

**CLEARWATER COUNTY COUNCIL AGENDA**  
**May 26, 2015**  
**9:00 A.M.**  
**Council Chambers**  
**4340 – 47 Avenue, Rocky Mountain House AB**

**10:30 A.M. Tracy King, Manager - Clearwater Family and Community Support Services  
and Roger Smolnicky, Director - Town of RMH Recreation & Community  
Services**

**11:00 A.M. Grade Six Class from Leslieville School – Leslieville Rink Project**

**11:30 A.M. Clearwater County Taxpayers' Association Delegation**

**1:30 P.M. Public Hearing Bylaw 1002/15 LUA SE 17-35-05 W5**

**A. CALL TO ORDER**

**B. AGENDA ADOPTION**

**C. CONFIRMATION OF MINUTES**

1. May 12, 2015 Regular Meeting Minutes

**D. PUBLIC WORKS**

1. Tender Award: Township Road 34-0A
2. Tender Award: BF75325 Bridge Culvert Rehabilitation
3. Tender Award: BF75502 Bridge Culvert Rehabilitation
4. Tender Award: BF77533 Bridge Culvert Rehabilitation
5. Fuel Rate Index

**E. COMMUNITY & PROTECTIVE SERVICES**

1. Proposed Education Session on Rural High Speed/Broadband Services
2. 10:30 A.M. Tracy King, Manager - Clearwater Family and Community Support Services  
and Roger Smolnicky, Director - Town of RMH Recreation & Community Services
3. 11:00 A.M. Grade Six Class from Leslieville School – Leslieville Rink Project

**F. MUNICIPAL**

1. Provincial Government Lobby and Key Messages
2. Draft *Public Notification Methods* Policy
3. Permission for the Canadian Forces Snowbirds Flight
4. 11:30 A.M. Clearwater County Taxpayers Association Delegation

**G. PLANNING**

1. 1:30 P.M. Public Hearing Bylaw 1002/15 LUA SE 17-35-05 W5
2. Bylaw 1002/15 LUA SE 17-35-05 W5 Second & Third Readings

**H. INFORMATION**

1. CAO's Report
2. Public Works Director's Report
3. Accounts Payable Listing
4. Councillor Remuneration

**I. IN CAMERA\***

1. Third Party Interest

\* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act, Sections 21 (1)(ii); 24 (1)(a)(c) and (g); 25 (1)(c)iii; and 27 (1)(a)

**J. ADJOURNMENT**

***TABLED ITEMS***

**Date                      Item, Reason and Status**

**02/24/15                      073/15 Invitation from Mayor's Office, Drayton Valley**

**STATUS: Pending Information, Municipal**



## Agenda Item

<b>Project:</b> Township Road 34-0A Tender Award	
<b>Presentation Date:</b> May 26, 2015	
<b>Department:</b> Public Works	<b>Author:</b> Erik Hansen/ Marshall Morton
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Infrastructure	<b>Goal:</b> To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> That Council reviews the information provided and approves awarding the Township Road 34-0A Tender to <b>Prentice Creek Contracting Ltd.</b>	

### Background:

The Administration has tendered the grading and other work proposed for a portion of Township Road 34-0A. This project is located along the James River in the NW2 -34- 7 W5M. This short no exit road has slumped due to its proximity to the James River and the high water event of 2013. This project was submitted and approved for funding from the Province through the Disaster Recovery Program (DRP).

A Tender Opening was held on May 7, 2015 at 2:00 p.m. for the work outlined above. We received 4 bids, with **Prentice Creek Contracting Ltd.** being the low valid bidder. The cost for this project came in **\$13,600.00** under the estimated amount of **\$200,000.00**.

The following is a summary of the bid prices received:

<b>Prentice Creek Contracting Ltd.</b>	<b>\$ 145,047.00</b>
Redcore Enterprises Ltd.	\$ 170,190.14
Netook Construction Ltd.	\$ 280,565.00
Orintel Landscaping and Construction Ltd.	\$ Non-Compliant Bid

<b>Prentice Creek Contracting Ltd.</b>	<b><u>Tender Pricing.</u></b>	<b><u>Estimated Amount</u></b>
Construction (less Site occ.)	\$ 128,887.00	\$ 160,000.00
10 % Contingency	\$ 12,884.70	\$ Included
Potential Site Occ. Bonus	\$ 1,800.00	\$ Included
Utility Relocation	\$ 5,000.00	\$ Included
Engineering	\$ 37,868.00	\$ 40,000.00
<b>Total</b>	<b>\$ 186,399.70</b>	<b>\$ 200,000.00</b>



## Agenda Item

<b>Project: BF75325 Bridge Culvert Rehabilitation Tender Award</b>	
<b>Presentation Date:</b> May 26 <sup>th</sup> , 2015	
<b>Department:</b> Public Works	<b>Author:</b> Kurt Magnus/Marshall Morton
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Infrastructure & Asset Management	<b>Goal:</b> To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> That Council reviews the information and approves awarding the BF75325 Bridge Culvert Rehabilitation Tender to <b>Orintel Landscaping and Construction Ltd.</b>	

### Background:

The Administration has tendered the proposed BF75325 Bridge Culvert Rehabilitation. This program includes the removal of the existing structure and installation of one bridge sized culvert on Range Road 7-4 crossing Chicken Creek at SW 33-40-7W5M.

A Tender Opening was held on Tuesday, May 12<sup>th</sup>, 2015, at 2:01 p.m. for the work outlined above. We received 8 bids, with **Orintel Landscaping and Construction Ltd.** being the low valid bidder.

The cost for this project came in **\$156,371.00** under the engineers estimated amount of **\$366,644.00**.

The following is a summary of the bid prices received:

<u>Contractor</u>	<u>BF75325</u>
<b>Orintel Landscaping and Construction Ltd.</b>	<b>\$152,000.00</b>
MGM Excavator Ltd.	Non-Compliant
Ironclad Earthworks Ltd.	\$194,500.00
Schuurman Dragline and Backhoe Serv. Ltd.	\$210,106.00
Unsurpassable Construction Ltd.	\$222,860.00
328766 Alberta Ltd.	\$231,708.00
Kran Construction Ltd.	\$244,013.01
Prairie Erectors International Inc.	\$340,500.00

<b>Orintel Construction Ltd.</b>	<b><u>Tender Pricing.</u></b>	<b><u>Estimated Amount</u></b>
Total Contract Cost	\$ 152,000.00	\$ 302,250.00
Modified Amount (less site occupancy)	\$ 140,000.00	\$ 286,250.00
Potential Site Occupancy Bonus Days (3)	\$ 2,400.00	\$ 2,400.00
Contingency 10%	\$ 14,000.00	\$ 28,625.00
Engineering	<u>\$ 53,873.00</u>	<u>\$ 49,369.00</u>
<b>Total</b>	<b>\$ 210,273.00</b>	<b>\$ 366,644.00</b>



## Agenda Item

<b>Project: BF75502 Bridge Culvert Rehabilitation Tender Award</b>	
<b>Presentation Date:</b> May 26 <sup>th</sup> , 2015	
<b>Department:</b> Public Works	<b>Author:</b> Kurt Magnus/Marshall Morton
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Infrastructure & Asset Management	<b>Goal:</b> To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> That Council reviews the information and approves awarding the BF 75502 Bridge Culvert Rehabilitation Tender to <b>Kran Construction Ltd.</b>	

### Background:

Administration has tendered the proposed BF75502 Bridge Culvert Rehabilitation. In this project, the existing bridge structure is removed and replaced with one bridge sized culvert. The project is located on Township Road 39-1 crossing a tributary to Lasthill Creek at NE 6-39-4W5M.

A tender opening was held on Thursday, May 7<sup>th</sup>, 2015, at 3:01 p.m. for the work outlined above. We received 12 bids, with **Kran Construction Ltd.** being the low valid bidder.

The cost for this project came in **\$138,827.84** under the engineers estimated amount of **\$396,671.00**.

The following is a summary of the bid prices received:

<b>Contractor</b>	<b>BF75502</b>
<b>Kran Construction Ltd.</b>	<b>\$192,116.51</b>
Schuurman Dragline and Backhoe Serv. Ltd.	\$223,754.56
328766 Alta. Ltd. o/a Girard Excavation & Cont.	\$244,838.00
Netook Construction Ltd.	\$372,200.00
Unsurpassable Construction Ltd.	\$382,800.00
Volker Stevin	\$387,000.00
Prairie Erectors International Inc.	\$398,095.00
Ironclad Earthworks Ltd.	\$425,000.00
Kichton Construction	\$465,472.00
S & K Structures	\$495,000.00
Bridgemen Services Ltd.	\$661,880.00
Orintel Landscaping and Construction Ltd.	Non-Compliant

<b>Kran Construction Ltd.</b>	<b><u>Tender Pricing.</u></b>	<b><u>Estimated Amount</u></b>
Total Contract Cost	\$ 192,116.51	\$ 330,900.00
Modified Amount (less site occupancy)	\$ 184,116.51	\$ 314,900.00
Potential Site Occupancy Bonus Days (3)	\$ 2,400.00	\$ 2,400.00
Contingency 10%	\$ 18,411.65	\$ 31,490.00
Engineering	<u>\$ 52,915.00</u>	<u>\$ 47,881.00</u>
<b>Total</b>	<b>\$ 257,843.16</b>	<b>\$ 396,671.00</b>





## Agenda Item

<b>Project:</b> BF77533 Bridge Rehabilitation Tender Award	
<b>Presentation Date:</b> May 26 <sup>th</sup> , 2015	
<b>Department:</b> Public Works	<b>Author:</b> Kurt Magnus/Marshall Morton
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Infrastructure & Asset Management	<b>Goal:</b> To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> That Council reviews the information and approves awarding the BF77533 Bridge Rehabilitation Tender to <b>North Star Energy Services Inc.</b>	

### Background:

The Administration has tendered the proposed BF77533 Bridge Rehabilitation. This program includes the removal of the existing structure and installation of one bridge structure on Range Road 39-0 crossing Prairie Creek at SE 3-39-7W5M.

