

CLEARWATER COUNTY COUNCIL AGENDA
October 25, 2016
IMMEDIATELY FOLLOWING THE
2016 ORGANIZATIONAL MEETING
Council Chambers
4340 – 47 Avenue, Rocky Mountain House, AB

10:30 A.M. Delegation: RMH RCMP Detachment Commander, Sgt. Mark Groves

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. October 11, 2016 Regular Meeting Minutes

D. COMMUNITY & PROTECTIVE SERVICES

1. 10:30 A.M. Rocky Mountain House RCMP Detachment Commander
2. Policy Review: Community Hall Capital Grant Funding
3. Policy Review: Donations and Solicitations

E. MUNICIPAL

1. Draft Letter to AAMDC re Carbon Tax Implications

F. CORPORATE SERVICES

1. Tax Penalty Waiver Request

G. INFORMATION

1. CAO's Report
2. Public Works Director's Report
3. Councillor's Verbal Report
4. Accounts Payable Listing
5. Councillor Remuneration

H. ADJOURNMENT

POSTPONED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
03/08/16	087/16 Condor Community Centre Grant Request STATUS: Pending Information, Community & Protective Services/Public Works



AGENDA ITEM

PROJECT: RCMP Delegation – Rocky Mountain House RCMP Detachment Commander		
PRESENTATION DATE: October 25, 2016		
DEPARTMENT: Economic Development / CPS Division	WRITTEN BY: SGT T. Miller/Ted Hickey	REVIEWED BY: R. Leaf, CAO
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) Bylaw: _____ Policy: _____		
STRATEGIC PLAN THEME: 3: Community Well-Being	PRIORITY AREA: 3.2.	STRATEGIES: 3.2.1, 3.2.5,
RECOMMENDATION: That Council receives this report as information.		

BACKGROUND:

RCMP Detachment Commanders SSGT Mark Groves from Rocky Mountain House will present RCMP Policing information (Quarterly Statistics).



AGENDA ITEM

PROJECT: CAPITAL GRANT FUNDING FOR COMMUNITY HALLS – Policy Revision		
PRESENTATION DATE: October 25, 2016		
DEPARTMENT: Community Services / CPS Division	WRITTEN BY: Ted Hickey	REVIEWED BY: R. Leaf, CAO
BUDGET IMPLICATION: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Bylaw: Policy: CAPITAL GRANT FUNDING FOR COMMUNITY HALLS August 14, 2012		
STRATEGIC PLAN THEME: 1: Managing our Growth 2: Well Governed and Leading Organization 3: Community Well-Being	PRIORITY AREA: 1.2, 2.1, 2.2, 3.1	STRATEGIES: 1.2.3, 2.1.1, 2.2.1, 2.2.3, 3.1.2
ATTACHMENTS: 1. DRAFT CAPITAL GRANT FUNDING FOR COMMUNITY HALLS October 25, 2016 2. Current Policy		
RECOMMENDATION: That Council approves the revised policy as submitted by the Administration.		

BACKGROUND:

Council requested the Administration review and amend as necessary the CAPITAL GRANT FUNDING FOR COMMUNITY HALLS August 14, 2012. Revisions have been completed and are being forwarded to Council for review and comment.

Options for Council's consideration:

1. Council approves the revised policy as submitted by the Administration.
2. Council provide direction of needed amendments to the policy and approves the revised policy as amended by Council.
3. Council reject the revised policy as submitted by the Administration.



