

CLEARWATER COUNTY COUNCIL AGENDA
May 28, 2019
9:00 am
Council Chambers
4340 – 47 Avenue, Rocky Mountain House, AB

PUBLIC HEARING:
9:00 am Bylaw 1063/19

DELEGATIONS (Open Session):
9:30 am Everdell Community Association
10:00 am Ferrier Community Association

DELEGATIONS (Closed Session):
1:00 pm Rocky Agriculture Society

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. May 14, 2019 Regular Meeting of Council Minutes

D. PLANNING & DEVELOPMENT

1. 9:00 am Application No. 04/19 to amend the Land Use Bylaw - Public Hearing Bylaw 1063/19

E. AGRICULTURE & COMMUNITY SERVICES

1. 9:30 am Everdell Community Association
2. 10:00 am Ferrier Community Association
3. Graduation Ceremonies

F. PUBLIC WORKS

1. Grader Beat Contract Tender Award – Beat 503
2. Range Road 4-3 Gimlet Road

G. CORPORATE SERVICES

Tax Rate Bylaw 1065/19

H. MUNICIPAL

1. Alberta Masters Games- Road Race Request for Resources -Tabled Item April 23, 2019

I. INFORMATION

1. CAO Report
2. Public Works Report
3. Councillor Verbal Reports
4. Councillor Remuneration

J. CLOSED SESSION*

1. 1:00 Delegation – Lori Sunde-Cooper, President and Allan Sunde, Director, Rocky Agriculture Society – Third Party Interest; *FOIP s.16 – Disclosure Harmful to Business Interests of a Third Party*
2. Town of Rocky Mountain House – North Saskatchewan River Park; *FOIP s.16 – Disclosure Harmful to Business Interests of a Third Party*
3. Clearwater Broadband Strategy; *FOIP s.16 – Disclosure Harmful to Business Interests of a Third Party*

* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act






K. ADJOURNMENT

TABLED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
06/13/17	213/17 Identification of a three-year budget line for funding charitable/non-profit organizations' operational costs pending review of Charitable Donations and Solicitations policy amendments.
04/23/19	165/19 Alberta Masters Games – Road Race Request for Resources pending a presentation from Alberta Masters Games to Council.



REQUEST FOR DECISION

SUBJECT: Application No. 04/19 to amend the Land Use Bylaw – Public Hearing 9:00 am - Bylaw 1063/19		
PRESENTATION DATE: May 28, 2019		
DEPARTMENT: Planning & Development	WRITTEN BY: Jose Reyes, Senior Planner	REVIEWED BY: Keith McCrae, Director, Planning Rick Emmons, Chief Administrative Officer
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Clearwater County Land Use Bylaw No. 714/01 and Municipal Development Plan (2010)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input checked="" type="checkbox"/>  Economic Prosperity <input type="checkbox"/>  Governance Leadership <input checked="" type="checkbox"/>  Fiscal Responsibilities <input checked="" type="checkbox"/>  Environmental Stewardship <input checked="" type="checkbox"/>  Community Social Growth		
ATTACHMENT(S): Application to Amend Land Use Bylaw, Site Photos and Aerial Photos, Bylaw 1063/19 with Schedule "A", Industrial District "I".		

STAFF RECOMMENDATION:

Pending the results of the public hearing, it is recommended Council grant 2nd and 3rd readings to Bylaw 1063/19

BACKGROUND:

Laura Coderre has made application, on behalf of 1320832 Alberta Ltd., to redesignate +/- 13.09 acres from the Agriculture District "A" to the Industrial District "I" within SW 27-40-7-W5. The subject lands contain 59.35 ha (146.6 acres) located approximately 10 km north of the Town of Rocky Mountain House at the north-east corner of the Highway 22 and Highway 12 intersection. No subdivision of the subject lands is anticipated at this time.

The applicant has operated a plumbing company that does residential water and sewer installations since 2011. A surveillance suite is also located on the site. In order to plan for the future, the applicant now wishes to redesignate the land to a more appropriate land use district.

If this redesignation application is approved, the existing business will be grand fathered-in. As a result, no development permit will be required unless the intensity of the business operation increases.

Legal and physical access to the proposal is by way of Highway 12, adjacent to the south property boundary. Surrounding land uses are Country Residence Agriculture (CRA) and Agriculture (A). There is a small residential acreage located on the southwest corner of the quarter section where a small electrical business operates. The east side of the parcel is well screened with trees, but the balance of the land is open to public view. The parcel contains an abandoned well site which is used by the applicant to park tractor/trailer units as well as to store work materials and machinery attachments. A natural gas pipeline also crosses the quarter section from the southwest to the northeast.

Therefore, this application is to rezone the subject land to the Industrial District “I” as shown on Schedule “A” of the Bylaw.

PLANNING DIRECTION:

Clearwater County’s Land Use Bylaw 714/01

Section 13.4(5) Industrial District “I”

The general purpose of this district is to accommodate industrial operations appropriate for rural locations.

Discretionary uses include:

- 13. Heavy industry contractors
- 14. Industrial equipment storage
- 24. Security or gatekeeper’s residence

Clearwater County’s Municipal Development Plan (2010)

Section 8 Economic Development

Goals:

- 8.1.2 Promote locally appropriate economic development activities that enhance and diversify the local economy.

Policy Directions:

- 8.2.1 Clearwater County encourages the retention and expansion of existing business and industry, and the attraction of new business and industry, as a means to diversify the County’s economic base.
- 8.2.9 Through the Land Use Bylaw, Clearwater County shall provide for a variety of commercial and industrial land uses within the County, including a variety of locations for these uses.
- 8.2.16 While Clearwater County prefers that industrial and commercial uses that are appropriate for business park locations be located in a business park, Clearwater County may approve a proposal for an isolated commercial or

industrial use outside a planned business park provided the following criteria are met to the satisfaction of the County:

- (a) the proposal adequately demonstrates that an isolated location is required;
- (b) the site characteristics are suitable for the proposed land use;
- (c) the type, scale, size, and site design of the proposed land use are appropriate for the area and compatible with adjacent land uses;
- (d) the development can be serviced on-site in accordance with Provincial regulations;
- (e) the traffic generated by the proposed land use would not adversely impact the municipal road network; and
- (f) any other safety or environmental issues identified by the County and any other applicable provisions of this Plan.

Section 11 Intermunicipal Planning, Local Planning and Liaison

- 11.2.21 To consider a proposed redesignation, subdivision or development for a large multi-lot subdivision, major development or other form of land use change as determined by the County, Clearwater County may require the applicant to prepare for consideration of approval by the County an area structure plan or outline plan.

Section 12 Putting the Plan into Effect

Goals:

- 12.1.1 To apply the policies of the Municipal Development Plan (2010) in the processes to approve the subdivision, development and use of land.

Policy Directions:

- 12.2.4 Clearwater County will consider, where applicable, the following when evaluating an application to redesignate, subdivide or develop land:
- (a) impact on adjoining and nearby land uses;
 - (b) impact on natural capital, including agricultural land;
 - (c) impact on the environment;
 - (d) scale and density;
 - (e) site suitability and capacity;
 - (f) road requirements and traffic impacts, including access and egress considerations, including Subdivision and Development Regulations related to land in the vicinity of a highway;
 - (g) utility requirements and impacts;
 - (h) open space needs;
 - (i) availability of protective and emergency services;
 - (j) FireSmart provisions;
 - (k) impacts on school and health care systems;
 - (l) measures to mitigate effects;
 - (m) County responsibilities that may result from the development or subdivision; and

- (n) any other matters the County considers relevant.

REFERRALS/CIRCULATION:

Bylaw 1063/19 was referred to the Municipal Planning Commission who recommended that Council favorably consider granting second and third reading.

The bylaw was also circulated to all parties in accordance with the *MGA*. Responses indicating no concerns or standard comments regarding the proposal were received from Alberta Health, Bonavista Energy Corp., Fortis Alberta, Alberta Transportation and the County's Public Works Department.

No comments from adjacent property owners had been received at the time of agenda preparation.

RECOMMENDATION:

At the regular Council meeting held on April 9, 2019, Council reviewed and gave first reading to Bylaw 1063/19. As required by legislation, notice of today's Public Hearing was advertised in the local newspapers and comments were invited from adjacent landowners and referral agencies.

Upon consideration of the representations made at the Public Hearing, Council will consider whether or not to grant second and third readings to Bylaw 1063/19.



CLEARWATER COUNTY

Application for Amendment to the Land Use Bylaw

Application No. 04-19

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: Laura Coderre

ADDRESS & PHONE: [REDACTED]

REGISTERED OWNER: 1320832 Alberta Ltd.