A Tender Opening was held on Wednesday, May 20<sup>th</sup>, 2015, at 2:01 p.m. for the work outlined above. We received 9 bids, with **North Star Energy Services** being the low valid bidder.

The cost for this project came in **\$1,134,644.57** under the engineers estimated amount of **\$3,695,552.00**.

The following is a summary of the bid prices received:

<u>Contractor</u>	<u>BF77533</u>
<b>North Star Energy Services Inc.</b>	<b>\$2,181,643.12</b>
Ironclad Earthworks Ltd.	\$2,354,999.95
Innovative Civil Constructors Inc.	\$2,384,000.00
Formula Alberta Ltd.	\$2,741,500.00
EllisDon Construction Services Inc.	\$2,938,191.82
Volker Stevin Highways Ltd.	\$2,970,077.00
OHL Construction Canada Inc.	\$3,161,934.81
CWP Constructors Ltd.	\$3,229,259.00
Carmacks Enterprises Ltd.	\$3,469,328.00

<b>NorthStar Energy Services Inc.</b>	<u><b>Tender Pricing.</b></u>	<u><b>Estimated Amount</b></u>
Total Contract Cost	\$ 2,181,643.12	\$ 3,249,400.00
Modified Amount (less site occupancy)	\$ 2,152,643.12	\$ 3,201,400.00
Potential Site Occupancy Bonus Days (6)	\$ 3,000.00	\$ 2,400.00
Contingency 10%	\$ 215,264.31	\$ 320,140.00
Engineering	<u>\$ 190,000.00</u>	<u>\$ 171,612.00</u>
<b>Total</b>	<b>\$ 2,560,907.43</b>	<b>\$ 3,695,552.00</b>



## Agenda Item

<b>Project: Fuel Rate Index</b>	
<b>Presentation Date:</b> May 26 <sup>th</sup> , 2015	
<b>Department:</b> Public Works	<b>Author:</b> Kurt Magnus/Marshall Morton
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Infrastructure & Asset Management	<b>Goal:</b> To effectively manage the financial and physical assets of the County in order to support the growth and development of the County while obtaining maximum value from County owned infrastructure and structures.
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> That Council confirms the fuel indexing practice associated with various County contracts.	
<b>Attachments List:</b> Council Minutes – March 24 <sup>th</sup> , 2000 Council Minutes – April 11 <sup>th</sup> , 2000	

### Background:

Members of Council were recently contacted by a contractor who expressed concern with respect to the fuel indexing associated with various contracts that the County issues in relation to contracted services (e.g. grader contracts). Following from these discussions, Reeve Alexander has requested that Council review the fuel indexing practice and rationale.

The County's practice of including the indexing of hourly rates, in relation to fuel prices, was originally discussed with Council on March 24<sup>th</sup>, 2000. At that time, contractors and County administration were having a difficult time coming up with a fair rate for both parties due to the significantly fluctuating fuel prices. In order to remove the need for "hedging" by contractors against significant fuel increases and to provide a level of stability for contract prices for the County, Council agreed that Clearwater County should provide some sort of fuel price protection. Consequently, and in consultation with

contractors, County Administration presented a fuel pricing index which related the price of fuel at the time the contract was awarded. If fuel prices increased the contract rate increased, if fuel prices decreased, the contract rate decreased.

During the regular Council meeting, on April 11<sup>th</sup>, 2000, Council passed the following motion;

***“That the Municipality index contract grader rates in relation to fuel pricing on new, extended and existing Grader Maintenance Contracts.”***

The motion carried 6/0.

Since April of 2000, service contracts and hourly equipment rates have included fuel indexing as a component of the contract or fee. Contracts included the following Fuel Rate Index clause;

Clearwater County will index the hourly rate contained in this Agreement in relation to fluctuating diesel fuel price (dyed).

If the diesel fuel price (dyed) fluctuates by 0.03 cents or more a liter the County will adjust the hourly rate accordingly. The County will increase, hold or decrease the contracted hourly rate depending on the fluctuation. The following example is provided.

**Example 1:** If diesel fuel price (dyed) increased by \$0.03 per liter the Contractor would receive a \$ 0.60 per hour increase on the contracted hourly rate. The following formula has been utilized.

\$0.03 per liter diesel fuel price (dyed) fluctuation  
 200 liters – Average daily liters consumed  
 10 hours – Average daily hours worked  
 $\$0.03 \times 200 \text{ liters} / 10 \text{ hours} = \mathbf{\$0.60 \text{ per hour adjustment}}$

In the above example, if the contracted hourly rate is \$60.00 per hour a \$0.60 per hour increase would be warranted with a new rate of \$60.60 per hour.

This would also be the case for a decrease in fuel pricing. Therefore if the contracted hourly rate is \$ 60.00 per hour starting on the 1<sup>st</sup> day of May and fuel prices dropped by \$0.05 per liter by the 1<sup>st</sup> of June the contracted hourly rate of \$ 60.00 per hour would be reduced by \$1.00 per hour to \$59.00 per hour for the month of June and all subsequent months until a \$0.03 per liter or greater fluctuation occurs.

This formula will be used throughout the term of this Agreement: if a contract was awarded on May 1, 2011 and fuel prices went up by \$0.02 per liter on the 15<sup>th</sup> of May the Contractor would receive no additional hourly rate to compensate for this increase. However if the price of fuel went up again on the 30<sup>th</sup> of June by \$0.01 and the compounded increase in fuel pricing on July 1<sup>st</sup> is \$0.03 per liter then a rate adjustment of \$0.60 per hour would be warranted for the month of July and all subsequent months until another \$0.03 per liter fluctuation occurs.

The increase or decrease of fuel pricing will be based on the pricing of diesel fuel (dyed) that the County receives from its suppliers and will be checked on the 1<sup>st</sup> day of each month.

It is Administration's view that price volatility of materials, particularly fuel, can result in significant problems for contractors in preparing realistic bids. In many cases, prospective bidders cannot obtain firm price quotes from fuel suppliers for the duration of a project and/or contract. This leads to price speculation and inflated bid prices to protect against possible price increases. It is for this reason that Administration recommends that Council maintain the fuel indexing practice as it is of benefit to both contractors and the County.

March 24, 2000

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Minutes of a Regular Meeting of Council of the Municipal District of Clearwater No. 99, Province of Alberta, held March 24, 2000, in the Municipal Office at Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 10:10 A.M. by Reeve Elliot with the following being present:

Reeve:	Milton Elliot
Councillors:	Wanda Sunde Wilf Tricker Gaylon Henrie Russell King Randy Hill Brian Immen
Municipal Manager:	Public Works
Superintendent:	Darrell Constantinoff
Recording Secretary:	Joanne Lipsey

**AGENDA APPROVAL:** The following additions were made to the March 24, 2000 Agenda:

F – 14 Alberta Library Conference

65/00 GAYLON HENRIE: That the March 24, 2000 Agenda be adopted as amended.  
CARRIED 6/0

**CONFIRMATION OF MINUTES:**

**1. March 14, 2000 – Regular Meeting Minutes**

66/00 RUSSELL KING: That the Minutes of the March 14, 2000 Regular Meeting be confirmed as circulated.  
CARRIED 6/0

**2. March 14, 2000 – Public Hearing Minutes**

67/00 GAYLON HENRIE: That the Minutes of the March 14, 2000 Public Hearing be confirmed as circulated.  
CARRIED 6/0

**PUBLIC WORKS: 1. Public Works Superintendent's Report**

The Public Works Superintendent's Report of March 24, 2000 was presented to Council.

The Municipality implemented 75 percent road bans on all chip sealed roads as of March 21, 2000. The remainder of the surfaced and graveled roads will be monitored and bans placed as required. Winter weights were lifted by Alberta Infrastructure on March 23, 2000.

Approval for the asphalt overlay on S.H. 591 in 2000 was received from Alberta Infrastructure. This project is funded 100 percent by the Province. The contract has been assembled and is ready for tendering.

68/00 RANDY HILL: That the Municipality proceed with the tendering of the contract for the asphalt overlay on S.H. 591.  
CARRIED 6/0

A letter was received from Alvin Moroz, Transport Engineering, regarding the Movement of Wide Farm Machinery regulation. The Municipality provided input on this issue in 1999. The Province has incorporated the comments received in the second draft regulation. The new draft regulation appears to be a good balance between safety and does not disrupt day to day farming operations.

Brian Mazza joined the Meeting.

March 24, 2000  
Page 2 of 8

Darrell advised that both Beat 505 (Ron's Grader Service) and Beat 507 (Double K. Grader Service) are interested in three year contract extensions. However, they are having difficulty coming up with a fair rate for both parties due to the current fuel pricing. If the Municipality could provide some sort of fuel price protection they would be able to extend these contracts for an additional \$4.00 to \$5.00 per hour. It was questioned whether Council would consider indexing the hourly rates in relation to fuel prices for grader contracts. This would eliminate an unknown for contractors and would provide the Municipality with better overall rates.

Council requested Public Works to prepare a written proposal regarding the indexing of hourly rates in relation to fuel prices.

Council discussed the requirement of national tendering due to the Internal Trade Agreement and whether the Municipality should continue with the tender process for grader contracts.

WILF TRICKER:

That the Public Works Superintendent's Report of March 24, 2000 be accepted as presented.

CARRIED 6/0

69/00

## **2. 2000 Work Program**

Council discussed the 2000 Work Program.

It was recommended that the Wall Street South project be placed under Priority II ahead of the Biswanger Hill Road.

The Local Road Program will be prioritized further at a later date.

Tom Daniels, Dan MadLung, Sean McLaren, and Keith Branter joined the Meeting.

WILF TRICKER:

That the 2000 Work Program be adopted as presented.

CARRIED 6/0

70/00

**MUNICIPAL:**

## **11. Sunpine Forest Products Limited**

Representatives from Sunpine Forest Products Limited attended the Meeting to provide Council with an operations overview, fibre supply update and a financial review.