**CLEARWATER COUNTY
CAPITAL GRANT FUNDING FOR COMMUNITY HALLS**

EFFECTIVE DATE:	AUGUST 14, 2012
REVISED DATE:	OCTOBER 25, 2016
SECTION:	COMMUNITY SERVICES
POLICY STATEMENT:	<p>To establish guiding principles that outline the requirements for Community Hall Association/Society for the submission of funding applications for a capital project. These guidelines will be use by the County's Administration in the initial determination of whether a grant request meets the requirements for further presentation to Clearwater County Council. Areas such as funder of last resort, qualifying capital project, activities provided, community benefit will be considered in the Administrative review. Grant requests will not be considered when requests are to provide funding for operating costs.</p>
DEFINITIONS:	<p>Activities Provided: For the purposes of this policy, shall be the number and type of activities and supportive services provided to the community that are reported as the number of events per annum. These can be cultural, recreational or supportive services such as:</p> <ul style="list-style-type: none"> a) Cultural: Community gatherings, celebrations, hobby groups, gathering of community groups. b) Supportive Services: training and education, seniors programs, child and youth programs, and community assistance programs. <p>Community Hall Association/Society: An Alberta registered non-profit association or society which has a physical location (Community Hall and Grounds) within Clearwater County that provides community, cultural or recreational programs within the community.</p> <p>Clearwater County Annual Budget Available for Capital Project to Community Halls: An amount of total funding amount that is included in the approved annual budget, which may be made available to any community hall/association for capital projects, as defined within the capital project definition within this policy.</p>



CLEARWATER COUNTY CAPITAL GRANT FUNDING FOR COMMUNITY HALLS

Capital Project:

For the purposes of this policy, a project shall be deemed a capital project if it is a:

- c) Structural upgrade or expansion of the hall building;
- d) Major equipment essential to the operation of the hall (e.g. stoves, coolers, furnace) where the cost of the equipment exceeds \$2,000.00 and has a life expectancy of more than 5 years; or,
- e) Major equipment of improvements that enhance the level of service available through the hall ((e.g. playground equipment, sidewalks, parking lot paving, etc.) where the cost of the project exceeds \$2,000.00
- f) On approved projects the County may provide funding on a **50/50 cost share basis**. Community Halls are expected to match County funds with cash, materials, labour, donated equipment, or other “gifts in kind”. County funding will generally not exceed a maximum of \$15,000.00 per project.

Funder of Last Resort: The County should be viewed as a funder of last resort, meaning all other possible sources of contributions have been made prior to a Capital Grant Request being made. When applying for grant funding from Clearwater County, Community Halls shall demonstrate that they have raised, or attempted to raise funds from other sources.

- a) Hall Revenue;
- b) Provincial Grants (Community Lottery Boards, Wildrose Foundation, Community Facility Enhancement Program (CFEP) etc.);
- c) Corporate Donations; and
- d) Donations from the community at large (donations may be either cash or gifts in kind, such as donated equipment, donated labour or services such as plumbers, carpenters, architects, etc.)

Operating Costs: Costs that include regular payment of consumables such as maintenance, wages, or direct delivery costs of a program or service (painting, janitorial, field/facility rental, service contracts, utilities, etc.) **The County will not provide funding for operating costs within this grant.** This does not include the cost of insurance as described in the County’s Community Hall and Community Groups Insurance policy.



**CLEARWATER COUNTY
CAPITAL GRANT FUNDING FOR COMMUNITY HALLS**

POLICY

PROCEDURE:	<ol style="list-style-type: none">1. Applications for capital funding must be either typed or handwritten and should be on the application attached as “Appendix A”. Application forms must be fully completed and must include:<ol style="list-style-type: none">a) A description of the project;b) The purpose of the project and the benefit the project will have to the hall;c) A project budget outlining revenues, expenses and the sources thereof;d) The amount of funding being requested from the County;e) A schedule of when the work will be completed;f) Community hall financial statements;g) A demonstration of hall activity (i.e. bookings list, etc);h) A five year sustainability plan; andi) Multiple quotations regarding the project.2. Completed applications forms must be submitted to the Community and Protective Services Department prior to November 1 of the prior calendar year for review, further consideration and presentation to Council for approval or denial. Completed applications forms submitted to the Community and Protective Services Department after November 1 of the prior calendar year for review may or may not be forwarded for presentation to Council for further consideration.



APPENDIX "A"
CLEARWATER COUNTY CAPITAL GRANT FOR COMMUNITY HALLS / ASSOCIATIONS

SECTION 1 - APPLICANT INFORMATION:

Group name: _____

Contact name: _____

Mailing address: _____

Contact number: _____ **Contact e-mail:** _____

SECTION 2 - PROJECT DESCRIPTION:

Proposed project:

(Please describe the planned capital project in detail, including the work that will be completed and how it will be of benefit to your group/the community. Refer to section 4 of the capital grant policy for information on what is considered an eligible capital project.)

