

CLEARWATER COUNTY COUNCIL AGENDA

May 23, 2017

9:00 AM

Council Chambers

4340 – 47 Avenue, Rocky Mountain House, AB

9:30 am Delegation: Arnie Taylor, Wastewater Rep for Withrow Community Association

10:15 am Delegation: Gwen MacGregor, Mountain Rose Womens Shelter

11:00 am Delegation: Theresa Stevens, General Manager, Telus – Alberta South

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. May 09, 2017 Regular Meeting Minutes

D. PUBLIC WORKS

1. Contracted Equipment Rate Review
2. Range Road 5-1 Maintenance Request
3. 9:30 am Delegation: Wastewater System for the Hamlet of Withrow

E. PLANNING

1. *TABLED ITEM*: Reimbursement of Telecommunications Tower Development Permit Fee

F. COMMUNITY & PROTECTIVE SERVICES

1. 10:15 am Delegation: Mountain Rose Women's Shelter Association

G. CORPORATE SERVICES

1. Letter to Municipal Affairs Regarding Uncollected School Tax
2. Financial Software
3. Operating Line Borrowing Bylaw 1024/17

H. MUNICIPAL

1. Caroline HUB Community Centre and South East Recreation Grounds Tour
2. Proposed Meeting Dates
3. 11:00 am Delegation: Telus

I. INFORMATION

1. CAO's Report
2. Public Works Director's Report
3. Councillor's Verbal Report
4. Committee Meeting Minutes
 - Clearwater Regional Fire Search and Rescue April 13 Minutes
5. Accounts Payable Listing
6. Councillor Remuneration

J. IN CAMERA

1. Third Party Interest* - Telus

* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act, Section 17(1) and Section 24(1)(a).

K. ADJOURNMENT

TABLED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
05/09/17	165/17 Discussion on reimbursing development permit fees to landowners for tower installations.



AGENDA ITEM

PROJECT: Contracted Equipment Rate Review		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Public Works	WRITTEN BY: Erik Hansen	REVIEWED BY: Marshall Morton/Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) Bylaw: _____ Policy: _____		
STRATEGIC PLAN THEME: Managing our Growth	PRIORITY AREA: Transportation	STRATEGIES: Support a transportation network that connects and moves residents and industry
ATTACHMENT(S): Clearwater County Contractor Equipment Rates		
RECOMMENDATION: That Council approves the 2017 Contracted Equipment Rate Sheet as presented.		

BACKGROUND:

As Council may recall, Clearwater County contractor equipment rates have historically been based on a percentage of the Alberta Road Builder's and Heavy Construction Association (ARHCA) equipment rental rates. Council last reviewed and approved the current contractor rate schedule on May 10, 2016. The current rate schedule is a list of commonly used equipment that is utilized by the Municipality for day labor projects. Some of these projects include the Gravel Road Rehabilitation program, Drainage Works program, Ditching program and the Summer Gravel program. Typically, these projects reflect approximately \$6,000,000.00 of the annual Public Works Budget.

The County recently received the latest addition of the ARHCA rate schedule guide (2017). Rates throughout the guide remained unchanged across all equipment categories compared to the 2016 publication.

As identified, the current rate schedule is based on a percentage of the 2016 ARHCA rate guide. Using the ARHCA rates as a base line, consideration must be given to the fact that rate book is intended to be (in its own words) a guide only. Consideration must also be given to the following:

- Utilization of the equipment

- Costs due to isolation
- Adverse Conditions
- Equipment Availability
- Cost of fuel and lubrication products
- Supply and Demand

Clearwater County does well to cover off these considerations:

- The utilization of the equipment would be average in comparison to most all other construction projects.
- Clearwater County is geographically central therefore equipment parts and supplies are readily available.
- Most projects located in the settled regions would not qualify as adverse conditions.
- Equipment is readily available with an abundance of contractors in the area.
- As the cost of fuel can be volatile, Council has endorsed a fuel index if warranted.

Historically, Council has directed Administration to manage the equipment rates in a way that allows the municipality to compensate its contractors in a manner that the market will facilitate, in essence, a supply and demand philosophy. Clearwater County would pay an economical rate while still being able to obtain the required equipment to undertake our programs and share out the work.

2017 EQUIPMENT RATES

D1

Equipment Description	County 2017 Rate
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<u>Rubber Tired Hoes</u>	
Case 580 Super L	\$ 99.00
Case 580 SM	\$ 110.00
Case 580 SN	\$ 115.00
Case 580 M	\$ 110.00
Case 580 L	\$ 99.00
Case 590 SM	\$ 117.00
Case 590 SL	\$ 104.00
John Deere 310 G	\$ 99.00
John Deere 310 SG	\$ 99.00
John Deere 310 D	\$ 89.00
John Deer 310 SE	\$ 99.00
John Deer 315 SG	\$ 104.00
John Deer 410 D	\$ 89.00
John Deere 410 E	\$ 106.00
JCB 215	\$ 104.00
Caterpillar 416D	\$ 99.00
(Add 3% extended hoe)	
(Add 3% 4X4)	
<u>Gravel Trucks</u>	
Tandem	\$ 83.00
Truck & Pup	\$ 112.00
Truck & Triaxle Trailer	\$ 119.00
Tri-Axle Belly /End Dump	\$ 117.00
Tandem Sander & Plow	\$ 143.00
Truck & Wagon	\$ 125.00
Tandem & Quad Wagon	\$ 133.00
<u>Tractor & Low Boy</u>	
Highway Tractor Tandem Axle	\$ 101.00
8 Wheel	\$ 160.00
12 Wheel	\$ 167.00
16 Wheel	\$ 175.00
20 Wheel	\$ 194.00
24 Wheel	\$ 213.00
28 Wheel	\$ 227.00
32 Wheel	\$ 242.00
36 Wheel	\$ 254.00
40 Wheel	\$ 267.00
48 Wheel	\$ 301.00
Tri-Drive Truck Add \$22.00	
<u>Water Trucks</u>	
Up to 42.9 US Barrel	\$ 67.00
43-52.9 US Barrel	\$ 71.00
53-68.6 US Barrel	\$ 80.00
68.7-85.7 US Barrel	\$ 85.00
85.8-102.9 US Barrel	\$ 95.00
103-120 US Barrel	\$ 107.00
120.1-138 US Barrel	\$ 117.00
Based On Legal Load	
<u>Picker Trucks</u>	
30 Ton Knuckle Boom	\$ 227.00
<u>Skidsteer</u>	
S185 Bobcat Tracked	\$ 90.00
277 Cat Skidsteer Tracked	\$ 102.00
<u>Rock Trucks</u>	
D300E Cat	\$ 159.00
730 Cat	\$ 177.00
TA25 Terex	\$ 150.00
TA30 Terex	\$ 177.00
TA40 Terex	\$ 220.00
MT26 Moxi	\$ 150.00

