

CLEARWATER COUNTY COUNCIL AGENDA
July 14, 2015
9:00 A.M.
Council Chambers
4340 – 47 Avenue, Rocky Mountain House AB

**9:00 A.M. Ramage Delegation – Eldorado Pressure Services Ltd.
Use of Road Right-of-Way**

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. June 23, 2015 Regular Meeting Minutes
2. June 23, 2015 Public Hearing Minutes

D. PUBLIC WORKS

1. 9:00 A.M. Ramage Delegation – Eldorado Pressure Services Ltd.: Use of Road Right-of-Way
2. Transport Canada Navigation Protection Act Changes
3. First Reading Bylaw 1004/15 Road Allowance Permit between SE and SW 30 39 04 W5M
4. First Reading Bylaw 1005/15 Road Allowance Permit between NE 36 37 08 W5M and SE 01 38 08 W5M

E. AGRICULTURE SERVICES & LANDCARE

1. Legal Opinion on Jurisdiction of the Weed Control Act on Railways

F. COMMUNITY & PROTECTIVE SERVICES

1. Policy Review: Clearwater Regional Fire Rescue Services Fees/Rates
2. Clearwater County Highway Patrol Interim Report

G. PLANNING

1. West Country Trail System
2. Nordegg Lot Sales
3. Request for Letter of Support

H. CORPORATE SERVICES

1. 2015 Operating Budget Six Month Performance

I. MUNICIPAL

1. Strategic Plan FAQ Series
2. Ministerial Staff and Cabinet Committee Membership
3. Tri-Council Meeting with MLA Jason Nixon
4. AUMA Convention Invitation

J. INFORMATION

1. CAO's Report
2. Public Works Director's Report
3. Councillors' Verbal Report
4. Accounts Payable Listing
5. Councillor Remuneration

K. ADJOURNMENT

TABLED ITEMS

Date Item, Reason and Status

02/24/15 073/15 Invitation from Mayor's Office, Drayton Valley
STATUS: Pending Information, Municipal



Agenda Item

Project: Ramage Delegation	
Presentation Date: July 14, 2015	
Department: Public Works	Author: Erik Hansen/ Marshall Morton
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area: Infrastructure & Asset Management	Goal: - To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Use of Road Right Of Way Policy</u>	
Recommendation: That Council review the information provided and upholds the requirement that the described gate be removed.	
Attachments List: Use Of Road Right of Way Policy, Air Photo	

Background: Bill and Kathy Ramage are the owners of 7.38 Acres located within the SE 29- 40- 6 W5M. They are also the business owners of Eldorado Pressure Services Ltd. located directly west of their residence in the SW 29- 40-6 W5M. In December 2012, the Ramages made application for subdivision including consolidation and boundary adjustments effecting both the SE and SW 29- 40 -6 W5M. As their properties are located adjacent to Hwy 12, Alberta Transportation was a referral agency in this process. As a condition of approval, the Province required that the Ramages remove the three existing approaches onto Hwy 12 and construct a new approach directly across the approach accessing into the Canyon Creek Golf Course. The Province also required a service road dedication paralleling the highway which would provide access to the two parcels.

As Clearwater County is responsible for the control and management of service roads within the municipality, the County required the Ramages to construct the service road to Municipal Standards. Upon construction completion and acceptance of the service road



the County assumed the ongoing maintenance and includes this road in our gravel road inventory.

Earlier this year, staff identified that a chain link power gate had been constructed where the approach off Hwy 12 meets the service road. The gate was constructed without consultation or permission from the County. Subsequently Administration contacted the Ramages to discuss the gate and included Alberta Transportation as the affected road Authority. AB Transportation (AT) identified that even if AT allowed the closure of the service road, turning the road into private property, the gate may not be allowed to remain due to the nature of the business traffic entering the property from Highway 12. AT identified that the approval for the gate should be dealt with through a provincial development permit application.

See Attached Air Photo

Even though the Ramage situation is unique, as they own both properties that the service road accesses, the nature of the request is common being to place a gates on road allowances. Permission is typically granted provided: 1) the adjacent neighbour(s) have no objection; 2) the road is not municipally maintained; and, 3) the gate cannot be locked.

The described service road is municipally maintained and the gate is closed after business hours for security. Staff is recommending that the gate be removed and alternative security measures be sought.

Staff has provided the relevant section from Clearwater County Council's policy regarding fencing of a road right of way. The Clearwater County Use of Road Right of Way Policy states:

PROCEDURE:

5. No person shall fence a road right-of-way, which eliminates access.

See Attached Policy

The Ramages have requested a delegation to bring their concerns to Council.

Clearwater County

USE OF ROAD RIGHT-OF-WAY

EFFECTIVE DATE: February 1999

SECTION: Public Works

POLICY STATEMENT:

To provide direction on the use of road right-of-way under the direction, control and management of the Municipal District of Clearwater.

DEFINITIONS:

- A) "Cultivate" – means to loosen or break up the soil.
- B) "Dispose" – includes discharging, dumping, pushing, throwing, dropping, discarding or abandoning which includes but not limited to snow, soil, gravel, rock, and brush.
- C) "Road Right-of-Way" – means a road allowance established by a survey, made under the Alberta Surveys Act, or a road widening, road diversion, road, street, avenue, lane, alley, walk way, or other public right- of- way as shown on a plan of survey registered in the North Alberta Land Registration District.

PROCEDURE:

- 1. No person shall cultivate, or cause to be cultivated, a road right-of-way or portion thereof.
- 2. No person shall remove, cut, or otherwise destroy trees or shrubs located on a road right-of-way.
- 3. No person shall remove any soil, sand, or gravel from road right-of-way.
- 4. No person shall grade, plow, ditch, construct, disturb or otherwise change the contour of a road right-of-way.
- 5. No person shall fence a road right-of-way, which eliminates access.
- 6. Generally cattle guards will not be permitted on road allowance. In the cases where a cattle guard is approved it will be at the applicant's expense. The applicant will be responsible for the installation and maintenance of the cattle guard. If in the municipality's opinion it is not being maintained, it will be removed at the sole cost of the applicant.
- 7. Individuals will not undertake or be compensated for works carried out on a road right-of-way, if they have not been hired by the municipality to do so. E.g.: snow plowing, grading, culvert cleaning, brushing etc.

8. Notwithstanding anything herein before contained, the Municipality may issue a permit to a person authorizing any of the actions or things prohibited within 1 to 6 inclusive of this policy.



Service Road Access to South 1/2 29-40-6 W5





Agenda Item

Project: Transport Canada Navigation Protection Act Changes	
Presentation Date: July 14th, 2015	
Department: Public Works	Author: Kurt Magnus/Marshall Morton
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area: Infrastructure & Asset Management	Goal: To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: That Council reviews the information and provides approval for administration to proceed with the “opt out” option for bridge works on Non-scheduled water ways.	
Attachments List: N/A	

Background:

When Clearwater County undertakes a bridge replacement or maintenance it must obtain regulatory approvals from many different agencies. The different agencies include, but are not limited to, Alberta Environment and Parks, Transport Canada, and the Department of Fisheries and Oceans.

There are many acts to follow including Species at Risk, Migratory Bird Act, and the Navigation Protection Act.

The Navigation Protection Act (formally known as the “Navigable Waters Protection Act”), for general purposes, exists to protect the navigation of water ways for all Canadians and has existed since May 17, 1882. Changes to the Navigation Protection Act came into effect on April 1st, 2014. The most significant change is the introduction of scheduled and non-scheduled waterways.

Navigable water is defined in the Act as any water body, natural or man-made, capable of carrying a water borne vessel. This includes waters capable of being used for commerce, transportation or recreation and there is no limit on the size of stream considered navigable. Transport Canada, Navigable Waters Protection Division, determines if the waterway or water body, potentially affected by the work, is navigable.

Scheduled waterways are “those navigable waters for which regulatory approval is required for works that risk a substantial interference with navigations”. Scheduled waterways in Alberta are specific sections of the Bow River, Peace River, North and South Saskatchewan River and the Athabasca River. Only the North Saskatchewan River is within the boundaries of Clearwater County.

Non-Scheduled waterways are all other waterways. Within Clearwater County’s boundaries these would include everything from the Clearwater, Red Deer, and Medicine Rivers on down to creeks such as Lasthill, Lobstick, Prairie, Cow, etc.

ANALYSIS

The changes with the act now give the Owner of the works, on a Non-Scheduled waterway, the choice to “Opt-In”, whereby, regulatory approval is required for the work, or, “Opt-Out” and regulatory approval is not required to proceed. Any new structure will need to follow the regulatory approval process but replacement structures can use the “opt out” process and does not require Transport Canada approval.

It should be noted that the “Opt-Out” option for Owners of works on non-scheduled waterways is only available until April 1st, 2019. That date is called the “into force” date where all works on non-scheduled waterways, which could be navigable, will go back to requiring regulatory approvals. Meaning, if Clearwater County does not provide notice of opting out prior to April 1st, 2019, the County cannot exercise that option after that date.

It should be noted that Clearwater County has the option of opting-in or opting-out on specific sites, if we so choose, until April 1st, 2019.

Options to consider:

1. **Opting In** – By opting in, Clearwater County would continue to obtain regulatory approval from Transport Canada on all projects for non-scheduled waterways. This affords some protection if someone appeals the proposed work and Clearwater County would have the added assurance that if the works interferes with navigation, it is sanctioned under the Navigation Protection Act.

The process for obtaining regulatory approval from Transport Canada is historically onerous and time consuming. It has been reported that approvals can take up to a year to process. This, in most cases, is not necessarily an issue for Clearwater County Administration since we try and obtain all approvals at the

design stage one year prior to construction. Nevertheless, it could severely delay the replacement of a structure as we await authorization.

In the case where a claim was brought forward, indicating that the works had adversely effected navigability, Transport Canada would provide comment that all regulatory processes were followed.

2. **Opting Out** – Clearwater County could, at its discretion, opt out entirely from the process. This would eliminate the need for any applications to Transport Canada for works taking place on non-scheduled waterways. Again, this does not apply to any newly constructed bridges or works where a structure did not pre-exist.

The benefit of going with this route is that it would eliminate timely application processes as well as provide some cost savings in consultant fees. *The only negative that we see from “opting out” is that we would have one less support mechanism in case of a claim.*

Currently, Alberta Transportation is “opting out” of all structures on provincial roadways in anticipation of the proposed April 1st, 2019 deadline. Once they have opted out, no works will require regulatory approval from Transport Canada when it comes time to perform maintenance or replacement. It follows that Alberta Transportation is proceeding with this course of action as they have a risk management process in place which will ensure that all regulations are followed.

All other regulatory approvals (i.e.: Alberta Environment and Parks) will still have to be adhered to.

The province is currently in discussions with Transport Canada regarding local bridges and whether they should “opt out” on behalf of the municipalities. The Government of Alberta would like feedback from the municipalities on how they would like to proceed.



Agenda Item

Project: First Reading Bylaw 1004/15 Permitting of Road Allowance which lies south of SE-30-39-4-W5M and SW-30-39-4-W5M (approximately 8 acres)	
Presentation Date: July 14, 2015	
Department: Public Works	Author: Charlene Johnson/Kurt Magnus
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area: : Infrastructure & Asset Management	Goal: To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Bylaw 1004/15</u>	
Recommendation: That Council gives first reading to By-law <u>1004/15</u> . This is a transfer of the lease to a family member.	
Attachments List: 1. Letter from Brian Phillips 2. Bylaw No. 1004/15 3. Map of requested road allowance area	

Background: Brian Phillips is the current owner of the quarter sections at SE & SW-30-39-4-W5M which are adjacent to the requested road allowance lease. Brian's father, John Phillips, had previously leased the road allowance.

Attached you will find the new Bylaw No 1004/15 as there was previously no bylaw attached to this file.

You will also find attached a request letter from Brian Phillips and a map of the requested road allowance.

Clearwater County Council

Jan 12/2015

The undeveloped road allowance

South of south $\frac{1}{2}$ of 30-39-4 W5 1 mile

I ask that it be transferred to my name

reason being John Duane Phillips Jr has

passed away my name BRIAN Phillips

being the son.

BRIAN Phillips

Box 152

Leslieville, AB

Tom-110

Home: 403-729-3861

Cell: 403-598-6380

Brian Phillips

My legal land SW-30-39-4-W5.

BY-LAW NO. 1004/15

A By-law of the Clearwater County, Province of Alberta, for the purpose of granting a permit for the temporary occupation or use of a road allowance in accordance with the Highway Traffic Act, Chapter H-7, Revised Statutes of Alberta, 1980, Section 16, 1, (Q).

WHEREAS, the lands hereafter described are no longer required for public travel and;

WHEREAS, application has been made to Council to have the highway temporarily occupied or used.

NOW, THEREFORE, be it resolved that the Clearwater County Council, in the Province of Alberta, does hereby authorize the following roadway for temporary occupation or use subject to rights of access granted by other legislation or regulations and relevant County Policy.

That portion which lies south of SE-30-39-4-W5M and SW-30-39-4-W5M (approx. 8 acres)

Excepting thereout all mines and minerals.

READ A FIRST TIME this _14th day of _July___ A.D., 2015.

REEVE

CHIEF ADMINISTRATIVE OFFICER

PUBLIC HEARING held this _____ day of _____ A.D., 2015.

READ A SECOND TIME this _____ day of _____ A.D., 2015.

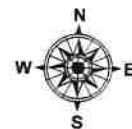
READ A THIRD AND FINAL TIME this ____ day of _____ A.D., 2015.

REEVE

CHIEF ADMINISTRATIVE OFFICER



**Application to Transfer Road Allowance
Lease lying south of SE-30-39-4-W5M
and SW-30-39-4-W5M
From John Phillips to Brian Phillips
Approximately 8.00 Acres**



May 2015



Agenda Item

Project: First Reading Bylaw 1005/15 Permitting of Road Allowance which lies between NE-36-37-8-W5M and SE-1-38-8-W5M (approximately 4 acres)	
Presentation Date: July 14, 2015	
Department: Public Works	Author: Charlene Johnson/Kurt Magnus
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area: Infrastructure & Asset Management	Goal: To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Bylaw 1005/15</u>	
Recommendation: That Council gives first reading to By-law <u>1005/15</u> . This is a transfer of the lease to a family member.	
Attachments List: 1. Letter from Doug MacLean 2. Bylaw No. 1005/15 3. Map of requested road allowance area	

Background: Doug Maclean is the current owner of the quarter section at SE-1-38-8-W5M which is adjacent to the requested road allowance lease between NE-36-37-8-W5M and SE-1-38-8-W5M. Doug's father, R.C. Maclean, had previously leased the road allowance.

Attached you will find the new Bylaw No 1005/15, as there was previously no bylaw attached to this file. You will also find attached a request letter from Doug MacLean and a map of the requested road allowance.

MAY 6-15

CHARLENE

WE HAVE LEASED THE ROAD
ALLOWANCE FOR 30+ YEARS WITH
MY DAD'S DEATH I ASKED THE COUNTY
FOR A NAME CHANGE
BETWEEN NE36 37-8-5 & SE1 38 8 W5

DOUG MACLEAN
SE 1 38 8 5

D Maclean
May 6-15

BY-LAW NO. 1005/15

A By-law of the Clearwater County, Province of Alberta, for the purpose of granting a permit for the temporary occupation or use of a road allowance in accordance with the Highway Traffic Act, Chapter H-7, Revised Statutes of Alberta, 1980, Section 16, 1, (Q).

WHEREAS, the lands hereafter described are no longer required for public travel and;

WHEREAS, application has been made to Council to have the highway temporarily occupied or used.

NOW, THEREFORE, be it resolved that the Clearwater County Council, in the Province of Alberta, does hereby authorize the following roadway for temporary occupation or use subject to rights of access granted by other legislation or regulations and relevant County Policy.

That portion between NE-36-37-8-W5M and SE-1-38-8-W5M (approximately 4.00 acres more or less)

Excepting thereout all mines and minerals.

READ A FIRST TIME this 14th day of July A.D., 2015.

REEVE

CHIEF ADMINISTRATIVE OFFICER

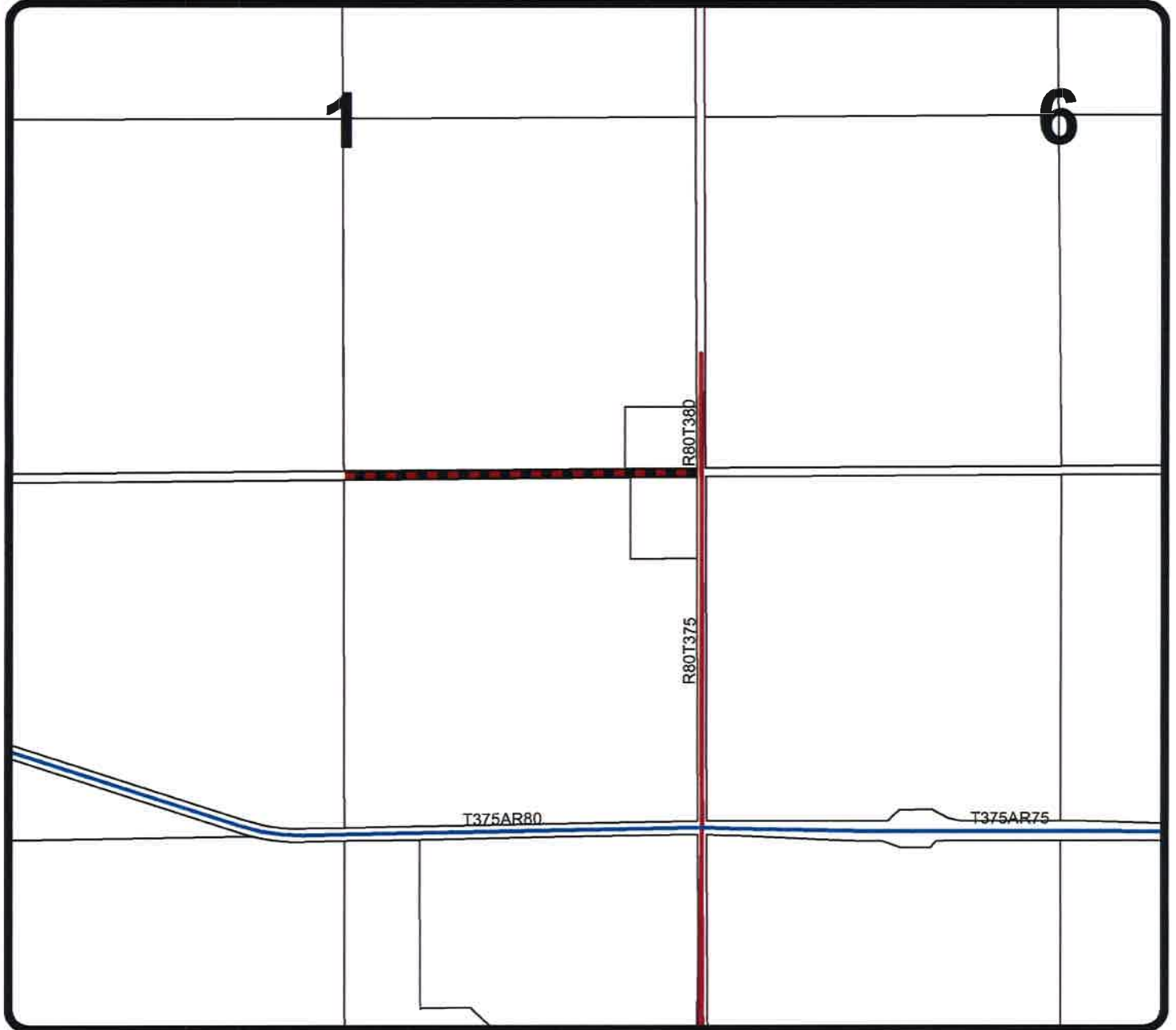
PUBLIC HEARING held this day of A.D., 2015.

READ A SECOND TIME this day of A.D., 2015.

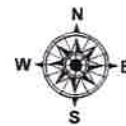
READ A THIRD AND FINAL TIME this day of A.D., 2015.

REEVE

CHIEF ADMINISTRATIVE OFFICER



**Application to Transfer Road Allowance
Lease lying between N.E. 36-37-8 W5
and S.E. 1-38-8 W5 From
R.C. Maclean to Doug Maclean
Approximately 800 meters
4.00 Acres**



May 2015



Agenda Item

Project: Legal opinion on Jurisdiction of the Weed Control Act on Railways	
Presentation Date: July 14 th , 2015	
Department: Ag Services and Landcare	Author: Matt Martinson
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area :	Goal:
Legislative Direction: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <u>Alberta Weed Control Act</u> <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: That Council accepts the following as information.	
Attachments Brownlee LLP legal opinion	

Background:

Council may recall that during the 2015 spring AAMDC Convention member's debated and endorsed a resolution directing AAMDC staff to obtain a legal opinion regarding municipality's authority under the Weed Control act of Alberta within railway lands. The background to this request comes from some municipalities being told by some railroad companies that we did not have jurisdiction over railways. Clearwater County has always operated under the premise that we did have authority over railways, though we are liable for damages and our staff's safety while we were operating on these lands.

The legal opinion attached validates our interpretation that we have jurisdiction on all lands within Clearwater County except for First Nations Land and the National Historic Site owned by Parks Canada.

Historically we have had a reasonably good relationship with the railway owners in Clearwater County. We also are fortunate that the majority of our rail right of way is accessible from adjacent private farm land. In the past we have been able to either inspect or treat rail right of way without having to physically enter the right of way by operating from adjacent farm land through an agreement with the adjacent landowner. This will likely be our preferred method moving forward in most cases as it limits our liability relating to damage to the track and ballast as well as generally safer for staff.



B R O W N L E E L
L L P
A D V I S O R S & S O L U T I O N S

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Our File No.: 71034.0308

May 19, 2015

VIA EMAIL: Tasha@aamdc.com

Alberta Association Municipal Districts & Counties
2510 Sparrow Drive
Nisku, AB T9E 8N5

Attention: Tasha Blumenthal

Dear Madam:

**Re: Alberta *Weed Control Act*
Application to Railways Lands**

Further to your instructions on April 10, 2015, we write to provide our opinion regarding whether the Alberta *Weed Control Act* (the "*WCA*") applies to both federally regulated railway lands as well as provincially regulated railway lands within Alberta.

BACKGROUND

This request for a legal opinion has arisen as result of member municipalities being prevented from taking steps to control weeds on federal railway lands pursuant to their authority under the *WCA*. It is our understanding that when certain municipalities have attempted to conduct weed control on railway lands, federal companies such as CN Rail have advised that it is their position that the *WCA* does not apply to its railway lands as they are federally regulated undertakings and therefore exempt from having to comply with provincial legislation. Member municipalities have also been advised that it would be considered trespassing if an inspector under the *WCA* entered on CN Rail property without the proper CN documentation and permissions.

At the AAMD&C Spring 2015 Convention, the membership passed a resolution (Resolution 3-15S) which directed the Association to obtain a legal opinion regarding the jurisdiction of the *WCA* over all railway lands within the Province. Further, and based on the instructions from Ms. Blumenthal, we have confirmed that our opinion is to address both federally regulated as well as

provincially regulated railway lands within Alberta. We understand that this legal opinion will be shared with all member municipalities of the Association.

ISSUES

Based on the information provided, below we have addressed the following issues:

- i. Municipal Authority to Control Weeds Generally;
- ii. Jurisdiction over Railways under the *Constitution Act*, 1867;
- iii. Application of Provincial Legislation to Federal Railway Lands; and
- iv. Municipal Authority to Control Weeds on Provincial Railways Lands.

EXECUTIVE SUMMARY

As you are likely aware, municipal inspectors have broad authority to enforce and monitor compliance under the *WCA* within the geographical boundaries of each municipality. Sections 12 to 15 and Sections 17 and 18 of the *WCA* authorize a municipal inspector to inspect lands, issue notices for non-compliance and take enforcement steps where a landowner has failed to comply with a notice. Further, a municipality may recover the expenses for enforcing a notice from a landowner pursuant to Section 21 of the *WCA*.

Interprovincial railways are within the jurisdiction of Parliament under section 92(10)(a) of the *Constitution Act*, 1867 (U.K.), 30 & 31 Victoria, c. 3 (the "*Constitution Act*"). Although federally-regulated undertakings such as railways often take the position that they are "immune" from provincial laws, our Courts have strongly confirmed that any activity undertaken by a federal railway company on its lands which cannot be characterized as an integral part of its federal undertaking will be subject to provincial legislation. In other words, federal undertakings are not federal "enclaves" from which all provincial laws are excluded.

In our view, complying with the provisions of the *WCA* will not impair the operation of any federal railways. Further, there is no federal law which directly conflicts with the provisions of the *WCA* in this regard. Therefore, it is our opinion that federal railways within Alberta must comply with the weed control requirements of the *WCA*. Please note however that where a municipal inspector intends to access railway lands for inspections or enforcement, we strongly recommend that such enforcement measures always, where necessary or requested, be considerate of the railway safety requirements of each company and the Federal Government.

Further, given the provisions of the *WCA* and the common law principles regarding dual compliance, it is our opinion that provincially regulated railway lands must also comply with the

WCA and that an authorized municipal inspector has the authority to monitor and enforce compliance on such lands (subject to any necessary safety requirements).

DISCUSSION

A. Municipal Authority to Control Weeds

As you are likely aware, municipal councils, as local authorities pursuant to the *WCA*, must appoint inspectors to enforce and monitor compliance under the *WCA* within the geographical boundaries of each municipality (*WCA*, s.7). Unless the Minister has appointed a provincial inspector, municipal inspectors have broad authority to enforce the *WCA*.

Specifically, Sections 11 to 15 authorize a municipal inspector to inspect lands and issue notices for non-compliance. Section 11 further provides that a person shall not obstruct or delay an inspector in the exercise of the inspector's duties or powers to enforce and monitor compliance with the *WCA*.

Section 18 of the *WCA* provides that an inspector, or any person authorized by an inspector may take any action that the inspector determines is necessary to fulfil a requirement of a notice that has not been complied with. Finally, a municipality may recover the expenses for enforcing a notice from a landowner pursuant to Section 21 of the *WCA*.

Municipalities must ensure that the requirements of the *WCA* are met with respect to the contents of an inspector's notice as well as the service of a notice before an inspector can take steps to enforce the notice. Further, the appeal period must have expired or the appeal must be determined before enforcement steps can be taken.

There are no provisions in the *WCA* which address the authority of a municipal inspector to enforce the *Act* on lands owned by federally regulated undertakings.

B. Jurisdiction over Railways under the *Constitution Act, 1867*

The Division of Powers

The division of authority between the Provinces and the Federal Government, as contained in the *Constitution Act*, is not always clear cut. For example, the Federal Government's authority relating to telecommunications, railways and aeronautics was created by specifically limiting the Provinces' ability to regulate on matters directly related to these areas. Where the Province's ability to regulate is limited, so too is a municipality's ability to regulate, as a municipality is a creature of the Provincial Government.

While the *Constitution Act* does not prescribe a municipality's jurisdiction, municipalities derive their authority from Provincial statutes. Accordingly, a municipality's authority to enforce

compliance with the *WCA* is derived from Section 92(13) of the *Constitution Act*, which provides Provinces the exclusive authority to legislate on matters of "property and civil rights in the Province" and s. 92(16) which gives the Provinces authority over "generally all matters of a merely local or private nature in the Province."