Project Timeline:

(Please include the estimated start and finish dates for the proposed project)

Estimated start date: _____

Estimated date of completion: _____

SECTION 3 – FINANCIAL INFORMATION

Project Expenses:

(Please include an itemized accounting of all estimated project costs, including materials and labour. Attach quotes wherever possible.)

ITEM	COST
TOTAL ESTIMATED PROJECT COST:	\$

Available Funding:

(Please include an itemized accounting of all estimated sources of funding for the project, and how much funding each source is providing. This includes items such as monetary donations, donated labour/materials. **Do not** include the funding that you are requesting through this grant.)

ITEM	COST
TOTAL AVAILABLE FUNDING:	\$

(please use the following valuations for volunteers and donations: unskilled labour – up to \$15/hour, skilled labour – up to \$30/hour, donated materials – fair market value, donated heavy equipment (including operator costs) – up to \$60/hour)

Grant Funding Requested:

(The amount you are requesting through this grant should equal the difference between the estimated project expenses and the funding that you currently have available, which is noted above. As noted in Clearwater County’s capital grant policy, this grant does not generally fund more than 50% of the total project expenses, nor does grant funding typically exceed more than \$15,000.00 per project)

_____ - _____ = _____
 Total estimated project cost (minus) Total available funding (equals) **GRANT FUNDING REQUESTED**

SECTION 4 – BACKGROUND INFORMATION

Previous Grant Funding:

Have you previously received capital grant funding from Clearwater County?

↑Yes ↑No

(if you answered “yes”, please provide the details below)

PROJECT	FUNDING RECEIVED	DATE

Other Funders Approached:

(Clearwater County is to be considered a “funder of last resort”. Please provide information around other potential sources of funding approached prior to this application being submitted.)

FUNDER APPROACHED	OUTCOME

Other Information:

(Please be sure to also include the information on the following checklist. Please note that your funding application may not be reviewed until you have submitted **all** of the requested information)

- Financial statements, including annual operating costs and annual revenues, for the past three years
- Record of hall/group activity (such as booking information) for the past three years
- A five year plan outlining the group’s plan to ensure ongoing sustainability in the coming years
- Quotes for any project expenses

SECTION 5 - SIGNATURE

(Please ensure that this section is signed by an authorized representative for your organization)

On behalf of _____ I agree that, should Clearwater County provide capital grant funding:

- 1) The funds will only be used for the project outlined in this application
- 2) An accounting of the funding will be provided to Clearwater County within 60 days of project completion.

Name Signature Date

Clearwater County

GRANT FUNDING FOR COMMUNITY HALLS, ASSOCIATIONS & NON-PROFIT GROUPS

EFFECTIVE DATE: August 14, 2012

AMENDED DATE: March 25, 2014

SECTION: Administration

POLICY STATEMENT:

To outline the requirements of and manner by which Clearwater County will provide funding to Community Halls, Associations *and Non-Profit Groups*.

PROCEDURE:

1. County staff are hereby directed to include an annual budget of thirty-five thousand dollars (\$35,000), which may be made available to community groups for capital projects, subject to Council's approval.
2. To the greatest extent possible, community groups should be proactive in their funding requests and submit their requests for consideration prior to October 15 for inclusion in the County's budget process.
3. Funding under this policy will be used for capital projects as defined within this Policy. Requests for program funding should be made to the respective recreation board.
4. For the purposes of this Policy, a project shall be deemed to be a capital project if it is a:
 - a. structural upgrade or expansion of the hall building;
 - b. major equipment essential to the operation of the hall (e.g. stoves, coolers, furnace) where the cost of the equipment exceeds \$2000 and has a life expectancy of more than 5 years; or,
 - c. major equipment or improvements that enhance the level of service available through the hall (e.g. playground equipment, sidewalks, parking lot paving, etc.) where the cost of the project exceeds \$2,000.00.
5. Applications for funding must be in writing, and should be on the application attached hereto as "Appendix A". Application forms must be fully completed and must include:
 - a. a description of the project;
 - b. the purpose of the project and the benefit the project will have to the Hall;