Equipment Description	County 2017 Rate
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<u>Rock Trucks Cont...</u>	
MT30XT Moxi	\$ 159.00
MT31 Moxi	\$ 202.00
MT40B Moxi	\$ 198.00
Volvo A30D	\$ 177.00
<u>Motor Graders</u>	
14G Caterpillar	\$ 151.00
140 G Caterpillar	\$ 125.00
14 H Caterpillar	\$ 151.00
140 H Caterpillar	\$ 125.00
143 H Caterpillar	\$ 125.00
14M Caterpillar	\$ 168.00
160 H Caterpillar	\$ 135.00
160 M Caterpillar	\$ 150.00
740A Champion VHP	\$ 135.00
750A Champion VHP	\$ 135.00
780 Champion	\$ 134.00
780A Champion	\$ 151.00
885B Case	\$ 136.00
870G John Deer (Not 6 Wheel)	\$ 150.00
772D John Deere	\$ 136.00
872D John Deere	\$ 150.00
(Add \$10.00 per ripping hour)	
(Add 5% for Six Wheel Drive)	
<u>Pull/Motor Scrapers</u>	
435 Scraper(Hydraulic)	\$ 33.00
15.1 to 18.0yd3 Hydraulic Pull Type	\$ 33.00
435 Scraper(cable)	\$ 29.00
627F Scraper	\$ 314.00
627G Scraper Twin Eng	\$ 349.00
621F Scraper	\$ 232.00
621G Scraper	\$ 258.00
80 Cat Scraper (Hydraulic)	\$ 39.00
<u>Compaction Equipment</u>	
213 Bomag Pad Foot	\$ 122.00
Cat CP 563 C	\$ 138.00
815 B Caterpillar	\$ 154.00
815 F Caterpillar	\$ 192.00
DYNAPAC CA 302 PD	\$ 153.00
840 Super Pac	\$ 116.00
1103 PD Super Pac	\$ 153.00
1403 PD Super Pac	\$ 153.00
<u>Loaders</u>	
644H John Deere	\$ 128.00
824K John Deere	\$ 190.00
724K John Deer	\$ 156.00
380-3 Komatsu	\$ 128.00
WA 450-3 Komatsu	\$ 171.00
WA 500-3 Komatsu	\$ 190.00
W36 Case	\$ 114.00
530 C Dresser	\$ 104.00
540 Dresser	\$ 125.00
L70 (C,D & E) Volvo 3 Yd	\$ 111.00
950 F II Cat	\$ 128.00
<u>Track Hoes</u>	
EX150 Hitachi	\$ 107.00
EX200LC Hitachi	\$ 120.00
EX230LC Hitachi	\$ 121.00
ZX225 Hitachi	\$ 133.00
EX270LC Hitachi	\$ 133.00
EX300LC Hitachi	\$ 139.00
EC330LC Hitachi	\$ 158.00
ZX200 Hitachi	\$ 120.00

2017 EQUIPMENT RATES

D1

Equipment Description	County 2017 Rate
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Track Hoes Cont..

ZX230 Hitachi	\$ 121.00
ZX250LC5 Hitachi	\$ 148.00
ZX270 Hitachi	\$ 139.00
ZX290LC5 Hitachi	\$ 154.00
ZX330 Hitachi	\$ 158.00
ZX350LC-3 Hitachi	\$ 180.00
200 EL Caterpillar B	\$ 107.00
336 EL Caterpillar	\$ 180.00
314C Caterpillar	\$ 99.00
320 CL Caterpillar	\$ 133.00
322 CL Caterpillar	\$ 133.00
324 DL Caterpillar	\$ 134.00
324 EL Caterpillar	\$ 134.00
330 CL Caterpillar	\$ 175.00
200 LC John Deere	\$ 120.00
230LC John Deere	\$ 121.00
270LC John Deere	\$ 133.00
270DLC John Deere	\$ 148.00
210 GLC John Deere	\$ 133.00
290 GLC John Deere	\$ 154.00
330CLC John Deere	\$ 158.00
PC 138 USLC-8 Komatsu	\$ 110.00
PC 200 LC-7 Komatsu	\$ 120.00
PC 200 LC-8 Komatsu	\$ 133.00
PC 220 LC-7 Komatsu	\$ 121.00
PC 220 LC-8 Komatsu	\$ 133.00
PC 270 LC-7 Komatsu	\$ 139.00
PC 300 LC-7 Komatsu	\$ 158.00
PC 350 LC-8 Komatsu	\$ 180.00
PC 400 LC-7 Komatsu	\$ 193.00
EC330B Volvo	\$ 175.00

(Add \$5.00p/h for thumb)
(Add 10%/hr for Twister Bucket)
(Add \$25.00p/hr for Hydro axe)

