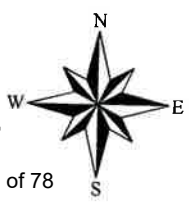


RED DEER COUNTY

**Bylaw No. 1053/18  
Schedule "A"**



**Application 05/18 to Amend the Land Use Bylaw  
 Redistrict +/- 27.7 acres in PT SW 23-37-04 W5M  
 From Agriculture District "A" to Intensive Agriculture District "IA"  
 Combined with Subdivision Application No. 21/3487  
 Lyle Conway on behalf of Qualtec Greenhouses Inc**



### 13.4 (2) INTENSIVE AGRICULTURE DISTRICT "IA"

THE GENERAL PURPOSE OF THIS DISTRICT IS TO ACCOMMODATE INTENSIVE AGRICULTURAL USES ON PARCELS OF LESS THAN 32 HECTARES (80 ACRES).

#### A. PERMITTED USES

1. Farming and non-residential farm buildings
2. First residence

NOTE: In any "IA" District farming and non-residential farm buildings are "deemed approved".

#### B. DISCRETIONARY USES

1. Ancillary building or use
2. Market gardening
3. Public utility: landfill, waste transfer and associated facilities, sewage lagoon and other sewage treatment facilities, water treatment plant and associated facilities, public utility building
4. Sod farming
5. Tree farming or nursery
6. Radio, television and other communications tower and related buildings not exceeding 75 square metres (800 sq. ft.)
7. Riding or roping and livestock showing stable or arena
8. Greenhouse with a floor area of less than 100 square metres (1,100 sq. ft.) or such larger area subject to the discretion of the Development Officer
9. Guest house

#### C. DISCRETIONARY USES allowed in this District ONLY where incidental or subordinate to the principal use of the lands contained in the current CERTIFICATE OF TITLE

1. Second residence and additional on that lot on which all of the requirements of Section 6.6 are satisfied
2. Abattoir
3. Dude ranch or vacation farm
4. Farm subsidiary occupation
5. Home occupation
6. Kennel
7. Off parcel drainage works
8. Sawmill or postmill with an annual volume of at least 530 cubic metres (1/4 million board feet) of standing timber
9. Topsoil stripping for sale

10. Tradesperson's business including contractors for plumbing, heating, electrical, carpentry, masonry, mechanical, autobody, excavation, construction, trucking and the like
11. Unoccupied and unserviced manufactured home storage (one only)
12. Veterinary clinic

D. MINIMUM LOT AREA

All of the land contained in an existing lot on which the development exists or is proposed unless otherwise approved by the Development Officer, subject to:

1. The new lot being used exclusively for the approved development; and the new lot having a minimum size of 8.1 hectares (20 acres), and
2. The developer entering into an agreement and/or a Letter of Undertaking with the Municipality regarding placing the intended use or development on the proposed lot.

E. MINIMUM DEPTH OF FRONT YARD

As required and/or approved pursuant to Section 10.3 and Figures 1 to 7 of the Supplementary Regulations.

F. MINIMUM WIDTH OF SIDE YARD

15 metres (50 feet) except for a corner site where the side yard shall be determined as though it were a front yard.

G. MINIMUM DEPTH OF REAR YARD

15 metres (50 feet) unless otherwise approved by the Development Officer.

NOTE: Lots created prior to this Bylaw coming into effect and not able to comply with the foregoing shall meet setback limits as determined by the Development Officer.

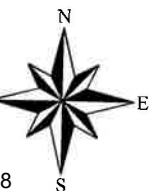
H. LANDSCAPING

1. In addition to other provisions of this Bylaw, the Development Officer may require landfill sites, gravel and sand pits, sewage facilities and other visually offensive uses to be screened from view with vegetation and/or other screening of a visually pleasing nature.
2. Reclamation to standards acceptable to the Development Officer may be required following abandonment of all or any portion of a gravel or sand pit, sawmill or other land surface disturbing operation.



**Application 05/18 to Amend the Land Use Bylaw  
Redistrict +/- 27.7 acres in PT SW 23-37-04 W5M  
From Agriculture District "A" to Intensive Agriculture District "IA"<sup>w</sup>  
Combined with Subdivision Application No. 21/3487  
Lyle Conway on behalf of Qualtec Greenhouses Inc.**

1:5,000







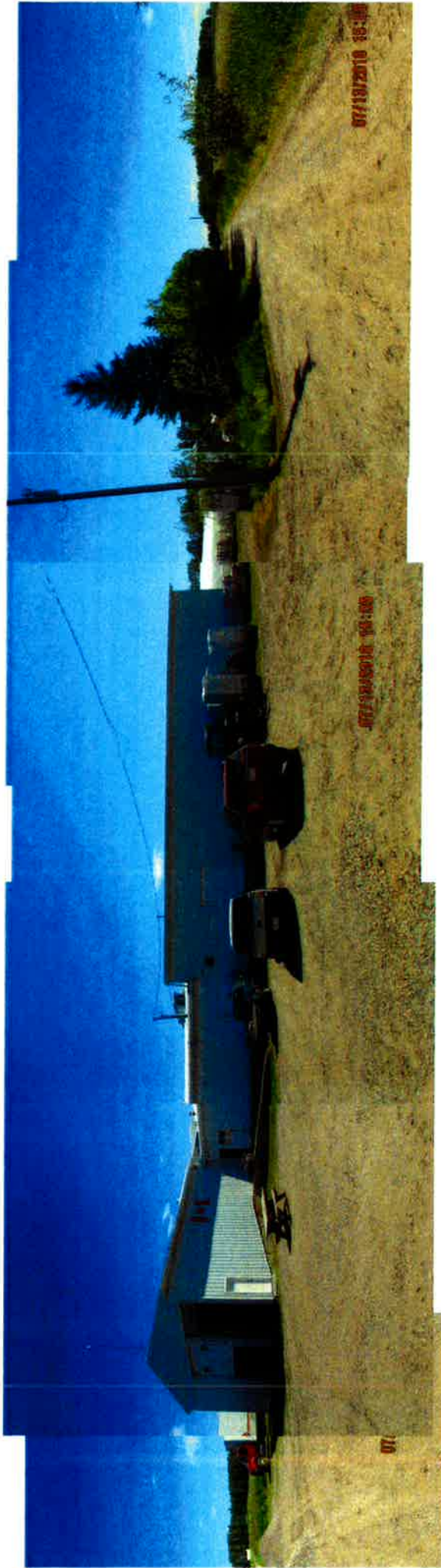
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1:10,000

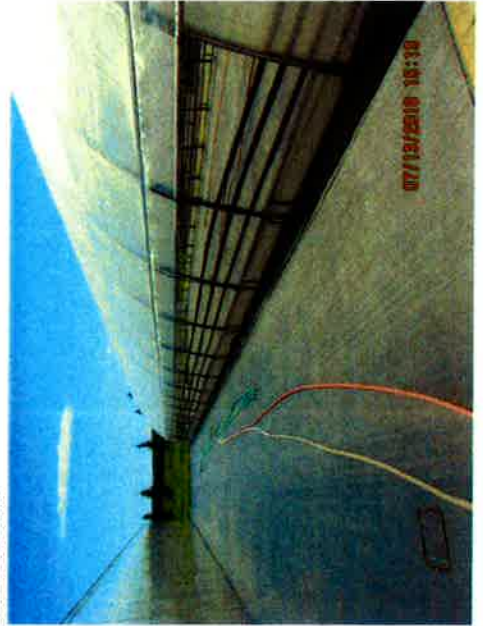


**Site Inspection  
Qualtec Greenhouses Inc., LUA 05/18  
SW 23-37-04-W5M**

Overview of greenhouse operation.  
Left to right, oil lease access road, greenhouse structure, access road to site off of Range Road 4-2.



Looking at the interior operation of the greenhouse.





## REQUEST FOR DECISION

<b>SUBJECT: Bylaw 1044/18 Amendment to the Clearwater County Land Use Bylaw, Regarding Cannabis Retail Sales &amp; Cannabis Production Facilities</b>		
<b>PRESENTATION DATE:</b> August 28 <sup>th</sup> , 2018		
<b>DEPARTMENT:</b> Planning	<b>WRITTEN BY:</b> Dustin Bisson, Development Officer	<b>REVIEWED BY:</b> Keith McCrae, Director, Planning & Development Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Clearwater County Bylaw No. 714/01 The Land Use Bylaw		
<b>STRATEGIC PLAN THEME:</b> Managing our Growth	<b>PRIORITY AREA:</b> Planning	<b>STRATEGIES:</b> Ensure appropriate land use planning
<b>ATTACHMENT(S):</b> 1. Draft Bylaw 1044/18 Amendments to the Clearwater County Land Use Bylaw, in regard to Cannabis Retail Sales & Cannabis Production Facilities. 2. "Proposed Amendments to Clearwater County Land Use Bylaw."		

### STAFF RECOMMENDATION:

**That Council grantS 1<sup>st</sup> reading of Bylaw 1044/18 and proceeds to a public hearing.**

### BACKGROUND:

With the legalization of Cannabis for recreational use going into effect on October 17<sup>th</sup> 2018, the Clearwater County Planning Department has been researching land use regulations in regard to the sale of Cannabis. After looking into the Provincial regulations for the sale of Cannabis, we looked at what other municipalities have done when it comes to their practices and dealings with the land use considerations for the sale of Cannabis. With this research in mind, our department is bringing forward a bylaw that will amend the County's Land Use Bylaw to allow for the sale of Cannabis within Clearwater County.

This bylaw would add four definitions to our Land Use Bylaw: Cannabis Lounge, Cannabis Retail Sales, Licensed Premises and Retail Shop or Store.

The definition for Cannabis Lounge means a development, or any part thereof, licensed to sell Cannabis to the public, for consumption within the premises. as authorized by Federal or Provincial Legislation, as amended from time to time.

The definition for Cannabis Retail Sales means the retail sale of non-medical Cannabis products or its derivatives that are authorized by Federal or Provincial Legislation, as amended from time to time.

The definition for Licensed Premises means all areas associated with the operations of the licensee, including, but not limited to; areas liquor may be sold or consumed, and any store room, lobby, kitchen, hallway or other service areas used by the licensee in support of the areas where liquor may be sold or consumed. A Licensed premise does not include a Cannabis Lounge.

The definition for Retail Shop or Store means a facility used for the retail sale of a wide variety of consumer goods including such things as groceries and beverages, electronic goods, furniture and appliances, hardware and home improvement supplies, household goods, printed matter, confectionary, pharmaceutical and personal care items, office supplies, stationery, etc. Retail Sales does not include Cannabis Retail Sales.

The bylaw adds a special land use provision for Cannabis Retail Sales under Section 7 of the Land Use Bylaw. The special land use provision sets out considerations and guidelines for Development Officers and the Municipal Planning Commission when it comes to future Cannabis Retail Sales applications. The special land use provision provides direction as to where production facilities may be located in the County. The special land use provision also sets out some guidelines in regard to setbacks from existing land uses.

This Bylaw would add Cannabis Retail Sales as a discretionary use in the three (3) following Land Use Districts in Clearwater County's Land Use Bylaw:

- Hamlet Commercial
- Highway Development
- Nordegg Service Commercial

Finally, the bylaw amends a portion of the special land use provision for Cannabis Production Facilities under Section 7.12 of the Land Use Bylaw. The special land use provision sets out guidelines for Development Officers and the Municipal Planning Commission when it came to future Cannabis Production Facility applications. Section 7.12 (2) & (3) creates a setback for Cannabis Production Facilities from property boundaries with certain attributes. One of the attributes listed was an existing residence. This policy unintentionally makes it nearly impossible, without a relaxation according to section 3.9 (1) of the Land Use Bylaw, for a Cannabis Production Facility to locate anywhere in the County as the facility needs to be located 300 metres away from a quarter section property boundary that has an existing residence located on it. We are proposing that section 7.12 (3) be amended to read "***all Cannabis Production***

**facilities, applying for a development permit, within a business park, must be located outside of a 300 m radius of any of the following attributes: an existing residence, a recreational zoned property, an existing religious assembly, an existing school ,an existing child care facility, an existing community hall, a public recreation facility”.** Section 7.12 (2) which deals with Cannabis Production Facilities within a business park would also be amended the same way for consistency however the setback would only be 50 metres.

Administration is therefore requesting that Council grant first reading to Bylaw 1044/18 and proceed to a public hearing that is tentatively scheduled for October 9, 2018.

**BYLAW NO. 1044/18**

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Statutes of Alberta, 2000, Chapter M-26.1 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of cannabis retail sales and cannabis production facilities within the Municipality;

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts that the Land Use Bylaw be amended as follows:

**1. Part One: General****1.7 Definitions**

Add the following definitions:

“CANNABIS LOUNGE” means a development, or any part thereof, licensed to sell cannabis to the public, for consumption within the premises as authorized by Federal or Provincial Legislation, as amended from time to time.

“CANNABIS RETAIL SALES” mean the retail sale of non-medical cannabis products or its derivatives that are authorized by Federal or Provincial Legislation, as amended from time to time.

“LICENSED PREMISES” means all areas associated with the operations of the licensee, including, but not limited to; areas liquor may be sold or consumed, and any store room, lobby, kitchen, hallway or other service areas used by the licensee in support of the areas where liquor may be sold or consumed. A Licensed premise does not include a Cannabis Lounge.

“RETAIL SHOP OR STORE” means a facility used for the retail sale of a wide variety of consumer goods including such things as groceries and beverages, electronic goods, furniture and appliances, hardware and home improvement supplies, household goods, printed matter, confectionary, pharmaceutical and personal care items, office supplies, stationery, etc. Retail Shop or Store does not include Cannabis Retail Sales.

**2. Part Seven: Special Land Use Provisions**

Amend the following under Part Seven: Special Land Use Provisions

**7.12 Cannabis Production Facility**

(2) All cannabis production facilities, applying for a development permit, within a business park, must be located outside of a 50 m radius of any of the following attributes:

- (a) an existing residence;
- (b) a recreational zoned property;
- (c) an existing religious assembly;
- (d) an existing school;
- (e) an existing child care facility;
- (f) an existing community hall;
- (g) a public recreation facility

(3) All cannabis production facilities applying for a development permit on an industrial parcel not located within a business park, must be located outside of a 300 m radius of any of the following attributes:

- (a) an existing residence;
- (b) a recreational zoned property;
- (c) an existing religious assembly;
- (d) an existing school;
- (e) an existing child care facility;
- (f) an existing community hall;
- (g) a public recreation facility

Add the following under Part Seven: Special Land Use Provisions

#### 7.13 Cannabis Retail Sales

(1) Cannabis Retail Sales shall not be located within 100 meters of any of the following buildings or uses:

- (a) a provincial health care facility
- (b) a school
- (c) a parcel of land designated as school reserve
- (d) a recreational facility including a playground

(2) Cannabis Retail Sales shall not be located within 100 meters of any other Cannabis Retail Sales.

