

CLEARWATER COUNTY COUNCIL AGENDA

July 10, 2018

9:00 am

Council Chambers

4340 – 47 Avenue, Rocky Mountain House, AB

DELEGATIONS:

10:00 am Shell Canada Ltd., Craig Hallden, External Relations Manager and
Mike Hrudey, Area Manager, Rocky Mountain House

10:30 am RCMP Rimbey Detachment, Constable Carman Dutz

11:00 am RCMP Headquarters 'K' Division Alberta, Inspector Shane Ramteemal, Client Services
Officer; Pat Harrish, Police Planning and Contract Coordinator, Law Enforcement and
Oversight, Alberta Justice and Solicitor General; and, Rocky Mountain House RCMP
Detachment, Staff Sgt. Mark Groves, District Advisory Non Commissioned Officer,
Operations

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. June 26, 2018 Regular Meeting Minutes

D. PUBLIC WORKS

1. Municipal (Condor & Leslieville) Wastewater System Letters of Support for Wild Rose School
Division
2. Land and Building Purchase

E. CORPORATE SERVICES

1. Appointment of Municipal Assessor

F. MUNICIPAL

1. Draft Letter of Invitation/Support for Clearwater County Internet Infrastructure Development
2. Draft Letter - Clearwater County Broadband Initiative Provincial Broadband Strategy

G. INFORMATION

1. CAO's Report
2. Public Works Report
3. Accounts Payable
4. Councillor's Verbal Report
5. Councillors' Remuneration

H. DELEGATIONS

1. 10:00 am Shell Canada Ltd.
2. 10:30 am RCMP Rimbey Detachment
3. 11:00 am **TABLED ITEM** 254/18 Delegation: RCMP Headquarters 'K' Division Alberta and
Rocky Mountain House RCMP Detachment

I. CLOSED SESSION*

1. 1:00 pm Third Party Interest; *FOIP s.16(1)(a) – Disclosure Harmful to Business Interests of a Third Party*
2. Personnel – CAO Performance Evaluation; *FOIP s.17(1) Disclosure Harmful to Personal Privacy*

* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act

J. ADJOURNMENT

TABLED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
06/13/17	213/17 identification of a three-year budget line for funding charitable/non-profit organizations' operational costs pending review of Charitable Donations and Solicitations policy amendments.
03/13/18	116/18 Crammond Community Hall Grant Request pending receipt of Crammond Community Hall's 2017 Financial Statement
05/22/18	254/18 Delegation: RCMP Headquarters 'K' Division Alberta Rocky Mountain House RCMP Detachment



REQUEST FOR DECISION

SUBJECT: Municipal (Condor & Leslieville) Wastewater System Letters of Support for Wild Rose School Division		
PRESENTATION DATE: July 10 th , 2018		
DEPARTMENT: Public Works	WRITTEN BY: Kate Reglin, Project Technologist; Kurt Magnus, Director, Public Works Operations	REVIEWED BY: Kurt Magnus, Director, Public Works Operations; Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Advocate in the best interests of our community and region.	STRATEGIES: Promote a collaborative regional services philosophy and enhance provision of regional services to the greatest extent possible.
ATTACHMENT(S): Letters to Wild Rose School Division Emails from Wild Rose School Division Aerial view of forcemain through Leslieville School property		

STAFF RECOMMENDATION:

That Council review and approve, as per the request of Wild Rose School Division (WRSD), Clearwater County issuing the following to WRSD;

- 1.) a letter indicating that the Condor and Leslieville wastewater system can accommodate an increased school population and,
- 2.) a second letter indicating Clearwater County's support in funding the relocation of a utility forcemain located on the Leslieville school property.

BACKGROUND:

On May 10th, 2017, Wild Rose School Division (WRSD) contacted Clearwater County and informed Administration of the challenges and setbacks regarding the David Thompson High School (DTHS) modernization, including the current wastewater lagoon system. Throughout 2017, Administration met with WRSD and provided assistance and suggestions on options to upgrade the current lagoon system so as to meet Alberta Environment and Parks "Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems."

In April 2018, WRSD contacted Clearwater County informing Administration that WRSD is intending on combining the current students and staff in Leslieville Elementary School, Condor Elementary and DTHS into two schools. Condor Elementary School will accommodate students, kindergarten to grade 6, from the Leslieville and Condor area. In turn, Leslieville School will accommodate students, grade 7 to grade 12. Consequently, David Thompson High School would be shut down.

In turn, WRSD has put forth a request, to Clearwater County Administration, to confirm, through two separate letters to WRSD, that;

- a.) the current wastewater system, within both Leslieville and Condor, could facilitate the additional students and staff and,
- b.) Clearwater County would support funding the relocation of a utility forcemain located on the Leslieville school property.

As such, the current Leslieville wastewater system would be able to facilitate the additional students and staff. However, the Condor lagoon system is at its maximum capacity and would not be able to hold additional sanitary flow from the increase in staff and students. Nevertheless, the Condor lagoon system is due for upgrades, and, hence, Clearwater County is currently waiting on funding, from the Alberta Municipal Water/Wastewater Partnership Program, to complete these upgrades. The upgrades would be able to accommodate the additional students and staff. In the meantime, Clearwater County would continue to investigate and implement alternative measures to mitigate, within the Condor lagoon system, the increase in flows due to an increase of students and staff.

Furthermore, WRSD is looking to build a new school in Leslieville (in lieu of upgrades to the current school) to the north of the existing school. Clearwater County has a utility forcemain which pumps wastewater from the lift station to the lagoon system located approximately one kilometer southeast of the lift station. WRSD is requesting Clearwater County re-direct the forcemain so that it does not impeded the construction of a new school. It is estimated the relocation will cost approximately \$50,000.

Administration recommends that Council review and approve the two letters to Wild Rose School Division.



July 10th, 2018

Wild Rose School Division
Superintendent of Schools
Mr. Brad Volkman
4912 – 43 Street
Rocky Mountain House, AB
T4T 1P4

Dear Mr. Volkman,

Re: Leslieville Wastewater Utility Forcemain Relocation

Wild Rose School Division is, starting in September 2019, considering the modernization and/or replacement of the Leslieville school. The goal is to move students and staff into the modernized or new Leslieville school by January 1st, 2022.

Clearwater County currently has a utility forcemain, which is located under the field within the Leslieville School property, that travels from the Lift Station to the Sewage Lagoon. The location of the utility forcemain would impact the construction of a new Leslieville school. In order to have a new school built, to the north of the existing school, it would require the forcemain to be relocated.

As such, Clearwater County Council is in support of providing the necessary funds to relocate the utility forcemain, prior to September 1st, 2019, so that a new school may be built within the confines of the current Leslieville school property.

Sincerely,

Rick Emmons
CAO, Clearwater County

cc: Clearwater County Council



July 10th, 2018

Wild Rose School Division
Superintendent of Schools
Mr. Brad Volkman
4912 – 43 Street
Rocky Mountain House, AB
T4T 1P4

Dear Mr. Volkman,

Re: Condor and Leslieville Wastewater Systems

Wild Rose School Division is, starting in September 2019, considering the modernization and/or replacement of both the Condor and Leslieville schools. The goal is to move students and staff into the modernized, or new, Leslieville and Condor school by January 1st, 2022.