Crawler Tractors

D3CIII (L.G.P Incl).Caterpillar	\$ 105.00
D3K (L.G.P Incl.) Caterpillar	\$ 119.00
D5M XL Caterpillar	\$ 119.00
D5N XL Caterpillar	\$ 133.00
D6D Caterpillar	\$ 124.00
D6K (L.G.P Incl.)	\$ 153.00
D6M XL Caterpillar	\$ 140.00
D6N XL Caterpillar	\$ 156.00
D6R II Caterpillar	\$ 157.00
D6R XW Caterpillar	\$ 174.00
D6T XL Caterpillar	\$ 174.00
D6T (L.G.P Incl)	\$ 198.00
D7H Caterpillar	\$ 153.00
D7R XL Caterpillar	\$ 181.00
D7R II XR	\$ 207.00
D8N Caterpillar	\$ 189.00
D8R Caterpillar	\$ 213.00
650K Case	\$ 106.00
850K Case	\$ 103.00
450 H John Deere	\$ 87.00
450 J John Deere	\$ 96.00
550 H John Deere	\$ 96.00

Equipment Description	County 2017 Rate
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Crawler Tractors Cont...

550 J John Deere	\$ 106.00
650 H John Deere	\$ 103.00
650 J John Deere	\$ 106.00
750 J (L.G.P Incl) John Deere	\$ 156.00
850 J (L.G.P Incl.) John Deere	\$ 174.00
D37E-5 Komatsu	\$ 96.00
D41E-6 Komatsu	\$ 119.00
D58E Komatsu	\$ 106.00
D51EX-22 Komatsu	\$ 133.00
D61EX-2 Komatsu	\$ 140.00
D85E-21 Komatsu	\$ 181.00
D155AX-5B Komatsu	\$ 213.00

(add \$25.00 for ripper time D8&up)
(add \$5.00per/hour for LGP or 6-Way)

Farm Tractors

Up to 40	\$ 51.00
41-80	\$ 64.00
81-120	\$ 76.00
121-165	\$ 88.00
166-200	\$ 105.00
201-275	\$ 113.00
276-350	\$ 136.00
351-425	\$ 169.00
426-500	\$ 187.00
Over 501	\$ 199.00

Tractor Attachments

10' Breaking Disc	\$ 14.00
12' Breaking Disc	\$ 17.00
14' Breaking Disc	\$ 20.00
Rock Picker	\$ 12.00
Double Sheeps Foot	\$ 13.00
Double Sheeps Foot 48"	\$ 11.00
15 Wheel Wobblers	\$ 12.00
Grid Packer	\$ 15.00



AGENDA ITEM

PROJECT: Range Road 5-1 Maintenance Request		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Public Works	WRITTEN BY: Erik Hansen	REVIEWED BY: Erik Hansen/ Marshall Morton/ Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Policy: <u>Industry Access Road</u>		
STRATEGIC PLAN THEME: Managing Our Growth	PRIORITY AREA: Transportation	STRATEGIES: Support a transportation network that connects and moves residents and industry.
ATTACHMENT(S): Air Photo, Schamber Letter, Industry Access Road Policy		
RECOMMENDATION: 1) That Council reviews the information provided and provide Administration with direction. 2) That Council direct staff to update the Industry Access Road Policy and bring a revised policy to Council in the fall to better reflect the options/requirements for Council to considered when evaluating requests of this nature.		

BACKGROUND: Floyd and Nora Schamber are the registered owners of the NE 23-41-5 W5M. Access to their residence is obtained via a no exit industry road, on road allowance, approximately 400 south of the intersection of RR 5-1 and Twp. Rd 41-4. Clearwater County has received a letter from Schambers requesting that the County assume maintenance of the described roadway as the industry user has ceased maintenance of the road.

The Industry Access Road Policy states (Paragraph 2) "When Council deems an Industry Access Road on road allowance or private property as an asset to the County/County Ratepayers, Council may choose to take over maintenance/control of the road." (Paragraph 3) "When an individual requests the Industry Access Road be made public, Council, at its discretion, may decide to take over maintenance of this road as per the Policy associated with the road."

See Attached Letter/ Air Photo

Generally, the road profile is close to a municipal standard. The poor condition of the access road can be attributed to lack of gravel, roadside brush and general lack of maintenance. Provided the substructure is sound, routine maintenance should provide a quality local road.



Site 130 Comp 13 R.R.4
Rocky Mountain House, Alberta
T5T 2A4
17/05/10

Clearwater County Council
P.O. Box 550
4340 - 47 Ave
Rocky Mountain House, Alberta
T4T 1A4



Councillors,

Late last spring Floyd approached Mr. Alexander with regard to getting road maintenance on a ¼ mile of R.R. 5-1 south of the intersection with TWP road 41-4. Mr. Alexander looked at the road and in early September delivered to us a copy of the enclosed e-mail.

Please note that we are not asking for a new road to be built. The current road was built by an oil company. Because the road was on a road allowance the oil company representative was told to what specs the road was to be built.

The oil companies maintained the road until the oil lease was abandoned, at which time maintenance ceased. For a number of years there has been no maintenance so perhaps some work is now required. There would appear to be roads in the county that are currently being maintained that are not built to the standard this one is - such as the two others from the same intersection.

Of recent we have built a residence at this location and now request regular maintenance. If some council members would join us and actually look at the road perhaps then serious consideration could be given to our request.

Should you have questions or concerns with regard to this we can be reached at 403-845-4361 usually after 6:00 pm.

Yours truly,

Handwritten signatures of Floyd Schamber and Nora Schamber in blue ink.

Floyd & Nora Schamber



Rocky Mountain House, AB | T4T 1A4
Office: 403.845.4444 | Fax: 403.845.7330

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From: Erik Hansen
Sent: Thursday, June 23, 2016 11:25 AM
To: Marshall Morton <MMorton@clearwatercounty.ca>; Division Seven - Pat Alexander <DivisionSeven@clearwatercounty.ca>
Cc: Eric Peats <EPeats@clearwatercounty.ca>
Subject: NE 23 -41-5 W5 Floyd Schamber

Good Morning,

I performed a site inspection on the roads adjacent to Mr. Schamber's property, NE 23 – 41-5 W5M. As you may be aware, the County road ends at the north east corner of the quarter. From there, 2 isolated access roads or industry roads continue south and west on road allowance adjacent to Mr. Schamber's property. The isolated roads lack gravel and routine maintenance but they would not be considered unsafe. Each road is clearly signed with "no municipal maintenance". As identified there is the cost share option , as per policy, the County would construct approximately 180m of road to satisfy the setback requirements of the closest approach and turnaround.