ADDRESS & PHONE: [REDACTED]

AMENDMENT REQUESTED:

1. CHANGE OF LAND USE DISTRICT FROM: Agriculture District "A" TO: Industrial District "I"
 LEGAL DESCRIPTION OF PROPERTY: SW 1/4 Sec. 27 Twp. 40 Rge. 7 W5M
 OR: LOT: BLOCK REGISTERED PLAN NO.:
 OR: CERTIFICATE OF TITLE NO.: (Site Plan is attached)
 SIZE OF AREA TO BE REDESIGNATED: 13.09 (Hectares / Acres)

2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS:

/

3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

Please see attached letter + maps.

DATE: March 6, 2019 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

APPLICATION FEE: 5 DATE PAID: March 12, 2019 RECEIPT NO. 143810

SIGNATURE OF DEVELOPMENT OFFICER
IF APPLICATION COMPLETE
IMPORTANT NOTES ON REVERSE SIDE

Alberta Backhoe Services



RR 1 Site 20 Box 9
Rocky Mountain House, AB T4T 2A1

Phone: (403) 846-5656 Fax: (403) 844-4334

March 6, 2019

Clearwater County
Box 550
Rocky Mtn House, AB T4T 1A4

RE: SW-27-40-7 W5M - Rezoning of 13.09 Acres

1320832 Alberta Ltd. (operating as Alberta Backhoe Services and The Plumbing Shoppe) have been operating on the above mentioned property since 2011. Having ample yard space to park heavy equipment as well as plumbing vans, a parts warehouse and cold storage, this property has proven to be an excellent space for our company's operations.

We do not have any future plans to expand, mostly due to our quiet economy. Therefore, there are no plans for any more buildings or land development on this piece of property.

The current zoning on this entire quarter section (other than the acreage that was pulled out years ago) is "Agriculture District A". We feel that it would be more appropriate to rezone only the working area (as per attached map) of 13.09 acres to "Industrial District I".

Please see attached Real Property Report which was done in 2015 but is completely accurate to this day. Also, we've attached a google maps view with acres specified for this request.

Be sure to contact the undersigned if any further information is required. We look forward to working with you on this matter.

Thank you so much.


Laura Coderre
President



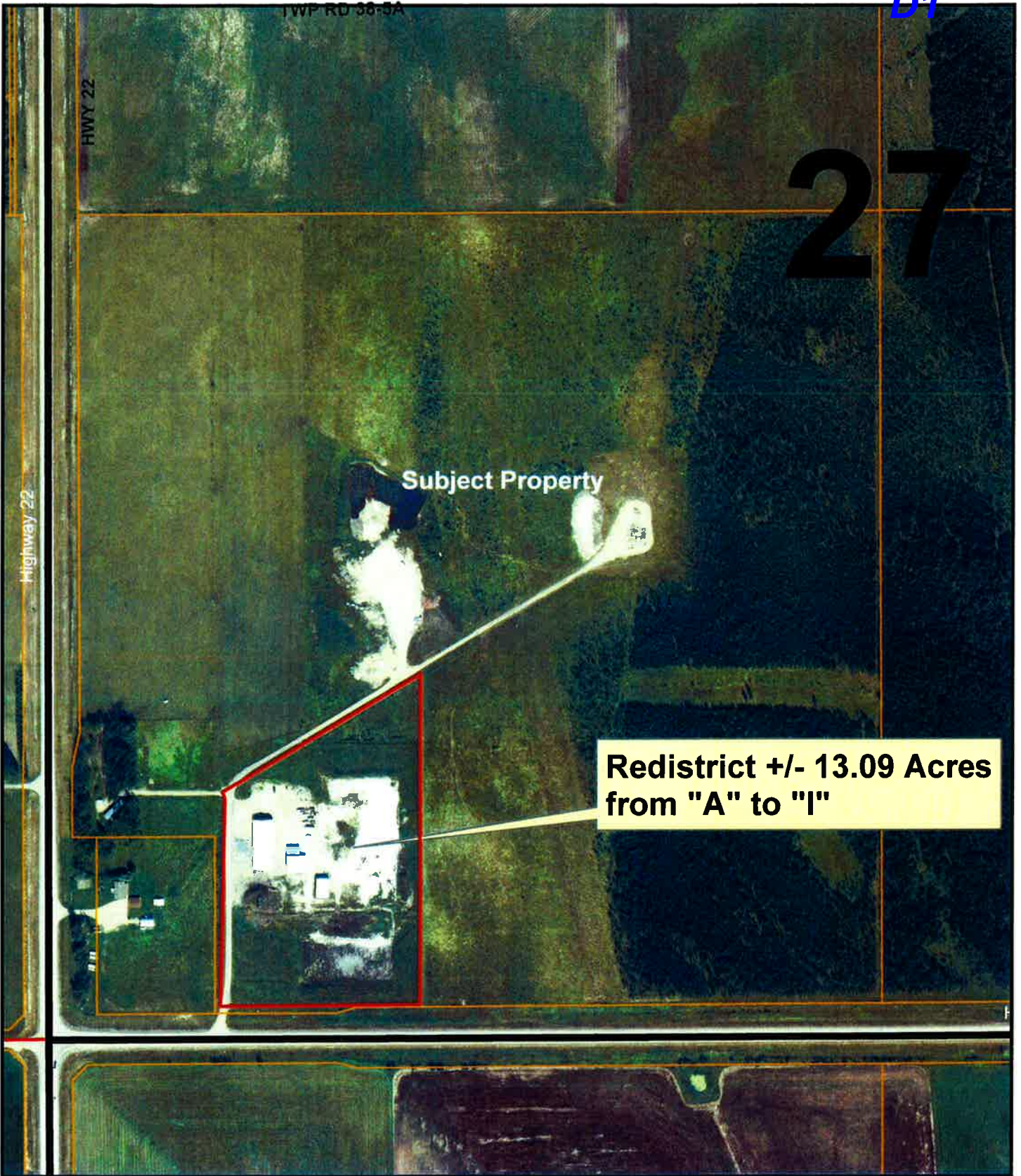


HWY 22

27

Subject Property

Redistrict +/- 13.09 Acres from "A" to "I"



Application 04/19 to Amend the Land Use Bylaw
Redistrict +/- 13.09 Acres in PT. SW 27-40-07-W5M
From Agricultural "A" to Industrial "I"
1320832 Alberta Ltd.





SE28 040-07-W5M

Highway 22

Subject Property

27

Redistrict +/- 13.09 Acres from "A" to "I"

Highway 12

SE21 040-07-W5M



Application 04/19 to Amend the Land Use Bylaw
 Redistrict +/- 13.09 Acres in PT. SW 27-40-07-W5M
 From Agricultural "A" to Industrial "I"
 1320832 Alberta Ltd.



BYLAW NO. 1063/19

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Industrial (I) District is to accommodate industrial operations appropriate for rural locations.

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

That +/- 13.09 acres of Pt. SW 27-40-07 W5M as outlined in red on the attached Schedule "A" be redesignated from the Agriculture District "A" to the Industrial District "I".

READ A FIRST TIME this ____ day of _____ A.D., 2019.

REEVE

MUNICIPAL MANAGER

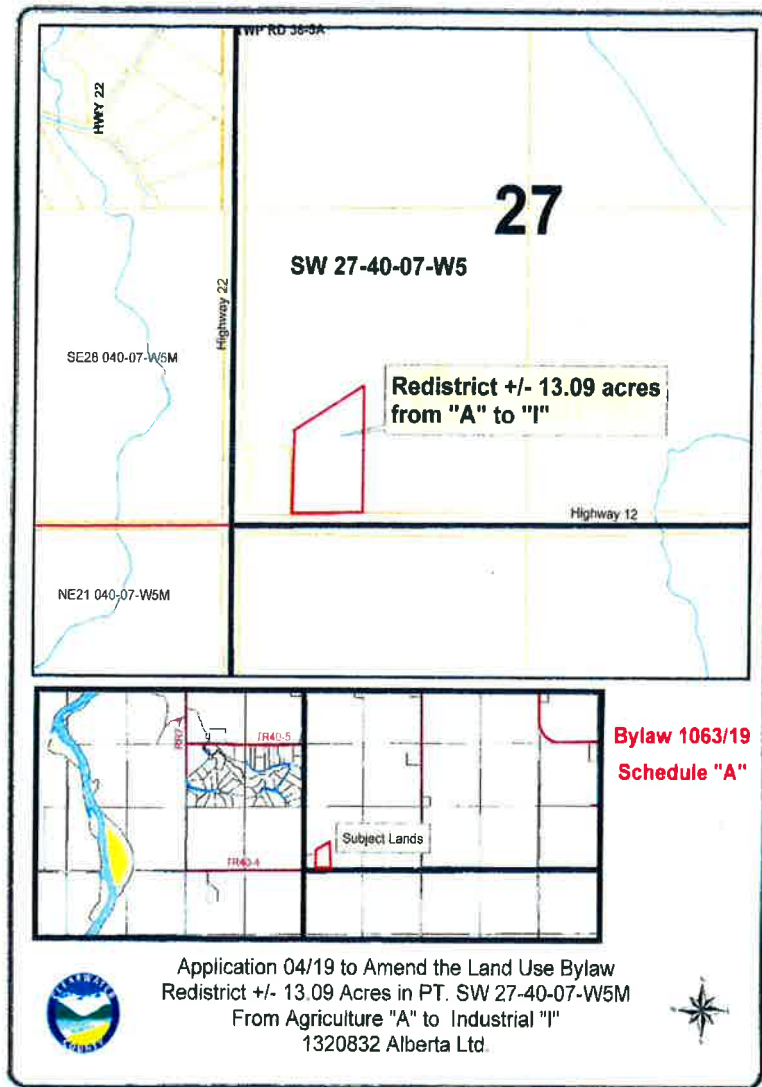
PUBLIC HEARING held this ____ day of _____ A.D., 2019.