Section 92(10)(a) provides that a Province may make laws in relation to local works and undertakings; however, the regulation of any railways which connect a Province with any other Province, or railways which extend beyond the limits of the Province, is specifically exempted from provincial authority.

Therefore, pursuant to the *Constitution Act*, the Federal Government regulates all inter-provincial and international transportation, whereas the Province regulates all intra-provincial transportation. Further, Section 92(10)(c) permits the Federal Government to declare works that are wholly within provincial boundaries to be "for the general Advantage of Canada" or "for the Advantage of Two or more of the Provinces" therefore placing such works under federal jurisdiction.

The Alberta Transportation, Dangerous Goods and Rail Safety branch is responsible for administering the Alberta *Railway (Alberta) Act* and all associated rules, regulations and standards which apply to provincial railways. Federal railways are the responsibility of Transport Canada under the federal *Railway Safety Act*.

Despite the potential for conflict, our Courts have confirmed that it is possible for a federally regulated undertaking to be subject to provincial law and municipal bylaws, but only to the extent that the laws do not impair vital parts of the federal operations and activities ("interjurisdictional immunity"), and so long as the laws are not inconsistent with any federal statutes to which the undertaking is subject ("federal paramountcy"). These concepts are discussed below.

C. Application of Provincial Legislation to Federal Railway Lands

The Paramountcy Doctrine

The principles of federal legislative paramountcy provide that where there is an inconsistency between validly enacted but overlapping provincial and federal legislation, the provincial legislation is inoperative to the extent of that inconsistency. In the absence of operational inconsistency with federal law, the provincial law will continue to operate.

The mere fact that federal and provincial laws may deal with the same subject matter does not oust the operation of provincial law. For the purposes of the paramountcy doctrine, an inconsistency only exists if it is impossible to comply simultaneously with both provincial and federal enactments, or if the provincial law frustrates the purpose of the federal legislation.

As noted by the Supreme Court of Canada in *Burrardview Neighbourhood Assn. v. Lafarge Canada Inc. et al*, ("*Lafarge*"), lands do not cease to be "within the province" by reason of their potential use for federally regulated activities. *Lafarge* involved an attempt by a neighbourhood association to have a city land use and development bylaw enforced to prevent a concrete batch plant from being constructed on lands owned by the Vancouver Port Authority. In discussing federal paramountcy, the Court went on to confirm that "*land-use control within a harbour has both provincial and federal aspects. . . but of course federal authority will be paramount to the provincial authority in cases of overlapping jurisdiction where there is a valid federal law and a valid provincial law applicable to different aspects of the proposed use and the two laws come into operational conflict.*"

i. Compliance with the WCA

We have reviewed the provisions of the federal *Railway Safety Act* and can confirm that there are no provisions within that *Act* or its regulations which specifically address the control of noxious weeds on railway lands. Although Section 24(e)(ii) of the *Act* provides that the Governor in Council may make regulations respecting the removal of weeds from railway lines, we can confirm that presently, there are no federal regulations which address weed removal. Further, there is no other federal law which addresses this issue.

Therefore, it is our opinion that the doctrine of paramountcy does not apply to support an argument that federal railways are not required to control weeds on their lands in compliance with the *WCA*.

ii. Access to Federal Railway Lands to Monitor and Enforce Compliance

Although it is our opinion that federal railways must comply with the weed control requirements of the *WCA*, we do caution that there are provisions of the *Railway Safety Act* which address unauthorized access to federal railway rights of way. Specifically, Section 26.1 of the *Railway Safety Act* states that:

"No person shall, without lawful excuse, enter on land on which a line work is situated."

Further, Section 24(1)(f) of the *Act* provides that the Governor in Council may make regulations for restricting or preventing access to the land on which a line of railway is situated by persons — other than employees or agents or mandataries of the railway company concerned, or of the local railway company authorized to operate railway equipment on the railway — or by vehicles or animals, if their presence on that land would constitute a threat to safe railway operations.

We have reviewed the regulations associated with the *Railway Safety Act* and can confirm that there are presently no regulations which control or prohibit access to railway lands as outlined in Section 24. Pursuant to Transport Canada's Railway Right of Way Access Control Policy, the jurisdiction of the federal government with respect to controlling access "is intended only to extend to those aspects which have a direct relationship to the safety of a railway right of way."

We also reviewed case law to determine if the term "without lawful excuse" referenced in Section 26.1 of the *Railway Safety Act* has ever been considered in relation to a municipality's statutory authority to access federal lands. Unfortunately, we were unable to find a case on point. What our Courts have confirmed however is that where a public body has been given statutory power to enter or exercise certain rights over another person's lands, the defence of legal authorization will apply to any action in trespass.

In our view, a plain reading of Section 26.1 suggests that where a municipal inspector has lawful authority pursuant to the provisions of the *WCA* to enter railway lands for purposes of conducting an inspection or taking enforcement action, such authority provides the "lawful excuse" required under Section 26.1 so as to allow lawful access. That being said, we strongly recommend that municipal efforts to enforce the *WCA* should always, where necessary or requested, be considerate of the railway safety requirements of each company and the Federal Government. If a company refuses to cooperate with a municipal inspector to allow access, further enforcement measures may be required pursuant to the provisions of the *WCA* including prosecuting the company for contravening the *Act*.

Interjurisdictional Immunity

The principles of interjurisdictional immunity provide that that federally regulated undertakings are "immune" from provincial laws that affect a "vital part" of the management and operation of the undertaking; however, where a provincial law has only an "indirect effect" on the federal undertaking, the provincial law is inapplicable only if it impairs, paralyzes or sterilizes the federal undertaking.

As this matter potentially deals with both property and civil rights (a provincial jurisdiction) and inter-provincial railways (a federal jurisdiction), we must also apply the division of power interpretation rules to determine whether a municipality's authority to inspect lands and enforce compliance under the *WCA* will affect a vital part of the management and operation of a federally regulated railway, thereby rendering the *WCA* inoperative.

When addressing situations involving the interplay between provincial legislation and federal activities, like aeronautics or railways, the Courts first look at the "pith and substance" of the legislation in question. The "pith and substance" analysis tries to identify the true nature of the law in question and the essential matter to which it relates. In conducting this analysis, our Courts have noted that it is impossible to formulate a single comprehensive test which will be

useful in all of the cases involving s. 92(10)(a) of the *Constitution Act*. The common theme in most cases is that the Court must be guided by the particular facts in each situation, including a consideration of the dominant aspect of the challenged provincial legislation. Further, although useful analogies may be found in decided cases, in each case the determination of this constitutional issue will depend on the facts which must be carefully reviewed.

i. Review of Case Law

Although we were unable to find a Court decision directly on point with respect to the control of weeds on federal lands, there are cases which address the jurisdiction of provincial statutes (including municipal land use regulations, employment codes, etc.) over federal undertakings such as railways. These cases apply by analogy as the same type of functional test is used in delineating provincial and federal authority.

For example, *Reference re Application of Hours of Work Act (British Columbia) to Employees of Canadian Pacific Railway in Empress Hotel, Victoria (City)* was a 1950 Supreme Court of Canada decision in relation to a hotel which was constructed on lands owned by CP Rail. In *Empress Hotel*, the Supreme Court of Canada held that the hotel was not part of CPR's undertaking as a railway and therefore was subject to provincial legislation regarding employee work hours. Specifically, the Court stated that if CP Rail chose to conduct a hotel solely or even principally for the benefit of travelers on its system, the hotel would be a part of its railway undertaking. Even if the railway business and hotel business helped one another, the Court found that this would not prevent them from being separate businesses or undertakings.

Cases respecting aeronautics also provide helpful comments regarding the application of provincial statutes to federal undertakings. The most recent aeronautics decision of the Alberta Court of Appeal is *Taylor v. Alberta (Registrar, South Alberta Land Registration District)*. In *Taylor*, Airdrie Airpark had secured approval for the construction of an aerodrome that would form part of the Airdrie airport. Construction of the aerodrome required subdivision of land (by condominium plan), which had been approved by Transport Canada and then registered with Land Titles. Taylor, an adjacent land owner, challenged the validity of the approval of the aerodrome on the basis that the Municipal District of Rocky View (as it was then known) was required to grant subdivision approval as opposed to Transport Canada.

Taylor's position was that only Rocky View had the constitutional jurisdiction to approve a plan of subdivision of land, even where that land would form part of an airport, as the subdivision was not integral, essential or vital to the operation of the airport. In overturning the decision of the chambers judge, the majority of the Court of Appeal held that Transport Canada did not have exclusive jurisdiction to approve the entirety of the plan of subdivision. The Court held that the plan was divisible into two parts, consisting of the lots that were clearly related to aeronautics, and the remaining 184 acres that the Airpark intended to sell, but for which the future use was uncertain. The Court concluded that requiring municipal approval of a plan to develop and sell

lots as a means of financing an airport expansion would not have a direct effect upon the operational qualities of the airport, nor upon its suitability for the purposes of aeronautics.

Finally, case law from Ontario supports the argument that management decisions taken by federal undertakings are not completely impervious to the impact of provincial legislation simply because such legislation may require the management of a federal undertaking to undertake certain positive actions (see *TransCanada Pipelines Ltd. v. Ontario (Ministry of Community Safety & Correctional Services)*).

To summarize, our Courts have soundly rejected the proposition that federal undertakings are wholly immunized against valid provincial legislation. As the Supreme Court of Canada stated in *Air Canada v. British Columbia*:

So far as the attack based on the federal nature of the undertaking (i.e., s. 92(10)(a) and the aeronautics powers), the airlines at times appeared to argue for a type of enclave theory making them immune from otherwise valid provincial legislation. This contention is wholly without merit. By and large federal undertakings, like other private enterprises functioning within the province, must operate in a provincial legislative environment. ...

ii. *Application of the WCA to Federal Railway Lands*

In our opinion, requiring federal railway operators to comply with the *WCA* does not unduly impede the vital operation of a railway. Further, it is clear that the dominant aspect of the *WCA* is the protection of property and the environment through the regulation of noxious weeds within Alberta. Therefore, it is our opinion that the principles of interjurisdictional immunity do not apply to render the *WCA* inoperative with respect to federal undertakings.

Based on this analysis, it is our view that federal railways within Alberta must comply with the requirements of the *WCA* respecting weed control. Further, although it follows that the principles of interjurisdictional immunity do not apply to prevent a municipal inspector from inspecting railway lands and taking enforcement measures, we wish to emphasize our above recommendation that municipal efforts to enforce the *WCA* should always be considerate of railway safety requirements.

D. Municipality Authority to Control Weeds on Provincial Railways Lands

Section 17(1) of the *Alberta Railway Act* requires that "*the operator of a railway shall at all times maintain and keep the rights of way and track free from dead or dry grass, weeds and any other unnecessary combustible matter.*" There are, however, no further regulations or positive obligations imposed on provincial railway operators in relation to weeds.

Our Courts have confirmed that the principles regarding federal paramountcy apply similarly to conflicts between municipal authority and provincial legislation. In other words, provincial regulation is no bar to municipal regulation over the same subject matter; municipal regulation may be complimentary to provincial regulation if there is no inconsistency. Where the issue at hand is a municipal bylaw, it has been confirmed that bylaws may enhance the statutory standards but must not conflict with them. As confirmed by the Supreme Court of Canada in *114957 Canada Ltée (Spraytech, Société d'arrosage) v. Hudson (Town)*, dual compliance is possible unless a true and outright conflict has arisen because one enactment compels what the other forbids. Based on these principles, it is our opinion, there is no conflict between the *Railway Act* and a municipality's authority under the *WCA* as there is nothing in the *WCA* which compels what the *Railway Act* prohibits.

Further, we note that although municipalities have the authority to regulate weeds under the *WCA*, it is the provincial government which enacted both the *WCA* as well as the *Railway Act*. Therefore, a railway operator would likely have a difficult time arguing that while it does have to comply with the *Railway Act*, it does not have to comply with the *WCA*.

In a scenario where a private company owns a provincially regulated railway, it is our opinion that the railway operator must comply with both the *Railway Act* as well as the *WCA* to control weeds.

Although we are unaware of any provincial railways which are currently owned by the Crown, for completeness we wish to also advise that Section 14 of the Alberta *Interpretation Act* provides that the Crown is not bound by an enactment unless the enactment expressly states that it binds the Crown. Section 31 of the *WCA* specifically provides that the Crown is bound by the *Act*. Therefore, if in the future there are any provincial railway lands which are owned by the Crown, the Crown must also comply with the requirements of the *WCA*.

Finally, unless the Minister has appointed a provincial inspector to enforce the *WCA* within a specific municipality, it is our opinion that an authorized municipal inspector has the authority to enforce and monitor compliance with the *WCA* on all provincial railway lands within that municipality's boundaries. As with federal railway lands, we recommend that anytime a municipal inspector intends to enter provincial railway lands, that he or she does so in compliance with any applicable railway safety requirements.

CONCLUSION

The question of whether a municipal bylaw will apply to a federal undertaking is not simple to answer and each case will be determined on the facts. There is no federal law which directly conflicts with the provisions of the *WCA*. Further, requiring federal railway operators to comply with the *WCA* does not unduly impede the vital operation of a railway. It is our opinion that federal railways within Alberta must comply with the requirements of the *WCA* respecting weed

control, as well as any enforcement measures taken by municipalities pursuant to their authority under the *Act*.

Further, given the provisions of the *WCA*, and the common law principles regarding dual compliance, it is our opinion that provincial railway lands must also comply with the *WCA* and that an authorized municipal inspector has the authority to monitor and enforce compliance on provincial railway lands.

We trust that the foregoing information is of assistance. Should you have any question with respect to this analysis or our conclusions, please do not hesitate to contact the writer directly or our associate, Marlana (Marny) S. Paul, who was instrumental in the preparation of this opinion, at (403) 260-5314 or mpaul@brownleelaw.com.

Yours truly,

BROWNLEE LLP

PER:



DEREK J. KING

DIK/jjs

cc: Brownlee LLP – Marlana (Marny) Paul (*via email*)



Agenda Item

Project: CRFRS Fees / Rates Policy (Revision)	
Presentation Date: July 14, 2015	
Department: Clearwater Regional Fire Rescue Services	Author: CS Laird
Budget Implication: <input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation Potential positive cost recovery for MVI responses.	
Strategic Area:	Goal:
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: That Council approves CRFRS Service Fees / Rates policy as presented and rescinds the old fees policy.	
Attachments List: 1. CRFRS Fees for Service SOG (Policy) (CRFRS Committee Recommendation: March 2015) 2. Current Fire Services Fees for Services policy (2004) 3. Alberta Transportation Rates for reimbursement (April 1, 2014)	

Background:

CRFRS – Clearwater Regional Fire Rescue Services has historically maintained a fees for service SOG – Standard Operating Guideline (Policy). This policy is then approved by the three respective municipalities as a policy document. This policy was last revised in 2004. Since then costs for services have increased. As well Alberta Transportation's Fire Department reimbursement rates have increased for cost recovery for MVI's – motor vehicle incidents on highways.

Staff has reviewed other fire rescue services rates and fees schedules and made appropriate revisions to the CRFRS Fees for Service SOG (Policy). At the March, 2015 CRFRS Committee meeting the SOG was reviewed along with related documents and a recommendation was made to forward the revised CRFRS Fees for Service SOG (Policy) to the respective Councils for approval.

Fire Rescue Services

Serving the municipalities of

Clearwater County / Town of Rocky Mountain House / Village of Caroline

STANDARD OPERATING GUIDELINES

SUBJECT:

NUMBER: SOG-04-08-1-03-15

**Fire Rescue Services
Fees For Service Schedule**

DRAFT

DATE: February 2015

Purpose:

1. To establish a written policy, approved by the three respective municipalities of Clearwater County, the Town of Rocky Mountain House, and the Village of Caroline, to quantify the value of Fire Rescue Services provided.
2. To establish a uniform fees for service schedule for the Regional Fire Rescue Services in the respective regional partner municipalities for personnel and apparatus and equipment who: respond to incidents, training, maintenance, requests for information, and administration, for services rendered.

Scope:

This Guideline shall apply to all members of the Fire Rescue Services, which includes the following Fire Stations:

- Headquarters
- Station # 10 – Leslieville
- Station # 20 – Condor
- Station # 30 – Caroline
- Station # 50 – Nordegg
- Station # 60 - Rocky Mountain House

Policy:

1. The respective regional partner municipalities provides Fire and Rescue Services by Paid – On – Call (Volunteer) Fire Fighters for the purposes of minimizing the impact of life threatening events and property damage. This is in accordance with the Fire Rescue Services Standard Operating Guidelines, which reflect the nationally recognized standards of the NFPA (National Fire Protection Association) and the IFSTA (International Fire Service Training Association).
2. The respective Municipality(s) reserves the rights to cost recover for services rendered and invoice for Fire Rescue Services costs for services rendered.
 - a. The respective Municipality(s) may invoice for costs as per Schedule "A" of this policy for personnel and apparatus and equipment who: respond to incidents, training, maintenance, requests for information, and administration.
 - b. When the incident occurs as a direct result of negligence or when charges are laid.
 - c. Invoicing shall be executed for all incidents involving vehicles on roadways.

SCHEDULE "A"

Fire / Rescue Services Invoicing:	{Per unit per Hour} <i>Apparatus billing will include the appropriate crew per unit.</i>
Apparatus	
Ariel / Ladder Unit	\$900.00
Engine / Pumper Unit	\$700.00
Tender / Tanker Unit	\$450.00
Rescue Unit	\$520.00
Rapid Attack (Wild Land Unit)	\$350.00
Mobile Command Trailer	\$325.00
Squad / Command Unit	\$175.00
Specialty Equipment (Boat / ATV / Sled)	\$150.00
Contracted Services	At Cost
Supplies	Replacement Cost + 10%
Personnel	
Regional Fire Chief	\$50.00
Regional Deputy Fire Chief	\$45.00
Regional Administrative Assistant	\$30.00
Battalion Chief or designate	\$40.00
Crew members	\$30.00
Other Services	
Records Search	\$50.00
Reports & Technical Data	\$50.00
Training & Presentations (Including Preparation time)	\$50.00
Plans Review & Code Review (Interpretations / Decisions)	\$50.00
Site Inspections & Investigations	\$50.00

3. For motor vehicle incidents we will follow the current Alberta Transportation Rates of reimbursement for Fire Department unit's structure.
4. For responses that are not invoiced the respective Municipality(s) reserves the right to forward a letter to the responsible party indicating the costs of the Fire Rescue Services response that have been covered by the municipality. A contribution may be made to the respective Municipality for the services of the Fire Rescue Services Station.

This SOG shall remain in effect until superseded or deemed obsolete.

19-04-2004

Clearwater County

Policy

Effective Date: April 2004

Policy Title: Fire Services Fees for Service (Invoices)

Section: Administration

Policy Statement:

Clearwater County provides Fire / Rescue Services to the rate payers of the Municipality to minimize the impact of life threatening events and property damage.

Procedure:

Clearwater County will invoice for Fire / Rescue Services costs when the incident is as a direct result of negligence or when charges are laid. Invoicing shall be executed for all incidents involving vehicles on roadways.

Fire / Rescue Services Invoicing:	{Per unit per Hour}
<u>Apparatus:</u>	
Pumper Truck:	\$ 500.00
Tanker Truck	\$ 350.00
Rescue Unit	\$ 250.00
Rapid Response Unit	\$ 250.00
Personnel Unit	\$ 100.00
Command Unit	\$ 100.00
Contracted Equipment	\$ At Cost
Supplies	\$ Replacement Cost + 10%
<u>Personnel:</u>	
Reg. Fire Chief	\$ 60.00 / hour
District Fire Chief	\$ 50.00 / hour
Additional Crew Members	\$ 25.00 / hour (Each)
<u>Other Services:</u>	
Reg. Fire Chief	\$ 60.00 / hour
Request for:	
Records Search	
Reports	
Technical Data	

For responses that are not invoiced a letter will be forwarded to the responsible party indicating the costs of the Fire / Rescue Services Response that are covered by the Municipality. Should the party wish to make a contribution to the Fire Service department to support and assist the Fire / Rescue Service they may.

E-6



GUIDELINES FOR PAYMENT
OF FIRE DEPARTMENT EMERGENCY RESPONSE
IN PROVINCIAL HIGHWAY RIGHT-OF-WAYS

PURPOSE

These guidelines outline what Fire Departments can claim for reimbursable expenses when responding to emergencies within the Provincial Highway right-of-ways. They are intended for use by fire departments to prepare invoices, and department staff who process and approve invoices.

SCOPE

Where the fire department can collect costs from another party, they should.

Alberta Transportation's reimbursement is intended to be a "safety net" so that fire departments are not left with unrecoverable costs for calls on provincial highways. Fire departments cannot collect from both Transportation and the responsible party.

INVOICING

Transportation pays for individual units according to Table 1, attached.

Light duty passenger cars and trucks used to transport manpower and equipment are not eligible for reimbursement.

Cancelled calls can be invoiced for one hour for each type of unit dispatched.

Foam or retardant and all other materials used during the response are considered incidental.

Invoiced time is to be based on travel from and arrival back to the stationhouse as shown on the "Run Report".

If the incident requires additional specialized equipment (such as a bulldozer or other unique equipment not normally used by the fire department for emergency response on provincial highways), the invoice has to contain a brief explanation and a clear description of which other vehicles were dispatched or why the additional costs were incurred, along with supporting documentation for actual costs to be reimbursed to the fire department. Supporting documentation for actual costs are not required for vehicles described in Table 1.

Invoices are to be submitted to the appropriate Operations Manager on a form acceptable to the department, and include:

- The fire department's name, mailing address and contact person information (i.e. phone number & email address)
- Date, time and place of the incident
- The fire department's reference or file number
- Police agency's file number (when a police report has been created)
- The "Run Report"
- The total number of hours for each vehicle responding, rounded to the nearest 15 minutes, from leaving the station (i.e. Dispatched) until the truck arrives back to the stationhouse as documented in the "Run Report".
- The time that the fire department informed the local highway maintenance contractor of the callout
- The time that the fire department informed the municipal government of any detours involving local roads, as applicable

Alberta Transportation has a standard form that fire department are encouraged to use.

If legal action is required to recover costs, the fire department is not to initiate any such action themselves.

Invoices shall be submitted to Alberta Transportation no later than 180 days from the date of the incident.

If the response includes work outside the highway right-of-way, invoices submitted to Alberta Transportation must only apply to the portion of costs incurred for work within the highway right-of-way. It doesn't matter where the incident started; Alberta Transportation only pays for the work done within Alberta Transportation's right-of-way.



DEPARTMENT POLICY STATEMENT


TITLE	Emergency calls – Emergency Response on Highways (Recovery of Damage Claims)	
Division/Branch	Engineering and Policy Division	
	Technical Standards Branch	
Version Number	Replaces Previous Policy Number: TCE-DC-501(v2)	Effective Date
Preamble	Fire departments are expected to recover costs for emergency responses on provincial highways directly from the responsible party, or their insurance company. If the fire department is not successful in recovering costs from the responsible party, then they can seek reimbursement from the department under this policy.	
Purpose	This policy defines reimbursement of fire departments for the use of emergency response vehicles and equipment and determines the methods of setting the rate at which fire departments will be reimbursed for their services.	
Principals	For all emergency responses within Provincial Highway rights-of-way billings will be accepted from the local fire departments to cover reasonable costs as described in the GUIDELINES FOR PAYMENT OF FIRE DEPARTMENT EMERGENCY RESPONSE IN PROVINCIAL HIGHWAY RIGHT-OF-WAYS, September 2013, (Emergency Call Guidelines), as agreed with the Alberta Fire Chiefs Association. Annual adjustment of the standard rates defined in the Emergency Call Guidelines will be applied as of April 1 st each year, at the rate of inflation calculated in Highway Maintenance Contracts, rounded to the nearest \$5/hour rate.	
Criteria	Any billings submitted to Alberta Transportation must be on a form acceptable to Alberta Transportation and contain all information as described in the Emergency Call Guidelines. The completed form is to be submitted to the Operations Manager by the fire department within 180 days of the incident. Copies of RCMP Collision Report Forms may be obtained from Transportation Safety Services. If the fire department's costs were reimbursed by Alberta Transportation, the damage claim recovery consultant will proceed to obtain reimbursement from the party responsible for the occurrence, as possible.	
Reference	GUIDELINES FOR PAYMENT OF FIRE DEPARTMENT EMERGENCY RESPONSE IN PROVINCIAL HIGHWAY RIGHT-OF-WAYS, September 2013	
Approved by	 Rob Penny, Deputy Minister	Dec 2 / 13 Effective Date

TABLE 1: Rates of reimbursement for Fire Department units

Responding within a provincial highway right-of-way

Type of Unit	Comment	Hourly Rate (2013/14)
Ladder and pumper trucks	<ul style="list-style-type: none"> • Includes equipment costs, labour, and all materials. • These are specialized pieces of equipment specifically designed and built to fight fires. 	\$600
Light & Medium rescue vehicles	<ul style="list-style-type: none"> • Used to transport manpower & equipment not covered under the rate for ladder and pumper trucks. • Rescue vehicles must meet the equipment requirements listed in Section 4, particularly Table 4.2.2, of NFPA 1901. • Light rescue vehicles are permanently rigged and equipped to do basic rescue tasks using hand & basic extrication tools (i.e. pry bars, air chisels, bolt cutters, stabilization equipment & cribbing, hand and power saws, lighting and portable hydraulic rescue tools) and medical aid equipment. • Medium rescue vehicles carry more equipment to handle regularly occurring rescue tasks plus specialized rescue equipment for at least one rescue specialty. 	\$600
Command vehicles		\$175

- These rates are to be adjusted annually on April 1st, using the inflation formula established in the Highway Maintenance contracts.

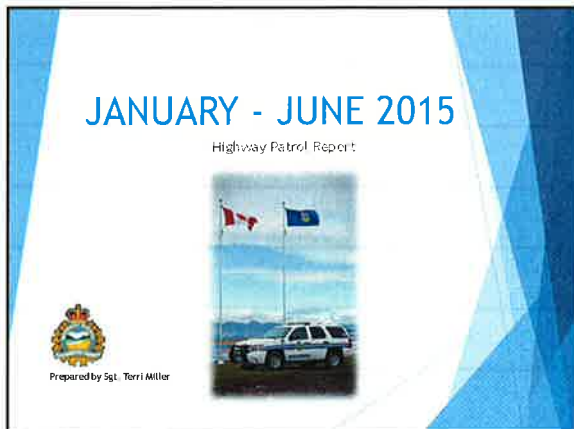


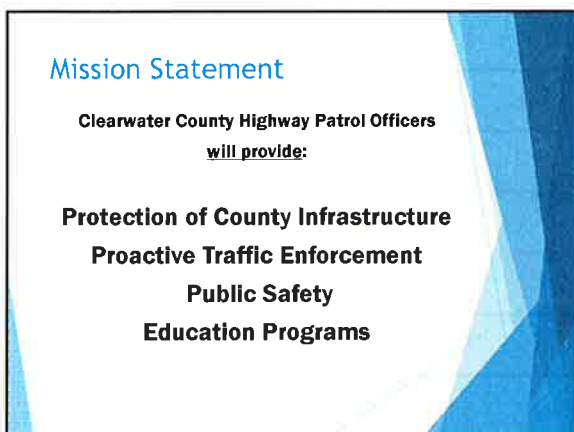
Agenda Item

Project: Clearwater County Highway Patrol Interim Report	
Presentation Date: July 14, 2015	
Department: Community & Protective Services	Presented by: Sgt. Terri Miller
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area:	Goal:
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: That Council accepts the information as presented.	
Attachments List: January – June 2015 Highway Patrol Report	

Background:

Sergeant Terri Miller will be in attendance at Council to present the Clearwater County Highway Patrol 2015 Interim Report. Sergeant Miller will be pleased to answer any questions that Council may have regarding the highway patrol program and its activities.