Tom Daniels, Dan MadLung, Sean McLaren, and Keith Branter left the Meeting.

Len Olson joined the Meeting.

**PUBLIC WORKS:**

## **3. Resolution – Telecommunication Facilities**

The Alberta Association of Municipal Districts and Counties has partnered with the Federation of Canadian Municipalities as intervenors in the Canadian Radio-Television and Telecommunications Commission hearings. These hearings are on the placement of telecommunication facilities in municipal rights-of-way. In order to provide the municipal position with maximum support, the Association is requesting all Councils to consider adopting a resolution supporting five principles. These principles are for the proper placement of telecommunication facilities on municipal rights-of-way.

A resolution was presented to Council for consideration.

RANDY HILL:

That the resolution entitled Telecommunication Facilities in Municipal Rights-of-Way be adopted in principle as follows:

THAT the Municipal authority is to manage and control the use of rights-of-way must be recognized and respected, including the right to control the number and type of aboveground and underground facilities placed in the right-of-way.

Minutes of a Regular Meeting of Council of the Municipal District of Clearwater No. 99, Province of Alberta, held April 11, 2000, in the Municipal Office at Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 10:10 A.M. by Reeve Elliot with the following being present:

Reeve:	Milton Elliot
Councillors:	Wanda Sunde Wilf Tricker Gaylon Henrie Russell King Randy Hill Brian Irmen
Municipal Manager:	Brian Irmen
Public Works Superintendent:	Darrell Constantinoff
Recording Secretary:	Joanne Lipsey
The Mountaineer:	Andrea Johnson
TransAlta Utilities:	Stan Orlesky

**AGENDA APPROVAL:** The following additions were made to the April 11, 2000 Agenda:

I – 1 Burnstick Lake  
I – 2 Ag. Summit  
E – 6 Regional Dispatch

GAYLON HENRIE: That the April 11, 2000 Agenda be adopted as amended.  
CARRIED 6/0

86/00

**CONFIRMATION OF MINUTES:**

**1. March 24, 2000 – Regular Meeting Minutes**

RUSSELL KING: That the Minutes of the March 24, 2000 Regular Meeting be confirmed as circulated.

87/00

CARRIED 6/0

**PUBLIC WORKS: 1. Public Works Superintendent's Report**

The Public Works Superintendent's Report of April 11, 2000 was presented to Council.

A 75 percent road ban was placed on all chip sealed roads as of March 21, 2000. A 90 percent ban was also placed on SH 752 and 598 on April 6, 2000. The gravel roads will continue to be monitored and road bans implemented as required.

Council requested notification when road bans are changed between meetings.

The tender for the Asphalt Overlay on SH 591 will close on April 18, 2000. The bid results and an award recommendation will be considered by Council on April 25, 2000.

Upon a recent inspection of the bridge accessing the Beaver Dam Overflow Campground, east of Nordegg, several deficiencies were noted. These deficiencies resulted in the bridge being restricted to a single lane and light vehicles only. The contract campground operator indicated that he has a wood supply stockpiled in the overflow area for all the campgrounds. He also noted that a large group (200+) is booked in for the May long weekend. Bridge repairs were estimated between \$10,000.00-\$12,000.00. A request for funding was submitted to Alberta Infrastructure as these repairs are 100 percent funded under GAP. Alberta Infrastructure is requesting that the Municipality place a priority on the bridge repairs. It was determined that this bridge is considered a low priority as it serves very few ratepayers. Alberta Infrastructure indicated that they would contribute 50 percent of the repair costs if the Municipality would fund the remaining 50 percent.



- RUSSELL KING: That Alberta Infrastructure be requested to reconsider the bridge repairs at the Beaver Dam Overflow Campground as the Municipality is not prepared to contribute funding.  
CARRIED 6/0
- 88/00
- WANDA SUNDE: That the Municipality advertise for the sign truck operator position.  
CARRIED 6/0
- 89/00
- The Alberta Human Rights, Chief Commissioner, advised that the pervious Chamberlain dismissal was upheld. The decision is binding on the parties, subject to judicial review by the Court of Queens Bench.
- Alberta Infrastructure advised that they will be paving another 18 kilometres on Highway No. 11 west near Nordegg. As well, 20 kilometers of hot and place recycling will be completed west from the North Saskatchewan Bridge. Both of these projects are slated for 2000.
- Alberta Infrastructure has also budgeted 10 million dollars for repairs/maintenance to the Forestry Trunk Road in the next six to seven years. It was suggested that acknowledgement letters be sent to the Minister of Infrastructure as well as the M.L.A.
- WILF TRICKER: That the Public Works Superintendent's Report of April 11, 2000 be accepted as presented.  
CARRIED 6/0
- 90/00

## **2. Grader Beat Contracts**

Darrell advised that a clause could be inserted into Municipal contracts that would index the contracted hourly rate to the fluctuating fuel prices. Council review the proposed contract clause. It was also proposed that grader contracts that were renewed prior to May of 2000, which are based on fuel prices at that time, would also receive compensation for the increase in fuel costs. This rate adjustment would be based on the Municipality's change in fuel prices from April, 1999 to April, 2000. The \$1,00 per hour fuel subsidy that was implemented in September of 1999 would then be eliminated.

Information regarding the fuel increases since March, 1999 was discussed.

Ron Leaf, Joanne Opden Dries and Marla Titford joined the Meeting.

## **FINANCE: 2. Thompson Country Pony Club – Financial Request**

Joanne Opden Dries provided Council with the history of the Thompson Country Pony Club.

The Thompson Country Pony Club is currently in the process of developing a permanent home for young riders within the Municipality (SW and NW 7-40-7-W5th). They presently have approval from the Provincial government for a long term lease (21 years) on these lands. In 1998 the site was prepared including the clearing of outdoor riding rings, parking and stabling areas. The parking area has been graveled and some fencing has been done for the riding arenas. In 1999, water and electricity was installed and general site preparations were continued. There is still much more work to undertake to complete this equestrian facility. The Club has approached the Town for \$6,500.00 and were approved. They requested that the Municipality provide financial support for \$15,000.00. It is proposed that the Club will coordinate and share the use of this facility with other clubs and organizations within the community.

WANDA SUNDE: That the Municipality provide \$15,000.00 to the Thompson Country Pony Club for course development.  
CARRIED 6/0

91/00

April 11, 2000

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Ron Leaf, Joanne Opden Dries and Marla Titford left the Meeting.

**MUNICIPAL: 2. Grader Beat Contracts**

Council discussed the tendering or extension of contracts for Beat 505 and 507. It was noted that if the beats were tendered they would have to be advertised nationally and changes to the current contract were recommended.

Neil Cameron and Dan Dutton joined the Meeting.

92/00

RANDY HILL: That the Municipality index contract grader rates in relation to fuel pricing on new, extended and existing Grader Maintenance Contracts.  
CARRIED 6/0

93/00

RANDY HILL: That the Municipality extend the contracts for Grader Beats 505 and 507 for a three year term for the hourly rates of \$65.00 and \$66.00 per hour respectively including the fuel rate indexing.  
CARRIED 5/1

94/00

RUSSELL KING: That the Municipality implement the changes presented to the grader contracts for the present and/or future tender requirements.  
CARRIED 6/0

**PLANNING:**

**1. Land Use Amendment No. 06/00, Pt. NW 36-34-5-W5th "A" to "CRA", By-law No. 659/00 (Dutton)**

An application to redesignate 5.00 acres of Pt. NW 36-34-5-W5th from the Agriculture District "A" to the Country Residential Agriculture District "CRA" was presented to Council. The applicant plans on creating a separate parcel. Neil provided the background to the application.

Dan Dutton advised that he plans on giving this property to his son.

Dan Dutton left the Meeting.

95/00

FIRST READING to By-law No. 659/00 was moved by Councillor Sunde.  
CARRIED 5/1

Neil Cameron left the Meeting.

**PUBLIC WORKS: 3. 10 Tonne Weight Restriction – Cripple Creek Bridge**

Alberta Infrastructure requested the Municipality to load restrict the Cripple Creek Bridge on SH 734 located at ISE 19-37-14-W5th to 10 Tonne. Alberta Infrastructure carried out emergency repairs last week to keep the bridge in service however, they recommended that the weight restriction be implemented. They are planning to install a temporary bridge in the next two months until a permanent replacement can be designed and built.

Highway Order No. 04/00 was introduced to implement this restriction.

96/00

WILF TRICKER: That Highway Order No. 04/00 be approved as presented.  
CARRIED 6/0

**MUNICIPAL: 1. Manager's Report**

The Manager's Report of April 11, 2000, was presented to Council.

Council were reminded that policy directs that the meeting time will change to 8:00 A.M. from May to October.



## Agenda Item

<b>Project: Proposed Education Session On Rural High Speed/Broadband Services</b>	
<b>Presentation Date: May 26, 2015</b>	
<b>Department: Community &amp; Protective Services</b>	<b>Presented by: Ron Leaf</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: Quality of Life</b>	<p><b>Goal: Council would like to see broader high speed Internet availability throughout most of Clearwater County.</b></p> <p><b>Strategy 1: Council will continue to research opportunities to further advocate and support high speed infrastructure development in Clearwater County.</b></p>
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None	
<input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation: That Council agrees upon two or three dates to host an education session to inform Council of various options and strategies for the development and implementation of rural high speed/broadband services.</b>	

### Background:

As identified in Council's strategic plan and the 2015 Budget, Council has indicated interest in continuing the investigation and research required to support high speed/broadband infrastructure development in Clearwater County.

Administration proposes that Council participate in a full-day (approximately eight hours) education session, involving consultants (e.g. Vanhorne Institute), representatives from O-Net (Town of Olds broadband system), and/or specialists to assist Council in identifying issues and options related to the development, implementation, and provision of a rural high speed/broadband service. Given the various schedules of Councillors, staff and consultants, Administration suggests scheduling the session(s) after June 15.