(3) In evaluating the appropriateness of a development permit application for Cannabis Retail Sales, the Development Officer or Municipal Planning Commission shall consider:

- (a) compatibility with adjacent and neighboring land uses;
- (b) impact on existing traffic volumes and patterns of flow;
- (c) appropriate vehicle parking and site access/egress requirements (the locations of access/egress points shall not route traffic through residential areas);
- (d) lighting and signage;
- (e) appropriate site security/fencing requirements; and
- (f) any other matters considered appropriate by the development authority.

### 3. Part Thirteen: Land Use Districts

#### 13.4 (7) Hamlet Commercial District

Add the following under discretionary use:

17. Cannabis Retail Sales

#### 13.4 (12) Highway Development District

Add the following under discretionary use:

12. Cannabis Retail Sales

#### 13.4 (22) Nordegg Service Commercial District

Add the following under discretionary use:

6. Cannabis Retail Sales

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

PUBLIC HEARING held this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2018.

READ A THIRD AND FINAL TIME this \_\_\_ day of \_\_\_\_\_ A.D., 2018.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER



Bylaw 1044/18 Amendments to the Land Use Bylaw

That Land Use Bylaw No. 714/07 is hereby amended to:

1. Add the following to Section 1.7 Definitions:

**“CANNABIS LOUNGE”** means a development, or any part thereof, licensed to sell cannabis to the public, for consumption within the premises as authorized by Federal or Provincial Legislation, as amended from time to time.

**“CANNABIS RETAIL SALES”** means the retail sale of non-medical cannabis products or its derivatives that are authorized by Federal or Provincial Legislation, as amended from time to time.

**“LICENSED PREMISES”** means all areas associated with the operations of the licensee, including, but not limited to; areas liquor may be sold or consumed, and any store room, lobby, kitchen, hallway or other service areas used by the licensee in support of the areas where liquor may be sold or consumed. A Licensed Premises does not include a Cannabis Lounge.

**“RETAIL SHOP OR STORE”** means a facility used for the retail sale of a wide variety of consumer goods including such things as groceries and beverages, electronic goods, furniture and appliances, hardware and home improvement supplies, household goods, printed matter, confectionary, pharmaceutical and personal care items, office supplies, stationery, etc. Retail Shop or Store does not include Cannabis Retail Sales.

2. Amend the following under Part Seven: Special Land Use Provisions  
**7.12 Medical Marijuana Production Facility**

- (2) All cannabis production facilities, applying for a development permit, within a business park, must be located outside of a 50 m radius of a ~~property boundary, that has any of~~ **any of** the following attributes:
  - (a) an existing residence;
  - (b) ~~zoned a recreational facility district~~ **zoned property**;
  - (c) an existing religious assembly ~~use~~;
  - (d) an existing school;
  - (e) an existing child care facility;
  - (f) an existing community hall;
  - (g) **a public recreation facility**

- (3) All cannabis production facilities applying for a development permit on an industrial parcel not located within a business park, must be located outside of a 300 m radius of a property boundary, that has any of any of the following attributes:
- (a) an existing residence;
  - (b) ~~zoned a recreational facility district~~ **zoned property**;
  - (c) an existing religious assembly ~~use~~;
  - (d) an existing school;
  - (e) an existing child care facility;
  - (f) an existing community hall;
  - (g) **a public recreation facility**

Add the following under Part Seven: Special Land Use Provisions

### **7.13 Cannabis Retail Sales**

- (1) Cannabis Retail Sales should not be located within 100 metres of any of the following buildings or uses:
  - (a) a provincial health care facility;
  - (b) a school;
  - (c) a parcel of land designated as school reserve; or
  - (d) a recreational facility including a playground
- (2) Cannabis Retail Sales should not be located within 100 metres of any other Cannabis Retail Sales.
- (3) In evaluating the appropriateness of a development permit application for Cannabis Retail Sales, the Development Officer or Municipal Planning Commission shall consider:
  - (a) compatibility with adjacent and neighboring land uses;
  - (b) impact on existing traffic volumes and patterns of flow;
  - (c) appropriate vehicle parking and site access/egress requirements (the locations of access/egress points shall not route traffic through residential areas);
  - (d) lighting and signage;
  - (e) appropriate site security/fencing requirements; or
  - (f) any other matters considered appropriate by the development authority

3. Add the following to Section 13.4(7) Hamlet Commercial District (HC), Discretionary Uses:

### **17. Cannabis Retail Sales**

18. Add the following to Section 13.4(12) Highway Development District (HD), Discretionary Uses:

**12. Cannabis Retail Sales**

13. Add the following to Section 13.4(22) Nordegg Service Commercial District (NSC), Discretionary Uses:

**6. Cannabis Retail Sales**

DRAFT



## Request For Decision

<b>SUBJECT:</b> Leslieville/Condor Fire Station Project		
<b>PRESENTATION DATE:</b> August 28, 2018		
<b>DEPARTMENT:</b> Clearwater Regional Fire Rescue Services	<b>WRITTEN BY:</b> Erik Hansen / Director, Infrastructure & Steve Debienne / Regional Fire Chief	<b>REVIEWED BY:</b> Rick Emmons / CAO
<b>BUDGET CONSIDERATIONS:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input checked="" type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> 2. Well Governed and leading Organization. 3. Community Well Being	<b>PRIORITY AREA:</b> 2.2, 3.2	<b>STRATEGIES:</b> 2.2.1, 2.2.2, 3.2.2
<b>ATTACHMENT(S):</b>		

### STAFF RECOMMENDATION:

That Council reviews the information provided and approve the project overview as presented.

### BACKGROUND:

The amalgamation of Clearwater Regional Fire Rescue Services Station 10 and Station 20 has been an ongoing subject for a number of years. In 2015, the Council of the day approved proceeding with a study to amalgamate Station 10 & 20 known as the ERM study, and in 2017 the previous Council authorized a new amalgamated station. In late 2017, this Council identified the need for additional public consultation.

Council along with Administration held two public forums, April 4 in Leslieville and April 5 in Condor. These forums gave community members and firefighters the opportunity to express their opinions on options of one amalgamated station or two smaller separate stations. Council has since directed staff to provide additional detail regarding the two main options and discussed in length the benefits of having a centrally located single fire hall versus continuing to maintain fire hall presence in both the Hamlets of Leslieville and Condor. From the dialogue with Council, staff offers the following project overview.

- 1) The current Public Works/ Agricultural and Community Services Building in Leslieville is to be repurposed for a New Fire Hall scheduled for construction in 2020.

**Repurpose Leslieville PW/AG Shop with Fire Hall - 3 Bays**

Land Purchase (3.2 Acres)	\$0
Design and Engineering	\$44,000
Project Management	\$50,000
Permitting	\$32,050
Construction Costs (Building Only) 8,950sqft	\$1,029,250
Cont. Cost (site work, lift station, equipment, furniture, Etc.)	\$806,462
Subtotal	\$1,961,762
Contingency	\$196,762
<b>Estimated Total</b>	<b>\$2,157,938</b>

- 2) To facilitate the needs of Public Works, Agricultural and Community Services and Regional Fire a New Public Services Building is to be constructed in the Hamlet of Condor. Site selection, land purchase and preliminary planning is scheduled for 2018 with construction to commence in 2019. Council also discussed setting an upset limit of \$4,000,000.00 for the cost of the Public Services Project in Condor.

**Condor Public Services Building – 5 Bays**

Land Purchase (8+/- Acres)	To Be Determined
Design and Engineering	\$49,000
Project Management	\$50,000
Permitting	\$32,050
Construction Costs (Building Only) 16,160sqft	\$2,714,880
Cont. Cost (site work, lift station, equipment, furniture, Etc.)	\$959,700
<b>Total Upset limit</b>	<b>\$4,000,000</b>

With Council's approval, staff will commence a site suitability investigation in Condor and report back to Council with a recommendation.



## REQUEST FOR DECISION

<b>SUBJECT:</b> Letter to Wild Rose School Division Regarding Condor Wastewater System		
<b>PRESENTATION DATE:</b> August 28 <sup>th</sup> , 2018		
<b>DEPARTMENT:</b> Public Works	<b>WRITTEN BY:</b> Kate Reglin, Project Technologist	<b>REVIEWED BY:</b> Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> Advocate in the best interests of our community and region.	<b>STRATEGIES:</b> Promote a collaborative regional services philosophy and enhance provision of regional services to the greatest extent possible.

### STAFF RECOMMENDATION:

That Council approve, as per the request of Wild Rose School Division (WRSD), Clearwater County issuing the following to WRSD;

- 1.) a letter indicating that the Condor wastewater system would accommodate a school population of 325 students/staff by September 1<sup>st</sup>, 2019.

### BACKGROUND:

On July 10<sup>th</sup>, 2018, Administration put a request forward for the review and approval of two letters indicating the wastewater systems within Condor and Leslieville. The intent of the letters was to indicate that the wastewater systems would facilitate the increase in school population for the modernization of the existing Condor and Leslieville schools. As per Wild Rose School Division's (WRSD) previous request, Clearwater County Council, at the July 10<sup>th</sup> Council Meeting, made a motion to approve a letter to Wild Rose School Division indicating that the Condor and Leslieville wastewater system can accommodate an increased school population, of which, as indicated below in yellow, included Clearwater County Council emphasizing support of the Condor lagoon upgrades, pending provincial funding.

**“The Condor Lift Station has the ability and capacity to handle the additional sanitary flows. However, the current Condor wastewater lagoon does not have the ability or capacity to facilitate the additional sanitary flows from students and staff. As a result, Clearwater County has applied for funding, under the Alberta Municipal**

**Water/Wastewater Partnership Agreement (AMWWPA), to have the sewage lagoon upgraded. As such, Clearwater County Council would like to emphasize support of the Condor lagoon upgrades, pending provincial funding. If funding has not been received by 2020, Clearwater County will investigate methods and/or solutions to help facilitate the additional sanitary flows until funding is received, and, henceforth, the lagoon is upgraded.”**

The two letters were delivered to WRSD in July. In turn, WRSD has sent a new request for another letter stating Clearwater County Condor lagoon system would be able to accommodate the increase in population, to 325 staff and students, to facilitate the modernization of the current Condor School, whether or not provincial funding is received.

Administration recommends that Council approve Administration to send another letter to WRSD stating the Condor Lagoon system would be able accommodate the increase in population by September 1<sup>st</sup>, 2019.



## REQUEST FOR DECISION

<b>SUBJECT:</b> Town of Rocky Mountain House Wastewater Lagoon Update		
<b>PRESENTATION DATE:</b> August 28 <sup>th</sup> , 2018		
<b>DEPARTMENT:</b> Public Works	<b>WRITTEN BY:</b> Devin Drozd, Civil Engineering Intern	<b>REVIEWED BY:</b> Kurt Magnus, Director, Public Works Operations; Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> Ensure timely compliance with statutory & regulatory obligations	<b>STRATEGIES:</b> Ensure the County operates effective and efficient water & wastewater systems that meets or exceeds provincial requirements
<b>ATTACHMENT(S):</b> Town of Rocky Mountain House June 2018 Lagoon Summary Report, Rocky Mountain House Wastewater Lagoon Acute Lethality Testing Update PowerPoint Presentation		
<b>STAFF RECOMMENDATION:</b> That Council receives the 'Town of Rocky Mountain House Wastewater Lagoon Update' for information as presented.		

### BACKGROUND:

As Council may recall, to accommodate the additional volume of wastewater from Clearwater County, the County, in the year 2013, approved funding the required upgrades to the Rocky Mountain House Wastewater Treatment Facility. The two main components of the required upgrades included additional aeration and the construction of an automated receiving station.

As part of the Wastewater Lagoon Agreement, between the town of Rocky Mountain House and Clearwater County, both parties agreed, as per Section 11 of the agreement, specifically Article 11.1 that;

*The Town will provide to the County a summary report of the Lagoon operations, compliance, usage, and capacity on a quarterly basis in the months of March, June, September, and December.*



Article 11.2;

*The Town, on an annual basis, will report to the County on the status of the Lagoon Reserve Fund.*

And, as per Article 11.3;

*The Town will provide to the County any notice of non-compliance issued by Alberta Environment or any other regulatory body, as applicable, within 48 hours of receipt of the notice.*

On June 12<sup>th</sup>, 2018, Council put forward a motion whereby “...**Council directs Administration to contact Town of Rocky Mountain House Administration and request the following: a report on the Town of Rocky Mountain House Lagoon operations, compliance, usage, capacity, provincial and federal regulatory test results, as per the Town of Rocky Mountain House/Clearwater County 2013 Wastewater Lagoon Agreement, and a report on the Town of Rocky Mountain House Lagoon reserve fund balance.**”

Hence, as communicated In the attached Town of Rocky Mountain House Lagoon Summary Report (June 2018), “**The reserve fund for capital improvements is \$600,000 at the end of 2017.**”

As to acute lethality results, this data will be summarized in the attached PowerPoint presentation.

# TOWN OF ROCKY MOUNTAIN HOUSE



## Lagoon Summary Report

June 2018 Report

The Town respectfully submits this lagoon summary report in accordance to the agreement dated October 15<sup>th</sup>, 2013.

### **Section 11 – Reporting**

**Article 11.1** *The Town will provide to the County a summary report of the Lagoon operations, compliance, usage and capacity on a quarterly basis in the months of March, June, September, and December.*

#### Operations.

Lagoon operations are normal and the Town continues to introduce air via submersed diffusers throughout the cells from large volume low pressure aeration blowers.

#### Compliance

The lagoon is operating in compliance with the Alberta Environment Approval. The Town is working with Environment Canada to meet the higher effluent expectations under the Federal Wastewater Systems Effluent Regulation to ensure the Town meets or exceeds the highest environmental practices.

#### Usage

The volumes in the reporting period are:

Influent flows	Septage Receiving Station
March 78,542 m/3	March 834.67 m/3
April - 84 949 m/3	April - 987.1 m/3
May - 86 233 m/3	May - 1390.8 m/3

Capacity

The lagoon is a continuous discharge system with aerators and diffusers currently providing sufficient oxygen and mixing power to treat the influents from the Town and Clearwater County now and the foreseeable future. The Town has submitted the Wastewater Upgrade Options report dated April 23, 2018 to the County.

**Article 11.2** *“The Town, on an annual basis, will report to the County on the status of the Lagoon Reserve Fund.”*

The reserve fund for capital improvements is \$600,000 at the end of 2017.