- c. a project budget outlining revenues, expenses and the sources thereof;
 - d. the amount of funding being requested from the County;
 - e. a schedule of when the work will be completed;
 - f. hall/group financial statements;
 - g. a demonstration of hall activity (i.e. – bookings list, etc);
 - h. a five year sustainability plan; and,
 - i. multiple quotations regarding the project.
6. Other than the cost of insurance (as described in the County's Community Hall and Community Groups Insurance policy) the County will not provide funding for operating costs including regular maintenance (painting, janitorial, etc).
 7. The County should be viewed as a "funder of last resort". When applying for grant funding from Clearwater County, Community Hall Associations shall demonstrate that they have raised, or attempted to raise funds from other sources. Examples of funding sources that groups should consider using or applying for are, but not limited to:
 - a. funds from Hall revenues;
 - b. funds from provincial grants (e.g. Community Lottery Boards, Wildrose Foundation, Community Facility Enhancement Program (CFEP), etc.);
 - c. corporate donations, and;
 - d. donations from the community at large (donations may be either cash or gifts in kind, such as donated equipment, donated labour or services such as plumbers, carpenters, architects, etc.).
 8. On approved projects the County will generally provide funding on a 50/50 cost share basis. Community Halls are expected to match County funds with cash, materials, labour, donated equipment, or other "gifts-in-kind". County funding will generally not exceed \$15,000.00 per project.
 9. Donations in kind of labour and equipment will be ascribed a value based on current Provincial standards used for the Community Facility Enhancement Program.
 10. Funding preference will be given to applicants that have not recently been granted funding under this policy.
 11. Grant funds provided by Council should be accounted for within 60 days of the completion of the project. Failure by a community hall/association to account for the funds may result in the group being ineligible for future grants, until such time as the accounting is complete.

TAX REIMBURSEMENT:

1. County staff are directed to annually reimburse the Leslieville Elks, and any other non-profit group as authorized by Council, for the Alberta Education component of their tax bill.



APPENDIX "A"
CLEARWATER COUNTY CAPITAL GRANT FOR COMMUNITY HALLS / ASSOCIATIONS

SECTION 1 - APPLICANT INFORMATION:

Group name: _____

Contact name: _____

Mailing address: _____

Contact number: _____ **Contact e-mail:** _____

SECTION 2 - PROJECT DESCRIPTION:

Proposed project:

(Please describe the planned capital project in detail, including the work that will be completed and how it will be of benefit to your group/the community. Refer to section 4 of the capital grant policy for information on what is considered an eligible capital project.)

Project Timeline:

(Please include the estimated start and finish dates for the proposed project)

Estimated start date: _____

Estimated date of completion: _____

SECTION 3 – FINANCIAL INFORMATION

Project Expenses:

(Please include an itemized accounting of all estimated project costs, including materials and labour. Attach quotes wherever possible.)

ITEM	COST
TOTAL ESTIMATED PROJECT COST:	\$

Available Funding:

(Please include an itemized accounting of all estimated sources of funding for the project, and how much funding each source is providing. This includes items such as monetary donations, donated labour/materials. **Do not** include the funding that you are requesting through this grant.)

ITEM	COST
TOTAL AVAILABLE FUNDING:	\$

(please use the following valuations for volunteers and donations: unskilled labour – up to \$15/hour, skilled labour – up to \$30/hour, donated materials – fair market value, donated heavy equipment (including operator costs) – up to \$60/hour)

Grant Funding Requested:

(The amount you are requesting through this grant should equal the difference between the estimated project expenses and the funding that you currently have available, which is noted above. As noted in Clearwater County’s capital grant policy, this grant does not generally fund more than 50% of the total project expenses, nor does grant funding typically exceed more than \$15,000.00 per project)

_____ - _____ = _____
 Total estimated project cost (minus) Total available funding (equals) **GRANT FUNDING REQUESTED**

SECTION 4 – BACKGROUND INFORMATION

Previous Grant Funding:

Have you previously received capital grant funding from Clearwater County?

↑Yes ↑No

(if you answered “yes”, please provide the details below)

PROJECT	FUNDING RECEIVED	DATE

Other Funders Approached:

(Clearwater County is to be considered a “funder of last resort”. Please provide information around other potential sources of funding approached prior to this application being submitted.)

