

CLEARWATER COUNTY COUNCIL AGENDA
March 28, 2017
9:00 AM
Council Chambers
4340 – 47 Avenue, Rocky Mountain House, AB

9:30 am Parkland Air Management Zone, Kevin Warren, Executive Director

A. CALL TO ORDER

B. AGENDA ADOPTION

C. CONFIRMATION OF MINUTES

1. March 14, 2017 Regular Meeting Minutes
2. March 14, 2017 Special Meeting Minutes

D. CORPORATE SERVICES

1. 2017-18 Provincial Budget Update

E. MUNICIPAL

1. Municipal Affairs Action Plan Update
2. Proposed Date Change & Cancellation for Regular Council Meetings in November / December
3. 9:30 am Parkland Air Management Zone Annual Report

F. INFORMATION

1. CAO's Report
2. Public Works Director's Report
3. Councillor's Verbal Report
4. Accounts Payable Listing
5. Councillor Remuneration

G. IN CAMERA*

1. Labour
2. Legal

* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act, Section 17(1) and Section 24(1)(a).

H. ADJOURNMENT

TABLED ITEMS

<u>Date</u>	<u>Item, Reason and Status</u>
03/14/17	094/17 Clearwater County Hamlet Residential Chicken Bylaw
STATUS:	Draft bylaw under administrative review



AGENDA ITEM

PROJECT: 2017-18 Provincial Budget Update		
PRESENTATION DATE: March 28, 2017		
DEPARTMENT: Finance	WRITTEN BY: Rodney Boyko	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Socially Responsible Governance for Long Term Sustainability	STRATEGIES: Fiscal Management
RECOMMENDATION: That Council receives the 2017-18 Provincial Budget Update for information as presented.		

BACKGROUND:

The province delivered their budget for 2017-18 on March 16. The provincial budget is a deficit budget of \$10.3 billion. The provinces presentation focused on three priorities:

- Making life more affordable
- Creating jobs and a diversified economy
- Protecting and improving services

As for municipalities, the business plan for Alberta Municipal Affairs contains four key outcomes:

- Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments
- A stronger system of standards ensuring quality infrastructure so that Albertans are safe in their homes and communities
- Albertans are better prepared for disasters and emergencies
- Albertans and municipalities receive fair, timely and well-reasoned decisions on matters before the ministry's quasi-judicial boards

The province has committed to maintaining funding to the Municipal Sustainability Initiative (MSI) grant for the next 4 years, even though the grant program has technically expired. The grant has 3 components; capital maintained at \$846 million for the year, operating maintained at \$30 million for the year, and the Basic Municipal Transportation Grant funded at \$335 million, a reduction of \$24 million from the previous year.

The effect on Clearwater County for the above is a reduction of the MSI Grant of \$84,555 for the 2017 budget year. The process for allocating the MSI funds are based on a fixed provincial budget figure and then allocating based on a formula. The formula has 3 factors that compare each of the municipalities, each are based on the previous year's statistics:

- Population
- Education Tax Requisition
- Km of Road

The reduction in Clearwater's 2017 allocation is mainly due to the education tax portion. While Clearwater's education requisition grew by 4.5% (based on change from 2015 to 2016), the provincial average for growth in the province was almost double that amount.

The province also made a change to the long-standing formula for the Education Tax Requisition that is collected by the County on behalf of the province. The practice the province has used was to set the requisition based on the overall budget of the Education Ministry (previously set at 32%). The budget instead set the overall budget at \$2.4 billion, an increase of 1.3% from the previous year. Further analysis will be provided in upcoming meetings when the tax bylaw is discussed.

The province appears to be committed to municipal affairs as most programs in the ministry remained at the same levels as previous budgets. New funding of \$3 million was allocated within the ministry to fund the transition to a central authority for assessing Designated Industrial Properties.

The effect on the 2017 budget is an increase in revenue of \$117,366. At budget time there was uncertainty around if the MSI program would continue, therefore administration took a conservative approach and budgeted for the prior year allocations for the Gas Tax Fund and MSI capital grants and budgeted zero for the MSI operating component.



AGENDA ITEM

PROJECT: Municipal Affairs Action Plan Update		
PRESENTATION DATE: March 28, 2017		
DEPARTMENT: General Municipal	WRITTEN BY: Rodney Boyko	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA: Socially Responsible Governance for Long Term Sustainability	STRATEGIES: Ensure Timely Compliance with Statutory Documents
ATTACHMENT(S): Revised Draft Action Plan		
RECOMMENDATION: Accept for Information		

BACKGROUND:

The province began consultation on changes to the Municipal Government Act in 2014, with the second round of amendments approved in the legislature in December 2016. The final date for the Modernized Municipal Government Act (MMGA) to be proclaimed is October 1, 2017, however the ministry, for planning purposes, is using the date of July 1, 2017 as the anticipated proclamation date.