**Article 11.3** *“The Town will provide to the County any notice of non-compliance issued by Alberta Environment or any other regulatory body, as applicable, with 48 hours of receipt of the notice.”*

The Town has not received any notices of non-compliance.

# ROCKY MOUNTAIN HOUSE WASTEWATER LAGOON ACUTE LETHALITY TEST UPDATE

DEVIN DROZDZ

## WHAT WE HAVE

- PRESENTATION GIVEN TO THE STATUS OF THE LAGOON FROM 2015-18.
- REQUEST BY COUNCIL TO OBTAIN MORE DATA AND INFORMATION ON ACUTE LETHALITY TESTING.
- GIVEN FULL TEST RESULTS FOR JUL. 2014 – DEC. 2015.
- GIVEN PASS/FAIL SUMMARIES FOR 2015-18 TESTS.
- GIVEN FULL TEST RESULTS FOR APR. 24<sup>TH</sup>, 2018 TEST.



## WHAT WE KNOW

- ACUTE LETHALITY TESTS PASSES IF HALF OR LESS OF THE TROUT SAMPLE DIES IN 100% EFFLUENT AFTER 96 HOURS.
- IF MORE THAN HALF OF THE SAMPLE DIES, THE TEST IS CONSIDERED A FAIL.
- TESTS ARE TO BE DONE BI-WEEKLY UNTIL THREE TESTS IN A ROW ARE PASSED.
- ONCE THREE CONSECUTIVE TESTS ARE PASSED, NO MORE TESTS ARE DONE THAT QUARTER.
- NEXT QUARTER, BI-WEEKLY TESTS COMMENCE AGAIN WITH ONLY ONE PASS NEEDED IN ORDER TO HALT TESTING FOR THAT QUARTER.
- THIS IS A FEDERALLY REGULATED TESTING PROCEDURE. [1]

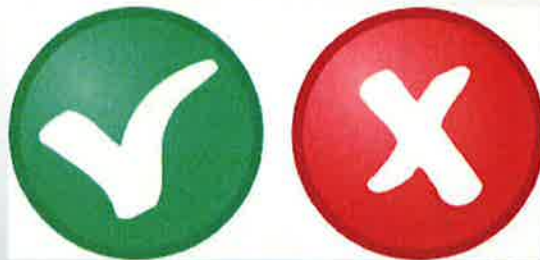
## TEST DATA WE HAVE

Test Date	Mortality
7/8/2014	100%
10/28/2014	100%
1/6/2015	100%
3/31/2015	100%
4/28/2015	100%
6/23/2015	100%
7/7/2015	100%
7/21/2015	100%
8/4/2015	100%
8/18/2015	70%
9/1/2015	50%
9/15/2015	0%
9/29/2015	50%
12/8/2015	60%
...	...
4/24/2018	0%

- 2014-15 TESTS DONE BY HYDROQUAL LABORATORIES LTD. OUT OF CALGARY.
- 2014-15 TESTS COMPILED BY STANTEC AND PROVIDED TO THE TOWN IN A REPORT GIVEN TO THE TOWN IN FEB. 2016.
- 2018 TEST DONE BY CARO ANALYTICAL SERVICES OUT OF EDMONTON.
- 2018 TEST RESULTS PROVIDED TO THE TOWN DIRECT FROM CARO IN BI-WEEKLY REPORTS.

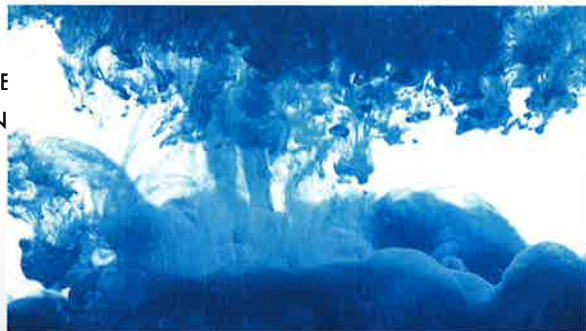
## OTHER RESULTS

- FOR TESTS DONE BETWEEN 2015 AND 2018, THE TOWN PROVIDED US WITH A SIMPLE PASS/FAIL SUMMARY FOR THE TESTS DONE IN THOSE YEARS
- 2015: PASS=03 FAIL=06
- 2016: PASS=07 FAIL=09
- 2017: PASS=06 FAIL=20
- 2018: PASS=05 FAIL=07



## WHAT TO THINK

- KEEP IN MIND, THESE ACUTE LETHALITY TESTS ARE NOT, TYPICALLY, AN ACCURATE REPRESENTATION EFFECT OF THE EFFLUENT TO THE ECOSYSTEM.
- TESTS ARE DONE IN 100% EFFLUENT, WHICH IS, USUALLY, NOT WHAT THE TROUT LIVE IN.
- EFFLUENT IS DILUTED WHEN IT HITS THE RIVER



## THANK YOU VERY MUCH

- [1] ENVIRONMENT CANADA, "BIOLOGICAL TEST METHOD: ACUTE LETHALITY TEST USING RAINBOW TROUT - CANADA.CA", CANADA.CA, 2007. [ONLINE]. AVAILABLE: [HTTPS://WWW.CANADA.CA/EN/ENVIRONMENT-CLIMATE-CHANGE/SERVICES/WILDLIFE-RESEARCH-LANDSCAPE-SCIENCE/BIOLOGICAL-TEST-METHOD-PUBLICATIONS/ACUTE-LETHALITY-TEST-RAINBOW-TROUT.HTML](https://www.canada.ca/en/environment-climate-change/services/wildlife-research-landscape-science/biological-test-method-publications/acute-lethality-test-rainbow-trout.html). [ACCESSED: 04- JUL-2018].





## REQUEST FOR DECISION

<b>SUBJECT:</b> Town of Rocky Mountain House Recreational Report – Spray Park		
<b>PRESENTATION DATE:</b> August 28 <sup>th</sup> 2018		
<b>DEPARTMENT:</b> Ag. and Community Services	<b>WRITTEN BY:</b> Matt Martinson / Director, Ag & Community Services	<b>REVIEWED BY:</b> Rick Emmons / CAO
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> 1. Managing our growth	<b>PRIORITY AREA:</b> 1.2. Build a sense of community	<b>STRATEGIES:</b> 1.2.2. Collaborate with the Town of Rocky in the delivery of recreation
<b>ATTACHMENT(S):</b> 1) Town of Rocky Mountain House Council July 17, 2018 Agenda Item: Town of Rocky Mountain House Request for Decision		

**STAFF RECOMMENDATION:**  
That Council receives the ‘Town of Rocky Mountain House Recreation Report – Spray Park’ for information as presented.

### BACKGROUND:

Roger Smolnicky, Director Recreational and Community Services, Town of Rocky Mountain House is here today to provide Council with a recreation update regarding development of the spray park and other facilities.

In December 2015 Council provided the Town with a letter of support for the spray park project to apply for grant funding.

In May of 2017 Council provided a \$50,000 contribution to the Rocky Spray Park Council. This \$50,000 is currently reflected in the attached presentation as part of the \$320,000 splash pad committee contribution.





## Town of Rocky Mountain House Request for Decision

**Item:**

*Development of the Rocky Spray Park and amenities, which now includes Washrooms (servicing Spray Park, Skate Park and Football Field), Change rooms for User Groups (Football/soccer/rugby) and site servicing for new lighting for Football field, running track/skating oval.*

**Recommendation:**

That County council supports completing the Rocky Spray Park Project by contributing \$300,000.00 in 2019. As this facility is now a multiuser facility involving the Spray Park, washrooms, and change rooms for field users.

**Chief Administrative Officer's Comments:**

**Target Decision Date:** July 17.2018

**Submitted By:** R. Smolnicky

**Reviewed By:**

### BACKGROUND

**Overview:**

*The Rocky Spray Park Association began this project in 2015 after Town Council had agreed to support the project. They were informed by Council that as the project became closer to reality to come back to Council with their request. At this point the Town council has committed \$300,000 towards completion of this project.*

*The Rocky Spray Park Association is the fund-raising group made up of volunteers that have now raised an estimated \$320,000.00 over that past 3 years.*

*They have done this by implementing a sponsorship program, fundraising such as raffles, as volunteers at events and proceeds going to the Spray Park since 2015.*

*The funding would allow the following to be built*

- 1. The Spray park itself;*
- 2. The washroom/pump house;*
- 3. Change rooms for user groups (ie: football/soccer/rugby);*
- 4. Utilities to be pulled onto site (including power for lights around the field at a later date);*

*Budget Proposed: \$920,000.00 + contingency of \$150,000.00*

*Revenues:*

*Splash Pad committee \$320,000.00  
 Town \$300,000.00  
 Rocky Minor football \$20,000.00  
 Coop/Credit Union \$150,000.00  
 County \$300,000.00  
 Total revenue  
 If county contributes \$1,090,000.00*

*Expenditures:*

*Splash Pad \$350,000.00 - \$400,000.00;  
 Geotech report \$6,500.00;  
 Consultant fees (IMC project management) \$10,000.00;  
 Design budget \$11,500.00 - \$23,250.00;  
 Building (change room/washroom/pump house) \$415,000.00 - \$475,000.00;  
 Expenditure \$913,750.00;*

*This does not include the development of the dry playground area at this time. This can be addressed through the Playground reserve as playgrounds are decommissioned, one can be relocated here in future years.*

*It also does not include the expansion of the parking lot at this time.*

*Attached is a commitment letter from Rocky Minor Football to commit \$20,000.00 over 10 years towards the change rooms.*

*The Spray Park was identified with the Recreation Master Plan as an important project, for the community.*

*Costs of Operations:*

*Administration favors a potable system as the system requires less chemicals to be added and less staffing required. Operational costs are budgeted for within the Town Budget.*

*Capital plans previously submitted to the County, have been updated and revised. This was due to the partnerships achieved with the Spray Park, and Football association. The recreation master plan reflects this as a valued community project.*

*It is the intent to place utilities in the ground in 2018 and build in 2019 if approved.*

**Legislation and Policy:**

n/a

**Strategic Plan:**

<b>Communication and Citizen Engagement:</b>
<p><i>Meetings have been held with:</i></p> <p><i>Rocky Spray Park Association;</i>  <i>Rocky Football Association;</i>  <i>Chamber of Commerce and Historical Society;</i>  <i>Public engagement through the Recreation Master Plan process;</i>  <i>Sponsors (Coop/Credit Union have taken named sponsorship for the Park area);</i>  <i>Other communities that have Spray Parks have provided feedback to the Rocky Spray Park Association;</i></p>
<b>Financial Implications:</b>
<p><i>A \$900,000.00 budget has been set into place at this point. A contingency of \$150,000.00 is in place (from sponsorship of the park) to ensure the project is completed.</i></p>
<b>Organizational:</b>
<p><i>The Director of Recreation and Community Services would be involved with the development of and implementation of the Rocky Spray Park. Staff would require training as to the operations of such a park.</i></p>
<b>Comments:</b>
<p><i>The Recreation Board has supported this.</i></p>
<b>Alternatives:</b>
<p><i>a. Support the project in principle, so that the pulling in of utilities in 2018 can occur and commit in 2019, \$300,000 to finish the project in the spring of 2019.</i></p> <p><i>b. Not support the recommendation.</i></p> <p><i>c. Fund a portion of the costs - if reduced the amount of features within the park would be reduced.</i></p>
<b>Recommended Alternative:</b>
<p><i>A. That Clearwater County Council supports completing the Rocky Spray Park and amenities that will service many different user groups by contributing \$300,000.00 in 2019 budget with the understanding that the Town has committed \$300,000.00 and the Splash park committee has raised a minimum of \$320,000.00.</i></p>
<b>Reports/Documents:</b>
<p><i>Spray Park conceptual designs;</i>  <i>Location of the Spray Park;</i>  <i>Support Letter for Rocky Minor Football to assist in capital for change rooms.</i></p>



## REQUEST FOR DECISION

<b>SUBJECT:</b> Draft Resolution - Federal and Provincial Funding of Municipal Broadband Projects		
<b>PRESENTATION DATE:</b> August 28, 2018		
<b>DEPARTMENT:</b> Municipal	<b>WRITTEN BY:</b> Christine Heggart / Manager, Intergovernmental & Legislative Services	<b>REVIEWED BY:</b> Rick Emmons / CAO
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization / Community Well-Being	<b>PRIORITY AREA:</b> 2.5 Advocate in best interests of community and region. 3.3 Ensure communities are well connected and supported.	<b>STRATEGIES:</b> 2.5.8 Actively pursue opportunities to discuss with Ministers issues concerning provincial legislation, programs or initiatives. 3.3.1 Broader high-speed Internet availability throughout most of Clearwater County.
<b>ATTACHMENT(S):</b> Draft Resolution - Federal and Provincial Funding of Municipal Broadband Projects		

**STAFF RECOMMENDATION:**

1. That Council approves the draft resolution - *Federal and Provincial Funding of Municipal Broadband Projects* and directs Administration to seek a “second” municipality from central zone.

### BACKGROUND:

The fall Rural Municipalities of Alberta (RMA) [convention](#) takes place November 19-22 in Edmonton. Prior to this convention, the Central Zone (District 2) RMA meeting takes place on October 12, where member municipalities may submit municipal advocacy resolutions relating to government practices and policies. RMA’s [resolution process](#) include members taking resolutions to their respective zone meeting to be voted on, before they are forwarded on to the membership at large for the fall RMA convention. The deadline for resolution submission to RMA is October 19.

Through Council's broadband policy development and subsequent discussions related to the creation of a municipal broadband network, Council has indicated federal and provincial funding of municipal broadband networks is critical, in order for rural municipalities to strategically improve broadband services to residents and businesses, thereby enhancing social capacity, retaining knowledge workers and allowing businesses opportunity to compete globally. Council has also indicated that despite many federal and provincial programs aimed to support broadband "un-served" areas, the business case for private sector investment simply does not exist in many un-served or underserved areas of rural Alberta. As a result, many rural municipalities are initiating municipal broadband projects to ensure service availability, for community, social and economic development.

Attached for Council's review, amendments as required, and approval is a draft resolution which reflects Council's previous sentiments related to the need for provincial and federal funding of municipal broadband network infrastructure.