From discussions with Town staff, I understand the Town Council has expressed a desire to better understand the role the Town Council/Administration may play in improving broadband service in RMH. Does Council wish to extend an invitation to the Town, at least with respect to the O-Net presentation?



## Agenda Item

<b>Project: Information Item - Town of Rocky Mountain House: Family and Community Support Services and Recreation, Culture and Community Services</b>	
<b>Presentation Date: May 26, 2015</b>	
<b>Department: Community and Protective Services</b>	<b>Author: Ted Hickey/Whitney Wedman</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: Public Engagement</b>	<b>Goal: To raise awareness of current and historical information</b>
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> <b>1. That Council accepts the following as information</b>	

### Background:

As per the invitation from Council, Ms. Tracy King, Manager of the CRFCSS is attending to provide an update of FCSS services operations and trends and answer questions from Council.

In brief, Family and Community Support Services is a legal partnership between the Province of Alberta and municipalities under which locally-driven preventive initiatives can be developed to enhance the well-being of individuals, families and communities.

FCSS is a unique 80/20 funding partnership between the Government of Alberta and participating municipalities. Provincially, the FCSS Program receives its mandate from the Family and Community Support Services Act and Regulation.

As per the invitation from Council, Roger Smolnicky, Director of Recreation and Community Services for the Town of Rocky Mountain House is attending to provide an update on recreation, culture, community services operations and trends.

Clearwater County recognizes that rate payers of the County regularly access recreation, culture and community services located within and provided through the Town of Rocky Mountain House. The County maintains agreements with the Town of Rocky Mountain House that recognize the value of these services to rate payers of the County.



## Agenda Item

<b>Project: Information Item – Leslieville Outdoor Rink Project</b>	
<b>Presentation Date: May 26, 2015</b>	
<b>Department: Community and Protective Services</b>	<b>Author: Ted Hickey/Whitney Wedman</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: Quality of Life</b>	<b>Goal: Continue to evaluate, plan and support the recreation, cultural and leisure needs within the Rocky/Caroline/Clearwater community.</b>
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> <b>1. That Council directs the Administration to work with the Leslieville Outdoor Rink Project organizers to identify areas of support from Clearwater.</b>	
<b>Attachments List: Rink Business Letter</b> <b>Youtube Video Link - Leslieville Outdoor Rink Project</b> <a href="https://www.youtube.com/watch?v=Izj0JXMWmq4&amp;list=UUVzHC6lOU3nGG9nvnkLhoVA">https://www.youtube.com/watch?v=Izj0JXMWmq4&amp;list=UUVzHC6lOU3nGG9nvnkLhoVA</a>	

### Background:

The Wildrose School Division / Leslieville Elementary School and the residents of the Hamlet of Leslieville and surrounding Community have operated an outdoor rink located on the South property of the Leslieville Elementary School.

A project of replacing the current rink boards, improvements in lighting and other upgrades has been initiated by stakeholders within the Community. Clearwater County has endorsed this project through a letter of support for use in seeking grant funding towards the completion of the project.

Mr. Ryan Smith and a delegation of students from the Leslieville Elementary School have expressed interest in informing Council of the rink improvement project, the current status of the project and future challenges.



To whom it may concern,

The Gr.6 class at Leslieville School has set a goal of upgrading our local outdoor skating rink. You are being contacted because we believe you fit in one or more of these categories.

- A. You have a history with the community of Leslieville and likely this rink
- B. You are a part of this community and have a future stake in this rink
- C. You employ people or have family within the community of Leslieville

Having been in place for decades, most parts of the rink are in need of repair. We completed a work bee in the fall to make the rink useable for this past winter and the class has been working in class since September within different committees to create a rink for the future. We have learned a lot and have been in contact within many experts, community members, business people, and volunteers. The response has been overwhelming.

Our new knowledge and the endorsement of our parent council has led us to where we are now. We are moving forward on getting new wiring in place including poles, lights, panel, underground boring to access mechanical room of school, etc. This part of the project is estimated to cost nearly \$20 000, although we have secured approximately \$10,000 in donated materials/services.

The second part of the project is to build a custom dasherboard outdoor rink with galvanized steel construction built to last. End of the rink wire mesh. UV stabilized puckboard panels. Custom access gates. Optional player benches. This cost is \$70 000.

The third part of the project is to add a layer of asphalt to our existing asphalt base. This will seal cracks, create better drainage so that water doesn't pool up in uneven areas resulting in limited "off season" use and provide many years of added life. This cost is \$65 000. Grand total is approximately \$170 000 including some unexpected costs and/or an improved covered bench area.

We are accessing grant opportunities, as well as capitalizing on donated labour or services towards this project. We are also selling advertising on our new rink panels. These will be professionally installed graphics built into the boards and protected with a lexan cover. These panels will be sold in leveled increments including:

- |   |        |                       |
|---|--------|-----------------------|
| - a full 8 foot panel with 36 inch by 8 foot ad           | \$5000 | or 2 of them \$10 000 |
| - a half panel with 2 foot by 4 foot ad                   | \$2500 |                       |
| - share a half panel with one of two 1 foot by 4 foot ads | \$1000 |                       |

We are hosted a public info session in the Leslieville School Gym on Monday April 13th at 7:30 p.m. to share what we have, answer questions and address concerns. It was well attended with many stakeholders represented. We have nearly \$70 000 in monetary donations, \$15 000 in donated services and are actively seeking grant money.

If you have questions, please contact our Public Relations committee:

Ava at [arb0284@edu.wrsd.ca](mailto:arb0284@edu.wrsd.ca) (student)

Or Project Manager: Ryan Smith (teacher) [ryan.smith@wrsd.ca](mailto:ryan.smith@wrsd.ca)

Or if you would like us to contact you regarding purchasing a panel, please contact: Carson at [cpl0367@edu.wrsd.ca](mailto:cpl0367@edu.wrsd.ca) (student)



## Agenda Item

<b>Project: Provincial Government Lobby &amp; Key Messages</b>	
<b>Presentation Date: May 26, 2015</b>	
<b>Department:</b> Council	<b>Author:</b> Ron Leaf
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Well Governed and Leading Organization	
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None	
<input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b>	
<ol style="list-style-type: none"> <li>1. That Council reviews, amends if required, and adopts the following topics and the associated messaging for County Council and/or staff when meeting with Ministers, Provincial MLAs and/or Provincial officials.</li> <li>2. That Council confirms, or amends, the ICC recommendation that the Mayors and Reeve meet with MLA Nixon and that an invitation be extended to Mr. Nixon to meet with the Town, Village and County Councils in the fall.</li> </ol>	

### Background:

At their May 12 meeting, Council discussed the need for Council to identify the key issues and associated messaging that they should discuss with MLAs, Ministers or Provincial officials in the coming months. This topic was also discussed at the May 22, 2015 Intermunicipal Collaboration Committee (ICC) meeting and the ICC discussed the importance of consistent messaging by the Town, County and Village Councils and administrations in terms of lobbying the new Provincial Government or opposition party members.

In their discussion regarding key issues of regional significance, the ICC has identified the following:

General message: The importance of provincial/municipal partnerships in addressing issues of provincial, regional and local significant. The new MGA reflects this “partnership” however there is a need to be more clearly define the concept as well as the associated roles, responsibilities and expectations of the two orders of government.



## Regionally significant Items

- Construction of a new hospital  
Key Message: Rocky Mountain House hospital is critical in servicing west central Alberta in terms of area residents, industry and recreational users of West County. Timing is critical in identifying a future site given current planning processes underway by Town and County.
- Policing  
Key Message: The RMH detachment remains one of the busiest and most dynamic detachments in the Province due to a variety of factors such as: oil & timber industries, recreational uses (e.g. OHV, snowmobile, hunting, etc.), First Nations, transient & recreational population, etc. The increased number of positions in the detachment is appreciated but this change will only be effective if positions remain filled.
- Linear pooling  
Key Message: The various proposals to pool and reallocate taxation associated with linear assessments are flawed as they fail to consider the massive obligations rural municipalities face with respect to maintaining rural infrastructure, services and quality of life. Clearwater County, the Town of Rocky Mountain House and the Village of Caroline demonstrate the ability of local elected officials to negotiate revenue sharing and cost sharing agreements that benefit the region as a whole. Inter-municipal collaboration is the key to the fiscal challenges facing Alberta municipalities; linear pooling is not.

In addition to the items identified by the ICC I suggest that other items of significance to the County are:

- Broadband/high speed internet  
Key Message: Rural Alberta is seriously underserved in terms of access to high speed internet. The lack of dependable high speed service is affecting economic development, community competitiveness, education and health delivery, and quality of life of rural Albertans. Changes to the SuperNet contract in terms data pricing, access to Points of Presence and coordination with municipal broadband programs are but some of the changes required to address “last mile” challenges.
- Bridge & Resource Road funding  
Key Message: Alberta’s economy is dependent on resource extraction and development. Roads and bridges are critical infrastructure that supports the operations of the various resource based industries (e.g. timber, oil & gas, aggregate). Restoration of the Strategic Transportation Infrastructure (STI) program funding, in particular funding for the Local Bridge program and the Resource Road program, is vital.

- West County Management

Key Message: The Provincial Government manages activities associated with resource extraction uses (e.g. mining, oil & gas, timber) occurring on Crown land however, the Province exercises little control regarding the significant recreational uses occurring on these same lands. The number of recreational users of crown land, and particularly in the eastern slopes areas, have increased geometrically in the past 10 – 15 years. While there is economic benefit derived from this activity there is an increasing need by the Provincial Government to better understand and manage the recreational activity. Municipal governments need to be a partner in developing solutions.

The ICC also recommended that the two Mayors and the Reeve meet with MLA Nixon in the coming weeks to provide an overview of Town, Village and County issues with the intent that Mr. Nixon meet with the three Councils during the fall Tri-Council meeting.



