

**CLEARWATER COUNTY COUNCIL AGENDA**  
**January 24, 2017**  
**9:00 AM**  
Council Chambers  
4340 – 47 Avenue, Rocky Mountain House, AB

**9:30 am Delegation: Rocky Mountain Chuckwagon Association and Rocky Agricultural and Stampede Association (Rocky Pro Rodeo)**

**10:00 am Sgt. Terri Miller, Clearwater County Highway Patrol**

**A. CALL TO ORDER**

**B. AGENDA ADOPTION**

**C. CONFIRMATION OF MINUTES**

1. January 10, 2017 Regular Meeting Minutes

**D. PUBLIC WORKS**

1. Request for Services: Confluence Heritage Society Canada 150 Celebration

**E. PLANNING**

1. Cartier Creek Subdivision

**F. DELEGATION**

1. 9:30 am Rocky Mountain Chuckwagon Association and Rocky Agricultural and Stampede Association

**G. COMMUNITY & PROTECTIVE SERVICES**

1. 10:00 am Clearwater County Highway Patrol Annual Report

**H. CORPORATE SERVICES**

1. Audit Planning Year End 2016

**I. MUNICIPAL**

1. West Fraser Winter Logging Tour
2. Invitation from Chamber of Commerce

## **J. INFORMATION**

1. CAO's Report
2. Public Works Director's Report
3. Councillor's Verbal Report
4. Accounts Payable Listing

## **K. IN CAMERA\***

1. Land

\* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act, Sections 21 (1)(ii); 24 (1)(a)(c) and (g); 25 (1)(c)iii; and 27 (1)(a)

## **L. ADJOURNMENT**



## AGENDA ITEM

<b>PROJECT:</b> Confluence Heritage Society of Rocky Mountain House Canada 150 Celebrations		
<b>PRESENTATION DATE:</b> January 24, 2017		
<b>DEPARTMENT:</b> Public Works	<b>WRITTEN BY:</b> Kurt Magnus	<b>REVIEWED BY:</b> Marshall Morton/Ron Leaf
<b>BUDGET IMPLICATION:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Community Well-Being	<b>PRIORITY AREA:</b> Sustain the recreation, cultural and quality of life needs of the community.	<b>STRATEGIES:</b> Continue to rely on volunteers, profit and not-for-profit organizations for the provision of recreation, culture or leisure programs not organized or offered by the local Recreation Boards.
<b>ATTACHMENT(S):</b> N/A		
<b>RECOMMENDATION:</b> That Council approves of Clearwater County assisting the Confluence Heritage Society of Rocky Mountain House in the clearing of snow, in both the parking lot and overflow parking field of the Rocky Mountain House National Historic Site, in preparation for the Canada 150 Celebration to be held February 18 <sup>th</sup> & 19 <sup>th</sup> , 2017.		

### BACKGROUND:

On Tuesday, January 10<sup>th</sup>, 2017, Administration received an e-mail from Ms. Adele Poratto, Special Events Coordinator with the non-profit organization “The Confluence Heritage Society of Rocky Mountain House”.

The Confluence Heritage Society of Rocky Mountain House will be hosting their Canada 150 Celebration at the Rocky Mountain House National Historic Site. The Canada 150 Celebration will be held on the Family Day weekend, February 18<sup>th</sup> and 19<sup>th</sup>. Consequently, it is expected that more than 11,000 people will attend the opening ceremony.

As such, the Society has asked Administration if we would be willing to help and, therefore, provide the manpower and equipment to clear the National Historic Site parking lot and overflow parking field of snow, if needed, prior to each of the day’s activities.



Along with the above noted motion, Council held discussions pertaining to lots 13 and 15. Lot 15 has a deck that is approximately three feet (3') onto the municipal reserve and Lot 13 has a deck and satellite dish on MR (the deck being approximately 3' onto MR and the dish is on the river bank edge).

Administration's perception of Council's dialogue during its Dec. 13<sup>th</sup> meeting was there seemed to be a desire to allow the decks to remain until the decks need to be replaced, then the decks must be removed from MR.

Administration would appreciate Council's clarification in this matter, in order to accurately execute Council's will.







Looking east across Lot 13





Looking west across Lot 15



## AGENDA ITEM

<b>PROJECT:</b> Rocky Mountain Chuckwagon Association and Rocky Agricultural and Stampede Association.		
<b>PRESENTATION DATE:</b> January 24, 2017		
<b>DEPARTMENT:</b> Delegation	<b>WRITTEN BY:</b> Matt Martinson	<b>REVIEWED BY:</b> Ron Leaf
<b>BUDGET IMPLICATION:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Community Well-Being	<b>PRIORITY AREA:</b> Sustain the recreation, cultural and quality of life needs	<b>STRATEGIES:</b> 3.1.2 – Continue to evaluate, plan and support the recreation cultural and leisure needs within Clearwater County.
<b>ATTACHMENT(S):</b> Information submitted by the Rocky Mountain Chuckwagon Association.		
<b>RECOMMENDATION:</b> That Council receives the Rocky Mountain Chuckwagon Association and Rocky Agricultural and Stampede Association Delegation’s presentation for information.		