Wild Rose School Division would require that each sanitary system, within Condor and Leslieville, be able to facilitate 325 students and staff in order to proceed with the aforementioned proposal.

The Leslieville wastewater system, including lagoon, has the ability and capacity to handle the additional sanitary flows.

The Condor Lift Station has the ability and capacity to handle the additional sanitary flows. However, the current Condor wastewater lagoon does not have the ability or capacity to facilitate the additional sanitary flows from students and staff. As a result, Clearwater County has applied for funding, under the Alberta Municipal Water/Wastewater Partnership Agreement (AMWWPA), to have the sewage lagoon upgraded. As such, Clearwater County Council would like to emphasize support of the Condor lagoon upgrades, pending provincial funding. If funding has not been received by April 2020, Clearwater County will investigate methods and/or initiate solutions to help facilitate the additional sanitary flows until funding is received, and, henceforth, the lagoon is upgraded.

Sincerely,

Rick Emmons
CAO, Clearwater County

cc: Clearwater County Council

From: Brad Volkman <brad.volkman@wrsd.ca>
Sent: Wednesday, May 9, 2018 7:34 PM
To: Rick Emmons <REmmons@clearwatercounty.ca>
Subject: Request for letter regarding building a new Leslieville School

Rick:

Alberta Education sent me an email today regarding two letters we are hoping to get from Clearwater County. The first letter is similar to the first one you already wrote, but with a bit more specificity. Here is how Alberta Ed put it:

"As mentioned, the critical point at this time is for WRSD to clarify the availability and capacity of the municipal sewer systems. In order to proceed with actions to accommodate corridor's students at Leslieville and Condor Schools, it is critical to obtain clarification from the municipality confirming in writing that the local wastewater system can accommodate an increased school population, according with the jurisdiction's enrolment projections (including staff) for both sites."

As I mentioned in my previous email, we need both sites to be able to service a minimum of 325 students and staff by August 1, 2019.

The 2nd letter we are hoping you will be able to give us is regarding the opportunity to build a new Leslieville School on the property, just north of the current school. I sent the drawings you provided of the site to Alberta Education. After looking at the drawings they replied with the following information:

It is acknowledged that the force main sewer line, cutting across the Leslieville School site from NW to east, offers significant impact to the Leslieville project in case of a new/replacement school, as it would be difficult to fit a new building north of the existing school without a phased build and demolition strategy. The limited area of the remaining site may also impact a modernization project, depending on the adopted design. It would be ideal if Wild Rose could explore with Clearwater County whether the force main sewer line could be relocated by the municipality, clarifying that the school project budget will not be able to fund such scope of work. Please find attached certificate of title and note that there is no Utility Right of Way (URW) related to the force main line. When agreeing on final URW path with the municipality, the jurisdiction will need to follow the Disposition of Property Regulation (attached)

As I mentioned in one of our conversations, it turns out that building a new high school at Leslieville would cost the same as modernizing the existing school into a high school. However, in order to minimize disruption to students, we would need to keep the existing Leslieville School open while building a new high school beside the existing one. I have no idea how much it would cost the County to fulfill the request Alberta Education is making above. Perhaps this is asking too much. On the other hand, to get a brand new state of the art high school in Leslieville would sure be nice for the community.

If we are going to get this project approved, we are going to need answers to these questions as soon as possible, hopefully by the middle of June (if that is even possible).

Please let me know what you think. My next meeting with Alberta Education on this topic is June 6th. I would love to be able to give them some answers regarding the County's views on this ask.

I have attached the documents referred to by Alberta Education.

Sincerely,

Brad

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Brad Volkman
Superintendent of Schools
Wild Rose School Division
(403) 845-3376 (office)
(403) 895-2741 (cell)

"Improving the life chances of ALL students through Wellness & Learning"

From: Brad Volkman <brad.volkman@wrsd.ca>
Sent: Tuesday, May 29, 2018 8:55 AM
To: Kurt Magnus <KMagnus@clearwatercounty.ca>
Cc: Mike Lundstrom <mike.lundstrom@wrsd.ca>
Subject: Re: WRSD Corridor Capital Plan projected timeline

Kurt:

I thought I could summarize the timelines regarding our Corridor plan a bit better as follows:

Option #1 (preferred option):

- Clearwater County provides both letters we have requested.
- In this case our capital plan would include modernizing Condor School and building a new Leslieville School beside the existing one.
- we are hoping the government approves our corridor capital plan in April 2019
- Starting September 2019 we put all k-6 students in the current Leslieville School and all the grade 7-12 students in DTHS. Condor School would not be used starting September 2019
- We start the process of building a new high school beside the existing Leslieville school and at the same time start the modernization of the Condor school which would be empty.
- Our goal would be to move students into the new Leslieville high school and the modernized Condor School by Jan 2022.
- In 2022 the demolition of the old Leslieville school and the remediation of the DTHS lagoon would begin.
- This option requires the Leslieville lagoon to service 325 students and staff starting September 2019
- The Condor lagoon would not need to service 325 students and staff until Jan 2022 when we start using the newly modernized school

Option #2:

- Clearwater County provides us only the letter regarding the lagoons but does not give us a letter saying that they will move the necessary utilities that would allow us to build a new Leslieville school beside the existing one.
- In this case our capital plan would be to modernize both schools and would not include the building of a new school.
- We hope the government approves our capital plan in April 2019
- Starting September 2019, we put all k-6 students in the current Condor School and all the grade 7-12 students in DTHS. Leslieville School would not be used starting September 2019
- We start the process of modernizing Leslieville school into a high school while it is empty.
- We figure out a phased modernization of Condor School while we have students in the school. (This is why we prefer option #1 above as it allows us to modernize Condor School without trying to do the work with students in the school)
- Our goal would be to move students into the modernized Leslieville high school and the modernized Condor School by Jan 2022.
- In 2022 we start the remediation of the DTHS lagoon would begin.
- This option requires the Condor lagoon to service 325 students and staff starting September 2019
- The Leslieville lagoon would not need to service 325 students and staff until Jan 2022 when we start using the newly modernized high school

Hopefully this helps to clear things up a bit.

At the end of the day, it is our hope that we can build a brand new, state of the art, high school for the corridor students in Leslieville. The value management we had in April determined that it was in fact slightly less expensive for the government to build us a new Leslieville high school compared to trying to modernize the existing school into a high school. As such, we would hate to miss this opportunity for our corridor students.

We have a letter from Alberta Municipal affairs that states we must vacate DTHS by Dec 31, 2021. As such, the sooner we can show government that we have the written support of Clearwater County on these matters, the more likely our capital plan could be approved in April 2019 which allows us to maximize our use of DTHS while we are building and modernizing the Leslieville and Condor Schools.

If we cannot get either letter, the government will not risk another DTHS situation where they approve our plan, only to find out later that the Condor and Leslieville lagoons cannot support the increase in students. That would leave us in a situation where after Dec 31, 2021 (at which time we are required to vacate DTHS), we would have to move all of our high school students to Rocky Mountain House and/or Caroline. Although Eckville is not in our school division, due to its proximity to DTHS, we could potentially lose some students to that school as well. That means we lose students out of our district. This would be a lost opportunity for both WRSD and Clearwater County. As such, we are hoping to get the support of Clearwater County in the form of the two letters as soon as possible.

If you have any further questions, please let me know.