Central RMA –Resolution

## Federal and Provincial Funding of Municipal Broadband Projects

Submitted By: Clearwater County

Seconder: TBD

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**WHEREAS** the Canadian Radio-television and Telecommunications Commission (CRTC) deems broadband/Internet a “basic” or “essential” service for Canadians;

**WHEREAS** the current CRTC targets and federal funding programs do not specifically address the many rural, remote, and northern communities in Canada that continue to be unserved or underserved by Internet Service Providers (ISP);

**WHEREAS** broadband/Internet service in rural, remote and northern communities is slower, with less capacity (bandwidth) and significantly more cost than services in urban centres;

**WHEREAS** connecting to the Province of Alberta’s fibre optic infrastructure backbone (the SuperNet) is cost-prohibitive to ISPs and municipalities;

**WHEREAS** access to high speed/capacity broadband is vital to municipal sustainability, economic development and diversification, and overall community and social development; and,

**WHEREAS** municipalities across Canada are initiating broadband/Internet projects to leverage network-based technologies in order to strategically improve services to rural, remote and northern communities and their residents and businesses, thereby enhancing social capacity, retaining knowledge workers and allowing businesses opportunity to compete globally.

**THEREFORE, BE IT RESOLVED** that the Rural Municipalities of Alberta (RMA) requests the governments of Alberta and Canada provide direct funding to municipalities, to support rural, remote and northern communities’ development of high speed (50 Mbps and faster) community broadband/Internet network infrastructure;

**FURTHER BE IT RESOLVED** that funding formula to support rural, remote and northern communities’ development of broadband/Internet network infrastructure be split equally amongst the three levels of government (municipalities, Province of Alberta and Government of Canada).

**FURTHER BE IT RESOLVED** that the Rural Municipalities of Alberta (RMA) requests the Government of Alberta amend the SuperNet policy of ‘flat-rate fee’ for connection to better support broadband access in rural, remote and northern communities, as due to lower population densities the current fee structure is a barrier to ISPs and municipalities in rural Alberta.

Central RMA –Resolution

## Federal and Provincial Funding of Municipal Broadband Projects

Submitted By: Clearwater County

Seconder: TBD

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### Member Background

Rural Canada requires accessible, affordable and reliable high-speed Internet.

Over the past decade, municipalities from across Canada have initiated dialogue with federal and provincial governments, as well as incumbent telecom and Internet Service Providers (ISPs), to voice the need to enhance broadband Internet and mobility services in rural, remote and northern communities.

Access to broadband allows Canadians to fully participate in the digital economy and take advantage of quality of life services, including telehealth, e-learning and access to government and social services.

Access to broadband enhances community viability, economic competitiveness and the ability to attract and retain business and industry. In order to survive in a global economy, rural communities need access to broadband services to be able to innovate, develop and retain a knowledge workforce, and to gain 'digital equality' with their urban municipal counterparts.

Currently, the Canadian Radio-television and Telecommunications Commission (CRTC) targets 50 Mbps download/10 Mbps upload for fixed broadband services (by 2021, 90% of homes/businesses); an unlimited data option for fixed services; and, the latest mobile wireless technology available to all homes and businesses, and along major Canadian roads. A funding regime is being developed by an 'arm's length' third-party, with \$750 million over the first five years for projects that complement existing and future private investment, in underserved areas.

Despite many federal and provincial programs aimed at supporting broadband development and access, rural communities remain unserved or underserved. High capital costs due to geography and population densities means low return on investment, limiting the ability for private sector investment in rural Canada even with federal and provincial grant programs and incentives. The business case for private sector investment simply does not exist in rural Canada, and this financial challenge has resulted in 'final mile' areas not being serviced or not serviced well, nor likely to ever be serviced by the private sector.

Broadband is now considered an essential service because it is a required social and community development tool. It is important for communities to plan wisely and be future ready, as with Canadian populations shifting toward urban centres, rural communities more than ever need to focus on community development and revenue diversification to remain viable. Broadband access remains the single largest barrier to digital advancement for rural communities.

Partnerships and government funding are critical to achieving broadband access for all Canadians. Federal and provincial government's principle focus must be on improving broadband standards in low-density rural, remote and First Nation communities, before any further funding is dedicated to upgrading already-served urban centres.

Central RMA –Resolution  
**Federal and Provincial Funding of Municipal Broadband Projects**

Submitted By: Clearwater County

Seconder: TBD

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## **RMA Background**

### **3-17S National Broadband Strategy**

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request that Service Alberta not renew the Axia SuperNet Ltd. agreement until a complete examination of how the Alberta SuperNet can be managed in such a way as to promote a cost competitive, reliable, sustainable and Alberta-based solution for fibre optic internet services which meets the increasing demand for high speed internet service within the Province of Alberta with sufficient emphasis to rural connectivity.

DEVELOPMENTS: The Government of Alberta is currently in the process of developing an RFP for a new SuperNet operator when Axia's contract expires in 2018. As part of this process, Service Alberta has engaged the AAMDC and other stakeholders to better understand the current weaknesses of the SuperNet in connecting public sector institutions and supporting the development of rural broadband connectivity. NOTE: Bell Canada selected as SuperNet operator in June 2018.

Because Service Alberta has acknowledged flaws in the current SuperNet and challenges in how it is operated by Axia, and has expressed a commitment to improving SuperNet in the future, this resolution is assigned a status of Accepted in Principle, and will be reviewed when a new operating agreement is signed.

### **8-14F: Improvement of High-Speed Internet Services in Rural Alberta**

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Government of Alberta to make the investments necessary to improve high-speed internet services in rural Alberta.

DEVELOPMENTS: The Government of Alberta and the Government of Canada are currently in the process of administering several programs intended to improve high-speed internet service in rural Alberta.

The Government of Alberta is in the process of developing an RFP to seek a new SuperNet operator when the current contract with Axia expires in 2018. Service Alberta has worked with the AAMDC and other stakeholders to identify weaknesses with SuperNet, and are committed to improving it through the new operating agreement.

Alberta Economic Development and Trade are currently undertaking a joint project with the University of Alberta to develop an educational resource for municipal officials in rural and small urban municipalities that will consolidate relevant regulatory, funding, and technical information to assist them in taking local steps to improve broadband access in their communities.

In the 2016 federal budget, the Government of Canada committed \$500 million over five years to improve rural broadband access and connectivity to the digital economy. Details of the program are not yet available, but funding is expected to start flowing in late 2016 or early 2017.



Central RMA –Resolution  
**Federal and Provincial Funding of Municipal Broadband Projects**

Submitted By: Clearwater County

Seconded: TBD

Both the provincial and federal government are taking steps to improve rural internet service. However, all of the strategies and programs described above have yet to be completed, and their effectiveness is not yet known. As the final product has not shown any improvements at this time, this resolution is assigned a status of Intent Not Met, and will be revisited as these programs progress.

**Government Response:**

Service Alberta:

Service Alberta (SA) is supportive of the main principles in Resolution 3-17S and continues to be the voice of Albertans to the federal government on the need for a National Broadband Strategy.

Our government is working to make life better for Albertans, and understands the importance of access to government services and improved internet. While most Albertans have access to some basic internet services, the government is fully aware of the internet challenges facing rural Alberta, such as increased demand, speed, and performance expectations. We have been listening and actively working with stakeholders, including Alberta municipalities and the federal government, to better understand these challenges and become part of the solution.

SA is also supportive with regard to establishing broadband as an essential service, but would note that the province does not have a role in this part of the resolution. The telecommunications industry is regulated federally, and the Canadian Radio-television and Telecommunications Commission (CRTC) established a new universal service objective on December 21, 2016, under Telecom Regulatory Policy CRTC 2016-496:

“Canadians, in urban areas as well as in rural and remote areas, have access to voice services and broadband Internet access services, on both fixed and mobile wireless networks.”

The CRTC is also setting ambitious speed targets, and creating a fund that will invest up to \$750 million over and above existing government programs, to support broadband infrastructure projects in areas that do not meet these targets. This funding is in addition to the Connect to Innovate federal broadband program, which received several Alberta applications for funding prior to the April 20, 2017, closing date. SA actively worked with municipalities and internet service providers (ISPs) on several applications.

We are encouraged to see the CRTC identifying broadband as a basic need for Canadians. In Alberta, we have clearly heard that rural leaders see broadband access as key to ensuring sustainable communities where businesses, youth, and local talent can thrive. While the CRTC has outlined preliminary views on their broadband policy and funding mechanism, they have also indicated that additional discussions are needed in 2017 to finalize these details. SA will be watching for final criteria to understand how Alberta communities can benefit, and what our government can do to support those efforts.

With the SuperNet operating contract expiring in 2018, our government has been looking at options for moving forward. We have considered the valuable stakeholder insights shared with us, and are positioning future contracts, such as SuperNet, to support broadband in rural Alberta, while also leveraging federal initiatives like the newly-announced CRTC broadband fund.

Central RMA –Resolution  
**Federal and Provincial Funding of Municipal Broadband Projects**

Submitted By: Clearwater County

Seconder: TBD

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This government will be discussing our approach for the future of SuperNet and potential rural broadband supports in 2017. SA has committed to reaching out to both the AAMDC and the Alberta Urban Municipalities Association to ensure they are aware of our government's direction, and to offer assistance in updating their members.

We have heard the AAMDC's requests to engage with government, and will continue to communicate and work with our local governments as we move forward. SA supports Resolution 3-17S in advocating to the federal government that rural municipalities, ISPs, education and health professionals, public safety organizations, and research and economic development authorities should be actively involved in the preparation of any National Broadband Strategy.

Alberta Treasury Board and Finance:

The Alberta SuperNet is a broadband network that connects to rural and urban communities in the province. This network of fibre-optic cables and wireless connections reaches 429 communities across Alberta. Budget 2017 includes \$31 million of funding for the SuperNet.

Increases to funding for broadband network support would need to be considered through the government's budget development process.

Development:

The Government of Alberta response indicates broad support of the resolution's call for increased action on the part of government and industry in enhancing rural broadband availability and quality. RMA is pleased with the direction that the Government of Alberta has taken to this point in prioritizing rural final mile connectivity in their development of a new operating agreement. The Government of Alberta is currently in the process of developing a rural broadband strategy, and has convened an inter-ministerial working group to do so. In early 2018, RMA assisted Service Alberta in promoting a survey to members to gather baseline information on rural broadband service delivery. Unfortunately, RMA has received no indication that it, or any member municipalities, will be invited to participate in the working group.

At the federal level, RMA is pleased with the 2016 Canadian Radio-television and Telecommunications Commission (CRTC) that declared broadband as a basic telecommunications service, which is the telecommunications equivalent of an essential service, and empowers the CRTC to implement programs, policies, regulations and initiatives to improve broadband in underserved areas. One such initiative being undertaken in relation to the basic service declaration is a \$750 million fund to enhance broadband in rural areas, to be funded by industry. RMA has submitted input to the CRTC on how the fund should be structured, and the CRTC is expected to release these details by mid-2018. A second aspect of the CRTC's declaration of broadband as a basic service was to increase the threshold for underserved areas from those with service below 5mbps download / 1mbps upload to 50mbps download / 10mbps upload. In their 2018 budget, the Government of Canada also announced that \$100 million over five years has been dedicated to the Strategic Innovation Fund, will mainly be used to advanced low earth orbit satellite technology to improve broadband service in rural and remote communities.

Despite the positive progress made recently by the provincial and federal governments related to enhancing rural broadband, RMA is unaware of any federal initiative to develop a national broadband

Central RMA –Resolution  
**Federal and Provincial Funding of Municipal Broadband Projects**

Submitted By: Clearwater County

Seconder: TBD

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strategy. Therefore, this resolution is assigned a status of Accepted in Part due to the federal declaration of broadband as a basic telecommunications service, which meets the intent of part of the resolution.

**Provincial Ministries:**

Service Alberta,  
Treasury Board and Finance

**Federal Ministries and Bodies:**

Canadian Radio-television and Telecommunications Commission

DRAFT



## REQUEST FOR DECISION

<b>SUBJECT:</b> Association of Summer Villages of Alberta (ASVA) 2018 Annual Conference and General Meeting		
<b>PRESENTATION DATE:</b> August 28, 2018		
<b>DEPARTMENT:</b> Municipal	<b>WRITTEN BY:</b> Tracy Haight, Executive Assistant	<b>REVIEWED BY:</b> Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <i>Seminars, Conferences and Training for Councillors Policy</i>		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> 2.5 Advocate in the best interests of our community and region.	<b>STRATEGIES:</b> 2.5.2 2.5.4
<b>ATTACHMENT(S):</b> 1. July 31, 2018 email 2. ASVA Conference Notice 3. <i>Seminars, Conferences and Training for Councillors Policy</i>		

### STAFF RECOMMENDATION:

That Council considers the invitation to attend the ASVA Conference, October 18 – 19, 2018 and either appoint a member of Council to attend or, receive the ASVA 2018 Conference invitation for information as presented.

### BACKGROUND:

The Association of Summer Villages of Alberta (ASVA) invites the Reeve and/or Councillor(s) to attend its Annual Conference and General Meeting, October 18 – 19, 2018, in Leduc. The conference provides opportunity for councillors from municipalities adjacent to summer villages to 'learn more about summer villages and to share ideas and challenges that we each are facing'.

Should the Reeve and/or Councillor(s) wish to attend, Council approval is required, as this conference is not included in the *Seminars, Conferences and Training for Councillors* policy's list of approved functions.

**From:** [CorporateServices](#)  
**To:** [Tracy Haight](#)  
**Subject:** FW: Registration now open for the 60th Anniversary ASVA Conference  
**Date:** Tuesday, July 31, 2018 2:59:36 PM  
**Attachments:** [ASVA Conf & AGM notice save the date 2018.pdf](#)

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**From:** ASVA Smith <summervillages@gmail.com>  
**Sent:** Monday, July 30, 2018 3:23 PM  
**Subject:** Registration now open for the 60th Anniversary ASVA Conference

Dear Mayors / Reeves and CAOs:

I am very pleased to let you know that **registration for the October 18-19 ASVA 60th Anniversary Conference is NOW OPEN!** Please join us in "***Celebrating our past ... Charting our future!***" [*Please note that we are in a new hotel located in Leduc - Executive Royal Hotel Leduc.*]

You are being invited as your county or MD is adjacent to one of our summer villages. As the ASVA values collaboration and partnerships, we open our registration to your municipalities. We hope you will consider attending to learn more about summer villages and to share ideas and challenges that we each are facing.

And YES - we are finally using an **ONLINE** registration!! Please use the following link to go to our registration page:

<https://www.eventbrite.ca/e/association-of-summer-villages-of-alberta-60th-anniversary-conference-agm-registration-48290173208>

For "job title" please indicate whether you are Mayor, Deputy Mayor or Councillor and if administration staff, please enter your job title! Under "organization", please indicate the name of your municipality.

The Honourable Shaye Anderson, Minister of Municipal Affairs has confirmed his attendance. By September we will have our final agenda posted so please keep an eye on our website [[www.asva.ca](http://www.asva.ca)] in September.