READ A SECOND TIME this ____ day of _____ A.D., 2019.

READ A THIRD AND FINAL TIME this ____ day of _____ A.D., 2019.

REEVE

MUNICIPAL MANAGER



13.4 (5) INDUSTRIAL DISTRICT "I"

THE GENERAL PURPOSE OF THIS DISTRICT IS TO ACCOMMODATE INDUSTRIAL OPERATIONS APPROPRIATE FOR RURAL LOCATIONS.

A. PERMITTED USES

1. Farming

B. DISCRETIONARY USES

1. Abattoir
2. Agricultural supply depot
3. Airport and related buildings and facilities
4. Ancillary building and uses
5. Asphaltic mix manufacture
6. Auction mart, livestock sales yard and related holding pens
7. Auto-wrecking and salvage
8. Construction camp (temporary)
9. Electricity generating facility
10. Fertilizer manufacture, storage and sales
11. Grain milling, cleaning, drying and elevator
12. Gravel and sand pit, crushing, screening and washing
13. Heavy industry contractors
14. Industrial equipment storage
15. Manufacturing and processing plants occupying at least 500 square metres (5,500 sq. ft.) of enclosed or developed plant space
16. Mining, quarrying and primary processing of mined products
17. Petroleum refining or gas processing and upgrading plants or related installations
18. Public works garage and maintenance facilities
19. Public utility building or facility required to serve this district
20. Railway trackage and related installations
21. Radio, television, and other communications tower and related buildings not exceeding 75 square metres (800 sq. ft.)
22. Redi-mix concrete plant
23. Sales secondary to the principal use on a lot.
24. Security or gatekeepers residence
25. Storage, display and sales lot for pre-fabricated buildings and recreation vehicles
26. Tannery or taxidermy
27. Timber and lumber milling and storage
28. Tradesperson's business, including contractors for plumbing, heating, electrical, carpentry, masonry, mechanical, auto-body, excavation, construction, trucking and the like

- 29. Veterinary clinic and animal shelter
- 30. Warehouse

C. MINIMUM LOT SIZE

1 hectare (2.5 acres) unless otherwise approved by the Development Officer.

D. MINIMUM TOTAL FLOOR AREA

185 square metres (2,000 sq. ft.) or as required by the Development Officer except for manufacturing and processing plants.

NOTE: Adding multiples of industrial uses into one building or onto one site are not an accepted means of achieving the minimum floor area.

E. MINIMUM DEPTH OF FRONT YARD

- 1. 15 metres (50 feet) on an internal road and otherwise as required pursuant to Section 10.3 and Figures 1 to 7 of the Supplementary Regulations.
- 2. Where there is a service road next to a primary highway, the minimum front yard depth shall be determined by the Development Officer.

F. MINIMUM WIDTH OF SIDE YARD

3 metres (10 feet) except for a corner parcel where the minimum side yard adjacent to a public road shall be determined as though it were a front yard, although Section 20.2 applies.

G. MINIMUM DEPTH OF REAR YARD

7.5 metres (25 feet) unless otherwise approved by the Development Officer.

NOTE:

- 1. Existing lots which cannot comply with the foregoing and created prior to this Bylaw coming into effect shall meet setback requirements as determined by the Development Officer.
- 2. An industrial development having characteristics which are offensive due to noise, dust, odor or appearance may be required to locate at a greater distance from any property line than stated in subsections E, F and G, at the discretion of the Development Officer.

H. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS






New construction only, with the exterior completed using acceptable finishing materials approved by and to the satisfaction of the Development Officer.

I. LANDSCAPING

1. In addition to other provisions of this Bylaw, any approved use may be subject to screening from view by vegetation or other screening of a visually pleasing nature as required by the Development Officer.
2. Reclamation to standards acceptable to the Development Officer may be required following the abandonment of all or any portion of a gravel or sand pit, sawmill or other land surface disturbing operation.



REQUEST FOR DECISION

SUBJECT: Everdell Community Association		
PRESENTATION DATE: May 28, 2019		
DEPARTMENT: Ag and Community Services	WRITTEN BY: Matt Martinson, Director Ag and Community Services	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity	<input checked="" type="checkbox"/>  Governance Leadership	<input type="checkbox"/>  Fiscal Responsibilities
<input type="checkbox"/>  Environmental Stewardship	<input checked="" type="checkbox"/>  Community Social Growth	
Attachments 1) Everdell Community Association Request to Appear 2) Supporting Information for Capital Improvement Request		

STAFF RECOMMENDATION:

- 1) That Council accept the Everdell Community Associations presentation as information.

BACKGROUND:

Council recently reviewed and approved a new funding model for supporting Community Halls.

While administration was moving through this process, we received a request from Everdell Community Association for capital funding to complete major upgrades to the Everdell Community Hall.

The new Community Hall funding policy will start providing consistent funding to Community Halls beginning in 2020.

For the 2019-year Council Budget \$35,000 for community halls that has not been allocated to date.



Request to Appear before Council

All Council meetings, with a few exceptions, are open to viewing by the general public. If you wish to appear before Council, public presentation/delegation time is required – and can be requested by completing the form below.

Key points to remember when appearing before Council:

1. You must provide Council with a written submission that explains your concerns. This will allow Council time to better prepare for questions and have some background on the item being brought forward.
2. You must discuss your concerns with the Department Manager or Chief Administrative Officer to assist in preparing your presentation to Council.

For more information about appearing before Council contact the Executive Assistant at 403-846-4005 or visit www.clearwatercounty.ca

ORGANIZATION OR NAME OF APPLICANT: <i>Everdell Community Association</i>	
ORGANIZATION SPOKESPERSON: <i>Valonise Murray</i>	
ADDRESS: [REDACTED]	
POSTAL CODE: [REDACTED]	TELEPHONE #: [REDACTED]
E-MAIL ADDRESS: [REDACTED]	
ISSUE / TOPIC: (Provide additional information as an attachment if required) <i>Grant application Funding for a renovation at the Everdell Hall</i>	
HAVE YOU SPOKEN ON THIS ISSUE / TOPIC BEFORE? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	WHEN:
PRESENTATION MATERIAL ATTACHED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <i>Annie Bertagnelli has it</i>	
PREFERRED PRESENTATION DATE: <i>May 28th tentatively</i>	
(You will be contacted by Clearwater County to confirm your appointment date and time.)	
AUDIO VISUAL NEEDS:	

This information is being collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used for the purpose of scheduling you as a speaker before County Council. Note also that Council meetings and Council Committee meetings are public and presentations including those made by speakers and delegations are recorded for live streaming and video archiving. If you have any concerns about the collection of this information contact Clearwater County's FOIP Coordinator at 403-845-4444.

Submit completed form to CorporateServices@clearwatercounty.ca or fax to (403) 845-7330.

Office Use Only

Request Approved:	Yes	No	Date:
Is/Has this matter gone before an appeal board?	Yes	No	
Presentation Material Received:	Yes	No	



APPENDIX A

Application Form for Capital Grant Funding for Community Halls

Policy Reference: Clearwater County's Capital Grant Funding for Community Halls

Section 1 – Organization Name and Contact Person	
Group Name:	The Everdell Community Center Association
Contact Name:	Val Murray
Mailing Address:	[REDACTED]
	[REDACTED]
Contact Number:	[REDACTED]
Contact Email:	[REDACTED]

Section 2 – Project Description
<p>Proposed Project: (Please describe the planned capital project in detail, including the work that will be completed and how it will be of benefit to your group/community. Refer to the capital grant policy for information on what is considered an eligible capital project.)</p> <p>The Everdell Hall is planning Phase II of our renovations. These renovations include a full kitchen renovation as well as building a new addition to the front of the hall. In the new addition we will build a new wheelchair accessible main entrance and lobby, as well as two new wheelchair accessible washrooms. We will be upgrading and enlarging the kitchen to increase functionality and easier access for large groups of users, such as appealing to commercial kitchen needs, which there is a lack of in the area currently. The new lobby will also include a utility room for our water well access which is currently located outside. We wish to apply for the amount of \$20,000 so that we can achieve listed above and meet our goals set for the future.</p>

Collection and use of personal information

Personal information is being collected under the authority of the Municipal Government Act (MGA) and the Freedom of Information and Protection of Privacy Act (FOIP) and is managed in accordance with the provisions of FOIP. This information will be used to process your request and will form part of a file available to the public. If you have any questions about the collection of personal information, contact the FOIP Coordinator at 403-845-4444.