Thanks,

Brad





REQUEST FOR DECISION

SUBJECT: Land and Building Purchase		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Public Works	WRITTEN BY: Erik Hansen, Director, Infrastructure	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input checked="" type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Managing our Growth	PRIORITY AREA: Objective 1:1 Plan for a well designed and built community	STRATEGIES: 1.1.1 Ensure appropriate land use planning for Public Infrastructure, rural subdivisions, hamlets and commercial and industrial lands
ATTACHMENT(S): Letter from the Town of Rocky Mountain House		

STAFF RECOMMENDATION:

That Council reviews the information provided and approves a transfer of funds from the County's Facilities Reserve to purchase and renovate 4401, 44St, Rocky Mountain House, Alberta, T4T 1N2, Plan 1423962 Block 1 Lot 4.

BACKGROUND:

The recently completed Facility Needs Assessment identified an immediate need for additional space for the County's vehicle and equipment maintenance operations combined with additional office space. Through the investigative process, a suitable building was identified within the Town of Rocky Mountain House located directly south of KAL- TIRE.

The real estate listing includes the following details.

**4401, 44St, Rocky Mountain House, Alberta, T4T 1N2
Plan 1423962 Block 1 Lot 4**

Description

Judicial Sale, 14,559 sq.ft industrial building, constructed in 2015 and is situated on 1.98 acres. The building features 1872 sq.ft developed and air-conditioned office / reception areas. The second floor 1647 sq.ft, includes air-conditioned offices, boardroom, kitchenette and file storage room. The shop area is 11,040 sq. ft and has a shop washroom with a shower, floor drains and sumps, T5HO lighting, and two 16'x14', seven 12'x 14 and one 8'x 8' overhead doors with drive through capability. The yard area is partially compacted gravel with asphalt aprons around the rear of the building.

As part of the County's due diligence, an environmental assessment and a building inspection has been completed. As per the Municipal Government Act, the County requires the Town of Rocky Mountain House's consent in writing to purchase land within the town. Consent was granted at a special Town Council Meeting held on June 27, 2018.

As part of a judicial sale, an offer to purchase is reviewed by the court and a determination is made. Administration submitted an offer, as previously authorized by Council, which was heard by Court of Queen's Bench July 9, 2018. The court's decision and offer amount will be shared with Council during the meeting. The occupation date has been set at August 30, 2018.

The building was originally designed as an auto body repair shop. Staff is recommending renovating the building to be more conducive with our maintenance operations. This includes installing additional overhead doors, construct a continuous access from the street, modify the perimeter fence for security, service shop set up, installation of vehicle lifts, small office renovations, office furniture, fibre optic connection, etc. Estimated costs will be identified at the meeting.

With the addition of this facility, combined with the reinvestment /reorganization of our existing facilities, it is anticipated that this will provide part of a 10+year solution for the County's facility needs. Currently, Clearwater County has two facilities that are being utilized to support our regional partnerships with the Town of Rocky Mountain House, leaving the current Administration building and the proposed building to sustain operations.



TOWN OF ROCKY MOUNTAIN HOUSE

P.O. BOX 1509 5116 50 AVENUE ROCKY MOUNTAIN HOUSE, AB T4T 1B2

June 28, 2018

Clearwater County
PO Box 550
Rocky Mountain House AB T4T 1A4

Re: Acquisition of property within the Town of Rocky Mountain House

Dear Mr. Emmons:

Town Council has reviewed the County's request for acquiring property within the Town and have passed the following resolution:

“That Council provide a letter of consent to Clearwater County for their acquisition of Lot 4, Block 1, Plan 1423962 within the Town of Rocky Mountain House for the use of their municipal operations.”

The Town is pleased to assist the County in your operational needs and furthering our cooperative relationship. The Town trusts that the County will assist the Town in ensuring that the tax arrears and taxes due to possession date are part of the land transfer process.

Congratulations on your new facility and we look forward to your permit application. If you have any questions, please do not hesitate to contact me. I can be reached by phone at 403-845-2866 or by email at dkrause@rockymtnhouse.com.

Sincerely,

Dean Krause
Chief Administrative Officer

cc:
Town Council



REQUEST FOR DECISION

SUBJECT: Appointment of Municipal Assessor		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Corporate Services	WRITTEN BY: Murray Hagan, Director, Corporate Services	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) MGA 284.2(1)		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Ensure timely compliance with statutory and regulatory obligations	STRATEGIES: N/A
ATTACHMENT: None		

STAFF RECOMMENDATION:

1. That Council appoints Robert Kotchon, AMAA as municipal assessor for Clearwater County.

BACKGROUND:

Clearwater County has been without an appointed assessor since March 29, 2018 when our contracted assessor terminated her service contract.

Robert Kotchon has recently joined the Administrative staff as Manager, Assessment and is an Accredited Municipal Assessor of Alberta (AMAA) as required by Regulation 347/2009.



REQUEST FOR DECISION

SUBJECT: Draft Letter of Invitation/Support for Clearwater County Internet Infrastructure Development		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Municipal	WRITTEN BY: Djurdjica Tutic, Communications	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Well Governed and Leading Organization / Community Well-Being	PRIORITY AREA:	STRATEGIES:
ATTACHMENT(S): Draft template letter of invitation/support		

STAFF RECOMMENDATION:
1. That Council directs Administration for completion of invitation/support letters.

BACKGROUND:

Council requested Administration draft a template letter of invitation/support to include municipalities within Clearwater County boundaries (Town of Rocky Mountain House, Village of Caroline, O’Chiese and Sunchild First Nations). The support of Clearwater County’s endeavors is integral to enhancing broadband services in rural and small urban centers within the boundaries of Clearwater County.

Attached to this agenda item is the draft template letter, for review and amendment.



MM/DD/YYYY

First, Last Name
Insert Organization Name
Address
City, Province
Postal Code

RE: Clearwater County Internet Infrastructure Development Support

On behalf of Clearwater County Council, this letter is extending an invitation to the [Insert Organization Name] to support the concept and initiative for Clearwater County's development of municipally-owned Internet Infrastructure. By joining the support efforts of Clearwater County endeavors, we will accomplish enhanced broadband services in rural and small urban centres within the boundaries of Clearwater County.

Clearwater County's Council has indicated their vision includes further advancing economic development in the region, with an Internet infrastructure project being integral to diversification of revenues and community growth. As part of Council's development of its Internet Policy Framework, our Council wishes to invite the [Insert Organization Name] to participate in discussions during the planning concept design phase and provide a letter of support for applicable grant application(s).

Council respectfully requests [Insert Organization Name] provide a formal response in terms of the level of involvement it would like to see at this juncture in regard to Clearwater County's municipal Internet infrastructure development, as part of the broader regional economic development plan. Our Council would like to know if representatives of your organization, are interested in participating in the Internet development process or on the County's Internet Committee.

Please feel free to contact the County's CAO, Rick Emmons, at 403-845-4444 or remmons@clearwatercounty.ca should you need any further clarification.