180m @ \$200.00/m =\$36,000.00

25% Landowner-	\$ 9,000.00
<u>75% County-</u>	<u>\$27,000.00</u>
Total-	\$ 36,000.00

The most viable option is likely communicating with the industrial users of the road with emphasis of being a good neighbor. I will have Eric Peats talk to them and see what level of activity they have down these roads and make a friendly maintenance suggestion. If the industrial users have little or no activity utilizing these roads, and are not willing, the option may be limited to Mr. Schamber preforming the required maintenance or status quo.

Thank you,

Erik Hansen
Manager, Infrastructure
ehansen@clearwatercounty.ca



Clearwater County
P.O. Box 550
4340 -47 Avenue
Rocky Mountain House, AB | T4T 1A4

Clearwater County

INDUSTRY ACCESS ROADS

EFFECTIVE DATE: March 23, 2001

SECTION: Public Works

POLICY STATEMENT:

To outline considerations on any industry access road where industry endeavors to turn over the maintenance/control of the road to the County.

DEFINITION:

Industry Access Roads – A road built by Industry to provide service to certain industrial developments. Due to its location it may serve other developments and lands as well.

PROCEDURE:

1. When the County receives a request from a company to turn the maintenance and control of an Industry Access Road over to the County, The County will determine the general public's need for the road and consider the need of any individuals that have a use for the road.
2. When Council deems an Industry Access Road on road allowance or private property as an asset to the County/County Ratepayers, Council may choose to take over maintenance/control of the road.
3. When an individual requests the Industry Access Road be made public, Council, at its discretion, may decide to allow the individual to take over maintenance of this road as per the Policy associated with the road.
4. When an Industry Access Road is deemed by Council not to be an asset to the County, the responsible Company will be required to reclaim the road/road allowance to a standard that meets or exceeds those required by Alberta Environment's Reclamation Criteria for Wellsites and Associated Facilities.
5. Council will deal with each request individually due to the variables surrounding each situation.



AGENDA ITEM

PROJECT: Wastewater System for the Hamlet of Withrow		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Public Works	WRITTEN BY: Marshall Morton	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input checked="" type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy Municipal Government Act Division 7 391 – Local Improvement Tax		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Ensure timely compliance with statutory and regulatory obligations	STRATEGIES: Ensure that County operates effective and efficient water and wastewater systems that meet or exceed Provincial requirements.
ATTACHMENT(S): Letter from Withrow Community Association		
RECOMMENDATION: That Council Reaffirm its position that a 2/3 majority is required in order to move forward with a “Local Improvement Tax” to service the Hamlet of Withrow, alternately, That Council requests an Administrative report outlining policy options and associated pros/cons with applying a “local improvement tax” to fund the servicing of the Hamlet of Withrow.		

BACKGROUND:

A letter from the Withrow Community Association has been received, outlining the history of this proposed project and where the community stands today in relation to acquiring the required votes to meet Council’s required percentage for implementing a local improvement tax on the residents of the Hamlet of Withrow.

The Withrow Sewer request has been in front of Council a number of times over the last 17 years. Historically, Council has required that an equivalent percentage of support be required as needed for a petition under the MGA and that a successful grant application be in place prior to implementing a local improvement tax.

A petition under the MGA requires that 2/3 of the owners who will be liable to pay the local improvement tax, and the owners who sign the petition represent at least ½ of the value of the assessments prepared under Part 9 for the parcels of land in respect of which the tax will be imposed.

Mr. Arnie Taylor will be updating Council on where the Withrow community is at in relation to the required signatures and what their request of Council is at this time.

To: Councillor Kyle Greenwood and County CAO Ron Leaf

From: Arnie Taylor- Withrow Association's Wastewater Rep.

Subject: Withrow Community Association's Intentions Re; Withrow Wastewater System.

April 27 2017

The subject of wastewater disposal systems, and the intention of implementing such has been a topic of discussion for many years. There may have been attempts before this, but in 2001 EXH Engineering was retained by Clearwater County to carry out a preliminary engineering assessment for the provision of wastewater treatment for the Hamlet of Withrow. This assessment, published in November of 2001, discussed various options, but assumed that a gravity collection system with a lift station and forcemain to a lagoon located east of the hamlet across Withrow road and just north of the railway tracks would be recommended. There were many discussions regarding the pros and cons of this plan, but in the end it was not implemented.

In 2010 members of the community again raised the subject of a wastewater system, with the intention of having a meeting with the county to study the feasibility of designing and installing a wastewater system for our hamlet. In April 2011 a meeting was held at Withrow with The County Reeve, our County councillor, County CAO, County Public Works officials, and a majority of Withrow residents in attendance. We were told that it would cost up to \$75,000 for the feasibility study, and up to \$3 million for the complete system. There was a possibility that the costs could be paid for over 20-25 years. The good news was that there were grants and assistance that would cover up to 75% of the costs for certain parts of the project. We decided to do a survey of all Withrow landowners to see what the level of support was.