### BACKGROUND:

Representatives from the Rocky Mountain Chuckwagon Association (RMCA) and the Rocky Agricultural and Stampede Association (RASA) will be providing Council an update on the current operations and future plans with respect to their respective events. Staff anticipates that the RMCA and RASA also wish to discuss the County’s north lands and proposed Ag. Recreation Facility development.





- RMCA has \$ 93,284.22 to donate towards new facility as we've been raising \$ for a new roof over the grandstands.
- RMCA would like to move with board approval as they feel the current facility won't facilitate further growth!
- Current contract with WPCA is good till 2019!
- Attendance Summary:
  - 2016: 6865 – 4 day show – “WORLD FINALS”
  - 2015: 9580 – 5 day show – “WORLD FINALS”
  - 2014: 10135 – 5 day show – “WORLD FINALS”
  - 2013: 10352 – 5 day show – “WORLD FINALS”
  - 2012: 14098 – 5 day show – “WORLD FINALS”
  - 2011: 7381 – 4 day show
  - 2010: 6780 – 4 day show
  - Attendance down due to economy and RMCA has had lots of inquiries why we don't have a roof as we've been advertising for 7 years that we are going to build.
- Unable to grow the show further due to the economy, no roof and the current grandstand is maxed out!
- RMCA gives back to community over TOTAL \$ 270,000 to date!
- RMCA annual budget to host the event \$ 400,000.
- RASA annual rent has varied between \$10,000 – \$ 15,000.
- RMCA has provided financing the following projects @ NSRP:
  - Bridge - \$ 60,000 . Moveable
  - Annual Track re-build - \$ 30,000
  - Infield Judge Stand - \$ 40,000. Moveable
  - Corner Judge Stands - \$ 80,000. Moveable
  - Grandstand upgrade
  - Saloon
- Annual Expenses – which would reduce costs if RMCA had Power, water & sewer.
  - Fuel for generators. \$ 4,500.

- Portable washrooms \$ 11,000.
- Water Truck \$ 18,000.
- RMCA: Questions?
  - What is the timeline for the new venue?
  - What is the economic impact for RMH for RMCA to host the “World Finals”?
  - What is the value to the Clearwater County for RMCA to host the “Battle of the Rockies” in the local community.
  - How does new facility fit in with the JDA (Joint Development Agreement)?
  - Who’s going to pay for the upgrades or new facility.
    - Track \$ 1,000,000
    - New grandstand 1,000,000
    - Parking lot, camping area, etc. \$ 150,000
  - Who is going to be the governing board of the facility.
  - Required size for the race track, infield, barn parking, VIP parking, hosting area, concessions, bathrooms, public parking = 45 acres.
  - Biggest concern with a new facility is the track as the WPCA demands certain specs and the RMCA spends annually thousands of dollars to meet, as in the current facility there’s damage annually.
  - How big will the new grandstands? RMCA recommends: 5,000 seats w covered grandstands and box seats at the top, could do in stages as all associations could afford.
    - Able then to host other events: concerts, PBR, etc..

# RMCA GIVING BACK TO COMMUNITY

F1

NAME OF CLUB	2010	2011	2012	2013	2014	2015	2016	TOTAL
ROCKY MUSEUM	\$ -	\$ 3,888.00	\$ 6,443.00	\$ 3,665.00	\$ 6,940.00	\$ 5,540.00	\$ -	\$ 26,476.00
Rocky Spray Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,545.00	\$ 3,805.00	\$ 6,350.00
Rocky Flipz	\$ -	\$ -	\$ -	\$ -	\$ 12,738.00	\$ 9,619.00	\$ -	\$ 22,357.00
Fridays ?								
4-H	\$ -	\$ 2,112.00		\$ 3,606.00	\$ 2,996.00	\$ 4,465.50	\$ 4,506.50	\$ 17,686.00
RMH Gymkhana Club	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,882.50	\$ 1,882.50
Rocky Speed Skating	\$ -	\$ -		\$ 2,784.00	\$ 3,818.00	\$ 3,700.00	\$ -	\$ 10,302.00
RMH National Historic Site	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,175.00	\$ 3,175.00
RASA	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 4,000.00	\$ 70,000.00
Rocky Jr. Rebels	\$ -	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 14,000.00
GIRL GUIDES	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600.00
ROCKY AIR SHOW	\$ -	\$ -	\$ -	\$ 2,468.00	\$ -	\$ -	\$ -	\$ 2,468.00
"Raise the Roof"	\$ 1,773.00	\$ 13,362.00	\$ 11,650.00	\$ 14,425.00	\$ 16,600.00	\$ 9,799.00	\$ 8,358.00	\$ 75,967.00
Special Olympics	\$ -	\$ -	\$ 1,040.00	\$ -	\$ -	\$ -	\$ -	\$ 1,040.00
Scholarship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
Camp Carmangay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00
								\$ -
Missing data	\$ 9,773.00	\$ 30,962.00	\$ 31,633.00	\$ 44,448.00	\$ 60,592.00	\$ 50,668.50	\$ 28,727.00	\$ 256,803.50