Sincerely,

John Vandermeer, Reeve
Clearwater County

cc: Clearwater County Council



REQUEST FOR DECISION

SUBJECT: Draft Letter Clearwater County Broadband Initiative Provincial Broadband Strategy		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Municipal	WRITTEN BY: Djurdjica Tutic, Communications	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Well Governed and Leading Organization / Community Well-Being	PRIORITY AREA:	STRATEGIES:
ATTACHMENT(S): Draft letter for broadband initiative		

STAFF RECOMMENDATION:

1. That Council directs Administration for completion of initiative letter to Minister of Service Alberta.

BACKGROUND:

Council requested Administration draft a letter regarding the broadband initiative addressed to the Minister of Service Alberta.

Attached to this agenda item is the draft letter incorporating recommendations from Council, for review and amendment.



MM/DD/YYYY

Honourable Brian Malkinson
Minister of Service Alberta
Executive Branch, 103 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

**RE: Clearwater County Broadband Initiative
Provincial Broadband Strategy**

Clearwater County Council has been moving steadily toward the deployment of a community-based rural broadband network. Our initial steps were outlined in a letter sent to your predecessor on January 24, 2018.

In February, Council adopted a municipal broadband policy including the following principles:

- developing an Open-Access Network of broadband infrastructure to provide Internet accessibility to the majority of County residents and businesses;
- developing a phased project plan, to construct and implement the OAN and broadband infrastructure;

In late March, Clearwater County received \$200,000 matching grant under Community and Regional Economic Support (CARES) program of the Economic Development and Trade Department and is in the process of developing a Broadband Strategic Action Plan, which will help connect more businesses to the internet, create jobs and benefit the broader rural community development.

In April, Council completed a questionnaire providing specific recommendations to your Ministry. Most important was a recommendation to encourage community-based projects in rural Alberta by providing matching grants to municipalities wishing to pursue these projects. Such initiatives would enable rural Alberta residents to participate in the digital economy with our urban neighbours. With such a provincial policy in place, we would pursue additional grants from the Federal government to cover infrastructure costs and achieve a one third split between the three levels of government.

A previous policy adjustment to assign a “flat rate fee” for ISP’s connecting to the SUPERNET was intended to avoid disparities in the cost of service for those communities far from the data centres. What it did not recognize is that even the flat rate does not easily enable the connection of small numbers of customers in rural Alberta. For example, a connection serving 50 customers costs the same each month as one serving 500 customers – thus the cost per individual is 10 times greater for the customer of the small project. We would like to see this issue addressed in the new Strategy.



We are inviting area rural-urbans, Town of Rocky Mountain House, Village of Caroline, O'Chiese and Sunchild First Nations, to collaborate and support our initiative. We have discussed collaboration on this initiative with other municipalities in central Alberta and will continue working on a cooperative model to solve the deficiencies of rural connectivity.

We understand that the Provincial Broadband Strategy will be completed this fall and we believe that this strategy should include support for community-based rural broadband network projects. The Town of Olds pioneered community-based broadband service in Alberta and have inspired other municipalities to pursue being leaders of broadband services in their communities.

Clearwater County strongly advocates for provincial support of community-based broadband projects throughout rural Alberta. The support could be achieved by providing matching grants for any rural municipality investing in local broadband infrastructure and by adjusting the "flat rate fee" for ISP's to take into account the lower population density of smaller rural communities. These two items would significantly level the playing field between urban and rural areas in terms of connectivity.

Clearwater County looks forward to hearing of provincial and federal grant opportunities that may arise once the Province's Broadband Strategy is completed. In the meantime, should your Department wish further information on the broadband work being done here in Clearwater County, please contact our CAO, Rick Emmons at 403-845-4444 or remmons@clearwatercounty.ca

Sincerely,

John Vandermeer
Reeve

cc: Honourable Shaye Anderson, Minister of Municipal Affairs;
Honourable Amarjeet Sohi, Minister of Infrastructure and Community;
Honourable Deron Bilous, Minister of Economic Development and Trade;
Honourable Joseph Ceci, President of the Treasury Board and Minister of Finance;
Honourable Oneil Carlier, Minister of Agriculture and Forestry;
Honourable Richard Feehan, Minister of Indigenous Relations;
Honourable Sandra Jansen, Minister of Infrastructure;
Member of Parliament for Yellowhead, Jim Eglinski;
Rimbey-Rocky Mountain House-Sundre MLA, Jason Nixon;
Village of Caroline;
Town of Rocky Mountain House;
O'Chiese First Nation;
Sunchild First Nation;
Town of Olds;
Clearwater County Council



DELEGATION

SUBJECT: Shell Canada Ltd., Craig Hallden, External Relations Manager and Mike Hrudey, Area Manager, Rocky Mountain House		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Delegation	WRITTEN BY: Tracy Haight, Executive Assistant	REVIEWED BY: Rick Emmons, Chief Administrative Officer
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Well Governed & Leading Organization	PRIORITY AREA: Engagement	STRATEGIES: 2.3.2 2.3.3

STAFF RECOMMENDATION:

That Council receives the Shell Canada Ltd. Delegation's information as presented.

BACKGROUND:

Shell Canada Ltd. representatives, Craig Hallden, External Relations Manager and, Mike Hrudey, Area Manager for Rocky Mountain House, will provide Council with a general overview of Shell activity in the Rocky Mountain House area and an overview of Shell's 2018 Social Investment programs.



DELEGATION

SUBJECT: Rimbey RCMP Detachment, Constable Carman Dutz,		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Delegation	WRITTEN BY: Tracy Haight, Executive Assistant	REVIEWED BY: Rick Emmons, Chief Administrative Officer
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Community Well Being	PRIORITY AREA: 3.2	STRATEGIES: 3.2.1
ATTACHMENT: 'Rimbey RCMP Detachment, Increase in Support Staff Consideration'		

STAFF RECOMMENDATION:

That Council receives the Rimbey RCMP Detachment Delegate's information as presented.

BACKGROUND:

Constable Carman Dutz will present a request for Council to consider a 'funding partnership' for additional administrative support in the Rimbey RCMP detachment.

Administration will review this request and present recommendations for Council's consideration at a future meeting.

Rimbey RCMP Detachment, Increase in Support Staff Consideration

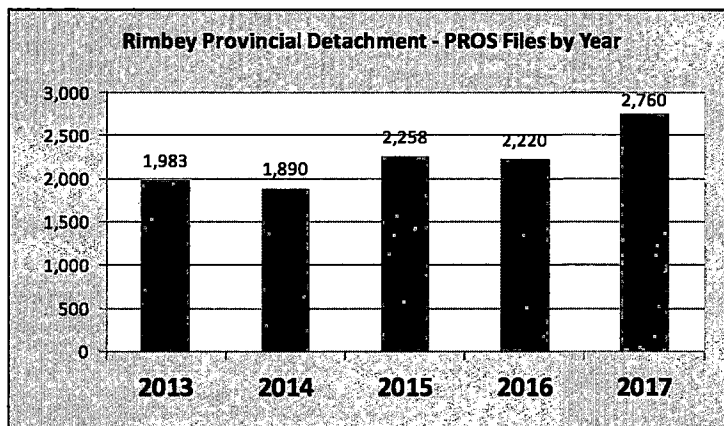
Rimbey RCMP Detachment, Increase in Support Staff Consideration

Establishment

Rimbey Provincial Detachment has a total of 6 Regular Members: one Sergeant, and five Constables. In 2013 an enhanced position was created which expired December 31, 2016. Currently, there is one full time public service support staff position, and one-part time municipal employee position, solely funded by the town of Rimbey.