Finally in June 2013, the survey was complete, and with the support of 81% of land owners a request was submitted to the county for a feasibility study to be carried out. County Council approved our request in July 2013, and also decided to pay for the Engineering study from existing tax dollars, so there would be no additional cost to our community. MPE Engineering was retained to do the study, and it was completed in Feb. 2014, submitted to council in March, and released to our community in April. The community held discussions on the document, and even though the dollar figures, \$3,060,000, were beyond our ability to pay, there was a section in the study that gave us hope. The on lot and collection system costs were eligible for a 33% grant from the Build Canada Fund, and the forcemain and treatment system were eligible for a 75% grant under the Alberta Municipal and Wastewater Partnership. This would reduce the cost by \$1,327,925, and maybe with other grants we could further reduce the cost. A meeting was held in Withrow with MPE Engineering, Our County Councillor, and County Public Works officials. Many things were discussed, but probably the biggest was that we were told that there was no funding available from BCF, AMWWP, or the Province at this time. Most funds were already allocated and it might be a few years before any help would be available. Then things went quiet for a while as we couldn't move forward without help.

In May 2016, after The Dovercourt hall meeting regarding the north development area, I emailed Councillor Greenwood and requested that the Wastewater Reserve of \$2,000,000, that was being budgeted for the north development, be used to get the Withrow wastewater system off the ground. (Cont'd page 2)

2.

In June 2016 I received a letter from the Director, Public Works, amongst other things it was explained that if Withrow could fund the collection system, County Council may use the current wastewater reserve to fund a portion of the forcemain and lagoon. With that information in hand, a survey was conducted in Aug./Sept. 2016 to see where the community stood. The results of the survey, submitted to the County in Oct. 2016, shows that with the cost of the collection system, plus the on lot costs, plus the proposed \$1200 yearly O&M fees, this is still out of reach for some of our residents. I know that you have applied for a grant with the Federation of Canadian Municipalities which would be a great help if it is approved. The survey and results are attached with this letter.

There are currently six residences that are having septic field problems, and if they have to redo them this year, their yes votes will be lost.

We currently have 14 of the 30 occupied lots voting in favour of going ahead with this project, and 12 voting no, but if a lot more funding could be found to make this financially viable for our residents, I believe that 4 or 5 of the no votes would turn to yes and we could move forward. Maybe even switching to a gravity system that would reduce the on lot costs dramatically.

In conclusion: Those of us voting “yes” to a communal system do so out of our concern for the aquifers we draw our drinking water from, the health of our residents due to the potential for surface soil contamination and the economic viability of our properties. We see all of these risks mitigated through a common collection and treatment system. Time is of the essence. We are asking our county representatives to move aggressively to assist us. The well-being of thirty households is at stake.

We have a delegation of residents who will meet with you if required.

Respectfully submitted 27 April 2017

Arnie Taylor – Withrow Community Association’s Wastewater Representative



AGENDA ITEM

PROJECT: Reimbursement of Telecommunications Tower Development Permit Fee		
PRESENTATION DATE: May 23 rd , 2017		
DEPARTMENT: Planning & Development	WRITTEN BY: Rick Emmons	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Bylaw: <u>Land Use Bylaw sec. 7.9</u> Policy: _____		
Theme #1 – Managing our Growth	Planning Objective 1.1 - Plan for a well designed and built community.	Strategic Area 1.1.1: Ensure appropriate land use planning for public infrastructure, rural subdivisions, hamlets and commercial and industrial lands.
Request for Direction: That Council advises whether they wish to: <ol style="list-style-type: none"> 1) Reimburse the development fees paid for communication towers applications from January 1, 2014, and that \$4700 be transferred from contingency to cover this cost. 2) Reimburse the 2017 permit fees associated with communication towers applications. 		

BACKGROUND:

At Council's May 9th meeting, Council discussed reimbursing the application fees paid for communication tower development permits retro-active to the time of fee adjustment being January of 2014. As Council's request, Administration researched the number of applications processed and determined that there have been 18 applications processed since January of 2014 with fees totaling \$4,700.00.

Should Council choose to reimburse all application fees received since 2014 staff recommends that \$4700 be transferred from contingency to cover this cost. Should Council choose to reimburse effective January 1, 2017, which is only the Von Hollen's application fee, the total amount would be \$300.00 and could be covered within the 2017 budget.



AGENDA ITEM

PROJECT: Mountain Rose Women's Shelter Association Delegation: Point-In-Time Count for Homelessness		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Community Services / CPS Division	WRITTEN BY: Jerry Pratt	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input checked="" type="checkbox"/> County Bylaw or Policy (cite) Bylaw: _____ Policy: _____		
STRATEGIC PLAN THEME: 2: Well Governed and Leading Organization	PRIORITY AREA: 2.2, 2.5	STRATEGIES: 2.2.3, 2.5.4
ATTACHMENTS : Purpose of Point-In-Time count		
RECOMMENDATION: Receive as information		

BACKGROUND:

The Mountain Rose Women's Shelter Association - Rocky Mountain House (MRWSA) is a Registered Not-For-Profit organization that provides resources and support for victims of domestic violence in the town of Rocky Mountain House and Clearwater County.

Gwen MacGregor, Point-In-Time Coordinator, and Karen Kantor, Housing Services Coordinator, are presenting information about a homelessness count for the area.

Recommendations

Council receives as information.

POINT- IN- TIME COUNT FOR HOMELESSNESS TOWN OF RMH/ CLEARWATER COUNTY

WHAT IS THE PURPOSE OF A PIT COUNT

1. A count of people experiencing absolute homelessness: It is intended to identify how many people in a community experience homelessness in shelters and on the streets at a given time.
2. A survey of the homeless population: Through an accompanying survey, the Count gives the community information on the demographics and service needs of their homeless population. This information can be used to target community resources to where they are most needed.

DEFINITION OF UNSHELTERED HOMELESSNESS AND SHELTERED HOMELESSNESS

Unsheltered homelessness includes people who are sleeping in places unfit for human habitation, including the following locations: streets, alleys, parks and other public locations, transit stations, abandoned buildings, vehicles, ravines and other outdoor locations where people experiencing homelessness are known to sleep.

Sheltered homelessness includes people sleeping in the following locations: emergency shelters (general and specific to men, women, youth, etc.), extreme weather shelters, Violence Against Women (VAW) shelters, and transitional housing. It may include people who receive hotel/motel vouchers in lieu of shelter beds. It does not include people in Housing First programs or in social or subsidized housing.

