

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held May 8, 2018, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 9:00 am by Reeve Vandermeer with the following being present:

Reeve
Councillors

John Vandermeer
Jim Duncan
Cammie Laird
Daryl Lougheed
Theresa Laing
Tim Hoven
Michelle Swanson

Staff:

Chief Administrative Officer
Recording Secretary
Director, Corporate Services
Director, Agriculture and
Community Services
Manager, Legislative Services
Manager, Finance
Regional Fire Chief
Delegate:
Media:

Rick Emmons
Tracy Haight
Murray Hagan

Matt Martinson
Christine Heggart
Rhonda Serhan
Steve Debiegne
Mona Crocker
Shaelynn Poteet

Public:

Helge Nome
Marianne Cole

**AGENDA,
APPROVAL:**

The following item was added to the May 8, 2018, Regular Meeting Agenda:
- May 1, 2018 Special Meeting of Council Minutes

COUNCILLOR LAING:

That the May 8, 2018 Regular Meeting Agenda is adopted as amended.

208/18

CARRIED 7/0

**CONFIRMATION
OF MINUTES:**

1. April 24, 2018 Regular Meeting Minutes

COUNCILLOR DUNCAN:

That the Minutes of the April 24, 2018, Regular Meeting are adopted as circulated.

209/18

CARRIED 7/0

2. May 1, 2018 Special Meeting of Council Minutes

COUNCILLOR SWANSON:

That the Minutes of the May 1, 2018, Special Meeting of Council are adopted as circulated.

210/18

CARRIED 7/0

DELEGATION:

1. Rocky Learning Council

M. Crocker, Executive Director, Rocky Learning Council (RLC), gave a PowerPoint presentation, 'Rocky Learning Centre'. M. Crocker asked that Council consider the following:

- advocating for raising the age limit for Albertans eligibility for publicly funded high school from 19 to 25;
- supporting the development of broadband infrastructure for high speed internet; and,
- using RLC for Council's and Administration's training and learning needs.

Discussion took place on: the benefits of continued and advanced learning; training programs and educational courses offered by RLC; and, the impacts of increasing the age of eligibility for high school funding.

COUNCILLOR LAIRD: That Council receives the Rocky Learning Council Delegation's information as presented.

211/18

CARRIED 7/0

M. Crocker left the meeting.

2. North Saskatchewan River Park Capital Request

R. Smolnicky, Director of Recreation and Community Services, Town of Rocky Mountain House, asked that Council consider granting \$200,000.00, to match contributions from the Town for the North Saskatchewan River Park's (NSRP) capital infrastructure needs. The Rocky Agriculture and Stampede Association and Rocky Mountain Chuckwagon Association also plan to jointly contribute cash and in-kind donations totaling \$200,000.00.

Upon the finalization of agreements to establish a non-profit company for managing the NSRP, with the above-mentioned parties, the company intends to apply for a provincial Community Facility Enhancement Program (CFEP) grant to match the \$600,000.00 in contributions, for a total of 1.2 million dollars.

Capital infrastructure, estimated at \$1,200,000.00 to \$1,270,000.00, include extended and covered bleachers, water system, permanent washrooms, announcer and box seating renovations, development of a BMX track and landscaping.

R. Smolnicky responded to questions and confirmed project funds are required in the 2019 budget.

Discussion followed on criteria for grant eligibility, next steps for project planning and timeline to meet budget commitments.

COUNCILLOR SWANSON: That Council receives the 'North Saskatchewan River Park Capital Request' from R. Smolnicky, Town of Rocky Mountain House, Recreation and Community Services Director, as presented; and, signs a letter of intent to provide \$200,000.00 in funding for the North Saskatchewan River Park's capital infrastructure, subject to approval of the provincial CFEP grant application, in the 2019 Budget.