Population

The population policed by Rimbey Detachment has increased by 11% in the last five years; in the 2016 federal census the population was 7,915 persons.



Generated PROS Files (Count)

Based on PROS data for the past five years, Rimbey Provincial Detachment's number of generated files has increased by 39% since 2013. This includes calls for service from the general public as well as proactive and self-generated files.

Total Criminal Code

- Total Criminal Code more than doubled from 2013 to 2017.
- Persons crimes increased by 15% from 2013 to 2017
- Property Crime almost tripled between 2013 to 2017.

CRIMINAL CODE CATEGORIES	Trend	2013	2014	2015	2016	2017
TOTAL PERSONS	↘	116	90	120	121	133
TOTAL PROPERTY	↗	379	271	592	594	1,056
TOTAL OTHER CRIMINAL CODE	↔	126	124	119	136	104
TOTAL CRIMINAL CODE		621	485	831	851	1,293

Occurrences Generated by zone

The following table shows a break-down of where occurrences were generated in 2018 (January to March) as well as a comparison to previous years (January to March) for how many occurrences were generated in each zone. The zone 'Other' is used for occurrences that were improperly zoned.

Rimbey RCMP Detachment, Increase in Support Staff Consideration

Also, it should be noted that in a given year, approximately 75 occurrences are “zoned” to the town of Rimbey as a default location, as there may not be a specific or associated “occurrence location,” yet resources may be expended in one of the counties rather than the Town of Rimbey.

ZONE	2014	2015	2016	2017	2018
Ponoka County	143	139	177	213	142
Rimbey	151	176	188	169	123
Other	59	15	20	59	72
Lacombe County	14	23	40	37	32
Clear Water County	16	12	14	21	12

Workload Analysis

It is estimated that in 2017, the actual person hours performed by Rimbey detachment officers is approximately 7500 hours. The average (uniformed general duty) regular member in “K” Division is available to respond to calls for service approximately 1600 hours per year. This threshold would be considered the level where the average member at that detachment has zero time for proactive duties. Using this threshold, a unit with 1200 hours per regular member can be said to have approximately 25% of their time to dedicate to proactive policing duties. Rimbey Detachment’s workload per regular member in 2017 was **1,230 hours** per member which is right at the cusp of requiring an additional resource to have sufficient time to respond to calls for service, and complete other duties, such as proactive policing initiatives and community engagement.

Workload Indicators Detachment Comparison Table

The table below compares 2017 workload indicators for Rimbey Provincial Detachment along with several other Provincial Detachments including Provincial Division Averages for populations between 5,000 and 10,000. Comparisons between detachments should be made with caution as each detachment has its unique issues due to location, population, demographics as well as other factors. I am not trying to claim Rimbey Detachment is an overworked and understaffed detachment, however, Rimbey Detachment members and support staff do struggle meeting demands and expectations, and workload and staffing levels do present challenges. The data in this chart was provided by K DIV Operations Strategy Branch and detachments were not handpicked by myself in an effort to justify the need for additional support staff.

Rimbey RCMP Detachment, Increase in Support Staff Consideration

Detachment	Population 2016	2017 TOTAL RM's (all positions)	2017 CC /RM	2017 CC :1000	2017 PPR(RM)	CSI 2016
Fairview	7,971	7	68	60	1,137	81
Killam	8,565	8	108	88	1,218	103
Redcliff	7,662	7	57	44	1,293	44
Rimbey	7,766	6	189	143	1,319	117
Three Hills	8,910	7	85	66	1,277	86
Tofield	7,302	6	99	81	1,223	95
2017 Provincial Divisionsal Average for population between 5000- 10000			104	121	855	n/a

*2016 Alberta CSI Average rate of population between 5,000 - 10,0000

Changing policing environment

Policing has changed dramatically over the past decade. The expectations of the Courts, the RCMP, our partners, and our clients have continued to put increased demands on our Detachment. Disclosure requirements, investigational standards and complexity for example, have evolved to the point where we must invest an incredible amount of resources even on the most mundane matters. Our more direct clients require greater access to information for collision processing, civil proceedings, and a multitude of other civil matters. As demands and expectations have increased, the members at our detachments have spent less time in the community and more time in the office. The traditional response to this issue has been to simply request more police officers. While to some degree this will always be necessary in a growing economy and population, this may not be the best, and certainly not the only option.

Administrative Responsibilities

The administrative responsibilities on the police have never been greater. For court proceedings for example, disclosure requirements no longer simply involve submitting reports, notes, statements, release documents, and related court documents. Today, the expectation is that disclosure will include far more information, and it will be prepared and ready for the accused's first appearance. Disclosure packages today, in some instances, must also now include electronic copies of all statements and in some cases, transcriptions, historical technical records, copies of any video (including the cell block and in-car camera video), a cover sheets, and a check sheet to identify what was disclosed and when. And, now that we are in the electronic age, there is a further requirement for disclosure packages to be organized and presented in digital format which is very time consuming. The increasing administrative tasks do not just apply to the area of disclosure. There is also a requirement for more in-depth statistical reporting. Where there might previously have been a few dozen crime codes to classify occurrences, there are now literally hundreds. The classification rules, as a result, have become far more complex and time-consuming and that only adds to the data input and maintenance that our officers are responsible for. Just these two administrative tasks alone might be estimated from experience to consume 25% to 50% of an officer's shift. The list of administrative tasks to be completed today, however, goes far beyond these two responsibilities. Officers are spending considerable time on many other tasks, such as vehicle maintenance (driving vehicles back and forth for oil changes and repairs) and inspections, exhibit management (internal movement and processing of exhibits), document preparation (letters, reports,

Rimbey RCMP Detachment, Increase in Support Staff Consideration

etc.), copying hardcopy and electronic files, coordinating and completing training, reporting to the District and Division (on a variety of administrative matters), preparing criminal bulletins, processing financial documents, and even document processing and storage in electronic format.

In addition to operational and administrative responsibilities, the amount of time that an officer must train today, for example, might be estimated at double what it was only a decade ago. As we seek to be better prepared, either by way of a Court directive or from the perspective of our own self-improvement, there is now mandatory training on everything from our 'Violence in our Workplace' policies to how to ride a snowmobile. While all of this training is indeed valuable, there is becoming a significant cost to this increased level of professionalism.

Our partners, and community are seeking greater police visibility and more community engagement while our officers and support staff just can't keep up with the administrative demands. It has become very difficult to balance operations, and administrative responsibilities in today's policing environment.

The strategy being employed today by our municipal contract partners is to increase the support staff to officer ratios for both their RCMP Officers and their Community Police Officers. Some for example, have one support staff member for every two and half or three officers. They recognize they can significantly reduce the overall costs of policing and increase police effectiveness by hiring higher ratios of support staff rather than more officers. They have identified it does not make good operational or administrative sense to have an RCMP officer photocopying documents, entering data, or drafting letters when this can be done at half the cost by support staff, and in some cases more effectively and efficiently. They also recognize that when officers are freed from these duties there is more opportunity for proactive enforcement initiatives, investigations, targeted patrols, and community engagement. The town of Rimbey has embraced this strategy, and the Detachment is already structured to accommodate additional support staff.

In the foreseeable future, the compliment of regular members in Rimbey Detachment will not be increased and it is not expected that there will be additional funding for public service employees. The reality today is that there are still not enough police officers in our detachment to do all the 'police work' that exists. Increasing our support staff ratios going forward would be an effective means of improving overall service delivery.