FUNDER APPROACHED	OUTCOME

Other Information:

(Please be sure to also include the information on the following checklist. Please note that your funding application may not be reviewed until you have submitted **all** of the requested information)

- Financial statements, including annual operating costs and annual revenues, for the past three years
- Record of hall/group activity (such as booking information) for the past three years
- A five year plan outlining the group’s plan to ensure ongoing sustainability in the coming years
- Quotes for any project expenses

SECTION 5 - SIGNATURE

(Please ensure that this section is signed by an authorized representative for your organization)

On behalf of _____ I agree that, should Clearwater County provide capital grant funding:

- 1) The funds will only be used for the project outlined in this application
- 2) An accounting of the funding will be provided to Clearwater County within 60 days of project completion.

Name

Signature

Date



AGENDA ITEM

PROJECT: DONATIONS AND SOLICITATIONS – Policy Revision		
PRESENTATION DATE: October 25, 2016		
DEPARTMENT: Community Services / CPS Division	WRITTEN BY: Ted Hickey	REVIEWED BY: R. Leaf, CAO
BUDGET IMPLICATION: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Bylaw: Policy: CHARITABLE DONATIONS AND SOLICITATIONS March 2010		
STRATEGIC PLAN THEME: 1: Managing our Growth 2: Well Governed and Leading Organization 3: Community Well-Being	PRIORITY AREA: 1.2, 2.1, 2.2, 3.1	STRATEGIES: 1.2.3, 2.1.1, 2.2.1, 2.2.3, 3.1.2
ATTACHMENTS: 1. DRAFT DONATIONS AND SOLICITATIONS Policy October 25, 2016 2. Current Policy		
RECOMMENDATION: That Council approves the revised policy as submitted by the Administration.		

BACKGROUND:

Council requested the Administration review and amend as necessary the CHARITABLE DONATIONS AND SOLICITATIONS Policy March 2010. Revisions have been completed and are being forwarded to Council for review and comment.

Options for Council's consideration:

1. Council approves the revised policy as submitted by the Administration.
2. Council provide direction of needed amendments to the policy and approves the revised policy as amended by Council.
3. Council reject the revised policy as submitted by the Administration.



CLEARWATER COUNTY
INSERT POLICY NAME

POLICY

EFFECTIVE DATE:	MARCH 2010
REVISED DATE:	OCTOBER 25, 2016
SECTION:	COMMUNITY SERVICES
POLICY STATEMENT:	To establish guiding principles for the response to requests of donations for organizations or the recognition of individuals within the community.
DEFINITIONS:	<p>Non-Profit Association or Society: A Provincially or Federally registered charity, non-profit association or society which has a physical location within Clearwater County that provides community, cultural or recreational programs within the community.</p> <p>Promotional Item(s): Means any Clearwater County goods available for donations.</p> <p>Youth Group: A club, association, team or group of organized youth who are active within Clearwater County or include membership who reside within the County and are considered formally or informally as not for profit.</p>
PROCEDURE:	<ol style="list-style-type: none"> 1. Applications for assistance for operating support for organizations must be approved by resolution of County Council and will normally be restricted to currently approved organizations. These contributions will be reviewed annually. 2. The community youth group/organization shall be based within the geographic boundaries of Clearwater County. 3. County promotional items may be presented or donated at the discretion of a Department Head, provided that the following conditions are met: <ol style="list-style-type: none"> a) The group requesting the item is a non-profit group; b) The item is being used as a prize or silent auction item for a fundraising event open to the general public;



CLEARWATER COUNTY
INSERT POLICY NAME

	<ul style="list-style-type: none">c) Any proceeds generated from the item will be used to support the operations of the requesting group;d) The item is being given in recognition or thanks for a presenter or instructor who has performed a service for the County. <p>4. Any youth group organization is encouraged to participate in the Annual Roadside Cleanup Program.</p> <p>See Policy: Roadside Cleanup Program.</p> <p>5. Any donation of County promotional items not meeting the criteria outlined herein shall be approved at the discretion of the Chief Administrative Officer or designate.</p>
--	--

DRAFT

Clearwater County

CHARITABLE DONATIONS AND SOLICITATIONS

EFFECTIVE DATE: March 2010

SECTION: Administration

POLICY STATEMENT:

To establish guidelines for responding to requests for donations for organizations or recognize individuals within the community.