Goals Can't

- ❖ To meet or exceed all Legislative requirements in a professional manner
- ❖ Work with stakeholders and gov't to ensure the "made in Clearwater" initiatives are met and maintained.
- ❖ Proactively protect infrastructure within the county to reduce damage and repair costs to rate payers.
- ❖ Ensure the safety of all officers and county staff through education and engagement.

Desired Results

- Clearwater County officers continue to be recognized as leaders in enforcement, protection of infrastructure and public safety.
- Patrol Officer's will be ambassadors for the County and effectively represent and contribute towards Clearwater County's reputation and image.
- We will continue to assist enforcement agencies in reducing the serious injuries and fatalities within the County and Province.
- Will proactively protect the County's road infrastructure through positive interactions and education.

TRAINING/RECERTIFICATIONS

Duties and responsibilities demand that officers use the best practices and adhere to standard operating procedures as set out by the Solicitor General and Clearwater County.

- 2015 Officer Recertification included
 - CVSA Including Hours of Service, DG, Trip Inspections
 - 1st Aid/CPRAED
 - Tactical Training (PPCT)
 - OC spray
 - UTV/ATV
 - Effective Communication



INFRASTRUCTURE PROTECTION & INDUSTRY EDUCATION


Weight Management

18 overloads
(2 bridge overloads)



Protection - Infrastructure

- ▶ General patrols Jan - June (75,000+ km)
- ▶ Weight compliance and Enforcement
 - ▶ Road Bans
 - ▶ Restricted bridges
 - ▶ All roadways
- ▶ Inspection of Road Use agreements & single Trips
 - ▶ Road Use Checks (35%)
 - ▶ Single Trip permit inspections (randomly checked)



Industry - Education Programs

- To ensure Industry has a full understanding of their responsibilities within areas of legislated compliance.
- Work together with them to meet a common goal of assuring safety of workers and the public through risk reduction strategies and training.
- Work with all industry to protect the county's infrastructure through weight compliance programs and monitoring of commercial road usage within the County.

- DDR Steam & Pressure Washing *
- Diamond J Trucking
- Pidherney's Trucking
- Shell Canada
- Husky Oil *
- Rainbow Ford

Marked Fuel Equipment Violations Loose Loads



PUBLIC SAFETY & EDUCATION


OHV Safety
Motor Vehicle Collisions
Speeding



Public Safety

- ❖ Conduct passenger vehicle safety checks.
- ❖ Off Highway and Snowmobile complaints & patrols.
- ❖ Motor vehicle collisions - provide scene securement/evidence preservation and ensure the all liability concerns are addressed when on municipal roadways.
➢ Photos of road condition, signage, etc.
- ❖ General Patrols - visibility, education, interaction and enforcement.
- ❖ Provide assistance to enforcement agencies within the County.

Surprising what you come across when doing random patrols!!




Public Safety

- ❖ Assist School Resource Officers with delivery of programs.
- ❖ Conduct speed monitoring operations - various locations (mobile/stationery) especially in areas of schools, play grounds and high complaint areas.
- ❖ Distracted driving, intersection safety and seatbelt checks
- ❖ Increased patrols to hamlets and sub divisions to positively impact residents quality of life (OHV complaints)


Public Safety

Check Stops

Car Seat Inspections







This program was developed by Clearwater County Highway Patrol to encourage OHV safety and compliance and to reward those that are compliant.

HOW THE PROGRAM WORKS:

Officers stop a group of OHV's and issue positive tickets to everyone in the group that are compliant.

- valid registration and insurance
- head light & tail light on machine
- no liquor in body or on machine
- wearing a helmet

If one person from the group fails to meet the requirements of the program the group does not receive a prize, but will have their names put in for the end of season draw.

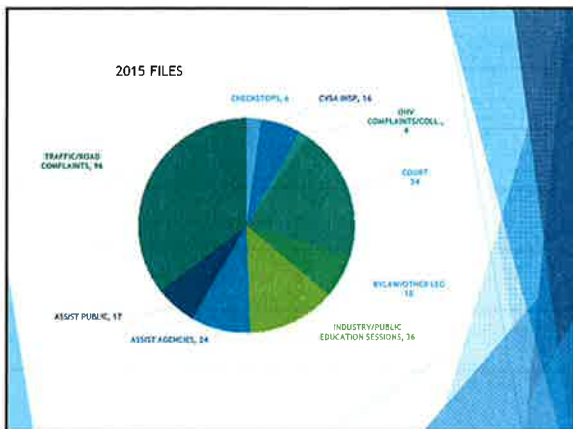
Non compliance of serious matters such as liquor will be dealt with through enforcement.

Through peer pressure and positive education we are working to reduce the number of serious injuries and fatalities involving OHV's.

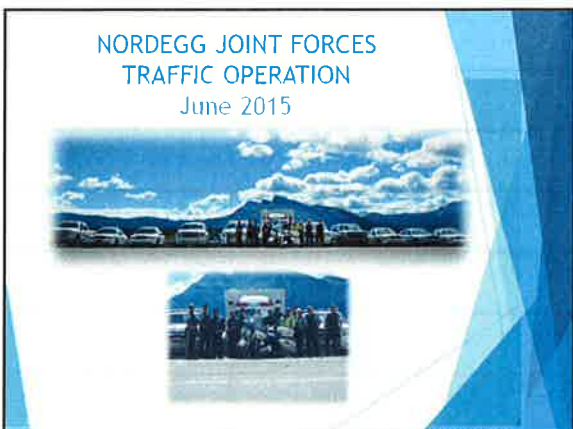
Public Safety - Affiliations/Programs

- ▶ Annual County Industry meeting
- ▶ CCPAC
- ▶ CVSA
- ▶ AACPO
- ▶ Alberta Traffic Safety Committee
- ▶ Safety Day - Rocky Mountain House
- ▶ Red Deer Outdoorsman Show (Multi Agency)
- ▶ Child Safety Seat Inspection program
- ▶ Rural Crime Watch
- ▶ RCMP Integrated Traffic JFO's
- ▶ Long weekend Task Forces
- ▶ Positive Ride Program
- ▶ Schools
 - ▶ Bike Rodeos
 - ▶ Positive Ticketing
 - ▶ DARE

STATISTICS JAN - JUNE







Nordegg JFO

- ▶ 13 Officers - Clearwater County, RCMP Integrated Traffic Services units from Blackfalds, Stettler, Rocky Mountain House and the Sheriffs
- ▶ Stayed at the PSB building in Nordegg
- ▶ Intensive traffic and OHV blitz including Nordegg, Hwy 11 and surrounding roads, Hwy 93.
- ▶ 197 tickets issued
 - 4 drug charges, numerous liquor violations, large number of high flyers (150+) and a few repeat offenders.
- ▶ Very positive response from Nordegg residents and motorists
- ▶ Planning for future JFO in the county

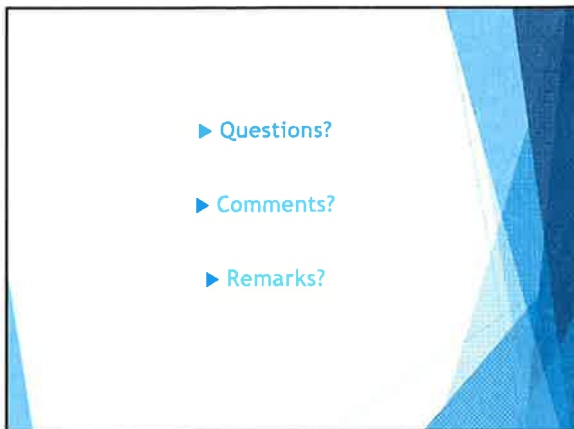
They definitely knew we were there !!



CLEARWATER COUNTY HIGHWAY PATROL

Follow us on:







Agenda Item

Project: West Country Trail System	
Presentation Date: July 14 th , 2015	
Department: Planning & Development	Author: Rick Emmons
Budget Implication: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area #2: <i>Land & Economic Development</i>	- Goal #1: <i>Council will develop and market the community of Nordegg, as financial resources permit and in accordance with the Nordegg Development Plan and Design Guidelines.</i>
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: For Council to review the information and approve the trail plan as presented by Administration.	
Attachments List: PowerPoint presentation	

Background:

Administration has been working on the concept planning in regards to motorized and non-motorized trail systems in the West Country. We believe the concept planning is now at the point where we are prepared to engage in public consultation with Council's endorsement. The attached PowerPoint is intended to inform Council and subsequently, if Council has any concerns, to inform Administration.

Trusting the information presented meets with Council's approval, it is Administration's intent to engage the public within a one month period.

West Country & Nordegg Trail Plan



✦ Council Presentation

✦ July 14, 2015

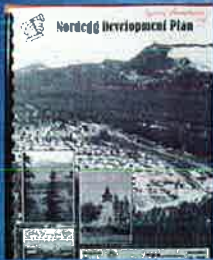
Purpose of Presentation

- ✦ Inform Council of directions proposed in the Nordegg Trail Plan.
- ✦ Agreement to release Plan for community input.

Importance of Trails

- ✦ Trails are a major recreation attraction in Nordegg and surrounding Bighorn Backcountry.

Planning Directions



- + Nordegg Development Plan strongly supports trails.
- + Subdivision plans include trail routes.

Planning Directions



- + Government of Alberta supports trails in Bighorn Backcountry.
- + Redevelopment of Rail Trail initiated by County/GOA.

Preparing the Trail Plan



- + Outline the steps taken to prepare the Nordegg Trail Plan (which includes surrounding area).

Inventory Trails in Nordegg Area




- ✦ Mapped existing trails in Hamlet.
 - ✦ Lots of trails.
 - ✦ Some good, some bad.

Types of trails



- ✦ Motorized trails for OHV's including quads, motorcycles and snowmobiles.

Types of trails



- ✦ Non-Motorized trails for walking, hiking, mountain biking, snow shoe and cross-country skiing.
- ✦ Some equestrian use.

Community Trail Users

- † Interviewed local trail users.
 - † Quaders, motorcycle riders, snowmobilers.
 - † Walkers, hikers, bikers, snow shoers, skiers.

User Comments

- † Strong support for more trails.
- † Want trails to connect within Nordegg.
- † Want trails to connect to regional trails.

User Comments

- † Concerns about lack of trail information.
- † What are trail rules?

Draft Trail Plan

+ Vision Statement

A managed and sustainable trail system for all trail users that links our community, provides recreational enjoyment and celebrates the history and beauty of the Brazeau Mountains.

Proposed Nordegg Trails

- + System of trails for internal links to community facilities and services.
- + Trails that connect to regional trails on Coliseum Mountain, Baldy Mountain, and Eagle Ridge.

Proposed Nordegg Trails

- + Multi Use Trails for motorized and non-motorized users. (11 kms).
- + Non-Motorized Trails (14 kms).
- + Show you maps soon.

Proposed Policies

- ✦ North Subdivision
 - ✦ Continue to allow OHV use of roads to access trails.

Proposed Policies

- ✦ South Nordegg
 - ✦ No OHV use on roads.
 - ✦ Build Multi Use trails for OHV access to services and regional trails.
 - ✦ Allow OHV use of gravel lanes and alleys in South Nordegg to access trails.

Staging Areas



- ✦ Important to tourists as starting point for trails.
- ✦ Existing Staging Areas for Coliseum and Rail Trail.
- ✦ New Staging Area for Baldy Mountain multi use trails.

Trail Information

- ✦ Providing more trail information a priority.
 - ✦ Local maps & brochures
 - ✦ Web site maps and trail descriptions
 - ✦ Signs at Staging Areas and in community
 - ✦ Signs on trails
 - ✦ Interpretive signs

Implementation

- ✦ Proceed in phases
 - ✦ Phase 1- improve existing trails and information (already started).
 - ✦ Phase 2- Construct major Multi Use trail to connect North & South.
 - ✦ Phase 3- Continue trail expansion and build Baldy Mountain Staging Area

Existing Trails







Agenda Item

Project: Nordegg Lot Sales	
Presentation Date: July 14 th , 2015	
Department: Planning & Development	Author: Rick Emmons
Budget Implication: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area #2: <i>Land & Economic Development</i>	- Goal #1: <i>Council will develop and market the community of Nordegg, as financial resources permit and in accordance with the Nordegg Development Plan and Design Guidelines.</i>
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Nordegg Residential Phase I, Stage I, Lot Purchasing Policy</u>	
Recommendation: For Council to review the information provided and approval amending the attached policy as presented by Administration.	
Attachments List: 1) Nordegg Residential Phase I, Stage I, Lot Purchasing Policy	

Background:

Historically, Clearwater County has administered all sales of the lots and acreages in and around Nordegg. This practice originated because Clearwater County Council felt it would be unfair as a municipality to choose one realtor to be our representative, it was felt to do this could be viewed by some as favouritism or biased. In the past, this process has worked quite well.

Over the past year, both the legal process and Lands & Titles have amended their procedures; making it more difficult to process a sale without involving a realtor. Administration also believes a realtor would increase exposure and would positively influence sales. Administration contacted a Real Estate Advisor with the Alberta Real Estate Association posing the question to address Council's past concern of favouritism and inquired as to how the county could select one particular agent over another. The following response was received:

From: AREA Practice Advisor
Subject: RE: Nordegg

Hi;

The only way that you can list properties on any of the MLS® systems is to join a real estate Board/Association. For example, the City of Calgary is a Broker Member of the Calgary Real Estate Board. They have an employee who is qualified and licenced by the Real Estate Council of Alberta. This enables them to list city owned properties on the Calgary MLS® Listing System and the provincial Alberta Real Estate Association's, Data Co-op System.

I would suggest that you invite all REALTORS® in your local area to submit marketing proposals to you which would give all of them the opportunity to be picked as your marketing representative. You could respond to those who show an interest and share the listings amongst them instead of just picking one. The Central Alberta REALTORS® Association holds jurisdiction in your area of the province and can likely provide you with a list of members within your proximity. You could contact the CEO of the Central Alberta Board and see what arrangements you can make.

Alberta Real Estate Association

Upon reviewing the above information, Administration requesting Council support in amending the current policy to allow the preparation of a Request for Proposal (RFP) to any interested real estate agencies, requesting their strategy for marketing and selling available lots in/around Nordegg. Administration will then select the agency (or agent) with the best marketing strategy. The selection would be based on the quality of the proposal versus the individual, thereby eliminating the favouritism factor.

Should Council agree with listing all the subject properties an amendment to the attached policy would be required to illustrate this change in philosophy.

Any changes to the attached policy would be shown with a ~~strike through~~ for deletions and all additions would be shown in **red**.

Administration posed this draft policy to a local real estate agent to ensure it met with their criteria and Clearwater County was assured it did. All Clearwater County's requirements outlined in this draft were doable through a real estate firm.

POLICY TITLE: ~~Nordegg Residential Phase I, Stage I, Lot Purchasing Policy~~

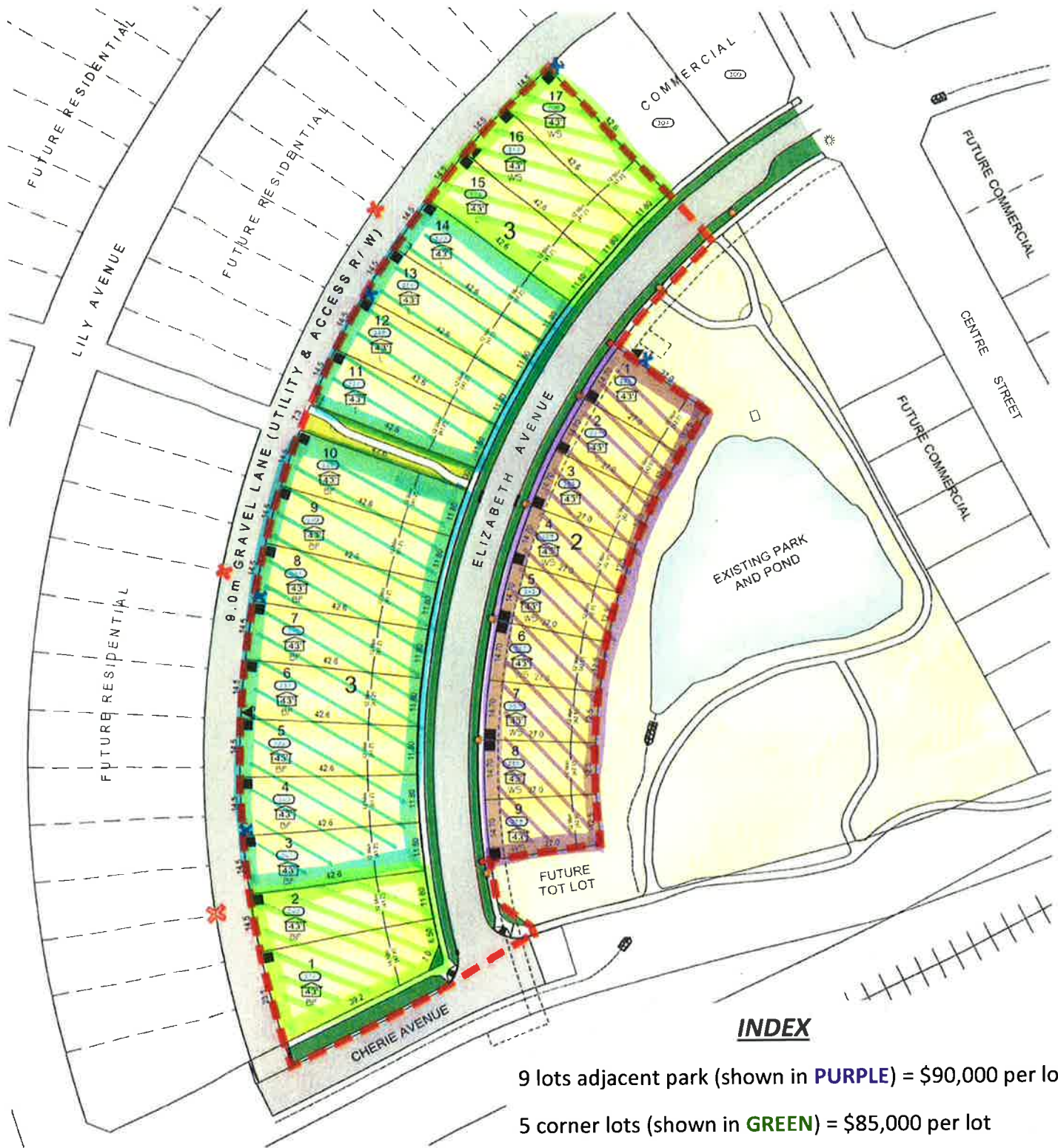
SECTION: Administration

POLICY STATEMENT: To guide the development and sale of **commercial, industrial, and residential** lots in Nordegg **and the surrounding area.**

PROCEDURE:

1. ~~Nine of the twenty-six new residential~~ **All developed** lots will be made available for purchase and are not for lease. ~~The seventeen remaining lots will be dealt with in a future policy by Clearwater County Council.~~
2. All purchasers must be eighteen years of age or older.
3. All purchasers must agree to follow Clearwater County development guidelines and policies through the signing of a Purchase Agreement.
4. Prices for ~~the first nine~~ **all** lots are to be established by Clearwater County Council.
5. All lots are to be sold through **the Realtor representing Clearwater County in accordance with Clearwater County's requirements.** ~~the Clearwater County office.~~
6. ~~Only one lot may be purchased per family unit initially, (married couple and children under eighteen years of age). Husband and wife may purchase as co-owners of one lot.~~
7. ~~Should lots remain available after all interested purchasers have had opportunity to purchase, families or individuals would be permitted to purchase additional lots. No additional lots may be purchased until two months have passed from the first date of sale.~~
8. ~~A non-refundable deposit of \$5,000.00 will be required to hold the lot until the Purchase Agreement can be prepared and signed.~~
9. ~~Full payment will be required at the time of signing the Purchase Agreement. This payment and signing of the Purchase Agreement is to be completed within sixty days from the date of purchase.~~

- ~~10. All payments are to be made in the form of cash, a certified check, or a bank draft.~~
11. **6.** Purchasers will be given **a time limit** three years from the date of signing the Purchase Agreement in which to develop their **lot** residence to **the** lock-up stage **as identified within the purchase agreement**. Failure to develop the lot within the three-year time limit may result in the property returning to the County at the original purchase price less **the penalty \$5,000.00 as outlined in the purchase agreement**.
- ~~12. Procedure for purchasing lots will be as follows:~~
- ~~a. After the establishment of lot costs, development requirements, and zoning, the lots will be advertised as becoming available for sale as of a designated date. Individuals, who have previously expressed interest and have left name and address, will be contacted regarding date of sale.~~
 - ~~b. Lots will be sold on a first come basis. In the event that two or more parties are present at the time that lots go on sale, a draw will be held to determine the order in which the lots are to be purchased. A \$5,000.00 non-refundable payment in the form of cash, bank draft, or certified check must be put down in order to secure a lot.~~
13. **7.** This Residential Purchasing Policy shall apply to ~~Phase one, stage one of the first nine residential~~ **all** lots in, **and in the vicinity of,** the Hamlet of Nordegg only and shall be reviewed by Council prior to any further lots being sold.



INDEX

9 lots adjacent park (shown in **PURPLE**) = \$90,000 per lot

5 corner lots (shown in **GREEN**) = \$85,000 per lot

12 laned lots (shown in **BLUE**) = \$80,000 per lot

PHASE 1



Agenda Item

Project: Request for Letter of Support	
Presentation Date: July 14 th , 2015	
Department: Planning & Development	Author: Rick Emmons
Budget Implication: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area #2: <i>Land & Economic Development</i>	- Goal #1: <i>Council will develop and market the community of Nordegg, as financial resources permit and in accordance with the Nordegg Development Plan and Design Guidelines.</i>
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: For Council to review the information provided and approve the draft letter as presented by Administration.	
Attachments List: Letter of Request	

Background:

The lack of consistent cellular capability and internet service in Clearwater County is a concern of this Council. Clearwater County has heard from West Country residents that at certain times of the year, cellular and wireless internet service is not sustainable in the area. With the high number of tourists and random campers in the vicinity utilizing their electronic devices, area residents are often unable to acquire cellular or internet service.

Darrell & Jackie Marchbank have exhausted the avenues known to them in dealing with the appropriate agency to rectify this issue and have found no resolve. The cellular and internet provider for the area (Telus) has encouraged Darrell and Jackie to obtain a letter of support from their local municipality to increase the cellular and internet capacity, giving greater validity to their lobby.

To County of Clearwater,

My name is Darrell Marchbank, resident of Nordegg. I would like to bring to your attention an ongoing problem regarding Telus cellular service in the Nordegg area.

For the last few summers, I have been lodging complaints with Telus, as their wireless cellular service in this area is inadequate to handle the amount of cell phone users on weekends. Beginning with the May long weekend, and throughout the summer to the September long weekend, we have no wireless internet, poor texting, Email, and cellular phone service.

Telus has acknowledged that the problem exists, but is unwilling to upgrade their facilities. I have included my recent correspondence with Telus, as well as my attempt to engage the CRTC in resolving the issue.

The Mountaineer has reported in their newspaper, estimates of the amount of visitors to the west country as 20 to 30,000 people this past May long weekend. A good portion of those visitors are engaging in high risk activities such as canoeing, quading, hiking, camping with fires, etc.

As a retired volunteer firefighter with Clearwater and Rocky emergency services, I have firsthand experience with the amount call-outs on weekends throughout the summer. Most of the 911 calls are sent in by cell phones.

Cellular service is essential to the West Country, I am hoping with the councils help on this matter, that it will put additional pressure on Telus to provide adequate facilities to handle the high traffic on their network.

Regards,

Darrell Marchbank

Ph: 403 845-2583

Email: dmarchb1@gmail.com

A handwritten signature in black ink that reads "Darrell Marchbank". The signature is written in a cursive style with a large, sweeping initial 'D'.

Jackie Marchbank

From: <response@ccts-cprst.ca>
To: <sageland@telusplanet.net>
Sent: May-25-15 11:11 AM
Attach: IncidentReport-00000000584623.pdf
Subject: Re: CCTS #00000000584623 REFERRAL Darrell and Jackie Marchband
Dear Darrell and Jackie Marchband,

Thank you for contacting the *Commissioner for Complaints for Telecommunications Services* (CCTS). The CCTS is an independent agency with a mandate to receive, facilitate the resolution of, and, if necessary, resolve eligible consumer and small business complaints relating to certain retail telecommunications services.

The scope of CCTS' mandate is set out on our website: <http://www.ccts-cprst.ca>

Unfortunately, this matter is not an eligible complaint within the meaning of our Procedural Code and is therefore not within the scope or mandate of the CCTS.

We have reviewed your complaint about the lack of service in your area and all customers being affected by this. It is our assessment that the subject-matter of your complaint relates to Plant (including, without limitation, poles, towers, conduits, trenches and other support structures. Further to the list of exclusions set out in Section 3.(n), we are unable to assist customers with complaints relating to Plant (including, without limitation, poles, towers, conduits, trenches and other support structures.

Therefore, the CCTS cannot process your complaint. The Procedural Code can be found at:

<http://www.ccts-cprst.ca/en/documents/procedural-code>.

You may wish to contact CRTC at 1-877-249-2782 or your Telecommunications Service Provider (TSP) at 1-866-558-2273 as they may be able to assist you with this matter. We have forwarded your complaint to your TSP for their information.

If you have any questions or concerns regarding anything contained in this correspondence, please do not hesitate to contact us.

CCTS

P.O. Box 56067, Minto Place RO

Ottawa, ON

K1R 7Z1

1-888-221-1687

Sincerely,

CCTS Assessment Team



There is an outstanding ticket on this, # 5254643 for your reference, my pH. # is 403 845-0054.

I have been trying to bring attention to this issue for the last 2 years.... Hope you can help!

Every long weekend, and through the summer holiday months, July and August. The Nordegg area is inundated with recreational visitors, camper's, ATV users etc. This results in the Telus cellular tower on Mt. Shunda being unable to handle the increased traffic. Wireless Internet, cellular phone calls, and email are all affected.

Last year, when I reported the issue, I was told that the problem had been identified, and a new cellular platform was to be installed. I know this work was completed, because it required me to purchase a new wireless modem (air card), as my old one was no longer compatible.

As the trouble only happens when the cellular traffic is heavy, I had to wait until this past May long weekend to see if the upgrade was effective. No improvement!

Do we have to wait for another summer season to pass, with no weekend service? At the rate Telus engineering is approaching the problem, looks like we will.

This issue of cellular service in Nordegg is starting to become farcical, and I am hoping this Email will help to cut through department boundaries and rectify the problem. It's a simple fix, the cell site already has fiber optic cable to the site, more voice and data trunks are needed.

Thank you for your attention on this matter, I hope you can help. I would appreciate a response to this Email, as my next step, regretfully is to contact the CRTC or the media, or both.

Darrell Marchbank

Email: sageland@telusplanet.net

Phone: 403 845-2583

Sincerely,

Mike
Client Administration and Resolution Team

/mg

Original Message Follows: -----

From: Darrell Marchbank dmarchb1@gmail.com
To: Customer Relations Customer.Relations@TELUS.COM
Subject: Cellular service in Nordegg Alberta
Date: Sat, 23 May 2015 10:41:41 -0600

To whom it may concern,

I am sending this email in an attempt to rectify an on going problem with the cellular service being provided by Telus, in the Nordegg service area.