**Brad Smith**

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**From:**  
**Sent:** January-12-17 8:38 PM  
**To:** Brad Smith  
**Subject:** Fw: Fwd: Sorry I missed the meeting

**From:** Ernie Closs  
**Sent:** Thursday, January 12, 2017 3:57 PM  
**To:**  
**Subject:** Fwd: Sorry I missed the meeting

Sent from my iPhone

Begin forwarded message:

**From:** Roger Smolnicky <[RecDirector@rockymtnhouse.com](mailto:RecDirector@rockymtnhouse.com)>  
**Date:** January 11, 2017 at 11:42:29 AM MST  
**To:** '  
**Subject:** Sorry I missed the meeting

Here is a bit of an update for you,

The Town denied the request at this time. The County has given this a conditional approval but there is a few bridges to cross.

Town and County staff have met about this request and the discussion also included the "new" potential site the Ag Rec Centre. It was agreed that more conversations need to occur between the Town and County and then the Rodeo and Chucks be brought into the discussion.

Here are some of the points:

- <!--[if !supportLists]-->• <!--[endif]-->There is no need to have two facilities this close together
- <!--[if !supportLists]-->• <!--[endif]-->Will the Rodeo and Chucks be transferred to the new location and are both councils supportive or not supportive of this?
- <!--[if !supportLists]-->• <!--[endif]-->If this is the case then will assets be transferred to the new location
- <!--[if !supportLists]-->• <!--[endif]-->If this is the case should the new cover for bleachers be constructed to be transferrable? Can they be constructed this way? Is there additional costs to do this based upon what was quoted
- <!--[if !supportLists]-->• <!--[endif]-->Is building codes being met - meaning are the architecturally approved ( need to do this be meet building code)
- <!--[if !supportLists]-->• <!--[endif]-->The County is holding \$500,000 for NSRP in reserve, can this be accessed to fund a portion of the roof costs? ( but still have Rodeo/Chucks apply for matching grant - CFEP will now approve up to \$1,000,000 once per year. As we don't know the cost of a portable roof system we may need to get this quoted.)

The Ag Rec centre is still very preliminary and a timeline on this for development is yet to be put into place. 5 – 10 years out is estimated at this point.

Ernie, if you can share with the contact with the Chucks is and I would like to sit down with the appropriate people to go through this update.

Sincerely,

Roger

No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2016.0.7996 / Virus Database: 4749/13758 - Release Date: 01/13/17



## AGENDA ITEM

<b>PROJECT: Clearwater County Highway Patrol 2016 Annual Report</b>		
<b>PRESENTATION DATE: January 24, 2017</b>		
<b>DEPARTMENT:</b> Community & Protective Services	<b>WRITTEN BY:</b> SGT T. Miller/Ted Hickey	<b>REVIEWED BY:</b> R. Leaf, CAO
<b>BUDGET IMPLICATION:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) Bylaw: _____ Policy: _____		
<b>STRATEGIC PLAN THEME:</b> 3: Community Well-Being	<b>PRIORITY AREA:</b> 3.2.	<b>STRATEGIES:</b> 3.2.1, 3.2.5,
<b>ATTACHMENTS: Clearwater County Highway Patrol 2016 Annual Report</b>		
<b>RECOMMENDATION:</b> That Council receives the Clearwater County Highway Patrol 2016 Annual Report as presented.		

### BACKGROUND:

Sgt. Terri Miller from the Clearwater County Highway Patrol will present CPO Programs information (2016 Annual Reporting and Statistics).





# Clearwater County Highway Patrol 2016 Annual Report



Prepared & submitted by:  
Sgt. Terri Miller  
January 24, 2017

## Mission Statement

Clearwater County Highway Patrol will provide proactive enforcement and education to all stakeholders in areas of infrastructure protection, traffic safety and emergency management.

## Program Goals

- Educate the public and industry with regards to infrastructure protection, traffic safety and, emergency management.
- Regulate the conduct of the public and industry using a proactive enforcement model.
- To foster positive relationships with community members, industry and other enforcement agencies.
- To create a positive public image and maintain a focus on creating a safe community.
- Educate the public regarding traffic safety, the safe use of OHV's, respect for the land, responsible camping and fire safety.