WHAT OUR PIT COUNT- PLAN AND TIMELINE LOOKS LIKE

We are building community support for the PiT Count by communicating with individual groups that may encounter homelessness.

- Contact as many local community support groups to make them aware of the PiT Count for Homelessness and ask for their support.
- Implementing a volunteer committee to help with the PiT Count Survey.
- Dates for the Point-In-Time Count Survey will be September 13th and 14th / 2017. Places that will be canvassed are parks, ravines, camp sites within Town of RMH & Clearwater County.
- Data Management and Analysis of the surveys once completed.



AGENDA ITEM

PROJECT: Letter to Municipal Affairs Regarding Uncollected School Tax		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Corporate Services	WRITTEN BY: Rhonda Serhan	REVIEWED BY: Rodney Boyko/Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite) Bylaw: _____ Policy: _____		
STRATEGIC PLAN THEME:	PRIORITY AREA:	STRATEGIES:
ATTACHMENT(S): Letter from Leduc County to the Minister of Municipal Affairs		
RECOMMENDATION: That Council directs administration to draft a letter to Municipal Affairs to join Leduc County's position of a reimbursement of uncollected school tax requisition.		

BACKGROUND:

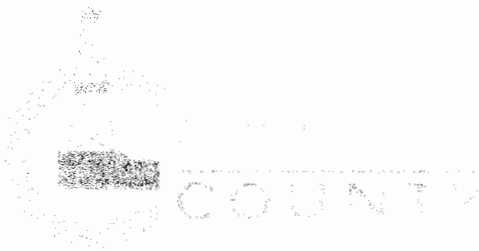
Leduc County has recently requested Municipal Affairs reimburse or credit their Alberta School Foundation Fund (ASFF) tax requisition for the portion of school tax that was written off in 2016 as uncollectible due to bankruptcy or cease of operations by an oil company.

ASFF taxes are requisitioned from the province, directly to the rate payers of Clearwater County, with Clearwater County being the agency that collects the funds and subsequently forwards these funds to the province. It would be logical that if the funds were not collected by the municipality as the intermediary, that those funds should be refunded by the province.

Clearwater County has in the past wrote off several accounts, totaling just over \$19,000 relating to the ASFF requisition. Clearwater currently has an additional \$45,000 that has been deemed uncollectable, due to bankruptcy or companies ceasing operations.

Administration recommends, because this tax collected on behalf of the province and not for the benefit of Clearwater County, that Clearwater County should follow Leduc County's example and write a letter requesting a refund of the uncollected ASFF requisition with a cc to the AAMDC members.

Office of the Mayor



May 8, 2017

Alberta Municipal Affairs
204 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta
T5K 2B6

Attention: Hon. Shaye Anderson, Minister

Recovery of Linear Property Tax Arrears

Leduc County Council, at their April 25, 2017 regular meeting, approved several linear assessment tax account balances for write-off totalling \pm \$78,420.92 due to companies entering into bankruptcy protection or they have ceased operations and abandoned well-drilling assets resulting in an "orphan well" designation. Included in the write-off amount is the Alberta School Foundation Fund (ASFF) requisition amount of \$20,348.17.

It has been an ongoing challenge since 2008 for the collection of significant tax arrears from oil and gas companies and we have encountered significant obstacles in collection of outstanding tax arrears. The current legislation has limited the recourse available to a municipality to recover non-property taxes. We do recognize this is being reviewed in the MGA review however this is a huge hit to our municipality's finances at this time.

Leduc County respectfully requests a credit reimbursement of \$20,348.17 to compensate for the ASFF requisition that becomes uncollectable due to bankruptcy or cessation of drilling operations.

Thank you for your consideration.

Sincerely,

JOHN WHALEY
Mayor

cc AAMDC
Council Members
Rob Ballhorn, Director Assessment Services
Renee Klimosko, Director of Finance



AGENDA ITEM

PROJECT: Financial Software		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Corporate Services	WRITTEN BY: Rhonda Serhan	REVIEWED BY: Rodney Boyko/Ron Leaf
BUDGET IMPLICATION: <input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input checked="" type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Socially Responsible Governance for Long Term Sustainability	STRATEGIES: Fiscal Management
RECOMMENDATION: Authorize up to \$100,000 from Contingency for purchase of new financial software.		

BACKGROUND:

Administration has for the past year been assessing the organizational and finance needs of the County and wishes to proceed with the purchase of the Town Suite software in 2017 to be able to change to the new software on January 1, 2018.

Clearwater County's current financial software is a medley of different software. While the modules are owned by the same company, they run each business unit separately. This has caused unnecessarily high expenses in the past years. The software provider has now announced that they will no longer support the financial reporting nor the budgeting modules, resulting in a need for Clearwater to purchase and implement replacements for these modules. In addition to these expenses, the integration of job costing for Regional Waste will not be included in our support agreement and will require additional funding if we stay with our current software.

Knowing that the change to the budgeting software was coming, administration budgeted for the replacement of the budgeting portion with a standalone product, however the cost is estimated to be \$70,000 for the budgeting portion alone.

Administration, in reviewing the available software, has determined that the Town Suite software is the best choice for the organization. The software is an integrated program that combines budgeting, general ledger, job costing and reporting into one program.

Administration discussed with several municipalities that are using the program and have received very complimentary reviews.

When administration assessed the costs that will be required to bring the current software back to the point that is required for operations, it was determined that it would be cheaper to move ahead with a new software that would meet our needs now and into the future instead of trying to fix the current software. In the research phase, administration was able to negotiate favorable pricing for Town Suite, however it is only available for a limited time, which is why administration is bringing forward the request for the reallocation of contingency funds.