PROCEDURE:

1. Funding for STARS in the amount of \$6000.00 per year will be included in the County's annual budget, subject to Council approval.
2. Clearwater County will generally encourage medical and social organizations to pursue alternate sources of funding such as Family and Community Support Services and the Community Facilities Enhancement Program, etc.
3. Where possible, groups will be encouraged to participate in the annual Municipal Roadside Clean-Up. Youth groups will be given preference for participation in this program. Council will consider other fees for service programs on a case by case basis.
4. The Municipality will give municipal pins upon request to either individuals or organizations. Where the request involves a large number of pins, the Chief Administrative Officer (CAO) has the discretion to sell them at cost. As a guideline, one free pin will be given per person per team per year.
5. Other County promotional items may be presented or donated at the discretion of a Department Head, provided that the following conditions are met:
 - a) The group requesting the item is a non-profit group;
 - b) The item is being used as a prize or silent auction item for a fundraising event open to the general public;
 - c) Any proceeds generated from the item will be used to support the operations of the requesting group; or
 - d) The item is being given in recognition or thanks for a presenter or instructor who has performed a service for the County.

Any donation of County promotional items not meeting the criteria outlined herein shall at the discretion of the CAO.



AGENDA ITEM

PROJECT: Draft letter to AAMDC Board indicating need for Carbon Levy/Tax Study regarding impacts on rural Alberta		
PRESENTATION DATE: October 25, 2016		
DEPARTMENT: Communications	WRITTEN BY: Christine Heggart	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) Bill 20 ; Government of Canada's Pan-Canadian Pricing on Carbon Pollution		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Advocacy	STRATEGIES: 2.5 Advocate in the best interest of our community and region
ATTACHMENT(S):		
RECOMMENDATION: To review, amend as required and approve letter to AAMDC Board requesting consideration regarding Carbon Tax impacts study		

BACKGROUND:

On October 3, Prime Minister Justin Trudeau announced the *Government of Canada's Pan-Canadian Pricing on Carbon Pollution* plan which sets benchmark pricing for carbon emissions. By 2018, provinces must implement a direct price on carbon pollution or they can adopt a cap-and-trade system with the goal of reducing greenhouse gas emissions (GHG) and transitioning to a low-carbon economy. All Canadian jurisdictions will be required to have carbon pricing in place by 2018 - \$10 per tonne by 2018, increasing \$10 per year until reaching \$50 per tonne by 2022.

On June 13, 2016, The Province of Alberta proclaimed Bill 20, the *Climate Leadership Implementation Act* to "reduce carbon emissions, diversify the economy, create jobs, protect the health of Albertans and erase any doubt about Alberta's environmental record." Bill 20 sets in law Alberta's carbon levy and carbon levy rebate; ensures revenues from carbon levy is invested in actions that address climate change; and, establishes "Energy Efficiency Alberta".

Alberta's carbon levy beginning January 1, 2017, included in the price of all fuels that emit greenhouse gases when combusted (transportation and heating fuels such as diesel, gasoline, natural gas and propane – excludes electricity) at a rate of \$20 per tonne, increasing to \$30/tonne in 2018.

The Province has indicated the “impacts of the carbon levy will vary, depending on a household’s energy use and driving patterns” and that “six of 10 Alberta households will receive a rebate that covers the average cost of the carbon levy they pay.”

The table below (from www.alberta.ca) outlines typical direct impact a household may face.

	Single	Couple	Couple w/ 2 children
Consumption Assumptions			
Natural gas (GJ)	100	123	135
Gasoline (litres)	2,000	3,000	4,500
2017 Impacts			
Natural gas	\$101	\$124	\$136
Gasoline	\$90	\$135	\$202
Total 2017 Costs	\$191	\$259	\$338
2017 Maximum Rebate Amount	\$200	\$300	\$360
2018 Impacts			
Natural gas	\$152	\$186	\$205
Gasoline	\$134	\$202	\$303
Total 2018 Costs	\$286	\$388	\$508
2018 Maximum Rebate Amount	\$300	\$450	\$540

Source: Alberta Treasury Board and Finance

The Province’s website also indicates that indirect impacts of the carbon levy, such as on consumer goods imported into Alberta, are estimated to range between \$6.00 to \$8.75 per month per household.

The direct and indirect costs associated with the *Government of Canada’s Pan-Canadian Pricing on Carbon Pollution* mandated carbon tax plan are not yet clear. According to the Canadian Taxpayers Federation, the federally mandated carbon tax will cost the average household \$524 in 2018 and \$2,569 by 2022.