I would be pleased to receive additional support staff funding in Rimbey and the town of Rimbey, specifically CEO Lori HILLIS advised she would be very much open to discussing this with County partners. I would like to meet to discuss this request and provide clarification or further explanation.



Sgt. Kurtis Pillipow

NCO i/c Rimbey RCMP



DELEGATION

SUBJECT: Inspector Shane Ramteemal, Client Services Officer, RCMP Headquarters 'K' Division Alberta; Pat Harrish, Police Planning and Contract Coordinator, Law Enforcement and Oversight, Alberta Justice and Solicitor General; and, Rocky Mountain House RCMP Detachment, Staff Sgt. Mark Groves, District Advisory Non Commissioned Officer, Operations		
PRESENTATION DATE: July 10, 2018		
DEPARTMENT: Delegation	WRITTEN BY: Sgt. T. Miller, Community Peace Officer	REVIEWED BY: Erik Hansen, Director Public Works Infrastructure, and Rick Emmons, Chief Administrative Officer
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Community Well Being	PRIORITY AREA: 3.2	STRATEGIES: 3.2.1
ATTACHMENT: 'Enhanced levels of Policing Services'		

STAFF RECOMMENDATION:

1. That Council lifts item, 254/18 Delegation: RCMP Headquarters 'K' Division Alberta and RCMP Rocky Mountain House Detachment from the table.
2. That Council receives the RCMP Headquarters 'K' Division Alberta, Alberta Justice and Solicitor General and, RCMP Rocky Mountain House Detachment Delegates' information as presented.

BACKGROUND:

Pat Harrish and Inspector Shane Ramteemal will present the RCMP's options for enhanced levels of policing services within the Rocky Mountain House Detachment area.

Administration will be reviewing this information in greater detail and will bring recommendations for Councils' consideration at a future meeting.

Enhanced Levels of Policing Services

Clearwater County

July 10th, 2018

Presented by:
Pai Harnish,
Police Planning & Contract Coordinator, Law Enforcement and Oversight
Alberta Justice and Solicitor General

Inspector Shane Ramleemal
Operations Strategy Branch
RCMP Headquarters, K Division Alberta

Alberta Justice and Solicitor General



Alberta RCMP Provincial Police Services

- The Province contracts the RCMP to provide Provincial Policing Services to urban communities with a population of less than 5000 (towns and villages) and to Municipal Districts, Counties, Improvement Districts, Métis Settlements and First Nations communities, regardless of population, at no direct cost to these communities.
- Clearwater County is covered by five RCMP detachments:
 - Rocky Mountain House
 - Sundre
 - Breton
 - Rimbey
 - Innisfail
- Alberta will spend \$256 million in fiscal year 2018/2019 towards the Provincial Police Service located in 113 Detachments.



Alberta's Seven Point Action Plan to Address Rural Crime - 2018

- **Crime Reduction Units**
 - 39 additional Regular Members and Analysts comprise four District Crime Reduction Units to augment PPS Detachment resources;
- **Specialized Police Intelligence**
 - 6 additional intelligence focused Regular Members, 4 Civilian Analysts to identify prolific offenders, target "hot spots" and organized crime;
- **Policing Support Centre – Data Center**
 - Enhancing Police Officer time on the streets protecting our communities;
 - 23 Public Service Employees will input investigative data, dictated over the phone by Police Officers;



Alberta's Seven Point Action Plan to Address Rural Crime (cont.)

- **More Crown Prosecutors**
 - \$2 million will allow the Alberta Crown Prosecution Services to hire up to 10 Crown Prosecutors who will focus solely on rural Alberta;
- **Coordination Amongst Provincial Enforcement Agencies**
 - Engaging additional "eyes and ears" for Police;
- **Enhanced Technology**
 - Incorporating bait programs, tracking devices to aid in offender identification and organized crime links;
- **Public Education and Community Engagement**
 - Partnerships with Community Crime Prevention Groups, Rural Crime Watch, Citizens on Patrol, reinforcing reporting all incidents to Police and reducing opportunity for crime to occur.



Objective of Enhanced Policing

- Communities policed by the RCMP can purchase additional policing if they desire an enhanced level of service (over and above the base level of service being provided by the Province).
- Examples of enhanced services include:
 - School &/or Community Resource Officers
 - Drug enforcement initiatives
 - Crime prevention
 - Augmentation of local Detachment resources
 - Crime Reduction Unit
 - Domestic Violence Response Unit
 - Police and Crisis Team (AHS – Provincial Capital Region)



Total Enhanced Agreements

(March 31st, 2018)

- Enhanced Policing is a popular program
 - 28 MDs and 3 government departments have agreements with 58 full-time resources (Option 1)
 - All for frontline policing
 - 21 communities in 2017/18, some with multiple agreements (Option 2)



Option 1

- One community subcontracts with the Province for a long term full time RCMP Member (minimum term 3 years).
- Cost to the community is the 70% portion currently paid by the Province for an RCMP Member (estimated \$158,000 per year for fiscal year 2018/2019, adjusted annually for inflation).
- If the resource is for dedicated traffic enforcement, the community receives fine revenue (notification to local Court Services is required).



Option 2

- A community or several communities contract for a RCMP Member(s) for a limited specified period of time.
- Purpose is to provide additional policing for special events such as summer policing at Summer Villages, special or seasonal events (music festivals, rodeos, summer fairs, traffic enforcement).
- Community specifies maximum hours of policing desired and maximum funding available (example – maximum 100 hours not to exceed \$8,800). Community is billed at actual RCMP overtime rate of pay (\$88.00 per hour – overtime rate for 2018/2019).



Application Process Option 1

- Community and RCMP conduct a needs assessment to determine their requirements.
- Discuss requirements with local Detachment Commander to ensure deliverability of needs.
- Motion approved by Council indicating community support.
- Reeve or CAO submits written request to Alberta Justice and Solicitor General requesting an Enhanced Policing Agreement.



Application process continued

- JSG drafts the agreement outlining the administrative and financial structure for signature by the ADM and Reeve.
- Once the Enhanced Agreement is signed by all parties, the Detachment Commander, in concert with 'K' Division Operations Strategy Branch, consult with the community to draft an MOU, which stipulates the community's expectations and reporting protocols. This MOU is then signed by the community and the RCMP.



Staffing of Option 1 positions

- Occasionally, Enhanced Policing positions can be staffed from within the existing Provincial complement.
- If not, the Province must request the additional RCMP Member(s) in its annual submission to the Government of Canada in September of each year.
- It can take up to one year to staff an Enhanced Position.



Opting out of Agreement

- Although Agreements are for a minimum of three years, there is a provision for the community to opt out of an Enhanced Policing Agreement with one year written notice, prior to the termination date.



Application Process Option 2

- Community and RCMP conduct needs assessment to determine their requirements, i.e. number of hours of policing required x \$88.00/hour for 2018/19.
- Motion approved by Council indicating community support.
- Reeve or CAO submits written request to Alberta Justice and Solicitor General requesting Enhanced Policing Agreement.
- JSG prepares the Agreement, for the signature of the Reeve and ADM.