## Program Management

**Staffing:** Full compliment for department: 4 patrol officers and 1 Sgt.  
Sept to Dec - Short 1 patrol officer.

### Partnerships with

**RCMP**  
**Sheriffs**  
**Sustainable Resources**  
**Forestry**  
**Commercial Vehicle Enforcement**  
**Parks**  
**Fish & Wildlife**  
**Other Municipal enforcement agencies**



## Program Management con't

Community Peace Officers are employed by Municipalities and receive their Provincial authorities from the Alberta Justice & Solicitor General Department.

County Bylaws and Provincial statutes as defined in Clearwater County's Authorization to Employ Peace Officers.

- Traffic Safety Act
- Public Lands Act
- Highways Development & Protection Act
- Environmental Protection & Enhancement Act
- Dangerous Dogs Act
- Animal Protection Act
- Forest & Prairie Protection Act
- Forests Act
- Gaming & Liquor Act
- Petty Trespass Act
- Stray Animals Act

## Program Management cont.

Highway Patrol officers are highly trained and multi disciplined in a number of fields that enhance the level of service offered to Clearwater County.

- Traffic Safety (Commercial/passenger)
- Public Relations
- Officer safety Training (PPCT & CTSS)
- 1<sup>st</sup> Aid/CPR/AED Training
- CTED Training
- Emergency Vehicle operations
- Emergency Response & Management
- Incident Command Systems
- Commercial Vehicle inspections
- On Road Dangerous Good inspections
- Provincial Acts and Regulations
- Collision Investigation
- Criminal Code as it pertains to their appointment





# INFRASTRUCTURE PROTECTION



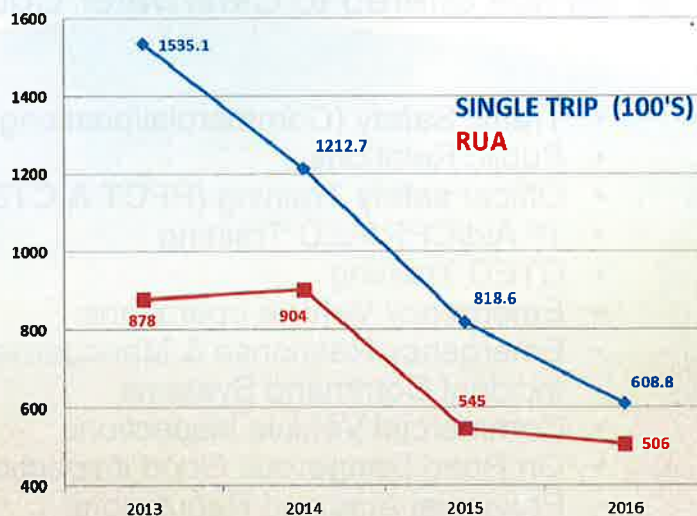
## Protection of Infrastructure Single Trip/RUA Permits

**6088** single trip permits were issued in Clearwater County in 2016

Single trip permits are issued for all non-standard truck/trailer configuration and does not include regular truck traffic.

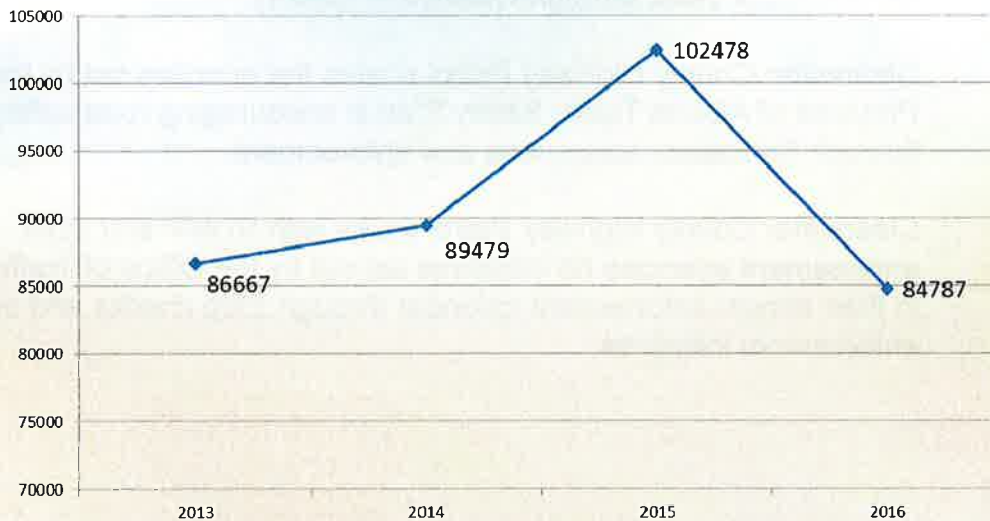
**506** Road Use Agreements with **84,787** truck units.