AGENDA ITEM

PROJECT: Operating Line Borrowing Bylaw 1024/17		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Corporate Services	WRITTEN BY: Rhonda Serhan	REVIEWED BY: Rodney Boyko/Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation MGA Part 10 Sec 251 to 256		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Socially Responsible Governance for Long Term Sustainability	STRATEGIES: Fiscal Management
ATTACHMENT(S): Draft Bylaw 1024/17		
RECOMMENDATION:		
<ol style="list-style-type: none"> 1. That Council grants first reading to Bylaw 1024/17 2. That Council grants second reading to Bylaw 1024/17 3. That Council considers granting Third reading to Bylaw 1024/17 4. That Council grants third and final reading to Bylaw 1024/17 		

BACKGROUND:

Clearwater County has an operating line of credit with ATB Financial with a maximum value of \$5,000,0000 at ATB prime. This operating line is in place to assist with cash management and has no ongoing fees unless accessed. It is a requirement of ATB that the bylaw for the operating line be renewed each year. In accordance with Section 256 of the Municipal Government Act, if the term of a borrowing is less than three years there is no requirement to advertise, however all other requirements of Sec 251 remain. As this facility is renewed annually there is no need to advertise this bylaw.

While the County has considerable investments with ATB that can be considered liquid cash, administration recommends retaining this operating line due to the low cost.

BYLAW NO. 1024/17
CLEARWATER COUNTY

A Bylaw of the Clearwater County in the Province of Alberta, for the purpose of allowing the borrowing of sums the Council considers necessary to meet the current operating expenditures and obligations of the Municipality in a fiscally prudent manner.

PURSUANT to the authority conferred upon it by the Municipal Government Act, Chapter M-26.1, R.S.A., 2000 and amendments thereto;

AND WHEREAS the Council of Clearwater County (hereinafter called the "Municipality") in the Province of Alberta, deems it necessary to borrow for a term less than three years, an amount not greater than \$5,000,000.00 to meet the current operating expenditures and obligations of the Municipality and to provide for prudent fiscal management of its investments;

NOW THEREFORE THE COUNCIL HEREBY ENACTS AS FOLLOWS;

1. The Municipality may borrow from Alberta Treasury Branches ("ATB) or another authorized financial institution up to the principal sum of \$5,000,000.00 repayable upon demand at a rate of interest per annum not to exceed 5%.
2. The proper officers of the Municipality are hereby authorized for and on behalf of the Municipality:
 - a) to apply to ATB Financial or another authorized financial institution for the aforesaid loan to the Municipality and to arrange with the financial institution the amount, terms and conditions of the loan and security or securities to be given to the financial institution;
 - b) as security for any money borrowed from the financial institution
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to the financial institution all such securities and promises as the financial institution may require to secure repayment of such loans and interest therein; and
 - (iii) to execute all security agreements, debentures, charges, pledges, conveyances, assignments and transfers to and in favor of the financial institution of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Municipality or in which the Municipality may have any interest, and any other documents or contracts necessary to give or furnish to the financial institution the security or securities required by it.
3. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.

5. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Municipality decides to extend the loan and the financial institution is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the renewal or officers designated in paragraph 2 hereof and delivered to the financial institution will be valid and conclusive proof as against the Municipality of the decision of Council to extend the loan in accordance with the terms of such renewal or extension, to enquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. This Bylaw comes into effect on the date of its passage and Bylaw No. 970/13 is hereby rescinded.

READ A FIRST TIME this 23 day of May, 2017.

READ A SECOND TIME this 23 day of May, 2017

READ A THIRD AND FINAL TIME this 23 day of May, 2017.

REEVE

CHIEF ADMINISTRATIVE OFFICER



AGENDA ITEM

PROJECT: Caroline HUB Community Centre and South East Recreation Grounds Tour		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Municipal	WRITTEN BY: Tracy Haight	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Community Well-Being	PRIORITY AREA: Sustain the recreation, cultural and quality of life needs of the community.	STRATEGIES: 3.1.2 3.1.7
RECOMMENDATION: That Council schedules a tour of the Caroline HUB and South East Recreation Grounds, Village of Caroline, on June 13 or 27 in the afternoon.		

BACKGROUND:

On November 8, 2016, a delegation from Caroline and District Athletic and Agriculture Society attended Council to report on activities, future plans and overall operations at the Caroline HUB Community Centre complex and South East Recreation Grounds.

At that time, Council indicated interest in touring the complex and grounds to gain a visual understanding of future plans, particularly the expansion of the recreation grounds to accommodate group camping for facility users.

After discussing potential tour dates with Deb Northcott, Society Manager, Administration proposes either June 13 or 27 (regular council meeting dates) for an afternoon tour and asks that Council confirm availability.



AGENDA ITEM

PROJECT: Proposed Meeting Dates		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: Municipal	WRITTEN BY: Tracy Haight	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Facilitate community engagement in planning and decision making. Advocate in the best interests of our community and region.	STRATEGIES: 2.3.1 2.3.2 2.5.1
RECOMMENDATION:		
1. That Council schedules an industry meeting with Repsol Oil & Gas Canada Inc. representatives.		
2. That Council schedules a Special Council Meeting with the Town and Village Councils.		

BACKGROUND:

1. Repsol Oil & Gas Canada Inc. (Repsol) recently published their '2016 Community Report – Exploration & Production, Canada' which was distributed to Council on May 16. Representatives have asked to meet with Council, preferably on June 15, to provide an industry update and address any questions or concerns.
2. The 'Stronger Together Agreement' recommends Town, County and Village Councils meet at least two times per year to receive reports from the Intermunicipal Collaboration Committee (ICC) and reinforce "Councils being committed to balancing regional perspectives with municipal responsibilities"¹.

Administration proposes either June 28 or 29, with preference for June 29, for hosting a Tri-Council meeting. Upon scheduling, the meeting date will be advertised in accordance with the Clearwater County's Procedural Bylaw and Municipal Government Act (MGA).