212/18

CARRIED 7/0

**AGRICULTURE &
COMMUNITY
SERVICES:**

1. High School Graduation Ceremonies

Discussion took place to determine councillor availability to attend the following graduation ceremonies:

- Caroline High School on June 1
- David Thompson High School on June 29
- St. Dominics High School on June 29
- West Central High School on June 1

COUNCILLOR LAING:

That Council authorizes councillors' attendance at graduation ceremonies as follows: Councillor Hoven at the Caroline High School on June 1; Councillor Laird and, Reeve Vandermeer as alternate, at the David Thompson High School on June 29; Councillor Laing at the St. Dominics High School on June 29; and, Councillor Jim Duncan at the West Central High School on June 1.

213/18

CARRIED 7/0

2. North Saskatchewan Watershed Alliance Appointment

Clearwater County is a member of the North Saskatchewan Watershed Alliance (NSWA). Membership allows opportunity to prove the County's commitment and actions towards protection of natural resources and be involved in watershed decision making. Membership also allows opportunity for election to the Board of Directors. Councillor Duncan, currently active on the NSWA Headwaters Committee, has expressed interest in applying for a position on NSWA Board and asks that Council approves appointing him to represent Clearwater County on the Board should his application be successful.

COUNCILLOR HOVEN:

That Council appoints Councillor Duncan to the North Saskatchewan Watershed Alliance Board of Directors, effective upon his successful application.

214/18

CARRIED 7/0

**CLEARWATER
REGIONAL
FIRE RESCUE
SERVICES:**

1. Leslieville/Condor Fire Station Location(s) Project

Upon review of a needs assessment and feedback from the April 4 and 5 Fire Station public engagement sessions, Administration obtained class "C" (+/- 20%) building estimates on four options as follows:

- Option 1 – One Large Pre-Engineered Station:
15,360 Sq foot fire station (1 larger fire station)
Building \$3,200,000.00
Land Prep \$1,000,000.00 (excludes land costs)
Total \$4,200,000.00
- Option 2: - Two Smaller Pre-Engineered Stations:
7,680 Sq foot fire station (Two smaller fire stations)
Building \$2,000,000.00 (each)

Land Prep	\$1,000,000.00 (each site – Estimated)
Total	\$3,000,000.00 (each building/site)
Option 3 – One Large Perma Column Station: 17,500 Sq foot fire station (1 larger fire station)	
Building	\$2,200,000.00
Land Prep	\$1,000,000.00 (excludes land costs)
Total	\$3,200,000.00
Option 4 – Two Smaller Perma Column Stations: 12,800 Sq foot fire station (Two smaller fire stations)	
Building	\$1,450,000.00 (each)
Land Prep	\$1,000,000.00 (each site – Estimated)
Total	\$2,450,000.00 (each building/site)

Discussion followed and Administration responded to questions.

COUNCILLOR HOVEN: That Council directs Administration to obtain detailed cost estimates for Option 4 - Two Smaller Perma Column Stations for Council's consideration.

215/18

CARRIED 7/0

RECESS:

Reeve Vandermeer recessed the meeting at 10:28 am.

CALL TO ORDER:

Reeve Vandermeer called the meeting to order at 10:46 am with the following people present: Councillors Duncan, Laird, Lougheed, Laing, Hoven and Swanson; H. Nome, M. Cole, S. Poteet, M. Hagan, R. Emmons, C. Heggart K. Magnus, R. Serhan, J. Weisner and T. Haight.

PUBLIC WORKS:

1. Bylaw 1048/18 to Amend Special Tax Bylaw 1027/17 Crimson Lake Subdivision Dust Control – Consideration of First, Second and Third Readings

The purpose of Bylaw 1048/18 is to amend Bylaw 1027/18 that imposes a Special Tax on the Crimson Lake Cottage Subdivision to recover a portion of the costs associated with providing dust suppression on the Crimson Lake Cottage Subdivision Road.

COUNCILLOR DUNCAN: That Council grants first reading of Bylaw 1048/18 – to Amend Bylaw 1027/18, known as the Special Tax on the Crimson Lake Cottage Subdivision.