Single Trip/RUA Trends

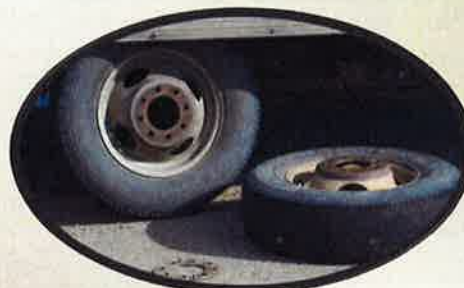


### ROAD USE AGREEMENT TRUCK UNIT (LOADS)

Does not include 6088 Single Trip Loads or non permitted legal loads



# PUBLIC SAFETY



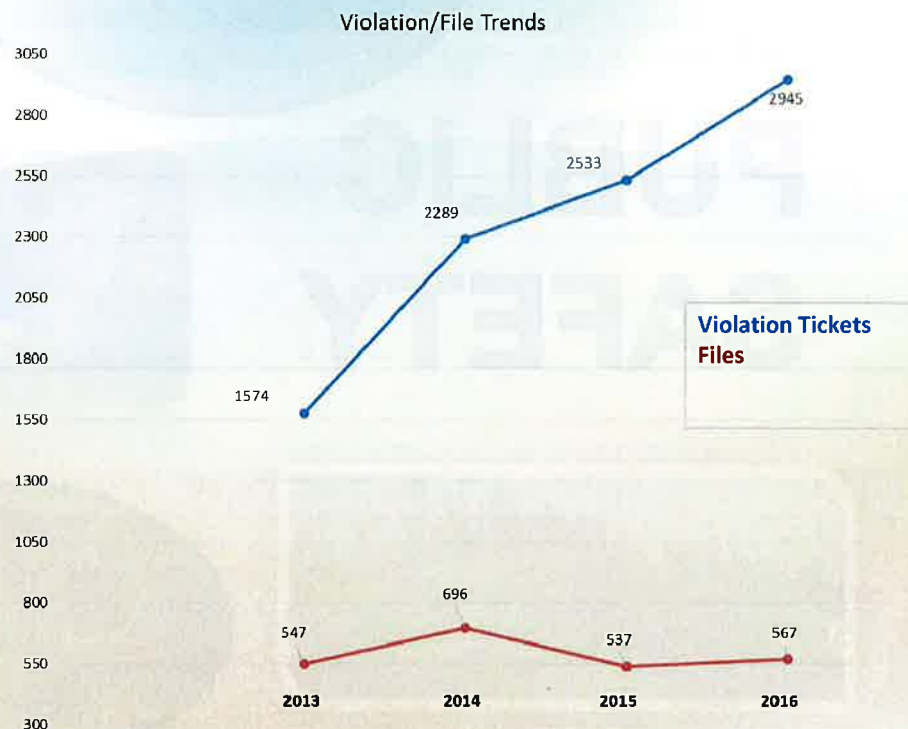
## Traffic Safety Plan

Clearwater County Highway Patrol has a 3 year Traffic Safety Plan that identifies traffic safety trends and assists the officers in the safe movement of traffic through Clearwater County.

Clearwater County Highway Patrol shares the priorities set by the Province of Alberta Traffic Safety Plan in encouraging road safety through Education, awareness and enforcement.

Clearwater County Highway Patrol works with RCMP and other enforcement agencies on initiatives set out by the Office of Traffic Safety in their annual enforcement calendar through Stop checks and other enforcement initiatives.