AGENDA ITEM

PROJECT: Telus Delegation		
PRESENTATION DATE: May 23, 2017		
DEPARTMENT: CAO	WRITTEN BY: Ron Leaf	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME:	PRIORITY AREA:	STRATEGIES:
ATTACHMENT(S): Reeve Alexander December 8, 2016 letter to Telus		
RECOMMENDATION: That Council receives the presentation as information.		

BACKGROUND: Theresa Stevens, General Manager – Alberta South, with Telus will attend Tuesday’s meeting to inform Council of Telus’ plans and operations in west central Alberta and to discuss with Council its concerns relating to mobility service and broadband service, as outlined in Council’s October 8, 2016 letter.

More specifically, Ms. Stevens will talk about Telus’ services relating to its landline, mobility and broadband services, including the SmartHub. She will also discuss, generally, Telus’ future plans for these services and how they will support the telecommunications needs of residents and visitors to Clearwater County.



December 8, 2016

Tony Geheran, Executive Vice-President and President, Broadband Networks
TELUS, Office of the President
PO BOX 7575
Vancouver, BC
V6B 8N9

RE: Connectivity and Redundancy in Clearwater County

Dear Mr. Geheran:

Clearwater County Council met on November 8, 2016 and discussed the need for reliable and accessible broadband internet in the region, and as well Council's concerns regarding cellular services and 9-1-1 service access.

There are many cellular service gaps in the County that impact public safety and access to 9-1-1 services (police, fire or ambulance services). Additionally, major disruptions have occurred in the region due to fibre optic line strikes and the lack of fibre redundancy to the Rocky Mountain House area. These strikes resulted in complete loss of emergency 9-1-1 services for landline and cellular services, hospital and health care services and internet based commerce.

As the area's largest communications service provider, we would like to invite a TELUS representative to meet with Council in early 2017 to discuss TELUS' current and future communications plans for the region. Clearwater County welcomes the opportunity to discuss potential partnerships in an effort to support public safety, as well as economic and community development.

Thank you for your consideration in this matter, and Council looks forward to hearing from a member of the TELUS team. Please contact Ron Leaf, Chief Administrative Officer, at 403-845-4444 or rleaf@clearwatercounty.ca to coordinate a meeting time.

Sincerely,

Pat Alexander, Reeve

cc: Clearwater County Council; Honourable Danielle Larivee, Minister, Municipal Affairs; Honourable Stephanie McLean, Minister, Service Alberta; Darren Entwistle, President and CEO, TELUS; Eros Spadotto Deputy EVP Technology Strategy, TELUS; Linda Vennard, Commissioner, Alberta and NWT, CRTC.

Clearwater County Councilor and Board Member Remuneration Statement

For the Year of2017.....

Name of Councilor / Board MemberPat Alexander.....

Payment Periods

January	February	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
Apr 3	Doc. Recruitment	X					74
Apr 5	NSWA conf. call	X					
Apr 5	NSWA form		X			X	205
Apr 6	NSWA form	X	X	X			208
Apr 7	Caroline Legion	X					132
Apr 8	Ag. Banquet	X					64
Apr 11	Council				X		74
Apr 13	Reg. Fire	X					74
Apr 18	A + P	X	X				74
Apr 20	NSWA Headwaters	X	X				74
Apr 24	I.D.P.	X					74
Apr 25	Council				X		74
Apr 27	Volunteer Luncheon	X					74

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Remuneration Calculation

<u>10</u>	Meetings @ \$159.00=	<u>1590.00</u>	<u>1201</u>	Kms @ \$0.54=	<u>648.54</u>
<u>5</u>	Meetings @ \$126.00=	<u>630.00</u>	<u>1</u>	Lunch @ \$16.00=	<u>16.00</u>
<u>2</u>	Meetings @ \$288.00=	<u>576.00</u>			
	Supervision=	<u>850.00</u>	Apr. 5 th Hotel @ \$175		<u>175.00</u>
	TOTAL=	<u>3646.00</u>		TOTAL=	<u>839.54</u>

Signature {Councilor / Board Member}

Clearwater County Councilor and Board Member Remuneration Statement For the Year of ...2017.....

Name of Councilor / Board Member **.Jim.Duncan.....**

Payment Periods

January	February	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
April 3	Canada 150	X					40
April 5	Rec Board	X					40
April 11	Regular Council				X		40
April 12	FCSS Board	X					40
April 18	Agendas and Priorities	X	X				40
April 19	MPC	X					40
April 20	Headwaters Alliance	X	X				40
April 21	ASB Board	X					40
April 24	IDP Committee	X					40
April 25	Regular Council				X		40
April 25	Rec Board-NSRP	X					40
April 27	Clearwater Trails Initiative	X					40

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Remuneration Calculation

<u>10</u>	Meetings @ \$159.00=	<u>1590.00</u>	<u>480</u>	Kms @ \$0.54=	<u>259.20</u>
<u>2</u>	Meetings @ \$126.00=	<u>252.00</u>		Lunch @ \$16.00=	<u> </u>
<u>2</u>	Meetings @ \$288.00=	<u>576.00</u>			<u> </u>
	Supervision=	<u>550.00</u>			<u> </u>
	TOTAL=	<u>2968.00</u>		TOTAL=	<u>259.20</u>

Jim Duncan

Signature {Councilor / Board Member}

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of2017.....

Name of Councilor / Board Member Theresa Kainy

Payment Periods

January	February	May	June
March	<u>April</u>	July	August
September	October	November	December

Supervision Rate - \$550.00 Monthly
 Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
April 11	Council				✓		14
April 12	FLSS	✓					14
April 18	A & P	✓	✓				14
April 25	Council				✓		14
April 26	Parm	✓					167
April 27	FLSS Volunteer App.	✓					14

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Remuneration Calculation

4	\$ 159	636.00	237 Km @ .54	\$ 127.98
1	\$ 126	126.00		
2	\$ 288	576.00		
		\$ 550.00		
TOTAL=		<u>1888.00</u>	TOTAL=	<u>127.98</u>

Signature {Councilor / Board Member}