APPENDIX A

Application Form for Capital Grant Funding for Community Halls

Section 5 – Background Information		
Previous Grant Funding:		
Have you previously received grant funding from Clearwater County?		
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If you answered “yes”, please provide the details below.		
Project	Funding Received	Date
phase 1 - stage addition	\$ 15,000.00	2015

Other Information:

(Please be sure to also include the information on the following checklist. Please note that your funding application may not be reviewed until you have submitted all the requested information)

<input checked="" type="checkbox"/>	Financial Statements, including annual operating costs and annual revenues, for the past three years.
<input checked="" type="checkbox"/>	Record of hall/group activity (such as booking information) for the past three years.
<input checked="" type="checkbox"/>	A five-year plan outlining the group’s plan to ensure ongoing sustainability in the coming years.

Collection and use of personal information

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APPENDIX A

Application Form for Capital Grant Funding for Community Halls

Section 6 – Signature		
(Please ensure that this section is signed by <u>an authorized representative</u> for your organization.)		
On behalf of <u>Everdell Community Center Association</u> I agree that, should Clearwater County provide capital grant funding:		
<ol style="list-style-type: none"> 1. The funds will only be used for the project outlined in this application; and 2. Upon grant approval, an accounting of the funding will be provided to Clearwater County within 60 days of the project completion. 		
I certify that the above information is a complete and accurate and that any funds received are to be expended on the project described in the application submitted for the grant.		
I am a duly authorized representative having legal and/or financial signing authority.		
	<u>Lindsay Wuth</u>	<u>Jan 22/19</u>
SIGNATURE	NAME (please print)	DATE
<u>vice-president</u>		<div style="background-color: black; width: 100%; height: 20px;"></div>
POSITION / TITLE		DAYTIME TELEPHONE
<div style="background-color: black; width: 100%; height: 20px;"></div>		<div style="background-color: black; width: 100%; height: 20px;"></div>
REGISTERED MAILING ADDRESS		EMAIL ADDRESS

Collection and use of personal information

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Everdell Community Hall 2018 Rental Schedule

<u>Date</u>	<u>Name</u>	<u>Function</u>	<u># people</u>
11-Feb		40th Birthday	135
03-Mar		Bridal Shower	60
10-Mar		wedding /dance	140
29-Mar		school function	130
6-8- April			640
13,14- Apr			280
03-May		Weed management	40
12-May		retirement party	60
18-21 May		wedding anniv camp	140
26-27 May			15
15-17 June		o annual campout	360
22-24 June		Dual sport riding club ca	140
30-2 July		IPSC Prov Banquet	110
6-8-July		campout	125
20-22 July		Celebration of Life	75
11-Aug		40th Bday	105
3-5 Aug		Family reunion	110
17-19 Aug		wedding	85
31-2 Sept		Family reunion	90
30-Aug		kitchen rent	3
7-9 Sept		Wedding	145
14-16 Sept		wedding	90
21-23 Sept		wedding	160
29-Sep		birthday	60
10-Oct		meeting	30
13-Oct		surp birthday	80
20-Oct		Benefit	140
26-28 Oct			15
31-Oct			55
17-Nov		xmas party	50
16-Dec			125
		Total 2018	3793

2-3 days /week ongoin

donated rental

Everdell Community Centre Association
Income Statement 01/01/2016 to 12/31/2016

REVENUE

Revenue

Casino Night Revenue	0.00
Dinner Theatre	19,810.00
Dues	8.00
Bar Revenue	5,430.00
Home Show Revenue	0.00
Misc Income	0.00
misc income	0.00
Family Dance Revenue	450.00
Donations	1,000.00
Fund Raising	0.00
Hall Rental	7,275.00
Grant - Revenue - Operating	0.00
Grant Revenue - Capital	0.00
Grant Revenue - Capital	<u>33,973.00</u>
Other Revenue	
Interest Revenue	0.00
Total Other Revenue	<u>0.00</u>
TOTAL REVENUE	<u>33,973.00</u>

EXPENSE

General & Administrative Expe...

Wages Expense	0.00
EI Expense	0.00
CPP Expense	0.00
Advertising & Promotions	210.00
Fuel	0.00
Booking expense	0.00
Supplies	2,292.46
Cleaning Supplies	2,458.42
Food Expenses	4,823.88
Liquor Expenses	3,157.20
Insurance	1,830.31
Interest & Bank Charges	0.80
Office Supplies	112.62
Capital Expenses	0.00
Entertainment	800.00
Meals	0.00
Casino Expenses	479.60
Dinner Theatre Expense (not food)	3,563.24
Repair & Maintenance	1,959.65
Telephone	0.00
Utilities	3,521.63
Total General & Admin. Expen...	<u>25,209.79</u>
TOTAL EXPENSE	<u>25,209.79</u>
NET INCOME	<u>8,763.21</u>

LWHL
Munday

**Everdell Community Centre Association
Income Statement 01/01/2017 to 12/31/2017**

REVENUE

Revenue	
Dinner Theatre	26,325.00
Dues	10.02
Bar Revenue	5,892.00
misc income	0.00
Family Dance Revenue	2,295.00
Hall Rental	9,475.00
Grant - Revenue - Operating	9,343.22
Grant Revenue - Capital	<u>53,340.24</u>
TOTAL REVENUE	<u>53,340.24</u>

EXPENSE

General & Administrative Expe...	
Advertising & Promotions	394.34
Booking expense	1,700.00
Supplies	297.17
Cleaning Supplies	2,313.89
Food Expenses	5,110.19
Liquor Expenses	2,797.21
Interest & Bank Charges	12.40
Entertainment	800.00
Dinner Theatre Expense (not food)	5,610.91
Repair & Maintenance	10,437.83
Utilities	4,336.61
Total General & Admin. Expen...	<u>33,810.55</u>
TOTAL EXPENSE	<u>33,810.55</u>
NET INCOME	<u>19,529.69</u>

LWAH

Murray

Everdell Community Centre Association
Income Statement 01/01/2018 to 11/30/2018

REVENUE

Revenue	
Dinner Theatre	27,210.00
Bar Revenue <i>Dinner Theatre</i>	6,060.00
misc income	0.00
Hall Rental	8,720.00
Grant Revenue - Capital	<u>41,990.00</u>

TOTAL REVENUE 41,990.00

EXPENSE

General & Administrative Expe...	
Advertising & Promotions	524.50
Booking expense	1,550.00
Cleaning Supplies	2,023.45
Food Expenses	4,189.68
Liquor Expenses	2,417.90
Insurance	1,505.51
Interest & Bank Charges	29.52
Office Supplies	44.63
Capital Expenses	2,831.48
Dinner Theatre Expense (not food)	8,950.28
Repair & Maintenance	7,241.11
Utilities	4,173.03
Total General & Admin. Expen...	<u>35,481.29</u>

TOTAL EXPENSE 35,481.29

NET INCOME 6,508.71

L. Smith
Murray

Everdell Community Centre Association
Balance Sheet As at 12/31/2018

ASSET

Current Assets

Cash to be deposited	76.00	
Chequing Bank Account	3,452.50	
Casino banking account	23,884.12	
Term Deposits	0.00	
Total Cash		27,412.62
Accounts Receivable	0.00	
Deposits & Prepaid Orders	0.00	
Total Receivable		0.00
Prepaid Expenses		0.00
Total Current Assets		<u>27,412.62</u>

Capital Assets

Furniture & Equipment	94,380.85	
Building	398,738.00	
Camp Shelter	7,100.00	
Total Capital Assets		<u>500,218.85</u>

TOTAL ASSET

527,631.47

LIABILITY

Current Liabilities

Accounts Payable	2,477.86	
Prepayments & Prepaid Orders	0.00	
GST Charged on Sales	0.00	
EI payable	0.00	
CPP Payable	0.00	
Federal Taxes Payable	0.00	
GST Paid on Purchases	0.00	
loans	6,000.00	
Dinner Theatre deferred revenue	0.00	
Deferred revenue	23,894.12	
Total Current liabilities		<u>32,371.98</u>

TOTAL LIABILITY

32,371.98

EQUITY

Retained Earnings

Retained Earnings - Previous Year	486,496.28	
Investment in capital assets	0.00	
Current Earnings	8,763.21	
Total Retained Earnings		<u>495,259.49</u>

TOTAL EQUITY

495,259.49

LIABILITIES AND EQUITY

527,631.47

L. W. H.
M. M. S.

Everdell Community Centre Association
Balance Sheet As at 12/31/2017

ASSET**Current Assets**

Chequing Bank Account	12,839.27	
Casino banking account	14,550.90	
Total Cash		27,390.17
Total Current Assets		27,390.17