There is an outstanding ticket on this, # 5254643 for your reference, my pH. # is [403 845- 0054](tel:4038450054).

I have been trying to bring attention to this issue for the last 2 years.... Hope you can help!

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Darrell Marchbank

Email: sageland@telusplanet.net

Phone: [403 845-2583](tel:4038452583)

Jackie Marchbank

From: "Darrell Marchbank" <dmarchb1@gmail.com>
To: "TELUS Customer Relations" <customer.relations@telus.com>
Cc: "Jackie" <sageland@telusplanet.net>
Sent: May-25-15 1:48 PM
Subject: Re: TELUS Mobility Web Escalation Case ID: 18646040 (KMM50176745V68156L0KM)
- Thank you for the fast response to my email, and I will follow up on your suggestion of getting local emergency services and our county of Clearwater involved.

However, I think you will find, with further investigation on your part, there is fiber to the tower concerned. I am a former Telus service technician, with 33 years service in this area.

Another tower location would be nice, but it is not the issue. The cellular coverage from the Shunda tower is adequate, providing service halfway back to Rocky Mtn. house (50 km) to the east. To the west of Shunda tower, coverage extends almost another 50kms, pretty good when you consider this area of concern is in the mountains.

I say again, it is an easy fix, more trunks to the site, or more channels in the tower, where ever the bottle neck is, correct it.

Our local newspaper, the Rocky Mountaineer stated on this past long weekend in May, an estimate of 20 - 30,000 visitors to the west country ! Say 25 percent of those visitors have cell phones, potentially 5000 or more extra users in the area, all summer long.

If an urban area was experiencing no wireless service , every weekend from July to the end of August, as well as the May long weekend, what would Telus have as a response?

The high cellular usage we have here, it is probably safe to say involves high risk activities as well, hiking, climbing, quadding, campfires etc. Cellular service is not a luxury in this day and age, emergency responders rely on it, as well as regular visitors to this area.

Regards,

Darrell Marchbank

On May 25, 2015 12:35 PM, "TELUS Customer Relations" <customer.relations@telus.com> wrote:
Hello Darrell,

Thank you for sending us your concerns regarding service degradation for your area during peak periods.

Having reviewed your account and the area you live in, I show no record of plans for an additional tower to be installed. The upgrade required for your aircard was related to the discontinuation of the CDMA network. This is occurring because CDMA technology is reaching the end of its service life and as a result major equipment suppliers have been steadily decreasing the production and support of CDMA equipment. TELUS is aiming to shut down the CDMA network in 2015 although specific date has not yet been relayed to Client Care.

While it is true that more voice and data trunks are needed to compensate during periods of high congestion, the cellular network is not affiliated with the fiber optic network. Fiber optic is used solely for home service telephone, internet and television signals.

To increase the voice and data trunks, TELUS would have to install another cellular tower in your area which carries a significant cost and requires approval from local government/city council.

While I certainly appreciate that this situation is frustrating for yourself and the surrounding community, I recommend that you contact your local city council, fire and police departments to submit an official request to TELUS to either erect a new permanent or temporary mobile network tower that we can pass along to the appropriate support groups for review.

I appreciate your patience and hope you have a good day.

For further information or assistance, please reply to this message, including your original e-mail and our response. You may also resolve your inquiry quicker by calling our Client Care Team at *611 from your wireless handset or toll free at [1-866-558-2273](tel:1-866-558-2273).

Jackie Marchbank

From: "Darrell Marchbank" <dmarchb1@gmail.com>
To: "Jackie" <sageland@telusplanet.net>
Sent: May-25-15 12:48 PM
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----- Forwarded message -----

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Mike
Client Administration and Resolution Team

/mg

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Agenda Item

Project: 2015 Operating Budget Six Month Performance	
Presentation Date: July 14, 2015	
Department: Corporate Services	Author: Rudy Huisman
Budget Implication: <input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area: Well Governed and Leading Organization	Goal:
Legislative Direction: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: None – For information only.	
Attachments List: 1. Budget Report	

Background:

Staff is committed to providing periodic budget performance reports to Council. The six month report is particularly important because if there are significant issues they will probably have become apparent by mid-year and enough of the year remains so that effective mitigation strategy can still be implemented.

The attached schedule shows the operating budget to the end of June. Actual revenues and expenses to June 30, 2015 appear in the first column, the annual budget amounts are in the second column, the variance amounts are in the third column and the percentage that the actual revenue and expense amounts are in relation to the annual budget amounts appears in the final column.

The first six months of 2015 presented no red flags from an operating budget performance perspective. In total, operating revenues are very close to the annual budget and total actual operating expenses are at only 26% of the annual budget. There are some variances that appear to be large but in most cases the variances are simply a reflection of the timing of the underlying revenue or expense items.

The capital program is under way and an interim capital budget report will be brought forward to the September 22nd meeting of Council. Issues with capital expenditures such as cost overruns or savings are normally brought to the attention of Council on a project by project basis through the tender award process.

Operating Revenue:

Net Municipal Taxes. Tax revenue is booked in May or June when the tax bills are mailed so 100% of tax revenue is shown in the six month report. As indicated in the 2014 year end report, there was an unfavourable variance in the 2014 tax revenue related to the project cost overrun at Westview Lodge which is now being corrected by an offsetting positive variance in 2015. Also, the the requisition for Separate Schools has not yet been submitted to the County and consequently has not yet been paid.

User Fees and Sales of Goods. This item shows revenue of only 19% of the annual budget so far this year which is lower than one might expect. Two thirds of the revenue budgeted in this account or \$553,000 was for land sales none of which has materialized so far in 2015. All of the \$154,640 in actual revenues applies to the remainder of the revenue items budgeted in this category. In total the actuals for these remaining items exceed budget expectations as at June 30th.

Government Transfers for Operating. The 2015 government transfers for operating primarily consists of the recovery of funds for flood repair and wildfire damage incurred in 2013. Disaster relief funds already received and now included in deferred revenue will be transferred to the appropriate actual revenue accounts when related work has been completed and all costs are booked.

Investment Income. Investment income is recorded on a cash basis during the year and is only accrued at year-end. Staff is confident that the 2015 budget will be achieved or exceeded.

Penalties on outstanding taxes. Penalties on taxes are applied only in September and December therefore, no revenue is shown in the first half of the year.

Development Levies and Permits & Licenses. These two revenues already exceed the annual budget. If this pattern continues, the budget amounts for these two revenue sources will be increased in 2016.

Well Drilling Equipment Tax. WDET is at 92% of the annual budget. Drilling activity has slowed down significantly because of low oil prices and legislated changes in the tax rates. Staff anticipates that the budget amount of \$2,000,000 will probably be achieved in 2015 and that activity will increase in 2016 but at the significantly lower rates.

Other revenue. Other revenue includes Municipal Bylaw Fines, Rental of County Lands, recovery of some fire costs from Alberta Transportation and some minor fees. The total of actual revenues as at June 30, 2015 is at 54% of the annual budget which is within normal expectations.

Operating Expenses:

Agriculture Services – Overall expenses for the department are in line with budget at 42% of the annual budget.

Community and Protective Services

Community Services. This budget includes the Airport, Animal Control, Services to Seniors, transfers to Community and Emergency Organizations, FCSS, Cemetery and Regional Waste. Of the \$2,037,481 in the Community Services budget, \$1,391,342 is paid out annually in the fall based on invoices received from Regional Waste Authority, FCSS and the Airport. In addition, debenture interest of \$152,189 is not due until the second half of the year. Of the remaining budget of \$493,950 about 52% has been spent to the end of June which is within normal expectations.

Culture. The expenses for this program include primarily payments to several museums and libraries within the County. Some of the payments are made quarterly some are made annually. All payments are on schedule and the annual budget will be achieved.

Emergency Services. This budget includes amounts for CREMA, Clearwater County Emergency Services, Flood & Fire Repair Costs and Search & Rescue. Of the total budget of \$2,632,860 in Emergency Services, 90% or \$2,370,700 relates to Flood and Fire Repair Costs. The roadwork required to repair flood damage will be completed in 2015 but the Buster Creek armouring and the bridge work will not be completed until 2016. All FREC funds have been received for this work and will be transferred from deferred revenue before year-end to the extent of costs actually incurred. The remaining expense budget of \$262,160 is about 34% spent which is within normal expectations.

Economic Development. Actual Economic Development expense to the end of June equals only 4% of the annual budget for that program. 82% or \$1,304,878 of the Economic Development budget is made up of payments to other municipalities. Clearwater County has revenue sharing agreements with the County of Wetaskiwin, the Village of Caroline and the Town of Rocky Mountain House. The fixed payments under these agreements are not due until later in the year and these payments will not exceed budget. The budget other than that for revenue sharing totalling \$290,541 includes wages, contracted services etc and is only 24% spent primarily because of a staff

vacancy in this area and contracted services scheduled to be incurred in the second half of 2015.

Peace Officers. Expenses to the end of June are at 42% of the annual budget and within normal expectations.

Recreation. The Recreation budget consists primarily of commitments to the Town of Rocky Mountain House and the Village of Caroline. The agreements include sharing in the costs of operating and capital requirements with the largest being a \$4,560,293 commitment to the Rocky Mountain House arena and curling rink capital project. The timing of the payments is dependent on progress made on the projects.

Regional Fire Services. Regional Fire expenses to the end of June equal 55% of the annual budget which is within normal expectations.

Corporate Services

With the exception of TIMS, Corporate Services expenses at 46% of budget are within normal expectations. The TIMS actual operating expenses include some capital items that will be adjusted and will bring the account into line.

Planning & Nordegg

Planning. The Planning budget includes a provision for additional services of \$585,000 most of which is intended to cover the cost of completing a Regional Economic Development Study. Also, the budget includes \$50,000 in MPC and SDAB legal fees. No costs have been incurred on this study or the legal fees in the first half of the year. Factoring out these two items, the planning expenses are at 38% of the remaining annual budget which is within normal expectations.

Safety. The expenses for this program are within normal six month budget expectations at 35% of the annual budget.

Nordegg Operating. Nordegg operating expenses are at only 18% of the annual plan. A number of projects had not incurred any costs as at June 30th including the minesite restoration, the ferrier shop archeological dig, the demolition of several buildings, the Shunda campground firepits, and the minesite logo and branding. In addition, because there have not been any land sales in the first half of the year, real estate fees have not been incurred. When the above items are removed from the calculation, the actual expenses are at approximately 40% of the remaining budget which is within normal expectations.

Nordegg Historic Society. The actual expenses for the first half of 2015 are at exactly 50% of the 2015 approved expense budget.

Public Works

Actual expenses at 38 % of the annual budget are within normal expectations for the department as a whole.

Contingency

The provision for contingency of \$750,000 remains unspent as at June 30, 2015.

Conclusion:

Staff is confident that actual revenues and expenses to June 30, 2015 do not present any issues requiring mitigation.

**Clearwater County
Operating Budget
2015**

	Year to date 2015	Budget 2015	Variance 2015	% 2015
Operating Revenue				
Net municipal taxes	\$43,715,868	\$42,720,547	\$995,321	102%
User fees and sales of goods	154,640	828,500	(673,860)	19%
Government transfers for operating	102,995	2,686,525	(2,583,530)	4%
Investment income	27,398	710,000	(682,602)	4%
Penalties and costs of taxes	(234)	100,000	(100,234)	0%
Development levies	71,484	55,000	16,484	130%
Permits and licenses	49,423	45,600	3,823	108%
Oil Well Drilling Taxes	1,835,895	2,000,000	(164,105)	92%
Other	189,211	348,000	(158,789)	54%
Total Operating Revenue	46,146,680	49,494,172	(3,347,492)	93%

Operating Revenue

Total Operating Revenue

Clearwater County
Operating Budget
2015

	Year to date 2015	Budget 2015	Variance 2015	% 2015
Operating Expenses by Department				
Agriculture Services				
ASB General	\$199,509	\$425,950	\$226,441	47%
ASB Landcare & Other Environmental	120,753	234,000	113,247	52%
ASB Vehicle & Equipment Pool	43,106	103,700	60,594	42%
ASB Vegetation Management	329,320	748,770	419,450	44%
ASB Weed & Pest Control	37,309	223,900	186,591	17%
ASB Public Relations	7,687	8,450	763	91%
	737,684	1,744,770	1,007,086	42%
Community & Protective Services				
Community Services	256,560	2,037,481	1,780,921	13%
Culture	112,454	289,126	176,672	39%
Emergency Services	143,217	2,632,860	2,489,643	5%
Economic Development	69,940	1,595,419	1,525,479	4%
Peace Officers	337,428	808,800	471,372	42%
Recreation	39,831	5,792,362	5,752,531	1%
Regional Fire Services	700,537	1,279,055	578,518	55%
	1,659,967	14,435,103	12,775,136	11%

**Clearwater County
Operating Budget
2015**

	Year to date 2015	Budget 2015	Variance 2015	% 2015
Corporate Services				
Assessment	\$260,020	\$815,497	\$555,477	32%
Finance	231,577	581,000	349,423	40%
General	720,191	1,259,100	538,909	57%
Human Resources	115,226	302,500	187,274	38%
Legislative	117,024	484,750	367,726	24%
Technology & Information Management Services	463,605	748,683	285,078	62%
	1,907,643	4,191,530	2,283,887	46%

**Clearwater County
Operating Budget
2015**

	Year to date 2015	Budget 2015	Variance 2015	% 2015
Planning & Nordegg				
Planning	\$366,564	\$1,614,273	\$1,247,709	23%
Safety	71,425	201,881	130,456	35%
Nordegg	245,570	1,371,214	1,125,644	18%
Nordegg Historic Society.	88,707	177,364	88,657	50%
	772,266	3,364,732	2,592,466	23%
PUBLIC WORKS				
General	498,949	1,052,300	553,351	47%
Facilities	210,491	581,133	370,642	36%
Gravel Activities	1,139,804	2,175,400	1,035,596	52%
GIS Mapping	80,219	178,510	98,291	45%
Road Maintenance	1,155,411	3,863,453	2,708,042	30%
PW Shop	189,126	525,850	336,724	36%
Vehicles & Equipment	1,355,376	3,710,850	2,355,474	37%
Water & Sewer	16,011	145,571	129,560	11%
	4,645,387	12,233,067	7,587,680	38%

Planning & Nordegg

Planning
Safety
Nordegg
Nordegg Historic Society.

PUBLIC WORKS

General
Facilities
Gravel Activities
GIS Mapping
Road Maintenance
PW Shop
Vehicles & Equipment
Water & Sewer

Clearwater County
Operating Budget
2015

Year to date 2015	Budget 2015	Variance 2015	% 2015
	\$750,000	\$750,000	0%
9,722,947	36,719,202	26,996,255	26%
36,423,733	12,774,970	23,648,763	285%

Contingency

Total Operating Expenses

Operating Surplus



Agenda Item

Project : Strategic Plan FAQ Series	
Presentation Date : July 14, 2015	
Department : Council	Author : Christine Heggart
Budget Implication: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area : Well Governed and Leading Organization	
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy	
Recommendation: <p style="padding-left: 40px;">That Council reviews, amends as necessary and accepts the Strategic Plan FAQ series as information.</p>	
Background: <p>At their June 23 meeting, Council reviewed and approved the final draft of the 2015-2018 Strategic Plan, following a comment period from stakeholder groups and the public.</p> <p>At that meeting Council discussed the various comments received regarding the Strategic Plan and noted that the majority of the feedback received involved questions surrounding existing work plans and budget. Council directed staff to provide a Frequently Asked Questions (FAQ) response format to address the various comments and questions that arose during the open house/feedback process.</p> <p>Below is a list of questions and responses that were drafted at Council’s direction, to be included on the County’s website, as well as upcoming <i>County Highlights</i> newsletters.</p> <p>How were the groups selected for involvement in developing the Strategic Plan draft?</p> <p>The Strategic Plan is Council’s document that articulates the vision for Clearwater County and outlines the principle themes and associated goals and strategies that Council intends on working toward for the period of 2015 through 2018.</p> <p>Council selected key stakeholders from their boards and committees as well as local agencies and municipal partners (e.g. Chambers of Commerce) to be provide comments on the first draft of the Strategic Plan. Amendments were made to the plan, and a second draft was made available for public comment through written submission. Following review of public comments, Council approved its final draft of the plan at their June 23, 2015 regular meeting.</p>	

**How were the open house meetings conducted?**

Council's 2015 open house meetings were held from 4pm – 8pm in Clearwater County office June 16 and Caroline Community Hub June 18, and involved a “come and go” format, with Council members, department staff and administration being present to discuss or answer questions with regard to the Strategic Plan or County operations in general.

The Open House meetings were advertised for multiple weeks in the County's traditional newspapers - *The Mountaineer*, *Western Star*, and *The Sundre Roundup* - as well as on the County's website (www.clearwatercounty.ca) and the County's [Facebook](#) and [Twitter](#) pages.

Interpretation of strategic plan and question of how comments on strategic plan are recorded, and who assesses their validity.

The Strategic Plan is Council's document that articulates their vision for Clearwater County. At their June 23, 2015 regular meeting, Council reviewed all written submissions and discussed feedback received from the two open house meetings and made required amendments to the plan, prior to the Strategic Plan's final adoption.

Rocky Mountain Regional Solid Waste Authority financial statement availability and residential collection in the Town of Rocky Mountain House.

The audited financial statements for the Rocky Mountain Regional Solid Waste Authority are posted on the County's website www.clearwatercounty.ca under [Corporate Services/Financial Services/Financial Statements](#).

The costs for the Town of Rocky Mountain House residential waste collection contract are borne by the Town and are funded through the garbage fee charged by the Town. The award of the contract for residential collection is administered by Town Administration and does not impact on the County's requisition from the Waste Authority.

How are reserves allocated?

The County's reserves (\$57.9 million at the end of 2014) are identified annually in the County's audited [financial statements](#). The County's reserves are for the most part restricted for future/major projects (e.g. bridges, water & sewer systems, roads, capital equipment, and aging facilities). Council's philosophy on reserves includes collecting funds over time, so as to minimize the potential burden on the tax-base in one tax year, should a major capital project be funded that year.

Please see the 2014 financial statements (Note 8) under [Corporate Services/Financial Services/Financial Statements](#) for the most up-to date information on the County's reserve accounts.

How are road bans determined?

Clearwater County places [road bans](#) on certain surfaced roads in order to protect infrastructure and manage road use. Weight restrictions are also applied due to seasonal conditions such as the spring thaw and help preserve the life span of the County's paved structures.

Many of the County's paved roads are now constructed to a 90% load bearing capacity. These roads were previously rated at a 75% ban and have been systematically upgraded to facilitate heavier weights. The



majority of surfaced roads in the County will be upgraded to a 90% standard by the end of the 2015 construction season. Council's long term paving plan is to have all surfaced roads paved to a 100% ban free standard.

Gravel roads remain ban free until damages start to appear in which case movement on dry or frozen track only is implemented. The County has a permitting system and staff in place to monitor and reroute heavy hauls around weak or sensitive areas.

How are the plans for high-speed internet installations developing? How will the areas of installation be chosen? What will the cost be?

Council is undertaking an internet study and to date Council has set aside \$2.25 million in reserves for "high speed internet." At this point in time, the internet study is underway and Council has not made any decisions regarding high speed internet installations and therefore no dollars have been committed.

What are the benefits to County's involvement in Nordegg?

In 1991, the Province turned over the ownership of Nordegg to Clearwater County. As [Nordegg](#) is the service centre for the West Country, as well as the four development nodes in the area (Shunda Goldeye, White Goat Lakes, Bighorn Canyon and Saunders Alexo), Council of the day felt supporting its sustainability was important.

After taking over Nordegg, the County then had a legislative responsibility to maintain the existing water and sewer infrastructure. In order to grow the hamlet and recover some of the costs associated with upgrades and maintenance of the infrastructure, Council adopted a Nordegg Development Plan (2000) and since that time has moved ahead with systematic development of lands to be subdivided and sold to private land owners.

Also associated with the management of Nordegg is the responsibility for preserving some of the [historic assets](#). The County supported the former Nordegg Heritage Society (now part of the Clearwater Heritage Board) who were successful in attaining national and provincial historic site status for the Brazeau Collieries Mine Site.

The County's involvement in Nordegg is unique, as the County is the developer as well as the municipal authority responsible for service delivery and infrastructure. Although land sales have slowed in recent years, Council continues to be committed to the systematic development of Nordegg. Council's philosophy back then, which continues today, is that Nordegg is a service centre that will continue to grow and the costs incurred to develop Nordegg will eventually be recovered as land is sold and as the assessment for the area increases.

How are Nordegg development costs tracked?

The costs for Nordegg development are tracked by the County's Corporate Services department and are reflected annually in the [audited financial statement](#).



What is the Business Continuity Plan?

A business continuity plan is a plan to continue operations if the County is affected by a short term or long term disaster (such as the Slave Lake fire where the Town office and records were destroyed) which interrupts the regular operations (i.e. loss of building to fire). The County currently has systems in place to ensure continuity (i.e. redundancy of electronic data), but Council's strategic plan indicates that a formal business continuity plan be developed in 2016.

Are there plans to diversify the County's industry?

In 2013, Council undertook a "[Reeve's Economic Summit](#)" to study industries in the region, and the 2015-2018 Strategic Plan references the need to advance a regional economic development plan. The Intermunicipal Collaboration Committee (ICC) – a collaboration between Clearwater County, the Town of Rocky Mountain House and the Village of Caroline - is currently in the process of developing the Terms of Reference for a regional economic development strategy.

Council's strategic plan has long identified the need for industrial and commercial properties to meet demands for land in the area, as well as to promote economic development in the region. Clearwater County recently purchased land in the Village of Caroline, and Council authorized phase 1 of the development plan, which is intended to leverage the investment needed to build a salt/sand storage facility, to make some headway in addressing the shortage of industrial land.

When will the Supporting Plans (Maintenance Plan, Water/ Waterwaste Plan, Regional Economic Strategy, Environment Stewardship, Communication and Citizen Engagement Plan, Airport Development Plan) be ready for public viewing/ feedback?

The Supporting Plans noted within the Strategic Plan document are for the most part administrative plans that guide departmental work plans and assist with Council's annual budgeting process.

The Public Works department is in the process of developing a formal Maintenance Plan and Water/Wastewater Plan, both scheduled to be completed in 2015.

The Intermunicipal Collaboration Committee (ICC) – which includes Council members from the Town of Rocky Mountain House, Clearwater County and the Village of Caroline - is in the process of developing the Terms of Reference for the regional economic development plan which is scheduled to be completed in 2015.

The Agriculture Services and Landcare department Environmental Stewardship Plan is scheduled to be completed in 2018.

The Communications and Citizen Engagement Plan is scheduled to be completed in 2016 and will be developed to meet the new requirements in the amended Municipal Government Act (MGA).

The Rocky Mountain House Airport Commission – a committee with members of Council and the public – direct the Airport Development Plan.



Although public feedback for most of the aforementioned plans will not be formally requested, citizens are invited and encouraged to provide feedback to Council during the 2016-2018 budget deliberations in the fall. Citizens are also encouraged to speak with the respective County departments and boards creating the plans, for further details.

Feedback from the public is encouraged at any point in time during the year – keeping in mind that Council sets the direction for administration for the coming year in the fall budget process.

What new assets are the County planning to construct? (referring to 1.4.1)

Clearwater County will be constructing two required salt/sand storage sheds in 2015/2016– one in Caroline to service the southern portion of the County and one north of Rocky to service the northern portion of the County – to meet environmental legislation.

Council’s strategic plan has long identified the need for industrial and commercial properties to meet demands for land in the area, as well as to promote economic development in the region. Clearwater County recently purchased land in the Village of Caroline to accommodate the required salt/sand storage facility, as well [Council authorized phase 1](#) of the development plan to address the shortage of industrial land in the area.

Clearwater County also recently [purchased land](#) north of Rocky Mountain House to accommodate the required northern salt/sand storage facility (2015) and operations building (2017) needed to address operational requirements associated with the Public Works and Agricultural Services departments. Uses for the balance of the land will continue to be evaluated, as options relating to County and community needs are considered.

What is “Reclamation Reserve Funding”, and what will it be used for?

The Reclamation Reserve is designated in order for the County to meet its legislative requirement to reclaim County operated gravel pits.

Alberta's [Environmental Protection and Enhancement Act](#) recommends progressive reclamation during gravel pit operation, and the County is responsible for the costs to reclaim County owned or operated pits. The Reclamation Reserve is accumulated by the County “charging” itself a levy per tonne for gravel, so that reclamation costs are associated with actual gravel usage and realized in the year the gravel is used. Monies flow in and out of the Reclamation Reserve as gravel is consumed and as reclamation projects occur.

What is the Clearwater Heritage Board?

The Clearwater Heritage Board is an advisory board for historic buildings/sites and municipally significant structures (e.g. Shilo school) throughout the County, including: the Brazeau Collieries Mine Site, the Nordegg Heritage Centre Museum and Visitor Information Services, and the Municipal Heritage Program.

What is ACE (Active, Creative Engaged Communities)?

The [Active, Creative, Engaged \(ACE\) Communities](#), is an initiative spearheaded by Alberta Recreation and Parks Association (ARPA) with funding that has made possible a wide variety of programs, services,



research, and resource development across the province. Council, at their annual organizational meeting, appoints one member to sit on the ACE committee.

How does the weed spraying play under the County's objectives of land stewardship?

Invasive plants pose a serious risk to agricultural production and the environment. Roadside spraying is a [legislative responsibility](#) to ensure compliance with provincial law as well as enhance public safety and preserve County road infrastructure.

The vegetation management staff maintain the ditches that parallel 1900 kilometers of gravel and 341 kilometers of paved County roads. Whether its weed spraying, grass mowing or roadside brushing, vegetation management staff strive to eliminate weed and brush spread onto private land, while maintaining road safety and infrastructure.

Broadcast spraying is no longer an accepted practice so weed infestations are spot sprayed with a boom-less sprayer or handgun, saving time, money and limit the use of herbicide. Chemical injection pumps allow for "on the go" selection so that the appropriate herbicide can be used with different weed species without the need to change tank mixes. Typical target species include Tall Buttercup, Wild Caraway, Ox Eye Daisy, Scentless Chamomile, Sweet Clover and Canada thistle.

Public and worker safety is always the first priority. Specialized registered industrial herbicides are not fat soluble and can be used safely around humans and animals with no side effects or grazing restrictions.

How effective/ efficient is the CPO program?

Clearwater [County Peace Officers](#) (CPOs) provide proactive enforcement services and education programs, to ensure traffic safety and infrastructure protection and work in partnership with RCMP, Sheriffs, Sustainable Resources, Forestry, Commercial Vehicle Enforcement and Fish and Wildlife to patrol and enforce Provincial and Federal legislation, as well as certain County bylaws.

CPOs' powers are assigned by Alberta's Solicitor General and the CPOs enforce provincial legislation, including: Commercial Vehicle Acts and Regulations; Weights and Dimensions; Log Books; Traffic Safety Act & Regulations; Off Highway Vehicles; Fuel Tax Act; Provincial Offences Procedures Act; Public Highway Development Act; Gaming & Liquor Act; Environmental Protection & Enhancement Act; and, Public Lands and Forests Act.