## Agenda Item

<b>Project : Public Notification Methods Policy</b>	
<b>Presentation Date :</b> May 26, 2015	
<b>Department :</b> Council	<b>Author :</b> Christine Heggart
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area :</b> Well Governed and Leading Organization	<b>Goal :</b> Policy review
<b>Legislative Direction:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <u>Municipal Government Act</u> <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Procedural Bylaw 954/12</u>	
<b>Attachments:</b> DRAFT 2- Public Notification Methods Policy	
<b>Recommendation:</b> 1. That Council review, revise as required and adopt the <i>Public Notification Methods Policy</i> .	
<b>Background:</b>  At their April 28, 2015 meeting, Council rescinded the <i>Advertising Policy</i> (2013) and <i>Public Notice for Meeting Date Changes Policy</i> (1995) and recommended changes to the proposed new <i>Public Notifications Methods Policy</i> - which meets the new requirements of the Municipal Government Act and is in line with Council's Procedural Bylaw.  Attached is the revised draft policy for Council's review, amendment as required and adoption.	



## CLEARWATER COUNTY Public Notification Methods Policy

POLICY

<b>EFFECTIVE DATE:</b>	<del>April 28, 2015</del> <u>May 26, 2015</u>
<b>REVISION DATE:</b>	N/A
<b>SECTION:</b>	Administration
<b>POLICY STATEMENTS:</b>	<p>To implement an effective public notification procedure that satisfies the advertising requirements of the Municipal Government Act (MGA) and informs the public of Clearwater County's activities and Council's meeting dates.</p> <p>Council will provide public notice in instances where regular Council or Committee meeting dates are changed or Special Council meetings are arranged, taking into account the time available to give notice, and the statutory requirements and significance of the meeting.</p>
<b>PROCEDURE:</b>	<ol style="list-style-type: none"> <li>1. All advertisements required by Section 606 (2) of the <i>MGA</i> (i.e. bylaw, public hearing), will be published at least once a week for two consecutive weeks in the local papers, the Rocky Mountain House Mountaineer, the Western Star and the Sundre Roundup and on the County's website under "Public Notices".</li> <li>2. Non-statutory advertising (i.e. job postings, open house) will be placed at the direction of the department Director to which the advertisement applies.</li> <li>3. Council and all Committees are encouraged to utilize their regular meeting dates, as much as practicable.</li> <li>4. In accordance with Section 193(3) of the <i>MGA</i>, notice of a change in date, time or place, of any Regular Meeting of Council must be provided at least 24 hours prior to the meeting to Councillors and to the public. Public notification will occur by posting a notice in the Clearwater County</li> </ol>



## CLEARWATER COUNTY Public Notification Methods Policy

	<p>Administration Office; and posting a notice on the Clearwater County website.</p> <p>5. Notice of a Special Council Meeting must be given at least 24 hours in advance. Public notification will occur by posting a notice in the Clearwater County Administration Office; and posting a notice on the Clearwater County website.</p> <p>6. Special Council meetings may be held without public notice providing that the provisions of Section 194 of the <i>MGA</i> are adhered to.</p> <p>7. <u>Council's committee dates are set at the organizational meeting each October.</u> Changes to any regular Committee meeting dates shall be posted on the public bulletin board in the municipal office only <u>and committee members notified by the respective department.</u> <del>If -unless-</del> in the opinion of the committee chair, the issues to be discussed at that particular meeting, are of significant public interest, <u>the</u> <del>— In this case the committee</del> chair may request a department Director, the CAO, or their delegate, to advertise the meeting change in the local newspapers or on the County website.</p> <p>8. Placement of public notices is the responsibility of the Communications Coordinator, based on the direction of the department Director to which the advertisement applies.</p>
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## Agenda Item

<b>Project: Permission for the Canadian Forces Snowbirds Flight</b>	
<b>Presentation Date: May 26, 2015</b>	
<b>Department: Municipal</b>	<b>Presented by: Ron Leaf</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: Quality of Life</b>	<b>Goal:</b>
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation: That Council grants permission for the Royal Canadian Air Force Snowbirds Demonstration Team and all other participatory military aircraft to fly below 1000 feet over Clearwater County for the purpose of the 2015 Rocky Mountain House Air Show on July 22, 2015.</b>	

### Background:

The Royal Canadian Air Force Snowbirds Demonstration Team is participating in the Rocky Air Show on July 22, 2015 and the County has been asked to grant permission for the Snowbirds to operate at less than 1000 feet above ground level during their time in the area.

As a municipality, the County does not regulate air traffic as this is the jurisdiction of the Federal government. However, the Snowbirds themselves require Council's approval to operate over communities at lower altitudes. This would include all activities such as arrival, practice, performing, media flights, etc.



## Agenda Item

<b>Project: Clearwater County Taxpayers Association Delegation</b>	
<b>Presentation Date: May 26, 2015</b>	
<b>Department: Municipal</b>	<b>Author: Ron Leaf</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b>	<b>Goal:</b>
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation: That Council accepts the CCTA's presentation for information.</b>	
<b>Attachments List: Written presentation as submitted by the CCTA</b>	

### Background:

Marianne Cole has, on behalf of the Clearwater County Taxpayers Association (CCTA), requested the opportunity to make a presentation on Tuesday. The CCTA has identified that they wish to discuss:

1. "Highway Cleanup concerns;
2. The Strategic Plan; and,
3. Financial concerns ("regarding Regional Waste Authority, salary for the current position being advertised, and Caroline/Nordegg developments.")

A summary of their presentation is attached.

CLEARWATER COUNTY TAXPAYERS' ASSOCIATION PRESENTATION

CLEARWATER COUNTY COUNCIL

TUESDAY, MAY 26, 2015



Good morning council members, staff, ladies and gentlemen.

First of all we'd like to thank you for the opportunity to come before you with our questions and concerns on some current issues. We would also like to thank Ron Leaf for his time and effort in answering our earlier letter and then meeting with Helge and myself. In light of our discussion with him and due to time restraints we have narrowed our focus of concerns here today to three main topics (two of which have surfaced since our meeting): The Strategic Plan Draft, Highway Clean-up, and Financial Matters.

### **1. STRATEGIC PLAN DRAFT**

First we want to express our thanks to Tracy Lynn and Christine for photocopying the draft for Helge, Sharon and myself in quick order on Tuesday. We really appreciate it and will be reviewing it in preparation for the June response.

Certainly we recognize the need for a Strategic Plan as well as the significant value of public input. In that regard we are left with these questions:

- **How were the groups selected for involvement in developing the current draft?**  
It seems like a minimal number of actual Clearwater County taxpayers were involved, and those that were represented special interest groups. We strongly feel that county taxpayers, whose tax dollars are at stake, should have been given **prime** consideration and opportunity for involvement. We reiterate the question, "How were the groups selected?"

Now with the groups selected and the major input given, we do, however, appreciate the opportunity in June to make comments. We are left wondering these questions:

- **Is there a real possibility of altering the draft?**
- **How will the open house be conducted?**
- **How will comments be recorded, and who will assess their validity and/or inclusion into the Strategic Plan?**

Finally we raise the concern over publicity as the notice of the Open House and feedback format on the Strategic Plan was only published in the Mountaineer which has limited readership in the rural areas of the county.

## 2. HIGHWAY CLEAN-UP POLICY

Recently one of our CCTA members applied to clean a portion of a county road way according to ads in local papers inviting local **community groups** to participate. He was refused by staff in the Ag Service building under the premise that we are a political group. I then received a phone call from him expressing his concern.

Subsequently I went to the Ag Service building the next morning and met with Matt Martinson to discuss the situation further. I explained that we are a not a political group but a non-profit society and had the paper work with me to prove it. He replied that we are a special interest group to which I replied that we have a much broader focus, working for a broader range of Clearwater County residents than a lot of the groups given the opportunity to participate in the clean-up. I asked further to see the **policy of guidelines determining who constitutes an eligible or ineligible group** and Matt said there was none. We had a very respectful discussion with no resolution.

I then went on to the council meeting and at the break before the presentation of the audited financial statements I brought the issue to the attention of my councillor, Kyle Greenwood and he said he would check into it.

Our question on this matter is this:

- **How can this situation be rectified for the future?**

Currently, as one of our members stated, “We are branded by an illegitimate process, and penalized because of personal bias.”

### 3. FINANCIAL MATTERS

This is our most serious concern as we want to focus on the need for fiscal responsibility in light of the current economic situation and the increase in our taxes. These concerns are augmented by the recent presentation by Dale Shippelt to Rocky's Town Council. His presentation and the possible action that may proceed has the potential to involve the County as our tax dollars are included in issues he has raised there.

Our concerns on financial matters focus on three areas: Regional Waste Authority, the reserves, and Nordegg.

➤ **Regional Waste Authority**

As this service, jointly operated by the town and county, is funded by tax dollars we should have the right to full disclosure of financial information. Following our CCTA committee meeting yesterday, (Thursday, May 21) I made a phone call to the Regional Waste Authority requesting this information. The request was being passed on to county office. We are currently waiting for a reply and trust that it will be forth-coming. When received we will assess the need for further investigation.

➤ **\$58 Million in Reserves**

We are requesting **specific numbers for the allocation of these funds**. The total is significant but we realize some of the reserves are restricted or specifically labelled for a particular use. We would like an itemized account of each category including the unrestricted reserves.

Our concern here rests with the continual surplus over and above the budget that is repeatedly added to the reserves. We question the need for increasing taxes when there are already large reserves.

Furthermore, in conversation with the reeve from Brazeau County, he suggested that having large reserves may, in fact, be detrimental and work against municipalities in the linear tax pooling argument currently on the provincial screen. If the province sees rural municipalities with large reserves, they may say that linear tax pooling is justified in order to share the wealth.

As a point of interest, Brazeau County lowered their residential tax by 30% this year, dropping their tax income by \$920, 000. They did this without affecting their provision of services, but worked hard to establish a more frugal budget and reduce the burden of government on the people.

Our request, again, is **to receive an itemized account of the county's surplus reserves**.

➤ **Nordegg**

As mentioned by the accountant who presented the 2014 audited financial statements "lot sales at Nordegg were not at the level they had been in the past" and that the County needs to "keep an eye on the level of money gone into it versus what it's worth."