The conference begins with a breakfast buffet at 8:00 am on October 18th. The conference itself starts at 9:00 am - 4:00 pm. The Thursday night Gala Banquet starts at 6:00 pm with cocktails and 6:30 Dinner with awards and entertainment to follow. Friday is the same as Thursday with the conference ending at noon with a lunch.

If you have any trouble registering or have any questions, please let me know by emailing me at [info@asva.ca](mailto:info@asva.ca)

**Beverly Smith, BES, MBA-PM**  
**Executive Director, ASVA**  
[b.smith@asva.ca](mailto:b.smith@asva.ca)

HELP US CELEBRATE OUR 60<sup>TH</sup> ANNIVERSARY

*"Our Past – Our Future"*



**OCTOBER 18<sup>TH</sup> – 19<sup>TH</sup>**  
**Thursday – Friday**

**2018 ASVA ANNUAL  
CONFERENCE & AGM**

- Cyber Crime – Are you protected?
- Cannabis Regulations – Ready to address what’s coming?
- IDPs/ICFs – Your progress and what challenges are you facing?
- Boat Mooring / Provincial Disturbance Standards – Where is this at?
- Riparian/Shoreline Health and Water Quality
- And more ....



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## REQUEST FOR DECISION

<b>SUBJECT: Agenda Items for September 10, 2018 Tri-Council Meeting</b>		
<b>PRESENTATION DATE: August 28, 2018</b>		
<b>DEPARTMENT:</b> Municipal	<b>WRITTEN BY:</b> Tracy Haight, Executive Assistant	<b>REVIEWED BY:</b> Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> Advocate in the best interests of our community and region.	<b>STRATEGIES:</b> 2.5.1 2.5.4
<b>STAFF RECOMMENDATION: That Council identifies discussion item(s) they wish to add to the September 10, 2018 Tri-Council meeting agenda.</b>		

### BACKGROUND:

On September 13, 2013, Clearwater County, Town of Rocky Mountain House and Village of Caroline Councils agreed to a regional collaboration framework, *Stronger Together – Building Opportunities for Our Future*. The framework recommends that the three municipalities meet, as a Tri-Council, once or twice per year to accomplish three main purposes, as follows:

1. To actualize the philosophy and principles of collaboration in ways representative of the three municipalities.
2. To commit the municipalities to consultation and communication on intermunicipal (regional) matters.
3. To clearly lay out a process that the partners to this agreement will deal with differences which occur efficiently and in an appropriate manner to maintain their good relationship. <sup>i</sup>

This year's first Tri-Council meeting, hosted by the Town of Rocky Mountain House, is scheduled on Monday, September 10, from 9 am to 4 pm in the Subway Room at the Christenson Sports and Wellness Centre. The Town is assembling the agenda and asks that Councils submit agenda items by August 31. Town of Rocky Mountain House and Village of Caroline Councils intend to submit the following agenda items for discussion:

- Waste Reduction Strategy
- Becoming one Municipality
- Clearwater Regional Emergency Management Agency (CREMA)
- Tourism Random Camping Issues – Waste, Sewer, Garbage
- Regional Economic Development Officer
- Regional Subdivision Development Appeal Board

Administration asks that Council identify any items of regional significance, along with discussion points, that they wish to add.

<sup>i</sup> Stronger Together – Building Opportunities for Our Future



## REQUEST FOR DECISION

<b>SUBJECT: Communications Update January 1 – June 30, 2018</b>		
<b>PRESENTATION DATE: August 28, 2018</b>		
<b>DEPARTMENT:</b> Municipal	<b>WRITTEN BY:</b> Djurdjica Tutic, Communications	<b>REVIEWED BY:</b> Christine Heggart, Manager Integov. & Leg. Services Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> 2.3 Facilitate community engagement in planning and decision-making.	<b>STRATEGIES:</b> 2.3.1 Inform and educate the community regarding Council's key priorities, projects and programs.
<b>ATTACHMENT(S):</b> Prezi Presentation Link: <a href="https://prezi.com/view/d9YkOxugHGn2TcX4neOT/">https://prezi.com/view/d9YkOxugHGn2TcX4neOT/</a>		

**STAFF RECOMMENDATION:**  
That Council reviews and receives the Communications Update January 1 – June 30, 2018, for information as presented.

### BACKGROUND:

Clearwater County’s Communication is responsible for communication of Council, CAO, and Corporate priorities and all corporate communication tools of the County. The below update covers the period January 1 – June 30, 2018.

#### Website

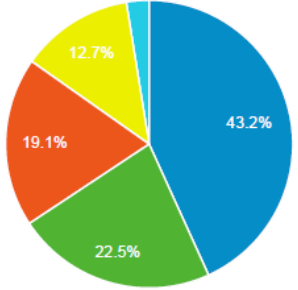
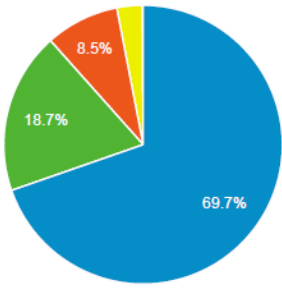
The County’s website ([www.clearwatercounty.ca](http://www.clearwatercounty.ca)) is the primary source of information and communication with residents, visitors and businesses. The old website, launched in 2013, was not user friendly or mobile responsive (unreadable on a mobile device), and it was difficult to maintain and update. In 2017, following the RFP process and content transition, the new website and app launched in early March 2018.

The new website is user friendly with an easy to navigate design; data driven and interactive; has a local maps feature using google map pins; diverse features with online forms, calendars and event registrations; integrated with the mobile app, available for download through the App Store or Google Play, and easily viewed on tablets with a built-in share tool for social media networking.



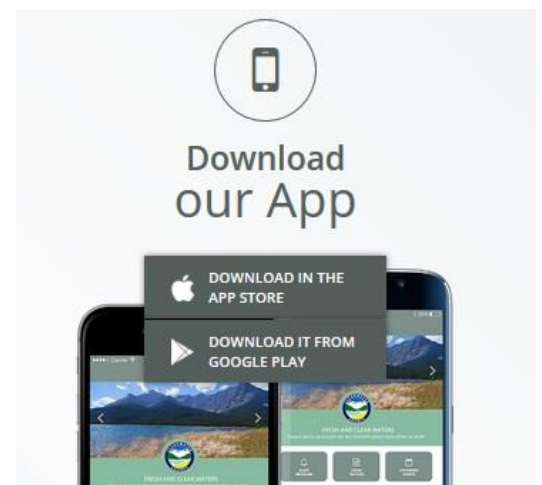
**Website Analytics**

The table below is a summary overview of the analytics from the old website compared to the new website, since the launch.

	2017 *	2018 *
<b>Audience Overview</b>		
• Users	7,616 (new users 6,875)	11,494 (new users 10,552)
• Sessions	12,510	18,209
• Pageviews	41,047	48,077
<b>Breakdown of Devices Used</b>		
• Desktop	4,278 (56%)	6,334 (55%)
• Mobile	2,660 (35%)	4,199 (37%)
• Tablet	645 (9%)	900 (8%)
<b>Traffic Source</b>		
<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Top Channels</p>  </div> <div style="text-align: center;"> <p>Top Channels</p>  </div> </div>		
* Source: Google Analytics for date range March 5 – June 30, 2017 in comparison to 2018		

**App (since the launch on March 5, 2018)**

- 77 Active apple users.
- 58 Active android users.
- Automatically synced with our website.
- Alberta Emergency Alert plug-in.
- Push notification feature allows alerts to be pushed to App users and can include updates on road bans or closures, construction, upcoming open house information, feedback opportunities and other news.



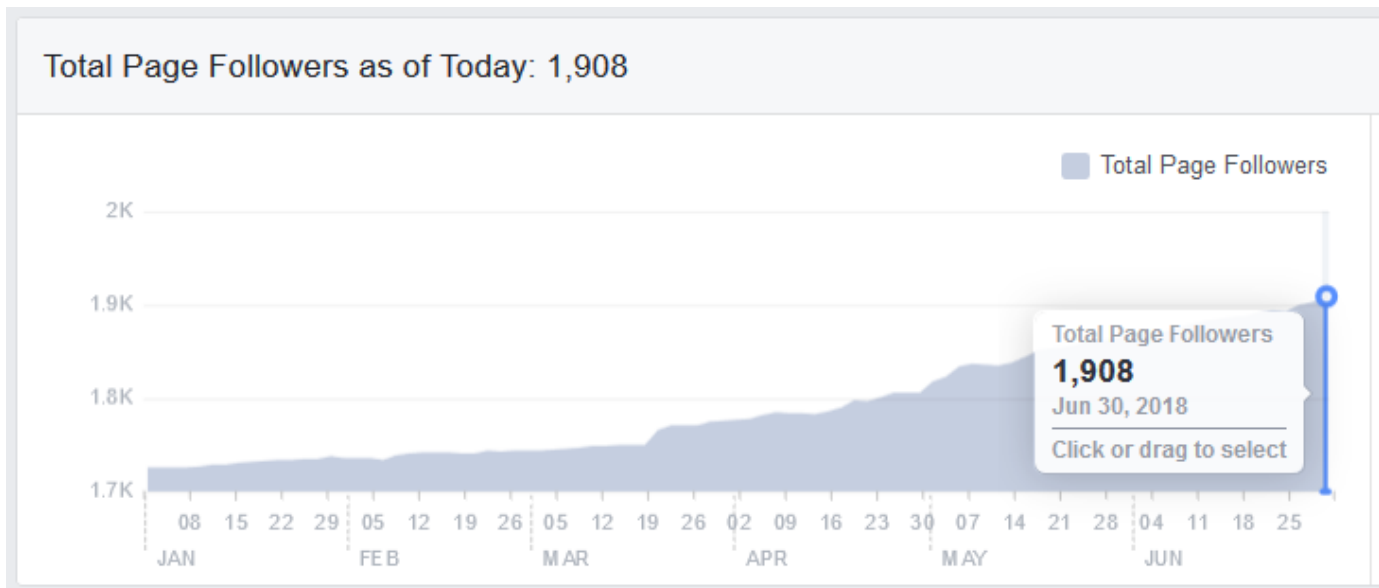
**Newsletter**

- Six issues a year (including a year-in-review issue in December/January)
- Mailed to approximately over 5,200 residents (now available as e-news)
- Covers Council meeting highlights, completed and upcoming projects/events, open house information, educational articles, service change updates, and Christenson Sports & Wellness Centre program guide.

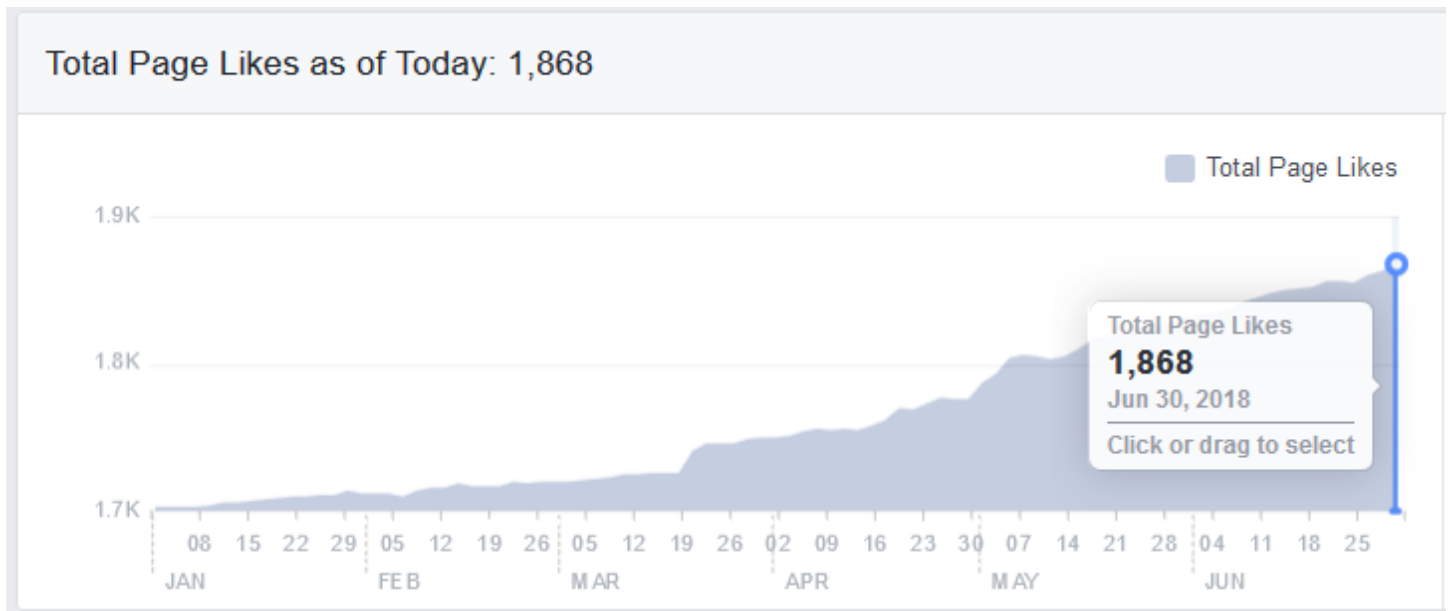


**Facebook (@ClearwaterCnty)**

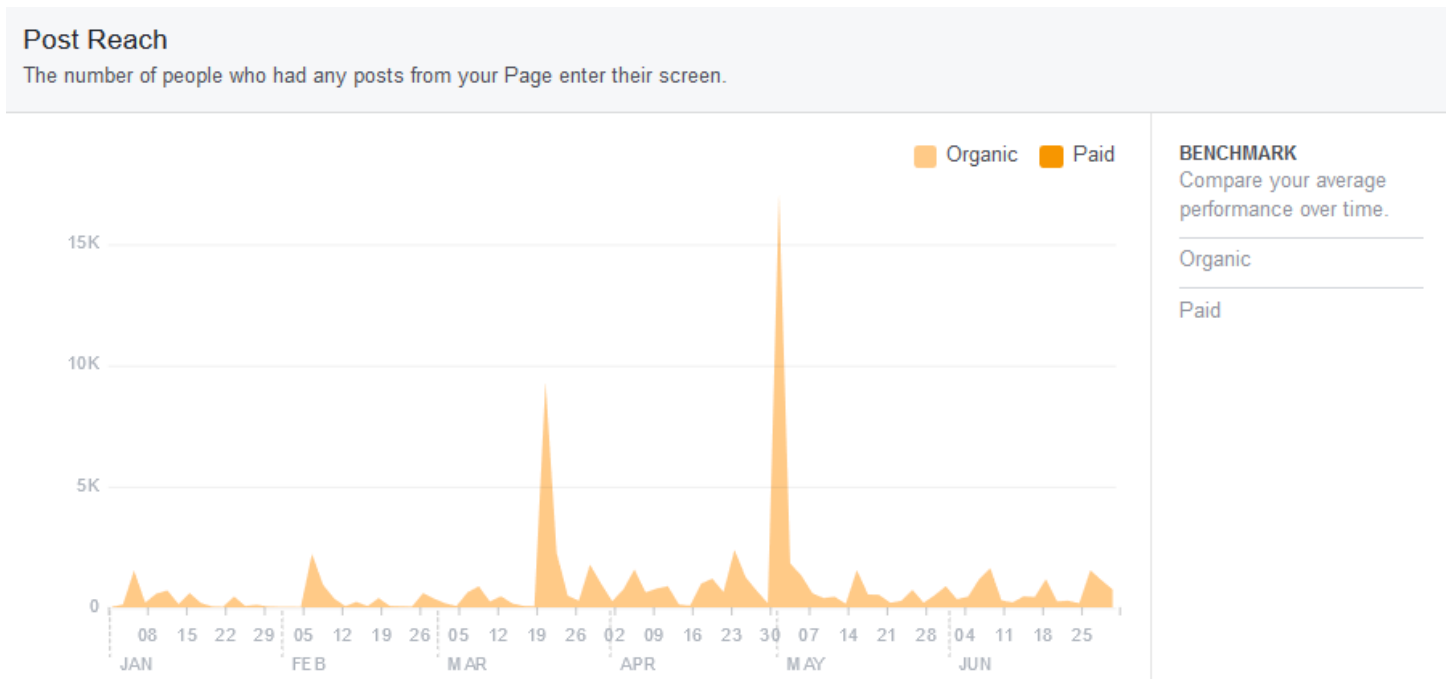
The chart below shows the increasing trend of total page followers for Clearwater County’s Facebook page.