Some of the costs of the CPO program are offset by revenues from enforcement activities within the County. The infrastructure protection cost efficiencies are more difficult to quantify, but the CPO's key role in infrastructure protection means less damage to paved road surfaces and bridges due to overweight vehicle and reduces maintenance and replacement costs over time.



Concern regarding the increase of staff in proportion to population increases and question regarding succession planning.

Over the County's 30 years as a municipality, the number of staff have increased. This is due, in part, to legislative changes that have required additional resources (e.g. Safety Codes Act, provincial and federal environmental regulations, Occupational Health and Safety Act, etc.). There have also been decisions of Council to add or enhance service levels based on need or increasing demands for programs and services. Contract services are also utilized to provide services (e.g. 11 of 13 grader beats are contracted).

In this time, the County has seen not only a steady population increase, but also an increase in industry in the area. As close to 90% of the County's tax revenues are received from non-residential, commercial and industrial activities in the areas, the County's operations reflect a service level budget that meets the needs of the community as a whole.

The County undertakes succession planning in various forms, including: hiring and supporting numerous intern and summer seasonal positions; fostering professional development and advancement of existing staff; and, where possible, planning and implementing a proactive replacement strategy for retiring staff/staff that are leaving.

How much is 100 year gravel supply? Will the County buy more land?

The County's 100 year gravel supply is sufficient enough that with normal wear and tear on our gravel roads, the County will be able to maintain and gravel roads for the next 100 years. However, the County is continuously exploring for gravel, in order to maintain the County's 100 year gravel supply. Gravel stockpiles are depleted for use in annual road maintenance programs and the County wishes to ensure gravel is available in various/strategic areas of the County, in order to reduce trucking costs over time.



Agenda Item

Project : Ministerial Staff and Cabinet Committee membership	
Presentation Date : July 14, 2014	
Department : Council	Author : Ron Leaf
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area : Well Governed and Leading Organization	
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy	
Attachments: Insight – Directory of Cabinet Ministers & Committees of Cabinet	
Recommendation: 1. That Council accepts this report for information	

Background:

Attached is *The Insight newsletter - Directory of Cabinet Ministers, Deputy Ministers and Cabinet Committee* that identifies the MLAs and senior provincial staff currently in key positions in the Notley Government.

While Councillors are familiar with the role of the Ministers and the various Provincial Ministries (e.g. Health, Education, Agriculture & Forestry) I wish to spend time on Tuesday providing my perspective on the roles of the Executive Committees and Legislature Policy Committees and how the current Government's committee structure may relate to lobby efforts by Council, regional or provincial organizations.

In terms of the Executive Committees (i.e. Treasury Board, Economic Policy Committee, Social Policy Committee and Legislative Review Committee) these committees have specific mandates regarding developing policies and making recommendations to Cabinet on the priorities, programs and government direction within their mandate or area of oversight. Treasury Board has additional responsibility for final budget decisions.

The Legislative Policy (LP) Committees, of which there are ten (10), are more program oriented and, I suggest, provide the opportunity for the most effective lobby on specific issues such as the hospital, broadband internet, bridge funding, etc. There are two aspects relating to the membership and mandates of Legislative Policy Committees that I believe provide lobby opportunities. The first opportunity arises from the cross party membership that comprises the LP Committees. One of the concerns that is being raised is that the majority of the NDP membership is from Calgary, Edmonton or mid-size cities and that there is a limited opportunity to engage or educate the NDP government regarding rural issues. I suggest that the LP Committees provide a platform to legitimately engage NDP MLAs in conversations, formally or



informally, related to the second opportunity, which is the breadth of mandate assigned to the respective LP Committees.

For example, Craig Coolahan (MLA – Calgary – Klein) is Chair, Committee on Alberta's Economic Future. This Committee's mandate encompasses Ag & Rural Development; Innovation and Advanced Education; International & Intergovernmental Relations; Tourism; Parks & Recreation; Jobs, Skills, Training & Labour; Infrastructure. Given this mandate a conversation with Mr. Coolahan could focus on hospital, west country management, broadband internet, bridges, water/wastewater with the discussions all positioned in the context of rural development, infrastructure or tourism. There are eight other NDP members on this Committee. I believe similar key messages could be developed relating to the mandates of the remaining nine (9) LP committees. The "when to engage with Committee members, the frequency of lobbying, who is to communicate with MLAs are details that I suggest be evaluated in the coming months prior to the fall AAMD&C convention. I suggest that Council get the AAMD&C's perspective on how to engage

A variable in the lobby strategy that is not known, is the degree to which Minister's will set their Ministry agendas vs the Ministers being charged with carrying out Cabinet's and/or the Premier's direction. This Cabinet/Minster/Premier dynamic will be something to monitor in the coming months.

Summary:

The purpose of this report is to identify options with respect to informing/educating members of the Provincial Government on rural issues as well as identify lobby strategies to consider in the future.

The Insight

into Government

DIRECTORY of Cabinet Ministers, Deputy Ministers, & Committees of Cabinet & Legislature.

(Effective July 1, 2015, and subject to revision as events warrant.)

LEGEND

- ALL ADDRESSES ARE IN EDMONTON & PHONE NUMBERS IN THE 780 AREA CODE UNLESS OTHERWISE SPECIFIED.
- FOR ADDRESSES LISTED IN THE LEGISLATURE BLDG., ADD: 10800 97 Ave., Edmonton, AB, T5K 2B6
- FOR THOSE IN THE LEGISLATURE ANNEX, ADD: 9718 - 107 St., Edmonton, AB, T5K 1E4
- FOR THOSE IN THE FEDERAL BUILDING, ADD: 9820 107 St, Edmonton, AB, T5K 1E7

EXECUTIVE BRANCH

POSITION	NAME	ADDRESS	PHONE, EMAIL	CHIEFS OF STAFF (CoS) or EXEC. ASSISTANTS (EA)
Premier	Rachel Notley	307 Legislature Bldg.	427-2251 premier@gov.ab.ca	Parm Kahlon (EA) parm.kahlon@gov.ab.ca
Chief of Staff	Brian Topp	307 Legislature Bldg	427-2251 brian.topp@gov.ab.ca	Stacy Leighton (EA) stacy.leighton@gov.ab.ca
Deputy Chief of Staff, Operations	Adrienne King	307 Legislature Bldg.	427-2251 adrienne.king@gov.ab.ca	Stacy Leighton (EA) stacy.leighton@gov.ab.ca
Executive Director, Southern Alberta Office	Vacant	455-6 St. SW Calgary AB T2P 4A2	403-297-6464	Vacant
Deputy Minister of Executive Council	Richard Dicerni	305 Legislature Bldg.	422-4910 richard.dicerni@gov.ab.ca	Rita Goodwin (EA) rita.goodwin@gov.ab.ca
Public Service Commissioner, Deputy Minister of Leadership & Talent Development	Lana Lougheed	7th fl. 10011 - 109 St. T5J 3S8	408-8450 lana.lougheed@gov.ab.ca	Melissa Manchak (EA) melissa.manchak@gov.ab.ca
Deputy Chief, Public Affairs Bureau	Andy Weiler (Acting)	7th fl. Federal Bldg.	644-4623 andy.weiler@gov.ab.ca	Cindy Bedard (EA) cindy.bedard@gov.ab.ca

ABORIGINAL RELATIONS

Minister	Kathleen Ganley	323 Legislature Bldg.	422-4144	Jessica Bowering(CoS) jessica.bowering@gov.ab.ca
Deputy Minister	Donavon Young	19th Fl., 10155 102 St., T5J 4G8	643-9081 donavon.young@gov.ab.ca	Justin Cenaiko (CoS) justin.cenaiko@gov.ab.ca

AGRICULTURE & FORESTRY

Minister	Oneil Carlier	229 Legislature Bldg.	780 427-2137	Scott Harris (CoS) scott.f.harris@gov.ab.ca
Deputy minister	Jason Krips	3rd Flr, 7000 - 113 St. T6H 5T6	427-2145 jason.krips@gov.ab.ca	Rena L'Abbe (EA) rena.labbe@gov.ab.ca

CULTURE & TOURISM

Minister	David Eggen	228 Legislature Bldg.	422-3559	Lisa Blanchette (CoS) lisa.blanchette@gov.ab.ca
Deputy Minister	Carolyn Campbell	7th Fl. 10405 Jasper Ave., T5J 4R7	427-2921 carolyn.campbell@gov.ab.ca	Donna Chilton (CoS) donna.chilton@gov.ab.ca

EDUCATION				
POSITION	NAME	ADDRESS	PHONE, EMAIL	CHIEFS OF STAFF or EXEC. ASSISTANTS & email
Minister	David Eggen	228 Legislature Bldg.	427-5010 Education.Minister@gov.ab.ca	Lisa Blanchette (CoS) lisa.blanchette@gov.ab.ca
Deputy Minister	Lorna Rosen	7th fl. 10155 - 102 St. T5J 4L5	427-3659 lorna.rosen@gov.ab.ca	Zoanne Sather zoanne.sather@gov.ab.ca
ENERGY				
Minister	Marg McCuaig-Boyd	408 Legislature Bldg.	427-3740 minister.energy@gov.ab.ca	Graham Mitchell(CoS) graham.mitchell@gov.ab.ca
Deputy Minister	Grant Sprague	8th fl. N.T. 9945 - 108 St. T5K 2G6	415-8434 grant.sprague@gov.ab.ca	Eldon Ilwain (CoS) eldon.mcilwain@gov.ab.ca
ENVIRONMENT & PARKS				
Minister	Shannon Phillips	425 Legislature Bldg.	427-2391	Brent Dancey (CoS) brent.dancey@gov.ab.ca
Deputy Minister	Bill Werry	11th fl. S.T. 9915 - 108 St. T5K 2G8	427-1799 bill.werry@gov.ab.ca	Lorraine Duhaime (EA) lorraine.duhaime@gov.ab.ca
HEALTH				
Minister	Sarah Hoffmann	423 Legislature Bldg.	427-3665 health.minister@gov.ab.ca	Bill Moore-Kilgannon (CoS) bill.moore-kilgannon@gov.ab.ca
Deputy Minister	Carl Amrhein (Effective Aug 4)	22nd fl. N.T. 10025 Jasper Ave. T5J 1S6	422-0747 carl.amrhein@gov.ab.ca	Vacant
HUMAN SERVICES				
Minister	Irfan Sabir	402 Legislature Bldg.	643-6210	Tony Clark (CoS) tony.clark@gov.ab.ca
Deputy Minister	David Morhart	12th fl. 9940 - 106 St. T5K 2N2	427-6448 david.morhart@gov.ab.ca	Linda Cornelius (EA) linda.cornelius@gov.ab.ca
INFRASTRUCTURE				
Minister	Brian Mason	324 Legislature Bldg.	427-5041	Robin Steudel (CoS) robin.steudel@gov.ab.ca
Deputy Minister	Barry Day	3rd fl. 6950 - 113 St. T6H 5V7	427-3835 barry.day@gov.ab.ca	Dawn McKay (EA) dawn.mckay@gov.ab.ca
INNOVATION & ADVANCED EDUCATION				
Minister	Lori Sigurdson	403 Legislature Bldg.	427-5777	Steve Stringfellow steve.stringfellow@gov.ab.ca
Deputy Minister	Rod Skura	6th fl, 10155 - 102 St. T5J 4L6	415-4744 rod.skura@gov.ab.ca	Vera Krawec (CoS) vera.krawec@gov.ab.ca
INTERNATIONAL & INTERGOVERNMENTAL RELATIONS				
Minister	Rachel Notley	307 Legislature Bldg.	643-6225 premier@gov.ab.ca	Carol Kallio (EA) carol.kallio@gov.ab.ca
Deputy Minister	Gitane DeSilva	13th fl. 10155 - 102 St. T5G 4G8	415-0900 gitane.desilva@gov.ab.ca	Shelly Murphy (EA) shelly.murphy@gov.ab.ca
JOBS, SKILLS, TRAINING & LABOUR				
Minister	Lori Sigurdson	403 Legislature Bldg.	638-9400	Steve Stringfellow steve.stringfellow@gov.ab.ca
Deputy Minister	Andre Corbould	10th fl. 10808 - 99 Ave. T5K 0G5	643-1725 andre.corbould@gov.ab.ca	Sara Wong (CoS) sara.wong@gov.ab.ca

JUSTICE & SOLICITOR GENERAL				
POSITION	NAME	ADDRESS	PHONE, EMAIL	CHIEFS OF STAFF or EXEC. ASSISTANTS & email
Minister	Kathleen Ganley	323 Legislature Bldg.	427-2339	Jessica Bowering (CoS) jessica.bowering@gov.ab.ca
Deputy Min. & Deputy Attorney General	Philip Bryden	28th fl. 10303 Jasper Ave. T5K 2E8	427-3814 philip.bryden@gov.ab.ca	Sarah Dafoe sarah.dafoe@gov.ab.ca
MUNICIPAL AFFAIRS				
Minister	Deron Bilous	204 Legislative Bldg.	427-3744	Nathaniel Smith(CoS) nathaniel.smith@gov.ab.ca
Deputy minister	Brad Pickering	18th fl. 10155 - 102 St. T5J 4L4	427-4826 brad.pickering@gov.ab.ca	Lee Ann Fisher (EA) lee-ann.fisher@gov.ab.ca
SENIORS				
Minister	Sarah Hoffman	423 Legislature Bldg.	415-9550	Bill Moore-Kilgannon (CoS) bill.moore-kilgannon@gov.ab.ca
Deputy Minister	Ernie Hui	3rd fl, 10044 - 108 St. T5J 5E6	644-2023 ernie.hui@gov.ab.ca	Cindy Dunphy cindy.dunphy@gov.ab.ca
SERVICE ALBERTA				
Minister	Deron Bilous	204 Legislature Bldg.	422-6880	Nathaniel Smith(CoS) nathaniel.smith@gov.ab.ca
Deputy Minister	Tim Grant	29th fl. 10020 - 100 St. T5J 0N3	427-1990 tim.grant@gov.ab.ca	Linda Chupka (CoS) linda.chupka@gov.ab.ca
STATUS OF WOMEN				
Minister	Shannon Phillips	425 Legislature Bldg.	427-2391	Brent Dancey (CoS) brent.dancey@gov.ab.ca
Deputy Minister	Kim Armstrong	11th fl. S.T. 9915 - 108 St. T5K 2G8	427-1799 kim.armstrong@gov.ab.ca	Rhonda Da Silva (EA) rhonda.dasilva@gov.ab.ca
TRANSPORTATION				
Minister	Brian Mason	324 Legislature Bldg.	427-5041	Robin Steudel (CoS) robin.steudel@gov.ab.ca
Deputy minister	Greg Bass	2nd fl. 4999 - 98 Ave. T6B 2X3	427-6912 greg.bass@gov.ab.ca	Rita Wilhelm (EA) rita.wilhelm@gov.ab.ca
TREASURY BOARD & FINANCE				
Minister	Joe Ceci	323 Legislature Bldg.	415-4855	Nathan Rotman (CoS) nathan.rotman@gov.ab.ca
Deputy Minister	Ray Gilmour	9th fl. Federal Bldg. 9820 - 107 Street T5K 1E7	415-4515 ray.gilmour@gov.ab.ca	Grace Burns grace.burns@gov.ab.ca

EXECUTIVE COMMITTEES

TREASURY BOARD

(Formulates management policies, makes final budget decisions)

MEMBERS:

- Joe Ceci (President & chairman; Minister of Finance)
- Kathleen Ganley (Minister of Justice, Aboriginal Relations)
- Brian Mason (Minister of Transportation, Infrastructure; House Leader)
- Shannon Phillips (Minister of Environment & Parks, Status of Women)
- Marg McCuaig-Boyd (Minister of Energy)

ECONOMIC POLICY COMMITTEE

(Formulates economic policy, which is passed on to cabinet)

MEMBERS:

- Marg McCuaig-Boyd (chairwoman, Minister of Energy)
- Oneil Carlier (Minister of Agriculture)
- Lori Sigurdson (Minister of Jobs, Skills, Training & Labour, Innovation & Advanced Education)
- David Eggen (Minister of Education, Culture & Tourism)
- Deron Bilous (Minister of Municipal Affairs, Service Alberta)

SOCIAL POLICY COMMITTEE

(Formulates social policy, which is passed on to cabinet)

MEMBERS:

- Sarah Hoffman (chairwoman, Minister of Health, Seniors)
- Irfan Sabir (Minister of Human Services)
- Lori Sigurdson (Minister of Jobs, Skills, Training & Labour, Innovation & Advanced Education)
- David Eggen (Minister of Education, Culture & Tourism.)

LEGISLATIVE REVIEW COMMITTEE

(Reviews upcoming legislation prior to cabinet approval)

MEMBERS:

- Kathleen Ganley (chairwoman, Minister of Justice, Aboriginal Relations)
- Brian Mason (Minister of Transportation, Infrastructure; House Leader)
- Shannon Phillips (Minister of Environment & Parks, Status of Women)
- Deron Bilous (Minister of Municipal Affairs, Service Alberta.)

GOVERNMENT LEGISLATIVE OFFICES

Speaker	Robert Wanner	325 Legislature Bldg.	427-2464
Deputy Speaker	Debbie Jabbour	513E Legislature Bldg.	624-5400
Government Whip	Marlin Schmidt	132 Legislature Bldg.	414-1017
Deputy Whip	Stephanie McLean	1213 Legislature Annex	(403) 216-5436
Government House Leader	Brian Mason	324 Legislature Bldg.	422-2722

LEGISLATIVE POLICY COMMITTEES

The Legislature policy committees have membership from all parties and do not have cabinet ministers as members. A committee can: review any bill referred to it; review any regulation or prospective regulation falling within its mandate; review annual reports of government departments, agencies and Crown corporations; investigate any lateness in tabling annual reports in the legislature.

It can hold public hearings on any bill or regulation that it is reviewing. It can, on its own initiative or at the request of a minister, inquire into “any matter concerned with the structure, organization, operation, efficiency or service delivery of any sector of public policy within its mandate.” The Legislature can also order a committee to undertake an inquiry, and these inquiries have priority. They are also tasked with review of departmental budget estimates.

Committees can hold public meetings on any matters within their mandate; they can recommend to the assembly a need for legislation on areas within their mandate; they also, although infrequently, hear presentations from interest groups.

Committees generally schedule about 20 minutes for a presentation. Presenters are usually wise to stick to a planned script outlining essential points in no more than half the allotted time. That leaves an opportunity for questions. Oral presentations can be backed up with written briefs. Talking to especially interested MLAs or cabinet ministers before or after an appearance at a policy committee can help make a point or clarify information but their schedules are crowded. Committee clerks can help with all practical matters.

NOTES

- Information about all legislature committees can be found at: <http://www.assembly.ab.ca/committees/index.html>
- Links on the website lead to committee memberships, contact information, meeting dates, transcripts of past meetings and a link for both live and archived audio webcasts.
- For addresses listed in the Legislature Building, add: **10800 97 Avenue, Edmonton, AB, T5K 2B6**. For addresses listed in the Legislature Annex, add: **9718 107 Street, Edmonton, AB, T5K 1E4**
- If your call to your MLA is long distance, dial 310-0000, the area code & the phone number for toll-free access.
- Members' constituency names are contained in their email addresses listed below.

HEADS OF LEGISLATIVE ASSEMBLY OFFICE (LAO) & COMMITTEES

Speaker (Head elected official of LAO)	Robert Wanner	325 Legislative Bldg.	427-2464 robert.wanner@assembly.ab.ca	Chief of Staff Bev Alenius bev.alenius@assembly.ab.ca
Clerk of the Legislative Assembly	David McNeil	801 Legislature Annex	427-2478 david.mcneil@assembly.ab.ca	Exec. Assistant Allison Quast allison.quast@assembly.ab.ca

COMMITTEE ON ALBERTA'S ECONOMIC FUTURE

MANDATE: Agriculture & Rural Development; Innovation & Advanced Education, International & Intergovernmental Relations; Tourism, Parks & Recreation; Jobs, Skills, Training & Labour; Infrastructure.

MEMBER & PARTY	ADDRESS	PHONE	EMAIL
Craig Coolahan (Chairman) ND	336 Legislature Annex	(403) 216-5430	calgary.klein@assembly.ab.ca
David Schneider (Deputy) WR	601 Legislature Annex	644-7134	little.bow@assembly.ab.ca
Shaye Anderson ND	1203 Legislature Annex	986-5228	leduc.beaumont@assembly.ab.ca
Jon Carson ND	513A Legislature Building	414-0713	edmonton.meadowlark@assembly.ab.ca
Maria Fitzpatrick ND	503A Legislature Building	(403) 320-1011	lethbridge.east@assembly.ab.ca
Richard Gotfried PC	719 Legislature Annex	(403) 278-4444	calgary.fishcreek@assembly.ab.ca
David B. Hanson WR	601 Legislature Annex	422-4902	laclabiche.stpaul.twohills@assembly.ab.ca
Trevor Horne ND	513F Legislature Building	962-6606	sprucegrove.stalbert@assembly.ab.ca
Grant Hunter WR	601 Legislature Annex	422-1550	cardston.taberwanner@assembly.ab.ca
Sandra Jansen PC	727 Legislature Annex	(403) 297-7104	calgary.northwest@assembly.ab.ca
Danielle Larivee ND	513G Legislature Building	1-866-625-0648	lesser.slavelake@assembly.ab.ca
Annie McKittrick ND	1206 Legislature Annex	417-4747	sherwood.park@assembly.ab.ca
Kim Schreiner ND	503B Legislature Building	(403) 342-2263	reddeer.north@assembly.ab.ca
Graham D. Sucha ND	1202 Legislature Annex	(403) 256-8969	calgary.shaw@assembly.ab.ca
Wes Taylor WR	601 Legislature Annex	(780) 644-7151	battleriver.wainwright@assembly.ab.ca

COMMITTEE CLERK: Chris Tyrell. Tel. 415-2878; email: EconomicFuture.committee@assembly.ab.ca

COMMITTEE ON FAMILIES & COMMUNITIES

MANDATE: Health; Human Services; Justice & Solicitor General; Culture; Education; Service Alberta

MEMBER & PARTY	ADDRESS	PHONE	EMAIL
Heather Sweet (Chairwoman) ND	1224 Legislature Annex	414-0714	edmonton.manning@assembly.ab.ca
Mark Smith (Deputy) WR	601 Legislature Annex	644-7146	draytonvalley.devon@assembly.ab.ca
Nicole Goehring ND	1225 Legislature Annex	414-0705	edmonton.castledowns@assembly.ab.ca
Bruce Hinkley ND	503F Legislature Building	672-0000	wetaskiwin.camrose@assembly.ab.ca
Sandra Jansen PC	727 Legislature Annex	(403) 297-7104	calgary.northwest@assembly.ab.ca
Jessica Littlewood ND	1207 Legislature Annex	992-6560	fortsaskatchewan.vegreville@assembly.ab.ca
Robyn Luff ND	503C Legislature Building	(403) 216-5450	calgary.east@assembly.ab.ca
Ronald Orr WR	501 Legislature Annex	638-3275	lacombe.ponoka@assembly.ab.ca
Brandy Payne ND	1204 Legislature Annex	(403) 640-1363	calgary.acadia@assembly.ab.ca
Angela Pitt WR	501 Legislature Annex	644-7121	airdrie@assembly.ab.ca
Dave Rodney PC	713 Legislature Annex	(403) 238-1212	calgary.lougheed@assembly.ab.ca
David Shepherd ND	212 Legislature Annex	414-0743	edmonton.centre@assembly.ab.ca
Dr. David Swann LIB	404 Legislature Annex	(403) 216-5445	calgary.mountainview@assembly.ab.ca
Cameron Westhead ND	315 Legislature Annex	1-866-760-8281	banff.cochrane@assembly.ab.ca
Tany Yao WR	501 Legislature Annex	644-7129	fortmcmurray.woodbuffalo@assembly.ab.ca
COMMITTEE CLERK: Karen Sawchuk. Tel. 427-1350; email: FamiliesCommunities.Committee@assembly.ab.ca			

COMMITTEE ON RESOURCE STEWARDSHIP

MANDATE: Aboriginal Relations; Energy; Environment & Sustainable Resource Devel.; Municipal Affairs; Transportation; Treasury Board. & Finance.

MEMBER & PARTY	ADDRESS	PHONE	EMAIL
Anam Kazim (Chairwoman) ND	503E Legislature Building	(403) 216-5421	calgary.glenmore@assembly.ab.ca
Todd Loewen (Deputy) WR	601 Legislature Annex	427-5967	grandeprairie.smoky@assembly.ab.ca
Leela Sharon Aheer WR	601 Legislature Annex	422-0315	chestermere.rockyview@assembly.ab.ca
Shaye Anderson ND	1203 Legislature Annex	986-5228	leduc.beaumont@assembly.ab.ca
Erin Babcock ND	202 Legislature Annex	963-1444	stony.plain@assembly.ab.ca
Greg Clark AP	410 Legislature Annex	(403) 252-0346	calgary.elbow@assembly.ab.ca
Wayne Drysdale PC	712 Legislature Annex	538-1800	grandeprairie.wapiti@assembly.ab.ca
Trevor Horne ND	513F Legislature Building	962-6606	sprucegrove.stalbert@assembly.ab.ca
Jamie Kleinstauber ND	1222 Legislature Annex	(403) 274-1931	calgary.northernhills@assembly.ab.ca
Don MacIntyre WR	501 Legislature Annex	427-7651	innisfail.sylvanlake@assembly.ab.ca
Eric Rosendahl ND	221 Legislature Annex	1-800-661-6517	west.yellowhead@assembly.ab.ca
Kim Schreiner ND	503B Legislature Building	(403) 342-2263	reddeer.north@assembly.ab.ca
Pat Stier WR	601 Legislature Annex	427-1707	livingstone.macleod@assembly.ab.ca
Graham D. Sucha ND	1202 Legislature Annex	(403) 256-8969	calgary.shaw@assembly.ab.ca
Denise Woollard ND	513B Legislature Building	638-1404	edmonton.millcreek@assembly.ab.ca
COMMITTEE CLERK: Jody Rempell. Tel: 644-8621; email: ResourceStewardship.Committee@assembly.ab.ca			

STANDING COMMITTEE ON PUBLIC ACCOUNTS

MANDATE: Reviews annual reports of the Auditor General, of ministries, and of agencies such as Alberta Health Services

MEMBER & PARTY	ADDRESS	PHONE	EMAIL
Derek Fildebrandt (Chairman) WR	501 Legislature Annex	427-4099	strathmore.brooks@assembly.ab.ca
Christina Gray (Deputy) ND	313 Legislature Annex	414-1000	edmonton.millwoods@assembly.ab.ca
Drew Barnes WR	601 Legislature Annex	427-6662	cypress.medicinehat@assembly.ab.ca
Manmeet S. Bhullar PC	721 Legislature Annex	(403) 248-4487	calgary.greenway@assembly.ab.ca
Scott Cyr WR	501 Legislature Annex	422-3690	bonnyville.coldlake@assembly.ab.ca
Lorne Dach ND	222 Legislature Annex	408-1860	edmonton.mcclung@assembly.ab.ca
Richard Gotfried PC	719 Legislature Annex	(403) 278-4444	calgary.fishcreek@assembly.ab.ca
Grant Hunter WR	601 Legislature Annex	422-1550	cardston.taberwarner@assembly.ab.ca
Rod Loyola ND	1205 Legislature Annex	414-2000	edmonton.ellerslie@assembly.ab.ca
Brian Malkinson ND	323 Legislature Annex	(403) 246-4794	calgary.currie@assembly.ab.ca
Barb Miller ND	513H Legislature Building	(403) 340-3565	reddeer.south@assembly.ab.ca
Brandy Payne ND	1204 Legislature Annex	(403) 640-1363	calgary.acadia@assembly.ab.ca
Marie Renaud ND	1215 Legislature Annex	459-9113	st.albert@assembly.ab.ca
Dr. Bob Turner ND	211 Legislature Annex	413-5970	eedmonton.whitemud@assembly.ab.ca
Cameron Westhead ND	315 Legislature Annex	(403) 609-4509	banff.cochrane@assembly.ab.ca
COMMITTEE CLERK: Chris Tyrell; tel: 415-2878; email: ResourceStewardship.Committee@assembly.ab.ca			

COMMITTEE ON THE ALBERTA HERITAGE SAVINGS TRUST FUND

MANDATE: Reviews & approves the fund's performance & business plan with officials from the Alberta Investment Management Corp. (AIMCo)

Barb Miller (Chairwoman) ND	513H Legislature Building	(403) 340-3565	reddeer.south@assembly.ab.ca
Chris Nielsen (Deputy) ND	513D Legislature Building	414-1328	edmonton.decure@assembly.ab.ca
Scott Cyr WR	501 Legislature Annex	422-3690	bonnyville.coldlake@assembly.ab.ca
Mike Ellis PC	717 Legislature Annex	(403) 216-5439	calgary.west@assembly.ab.ca
Brian Malkinson ND	323 Legislature Annex	(403) 246-4794	calgary.currie@assembly.ab.ca
Ricardo Miranda ND	311 Legislature Annex	(403) 280-4022	calgary.cross@assembly.ab.ca
Colin Piquette ND	214 Legislature Annex	675-3232	athabasca.sturgeon.redwater@assembly.ab.ca
Marie Renaud ND	1215 Legislature Annex	459-9113	st.albert@assembly.ab.ca
Wes Taylor WR	601 Legislature Annex	(780) 644-7151	battleriver.wainwright@assembly.ab.ca
COMMITTEE CLERK: Corinne Dacyshyn; tel: 427-1348; email: corinne.dacyshyn@assembly.ab.ca			

COMMITTEE ON LEGISLATIVE OFFICES

MANDATE: approves the budgets of the officers of the Legislature, including the Auditor General, the Child and Youth Advocate, the Chief Electoral Officer, the Ethics Commissioner, the Information & Privacy Commissioner, the Ombudsman, and the Public Interest Commissioner, and also reviews the salaries of the officers on an annual basis.