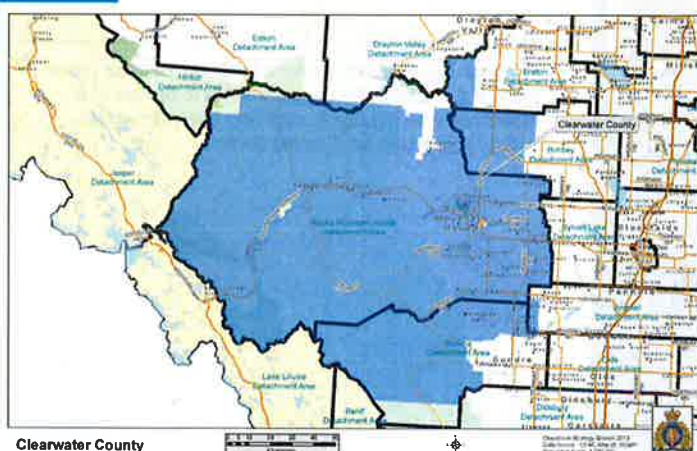


Staffing of Option 2 positions

- Detachment Commander and Community collectively determine hours of operation for Enhanced Policing.
- For example, 16 hours per week x 52 weeks x \$88/hour = \$70,720.
- Detachment Commander arranges for scheduling Enhanced Policing Services; typically provided by Members on overtime hours.
- Province will receive notification from RCMP on hours utilized and send one invoice to community at Fiscal Year end for payment.



Area Map



County of Clearwater County Crime Statistics – Persons Crime

Clearwater County
Crime Statistics
January - December, 2014 - 2017

CATEGORY	Trend	2014	2015	2016	2017
Homicides & Offences Related to Death		0	2	1	2
Robbery		2	3	9	4
Sexual Assaults		6	7	12	14
Other Sexual Offences		2	3	16	7
Assault		70	95	129	106
Kidnapping/Hostage/Abduction		0	2	4	0
Extortion		3	3	0	2
Criminal Harassment		14	8	17	25
Uttering Threats		27	34	39	26
Other Persons		0	1	3	1
TOTAL PERSONS		122	156	230	187





County of Clearwater County Crime Statistics – Property Crime

Clearwater County
Crime Statistics
January - December, 2014 - 2017

CATEGORY	Trend	2014	2015	2016	2017
Break & Enter	↘	80	155	164	166
Theft of Motor Vehicle	↘	73	131	83	112
Theft Over \$5,000	↘	22	36	34	27
Theft Under \$5,000	↘	145	209	239	270
Possn Stn Goods	↘	39	108	91	120
Fraud	↘	39	68	64	54
Arson	↘	8	24	12	18
Mischief To Property	↘	156	256	254	170
TOTAL PROPERTY	↘	562	987	941	937



County of Clearwater County Crime Statistics – Other Criminal Code

Clearwater County
Crime Statistics
January - December, 2014 - 2017

CATEGORY	Trend	2014	2015	2016	2017
Offensive Weapons	↘	56	72	70	53
Public Order	↘	0	0	0	0
Disturbing the peace	↘	54	52	39	34
OTHER CRIMINAL CODE	↘	112	145	179	141
TOTAL OTHER CRIMINAL CODE	↘	222	269	288	228

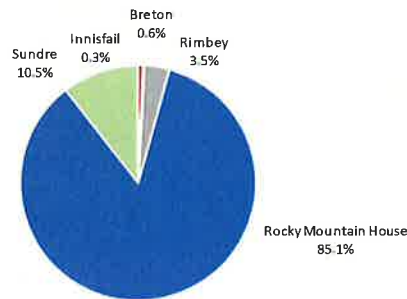
Clearwater County
Crime Statistics
January - December, 2014 - 2017

CATEGORY	Trend	2014	2015	2016	2017
TOTAL CRIMINAL CODE	↘	906	1,412	1,459	1,362



Clearwater County Crime Statistics – by Detachment

File Generation by Detachment - 2017



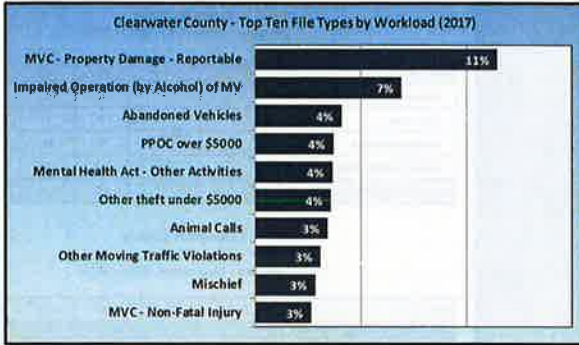
County of Clearwater County Top 10 File Types by Frequency

Clearwater County- Top Ten File Types by Count (2017)





County of Clearwater County Top 10 File Types by Workload



Questions?





Councillor and Board Member Remuneration Statement

Name of Councillor / Board Member:	Jim Duncan
Date:	June 1, 2018
Signature (Councillor / Board Member):	<i>Jim Duncan</i>

PAYMENT PERIOD

<input type="checkbox"/> January	<input type="checkbox"/> February	<input type="checkbox"/> March	<input type="checkbox"/> April
<input checked="" type="checkbox"/> May	<input type="checkbox"/> June	<input type="checkbox"/> July	<input type="checkbox"/> August
<input type="checkbox"/> September	<input type="checkbox"/> October	<input type="checkbox"/> November	<input type="checkbox"/> December

Council Supervision Rate	\$1,003.00 / Monthly
Reeve Supervision Rate	\$2,014.00 / Monthly
Deputy Reeve Supervision Rate	\$1,250.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$161.00	Next 4 Hours \$127.00	Next 4 Hours \$127.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.55/km
May 1	Council Workshop	X					40
May 3	Headwaters Alliance Workshop	X	X	X			424
May 8	Regular Council				X		40
May 10	SPOG Sasquatch Presentation	X					195
May 11	RDRMUG Workshop Lacombe	X	X			<i>★\$20</i>	255
May 14	Joint Town/County Workshop	X				<i>see receipt</i>	40
May 19	Caroline Parade	X					112
May 22	Regular Council				X		40
May 23	ICF/IDP Workshop	X					20
May 23	Broadband Open House Nordegg	X					20
May 24	Clearwater Trails	X					20
May 24	Broadband Open House Rocky		X				20
May 24	Landcare Board			X			0
May 28	Broadband Open House Leslieville	X					100

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Remuneration Calculation (for office use only)

<i>10</i>	Meetings @ 161.00 =	<i>1610.00</i>		<i>1326</i>	Kms @ \$0.55 =	<i>729.30</i>
<i>5</i>	Meetings @ 127.00 =	<i>635.00</i>		<i>0</i>	Lunch @ 16.00 =	<i>—</i>
<i>2</i>	Meetings @ 288.00 =	<i>576.00</i>		<i>Receipts total = 20.00</i>		
	Supervision =	<i>1250.00</i>				
TOTAL =		<i>4071.00</i>				TOTAL = <i>749.30</i>

Red Deer River
MUNICIPAL USERS GROUP

Date May 11, 2018

Number 191

Amount \$ 20⁰⁰

Description Source Water Quality Toolkit Workshop

Rec. From _____

Approved by Keith Ryder, Executive Director

Keith Ryder

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2018.....