Capital Assets

Furniture & Equipment		97,656.80
Building		398,738.00
Camp Shelter		7,100.00
Total Capital Assets		503,494.80

TOTAL ASSET

530,884.97

LIABILITY**Current Liabilities**

Accounts Payable	1,544.89	
loans	0.00	
Dinner Theatre deferred revenue	0.00	
Deferred revenue	14,550.90	
Total Current Liabilities		16,095.79

TOTAL LIABILITY

16,095.79

EQUITY**Retained Earnings**

Retained Earnings - Previous Year	495,259.49	
Current Earnings	19,529.69	
Total Retained Earnings		514,789.18

TOTAL EQUITY

514,789.18

LIABILITIES AND EQUITY

530,884.97

L. Wuth
M. Wuth

Everdell Community Centre Association
Balance Sheet As at 11/30/2018

ASSET

Current Assets

Cash to be deposited	325.00	
Chequing Bank Account	21,354.06	
Casino banking account	10,761.85	
Total Cash		<u>32,440.91</u>

Total Current Assets 32,440.91

Capital Assets

Furniture & Equipment	98,156.80	
Building	398,738.00	
Camp Shelter	7,100.00	
Total Capital Assets		<u>503,994.80</u>

TOTAL ASSET 536,435.71

LIABILITY

Current Liabilities

Accounts Payable	586.92	
loans	0.00	
Dinner Theatre deferred revenue	0.00	
Deferred revenue	14,550.90	
Total Current Liabilities		<u>15,137.82</u>

TOTAL LIABILITY 15,137.82

EQUITY

Retained Earnings

Retained Earnings - Previous Year	514,789.16	
Current Earnings	6,508.71	
Total Retained Earnings		<u>521,297.89</u>

TOTAL EQUITY 521,297.89

LIABILITIES AND EQUITY 536,435.71

L. W. H.
M. M. M.

Our five-year sustainability plan is to continue using the Everdell Community Hall for our year-round rentals to the local community as well as new and returning visitors to the area. We will also continue our annual Dinner Theatre put on by Staged Right Productions and hosted by the Everdell Community Hall. Overall our main goal is to increase the use and functionality of the hall over the next five years. Our yearly rental and the dinner theatre income is what we use for all operating cost expenses and bills that come up throughout the year. The amount we are applying for in this grant is for capital expenses.

One of our goals in our sustainability plan is after our large kitchen renovation to see an increase in weekday rentals for commercial kitchen use. We currently have one user and have been told that the community is lacking commercial kitchen space for rent. We hope to expand our user base and utilize the hall to the best of its capabilities after this renovation is complete. With the new front entry addition and exterior design another one of our goals is to increase our yearly rentals even more for weddings, family reunions, etc. We know that people care just as much about the exterior of the building as the interior for photos and to visually satisfy guests. The kitchen expansion is also an enticing feature for families/brides/grooms when looking at booking a venue for their event, whether it's for them and their family to utilize or their caterer. We want the hall to be used and enjoyed as much and as often as possible and we believe that after this renovation we will reach and exceed our goals over the next five years.



December 12, 2018

The Everdell Community Association
Box 2189
Rocky Mountain House, Alberta T4T 1B6

To whom it may concern:

**Re: CFEP Grant Application
The Everdell Community Association**

On behalf of Clearwater County, I wish to indicate our support for the Everdell Community Association's CFEP grant application towards kitchen upgrades and additions to the front on the community hall.

The Everdell Community Association is a community-based organization that ensures the maintenance and operation of the Everdell community hall and is recognized as an integral part of the community.

It is Council's view that the proposed grant application will enhance the lifespan of the facility and the lives of community members living in rural West Central Alberta. This grant will improve the quality of amenities available in the hall to facilitate the accommodation of a variety of functions.

Please feel free to contact myself or the County's CAO Rick Emmons at remmons@clearwatercounty.ca should you or your administration require any further information.

Sincerely,

A handwritten signature in black ink that reads 'Jim Duncan'.

Jim Duncan, Reeve
Clearwater County



TOWN OF ROCKY MOUNTAIN HOUSE

PO Box 1509 5116 50 Avenue, Rocky Mountain House, Alberta T4T 1B2

December 21th, 2018

Everdell Community Association
Box 2189
Rocky Mountain House, AB T4T 1B6

Attn: Lindsay Wuth, Vice-President

Dear Ms. Wuth,

On behalf of the Town of Rocky Mountain House, this letter confirms Town Council's support for the Community Facility Enhancement Program (CFEP) grant application.

Everdell Hall, being located only 10 km south of the Town of Rocky Mountain House, is a facility that provides a venue for local recreational, cultural and other public-use events. The venue is an asset to our community and citizens and as such, receives Council's support in your application for the Community Facility Enhancement Program (CFEP).

Sincerely,

Mayor Tammy Burke



January 7, 2019

Everdell Community Association
Box 2189
Rocky Mountain House, AB
T4T 1B6

Attention: Val Murray

RE: Community Facility Enhancement Program Grant Application

Repsol Oil & Gas Canada Inc. (Repsol) supports the Everdell Community Association's Community Facility Enhancement Program grant application.

We believe the community outreach of the Everdell Community Association plays a significant role in the vitality of this rural community. The community association is essential to the sustainability, health and wellbeing of the local community.

Sincerely,
Repsol Oil & Gas Canada Inc.

A handwritten signature in blue ink that reads 'Sarah Barcelo'.

Sarah Barcelo
Senior Community & Aboriginal Relations Coordinator

Repsol Oil & Gas Canada Inc.

Staged Right Productions

Box 17 Site 14 RR1

Rocky Mountain House, AB T4T 2A1

403-845-4501

To Whom It May Concern:

Staged Right Productions is proud to be a local community theatre group from the Rocky Mountain House area. We annually perform our dinner theatre shows at the Everdell Community Centre. We are a non-profit organization, and we perform as a fundraiser with proceeds from the ticket sales going directly to the hall. In conjunction with the Everdell volunteers; SRP has been providing a great meal and superb comedy entertainment at the community centre for the last 10 years. We have been fortunate to develop a loyal audience following and have several sell out performances each year.

We have developed a good relationship with the Everdell volunteers over the years and have been a significant source of income for the hall. It is with improvements and renovations in mind that these funds have been raised—and we are pleased that some of the improvements will benefit our user group.

Staged Right Productions has been a major source of income for the Everdell Community Centre and we very much look forward to the pending renovations. Renovations for this season will entail work on the front of the hall which would include entryways, improved washroom facilities, an expanded commercial kitchen and new furnace room. It is with these projects in mind that we humbly request your assistance in further funding to supplement what we have already raised for the hall.

The community halls have been an integral part of rural Alberta for decades as a meeting place (County and 4-H), or rental venue for weddings, reunions, showers, Christmas parties and funerals—all core family events. Most of the local halls were built by the very people who used them the most—friends, neighbours and families from the area. The tradition of the community hall has remained strong in Rocky and we would hate to see the facility fall behind the times as far as up to date equipment and structural integrity. We have a very active rural community here and look forward to continuing to serve the needs of the families and organizations in the area.

Sincerely,

Kristine Skeels

Staged Right Productions

Kristine Skeels, Dec 19/2018

KALYN INNOVATIONS LTD.

R.R. 1, Site 17, Box 6, Rocky Mountain House, AB T4T 2A1
Telephone (403) 844-3122

Quote For Everdell Community Association

Renovation & New Addition to Existing Hall

1. Remove existing bathroom to enlarge size of kitchen area. Frame necessary walls, drywall, paint, new floor, coverings, cabinetry, fixtures
2. Add on to end of existing building, 580 sq.ft. to accommodate new bathrooms, entrances & mechanical room. New furnaces, new bathroom fixtures c/w faucets. Exterior finish to match existing hall, drywall finish inside painted, floor coverings.

Engineered drawings will be supplied.

Estimate Cost

\$179,000.00

Any changes to the original plan will affect prices accordingly.

Should you have any questions contact the undersigned @ 403-844-3122

Trevor Kalyn

Kalyn Innovations



Jan 4, 2019



P.O.Box 1993
Rocky Mountain House, AB T4T 1B5
Tel: 403-845-5153
Fax: 403-845-4718
Cell: 403-844-1602
Email: pierre3@telus.net

E1

SUBJECT: Everdell Hall Project

DATE: Jan 5 / 2019
BY: Pierre

We would be happy to donate
a few volunteer hours to your
project up to \$1000.00 in value
on any concrete related work

Sincerely Pierre Morin
owner of Pierre's Concrete Ltd



B.W. Bouwman Plumbing Ltd.

Box 1048, Rocky Mountain House, Alberta, T4T 1A7

Ph: 403-845-4545 Fax: 403-845-4546

Email: bou1@telus.net

January, 07/19

Everdale Community Association

Re.: Proposed addition to hall

Bouwman Plumbing will donate labour & material up to \$ 2000.00.