Denise Woollard (Chairwoman) ND	513B Legislature Building	638-1404	edmonton.millcreek@assembly.ab.ca
Lorne Dach (Deputy) ND	222 Legislature Annex	408-1860	edmonton.mcclung@assembly.ab.ca
Manmeet S. Bhullar PC	721 Legislature Annex	(403) 248-4487	calgary.greenway@assembly.ab.ca
Michael Connolly ND	1214 Legislature Annex	(403) 216-5444	calgary.hawkwood@assembly.ab.ca
Nathan Cooper WR	601 Legislature Annex	(403) 556-3132	oldsdidsbury.threehills@assembly.ab.ca
Estefania Cortes-Vargas ND	314 Legislature Annex	416-2492	strathcona.sherwoodpark@assembly.ab.ca
Jamie Kleinsteuber ND	1222 Legislature Annex	(403) 274-1931	calgary.northernhills@assembly.ab.ca
Jason Nixon WR	601 Legislature Annex	(403) 844-2070	rimbey.rockymountainhouse.sundre@assembly.ab.ca
David Shepherd ND	212 Legislature Annex	414-0743	edmonton.centre@assembly.ab.ca
Heather Sweet ND	1224 Legislature Annex	414-0714	edmonton.manning@assembly.ab.ca
Glenn van Dijken WR	601 Legislature Annex	644-7152	barrhead.morinville.westlock@assembly.ab.ca

COMMITTEE CLERK: Karen Sawchuk. Tel. 427-1350; email: EconomicFuture.committee@assembly.ab.ca

COMMITTEE ON PRIVATE BILLS			
MANDATE: reviews all petitions for private bills, hears from the petitioner and any other persons interested in the bill and reports to the Assembly			
MEMBER & PARTY	ADDRESS	PHONE	EMAIL
Karen McPherson (Chairwoman) ND	503D Legislature Building	(403) 216-5410	edmonton.mcclung@assembly.ab.ca
Jamie Kleinstauber (Deputy) ND	1222 Legislature Annex	(403) 274-1931	calgary.northernhills@assembly.ab.ca
Wayne Anderson WR	601 Legislature Annex	427-7855	highwood@assembly.ab.ca
Erin Babcock ND	202 Legislature Annex	963-1444	stony.plain@assembly.ab.ca
Michael Connolly ND	1214 Legislature Annex	(403) 216-5444	calgary.hawkwood@assembly.ab.ca
Thomas Dang ND	513C Legislature Building	643-9153	edmonton.southwest@assembly.ab.ca
Deborah Drever IND	347 Legislature Annex	644-7468	calgary.bow@assembly.ab.ca
Wayne Drysdale PC	712 Legislature Annex	538-1800	grandeprairie.wapiti@assembly.ab.ca
Rick Fraser PC	725 Legislature Annex	(403) 215-8930	rcalgary.southeast@assembly.ab.ca
Bruce Hinkley ND	503F Legislature Building	672-0000	wetaskiwin.camrose@assembly.ab.ca
Jessica Littlewood ND	1207 Legislature Annex	992-6560	fortsaskatchewan.vegreville@assembly.ab.ca
Annie McKittrick ND	1206 Legislature Annex	417-4747	sherwood.park@assembly.ab.ca
Eric Rosendahl ND	221 Legislature Annex	1-800-661-6517	west.yellowhead@assembly.ab.ca
Pat Stier WR	601 Legislature Annex	427-1707	livingstone.macleod@assembly.ab.ca
Rick Strankman WR	501 Legislature Annex	427-7237	drumheller.stettler@assembly.ab.ca
COMMITTEE CLERK: Corinne Dacyshyn; tel.: 427-1348; email: corinne.dacyshyn@assembly.ab.ca			

SPECIAL STANDING COMMITTEE ON MEMBERS' SERVICES			
MANDATE: approves the annual estimates of the Legislative Assembly Office and may modify regulations, orders or other directives governing the office's financial and personnel administration. The committee also sets members' allowances, constituency office allowances and members' benefits and establishes human resource, informatics and financial management policy for the Legislative Assembly Office.			
Hon. Robert Wanner (Chairman) ND	325 Legislature Bldg.	427-2464	medicine.hat@assembly.ab.ca
Marlin Schmidt (Deputy) ND	132 Legislature Bldg.	427-1879	whitecourt.steanne@assembly.ab.ca
Nathan Cooper WR	601 Legislature Annex	(403) 556-3132	oldsdidsbury.threehills@assembly.ab.ca
Derek Fildebrandt WR	501 Legislature Annex	427-4099	strathmore.brooks@assembly.ab.ca
Nicole Goehring ND	1225 Legislature Annex	414-0705	edmonton.castledowns@assembly.ab.ca
Robyn Luff ND	503C Legislature Building	(403) 216-5450	calgary.east@assembly.ab.ca
Ric McIver PC	707 Legislature Annex	(403) 215-4380	calgary.hays@assembly.ab.ca
Stephanie McLean ND	1213 Legislature Annex	(403) 216-5436	calgary.varsity@assembly.ab.ca
Chris Nielsen ND	513D Legislature Building	414-1328	edmonton.decure@assembly.ab.ca
Jason Nixon WR	601 Legislature Annex	(403) 844-2070	rimbey.rockymountainhouse.sundre@assembly.ab.ca
Colin Piquette ND	214 Legislature Annex	675-3232	athabasca.sturgeon.redwater@assembly.ab.ca
COMMITTEE CLERK: Allison Quast; tel: 422-9601; email: allison.quast@assembly.ab.ca			

SELECT SPECIAL ETHICS & ACCOUNTABILITY COMMITTEE

MANDATE: The Select Special Ethics and Accountability Committee was appointed in June 2015 to review the *Election Act*, the *Election Finances and Contributions Disclosure Act*, the *Conflicts of Interest Act*, and the *Public Interest Disclosure (Whistleblower Protection) Act*. The Committee must report to the Assembly one year after commencing its review.

MEMBER & PARTY	ADDRESS	PHONE	EMAIL
Christina Gray (Chairwoman) ND	313 Legislature Annex	414-1000	edmonton.millwoods@assembly.ab.ca
Brandy Payne (Deputy) ND	601 Legislature Annex	644-7134	little.bow@assembly.ab.ca
Wayne Anderson WR	601 Legislature Annex	427-7855	highwood@assembly.ab.ca
Greg Clark AP	410 Legislature Annex	(403) 252-0346	calgary.elbow@assembly.ab.ca
Estefania Cortes-Vargas ND	314 Legislature Annex	416-2492	strathcona.sherwoodpark@assembly.ab.ca
Scott Cyr WR	501 Legislature Annex	422-3690	bonnyville.coldlake@assembly.ab.ca
Sandra Jansen PC	727 Legislature Annex	(403) 297-7104	calgary.northwest@assembly.ab.ca
Rod Loyola ND	1205 Legislature Annex	414-2000	edmonton.ellerslie@assembly.ab.ca
Stephanie McLean ND	1213 Legislature Annex	(403) 216-5436	calgary.varsity@assembly.ab.ca
Barb Miller ND	513H Legislature Building	(403) 340-3565	reddeer.south@assembly.ab.ca
Ricardo Miranda ND	311 Legislature Annex	(403) 280-4022	calgary.cross@assembly.ab.ca
Chris Nielsen ND	513D Legislature Building	414-1328	edmonton.decore@assembly.ab.ca
Jason Nixon WR	601 Legislature Annex	(403) 844-2070	rimbey.rockymountainhouse.sundre@assembly.ab.ca
Marie Renaud ND	1215 Legislature Annex	459-9113	st.albert@assembly.ab.ca
Dr. Richard Starke PC	714 Legislature Annex	1-800-567-7644	vermilion.lloydminster@assembly.ab.ca
Dr. David Swann LIB	404 Legislature Annex	(403) 216-5445	calgary.mountainview@assembly.ab.ca
Glenn van Dijken WR	601 Legislature Annex	644-7152	barrhead.morinville.westlock@assembly.ab.ca
COMMITTEE CLERK: Jody Rempell. Tel: 644-8621			

COMMITTEE ON PRIVILEGES & ELECTIONS, STANDING ORDERS & PRINTING

MANDATE: The committee meets when the House has referred a matter for consideration.

Dr. Bob Turner (Chairman) ND	211 Legislature Annex	413-5970	edmonton.whitemud@assembly.ab.ca
Maria Fitzpatrick (Deputy) ND	503A Legislature Building	(403) 320-1011	lethbridge.east@assembly.ab.ca
Jon Carson ND	513A Legislature Building	414-0713	edmonton.meadowlark@assembly.ab.ca
Craig Coolahan ND	336 Legislature Annex	(403) 216-5430	calgary.klein@assembly.ab.ca
Nathan Cooper WR	601 Legislature Annex	(403) 556-3132	oldsdidsbury.threehills@assembly.ab.ca
Mike Ellis PC	717 Legislature Annex	(403) 216-5439	calgary.west@assembly.ab.ca
David B. Hanson WR	601 Legislature Annex	422-4902	laclabiche.stpaul.twohills@assembly.ab.ca
Anam Kazim ND	503E Legislature Building	(403) 216-5421	calgary.glenmore@assembly.ab.ca
Danielle Larivee ND	513G Legislature Building	1-866-625-0648	lesser.slavelake@assembly.ab.ca
Rod Loyola ND	1205 Legislature Annex	414-2000	edmonton.ellerslie@assembly.ab.ca
Karen McPherson ND	503D Legislature Building	(403) 216-5410	edmonton.mcclung@assembly.ab.ca
David A. Schneider WR	601 Legislature Annex	644-7134	little.bow@assembly.ab.ca
Dr. Richard Starke PC	714 Legislature Annex	1-800-567-7644	vermilion.lloydminster@assembly.ab.ca
Glenn van Dijken WR	601 Legislature Annex	644-7152	barrhead.morinville.westlock@assembly.ab.ca
Denise Woollard ND	513B Legislature Building	638-1404	edmonton.millcreek@assembly.ab.ca
COMMITTEE CLERK: Jody Rempell. Tel: 644-8621			

FOR MORE GOVERNMENT INFORMATION

A number of helpful directories are available online.

- The government's online, searchable directory of all elected members, staff and programs can be found at: <http://alberta.ca/contact.cfm>.
- Information about MLAs and other aspects of the Legislative Assembly can be found at: <http://www.assembly.ab.ca/net/index.aspx?p=mla-home>
- A list of ministry spokespersons and ministers' press secretaries can be found at <http://alberta.ca/Spokespersoncontacts.cfm>
- Links to sites disclosing salaries and expenses for MLAs and government officials can be found at: <http://alberta.ca/expenses.cfm>
- *Insight's* website offers links to government contact lists, political news feeds, top-trending tweets, letters to the editor, highlights of the most recent newsletter, and details on how subscribe to *Insight*:

www.insightalberta.ca

NB: Information in this directory is taken from government sources that are not always up-to-date. Office staff are subject to frequent movement. This directory is updated after major cabinet shuffles or other major changes. If you are aware of changes or incorrect information in this directory, please feel free to contact me and set me straight.

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Agenda Item

Project: Tri-Council Meeting with MLA Jason Nixon	
Presentation Date: July 14, 2015	
Department: Municipal	Author: Ron Leaf
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area: Governance and Intergovernmental Relations	Goal: Council will strive to enhance relationships with our local MLA and MPs to promote Clearwater County goals and objectives.
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: That Council accepts the information as presented and confirms availability to attend the Tri-Council meeting tentatively scheduled for October 5, 2015.	
Attachments List: N/A	

Background:

An invitation has been extended to MLA Jason Nixon to attend the Tri-Council meeting, tentatively scheduled for October 5, and Administration is awaiting confirmation of his acceptance, which is expected in the next two – four weeks.

Administration will notify Council as soon as confirmation is received and requests that councillors “save the date”.



Agenda Item

Project: 2015 AUMA Convention Invitation	
Presentation Date: July 14, 2014	
Department:	Author: Tracy Haight
Budget Implication: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
Strategic Area:	Goal:
Legislative Direction: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
Recommendation: That Council provide direction regarding councillor (s) attendance at the 2015 AUMA Convention.	
Attachments List: AUMA 2015 Convention Brochure http://www.auma.ca/events/auma-convention-and-amsc-trade-show-2015	

Background:

The Town of Rocky Mountain House Council has extended an invitation to one member of Clearwater County Council to attend the Alberta Urban Municipalities Association (AUMA) 2015 Convention on September 22 – 25, 2015 in Edmonton.

In the past, Council selected one councillor to attend as the Town's guest, as well as an additional councillor to attend as a delegate from Clearwater County. Councillors Laing and Greenwood attended last year; Reeve Alexander and Councillor Maki attended in 2013; Councillor Duncan attended in 2012; and Councillors Graham and Vandermeer attended in 2011.

Staff requests direction on councillor (s) attendance in order to finalize registrations.

AUMA Convention & AMSC Trade Show

Partners in Governance



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

September 23-25 Calgary TELUS Convention Centre

Message from the Convention Chair

Hello friends and colleagues, fellow leaders of Alberta's municipalities.

I encourage you to start thinking about joining us at the 2015 AUMA Convention and AMSC Trade Show, running September 23-25 in Calgary.

What a difference a year makes; or should I say—what a difference mere months can make!

Since we last met at convention, we have been impacted by political upheaval at the provincial level; the crash of oil prices; a decline in the Canadian dollar and the loss of thousands of jobs across the province. Mirror that against the impacts of rising social issues in all of our communities and I am sure you'll agree that the job of municipal leaders is becoming even more challenging.

The theme for this year's convention is Partners in Governance. The Board—your Board—felt it fitting as it provides a backdrop to everything we do to ensure thriving communities where businesses grow and where people live, work and raise their families.

At convention, we come together, listen, learn and discuss issues; we share perspectives and experiences and we inspire each other to continue on in achieving great things for our citizens. Our keynote speaker Alvin Law will set the tone, combining lessons from his remarkable life of being born without arms with his unique insight into personal business attitudes.

This year, you will gain crucial insight into the progress of the numerous committees working on your behalf and with your direction. Additionally, you will have the opportunity to attend a number of sessions addressing a varied slate of topics intended to enrich your effectiveness, skills and knowledge as a municipal leader.

This is your convention, driven by your needs and the challenges you face.

Register soon . . . I look forward to seeing you then.

Sincerely,



Helen Rice
AUMA President



Helen Rice
AUMA President

...I am sure you'll
agree that the job of
municipal leaders is
becoming even more
challenging...



Program



As a registered delegate you receive . . .

- The chance to build and improve the framework for the municipal order of government in Alberta.
- An opportunity to network with Alberta's municipal leaders.
- Learn about the obligations of an elected official.
- The right to choose who will represent your municipality on the AUMA Board.
- The chance to help set the priorities for AUMA for the coming year.
- Opening Ceremonies featuring top keynote speaker Alvin Law.
- Your choice of education sessions to help you address the latest key challenges facing municipalities.
- Trade show dessert reception Wednesday afternoon and lunch in the trade show Thursday.
- Government Breakfast.
- Shuttle service with Calgary Transit to and from Convention hotels.

Tuesday, September 22

- 9:00 – 4:00 pm Pre-convention sessions
 9:00 – 4:00 pm Elected Officials Education Program sessions

Wednesday, September 23

- 7:00 – 8:00 am Buffet breakfast
 8:30 – 9:45 am Committee reports
 10:15 – 11:30 am Committee reports
 10:00 – 11:30 am CAO/CFO session
 11:30 – 12:30 pm Lunch
 12:30 – 1:45 pm Opening Ceremonies & Keynote address *sponsored by ATCO*
 1:45 – 3:30 pm Resolutions
 3:00 – 5:30 pm Trade show dessert reception *sponsored by Sun Life*
 3:45 – 4:45 pm Supplementary sessions
 4:30 – 6:30 pm Municipal Affairs Reception
 After 6:00 pm Sponsor's networking evening

Thursday, September 24

- 7:00 – 7:30 am Government breakfast
 7:40 – 8:15 am Municipal Excellence Awards
 8:30 – 9:30 am Dialogue with Ministers
 9:00 – 2:00 pm Trade show opens
 9:45 – 10:45 am Dialogue with Ministers
 11:00 – 11:30 am Premier's address
 11:30 – 1:30 pm Trade show lunch
 1:45 – 2:45 pm Education sessions
 3:00 – 4:00 pm Education sessions
 7:30 – 10:00 pm The City of Calgary Reception

Friday, September 25

- 7:00 – 8:00 am Breakfast
 7:55 am Announcements
 8:00 – 8:45 am Opposition parties
 8:45 – 9:15 am Annual General Meeting
 9:15 – 9:45 am Resolutions
 9:45 – 10:15 am Election of President and Directors
 10:15 – 10:30 am FCM President
 10:30 – 11:00 am Election of Vice President(s)
 11:00 – 11:15 am Minister of Municipal Affairs
 11:15 am Closing

Keynote Speaker

Alvin Law

Unofficially, Alvin Law started his speaking career as a young child when he was encouraged by his parents to explain to others “what happened to you?” Today Alvin is one of Canada’s most highly sought-after inspirational speakers throughout Canada, the US and around the world.

To say he is disabled wouldn’t offend him or be inaccurate; after all he was born without arms due to the infamous morning sickness drug, Thalidomide. Today, he is completely independent and most often is described as “amazing,” an “overachiever” and a “master storyteller.”

Combining lessons from his remarkable life of being born without arms with his unique insight into personal business attitudes, Alvin has developed a series of proven strategies for enhancing and sustaining employee production and job satisfaction on both an individual and corporate level. Audiences learn how to apply these time-tested techniques to ignite their own vision and execute their strategies to enhance overall job performance as well as increase personal satisfaction.

Alvin has received dozens of distinctive awards, including Outstanding Young Canadian, Mount Royal University’s Most Distinguished Alumnus and Queen Elizabeth Golden Jubilee Medal recipient. He has an Emmy Award for one of several documentaries on his life and even played a character on the hit TV show, *The X-Files*.



Alvin Law,
Motivational Speaker

CAO/CFO session

Wednesday, September 23 10:00 - 11:30 AM

Creating a culture of accountability

Accountability is demonstrated when people take action and accept the consequences. Personal accountability is an admirable trait, one that everyone should be encouraged to attain; as a leader it is essential to create a culture of accountability for people—as individuals and as part of a team.

Research indicates that holding people accountable for their actions generates positive effects: greater accuracy of work, better response to role obligations, more vigilant problem solving, better decision making, more cooperation with co-workers, and higher team satisfaction. As leaders it is our responsibility to create an environment where people strive to be accountable.

This presentation will provide you with a framework to ensure your people are inspired to take responsibility and accept accountability, ultimately achieving success:

Clarity of expectations: In low performing organizations there is typically a lack of clarity related to desired outcomes and behaviours.

Capability to perform: Without sufficient capability people can’t perform adequately even if they want to.

A supportive culture: Culture is about basic values and beliefs and these are hard to change, but leaders can change behaviour.

An inspirational environment: If people are not inspired, their contribution will be marginal. High performance comes from people who are inspired to greatness.

Alvin is not only a completely independent, remarkably successful professional speaker, but proof that out of nothing can arise one of the most inspiring stories you will ever witness



Pre-convention sessions

Tuesday, September 22

NEW FOR 2015! TAKE ONE HALF-DAY SESSION OR STAY FOR BOTH

9:00 am – 12:00 pm

Building Smart and Innovative Communities

The world's communities are becoming increasingly urbanized, digital and connected. At the same time, citizen expectations, infrastructure needs, and cost pressures continue to rise. Municipalities have a tremendous opportunity in responding with smarter approaches—leveraging innovation, technology, and data to support efficiency and quality of life.

The Alberta Smart City Alliance is pleased to offer a unique session for AUMA delegates focused on supporting Alberta's Smart communities. Leading Canadian Smart City experts will offer their insights, specific Alberta projects will be highlighted, and an interactive discussion will explore just how to deliver real results.

1:00 – 4:00 pm

THE TIMES, THEY ARE A CHANGING . . .

What you need to know about the amendments to the MGA

This session will discuss the amendments to the Municipal Government Act introduced in March 2015, and highlight potential issues arising from the changes with a focus on what municipalities can do to bring their policies and practices into compliance with the new legislation.

Topics will include the roles and responsibilities of council and administration, governance issues, public participation in municipal governance, and planning and development matters.

ELECTED OFFICIALS EDUCATION PROGRAM

9:00 am – 4:00 pm

ENGAGING CITIZENS, Leading communities

Is public input common in your community? Do citizens have a voice in establishing the direction of your council's decisions? While municipal governments are closest to the people, engaging citizens is both a privilege and a challenge for municipal leaders. This course will offer advice on how to remove common barriers to community engagement and how to create a culture of collaboration amongst municipal leaders and citizens.

This newly redeveloped curriculum will examine the role citizen participation plays in building strong, vibrant communities. It is designed based on the brand new citizen engagement resource developed by the AUMA and AAMDC. Participants will discuss methods to empower community groups and tools to support the relationship between council, administration, the public and media.

Learning objectives

- Learn how to work with community groups, organizations and other governments to develop services and solutions.
- Consider the benefits of improved two-way communication with citizens.
- Develop effective approaches to managing change.
- Harness the power of social media to connect with citizens.
- Understand the impact that municipal governments have on communities and stakeholder groups.



9:00 am – 4:00 pm

THE GOOD, THE BAD, AND THE UGLY:

Ethics and municipal politics

Elected officials are public figures. They are watched, critiqued, and often judged harshly. Citizens expect their leaders to behave ethically, but what does ethical mean?

This course will discuss important and challenging concepts, providing answers to complex questions such as . . . How do you balance transparency with confidentiality? How do morals inform decision-making? What ethical expectations do citizens have of their elected officials?

Understanding your ethical obligations and appreciating how important ethical principles can inform your service to the public will make you a more confident, effective, and accountable municipal leader.

Learning objectives

- Understand what constitutes ethical behaviour and decision making.
- Consider common public expectations of ethical behaviour.
- Discuss how to navigate ethical challenges.
- Create codes of ethics and values.
- Reflect on current municipal ethical issues.
- Understand the fiduciary responsibilities of an elected official.

Committee reports

ACCELERATE THE MUNICIPAL AGENDA: Join a standing committee

AUMA, your association, is driven by member need and powered by member input.

As such, delegates are invited and encouraged to attend committee reports. In these sessions, you will learn about the work undertaken in addressing the issues members identified as priorities, and will see the progress your colleagues in municipal government are making on your behalf—advancing the municipal agenda. Participating in an AUMA committee is a great way to influence the development of AUMA initiatives and policy and subsequently, the governance landscape across the province.

Committees are made up of elected officials and administrators from both small and large member municipalities. Participation in committees enables members to represent their particular community's interests and to increase valuable networks and connections.

If you have an interest in one or more of a particular committee's mandate areas and would like to serve on a committee, complete a Committee Interest Form online @ www.auma.ca.

Wednesday, September 23 | 8:30 – 9:45 am

ENERGY IN ALBERTA –

What does the future hold?

Alberta's energy sector plays a crucial role in the province's economic performance. Municipalities are directly and indirectly impacted by the energy economy through the ups and the downs; dealing with industry-related infrastructure, environmental and social impacts. In this presentation, the Infrastructure and Energy Committee will explore the impact of energy prices on Alberta's economy and explain the state of the sector in relation to electricity, oil, gas and renewables.

KEEP UP TO DATE

With changes to retirement services

The APEX Board of Directors was established to provide oversight and direction for the APEX Defined Benefit Plan and has now expanded its oversight to include all retirement service plans. In light of the significant governance changes over the last year—to include all retirement service offerings—Roy Stuart of AON will talk about governance of retirement services and highlight the important work that has been undertaken to elevate the governance of our retirement services portfolio.

INSPIRE THOSE AROUND YOU;

Be an effective mentor

In a survey of AUMA's elected officials, enabling peer mentorships was identified as a key action item for achieving results. In response to this information, the Elected Officials Professional Development Committee created a session in which participants can learn from experienced mentors how to be an effective mentor for your peers, colleagues and staff; helping to guide, inspire, and encourage them in achieving their goals.

BE THE CHANGE:

Municipal leadership in mitigating and adapting to climate change

Municipalities large and small are tackling climate change head on, reducing greenhouse gas emissions and building communities that are more resilient to extreme weather. The Sustainability and Environment Committee has created a session in which municipal leaders will share how they are championing practical initiatives that will reduce the impact of climate change on their communities and help save money over the long term. The Municipal Climate Change Action Centre will explain how its new funding program can help improve energy efficiency in municipal facilities.

AMSC SERVICES

Meeting the unique needs of members

The AMSC Board of Governors provides guidance, direction and oversight to a diverse portfolio of services. As such, members derive benefit from aggregated pricing for various service programs including: Energy, Risk Management, Insurance, Employee Benefits, Retirement Services, Consulting and Investments.

In this session members of the AMSC, AMSCIS, and the MUNIX boards will be on hand as we introduce our newest offerings and updates on services.