## Violations/File Trends

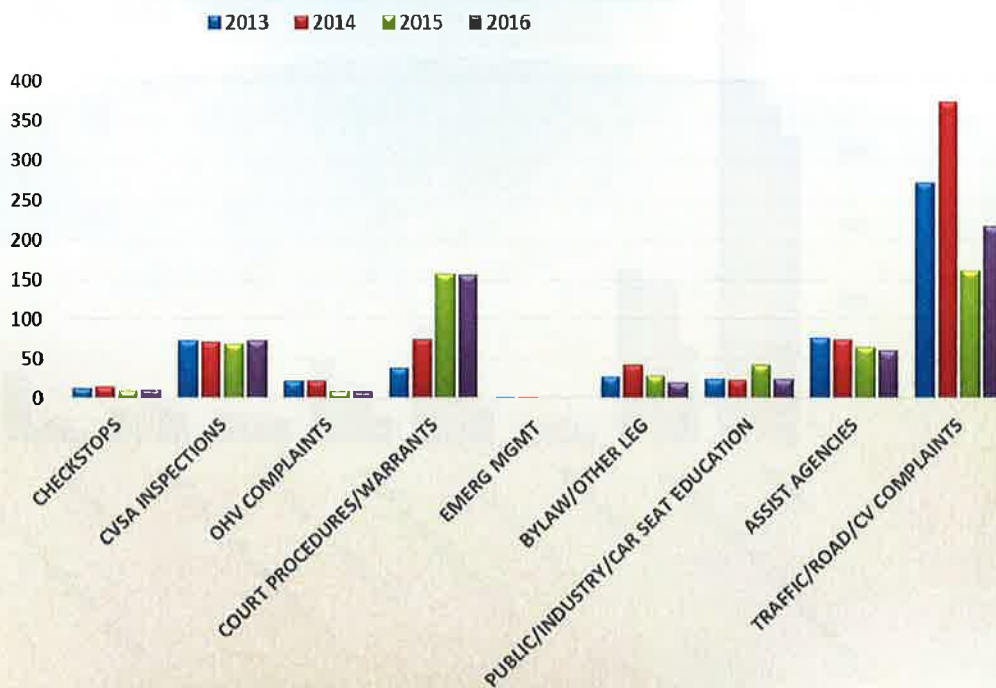




## 2016 FILES

CHECKSTOPS	11	JFO NORDEGG AND LONG WEEKEND JFO's
CVSA INSPECTIONS	73	INSPECTORS: MILLER/MCIVOR
OHV COMPLAINTS	9	
COURT PROCEDURES/WARRANTS	155	COURT 132 WARRANTS ISSUED 23
EMERG MGMT	0	
BYLAW/OTHER LEG	19	PLA 2 TRESPASSING 1 ENVIRO PROT-5 OFFICER SAFETY 2
PUBLIC & INDUSTRY EDUCATION	24	
ASSIST AGENCIES	59	IMPAIRED DRIVERS-2 FATAL-2 MVC-12 STOLEN VEH-3 ARRESTS-6 VANDALISM 1 FALSE ID 1 OTHER 32
TRAFFIC/ROAD/CV COMPLAINTS	217	
TOTALS	567	

## 2013-2016 Files/Incidents

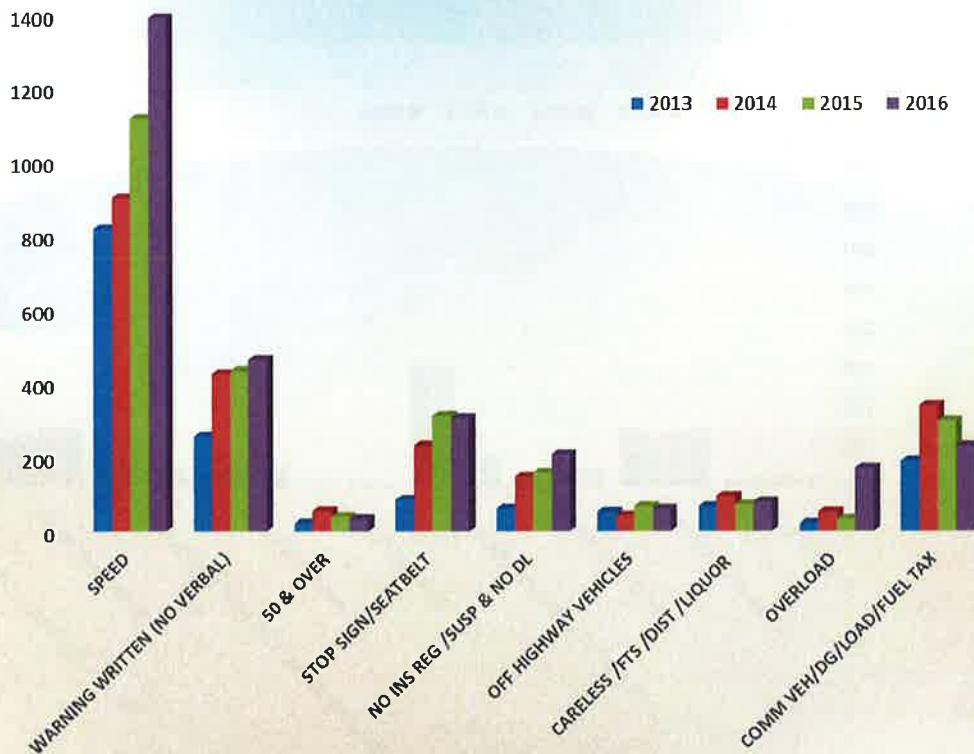




# 2016 VIOLATION TICKETS

SPEED OVER POSTED	1390	
50 KPH & OVER	33	HIGH SPEED 84 OVER POSTED
FAIL TO WEAR SEATBELTS (CAR SEATS INCL)	238	
FAIL TO STOP @ STOP SIGN	70	
UN INSURED MOTOR VEHICLE	17	
UN REGISTERED MOTOR VEHICLE	123	
SUSPENDED DRIVER	69	
LIQUOR	39	
OHV VIOLATIONS	60	
OVERLOADS INCLUDING BRIDGE OVERLOADS	171	5 BRIDGE OVERLOADS
COMMERCIAL VEHI/CE/DANGEROUS GOODS	230	
CARELESS/DISTRACTED/FAIL TO STOP	41	3 FAIL TO STOP FOR PO
WARNINGS (WRITTEN)	464	WRITTEN WARNINGS ONLY
<b>TOTALS</b>	<b>2945</b>	

## 2013-2016 - TICKETS



# EDUCATION



## Off Highway Vehicles \*POSTIVE RIDE PROGRAM\*



- Educate riders on the importance of the safe operation of OHV's through positive interaction with enforcement teams.
- Officers issued over 100 positive ride tickets.
- The Alberta Traffic Safety program grant was awarded to Positive Ride for 2017.