Thank you

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Barrie Bouwman
B.W. Bouwman Plumbing Ltd

Ed's Bobcat Service

Colleen Connelly

Mon 2019-01-07, 10:06 AM

To:

Ed's Bobcat Service

Box 2023

Rocky Mountain House, AB

T4T 1B5

Everdell Community Association

I could donate 10 hours of bobcat work for landscaping for a total of \$1500.00 to a new addition on your community center.

Sincerely

Ed Connelly

Sent from my iPhone

Wayne A. Markle

Box 414
Rocky Mountain House, AB
(403) 845-3610

Dec 11, 2018

Everdell Community Association

RR 2 Site 18 Box 58
Rocky Mountain House, AB
T4T 2A2

Dear Mrs. Wuth

This letter is to verify that Wayne A. Markle, formerly owner of Four M Construction Ltd. will donate \$11,000 of skilled labor and project management of phase II of the renovations of the Everdell Hall.






Sincerely,



Wayne A. Markle



REQUEST FOR DECISION

SUBJECT: Ferrier Community Association		
PRESENTATION DATE: May 28, 2019		
DEPARTMENT: Ag and Community Services	WRITTEN BY: Matt Martinson, Director Ag and Community Services	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity	<input type="checkbox"/>  Governance Leadership	<input type="checkbox"/>  Fiscal Responsibilities
<input type="checkbox"/>  Environmental Stewardship	<input checked="" type="checkbox"/>  Community Social Growth	
Attachments 1) Ferrier Community Association request to appear		

STAFF RECOMMENDATION:

- 1) That Council accept the Ferrier Community Associations presentation as information.

BACKGROUND:

Council recently reviewed and approved a new funding model for supporting Community Halls.

While administration was moving through this process, we received a request from Ferrier Community Association for capital funding to re-build the Ferrier community hall.

The new Community Hall funding policy will start providing consistent funding to Community Halls beginning in 2020.

For the 2019-year Council Budgeted \$35,000 for Community Halls that has not been allocated to date.



Request to Appear before Council

All Council meetings, with a few exceptions, are open to viewing by the general public. If you wish to appear before Council, public presentation/delegation time is required – and can be requested by completing the form below.

Key points to remember when appearing before Council:

1. You must provide Council with a written submission that explains your concerns. This will allow Council time to better prepare for questions and have some background on the item being brought forward.
2. You must discuss your concerns with the Department Manager or Chief Administrative Officer to assist in preparing your presentation to Council.

For more details on attending meetings of Council, please visit www.clearwatercounty.ca

ORGANIZATION OR NAME OF APPLICANT: Ferrier Community Association	
ORGANIZATION SPOKESPERSON: Jamie Gallagher, Neil Ratcliffe	
ADDRESS: [REDACTED]	
POSTAL CODE: [REDACTED]	TELEPHONE #: [REDACTED]
E-MAIL ADDRESS:	
ISSUE / TOPIC: (Provide additional information as an attachment if required) Ferrier Community Hall Sustainability Plan. Stage one is to replace the Community Hall with an attractive, higher capacity structure. Stage two is furnishings, tables and chairs, internet, A/V. Stage three is to cover the skating rink. Stage four is to improve our playground and camping facilities. These 4 stages will put the community facilities in an excellent position to be sustainable. The community requests financial support to replace the community hall building.	
HAVE YOU SPOKEN ON THIS ISSUE / TOPIC BEFORE? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	WHEN: Not to Council, but to some councilors and relevant members of administration.
PRESENTATION MATERIAL ATTACHED YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
PREFERRED PRESENTATION DATE: Soon (You will be contacted by Clearwater County to confirm your appointment date and time.)	
AUDIO VISUAL NEEDS: Capability of Power Point	

This information is being collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used for the purpose of scheduling you as a speaker before County Council. Note also that Council meetings and Council Committee meetings are public and presentations including those made by speakers and delegations are recorded for live streaming and video archiving. If you have any concerns about the collection of this information contact Clearwater County's FOIP Coordinator at 403-845-4444.






For more information about appearing before Council, please contact the Executive Assistant at 403-846-4005.

Office Use Only

Request Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date:
Is/Has this matter gone before an appeal board?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Presentation Material Received:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	



REQUEST FOR DECISION

SUBJECT: Graduation Ceremonies		
PRESENTATION DATE: May 28, 2019		
DEPARTMENT: Ag and Community Services	WRITTEN BY: Matt Martinson, Director Ag and Community Services	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity	<input checked="" type="checkbox"/>  Governance Leadership	<input type="checkbox"/>  Fiscal Responsibilities
<input type="checkbox"/>  Environmental Stewardship	<input checked="" type="checkbox"/>  Community Social Growth	

STAFF RECOMMENDATION:

- 1) That Council appoints individual Councilors to attend the David Thompson, Caroline, West Central and St. Dominic's high school graduation ceremonies.

BACKGROUND:

Every year Council is invited to attend four high school graduation ceremonies.

Caroline - June 14th

David Thompson – June 28th

West Central – June 28th

St. Dominic's - June 28th

Upon Council direction staff will inform the schools and provide the appointed councilor with further information.



REQUEST FOR DECISION

SUBJECT: Grader Beat Contract Tender Award – Beat 503		
PRESENTATION DATE: May 28 th , 2019		
DEPARTMENT: Public Works	WRITTEN BY: Devin Drozd, Civil Engineering Intern	REVIEWED BY: Kurt Magnus, Director, Public Works Operations; Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input checked="" type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth		
ATTACHMENT(S): N/A		
STAFF RECOMMENDATION: That Council reviews the information and approves awarding the Grader Beat 503 contract to Ogotogo Graders Ltd.		

BACKGROUND:

Clearwater County awards eleven of its thirteen grader beats to independent contractors. The contract is for a five-year term. However, moving forward, subject to being mutually agreed upon between both Clearwater County and the contractor, the County may extend the contract for one year not exceeding a three-year extension. At the end of the possible three-year extension, the beat will be re-tendered.

Beat 503, a 160 km beat serving the Evergreen area, is currently maintained, until May 31st, 2019, by Bootstrap Industries Ltd. at a bid rate of \$89.50.

On May 16th, the following tenders were received:

Contractor	Hourly Bid Rate
Ogotogo Graders Ltd.	\$94.90
Bootstrap Industries Ltd.	\$97.00
Big Rock Grading	\$100.00

It is Administration’s recommendation to have Ogotogo Graders Ltd. accepted as the successful bidder, at a bid rate of \$94.90/hour.

This is now Ogotogo’s second beat, with their other being Beat 504 in the Ricinus area.6



Request For Decision

SUBJECT: Range Road 4-3 Gimlet Road		
PRESENTATION DATE: May 28, 2019		
DEPARTMENT: Public Works	WRITTEN BY: Erik Hansen, Director, Infrastructure	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Road Surfacing and Other Major Projects- Priority Setting Policy		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input checked="" type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth		
ATTACHMENT(S): Road Surfacing and Other Major Projects- Priority Setting Policy, Air Photo		

STAFF RECOMMENDATION:
That Council reviews the information and provides Administration with direction in regards to surfacing Range Road 4-3 (Gimlet Road).

BACKGROUND: Range Road 4-3 (Gimlet Road) north of Hwy 12 has a shared responsibility of three municipalities. On April 23, 2019 Councillor Swanson, Councillor Laird and staff attended an open house at the Gimlet Hall to discuss community concerns regarding the Gimlet Road. There were approximately 32+/- public attendees. Ponoka County Councillor Nancy Hardford, Lacombe County Councillor Dana Kraul and Lacombe County CAO Tim Timmons were also in attendance.

Councillors and staff from all three municipalities fielded questions and listened to concerns regarding dust, traffic counts, paving, etc.

Action items following the meeting included:

- County staff would bring this item back to Clearwater County Council for consideration.

- Ponoka County indicated that if Clearwater County paved their portion that Ponoka would likely pave theirs.
- Lacombe County indicated that they would likely not pave their portion regardless if Clearwater and Ponoka County paved theirs.

See Attached Air Photo

If Clearwater County and Ponoka County agreed to pave their portion of the Gimlet Road the travelling public would have to travel 3 (three) miles of gravel in Lacombe County, north of Hwy 12, to get to the surfaced portion.

During the 2019 Budget deliberations Council approved the 10 Year Capital Plan for Base / Pave Projects. Currently the plan includes paving the Taimi Road in 2020 combined with an anticipated North Saskatchewan River Park project. There is also preliminary engineering budgeted for in 2020 for Project X which would potentially be reconstructed in 2021 and paved in 2022.

The current estimate to reconstruct and pave 1 mile of road is approximately \$1,400,000.00. The average cost to maintain a gravel road is approximately \$4,700 / km/ year whereas a surfaced road is approximately \$13,300.00/ km/ year. Due to numerous requests over the years for paving combined with the significant capital/ operational investment, previous Council's revised the Road Surfacing Policy to reflect that the County's surfaced roads inventory would only be expanded through funding partnerships such as: Provincial or Federal grants, third party funding (e.g. Industry) or local improvement tax.