Committee reports

Wednesday, September 23 | 10:15 – 11:30 am

CASE STUDIES:

The new face of crime prevention

Citizens and municipal leaders agree that public safety is the cornerstone of thriving communities; and our communities are threatened by an undercurrent of criminal activity. Across the province, the increased presence of drug traffickers, gangs, human traffickers, and cyber-criminals is changing the nature of policing in Alberta. This session, led by the Safe and Healthy Communities Committee, will highlight recent successes in crime prevention, emerging threats, policing trends and opportunities to influence outcomes.

PROVINCIAL-MUNICIPAL REVENUE MODELS;

What is right for Alberta?

Municipalities in Alberta face an array of fiscal pressures – most notably population growth, infrastructure deficits, and conditional grant funding that is insufficient to meet municipal needs and is often unpredictable. It is increasingly apparent that a new model addressing the transfer of revenue from the province to municipalities is necessary. The Municipal Governance Standing Committee invites participants to explore different approaches to revenue sharing followed by other provinces and engage in a discussion of the benefits and pitfalls.

RESPONSIBLE FINANCIAL OVERSIGHT;

Ensuring member confidence

AUMA adheres to a thorough and stringent process in managing its own finances and those of its wholly-owned subsidiary, the Alberta Municipal Services Corporation. In this session, the Audit & Finance Committee will deliver a review of the financial statements and present its approach to investment. AUMA's CFO will provide an overview, to ensure that members are well versed in how membership dues are managed and how they provide a financial foundation to deliver effective advocacy and valued services.

ADVOCACY EFFORTS

Voice your priorities to federal and provincial governments

AUMA's Executive Committee is a catalyst for change across Alberta's municipal landscape. Responsible for driving both provincial and federal advocacy initiatives, the Executive Committee represents Alberta's communities on a wide array of issues.

In this session, members will become more knowledgeable about the activities on both the provincial and federal fronts, reviewing the status of initiatives undertaken over the course of the past year as well as those ahead.

THE UPSIDE OF PROMOTING TOURISM

In small communities

Did you know that in 2012, tourist spending in Alberta totalled \$7.41 billion? While leaders in many of Alberta's small communities recognize that tourism can be an important contributor to their economic development, they often do not know how to effectively harness it. To guide and strengthen small communities' capacity to increase tourism in their areas, the Small Communities Committee has developed a toolkit called Tourism Vitality Alberta. Learn how you can leverage this resource to measure and improve the impact of tourism in your community.

Supplementary sessions

Wednesday, September 23 | 3:45 – 4:45 pm

HOW DO CHANGES TO THE BUILDING CANADA FUND AFFECT YOUR COMMUNITY?

Building Canada Fund Update

Attend this session to learn how the Building Canada Funds are being used for public infrastructure projects in Alberta and across the country.

The session features speakers from federal and provincial governments who will provide information on national, provincial / regional and small community funding envelopes.

CANMORE'S ELEVATION PLACE:

A model for sustainability

A review of the service delivery approach that has led to a significant increase in community engagement, program participation and financial sustainability in the Town of Canmore.

Traditional methods of fostering participation and providing recreation services may not be generating desired outcomes. The Town of Canmore has partnered with Health Systems Group to tailor a service delivery model for Recreation Services that has doubled community participation from what is traditionally seen in a community of its size. In addition the model has increased its cost recovery significantly compared to benchmarks seen in its population category. Learn more about what has led to this success; the innovative approach to increasing community engagement; how it has evolved to balance the needs of private business and the lessons learned from the people who were the facilitators of this process.

Education sessions

Thursday, September 24 | 1:45 - 2:45 pm

UNDERSTANDING THE IMPLICATIONS OF ALTERNATIVE FORMS OF GOVERNANCE

Most of our municipal governance structures have been in place for a century but the world in which we live is nothing like it was 25 years ago, let alone 100. With unpredictable revenue streams, the ever-changing needs of citizens, restrictive policies and procedures and outdated legislation, perhaps the biggest roadblock to progress is the governance structure itself.

In this session, delegates will explore various approaches to governance—options being considered and/or implemented by municipalities across Canada. Case studies documenting real-life experiences will be discussed, illustrating the impact and implications of each.

Extended Education Session

Thursday, September 24 1:45 - 4:00 PM

Resolving conflicts within council so you can get back to business

Citizens have a right to expect that their Municipal Government fulfills its roles and responsibilities with integrity and in a professional manner; with a council and administration that is committed to achieving the outcomes associated with thriving, sustainable communities.

While the Municipal Government Act provides that councils exercise the powers of the municipal corporation in the proper form, either by bylaw or resolution, it also offers a framework identifying the roles and responsibilities of elected officials and a specific code of conduct. Guest speaker Robert Noce will highlight these parameters for delegates.

With an appreciation for the expectations placed upon elected officials, Lea Brovedani will explore the importance of trust as a fundamental element in building productive relationships. The key to success is the ability to persuade someone you have no power over to work and collaborate with you in achieving a common goal; requiring a deep level of trust.

JJ Brun, a retired spy and interpersonal skills expert, will explain just how to get the buy-in needed to move forward when conflict and dissension arise. Participants will learn how to elicit important information; how to use words and phrases that will convince and persuade others to agree; often getting others to buy in when progress has been stalled.

EFFECTIVE ANNEXATION REQUIRES A PLAN AND A PROCESS

Check www.auma.ca for more details

REPRESENTING YOUR CITIZENS;

Inter-municipal development plans

Check www.auma.ca for more details

EFFECTIVELY REPRESENTING YOUR MUNICIPALITY

to the Alberta Energy Regulator & the National Energy Board

Check www.auma.ca for more details

ENGAGING SOCIAL MEDIA;

Understanding the benefits and avoiding the pitfalls

Is social media a challenge for your municipality? Do you want to know how to authentically connect with your citizens? Not sure what social media tools are the best ones to use? If you answered yes to any of these questions, our session on our new social media and citizen engagement resource is for you.

The session will provide an overview of our new tool and will cover:

- The history of social media
- Determining if social media is right for you
- Understanding social media tools
- Managing negativity and risk

AMSC TRADE SHOW: connecting members with vendors

This year's AMSC Trade Show is once again sold out. Over 100 service providers and vendor companies are on site to share their knowledge, expertise, products and services with members. Some of them may be familiar to you and your municipality may already have established working relationships with a number of them while others are new to this event, providing you with new opportunities to source products and services.

This year we have a number of organizations and businesses joining us on the trade show floor as exhibitors. Here, you will meet representatives from organizations working with AMSC to provide products and services tailored to meet the needs of municipalities. You will also meet people offering products and services that strengthen the foundation of communities. As such, we encourage everyone to explore all that the AMSC Trade Show has to offer.

Education sessions

Thursday, September 24 | 3:00 – 4:00 pm

RECREATION AND PARKS:

Pathways to community well-being and vitality

Is your community a place where people want to live, work, learn and play? Does it offer a good quality of life and support well-being? How do you know? There are many challenges to communities today, like an aging population, infrastructure deficits, chronic disease, social disconnection, and climate change. Young people are also thinking more than ever about where they want to live before choosing a job. Welcoming communities with opportunities for positive social interaction and attractive spaces make people more attached to their communities and support economic vitality. Recreation and parks are essential to address these challenges, support well-being and help make your community a place people want to be. This session will highlight economic, social and environmental benefits of recreation and parks and key opportunities for action from the national Framework for Recreation in Canada. Participants will hear about innovative examples of how Alberta municipalities are investing in the well-being of their communities through recreation and parks, and will learn about resources that support local decision-making and enhance quality of life, wellness and community vitality.

THE NEW NORMAL:

Building infrastructure to withstand the effects of climate change

As municipalities large and small grapple with the day-to-day challenges of ensuring maximum value from their infrastructure investments, they are also having to come to grips with the implications of climate change on the resilience of their infrastructure and communities. Come hear from infrastructure leaders and climate adaptation experts about what you can expect from climate change and what they are learning about how municipalities can increase resiliency of their infrastructure while also reducing their carbon footprint.

CHARTING A COURSE TO FINANCIAL SUSTAINABILITY

It's a tough question that needs asking. . . if your municipality did not issue a single new building permit, would you be able to provide service delivery at current standards?

This is a problem that municipal administrators across Canada struggle with today. Sadly the answer to that question is often “no.” For many, sustainability seems impossibly out of reach.

But it doesn't have to be this way. Whether you are an administrator or an elected decision maker, you can improve your municipality's bottom-line, resulting in reliable revenue generation and better support for municipal infrastructure and community services.

TALK LESS, SAY MORE Media relations

Does your heart race at the thought of commenting on camera? Do you break out in a sweat when a recording device is extended in your direction? Being approached by media can be daunting for many, however, with proper foresight, planning and preparation you can engage the media with ease. In this session, award-winning communicator Annette Bidniak will share her philosophy of: “TALK LESS, SAY MORE.” This seasoned speaker and media relations trainer will share her experiences, helping you feel comfortable and confident in high-pressure media situations.

Government Day Thursday, September 24



Government Day

Government Day offers delegates a chance to hear, first-hand, the perspectives of the Premier, the Minister of Municipal Affairs and various Cabinet Ministers.

Building relationships: Partners in Governance

We have a whole new government; a new governing party, a new Premier, a new Minister of Municipal Affairs and a new Cabinet. This makes the theme for this year's convention—Partners in Governance—even more relevant as we collectively continue to advance the case for municipalities to be an engaged partner with the Government of Alberta and recognized as an official order of government.

The 2015 AUMA Convention presents an exciting opportunity for delegates; an opportunity to engage the new Alberta government in issues facing urban municipalities; an opportunity to educate and inform cabinet about the issues Albertans care most about; an opportunity to present a united front as we set the stage for the coming months and the modernization of the Municipal Government Act.

Education sessions

Thursday, September 24 | 3:00 – 4:00 pm

FEET ON THE PEDALS: The power of perseverance

In this fast-paced, upbeat session, Canadian speaker and author Helen Wilkie uses cycling as a metaphor for life, and as a vehicle for a powerful lesson on getting what you want in life through perseverance.

Have you ever felt your life was spiralling out of control? That you have so many things on your plate you just don't know where to start? That your job occupies so much of your time, your thoughts and your energy that you have no time left for you?

Well, maybe you've taken your feet off the pedals—or maybe you feel as if you've fallen off the bike altogether. In this session, both through Helen's inspiring stories and her interactive exercises, you will learn how to take control of your life, climb back on the bike and keep pedalling on the road to where you want to go.

THE COFFEE SHOP TALK TOOLKIT:

Operationalizing Asset Management presented by LGAA

This session will address some of the issues councillors face as part of their daily interactions; distinguishing between public and personal perspectives. The discussion will explore the protections afforded to elected officials for statements made within or outside of council chambers and address some of the risks associated with defamation and FOIP. These issues will be examined in relation to personal conversations in the community and in the "online coffee shop" that social media has created. Facilitated by Reynolds Mirth Richards & Farmer LLP with Sean Ward presenting.

The City of Calgary Reception

Thursday, September 24 7:30 - 9:30 PM

Calgary Municipal Complex (Atrium): 800 Macleod Trail SE

Please join Calgary City Council for a reception at the Calgary Municipal Complex on Thursday evening. Delegates and their guests are invited to an evening of live entertainment, an artists' showcase, tours of City Hall as well as networking with colleagues. Guests will enjoy sampling a selection of light hors d'oeuvres and delectable desserts.

Stand up reception (seating available)

Tickets: \$20 per person* (includes a complimentary spirit). Tickets must be purchased in advance by September 14.

The Municipal Complex is a short walk from the Calgary TELUS Convention Centre and many of the AUMA host hotels. The City will provide a shuttle service from the host hotels for this reception.

*Not included in convention registration fees.



THE CITY OF
CALGARY

New to Convention?

Get the most from your convention experience

Every year, the AUMA Convention and AMSC Trade Show is packed with opportunities to learn new skills, to connect with people, and to become better informed about the issues facing Alberta municipalities. This year is no exception and to help you get the most from your convention experience, we have some tips:

What does my registration fee include?

- admission to the Opening Ceremonies, including the keynote address, all committee reports, education and supplementary sessions. You may also attend and participate in the resolution sessions (depending on your membership status), and general addresses delivered by the Premier, the Minister of Municipal Affairs and opposition party leaders
- trade show viewing, dessert reception and lunch
- shuttle service to and from host hotels
- full buffet breakfast and lunch Wednesday and Thursday, full buffet breakfast and lunch-to-go Friday
- refreshment breaks
- connecting with provincial cabinet ministers and network with other municipal leaders.

Where do I register?

See page 15 for event registration details.

When you arrive at the Calgary TELUS Convention Centre, proceed to the lower level of the south building, where the registration desk will be located. The registration desk is where you get your convention package (including your name tag, voting information, CLiKAPAD, pre-purchased event tickets, and Partner's Program packages). Your nametag is your admission to the sessions and meals, so it is a must-wear item during convention. Each registered delegate will also receive a convention handbook. This handbook is an invaluable resource containing transportation information, facility floor plans, session details, resolutions, and day-to-day agendas.

How do I vote on resolutions and for the 2015-16 Board of Directors?

With your CLiKAPAD of course!
Make your vote count. Be sure to attend the resolutions session on **Wednesday, Sept 23** at 1:45 pm and **Friday, Sept 25** at 9:15 am in Macleod Hall.

A copy of the resolutions book will be included in your convention package. AUMA Board elections take place **Friday, Sept 25**. Nominations must be received at the AUMA office by email to ReturningOfficer@auma.ca no later than **4:30 pm Thursday, Sept 10**. Visit www.auma.ca for nomination forms.

Election times:

- President: 9:45 am
- Directors: immediately following President election
- Vice-Presidents: approx 10:30 am

Cast your vote using the CLiKAPAD handheld voting device.



New to Convention?

Is there a mobile app available to download?

Absolutely. Check out the AUMA Convention App to connect with the program agenda, up-to-date information and each other. Simply download it from the App Store, Google Play, or visit auma2015.zerista.com.

An introductory email is provided when registering (ensure you register with your own email address), but if you do not receive it, a representative at the Registration Desk can help. Once connected, use the AUMA 2015 app to find everything you need to know: find recommendations, build a custom schedule, join in discussions, explore exhibitors and learn about solutions, find people, set-up meetings and send messages.



Visit auma2015.zerista.com to download the Convention App.

What is a CLiKAPAD?

Delegates with voting privileges receive a CLiKAPAD with their registration packages. Be sure to keep it with you, as this device is used for voting purposes during the resolutions sessions and elections. It is very important that the CLiKAPAD is returned to AUMA before you leave the convention. If you do forget to hand it in, if you leave it in your hotel room or take it with you, AUMA will not be contacting you to ensure its safe return. Rather, you will be charged \$300—so don't forget!

Tell me about the meals

Wednesday morning starts out with a full buffet breakfast and lunch outside of Macleod Hall. Later in the day, the Sun Life Dessert Reception will be hosted in the AMSC Trade Show in Exhibition Halls CDE. Join us for the Government of Alberta Breakfast Thursday, and then in the Exhibition Halls for the AMSC Trade Show lunch. Friday brings you a full buffet breakfast and lunch-to-go to get you on your way home.

What is the deal with resolutions?

At this year's convention, a number of policy papers and resolutions have been tabled for debate and member voting. Resolutions sessions will be held on Wednesday, Sept 23 starting at approximately 1:45 pm and Friday, Sept 25 at 9:15 am. Resolutions were to be submitted to AUMA by May 31 and will be provided in your convention handbook (provided onsite when you register). Only voting delegates will receive a CLiKAPAD electronic device and will be able to vote.

What about the AGM?

The Annual General Meeting will be held Friday, Sept 25 starting at 8:45 am. Elected officials can vote during the AGM.

What can I find at the trade show?

The AMSC Trade Show is Sept 23 and 24 in conjunction with the annual convention and takes place in Exhibition Halls CDE of the Calgary TELUS North Building. There will be more than 100 exhibitors offering products and services that are relevant to municipalities' needs.

Info and Hospitality Desk

The City of Calgary will host an Information & Hospitality Desk during peak periods. City staff/volunteers will be on hand to answer your questions about Calgary, including interesting attractions, restaurants, medical services, shopping, esthetic services and transportation.

Transportation

A shuttle service to the Calgary TELUS Convention Centre will be offered to delegates staying at the Delta Bow Valley, International Hotel Suites, Westin Calgary and the Glenmore Inn. Due to close proximity, the shuttle service will not be offered from the Fairmont Palliser, Marriott or Hyatt Regency Hotels. Transportation service to and from the Glenmore Inn will be limited.

Service will be offered during peak periods of the convention on Wednesday, Thursday and Friday.

If you or your partner has special transportation requirements, please note this on your registration form.

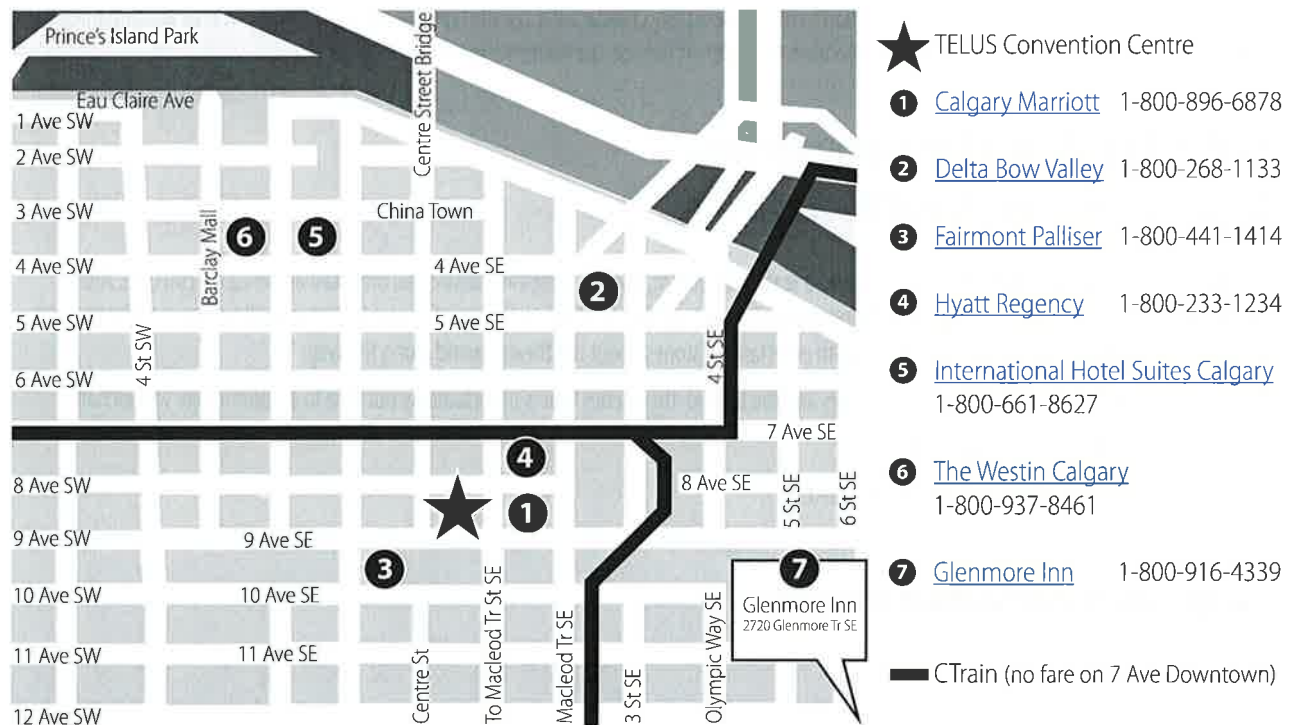
Where to stay in Calgary

Accommodations are subject to availability on a first-come, first-served basis.

These hotels have room blocks on hold for the event; to qualify for the special convention room rates, please identify yourself as an AUMA delegate when you make your reservation.

A first and last night deposit is required. Visit www.auma.ca for details.

Room blocks may already be full and the AUMA rate will no longer be available.



Partner's Program

Minimum and maximum registration limits apply on all activities.

Fall Floral Centrepiece

Wednesday, September 23 | 1:30 – 3:00 pm

Join Colleen McGill and her staff from Avenida Florist, in the design and arrangement of a beautiful fall centerpiece. Unleash your creativity and learn how to assemble a professional centerpiece using colourful fall foliage. You will be able to take home your design. All greenery, tools, foam and containers provided.

Cost: \$60.00 (includes session, materials and coffee/dessert)

The Calgary Zoo, ENMAX Conservatory Tour

Thursday, September 24 | 1:30 – 4:00 pm

Get a green fix! This will be a fun and informative tour through the ENMAX Conservatory. You will explore the Garden Gallery where from spring to fall, hundreds of butterflies transform the garden into a kaleidoscope of fluttering wings. In the Garden of Life you will enjoy the lush, tropical oasis while taking a closer look at how people and plants are inter-connected. Each registrant will receive an "Energy Fix" snack to enjoy in the Conservatory following the presentation.

Cost: \$45.00 (includes transportation by C-Train, talk by expert and bagged "Energy Fix" snack)

There is a 5-10 minute walk from the C-Train Station to the Conservatory. Please wear comfortable footwear. The group will be accompanied back to the TELUS Convention Centre and attendees who wish to stay on at the Zoo, are welcome to do so.

Ca'Puccini Café and Arts Commons Tour

Friday, September 25 | 9:00 – 11:00 am

Featuring house-made specialities from the renowned Teatro Restaurant, enjoy a European continental breakfast at the Ca'Puccini Cafe. After a brief history of Arts Commons, the heart of Calgary's theatre district and home of the Jack Singer Concert Hall, there will be a tour of the facilities from workshop to backstage to the concert hall, with entertaining stories about the theatre world along the way.

Dress in comfortable footwear; there are many stairs and the behind-the-scenes tour is unfortunately not able to accommodate wheelchairs.

Cost: \$20.00 (includes food, beverage and tour)

Based on popularity, an additional tour may be added.

The registration deadline for all tours is September 8.

General info & registration fees

Registration fees for the 2015 AUMA Convention are:

Type	Member	Non-member
Event early bird	\$725	\$900
Event after early bird	\$850	\$1050
On site	\$900	\$1250
One day early bird	\$625	\$725
One day after early bird	\$675	\$775
Pre-convention sessions half day	\$225	\$225
Elected Officials Education Sessions	\$340	\$340

Early bird deadline is: 4:00 pm MST August 28, 2015

*Prices do not include GST

Average temperatures in Calgary for September range between 5°-20°C.
Be sure to bring suitable outerwear. Casual business attire is suggested for all activities.

Register now online at www.auma.ca

For inquiries contact Korri Robertson, Registrar at 780-616-5030 or email registration@edmonton.com.

Refunds and cancellations: All cancellations must be submitted in writing to: AUMA, AMG Solutions Inc., ATTN: Korri Robertson 11019 129 St, Edmonton, AB T5M 0Y1 or email registration@edmonton.com. Requests received prior to Thursday, Sept 10 4:00 pm MST will receive a refund less a \$75 administrative fee. Cancellations after Sept 10 will not be eligible for a refund. All refunds will be issued after the AUMA 2015 Convention.



Save with AMSC's municipal travel incentive!

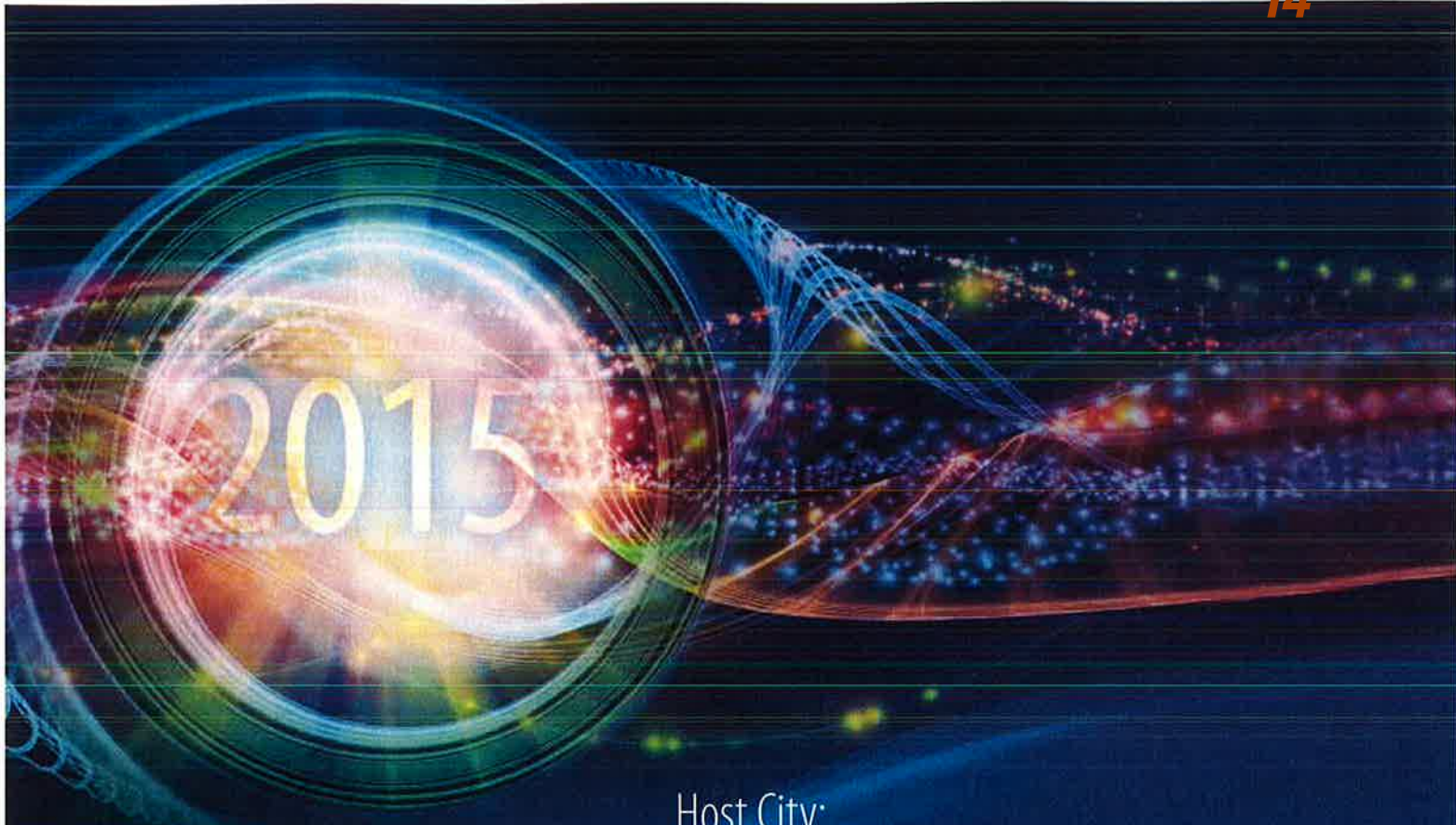
In response to member concerns regarding the financial challenges of traveling to the AUMA Convention and AMSC Trade Show, we are providing a special rebate program to help offset your costs.

To be eligible for this program, municipalities must participate in at least one of AMSC's three core business services: general insurance, employee benefits or energy:

- The program offers a \$25 rebate per service per elected official (to a maximum of three) registered for the convention within the eligible municipality. The maximum rebate provided will be \$75 per municipality.
- If your municipality participates in two or more core services, then you would be eligible to receive a \$50 rebate per elected official registered for the convention (to a maximum of three). This means that the maximum rebate would be \$150 to the municipality.

Rebate cheques will be mailed to the municipality following convention.

We are proud to offer this service to members.