As taxpayers we are also very concerned with the county playing developer with our tax dollars in a risky venture. I'll let Helge carry on with specific questions on what the Nordegg debt was in 2013, what we were told at our meeting with Ron, and what was reported in the 2014 audited financial statements. There seems to be a discrepancy in figures and we would like an explanation. Helge...

In conclusion we thank you for your time here this morning. We look forward to passing this information on to county taxpayers as we work to address their concerns.



## Agenda Item

<b>Project:</b> Application No. 01/15 to amend the Land Use Bylaw – Public Hearing 1:30 p.m. Delegation	
<b>Presentation Date:</b> May 26, 2015	
<b>Department:</b> Planning and Development	<b>Author:</b> Kim Gilham
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Land & Economic Development	<b>Goal:</b> Ensure the statutory land use and land development documents of the County properly direct land development and human settlement within the County with consideration on impacts to neighbouring municipalities, in particular the Town of Rocky Mountain House and Village of Caroline.
<b>Legislative Direction:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Land Use Bylaw &amp; MDP</u>	
<b>Recommendation:</b> Pending the results of the public hearing, it is recommended Council grant 2 <sup>nd</sup> and 3 <sup>rd</sup> readings to Bylaw 1002/15	
<b>Attachments List:</b> Application to Amend Land Use Bylaw, Business Proposal, Site Plan, Bylaw 1002/15 with Schedule “A”, Institutional District “P”, Aerial Photo	

### Background:

1799377 Alberta Ltd. currently holds title to SE 17-35-05-W5M, containing 152.61 acres. The property is located 9 miles southeast of the Village of Caroline. 1799377 Alberta Ltd. has made application on behalf of Addiction Canada to redistrict 18 acres of the 152.61 acre parcel from Agriculture District “A” to the Institutional District “P”.

The landowners and Addiction Canada are proposing to provide addiction counselling and medical treatment for those suffering from drug and alcohol addiction. The program is a 12-step Holistic model. The programs run from 30-90 days. Detox is delivered by nurses and doctors. They are proposing to operate within the existing quarter section and its buildings and have no plans at this time to add buildings in the future. This property provides the privacy that Addiction Canada values.

Clients will arrive and stay on the property during their program, with no access to their vehicles if they are located on site. In most cases Addiction Canada will organize and

provide transportation. The applicants are proposing to have an average of 10 but no more than 15 staff members at the facility at any given time. Traffic would enter and exit directly off of Highway 22. Referrals were sent to Alberta Transportation. The applicants will make every effort to mitigate traffic issues. The majority of staff will arrive and leave at the same time each day, except for night staff. Staff are encouraged to carpool when possible. Food deliveries will be made once a week.

The current buildings and housing on the property would accommodate up to 15 people. The buildings that currently exist on the property are the primary residence, a cabin, garage, pole shed and some smaller sheds. Most of these buildings would be used for the operation of the business. The pole shed will be further developed to accommodate an exercise facility.

Additional information can be found in the included agenda package. The applicants held an open house on the 19<sup>th</sup> of March at the Crammond Community Hall for interested and concerned parties to come and ask questions and hear Addiction Canada's proposal. An ad was put in the Sundre Round Up, Western Star and Mountaineer as well as letters being sent out to adjacent landowners. I will let the applicant speak further to the attendees of the open house as well as the outcome. I have included a copy of the letter that was sent to adjacent landowners which contains the same information that was included in the ad that was in the papers in your package.

### **Planning Direction:**

The application is subject to the provisions of the Municipal Development Plan (2010) and Land Use Bylaw.

#### **MDP Guiding Principle 3.2(3) Land Use Compatibility**

The location, intensity, scale and design of new development should be compatible with the capacity of the site and adjacent lands.

#### **MDP Policy 9.2.15**

Clearwater County shall require all development to meet provincial standards and regulations respecting the provision of water and wastewater services.

#### **MDP Policy 11.2.21**

To consider a proposed redesignation, subdivision or development for a large multi-lot subdivision, major development or other form of land use change as determined by the County, Clearwater County may require the applicant to prepare for consideration of approval by the County an area structure plan or outline plan.

#### **MDP Policy 11.2.22**

Clearwater County may require an area structure plan or outline plan to address any or all of the following:

- (a) site suitability;
- (b) design and density;
- (c) impacts on natural capital and the environment;
- (d) effects on land uses in the vicinity;
- (e) provision of roads and utilities;
- (f) traffic impacts;
- (g) provision of open space;
- (h) protective and emergency services;
- (i) access to and impacts on education and health services;
- (j) FireSmart provisions;
- (k) measures to mitigate effects; and
- (l) any other matters required by the County to be addressed.

#### MDP Policy 12.2.2 Redesignation, subdivision, and development

Clearwater County shall implement the policies of this Plan when making decisions on any proposed redesignation, subdivision, or development application and any proposed statutory plan, outline plan or concept plan.

#### MDP Policy 12.2.3

To provide information relevant to a proposed redesignation, subdivision or development of land, Clearwater County may require the applicant to have prepared and submitted by a qualified professional engineer any or all of the following:

- (a) a geotechnical study;
- (b) a traffic impact study;
- (c) a water supply study;
- (d) a utility servicing study;
- (e) a stormwater management plan;
- (f) an environmental assessment; and
- (g) any other study or plan required by the County.

#### MDP Policy 12.2.4

Clearwater County will consider, where applicable, the following when evaluating an application to redesignate, subdivide or develop land:

- (a) impact on adjoining and nearby land uses;
- (b) impact on natural capital, including agricultural land;
- (c) impact on the environment;
- (d) scale and density;
- (e) site suitability and capacity;
- (f) road requirements and traffic impacts, including access and egress considerations, including Subdivision and Development Regulations related to land in the vicinity of a highway;
- (g) utility requirements and impacts;
- (h) open space needs;
- (i) availability of protective and emergency services;
- (j) FireSmart provisions;

- (k) impacts on school and health care systems;
- (l) measures to mitigate effects;
- (m) County responsibilities that may result from the development or subdivision;  
and
- (n) any other matters the County considers relevant.

The Clearwater County Land Use Bylaw addresses the uses allowed in Section 13.4 (9) Institutional District "P". The purpose of the Institutional District "P" is to permit and regulate the development of private or public facilities intended to provide cultural, social, religious, educational or rehabilitative services.

Discretionary uses include:

- \* social care facility
- \* institutional, religious or private youth camp, retreat or outdoor education facility;
- \* public or quasi-public building in character with one or more of the approved uses; and
- \* single family residence if ancillary to the principal use.

The allowable lot area in this district is 1 to 4 hectares (2.5 to 10 acres), unless otherwise approved by the Development Officer. *This applicant is proposing to redistrict 18.0 acres, due to the existing buildings and setup of the property.*

Development, including any storage areas, would be required to meet the minimum yard setbacks, including a minimum of no development or storage within 60 metres (200 feet) from the east property boundary, and 15 metres (50 feet) from all other property boundaries.

The applicant(s) will be in attendance at the meeting to provide further details on the proposal and to answer any questions Council may have for them.

**First Reading:**

At the regular Council meeting held on April 14, 2015, Council reviewed and gave first reading to Bylaw 1002/15. As required by legislation, comments were invited from the adjacent landowners and referral agencies. Upon consideration of the representations made at the Public Hearing, Council may consider whether or not to grant second and third readings to the bylaw.





**CLEARWATER COUNTY**  
**Application for**  
**Amendment to the Land Use Bylaw**

Application No. 01/15

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: 1799377 Alberta Ltd.

ADDRESS & PHONE: PO Box 1066, Nisku AB T9E 8A8

REGISTERED OWNER: 1799377 Alberta Ltd.

ADDRESS & PHONE: PO Box 1066, Nisku AB T9E 8A8

**AMENDMENT REQUESTED:**

1. CHANGE OF LAND USE DISTRICT **FROM:** Agriculture "A" to: Institutional "P"  
 LEGAL DESCRIPTION OF PROPERTY: SE 1/4 Sec. 17 Twp. 35 Rge. 5 W5M  
 OR: LOT: — BLOCK — REGISTERED PLAN NO.: —  
 OR: CERTIFICATE OF TITLE NO.: 142 060 040 (Site Plan is attached)  
 SIZE OF AREA TO BE REDESIGNATED: 18 (Hectares / Acres)

2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS:

Agriculture. District "A" to Institutional District "P"

3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

We wish to change Primary structure of business to that of a Treatment Facility. We would require rezoning to accommodate the number of staff and clients. Please see attached notes.

DATE: March 30, 2015 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

APPLICATION FEE OF \$1,130<sup>00</sup> DATE PAID: April 1, 2015 RECEIPT NO. 107736

K Gilham  
 SIGNATURE OF DEVELOPMENT OFFICER  
 IF APPLICATION COMPLETE

IMPORTANT NOTES ON REVERSE SIDE

1799377 Alberta Ltd. On behalf of Addiction Canada

Rezoning Application Details for Clearwater County

March 30, 2015

Application for re-zoning from Agricultural District to Institutional District "P". Maximum number of clients to be 15. Average number of staff on site at any given time to be approximately 10.

### **Scope of Business**

Provide addiction counselling and medical treatment for those suffering from drug and alcohol addiction.

### **Programs**

Addiction Canada utilizes the 12 step and Holistic model along with mental health and associated therapies. Duration of programs range from 30-90 days in length. Medical detox is delivered by nurses and doctors in a non evasive, non emergency type setting but rather with a relaxed safe medical supported atmosphere. Yoga and fitness are common activities as are outside close proximity nature walks.

### **Staff**

At any given time there will be no more than 15 staff members on site. Most staff will arrive on site at approximately the same time each day. Except for those staff working the night shift. Most staff will be traveling to and from Local accommodation in the Caroline or Sundre Areas. Some Staff will be coming from as far away as Calgary.