The assumption can be made that rural Alberta residents, industries, agriculture and municipalities will be hardest hit by the implementation of carbon levy and/or taxes due to higher fuel costs for travelling longer distances to service providers, higher heating costs for individual

homes and buildings (i.e. limited higher-density housing options), along with the lack of availability of other “green” travel options in smaller communities (i.e. public transit).

At the October 14, 2016 Central Alberta Association of Municipal Districts and Counties (CAAMDC) zone meeting, members of Council discussed the emerging issue of carbon taxes and expressed concern with regards to the impacts of carbon levy and carbon tax on rural Alberta and municipalities.

Council expressed their wish to gain a more clear understanding of the impacts and the anticipated costs of carbon taxes. As the resolution deadline for the fall AAMDC convention has since passed on October 17, staff recommends Council review the attached draft letter to the AAMDC Board requesting consideration to implementing a study on the impacts of the carbon levy/tax on rural Alberta.



October 25, 2016

Al Kemmere, President
AAMDC
2510 Sparrow Drive
Nisku, Alberta
T9E 8N5

Re: Carbon Tax Study Needed

At their October 25, 2016 meeting, Clearwater County Council discussed the federal government's recently announced *Pan-Canadian Pricing on Carbon Pollution* plan and the Province of Alberta's Bill 20 the *Climate Leadership Implementation Act*.

With the federal government setting benchmark pricing for carbon emissions beginning 2018 (\$50/tonne by 2022), and Bill 20 setting into motion a carbon levy beginning in January (\$20 per tonne, increasing to \$30/tonne in 2018), Council expressed concerns on the impacts of carbon tax on rural households, industries, agriculture and municipalities.

Council anticipates that rural Alberta will be the hardest hit by the implementation of carbon levy and/or taxes – simply due to geography. Rural Alberta will likely realize higher fuel costs for travelling longer distances to service providers, higher heating costs for individual homes and buildings (i.e. limited higher-density housing options), along with the lack of availability of other “green” travel options (i.e. public transit) in smaller communities.

Although there are varying sources of information regarding the impacts of carbon taxes, Council feels that the direct and indirect costs of carbon taxes are not yet clear and that AAMDC members require accurate and concise information on which they can rely in terms of policy, program and budget development.

Council respectfully asks the AAMDC Board to strike a committee, comprised of members from the five districts, for the purpose of studying and reporting on the impacts of carbon taxes on rural Alberta and rural municipalities.

Sincerely,

Pat Alexander, Reeve

cc: Clearwater County Council



AGENDA ITEM

PROJECT: Penalty waiver request		
PRESENTATION DATE: October 25 ,2016		
DEPARTMENT: Corporate Services	WRITTEN BY: Denniece Crout	REVIEWED BY: Rodney Boyko/Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) Bylaw: _____ Policy: _____		
STRATEGIC PLAN THEME:	PRIORITY AREA:	STRATEGIES:
ATTACHMENT(S): Ratepayer letter		
RECOMMENDATION: That council upholds the penalty provisions of the tax rate bylaw.		

BACKGROUND:

Clearwater County has received a request to waive the penalty for tax roll 4012214015. The owner of the property has sent in the attached letter with the payment for the 2016 levy minus the penalty. The penalty amount is \$176.24. The Owner feels that the neighborhood is not developing according to land use and there is a lack of enforcement in the Misty Valley area and the penalty should be waived.

Administration recommends that the tax penalty be upheld.

The Assessment and Tax notices were sent out the last week of May and notification of the mailing of the assessment and tax notices was advertised in accordance with the provisions of the MGA. Specifically, ads ran in 3 papers noting taxes are due September 15th (Mountaineer, Western Star and Sundre Roundup) for the 3 weeks of Aug 29, Sept 5, and Sept 12. As well, notification was posted to the County’s website homepage from August 29 – Sept 16 and on social media on Aug 29 and Sept 9.

Additionally, the back of the tax notice states all methods of payment including; in person, after hours drop box, postdated cheque, on line & telephone banking, tax installment plan, and EFT. Taxes were due September 15th.