Host City:



THE CITY OF
CALGARY

AUMA Convention & AMSC Trade Show
Partners in Governance



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED



WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member

Payment Periods

January	February	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
June 1/15	LIBRARY	✓					22
June 4/15	FCM.	✓					530
June 5/15	FCM.		✓				
June 6/15	FCM		✓				
June 7/15	FCM.		✓				
June 8/15	FCM.		✓				
June 9/15	COUNCIL				✓		92
June 10/15	MTG/REN	✓					2
June 11/15	MPL	✓	✓				92
June 12/15	BROADBAND	✓	✓				92
June 15/15	ANP				✓		92
June 16/15	HUB/REPORT	✓					22
June 16/15	OPEN HOUSE/ROCKY.		✓				92
* June 17/15	WESTVIEW						
June 18/15	OPEN HOUSE CAROLINE	✓					2

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Remuneration Calculation

1 Westview @ \$72	72.00				
9 Meetings @ \$156.00=	1404.00	1328	Kms @ \$0.55=	730.40	
8 Meetings @ \$124.00=	992.00		Lunch @ \$16.00=		
3 Meetings @ \$283.00=	849.00		FCM RECEIPTS - ON FILE	1154.76	
Supervision=	550.00				
TOTAL=	3867.00		TOTAL=	1885.16	

Signature {Councilor / Board Member}

DATE	RECEIPT PAID	AMOUNT
June 4/15	Sherlock Holmes Pub	\$ 17.49
June 5/15	Original Joes	\$ 25.05
June 6/15	Dutch Pannekoek House	\$ 57.04
June 6/15	Sherlock Holmes Pub	\$ 16.70
June 7/15	Dutch Pannekoek House	\$ 16.23
June 6/16	Yellow Cab	\$ 24.00
June 4-8/15	Union Bank Inn	\$ 998.25
		\$ 1,154.76

Clearwater County Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member PAT.ALEXANDER.....

Payment Periods

January	February	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
05/06/15	RPAP	X					74
05/07/15	Reg Fire+Nordegg EMS	X	X				275
05/12/15	Council				X		74
05/13/15	Volunteer Appreciation	X					74
05/14/15	Chamber Presentation	X					74
05/15/15	BBQ check stop	X	X				148
05/16/15	Caroline Parade	X					125
05/19/15	NSWA Lawyer	X					
05/20/15	NSWA	X	X	X			430
05/21/15	Airport,Can.150,headstart	X	X	X			74
05/22/15	ICC	X	X				74
05/26/15	Council				X		74
05/27/15	ESRD Ram Falls	X	X			X	
05/27/15	Mayors+Reeves RD			X			248
05/28/15	Fire Hall tour	X	X				74

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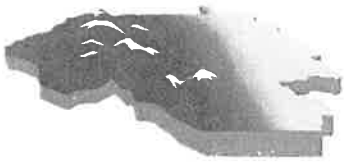
Remuneration Calculation

<u>12</u>	Meetings @ \$156.00=	<u>1872.00</u>	<u>1818</u>	Kms @ \$0.55=	<u>999.90</u>
<u>10</u>	Meetings @ \$124.00=	<u>1240.00</u>	<u>1</u>	Lunch @ \$16.00=	<u>16.00</u>
<u>2</u>	Meetings @ \$283.00=	<u>566.00</u>	May 19 th Hotel &		
	Supervision=	<u>850.00</u>	FCM Receipts - ON FILE		<u>1155.18</u>
	TOTAL=	<u>4528.00</u>		TOTAL=	<u>2171.08</u>

Signature {Councilor / Board Member}

ALEXANDER - 2015

DATE	RECEIPT PAID	AMOUNT
6-May	Nick and Leslies	\$ 28.88
20-May	Ramada - Sherwood Park	\$ 158.04
June 4-8	Union Bank Inn	\$ 968.26
		\$ 1,155.18



Municipal District of Clearwater

No. 99

ALEXANDER

PAT Alexander

NICK AND LESLIE
4516 45 STREET
ROCKY MOUNTAIN, AB

Term ID: 38616154

Purchase

XXXXXXXXXXXX3314

VISA

Entry Method: C

Clerk ID: 1

Amount:	\$	25.88
Tip:	\$	3.00
Total:	\$	28.88

2015/05/06

13:17:42

Seq #: 001-001878-0

Appr Code: 023299

Resp Code: 01/027

VISA
A0000000031010
A7 83 AF A2 B3 FA 50 ED
00 00 00 00 00
F8 00
BB 8F 12 53 C4 49 9A E5

APPROVED

Thank You

Dinner with
Customer Copy
Morgan Walsh
IMPORTANT -
retain this copy for your records

IDA

RAMADA SHERWOOD PARK
30 BROADWAY
SHERWOOD PARK, AB T8H2A2
7884676727

Merchant ID: 87095150017
Term ID: 001

Ref #: 032

Pre-Auth Compl

Tc

XXXXXXXXXXXX3314
VISA

Entry Method: CHIP/MAG 15

02:24:21

05/20/15

Appr Code: 017110

Batch#: 000036

05/20/15
Inv #: 000008
Apprvd

Original Pre-Auth Amount: \$ 210.00
Total: \$ 158.04

Customer Copy

PAT ALEXANDER	Folio N		Room No. : 303
RR 1	A/R Nu		Arrival : 05/19/15
Rocky Mountain House AB T4T	Group C		Departure : 05/20/15
2A1	Compan		Conf. No. : 87082907
	Wyndhar		Rate Code : RACK
	Invoice N		Page No. : 1 of 1

Date	Description	Charges	Credits
05/19/15	Room Charge	144.99	
05/19/15	GST 5%	7.25	
05/19/15	Prov Tourism Levy 4%	5.80	
05/20/15	Visa XXXXXXXXXXXXXXX3314		158.04
Total		158.04	158.04
Balance		0.00	

Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. If you are not already a member, join the next time you check-in, visit us at www.wyndhamrewards.com or call 866-996-7937.

Guest Signature: _____

Please contact the Manager about and issues with your stay. Ramada Limited or affiliates may contact you about goods and services unless you call 877-222-3297 or write to Wyndham Worldwide Hotels, Inc. 1 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Ramada Limited website about privacy.

**Thank you for staying with us.
It was our pleasure to serve you.**

UNION BANK INN
10053 JASPER AVENUE
EDMONTON AB T5J1S5
780-423-3600

Merchant ID: 87016120016
Term ID: 001
Clerk ID: 2

Ref #: 048

ALEXANDER PAT
PO BOX 550
4340-47 AVENUE
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4
CLEARWATER COUNTY
Room # 203 Invoice # 121645

Pre-Auth Compl

Arri

08/15

DATE	XXXXXXXXXXXX3314	ENT	DESCRIPTION	AMOUNT
06/0	VISA	Charg		189.00
06/0		ism Le	On Room Charge	7.56
06/0	06/08/15			5.67
06/0	Inv #: 000019	ism Le	On DMF	0.23
06/0	Apprvd	ing Pa	Surface O/N	20.00
06/0		sons	104/2009	2.00
06/0	Original Pre-Auth Amount: \$ 1,050.00	Charg		189.00
06/0	Total: \$ 968.26	ism Le	On Room Charge	7.56
06/0				5.67
06/0	By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher).	ism Le	On DMF	0.23
06/0		ing Pa	Surface 24 H	30.00
06/0	Retain this copy for statement verification.	Charg		189.00
06/0		ism Le	On Room Charge	7.56
06/0	Application Label: MasterCard			5.67
06/0	AID: A000000031010	ism Le	On DMF	0.23
06/0	TVR: 00 00 00 00 00	ing Pa	Surface 24 H	30.00
06/0	TSI: F8 00	sons	104/2012	2.00
06/0	Customer Copy	Charg		189.00
06/0		ism Le	On Room Charge	7.56
06/0				5.67
06/0		ism Le	On DMF	0.23
06/0	RK 9-Parking Pa		SURFACE O/N	20.00
06/0	AE 9-Parking Pa		PAKING PASS	10.00
06/0	AE 91-Visa			-968.26

BILLING INSTRUCTIONS

BALANCE DUE

Continued

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

ATTENTION

SIGNATURE

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

ALEXANDER PAT
 PO BOX 550
 4340-47 AVENUE
 ROCKY MOUNTAIN HOUSE, AB
 T4T 1A4
 CLEARWATER COUNTY
Room # 203 Invoice # 121645

6/04/15 Depart 06/08/15

CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
		GST On DMF	1.12
		GST On Parking Pass	5.50
		GST On Room Charge	37.80
		Tax Reg. # R897343794	

BILLING INSTRUCTIONS

BALANCE DUE \longrightarrow

0.00

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

ATTENTION

SIGNATURE

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member Theresa Laine

Payment Periods

January February May June
 March April July August
 September October November December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
June 2	Library Personnel Com	✓					14
June 3	Pam2 workshop	✓					161
June 3	jt Council Rec meeting	✓					14
June 4	FCM	✓					198
June 5	FCM	✓	✓				-
June 6	FCM	✓	✓				-
June 7	FCM	✓	✓				-
June 8	FCM	✓					198
June 9	Council				✓		14
June 10	FLSS	✓	✓				14
June 11	MPL	✓	✓				14
June 12	Broadband Interest Educat	✓	✓				14
June 15	P&P	✓	✓				14
June 16	Public Strategic Plan-Recy	✓					14
June 18	Public Strategic Plan Audio	✓					14

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Remuneration Calculation

<u>16</u>	Meetings @ \$156.00=	<u>2496.00</u>	<u>725</u>	Kms @ \$0.55= <u>398.75</u>
<u>8</u>	Meetings @ \$124.00=	<u>992.00</u>	<u>0</u>	Lunch @ \$16.00= <u>0</u>
<u>2</u>	Meetings @ \$283.00=	<u>566.00</u>		
	Supervision=	<u>550.00</u>		
	TOTAL=	<u>4604.00</u>		TOTAL= <u>398.75</u>
			Lunch = ^R 16.80	Hotel = ^R 949.26

Signature {Councilor / Board Member} Theresa Laine

★★★
**ORIGINAL
JOE'S.**

RESTAURANT • BAR

Original Joes Varsity
8404 109th Street
Edmonton, AB T6G 1E2

(780) 938-5800

POS: 85151 2025 P10001

Table #137-7

Trans#: 140499 Serv: Rhannon99
06/05/2015 07:05:39 PM #Cost:1

Quantity	Description	Cost
1	Spinach Salad	\$11.00
1	->Add Chicken	\$5.00
Net Total:		\$16.00
	TAX	\$0.80

TOTAL: \$16.80

Original Joe's Cares,
tell us about your experience!!
Please fill in our online survey:
ORIGINALJOES.CA/SURVEY

LAING THERESA


PO BOX 550
 4340-47 AVENUE
 ROCKY MOUNTAIN HOUSE, AB
 T4T 1A4
 CLEARWATER COUNTY

Arrive 06/04/15 Depart 06/08/15

Room # 302 Invoice # 121643

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
			GST On DMF	1.12
			GST On Parking Pass	4.50
			GST On Room Charge	37.80
			Tax Reg. # R897343794	

BILLING INSTRUCTIONS

BALANCE DUE 

0.00

PANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

NTION

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

J5 GUEST ACCOUNT

LAING THERESA

PO BOX 550
4340-47 AVENUE
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4
CLEARWATER COUNTY

Arrive 06/04/15 Depart 06/08/15

Room # 302 Invoice # 121643

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
06/04/15	MN	2-Room Charge		189.00
06/04/15	MN	41-Tourism Le	On Room Charge	7.56
06/04/15	MN	42-DMF		5.67
06/04/15	MN	41-Tourism Le	On DMF	0.23
06/04/15	MN	9-Parking Pa	GMC #32181353	20.00
06/05/15	XXX	7-Madisons	104/2011	2.00
06/05/15	MN	2-Room Charge		189.00
06/05/15	MN	41-Tourism Le	On Room Charge	7.56
06/05/15	MN	42-DMF		5.67
06/05/15	MN	41-Tourism Le	On DMF	0.23
06/05/15	MN	9-Parking Pa	GMC #32181176	30.00
06/06/15	MN	2-Room Charge		189.00
06/06/15	MN	41-Tourism Le	On Room Charge	7.56
06/06/15	MN	42-DMF		5.67
06/06/15	MN	41-Tourism Le	On DMF	0.23
06/06/15	MN	9-Parking Pa	GMC#32181357	20.00
06/07/15	XXX	7-Madisons	104/2010	2.00
06/07/15	RK	2-Room Charge		189.00
06/07/15	RK	41-Tourism Le	On Room Charge	7.56
06/07/15	RK	42-DMF		5.67
06/07/15	RK	41-Tourism Le	On DMF	0.23
06/07/15	RK	9-Parking Pa	GMC#32181357	20.00
06/08/15	XXX	7-Madisons	104/2017	2.00
06/08/15	AE	91-Visa		-949.26

BILLING INSTRUCTIONS

BALANCE DUE 

Continued

ANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

ATION

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

Clearwater County Councilor and Board Member Remuneration Statement For the Year of ...2015.....

Name of Councilor / Board Member Curt Mak

Payment Periods

January	February	May	<u>June</u>
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
June 2	Conference Call	✓					0
June 3	SDAB	✓					70
3	Rec Meeting		✓				70
4	FCM	✓				✓	
5	FCM	✓	✓			✓	
6	FCM	✓	✓			✓	
7	FCM	✓	✓			✓	
8	FCM	✓					396
9	Council				✓		70
12	Information Session	✓	✓				70
15	A+P	✓	✓				70
16	Open House	✓					70
18	Open House		✓				78
18	Community Futures	✓					110
19	RDRWA AGM	✓					110

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Remuneration Calculation

<u>13</u>	Meetings @ \$156.00=	<u>2028.00</u>	<u>1184</u>	Kms @ \$0.55=	<u>651.20</u>
<u>7</u>	Meetings @ \$124.00=	<u>868.00</u>	<u>4</u>	Lunch @ \$16.00=	<u>64.00</u>
<u>2</u>	Meetings @ \$283.00=	<u>566.00</u>			
	Supervision=	<u>550.00</u>			
	TOTAL=	<u>4012.00</u>		TOTAL=	<u>715.20</u>

Hotel \$955.76, taxi \$9.40

Signature {Councilor / Board Member} Curt Mak

YELLOW CAR FCM 780.462.3456

J5 GUEST ACCOUNT

GST# _____
 Date: June 5/15 Amount: \$9.40
 Driver: _____ Car#: _____
 From: _____
 To: _____
 10135-31 Avenue, Edmonton, AB T6N 1C2

MAKI CURT
 PO BOX 550
 4340-47 AVENUE
 ROCKY MOUNTAIN HOUSE, AB
 T4T 1A4
 CLEARWATER COUNTY
Room # 312 Invoice # 121646

DATE	DEPARTMENT	DESCRIPTION	AMOUNT
06/08/15	2-Room Charge		189.00
	1-Tourism Le	On Room Charge	7.56
	2-DMF		5.67
	1-Tourism Le	On DMF	0.23
	3-Parking Pa	surface O/N	20.00
	7-Madisons	104/2005	1.00
	2-Room Charge		189.00
	1-Tourism Le	On Room Charge	7.56
	2-DMF		5.67
	1-Tourism Le	On DMF	0.23
	3-Parking Pa	surface 24H	30.00
	2-Room Charge		189.00
	1-Tourism Le	On Room Charge	7.56
	2-DMF		5.67
	1-Tourism Le	On DMF	0.23
	3-Parking Pa	surface 24H	30.00
	7-Madisons	104/2008	1.00
	2-Room Charge		189.00
	1-Tourism Le	On Room Charge	7.56
	42-DMF		5.67
	41-Tourism Le	On DMF	0.23
	9-Parking Pa	SURFACE O/N	20.00
	92-Mastercard		-955.76
		GST On DMF	1.12

09:31:58
 Inv #: 000012 Appr Code: 004690
 Apprvd Batch#: 000013
 Original Pre-Auth Amount: \$ 1,050.00
Total: \$ 955.76

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher).
 Retain this copy for statement verification.
 Application Label: MasterCard
 AID: A0000000041010
 TVR: 00 00 00 00 00
 TSI: E8 00
 Customer Copy

06/07/15	RK
06/07/15	RK
06/07/15	RK
06/08/15	AE

BILLING INSTRUCTIONS **BALANCE DUE** Continued

COMPANY _____
 ATTENTION _____

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.
 SIGNATURE _____
 X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE


10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5
 Phone: 780.423.3600 • Fax: 780.423.4623
 E-mail: info@unionbankinn.com • Web: unionbankinn.com

MAKI CURT
PO BOX 550
4340-47 AVENUE
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4
CLEARWATER COUNTY
Room # 312 Invoice # 121646

Arrive 06/04/15 Depart 06/08/15

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
			GST On Parking Pass	5.00
			GST On Room Charge	37.80
			Tax Reg. # R897343794	

BILLING INSTRUCTIONS

BALANCE DUE 

0.00

MPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

ENTION

SIGNATURE

X _____

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

Clearwater County Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member JOHN VANDERMEER

Payment Periods

January
March
September

February
April
October

May
July
November

June
August
December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
JAN. 13	COUNCIL				✓		80
13	AG SOCIETY		✓				16
19	A+P	✓	✓				80
22	HOSP. COMMITTEE	✓					80
27	COUNCIL				✓		80
28	REGIONAL FIRE	✓					80
29	CREMA	✓					80

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Remuneration Calculation

<u>4</u>	Meetings @ \$156.00=	<u>624</u>	<u>496</u>	Kms @ \$0.55=	<u>272.80</u>
<u>3</u>	Meetings @ \$124.00=	<u>372</u>		Lunch @ \$16.00=	
<u>2</u>	Meetings @ \$283.00=	<u>566</u>			
	Supervision=	<u>550</u>			
	TOTAL=	<u>2112.00</u>		TOTAL=	<u>272.80</u>

Signature {Councilor / Board Member}

[Handwritten Signature]

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member JOHN VANDERMEER

Payment Periods

- January
- February
- May
- June
- March
- April
- July
- August
- September
- October
- November
- December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

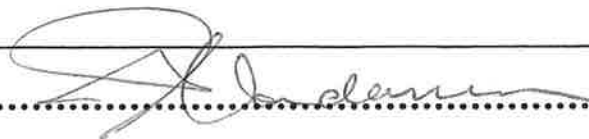
Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
FEB. 5	MPC	✓					80
10	COUNCIL				✓		80
10	AG SOCIETY		✓				16
19	RDR MUG	✓	✓				420
23	REG. FIRE - LAIRD	✓					80
24	COUNCIL				✓		80

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Remuneration Calculation

<u>3</u>	Meetings @ \$156.00=	<u>468.</u>		<u>756</u>	Kms @ \$0.55=	<u>415.80</u>
<u>2</u>	Meetings @ \$124.00=	<u>248.</u>			Lunch @ \$16.00=	
<u>2</u>	Meetings @ \$283.00=	<u>566.</u>				
	Supervision=	<u>550.</u>				
	TOTAL=	<u>1832.00</u>			TOTAL=	<u>415.80</u>

Signature {Councilor / Board Member}



Clearwater County Councilor and Board Member Remuneration Statement For the Year of ...2015.....

Name of Councilor / Board Member JOHN VANDERMEER

Payment Periods

- | | | | |
|--------------|----------|----------|----------|
| January | February | May | June |
| <u>March</u> | April | July | August |
| September | October | November | December |

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
MAR 3	WEST CENTRAL	✓					32
4	REG. FIRE	✓					80
6	CAEP - OLDS	✓	✓				160
9	DI CORP	✓					30
10	COUNCIL				✓		80
10	AG SOCIETY		✓				16
12	MPC	✓	✓				80
14	AAMDC	✓	✓				
17	--	✓	✓				460
18	--	✓	✓				
19	AG SOCIETY	✓					16
24	COUNCIL				✓		80
26	TRI-COUNCIL	✓					80
14	MP CALKINS - H. PASS						280

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Remuneration Calculation

<u>10</u>	Meetings @ \$156.00=	<u>1560.</u>	<u>1394</u>	Kms @ \$0.55=	<u>766.70</u>
<u>6</u>	Meetings @ \$124.00=	<u>744.</u>		Lunch @ \$16.00=	
<u>2</u>	Meetings @ \$283.00=	<u>566.</u>			
	Supervision=	<u>550.</u>		U BANK INN	<u>515.84</u>
	TOTAL=	<u>3420.00</u>		TOTAL=	<u>1282.54</u>

Signature {Councilor / Board Member}

UNION BANK INN
10053 JASPER AVENUE
EDMONTON AB T5J1S5
780-423-3600

INN
RENAISSANCE STYLE

J5 GUEST
ACCOUNT

Merchant ID: 87016120016 Ref #: 031
Term ID: 001
Clerk ID: 8

Pre-Auth Compl

VANDERMEER JOHN
PO BOX 550
4340-47 AVENUE
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4
CLEARWATER COUNTY
Room # 412 Invoice # 119562

XXXXXXXXXXXX016
VISA Entry Method: Chip
03/18/15 09:01:47
Inv #: 000023 Appr Code: 425392
Apprvd Batch#: 000740
Original Pre-Auth Amount: \$ 450.00
Total: \$ 515.84

03/18/15

DEPARTMENT	DESCRIPTION	AMOUNT
7-Madisons	114/1053/GST 2.15	45.15
2--Room Charge		189.00
1--Tourism Le	On Room Charge	7.56
2--DMF		5.67
1--Tourism Le	On DMF	0.23
1--Parking Pa	GMC#32181337	20.00
1--Madisons	104/2018	2.00
1--Room Charge		189.00
1--Tourism Le	On Room Charge	7.56
1--DMF		5.67
1--Tourism Le	On DMF	0.23
1--Parking Pa	GMC#32181337	20.00
1--Madisons	103/1008	2.31
1--Visa		-515.84
	GST On DMF	0.56
	GST On Parking Pass	2.00
	GST On Room Charge	18.90
	Tax Reg. # R897343794	

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher).

Retain this copy for statement verification.

ATM: A0000000031010
IVR: 00 00 00 00 00
TSI: F8 00

Customer Copy

BILLING INSTRUCTIONS

BALANCE DUE

0.00

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

X _____

ATTENTION

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com

Clearwater County Councilor and Board Member Remuneration Statement For the Year of2015.....

Name of Councilor / Board Member JOHN VANDERMEER

Payment Periods

January February May June
March April July August
September October November December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
APR. 8	REG. FIRE	✓					80
9	MPC	✓	✓				80
	PHYSICIAN RECRUIT			✓			80
10	REA/COUNTY C&I	✓					80
14	COUNCIL				✓		80
20	A + P	✓	✓				80
28	COUNCIL				✓		80
29	PHYS RECRUIT. MTG.	✓					100

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Remuneration Calculation

<u>5</u>	Meetings @ \$156.00=	<u>780.</u>	<u>660</u>	Kms @ \$0.55=	<u>363.00</u>
<u>3</u>	Meetings @ \$124.00=	<u>372</u>		Lunch @ \$16.00=	
<u>2</u>	Meetings @ \$283.00=	<u>566</u>			
	Supervision=	<u>550</u>			
	TOTAL=	<u>2268.00</u>		TOTAL=	<u>363.00</u>

Signature {Councilor / Board Member}

John Vandermeer

Clearwater County Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member JOHN VANDERMEER

Payment Periods

January February May June
March April July August
September October November December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
MAY 5	WC STAKEHOLDERS	✓					32
7	REG. FIRE	✓					36
12	COUNCIL				✓		80
12	AG SOCIETY		✓				16
14	MPC	✓	✓				80
26	COUNCIL				✓		80
28	FIRE HALL TOUR	✓					48

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Remuneration Calculation

<u>4</u>	Meetings @ \$156.00=	<u>624.</u>			Kms @ \$0.55=	<u>204.60</u>
<u>2</u>	Meetings @ \$124.00=	<u>248.</u>		<u>372</u>	Lunch @ \$16.00=	
<u>2</u>	Meetings @ \$283.00=	<u>566.</u>				
	Supervision=	<u>550.</u>				
	TOTAL=	<u>1988.00</u>			TOTAL=	<u>204.60</u>

Signature {Councilor / Board Member} *John Vandermeer*

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2015.....

Name of Councilor / Board Member JOHN VANDERMEER

Payment Periods

January	February	May	<u>June</u>
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
 Reeve Supervision Rate - \$850.00 Monthly


Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
JUN 2	WC STAKEHOLDERS	✓					16
3	ROCKY ARENA	✓					80
	REGIONAL FIRE		✓	✓			80
8	AG SOCIETY	✓					16
9	COUNCIL				✓		80
11	MPC	✓	✓				80
12	O-NET - JG.	✓					80
15	A+P	✓	✓				80
16	HUB MTG	✓					16
	TOWN HALL - ROCKY		✓				80
18	TOWN HALL - CAROLINE	✓					16
23	COUNCIL				✓		80
26	CAROLINE GRAD	✓					16
5	FCM	✓	✓				460
6	FCM	✓	✓				

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Remuneration Calculation

<u>11</u>	Meetings @ \$156.00=	<u>1716</u>		<u>1180</u>	Kms @ \$0.55=	<u>649.00</u>
<u>7</u>	Meetings @ \$124.00=	<u>868</u>			Lunch @ \$16.00=	
<u>2</u>	Meetings @ \$283.00=	<u>566</u>				
	Supervision=	<u>550</u>			U BANK INN	<u>1009.51</u>
	TOTAL=	<u>3700.00</u>			TOTAL=	<u>1658.51</u>

Signature {Councilor / Board Member}



UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

J5 GUEST ACCOUNT

VANDERMEER JOHN


PO BOX 550
4340-47 AVENUE
ROCKY MOUNTAIN HOUSE, AB
T4T 1A4
CLEARWATER COUNTY

Arrive 06/04/15 Depart 06/07/15

Room # 310 Invoice # 121644

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
06/04/15	XXX	5-Room Servi	114/1035/GST 2.50	60.00
06/04/15	MN	2-Room Charg		189.00
06/04/15	MN	41-Tourism Le	On Room Charge	7.56
06/04/15	MN	42-DMF		5.67
06/04/15	MN	41-Tourism Le	On DMF	0.23
06/04/15	MN	9-Parking Pa	SURFACE 24HOURS	30.00
06/05/15	XXX	7-Madisons	104/2006	3.20
06/05/15	MN	2-Room Charg		189.00
06/05/15	MN	41-Tourism Le	On Room Charge	7.56
06/05/15	MN	42-DMF		5.67
06/05/15	MN	41-Tourism Le	On DMF	0.23
06/05/15	MN	9-Parking Pa	SURFACE 24HOURS	30.00
06/06/15	MN	2-Room Charg		189.00
06/06/15	MN	41-Tourism Le	On Room Charge	7.56
06/06/15	MN	42-DMF		5.67
06/06/15	MN	41-Tourism Le	On DMF	0.23
06/06/15	MN	9-Parking Pa	SURFACE 24HOURS	30.00
06/07/15	XXX	7-Madisons	104/2011	3.05
06/07/15	PB	2-Room Charg	June 7, 2015	189.00
06/07/15	PB	41-Tourism Le	On Room Charge	7.56
06/07/15	PB	42-DMF		5.67
06/07/15	PB	41-Tourism Le	On DMF	0.23
06/07/15	PB	91-Visa		-1009.51
			GST On DMF	1.12

BILLING INSTRUCTIONS

BALANCE DUE 

Continued

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

X _____

ATTENTION

UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5

Phone: 780.423.3600 • Fax: 780.423.4623

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