### **Traffic**

As a result of the extensive conversation on the matter during the town hall meeting on Thursday March 19<sup>th</sup>, 2015 Traffic on the property can be described as follows:

- Clients will rarely if ever arrive on site with their own mode of transportation if they do their keys will be taken by security and their vehicle locked for the duration of the stay
- Client Transportation will be organized by Addiction Canada
- Food Deliveries will be made by Sysco Foods on a weekly Basis
- Employees are encouraged and rewarded for Carpooling to the site
- Every effort will be made to mitigate any interruption traffic may have on surrounding neighbors. Proper speed limit signage has been placed on the property, open communication with those affected has been established and the property owner has requested prices to

replace the current bridge on the property with a culvert to ensure access for emergency vehicles and the safety of those on the property.

**Signage**

Confidentiality is of paramount importance to Addiction Canada due to the nature of the business. The only signage that may be visible from the property would be the bird depicted on the addiction Canada Letter head and website. This will act as a place marker for the location of the property so that the adjacent business does not have to be referenced when trying to locate the property.

**Noise Factors, Dust and Smell**

- There is no noise associated with this business
- There is no dust associated with this business
- There is no smell associated with this business

**Storage**

There will be no outside storage of materials. General maintenance equipment will be stored in appropriate ways.

**General Construction Plans**

There are currently no plans to add future buildings to the site. There is currently a Quonset in the middle of the property that will be furthered developed to accommodate a future exercise facility. As per the application any future development would be limited to the geographical location noted on the attached drawing.

**General Comments**

Addiction Canada chose this property because of its geographical location and access to labor. As previously mentioned Addiction Canada values discretion and confidentiality both of which this property provides. Although it is our intention to quietly go about our business involvement in the community is of great importance to us. We look forward to engaging with community stakeholders to learn where our services would benefit the community the most.

G1

N. E. 1/4 SEC. 17 ,TWP. 35 ,RGE. 5 W 5M

268°01'51"  
805.53 (Calc)

Fd. No Mk., E.1/4 17  
Re-est. Position by F  
Left No Mk. (In Pond)

ALLOWANCE  
39'

87°53'  
235.

265°00'  
(Radial)

S. W. 1/4 SEC. 17 ,TWP. 35 ,RGE. 5 W 5M

45"  
803.61 (Calc)

162.58

144.55

156.50  
170.34

227.11

559.68

215.11

Septic Discharge 1.2 W O/H  
Septic Tank  
1.5x1.8  
Wood Boiler  
3.8x7.4  
Wood Shed  
0.6 NW&SE Eaves

S. E. 1/4 SEC. 17 ,TWP. 35 ,RGE. 5 W 5M

Remainder

171.43  
170.93  
178.29

See  
Cabin Detail

7.6x11.3 Pole Shed  
Plotted From Air Photo

324.39

8.0 ACCESS EASEMENT  
INST. #992 016 606

108°07'54"  
(Radial)

680.96

ALBERTA TRANSPORTATION  
ROAD PLAN R5  
HIGHWAY

R61 Mp. 0.3  
0.24 W. of L  
Did Not Use

15.24 PAN AMERICAN P/L R/W  
PLAN 2501 RS

88°02'51"  
681.68

88°02'51"  
60.00  
40.00  
128°02'51"  
152.12  
111°23'17"  
358°02'51"  
80.00  
PLAN 982 651B  
155.56  
315°02'51"

ROAD

Assumed 358'

142.95

N.1/4 8  
Mp.

20.12

775.61  
268°

ALLOWANCE

R65, Mp.

9.22

N. E. 1/4 SEC. 8 ,TWP. 35 ,RGE. 5 W 5M

87°54'51"  
20.82

NOTE:  
BOUNDARY INFORMATION WAS TAKEN  
FROM JOBS # R-102-98 & R-070-11.

## Letter to Surrounding Neighbors

Date

Address

Name,

Addiction Canada is proud to host an open house at the Crammond Community Hall located at the Northwest corner of the intersection of highway 22 and township road 354 on March 19th at 7:00pm to discuss the opening and rezoning of our new addiction facility in Alberta. Addiction Canada is a well renowned Holistic addiction recovery organization that has been in business for over 10 years. Addiction Canada operates with a highly skilled group of Doctors, psychiatrists, phycologists and counselors. We specialize in the Holistic based recovery of drug and alcohol addiction and are community focused. Please don't hesitate to visit our web site at [www.addictioncanada.ca](http://www.addictioncanada.ca) . Looking forward to seeing you there!

Warmest Regards,

John Haines  
President and CEO  
Addiction Canada

BYLAW NO. 1002/15

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Institutional District "P" is to permit and regulate the development of private or public facilities intended to provide cultural, social, religious, educational or rehabilitative services.

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

***That +/- 18.0 acres of PT SE 17-35-05 W5M as outlined in red on the attached Schedule "A" be redesignated from the Agriculture District "A" to the Institutional District "P".***

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

PUBLIC HEARING held this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2015.

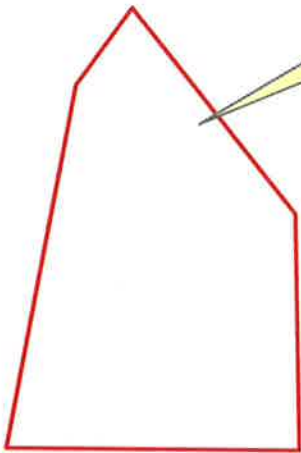
READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2015.

READ A THIRD AND FINAL TIME this \_\_\_ day of \_\_\_\_\_ A.D., 2015.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

Redistrict +/- 18.0 acres  
from Agriculture "A"  
to Institutional "P"



HWY 22

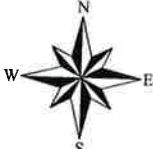
Subject Lands



**Bylaw No. 1002/15  
Schedule "A"**



**Application #01/15 to Amend the Land Use Bylaw  
Redistrict +/- 18.0 acres of a 152.61 acre parcel  
in SE 17-35-05 W5M  
From Agriculture District "A" to Institutional District "P"  
1799377 Alberta Ltd. on behalf of Addictions Canada**



### 13.4 (9) INSTITUTIONAL DISTRICT "P"

THE PURPOSE OF THIS DISTRICT IS TO PERMIT AND REGULATE THE DEVELOPMENT OF PRIVATE OR PUBLIC FACILITIES INTENDED TO PROVIDE CULTURAL, SOCIAL, RELIGIOUS, EDUCATIONAL OR REHABILITATIVE SERVICES.

#### A. PERMITTED USES

1. Farming, except intensive agriculture

#### B. DISCRETIONARY USES

1. Arts or culture centre
2. Buildings for cooking, dining, assembly, crafts and recreation
3. Church, without manse within hamlets
4. Church, with or without one attached manse outside of hamlets
5. Cemetery
6. Correction, detention or remand facilities
7. Detached manse associated with a church on the same lot
8. Social care facility
9. Guest and patron lodge or cabins associated with a permitted use
10. Institutional, religious or private youth camp, retreat or outdoor education facility
11. Keeping of livestock for use in association with a permitted use including shelters and enclosures for the same
12. Museum
13. Private campground facilities for parking holiday trailers/recreation vehicles occupied by guests or temporary staff involved with a permitted use for periods of 30 days or less
14. Public or private open space
15. Public or quasi-public building in character with one or more of the approved uses
16. School or college whether public or private
17. Single family residence if ancillary to the principal use
18. Other ancillary buildings or uses

#### C. ALLOWABLE LOT AREA

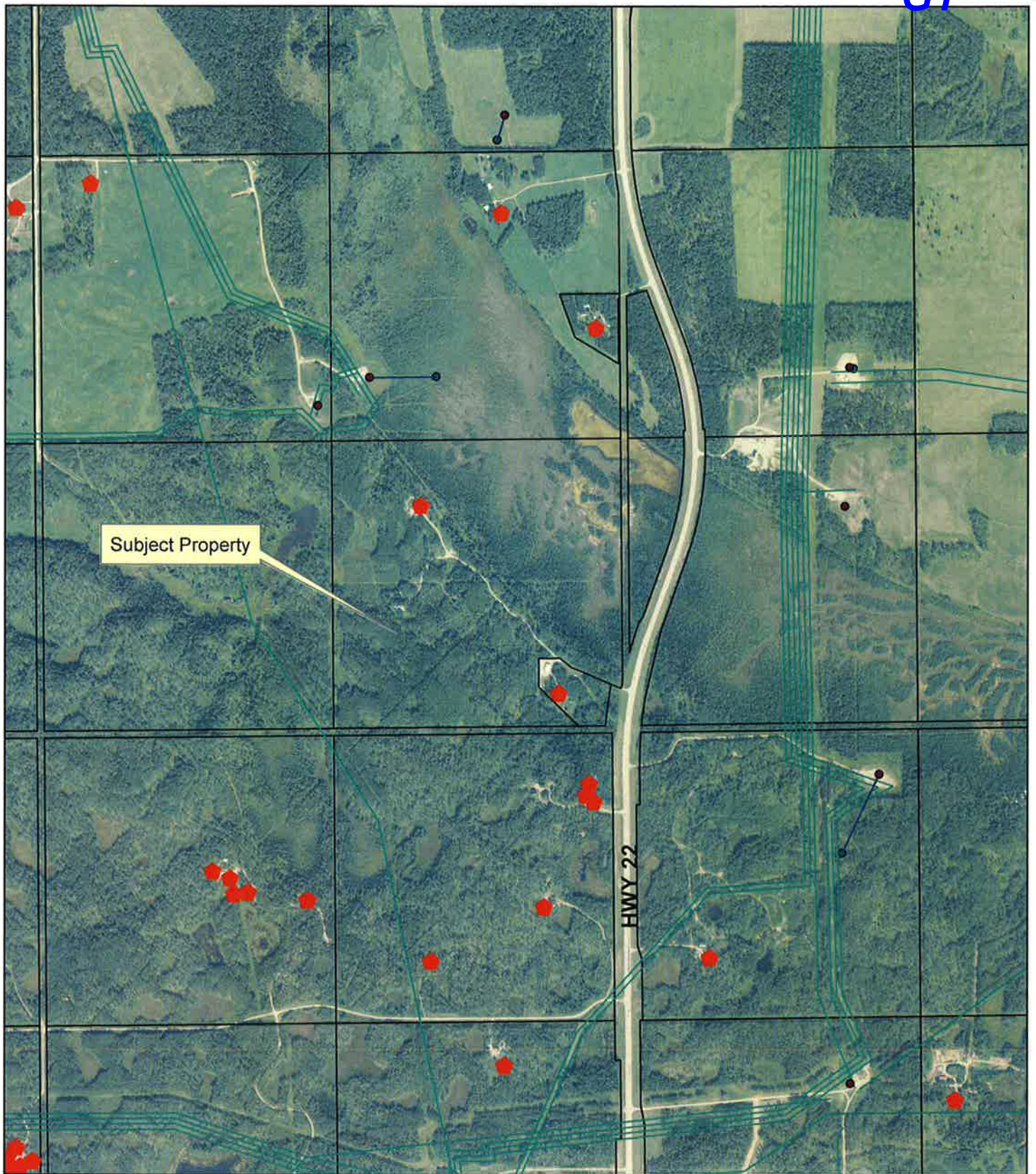
1 to 4 hectares (2.5 to 10 acres), unless otherwise approved by the Development Officer except in hamlets where lots shall be at least 300 square metres (3,500 sq. ft.) and have a frontage width of at least 10 metres (35 feet).