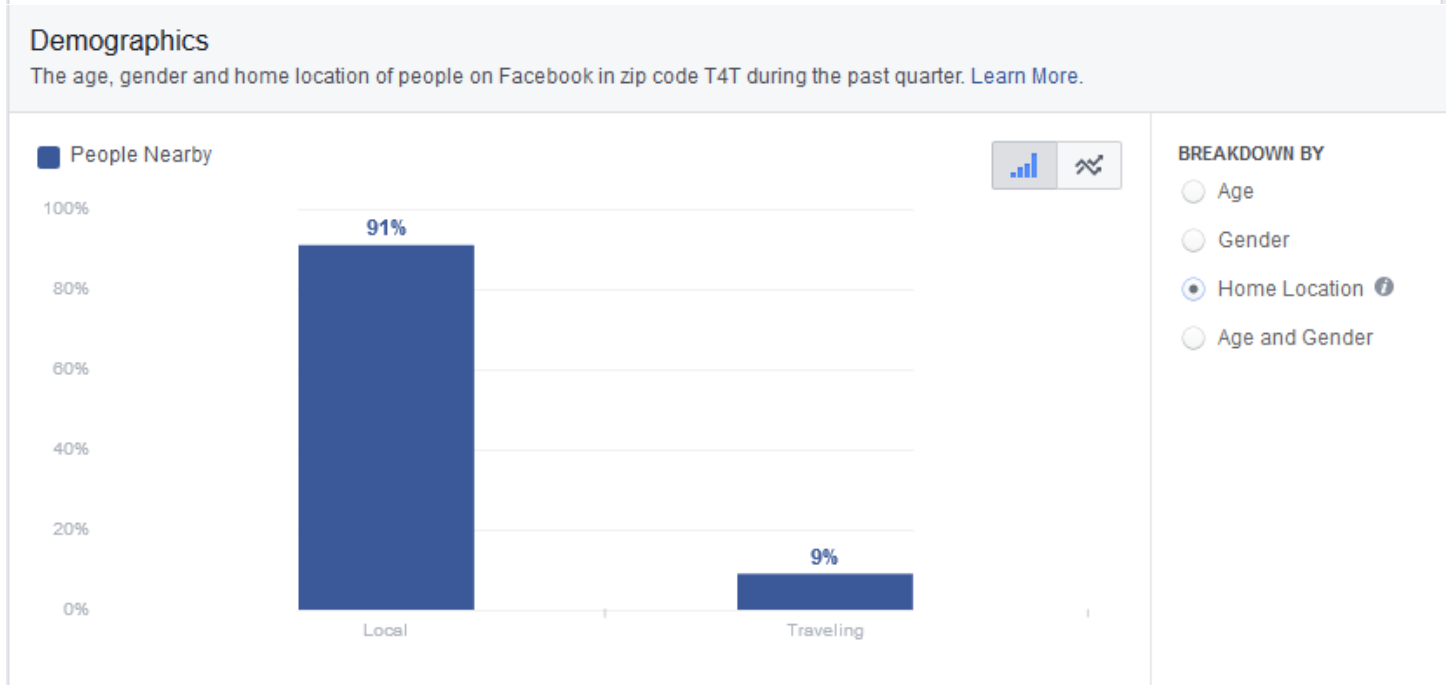
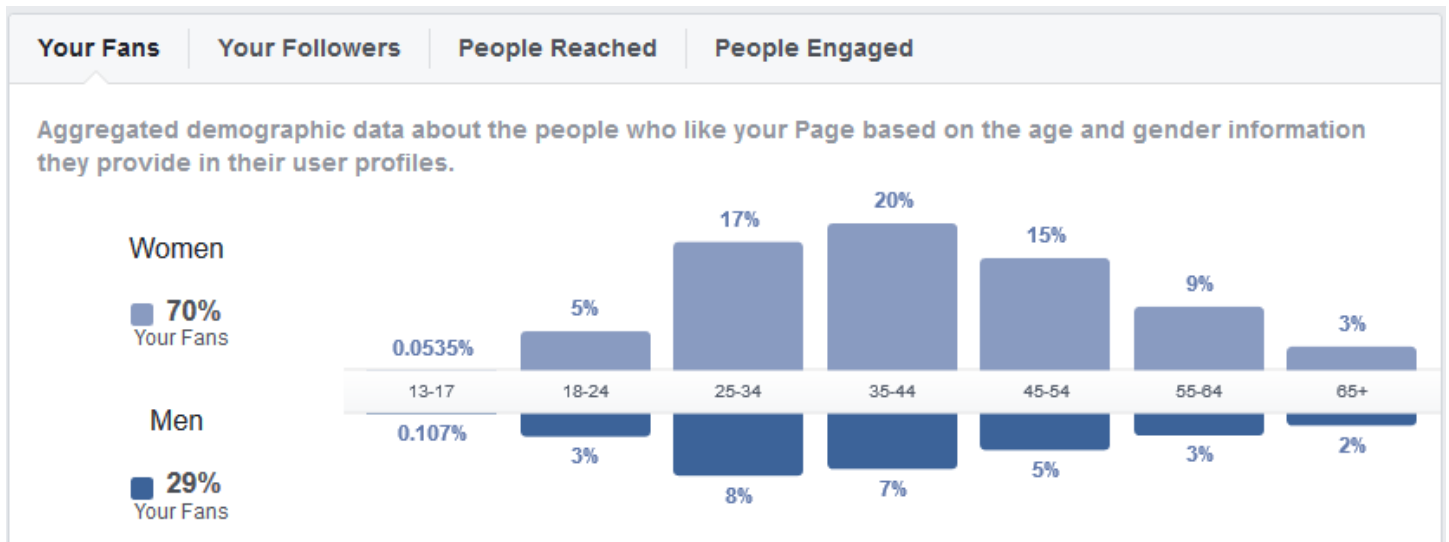
The chart below shows the increasing trend of total page likes for Clearwater County's Facebook page.



The chart below outlines the average performance over time of any post shared on Clearwater County's Facebook page.



The two charts below shows the demographic that interacts and engages with Clearwater County's Facebook page.



**Twitter (@ClearwaterCnty)**

- Tweet Impressions: 59.8K (from January 1 – June 30, 2018)
- Twitter Followers: 1,412
- Total Lifetime Tweets: 1,347

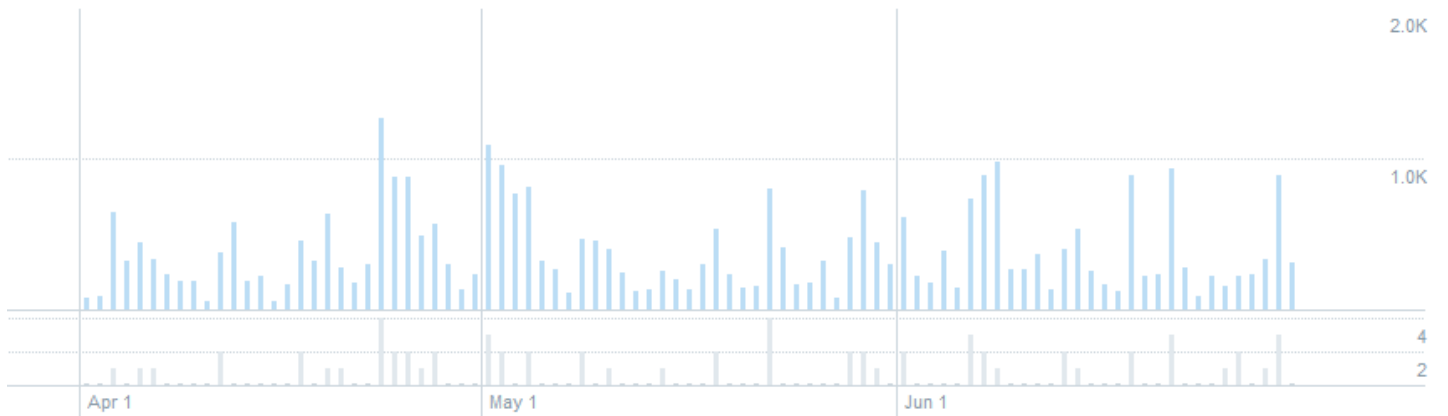
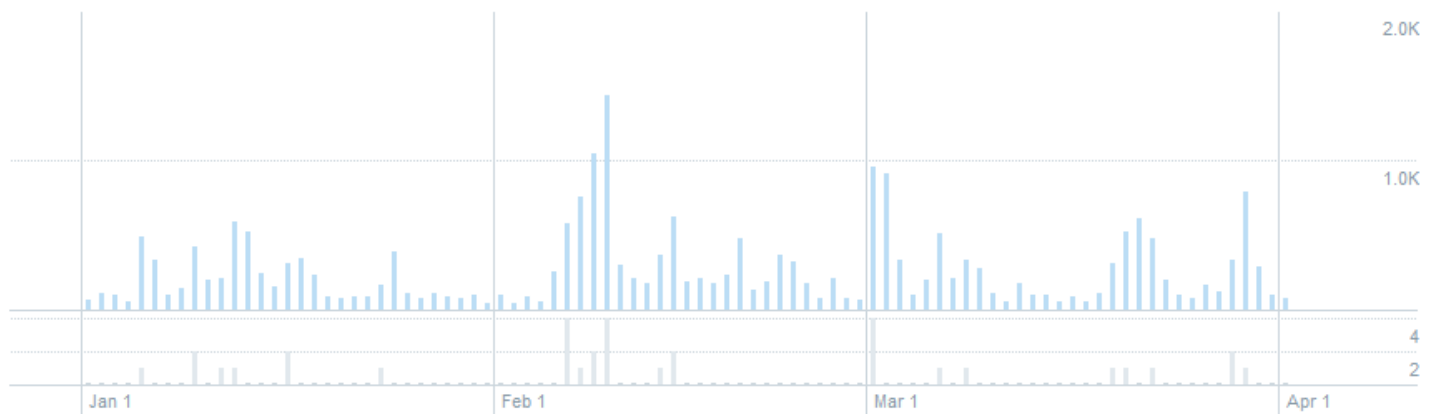
**Twitter Definitions**





**Impressions** – Number of times users saw the Tweet on Twitter.

**Engagements** – Total number of times a user has interacted with a Tweet. This included all clicks anywhere on the Tweet (including hashtags, links, username, and Tweet expansion), retweets, replies, follows, and likes.

**Engagement rate** – The number of engagements (clicks, retweets, replies, follows and likes) divided by the total number of impressions.

*The charts below show the number of organic impressions earned from Clearwater County's Tweets (posts).*



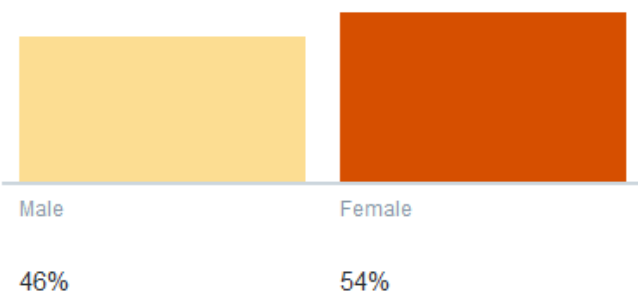
	Tweets	Top Tweets	Tweets and replies	Promoted	Impressions	Engagements	Engagement rate
	<b>Clearwater County</b> @ClearwaterCnty · Feb 8				1,598	24	1.5%
	ROAD CLOSURE - Please be advised that Arbutus Road from Hwy 11 south to TWP 38-5, (north of Arbutus Hall) is closed due to @ClearwaterRFRS responding to a motor vehicle accident (MVA). <a href="https://twitter.com/ClearwaterRFRS...">twitter.com/ClearwaterRFRS...</a>						
	<a href="#">View Tweet activity</a>						
	<b>Clearwater County</b> @ClearwaterCnty · Mar 1				1,274	12	0.9%
	The Clearwater County Crime Watch group will be hosting the 2018 Crime Prevention tradeshow on March 10 at 11am - 3pm at the Christenson Sports & Wellness Center in Rocky Mountain House. <a href="https://pic.twitter.com/RyxS9U966U">pic.twitter.com/RyxS9U966U</a>						
	<a href="#">View Tweet activity</a>						
	<b>Clearwater County</b> @ClearwaterCnty · Feb 6				1,126	10	0.9%
	Members Needed for Council Compensation Committee, for more information and to apply visit <a href="https://clearwatercounty.ca/council/sectio...">clearwatercounty.ca/council/sectio...</a> <a href="https://pic.twitter.com/omPXhvp4ON">pic.twitter.com/omPXhvp4ON</a>						
	<a href="#">View Tweet activity</a>						
	<b>Clearwater County</b> @ClearwaterCnty · Mar 28				1,050	26	2.5%
	News Release - Clearwater County received grant notification from @AB_EDT Community and Regional Economic Support (CARES) program approving \$200,000.00 in funding towards Clearwater County's "Broadband Strategic Action Plan" Project. <a href="https://clearwatercounty.ca/p/county-news/">clearwatercounty.ca/p/county-news/...</a>						
	<a href="#">View Tweet activity</a>						
	<b>Clearwater County</b> @ClearwaterCnty · Mar 19				1,030	22	2.1%
	Clearwater County will be placing road bans on local surfaced roadways, as of Friday March 23, 2018 at 12:00 pm. For more information, contact Public Works Administration at 403-845-4444 or <a href="https://clearwatercounty.ca/p/roads">clearwatercounty.ca/p/roads</a> <a href="https://pic.twitter.com/hK83sjbEDv">pic.twitter.com/hK83sjbEDv</a>						
	<a href="#">View Tweet activity</a>						

The chart below outlines the general interests of Clearwater County's Twitter followers.