The policy provides further factors for consideration.

- Provides network links to areas of the municipality, between the Province's Provincial Highways and to other municipalities.
- Provides for a fair distribution of paved surfaces throughout the settled or sparsely settled portions of the municipality
- Cost benefits of installing a paved surface as opposed to the cost of maintaining a highly used gravel road.

See Attached Policy

The following table is a list of roads historically identified as priorities.

Road	Description	Length (km)	No. Residence	No. Industrial Property's	No. Property's Served	Total	Average Traffic Count	Average % of Trucks
Speight Road 1	752-Range rd. 8-0	1.0	22	9	22	53	392	20%
Nordegg Residential	RR 15-2A North of Hwy 11	2.5	182	0	244	426	261	5%
Speight Road 2	Range 8-0 to Cow Cr.	6.1	10	11	8	29	243	28%
Leslieville East	Hwy 761 to RR 4-3	6.0	16	4	12	32	221	7%
Burnstick Lake Road	End of ACP to RR 7-0	5.8	57	11	59	127	236	14%
River Road	Hwy 11 to Hwy 11a	3.2	28	2	32	62	332	9%
Crammond Road 1	Hwy 22 to Caroline S	5.0	21	9	35	65	183	17%
RR 5-2	Hwy 54-Crammond	7.25	36	9	43	88	153	13%
Aurora Hall Road	S.H.761 to Boundary	5.5	12	11	16	39	151	16%
Gimlet Road	County Portion	6.4	17	12	24	53	143	19%
Beaver Flat Road 1	Hwy 12 north 12.8	12.8	21	32	37	90	117	16%
Old Hwy 11A	End of Pavement to 10 Mile RD	4.2	33	13	44	90	143	12%
Stauffer Road 1	Hwy 761 to RR 6-1	11	19	7	20	46	181	20%
Oras Road	Plant to Hwy 53	8.0	0	26	2	28	97	26%
Beaver Flat Road 2	Hwy 11 to SH 598	8.0	25	5	20	50	114	13%
Hespero Road	Hwy 11 to Twp 38-0	9.6	30	22	29	81	105	16%
Stauffer Road 2	Wall St. to Stauffer	6.4	12	3	17	32	94	21%
Twp RD 40-2	Hwy 761 to Beaver Flats	8	20	9	21	50	120	20%
Crammond Road 2	Caroline S.-Burnstick	3.2	10	7	12	29	132	9%
Evergreen Road	SH761 to Evergreen	4.8	8	4	13	25	142	15%
Strubble Lake Road	Twp 37-5A to Twp 37-4	2.4	32	15	27	74	127	10%
TWP 40-5	Hwy 22 to RR 7-4	1.6	29	5	36	70	143	6%
Resource Roads								
O'Chiese Road	Buster Crk to Reserve	16.7	0	42	0	42	462	13%
Red Deer River Access	Hwy 734 to W of RR 7-5A	18.63	0	16	0	16	225	19%
Prentice Creek Road	Hwy 11 to 40-2A	4.4	7	21	5	33	134	19%

Clearwater County

ROAD SURFACING AND OTHER MAJOR PROJECTS – PRIORITY SETTING

EFFECTIVE DATE: August 26, 2003

Revised date: July 29, 2010, May 28, 2013

SECTION: Public Works

POLICY STATEMENT:

To guide administration in making recommendations to Council and to assist Council in determining road surfacing priorities in the County.

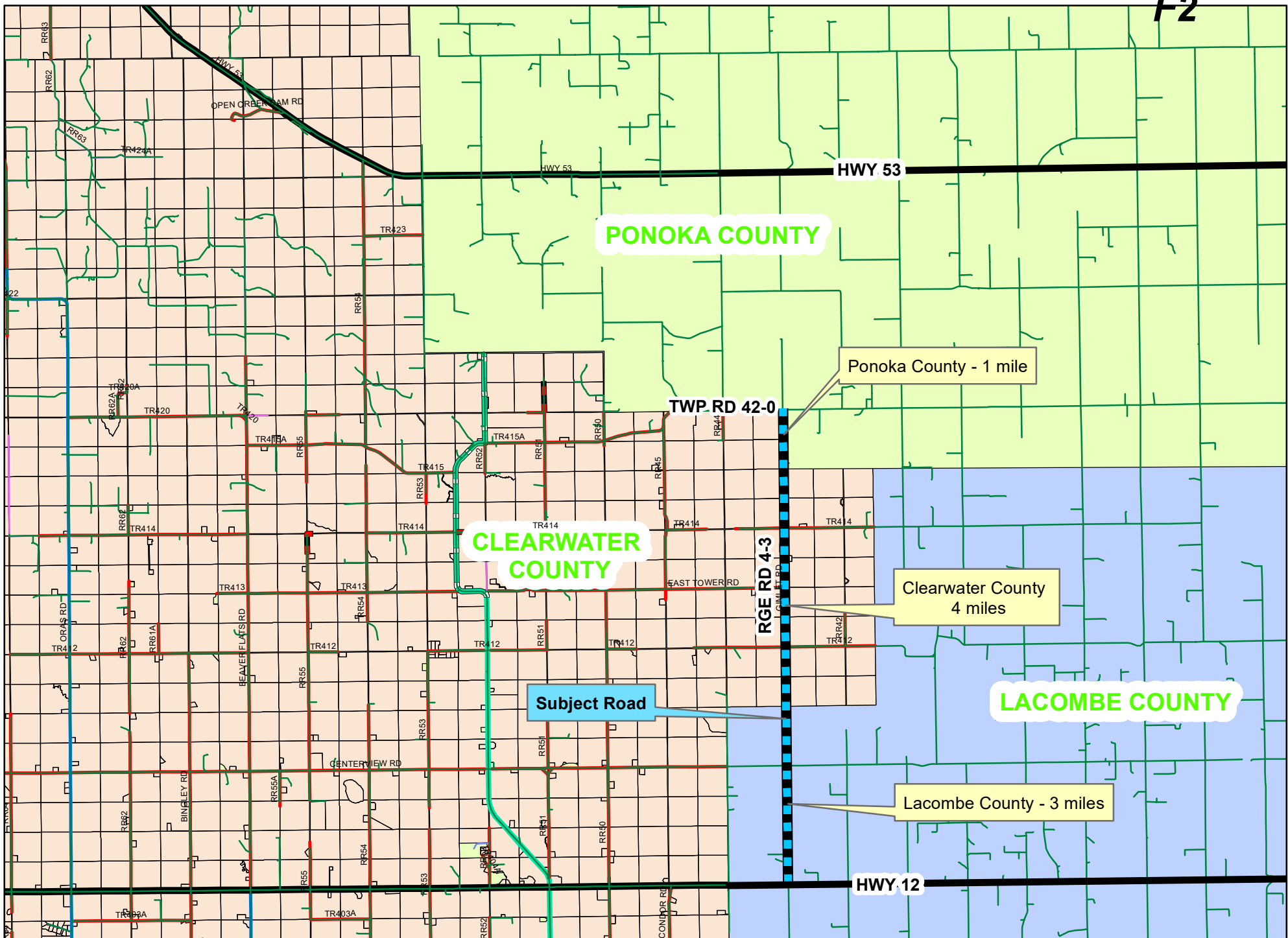
PROCEDURE:

1. The primary priority for the existing surfaced road network will be to the development of ban free road structures.
2. Typically, additional paved or surfaced road infrastructure development will only be expanded through funding partnerships such as: Provincial or Federal grant(s), third party funding (e.g. industry) or local improvement tax.
3. The maintenance overlays will be reflected on a priority list with a 3 year paving capital budget, as well as a 7 year forecast being used to assist in capital and financial planning.
4. Depending on the construction techniques utilized and the availability of funds, subgrade preparation work and surfacing work may occur in the same construction year.
5. All new asphalt surfaced road structures shall be constructed as to achieve a weight allowance minimum of 100% during ban season.
6. To assist in establishing a priority list the following factors will be considered.
 - **Provides network links to areas of the municipality, between the Province's Provincial Highways and to other municipalities;**
 - **Provides for a fair distribution of paved surfaces throughout the settled or sparsely settled portions of the municipality;**
 - **Cost benefits of installing a paved surface as opposed to maintaining a highly used gravel road.**
7. Notwithstanding other sections of this policy, council will also prioritize major projects that will be worked on as funds and opportunities present themselves. This list will include only paving projects or major grading/regravelling projects in more remote areas of the County.

To assist in planning and pursuing projects of this nature council will annually place approximately \$ 300,000 in the annual municipal budget. This money may be used for upgrades to these roads, for cost sharing with industry or the Provincial Government, or it may be placed in a reserve for future use.

Roads that may be eligible for funding under this program include:

- Red Deer River Access Road
 - North Fork road
 - O'Chiese Road
 - Chungo Road
 - Swan Lake Road
 - Cutoff Creek Road
8. Construction standards will be established by Council on a recommendation from the Director, Public Works for each project through criteria set out in the Clearwater County Road Standards Policy. In determining these standards consideration will be given to the long term road utilization.