#### D. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer.



- E. MINIMUM DEPTH OF FRONT YARD  
15 metres (50 feet) on an internal road and otherwise as required pursuant to Section 10.3 and Figures 1 to 7 of the Supplementary Regulations.
- NOTE: Existing lots which cannot comply with the foregoing and created prior to this Bylaw coming into effect shall meet setback requirements as determined by the Development Officer.
- F. MINIMUM WIDTH OF SIDE YARD  
3 metres (10 feet) except in the case of a corner site where the side yard adjacent to a public road may be determined pursuant to Section 6.4.
- G. MINIMUM DEPTH OF REAR YARD  
7.5 metres (25 feet) unless otherwise approved by the Development Officer.
- H. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS
1. All buildings added to a lot shall be new unless otherwise approved by the Development Officer.
  2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall, where reasonable, complement the natural features of the site to the satisfaction of the Development Officer.
  3. Ancillary structures and additions shall be designed to complement the main building.
- I. MAXIMUM ALLOWABLE DENSITY  
As approved by the Development Officer.
- J. OFF-STREET PARKING  
As stated in this Bylaw unless otherwise approved by the Development Officer.
- K. LANDSCAPING
1. Approval to develop may be made subject to the Development Officer accepting a landscaping plan.
  2. The Development Officer may require measures to retain natural vegetation and to protect sensitive soils on the site.
  3. Any development may be subject to screening from view by vegetation or other screening of a visually pleasing nature as required by the Development Officer.
  4. Where two or more buildings are located on a lot, the separation of distances between them may be at the discretion of the Development Officer.



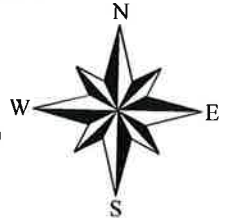
Subject Property

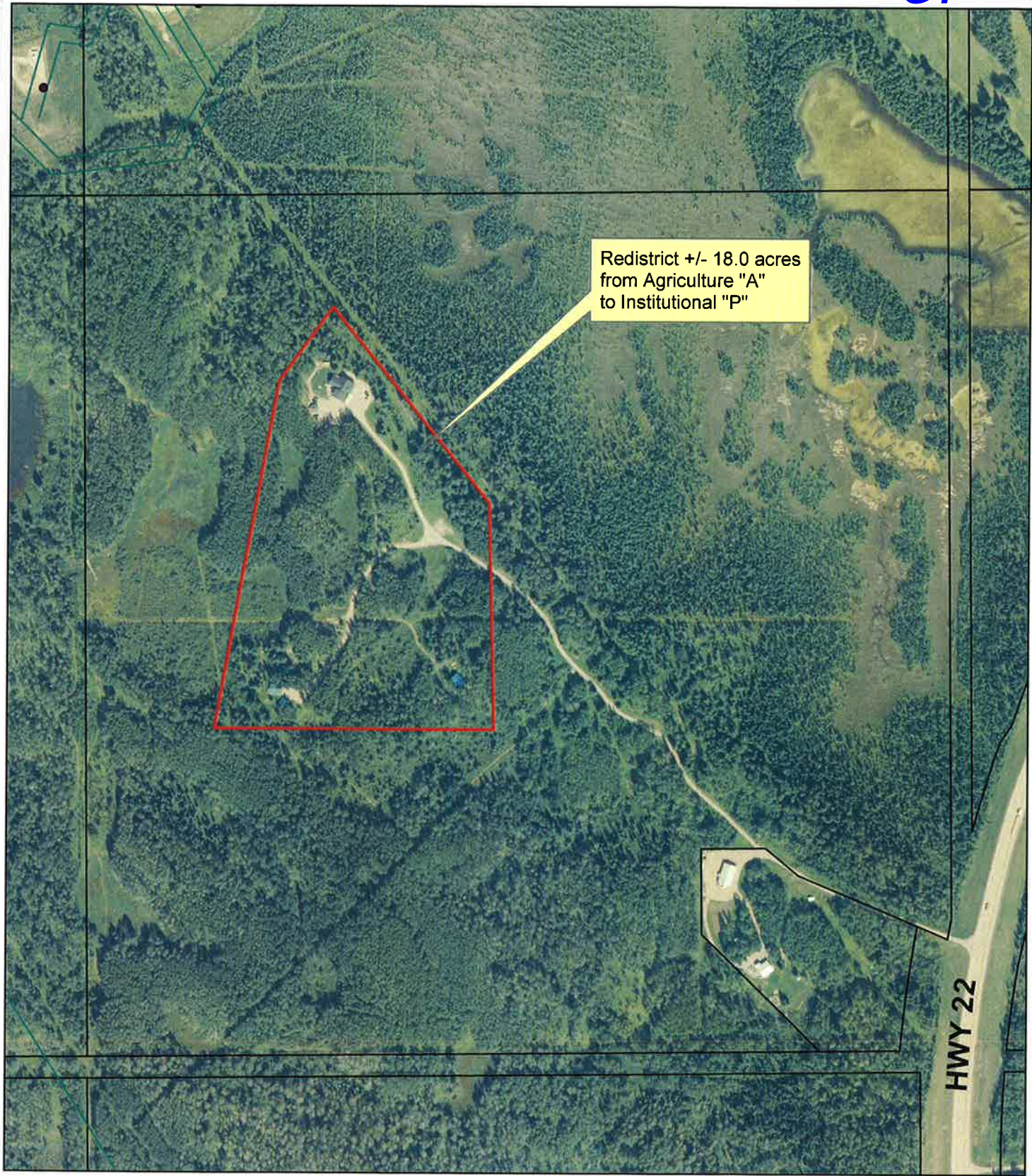
HWY 22

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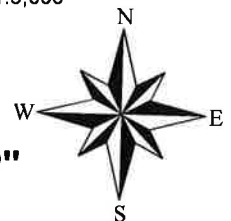
**Application #01/15 to Amend the Land Use Bylaw  
Redistrict +/- 18.0 acres of a 152.61 acre parcel  
in SE 17-35-05 W5M  
From Agriculture District "A" to Institutional District "P"  
Addiction Canada  
Adjacent Landowner Map**





**Application #01/15 to Amend the Land Use Bylaw  
Redistrict +/- 18.0 acres of a 152.61 acre parcel  
in SE 17-35-05 W5M  
From Agriculture District "A" to Institutional District "P"  
1799377 Alberta Ltd.**

1:5,000



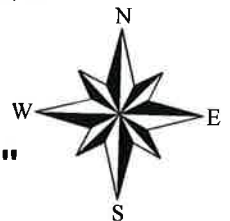


Redistrict +/- 18.0 acres  
from Agriculture "A"  
to Institutional "P"

1:2,000



**Application #01/15 to Amend the Land Use Bylaw**  
**Redistrict +/- 18.0 acres of a 152.61 acre parcel**  
**in SE 17-35-05 W5M**  
**From Agriculture District "A" to Institutional District "P"**  
**1799377 Alberta Ltd.**



# Clearwater County Councilor and Board Member Remuneration Statement For the Year of ...2015.....

Name of Councilor / Board Member ..... Jim Duncan .....

### Payment Periods

January	February	May	June
<u>March</u>	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly  
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$156.00	Next 4 Hours \$124.00	Next 4 Hours \$124.00	Regular Council Meeting \$283.00	Lunch \$16.00	Mileage @ \$0.55 / km
March 2	Clearwater Trails- meet AER	X					40
March 4	FireSmart Forum	X	X				40
March 5	FireSmart Forum	X	X				40
March 10	Regular Council				X		40
March 10	Pow Wow Committee	X					40
March 11	Clearwater Trails Planning	X					40
March 16	FCSS	X					40
March 18	Ag Rec Building Committee	X					40
March 19	Clearwater Trails Initiative	X					40
March 19	Ag Rec Building Open House	X					40
March 20	Ag Service Board	X					40
March 24	Regular Council				X		40
March 26	Tri-Council	X	X				40

{more Space on Back of Page}

## Remuneration Calculation

<u>11</u>	Meetings @ \$156.00=	<u>1716.00</u>	<u>520</u>	Kms @ \$0.55=	<u>286.00</u>
<u>3</u>	Meetings @ \$124.00=	<u>372.00</u>		Lunch @ \$16.00=	<u>          </u>
<u>2</u>	Meetings @ \$283.00=	<u>566.00</u>			
	Supervision=	<u>550.00</u>			
	<b>TOTAL=</b>	<u>3204.00</u>		<b>TOTAL=</b>	<u>286.00</u>

Signature {Councilor / Board Member} Jim Duncan