### Interests

Interest name	% of audience
Weather	98%
Science news	86%
Politics	77%
National parks	67%
Education news and general info	66%
Geography	62%
Leadership	59%
Music festivals and concerts	58%
Space and astronomy	57%
Tech news	57%

### Gender



### Social Media: Next Steps

- Analysis of demographic trends.
- Create more interactive posts.
- Simplify what and how complex information is shared.
- Continue to monitor trends and stay up-to-date with changing technology.



## DELEGATION

<b>SUBJECT:</b> Rocky Airshow Society - Hannelie Eder, President		
<b>PRESENTATION DATE:</b> August 28, 2018		
<b>DEPARTMENT:</b> Delegation	<b>WRITTEN BY:</b> Tracy Haight, Executive Assistant	<b>REVIEWED BY:</b> Rick Emmons, Chief Administrative Officer
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Community Well-Being	<b>PRIORITY AREA:</b> Sustain the recreation, cultural and quality of life needs of the community.	<b>STRATEGIES:</b> 3.1.2 3.1.6

**STAFF RECOMMENDATION:**  
That Council receives the information from the Rocky Airshow Society Delegation as presented.

### BACKGROUND:

Hannelie Eder, President, Rocky Airshow Society, will attend Council to report on the Rocky Mountain House Airshow event that took place on July 25, 2018.





## DELEGATION

<b>SUBJECT: Canadian Association of Petroleum Producers (CAPP) – State of the Industry Update</b>		
<b>PRESENTATION DATE: August 28, 2018</b>		
<b>DEPARTMENT:</b> Delegation	<b>WRITTEN BY:</b> Tracy Haight, Executive Assistant	<b>REVIEWED BY:</b> Rick Emmons, CAO
<b>BUDGET CONSIDERATIONS:</b> <input checked="" type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> N/A	<b>PRIORITY AREA:</b> N/A	<b>STRATEGIES:</b> N/A
<b>ATTACHMENT(S): PowerPoint ‘Continuing Challenges for Canada’s Oil and Natural Gas Industry’</b>		

### STAFF RECOMMENDATION:

That Council receives the ‘State of the Industry Update’ from the Canadian Association of Petroleum Producers Delegation as presented.

### BACKGROUND:

Kelly McTaggart, Community Engagement Advisor, Canadian Association of Petroleum Producers (CAPP), will attend Council to present the ‘State of the Industry Update’.

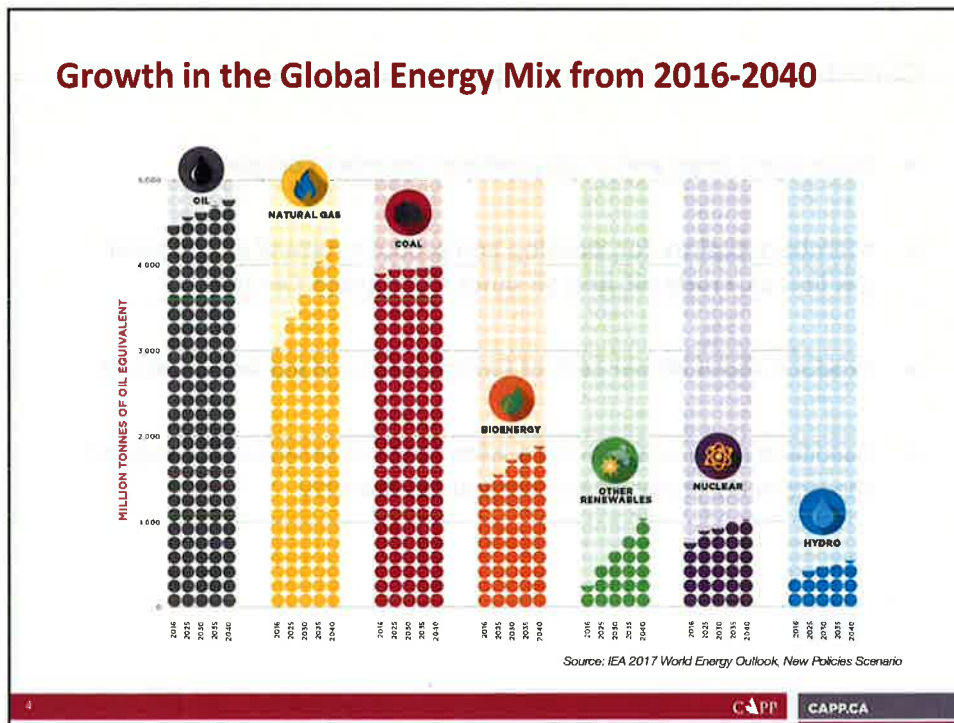
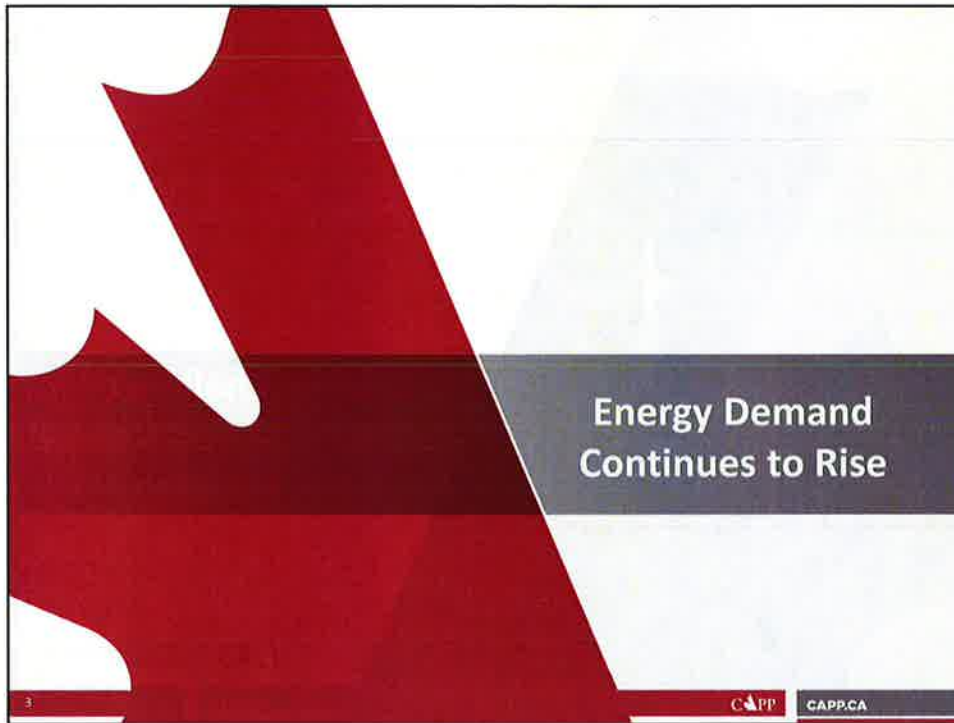
The following information is an excerpt from CAPP’s website:

The Canadian Association of Petroleum Producers (CAPP) represents companies, large and small, that explore for, develop and produce natural gas and crude oil throughout Canada. CAPP’s member companies produce about 80 per cent of Canada’s natural gas and crude oil. CAPP’s associate members provide a wide range of services that support the upstream crude oil and natural gas industry. Together CAPP’s members and associate members are an important part of a national industry with revenues from crude oil and natural gas production of about \$110 billion a year. CAPP’s mission, on behalf of the Canadian upstream crude oil and natural gas industry, is to advocate for and enable economic competitiveness and safe, environmentally and socially responsible performance.



## **Canadian Association of Petroleum Producers**

- **Represents large and small producer member companies**
- **Members explore for, develop and produce natural gas, natural gas liquids, crude oil, and oil sands throughout Canada**
- **Produce about 80 per cent of Canada's natural gas and crude oil**
- **Associate members provide a wide range of services that support the upstream crude oil and natural gas industry**

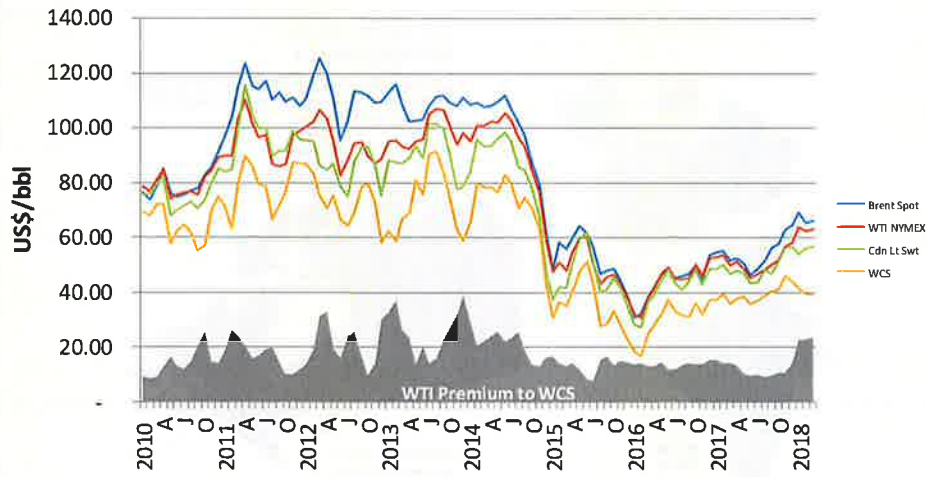


## COMPETING FOR GLOBAL CUSTOMERS



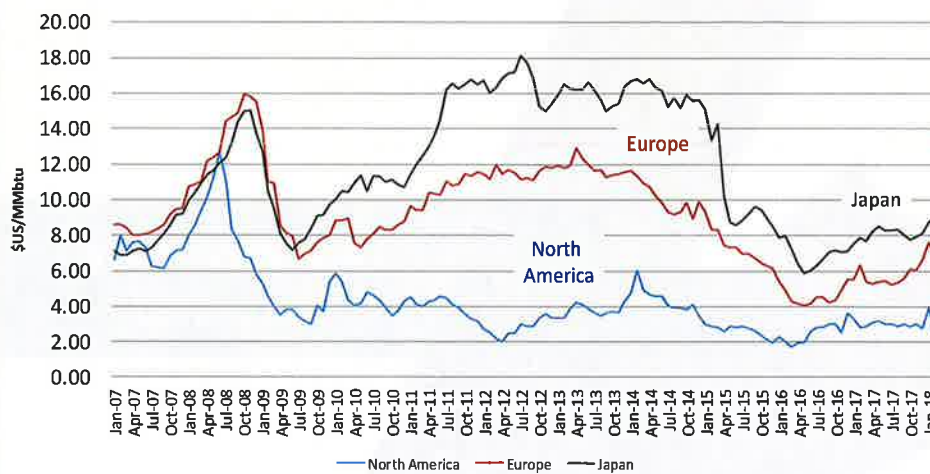
And Prices Have Recovered

### Crude Oil Prices



CAPP CAPP/CA

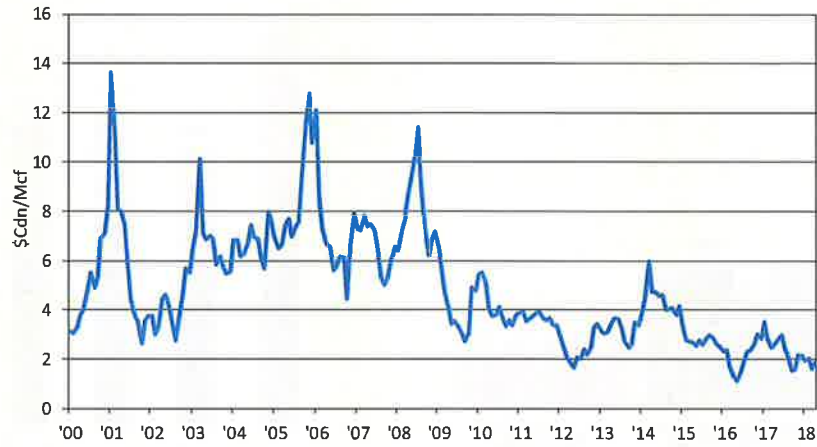
### Global Natural Gas Prices



Source: World Bank (nominal US\$)

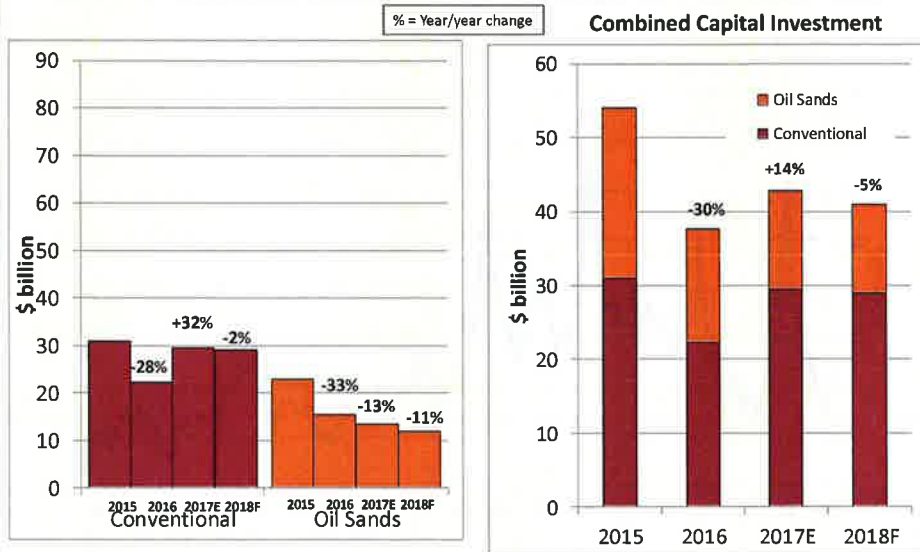
CAPP CAPP/CA

### Canadian Natural Gas Price AECO One Month Spot Price – Monthly Average



And Yet, Investment in  
Canada is Declining

### Upstream Capital Investment in Canada



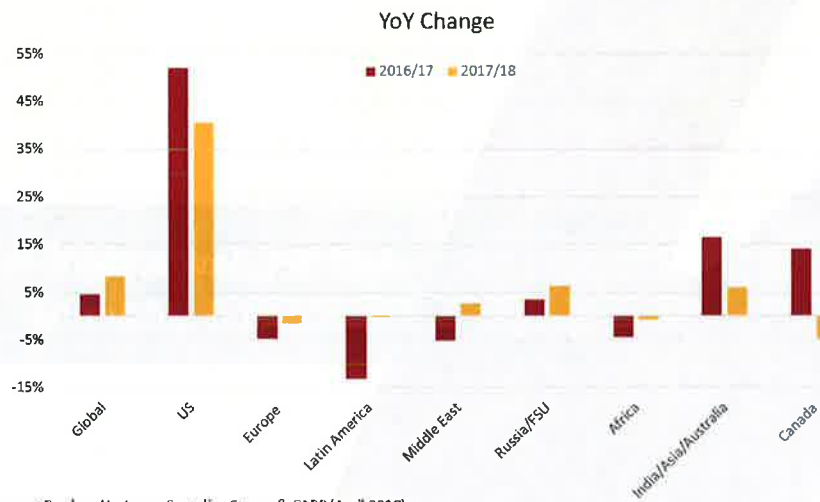
Source: CAPP April 2018

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### Global Investment Trends – Upstream Sector