# Education – Industry

**Industry Training Sessions - Completed 24**

**Topics included:**

- Load Securement
- Trip Inspections
- Distracted Driving
- Weight & Dimensions
- CVSA (Commercial Vehicle Safety)
- Legislation



**Clearwater County has 2 officers trained in CVSA  
Completed 73 truck inspections in 2016**

# Public Education

**Public Events, Programs and Joint Force Operations**



**Nordegg JFO**  
**Long Weekend Task Forces**  
**Rocky Safety Day**  
**CPPAC Meetings**  
**Tour of Alberta**  
**Nordegg Community Association**  
**Rural Crime Watch**  
**Ab. Traffic Safety Council**  
**2015 Industry Information meeting**  
**Sasquatch Program**  
**Rocky Parade of Lights**  
**SOS Program (Schools)**  
**Peace Officer Memorial Day**



# CONCLUSION

## Officers will:

- **Continue to monitor and assist industry to ensure compliance and consistency within our program.**
- **Continue to work with individuals and community groups to address local concerns.**
- **Ensure that their training is at the highest level to meet or exceed the expectations of the Solicitor General and the County.**
- **Continue to keep the County administration informed of our duties and functions to ensure transparency within the program.**
- **Work with other enforcement agencies on joint ventures to facilitate a consistent enforcement program within the County.**





# QUESTIONS ?





## AGENDA ITEM

<b>PROJECT:</b> Audit Planning Year End 2016		
<b>PRESENTATION DATE:</b> January 24, 2017		
<b>DEPARTMENT:</b> Corporate Services	<b>WRITTEN BY:</b> Rodney Boyko	<b>REVIEWED BY:</b> Ron Leaf
<b>BUDGET IMPLICATION:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation - MGA 276 - 281		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> Socially Responsible Governance for Long Term Sustainability	<b>STRATEGIES:</b> Fiscal Management
<b>ATTACHMENT(S):</b> n/a		
<b>RECOMMENDATION:</b> That Council receives the report on Audit Planning Year End 2016 for information.		

### BACKGROUND:

Annually, municipalities must submit audited financial statements, along with a financial information return, to Municipal Affairs by May 1 for the previous calendar year.

The auditors are appointed by Council and the audit firm directly reports to Council. This provides a separation of authority from administration and allows the auditors to provide Council with timely observations arising from the audit that are significant and relevant to Council's authority to oversee the financial reporting process.

Council was distributed the audit planning letter in confidence from the auditors, detailing the materiality and the audit procedures for the audit. The letter discusses the two-way communication between council and the auditor and provides the ability for council to advise the auditor of any additional areas of concern that the auditors should consider. In particular, Council should report to the auditor any knowledge of any actual, suspected, or alleged fraud affecting the County prior to the commencement of the audit.

The auditors are independent of council and administration and perform the audit based on Canadian Audited Standards (CAS) and Public Sector Accounting Standards

(PSAS). Management prepares the statements based on PSAS and remain in communication with the auditors during the audit.

The audit team has scheduled the audit work in the Clearwater offices during the week of March 27, 2017. This will allow the team to do their fieldwork and get the statements ready for Council's approval on or before April 25<sup>th</sup>. The presentation to Council will include:

- matters required to be communicated to the Council under CAS including possible fraudulent activities, possible illegal acts, significant weaknesses in internal control and
- views about significant qualitative aspects of the County's accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- other matters, if any, arising from the audit that, in their professional judgment, are significant to the oversight of the financial reporting process; and;
- any other matters previously agreed to with Council.



## AGENDA ITEM

<b>PROJECT:</b> West Fraser Winter Logging Tour		
<b>PRESENTATION DATE:</b> January 24, 2017		
<b>DEPARTMENT:</b> Municipal	<b>WRITTEN BY:</b> Tracy Haight	<b>REVIEWED BY:</b> Ron Leaf
<b>BUDGET IMPLICATION:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> Facilitate community engagement in planning and decision making	<b>STRATEGIES:</b> 2.3.3
<b>RECOMMENDATION:</b> That Council indicates availability for a West Fraser Winter Logging Tour in February.		

### BACKGROUND:

At Council's November 22, 2016 regular meeting, Council directed Administration to coordinate a West Fraser Winter Logging Tour with the Town of Rocky Mountain House and Village of Caroline as per Sundre Forest Products' invitation.