October 2, 2016

To Whom it May Concern,

Enclosed is my cheque for my property tax for [REDACTED]

I did not pay the tax bill by September 15th due to the disappointing results of Clearwater County to deal with the obvious and extreme issues with land use in the Misty Valley area.

I have invested a fair amount of money in my residence in Misty Valley with the hopes of being able to enjoy the area and in time retire there. There has been very little control over the landowner legal obligations in Misty Valley which had led to land usages that do nothing but drive my property values down. With that said I watch my assessment increase each year which in turn increases my tax bill. My tax bill goes up while landowners who do not develop their property but allow it to be used like a camp ground or a launchi9ng area for quading remain constant.

You are tasked with making sure rules are followed to help protect my investment and you have failed to do that.

I have decided to pay this year's tax bill due to the assurances that have been made to me by [REDACTED] [REDACTED] I trust this will be looked after. I will not be paying any late payment penalty as I believe that Clearwater County has not lived up to their obligations to me.

In future I hope that the issues of improper land use in Misty Valley will be taken seriously and will result in the proper action to institute change. I would hope that I will not have to continue to remind you to follow up. I have been patient for the last 5 years waiting for something to be done in Misty Valley to get it cleaned up but I have watched landowners continue to ignore straight forward regulations. I did suggest to you in a past email to contact through a letter all landowners and remind them of the regulations especially the things that continue to be ignored so everyone is not only on the same page but no one is being signaled out. It is obvious that more needs to be done in this area to not only educate but inforce the land use regulations.

I look forward to better results.

Thank you



Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2016...

Name of Councilor / Board Member ...Jim Duncan.....

Payment Periods

January **February** **May** **June**
March **April** **July** **August**
September **October** **November** **December**

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
Sept. 5	Provincial ASB Committee	X				X	227
Sept 6	Provincial ASB meet Minister	X	X			X	227
Sept 7	Rec Board	X					40
Sept 8	MPC	X	X				40
Sept 13	Regular Council				X		40
Sept 14	FCSS	X					40
Sept 16	ASB	X					40
Sept 19	A+P	X	X				40
Sept 22	Clearwater Trails	X	X			X	110
Sept 22	Landcare			X			20
Sept 26	Canada 150	X					48
Sept 27	Regular Council				X		40
Sept 28	Sasquatch and Partners conference call	X					40
	Rec Board-Christensen Developments meeting						

{more Space on Back of Page}

Remuneration Calculation

<u>10</u>	Meetings @ \$159.00=	<u>1590.00</u>	<u>952</u>	Kms @ \$0.54= <u>514.08</u>
<u>15</u>	Meetings @ \$126.00=	<u>630.00</u>	<u>3</u>	Lunch @ \$16.00= <u>48.00</u>
<u>2</u>	Meetings @ \$288.00=	<u>576.00</u>		
	Supervision=	<u>550.00</u>		
	TOTAL=	<u>3346.00</u>		TOTAL= <u>562.08</u>

Signature {Councilor / Board Member} Jim Duncan.....

Clearwater County
 Councilor and Board Member Remuneration Statement

For the Year of ...2016..

Name of Councilor / Board Member**Pat Alexander**.....

Payment Periods

January February May June
 March April July August
 September October November December

Supervision Rate – \$550.00 Monthly
 Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
Sept 3	Tour of Alberta	X					74
Sept 9	NSWA Conference Call	X					128
Sept 10	Caroline Pioneer Day	X					74
Sept 13	Council				X		74
Sept 16	ICC	X					74
Sept 19	A + P	X	X				74
Sept 22	Reg. Fire	X					74
Sept 27	Council				X		74
Sept 28	Park Ave. Grand Opening	X					74
Sept 28	Phycian Recr.		X			X	74
Sept 30	CREMA	X					

{more Space on Back of Page}
 Remuneration Calculation

<u>8</u>	Meetings @ \$159.00=	<u>1272.00</u>	<u>720</u>	Kms @ \$0.54=	<u>388.80</u>
<u>2</u>	Meetings @ \$126.00=	<u>252.00</u>	<u>1</u>	Lunch @ \$16.00=	<u>16.00</u>
<u>2</u>	Meetings @ \$288.00=	<u>576.00</u>			
	Supervision=	<u>850.00</u>			
		<u>2950.00</u>			