Name of Councilor / Board Member

JOHN VANDERMEER

Payment Periods

January
May
 September

February
 June
 October

March
 July
 November

April
 August
 December

Council Supervision Rate – \$1,003.00 Monthly

Reeve Supervision Rate - \$2,014.00 Monthly

Deputy Reeve Supervision Rate - \$1250.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$161.00	Next 4 Hours \$127.00	Next 4 Hours \$127.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.55 / km
1	COUNCIL WORKSHOP	✓					80
8	COUNCIL				✓		80
	CAEP-DIDS BURY		✓				180
11	MEET MAYOR BURKE	✓					80
14	JT COUNCIL WORKSHOP	✓	✓				80
15	COUNCIL WORKSHOP	✓	✓				80
16	CAEP BOARD MTG	✓	✓				190
17	CHECKSTOP	✓					94
19	CAROLINE PARADE	✓					16
22	COUNCIL				✓		80
23	MUNI AFFAIRS-ICF	✓					80
	BROADBAND-NORDEGG	✓					80
24	BROADBAND-ISP's	✓					80
28	BROADBAND-LESLIEVILLE	✓					68
29	BROADBAND-CAROLINE	✓					16

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Remuneration Calculation

15	Meetings @ \$161.00=	2415	1424	Kms @ \$0.55=	783.20
6	Meetings @ \$127.00=	762		Lunch @ \$16.00=	
2	Meetings @ \$288.00=	576		HOTEL HAMPTON	189.66
	Supervision=	2014		MARRIOTT	574.78
	TOTAL=	5767		TOTAL=	1617.64

TAXI \$70.00
PAID

Signature {Councilor / Board Member}

John Vandermeer

AUTHORIZATION NUMBER/NO D'AUTORISATION		
AMOUNT-MONTANT		
DATE	30 2018	
05	M	D-J Y-A

Westwood Limo & Taxi
 Halifax, N.S.
 Airport Transportation
 1-2 Hours Notice
TEL: 902-880-4555
 westwoodhalifaxlimo@gmail.com

DESCRIPTION	AMOUNT-MONTANT
<input checked="" type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> MASTERCARD	63. ⁰⁰
CASH	
HST	
TIP	7.00
TOTAL \$	70.00



CARDHOLDER'S SIGNATURE-SIGNATURE DU TITULAIRE
OFFICIAL RECEIPT

TO: Marrat HP
 FROM: Aupat

PAID



HALIFAX MARRIOTT HARBOURFRONT

GUEST FOLIO

496 VANDERMEER/JOHN 245.00 06/04/18 14:09 5806 9489
 ROOM NAME RATE DEPART TIME ACCT# GROUP
 NKNG PO BOX 269 05/30/18 16:08
 TYPE CAROLINE AB ARRIVE TIME
 53 TOMOMO
 ROOM VSXXXXXXXXXXXX4024 MRW#: 186093615A
 CLERK ADDRESS PAYMENT

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
03/02	ADVDP-MC PAYMENT RECEIVED BY: MASTERCARD XXXXXXXXXXXXX5061		287.39	
05/30	RM SERV 2369 496	49.00 245.00		
05/30	GP ROOM 496, 1	37.49	A	
05/30	ROOM TAX 496, 1	4.90	B	
05/30	OCC LEVY 496, 1	20.00 15.00		
05/31	RM SERV 2375 496	245.00 245.00		
05/31	LAUNDRY ALL	4.90 4.90		
05/31	HST TAX ALL	37.49 37.49	C	
05/31	GP ROOM 496, 1	245.00		
05/31	ROOM TAX 496, 1	37.49	A	
05/31	OCC LEVY 496, 1	4.90	B	
06/01	GP ROOM 496, 1	245.00		
06/01	ROOM TAX 496, 1	37.49	A	
06/01	OCC LEVY 496, 1	4.90	B	
06/02	GP ROOM 496, 1	245.00		
06/02	ROOM TAX 496, 1	37.49	A	
06/02	OCC LEVY 496, 1	4.90	B	
06/03	GP ROOM 496, 1	245.00		
06/03	ROOM TAX 496, 1	37.49	A	
06/03	OCC LEVY 496, 1	4.90	B	
06/04	CCARD-VS PAYMENT RECEIVED BY: VISA XXXXXXXXXXXXX4024			

ON MAY
STATEMENT
574.78



===== SUMMARY OF TAXES =====			
DESCRIPTION			
A	15.30% HST		AM
B	2% OCCUPANCY LEVY		
C	15% HST		
D	15% HST		
E	15% INCLUDED HST		
F	15% ADDED HST		
G	15% HST		
H	15% PHONE TAX		
	NET CHARGES	TAX	CR
	1317.23	214.33	1

245.00 +
 37.49 +
 4.90 +
 245.00 +
 37.49 +
 4.90 +
 574.78 *

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HALIFAX MARRIOTT HARBOURFRONT
 1919 UPPER WATER ST
 HALIFAX, NS B3J3J5
 902-421-1700 HST VENDOR # 822964748
 MARRIOTT

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Scotiabank[®]
 3320 17TH AVENUE S.E.
 CALGARY, AB T2A 0P9



Scotiabank Value[®]
VISA* card

SBVRED_10100_D18155_A E D 20669 30012
 MR JOHN G VANDERMEER
 PO BOX 269
 CAROLINE, AB T0M 0M0



If you have any questions about this statement, call us at:
 1-800-387-6556 / 416-288-1460
 TTY Service 1-800-645-0288

Payment due date	Jun 25, 2018
Total minimum payment	\$10.00
Current minimum payment	\$10.00
Previous balance, May 2/18	\$537.71-
Interest	+ \$0.00
Payments/credits	- \$0.00
Purchases/charges	+ \$873.30
New balance	= \$335.59

Borrowers on this account;
 MR JOHN VANDERMEER

This statement covers transactions posted to your account during the Statement Period.

Transactions since your last statement

TRANS. REF.#	POST DATE	POST DATE	DETAILS	AMOUNT(\$)
MR JOHN G VANDERMEER -				
001	May 8	May 9	EDWARDS GARAGE LIMITED ROCKY MOUNTAIN AB	200.81
002	May 26	May 28	GTI PETROLEUM CAROLINE AB	75.00
003	May 30	May 31	AIR CAN* 0142194388699 AIRCANADA.COM MB	26.25
004	May 30	May 31	AIR CAN* 0142194388700 AIRCANADA.COM MB	26.25
005	May 30	May 31	STAYNERS WHARF HALIFAX NS	58.99
006	May 30	Jun 1	HAMPTON INN & SUITES CALG CALGARY AB	189.66
007	May 31	Jun 4	WESTWOOD LIMOUSINE SERVIC HAILAFAX NS	70.00
008	Jun 1	Jun 1	SALTY'S HALIFAX NS	108.25
009	Jun 2	Jun 4	STAYNERS WHARF HALIFAX NS	108.64
010	Jun 3	Jun 4	AC ROUGE ON BOARD CAFE MISSISSAUGA ON	9.45
SUB-TOTAL CREDITS				\$0.00
SUB-TOTAL DEBITS				

Credit limit [REDACTED]
 Credit available [REDACTED]

Interest Information

Annual interest rates as of statement date:

Cash advances	27.99%
Purchases	24.99%

PAID

Interest charges

Cash advances/cheques	\$0.00
Special rate offers	\$0.00
Purchases	\$0.00