Administration requests direction on Councillors' availability for the following proposed dates:

Thursday, February 2

Monday, February 6

Tuesday, February 21

Wednesday, February 22

Monday, February 27





## AGENDA ITEM

<b>PROJECT:</b> Invitation from Chamber of Commerce		
<b>PRESENTATION DATE:</b> January 24, 2017		
<b>DEPARTMENT:</b> Municipal	<b>WRITTEN BY:</b> Tracy Haight	<b>REVIEWED BY:</b> Ron Leaf
<b>BUDGET IMPLICATION:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
<b>LEGISLATIVE DIRECTION:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
<b>STRATEGIC PLAN THEME:</b> Well Governed and Leading Organization	<b>PRIORITY AREA:</b> 2.7	<b>STRATEGIES:</b> 2.7.1
<b>ATTACHMENT:</b> February 7 Agenda – Chancellor Douglas Stollery Visit		
<b>RECOMMENDATION:</b> That Council provides direction on Councillors’ attendance at the Chamber of Commerce ‘Meet Chancellor Douglas Stollery, University of Alberta’ event on February 7.		

### BACKGROUND:

Rocky Mountain House and District Chamber of Commerce invites Council and Administration to attend a day of “community collaboration” on February 7, to learn how the Alberta Centre for Sustainable Rural Communities could be of service to municipalities.

The morning session, from 10:30 am to 11:15 am, provides opportunity for municipal leaders to meet with Chancellor Douglas Stollery and faculty members from the University of Alberta and discuss sustainable rural development. The afternoon session, 11:30 – 3:00 pm, continues the discussion with business and education representatives from the community.

Administration requests direction on Councillors’ availability and whether they wish to attend the morning session or the full day.

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## Chamber of Commerce

*Serving Clearwater County &  
Town of Rocky Mountain House*

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### AGENDA FOR CHANCELLOR DOUGLAS STOLLERY VISIT

#### UNIVERSITY OF ALBERTA

February 7, 2017

Christenson Sports and Wellness Centre

5332 – 50 Street

Rocky Mountain House, Ab

#### Objectives

- Bridge-building and increasing awareness between U of A's Augustana Campus & U of A as a whole with municipal leaders within Clearwater County
- Give Clearwater County and Rocky Mountain House people a good idea of the extent to which the U of A engages with their lives
- Give U of A Senators an opportunity to engage directly with area residents and see the University through their eyes
- Foster a deeper understanding among attendees of collaboration occurring between Augustana and rural communities, especially with regard the Alberta Centre for Sustainable Rural Communities
- Look for more opportunities wherein U of A in general and Augustana in particular could be of service to all area municipalities in quest for sustainable rural development in its broadest definition

10:30 AM – 11:15 AM

*Municipal Leaders – Town of Rocky Mountain House, Clearwater County, Village of Caroline, O'Chiese First Nation, Sunchild First Nation, Bighorn First Nation*

Senator Jerry Iwanus (3 minutes)	Welcome – introduction of University of Alberta attendees
Colleen Dwyer, President RMH Chamber of Commerce (3 minutes)	Welcome – introduction of municipal leaders and Chamber members
Professor John Parkins (10 minutes)	Overview of the Alberta Centre for Sustainable Rural Communities
All	Informal discussion of key objectives

*Lunch-n-Learn, Business community*

Colleen Dwyer, President RMH Chamber of Commerce (3 minutes)	Welcome
Senator Jerry Iwanus (3 minutes)	Welcome – introduction of University of Alberta attendees
Chancellor Stollery (15 Minutes)	<p><b>Discussion on objective:</b> Give Clearwater County and Rocky Mountain House people a good idea of the extent to which the U of A engages with their lives (need constituency hand-outs)</p> <p><b>Discussion on objective:</b> Look for more opportunities wherein U of A in general and Augustana in particular could be of service to all area municipalities in quest for sustainable rural development in its broadest definition</p>
Tim Hanson, Augustana (10 minutes)	<b>Discussion on objective:</b> U of A Augustana Campus and its role within rural Alberta
Professor John Parkins (10 minutes)	Overview of the Alberta Centre for Sustainable Rural Communities and ways in which it could be of service to area municipalities and communities

## 1:30 PM – 3:00 PM

*School Board representatives and educational leaders*

Senator Jerry Iwanus (3 minutes)	Welcome – Introduction of University of Alberta Attendees
Colleen Dwyer, President RMH Chamber of Commerce (3 minutes)	Welcome – introduction of School Board representatives and Chamber members
Augustana Recruitment (10 minutes)	Discussion on awards, admissions etc.
RMH area Augustana student presentation (10 minutes)	the Augustana student experience
U of A Extension Representative (10 minutes)	Discussion of training that may be of interest to RMH and Clearwater County residents
All	Discussion on ways to partner in providing education opportunities within the community