216/18

CARRIED 7/0

COUNCILLOR LOUGHEED: That Council grants second reading of Bylaw 1048/18 – to Amend Bylaw 1027/18, known as the Special Tax on the Crimson Lake Cottage Subdivision.

217/18

CARRIED 7/0

COUNCILLOR SWANSON: That Council grants permission for third reading of Bylaw 1048/18 – to Amend Bylaw 1027/18, known as the Special Tax on the Crimson Lake Cottage Subdivision.

218/18

CARRIED 7/0

COUNCILLOR LAING: That Council grants third reading of Bylaw 1048/18 – to Amend Bylaw 1027/18, known as the Special Tax on the Crimson Lake Cottage Subdivision.

219/18

CARRIED 7/0

COUNCILLOR SWANSON: That Council lifts Draft Tax Rate Bylaw 1047/18 from the table.

220/18

CARRIED 7/0

CORPORATE SERVICES:

1. Draft Tax Rate Bylaw 1047/18

The purpose of Bylaw 1047/18 is to authorize the rates of taxation to be levied against assessable property within Clearwater County for the 2018 taxation year.

COUNCILLOR LAIRD: That Council grants first reading of Bylaw 1047/18 – 2018 Tax Rate Bylaw.

221/18

CARRIED 6/1

COUNCILLOR DUNCAN: That Council grants second reading of Bylaw 1047/18 – 2018 Tax Rate Bylaw.

222/18

CARRIED 6/1

COUNCILLOR LAING: That Council grants permission for third reading of Bylaw 1047/18 – 2018 Tax Rate Bylaw.

223/18

CARRIED 7/0

COUNCILLOR LOUGHEED: That Council grants third reading of Bylaw 1047/18 – 2018 Tax Rate Bylaw.

224/18

CARRIED 6/1

R. Serhan left the meeting.

MUNICIPAL:

1. Draft Bylaw 1049/18 – Chief Administrative Officer

The purpose of Bylaw 1049/18 is to establish the position of Chief Administrative Officer and to define the duties, powers and functions of that position.

COUNCILLOR LAING: That Council grants first reading of Bylaw 1049/18 – Chief Administrative Officer.

225/18

CARRIED 7/0

COUNCILLOR DUNCAN: That Council grants second reading of Bylaw 1049/18 – Chief Administrative Officer.

226/18

CARRIED 7/0

COUNCILLOR LOUGHEED: That Council grants permission for third reading of Bylaw 1049/18 – Chief Administrative Officer

227/18

CARRIED 7/0

COUNCILLOR LAIRD: That Council grants third reading of Bylaw 1049/18 – Chief Administrative Officer.

228/18

CARRIED 7/0

INFORMATION:

1. CAO's Report

R. Emmons reported the following:

- Service Alberta anticipates award notification for the SuperNet Operator Agreement within the next week or two.
- Alberta Transportation announced 2018 construction projects for Highways 598, 22, 11A, 761; bridge girder repairs on Highway 11; and, 2019/2020 construction projects for Highway 587 and culvert replacements on Highways 734 and 11.
- Administration will monitor Government of Alberta's Bill 10: An Act to enable Clean Energy Improvements progress and will provide more information as it becomes available.
- Administration selected a benefits consultant that successfully negotiated, on behalf of the County, a 12% reduction in renewal rates.
- Council received invitations to attend various events as follows: Red Deer Canada Games 2019 Torch Relay Announcement; Parkland Airshed Management Zone Blue Skies Awards; and Town of Eckville Parade.
- Elected Official Education Program offers workshops on May 25 and June 11.
- Alberta Urban Municipalities Association's Municipal Leaders' Caucus for municipalities over 10,000 population is scheduled for June 14.

COUNCILLOR LAING: That Council authorizes one councillors' attendance at Parkland Airshed Management Zone Blue Skies Awards on June 6.

229/18

CARRIED 7/0

COUNCILLOR LAIRD: That Council authorizes councillors' attendance at the Elected Officials' Education Program workshops on May 25 and June 11.