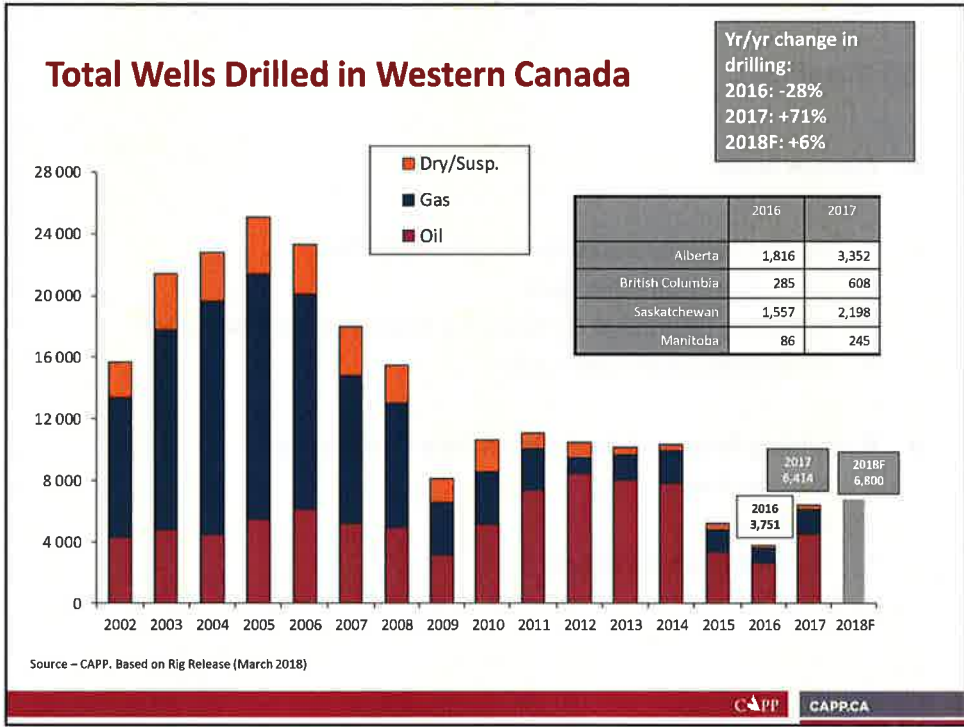


Source: Barclays Upstream Spending Survey & CAPP (April 2018)

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**Continued Need for New Market Access**

14 CAPP CAPP.CA



## Oil Pipelines

- **Current State:**

- Pipeline capacity out of Western Canada is FULL
- Rail is picking up some slack
- Increasing differential for Western Canadian oil (i.e. lower price)
- Production cuts in some cases

- **Remaining Proposed Projects All Face Challenges:**

- Enbridge Line 3
- Keystone XL
- TransMountain Expansion

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## Natural Gas Markets

- **Current State:**

- Market share in Eastern Canada has stabilized but:
  - New U.S. pipes soon coming up into Ontario
  - New capacity out of Northeast U.S. connecting to Midwest U.S.
- Significant bottlenecks in getting gas to the mainline:
  - High volatility
  - Lower average prices
- As producers develop liquids for value, gas supply will continue to be high

- **Need for LNG greater than ever:**

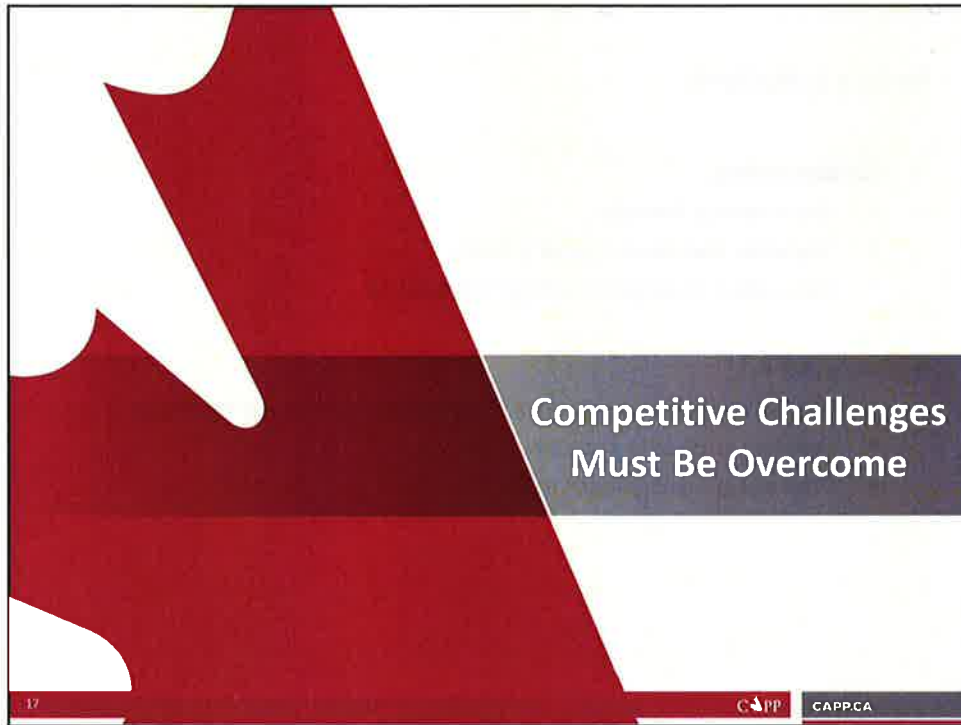
- Positive signs for projects but, barriers remain

- **Conversion to natural gas fired electricity a positive opportunity**

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## Competitive Challenges

- **Industry can help governments achieve policy objectives but must be at reasonable cost and improve approvals process**
- **Currently:**
  - High degree of policy and regulatory uncertainty
  - Significant delays in regulatory approvals compared to competing jurisdictions
  - Significant cumulative costs of recent policy changes
  - United States headed in the opposite direction

## Policy Solutions

- **Carbon policy:**
  - Avoid carbon leakage
  - Domestic and International Offsets
  - Use carbon revenue for innovation funding
- **Caribou:**
  - Protect caribou and habitat while allowing for working landscape
  - Habitat restoration program
  - Population management tools

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## CAPP Advocacy

- **2018 Economic Report Series:**
  - A Global Vision for the Future of Canadian Oil and Natural Gas
  - Canada's Role in the World's Energy Mix
  - Competitive Climate Policy: Supporting Investment and Innovation
- **2018 Crude Oil Forecast**
- Available on [www.capp.ca](http://www.capp.ca)

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CAPP/CA

## Join Canada's Energy Citizens! [energycitizens.ca](http://energycitizens.ca)

The screenshot shows the website's navigation bar with the logo and links for 'LEARN MORE', 'MEET CITIZENS LIKE YOU', 'WHAT YOU CAN DO', 'BLOG', and a 'JOIN' button. The main content area features a photo of two women holding up their hands with white starburst graphics. Below the photo is a red banner with the text: 'We need a more balanced discussion about energy, the economy, and the environment. Together, let's change the conversation.' To the right is a sign-up form titled 'Become an Energy Citizen' with fields for first name, last name, email address, and phone number. It includes a checkbox for receiving emails and a 'SIGN UP' button. Below the button are social media icons for Facebook and Twitter.

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The slide features a large, stylized red maple leaf graphic on the left side. A dark grey horizontal bar on the right contains the text 'Thank you!' in white. The bottom of the slide has a red footer with the CAPP logo and the website address 'CAPP.CA'.

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CAPP CAPP.CA





# Councillor and Board Member Remuneration Statement

Name of Councillor / Board Member:	Jim Duncan
Date:	July
Signature (Councillor / Board Member):	<i>Jim Duncan</i>

**PAYMENT PERIOD**

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March	<input type="checkbox"/> April
<input type="checkbox"/> May	<input checked="" type="checkbox"/> June	<input type="checkbox"/> July	<input type="checkbox"/> August
<input type="checkbox"/> September	<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

Council Supervision Rate	\$1,003.00 / Monthly
Reeve Supervision Rate	\$2,014.00 / Monthly
Deputy Reeve Supervision Rate	\$1,250.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$161.00	Next 4 Hours \$127.00	Next 4 Hours \$127.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.55/km
June 1	West Central Graduation	X					40 ✓
June 6	Clearwater Trails Field tour	X	X				121 ✓
June 6	Rec Board			X			26 ✓
June 7	Bighorn Backcountry	X					20 ✓
June 7	SRO		X				20 ✓
June 9	Rodeo Parade	X					40 ✓
June 11	HeLa Ventures Tour	X					40 ✓
June 12	Regular Council				X		40 ✓
June 13	NSWA AGM	X	X	X			284 ✓
June 14	Headwaters Alliance (conf. call)	X					0
June 18	A+P	X	X				40 ✓
June 19	Council Workshop- Facilities tour	X	X				40 ✓
June 20	MPC	X	X				40 ✓
June 26	Regular Council				X		40 ✓
June 28	Clearwater Trails Initiative	X					40 ✓

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Remuneration Calculation (for office use only)							
11	Meetings @ 161.00 =	1771.00		831	Kms @ \$0.55 =	457.05	
8	Meetings @ 127.00 =	1016.00		—	Lunch @ 16.00 =	—	
2	Meetings @ 288.00 =	576.00					
	Supervision =	1250.00					
	<b>TOTAL =</b>	<b>4613.00</b>					<b>TOTAL = 457.05</b>

**PAID**



# Councillor and Board Member Remuneration Statement

Name of Councillor / Board Member:	Tim Hoven
Date:	7/31/18
Signature (Councillor / Board Member):	

**PAYMENT PERIOD**

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March	<input type="checkbox"/> April
<input type="checkbox"/> May	<input type="checkbox"/> June	<input checked="" type="checkbox"/> July	<input type="checkbox"/> August
<input type="checkbox"/> September	<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

Council Supervision Rate	\$1,003.00 / Monthly
Reeve Supervision Rate	\$2,014.00 / Monthly
Deputy Reeve Supervision Rate	\$1,250.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$161.00	Next 4 Hours \$127.00	Next 4 Hours \$127.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.55/km
7/3	Council workshop	1	1				91
7/6	Caroline ICF	1					91
7/10	Council				1		121
	Caroline Ag Society			1			
7/11	ASB	1	1				91
7/13	Caroline ICF	1					68
7/17	Workshop	1	1				91
7/18	MPC	1	1				91
7/20	SPOG	1	1				140.9
	investigating Dust proofing complaint						
7/22	Council				1		91
7/26	Visit with Landowner re:oil lease issue						40.4

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Remuneration Calculation (for office use only)							
7	Meetings @ 161.00 =	1127.00		916.30	Kms @ \$0.55 =	503.97	
6	Meetings @ 127.00 =	762.00		0	Lunch @ 16.00 =	0	
2	Meetings @ 288.00 =	576.00					
	Supervision =	1003.00					
	<b>TOTAL =</b>	<b>3468.00</b>					<b>TOTAL = 503.97</b>

PAID  
Aug 31/18  
RJ



# Councillor and Board Member Remuneration Statement

Name of Councillor / Board Member:	Cammie Laird
Date:	July 2018
Signature (Councillor / Board Member):	

### PAYMENT PERIOD

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March	<input type="checkbox"/> April
<input type="checkbox"/> May	<input type="checkbox"/> June	<input checked="" type="checkbox"/> July	<input type="checkbox"/> August
<input type="checkbox"/> September	<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

Council Supervision Rate	\$1,003.00 / Monthly
Reeve Supervision Rate	\$2,014.00 / Monthly
Deputy Reeve Supervision Rate	\$1,250.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$161.00	Next 4 Hours \$127.00	Next 4 Hours \$127.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.55/km
July 4	Mtg.: Joint CC & RMH @ CC Office 17:00-19:30 hours)	1					26
July 10	Mtg.: CC Reg. Council (08:30-14:30 Hrs.)				1		26
July 12	Mtg.: CRFRS Committee (14:00-15:30 hours)	1					26
July 17	Mtg.: CL / MH / TH Re: CAO Drat Performance Evaluation process development	1					26
July 17	Attd: Spray Park Sod Turning (12:00-12:45 hours)						
July 17	Workshop: Council - RE: CC Start Planning Session (13:00-16:30 Hrs.)		1				
July 18	*Mtg.: Rocky Sen, Housing Council @ Westview Lodge (09:00-12:30 Hrs.)	1					28
July 19	Attd: Rocky Regional Waste Authority Landfill Council Tri-Tour( 13:30-16:00 Hrs.)	1					26
July 24	Mtg.: CC Reg. Council (08:30-17:00 Hrs.)				1		26
July 25	Attd.: Rocky Air Show (16:30-22:30 Hrs.)						32

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1 Westview @ \$81.00							
<b>Remuneration Calculation (for office use only)</b>							
4	Meetings @ 161.00 =	644.00		216	Kms @ \$0.55 =	118.80	
1	Meetings @ 127.00 =	127.00		0	Lunch @ 16.00 =	0	
2	Meetings @ 288.00 =	576.00					
	Supervision =	1003.00					
<b>TOTAL =</b>		<b>2431.00</b>				<b>TOTAL =</b>	<b>118.80</b>

PAID  
31 Aug 2018  
RA