PONOKA COUNTY

CLEARWATER COUNTY

LACOMBE COUNTY

Ponoka County - 1 mile

Clearwater County 4 miles

Lacombe County - 3 miles

Subject Road

HWY 53

HWY 12






TWP RD 42-0

RGE RD 4-3





REQUEST FOR DECISION

SUBJECT: Tax Rate Bylaw 1065/19		
PRESENTATION DATE: May 28, 2019		
DEPARTMENT: Financial Services	WRITTEN BY: Rhonda Serhan	REVIEWED BY: Murray Hagan Director, Corporate Services; Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) MGA Section 326 to 343		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/>  Economic Prosperity <input checked="" type="checkbox"/>  Governance Leadership <input checked="" type="checkbox"/>  Fiscal Responsibilities <input type="checkbox"/>  Environmental Stewardship <input type="checkbox"/>  Community Social Growth		
ATTACHMENT(S): Tax Rate Bylaw 1065/19		

STAFF RECOMMENDATION:

That Council consider providing second and third readings of Bylaw 1065/19

BACKGROUND:

In accordance with Part 10 Section 326 to 343 of the Municipal Government Act, administration has prepared the annual Tax Rate Bylaw for the tax year of 2019.

This bylaw encompasses four requisitions.

1. Provincial School tax requisition
2. Municipal tax requisition
3. Seniors foundation tax requisition
4. Designated Industrial Property assessment tax requisition

Most of the provincial school tax requisition is forwarded to the province, who then distributes these dollars to the various school boards in the province. The balance of these dollars is passed on to the private school board in our district as directed by the

province of Alberta. The Municipal tax requisition is the dollars required above other revenue sources for Clearwater County to meet the obligations of the programs approved by Council during budget. The Seniors Foundation tax requisition is requisitioned on behalf of our seniors facility and forwarded on to them quarterly. The Designated Industrial Property (DIP) assessment tax requisition is requisitioned only on the DIP assessments to cover the cost of assessing these properties by the province.

There are a couple of differences in this bylaw, than in previous years.

1. First, the province has not provided a statement of intent for the provincial school requisitions. We have been directed by provincial administration to provide an estimate using the equalized assessment for 2017, which is the assessment base that would be used in the actual calculation, and the 2018 rates. With Clearwater County's equalized assessment rising from 2016 to 2017, and the rate remaining the same, this would increase the dollars requisitioned by the province by just over \$1 million.
2. The other difference is that the revenue sharing amounts are more clearly identified in the summary portion of the bylaw.

The residential & farm ratepayers are seeing a 5.41% increase in the school requisition rate while the nonresidential ratepayers are seeing a 13.8% increase in their school requisition rate. This equates to \$13.83 per \$100,000 of residential assessment and \$47.72 per \$100,000 of nonresidential assessment. Again, this is because our ratio of assessment base to the provincial base is larger than it was last year, and we are assuming that the rate will remain the same.

With direction provided by council at the previous council meeting, administration has amended the bylaw to reflect a 0% tax rate increase in the municipal requisition across all classes of assessment. This would leave the County in a deficit position of approximately \$435,000. However, Council directed staff at the previous Council meeting to transfer \$435,000 from the tax rate stabilization reserve to bring Clearwater County to a balanced budget.

Because administration wanted to try and avoid estimating the provincial school requisition, this bylaw came forward one meeting later than it has in previous years. If second and third readings are completed today, the tax notices will be mailed on June 7th. This will have no effect on the date that taxes are due.

Bylaw 1065/19 received first reading on May 14th and administration is requesting that Council provide second and third readings today.

**Clearwater County
Bylaw No. 1065/19**

BEING A BYLAW OF CLEARWATER COUNTY TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN CLEARWATER COUNTY FOR THE 2019 TAXATION YEAR.

AND BEING A BYLAW OF CLEARWATER COUNTY TO AUTHORIZE THE LEVYING OF PENALTIES ON UNPAID TAXES.

WHEREAS, Clearwater County at the December 17, 2018 Council meeting prepared and adopted detailed estimates of the municipal revenues and expenditures as required for 2019 operations and capital project budgets; and,

WHEREAS, Clearwater County has made adjustments to the budget adopted December 17, 2018; and,

WHEREAS, the estimated municipal expenditures and transfers set out in Clearwater County's 2019 budget total **\$99,421,402**; and the total of the revenue sharing distributed by Clearwater County is **\$1,615,025**; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at **\$54,021,427**, and the balance of **\$47,015,000** is to be raised by general municipal taxation; and revenue is being distributed by Clearwater County of **\$1,615,025**; for a net revenue being raised for Clearwater County expenditures is **\$45,399,975**.

WHEREAS, 2019 requisitions are as follows:

Total School Requisitions (Estimated)	\$ 18,535,120
Over/Under School Levy	\$ 105,218
Seniors Foundation	\$ 605,919
DI Property Assessment Levy	\$ 400,634

And,

WHEREAS, the Council of Clearwater County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and,

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Chapter M-26, Revised Statutes of Alberta, 2000; and,

WHEREAS, the assessed value of all property in Clearwater County as shown on the assessment roll is:

Assessment base for Municipal levy purposes:

	<u>Assessment \$</u>
Residential	1,759,921,140
Non Residential	3,473,074,640
Farmland	57,695,330
Machinery & Equipment (M&E)	1,789,933,700
Subtotal	<u>7,080,624,810</u>
Exempt	144,198,590
Total Assessment	<u><u>7,224,823,400</u></u>

And,

WHEREAS, the assessed value of all property in Clearwater County available for the **provincial school requisition** as shown on the assessment roll is:

Assessment base for Provincial School Requisition purposes:

	<u>Assessment \$</u>
Residential	1,756,324,350
Non Residential	3,469,652,290
Farmland	57,024,430
Subtotal	<u>5,283,001,070</u>
Exempt from School Requisition	1,941,822,330
Total Assessment	<u><u>7,224,823,400</u></u>

And,

WHEREAS, the Council of Clearwater County deems it prudent and expedient to impose a penalty on unpaid taxes and tax arrears;

Municipal Tax Levy

NOW THEREFORE, under the authority of the Municipal Government Act (MGA), the Council of Clearwater County, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Clearwater County:

	Tax Levy \$	Assessment \$	Rate
Municipal			
Residential	4,689,134	1,759,921,140	0.0026644
Non-residential	27,764,453	3,473,074,640	0.0079942
Farmland	252,994	57,695,330	0.0043850
M&E	14,309,088	1,789,933,700	0.0079942
Seniors Foundation	606,151	7,072,934,770	0.0000857
DI Property	400,634	5,097,127,010	0.0000786

Provincial School Requisition Levy

2. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property eligible for the provincial school requisition levy in Clearwater County:

	School Requisition Levy \$	Assessment \$	Rate
Residential/Farmland	4,883,348	1,813,348,780	0.0026930
Non-residential	<u>13,651,694</u>	<u>3,469,652,290</u>	0.0039346
Subtotal	<u>18,535,042</u>	<u>5,283,001,070</u>	
School Uncollectable Taxes	105,132	5,283,001,070	0.0000199

3. The minimum amount payable as property tax for general municipal purposes shall be \$25.00.
4. That a penalty of 8% shall be added to all taxes and arrears outstanding at 4:30 pm on September 16, 2019.
5. That a penalty of 4% shall be added to all taxes and arrears outstanding at 4:30 pm on December 16, 2019.

READ A FIRST TIME this _____ day of _____ A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER

READ A SECOND TIME this _____ day of _____ A.D., 2019.

READ A THIRD AND FINAL TIME _____ day of _____ A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: Alberta Masters Games – Road Race Request for Resources – Tabled Item April 23, 2019		
PRESENTATION DATE: April 23, 2019		
DEPARTMENT: Municipal	WRITTEN BY: Christine Heggart, Director Emergency & Legislative Services	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input checked="" type="checkbox"/> Community Social Growth		
ATTACHMENT(S):		

STAFF RECOMMENDATION:

1. That Council reviews request for resources and directs Administration in terms of additional support for the Alberta Master Games.

BACKGROUND:

Administration received a request from a [Alberta Masters Games](#) “Road Race” coordinator with a request for one Clearwater County Community Peace Officer to participate in lead vehicle for the Road Race taking place on Sunday August 25, 2019.

Council previously approved \$75,000.00, from Contingency to Community Services budget, for the commitment of funding to the joint bid by the Town of Rocky Mountain House and Clearwater County to host the Alberta Masters Games in 2019. At that time Council also authorized a letter of support to the Alberta Sport Connection and supported jointly-funded County/Town recreation facilities being utilized to host the Games at no charge to the organizers (total gift-in-kind \$284,000.00).

Does Council support additional Administrative resources being utilized for the Alberta Masters Games?