230/18

CARRIED 7/0

2. Public Works Report

R. Emmons reviewed the May 8, 2018, Public Works Report as submitted.

RECESS:

Reeve Vandermeer recessed the meeting at 11:30 am for Public Hearing of Bylaw 1041/18.

CALL TO ORDER:

Reeve Vandermeer called the meeting to order at 11:46 am with the following people present: Councillors Duncan, Laird, Loughheed, Laing, Hoven and Swanson; H. Nome, M. Cole, S. Poteet, K. McCrae, D. Bisson, M. Hagan, R. Emmons, C. Heggart and T. Haight.

PLANNING:

1. Bylaw 1041/18 for Application 02/18 to amend the Land Use Bylaw - Consideration of Second and Third Reading

The purpose of Bylaw 1041/18 is to amend the Land Use Bylaw 714/01 to redesignate 6.99 acres of Plan 152 0042, Block 1, Lot 1, PT SW 02 39 04 W5M from the Country Residence Agriculture District 'CRA' to the Light Industrial District 'LI'.

COUNCILLOR LOUGHEED:

That Council grants second reading of Bylaw 1041/18 – to amend the Land Use Bylaw.

231/18

CARRIED 7/0

COUNCILLOR HOVEN:

That Council grants third reading of Bylaw 1041/18 – to amend the Land Use Bylaw.

232/18

CARRIED 7/0

3. Councillor's Verbal Report

Councillor Swanson reported on comments received from ratepayers regarding operations of a provincial gravel pit.

Discussion followed on the need for better communication on government operations of gravel pits.

COUNCILLOR SWANSON: That Council directs Administration to draft a letter to the Minister of Agricultural and Forestry regarding government operations of gravel pits.

233/18

CARRIED 7/0

Councillor Hoven announced the following:

- The 2018 Synergy Conference is scheduled for November 5 and 6.
- June 21 is National Aboriginal Day.
- West Central Stakeholders Group intends to work with Sundre Petroleum Operators Group to plan a public education session on water use by oil and gas industries.

COUNCILLOR LOUGHEED: That Council receives the CAO's Report, Public Works Directors' Report, Accounts Payable, Councillor's Verbal Report, and Councillor Remuneration for information as presented.

234/18

CARRIED 7/0

RECESS: Reeve Vandermeer recessed the meeting at 11:55 am.

CALL TO ORDER: Reeve Vandermeer called the meeting to order at 1:00 pm with the following people present: Councillors Duncan, Laird, Lougheed, Laing, Hoven and Swanson; M. Hagan, R. Emmons, T. Haight, R. Serhan, and D. Pohl, Kevin Koe, Sarah Barcelo.

CLOSED SESSION:

COUNCILLOR DUNCAN: That Council approves meeting as a Committee of the Whole, to discuss Item L1. Repsol Oil and Gas Canada Inc. in a closed session, in accordance with Section 197(2) of the Municipal Government Act and Section 16(1)(a) Disclosure Harmful to Business Interests of a Third Party as per the Freedom of Information and Protection of Privacy Act at 1:00 pm

235/18

CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to Report L1 Repsol Oil and Gas Canada Inc.:

M. Hagan (Advice), R. Emmons (Advice), R. Serhan (Advice),
D. Pohl (Advice)

Pursuant to Section 197(6) of the Municipal Government Act, the following representatives from Repsol Oil and Gas Canada Inc. were in attendance in the closed session discussion with respect to Report L1 Repsol Oil and Gas Canada Inc.:

Kevin Koe, Surface Landman, External Relations, Repsol Oil and Gas Canada Inc.

Sarah Barcelo, Community Relations Advisor, External Relations, Repsol Oil and Gas Canada Inc.

COUNCILLOR LAIRD: That the meeting reverts to an Open Session at 1:44 pm

236/18

CARRIED 7/0

ADJOURNMENT:
1:45 pm

COUNCILLOR SWANSON: That the Meeting adjourns.

237/18

CARRIED 7/0



REEVE



CHIEF ADMINISTRATIVE OFFICER