There are several regulations that need to be updated, as well as new regulations that need to be prepared for the full interpretation of the MMGA. In September 2016, administration added to the work plan and informed Council that County policies would need to be updated based on the new regulations and anticipated a timeline of the first quarter of 2017. At this point, there are only 2 regulations posted by the province for review and comment.

At a recent meeting with Municipal Affairs staff administrators were given the revised Action Plan in a draft form for Municipal Administrators to review. The revised timelines anticipate that many of the regulations will be released by the end of April 2017. The ministry will also be providing a 60 day period for review and comments and if revisions are required, the release dates may be extended.

While the review of County Policy is still required, administration feels that revising County policy before the regulations are complete would not be advisable. Administration will continue to monitor the regulations review and keep council informed as changes happen.

Action Plan (Have we got it right? How would you like to engage?)

Policy Issue	Reg.	Posted?	Legislative Requirement	Must comply by ¹	Actions
Governance					
★ Elected Official Training	- ²	-	<ul style="list-style-type: none"> Offered 90 days after councillor takes the oath of office. (elections in July and October) In effect: July 1, 2017 (to account for SV elections) 	SV: Oct.- Nov. 2017 January 2018	<ul style="list-style-type: none"> Work with AUMA/AAMDC on updating the EOEP. The Act identifies what modules are required.
★ Public Participation Policy	✓	✓	Must establish a public participation policy within 270 days, or 9 months from the Act coming into effect. (draft)	April 1, 2018	<ul style="list-style-type: none"> Work with municipal associations on sample public participation policy.
★ Municipal Corporate Planning	✓	✓	Establish that municipal must prepare the plans in the beginning of the second year the MGA is proclaimed. (draft)	January 1, 2019 (calendar-year budget cycle)	<ul style="list-style-type: none"> Work with municipal associations like GFOA on building sample templates. GFOA conference is in June.
★ Accountability and Code of Conduct of Elected Officials	✓	✗ (end of April)	Must establish a code of conduct in 270 days, or 9 months from the Act coming into effect. (draft)	April 1, 2018	<ul style="list-style-type: none"> Work with municipal associations on sample code of conduct.
★ Ombudsman	-	-	Municipal complaints	April 1, 2018	<ul style="list-style-type: none"> Facilitate opportunities presentations by the Ombudsman.
			Petitioning provisions for municipal audits and inspections	Upon proclamation by October 1, 2017	
Council Meetings	✓	✗ (end of April)		Upon proclamation by October 1, 2017	<ul style="list-style-type: none">

¹ All MGA-related amendment bills to be proclaimed (in effect) by October 1, 2017. For the purposes of planning, we are using July 1, 2017 as our anticipated proclamation date and is subject to change.

² There is a regulation making authority in respect of Elected Officials Training, but the intention is not to use it at this point in time

★ Priority items

Policy Issue	Reg.	Posted?	Legislative Requirement	Must comply by ¹	Actions
Public Notification Methods	-	-		Upon proclamation by October 1, 2017	•
Municipal Amalgamations	-	-	Training and presentations.	Upon proclamation by October 1, 2017	•
Preamble to MGA	-	-		Upon proclamation by October 1, 2017	•
Petitioning Processes	-	-		Upon proclamation by October 1, 2017	•
Municipally Controlled Corporations	✓	✗ (end of April)		Upon proclamation by October 1, 2017	•
Clarity on Roles and Responsibilities	-	-		Upon proclamation by October 1, 2017	•
Annexation Requirements	-	-	Principles of Annexation Ministerial Order	Upon proclamation by October 1, 2017	•
Planning and Development					
★ ICFs	✓	✗ (end of April)	Must establish an ICF within 3 years from the Act coming into effect (2 years for arbitration).	October 1, 2020	<ul style="list-style-type: none"> • Work with municipal associations on sample ICF combinations. • Attend zone meetings and other in-person engagement opportunities.
			Copy must be sent to the Minister within 90 days of its creation.	December 31, 2020	

Policy Issue	Reg.	Posted?	Legislative Requirement	Must comply by ¹	Actions
★ Municipal Development Plans	✓	-	Must establish a plan 2 years from the Act coming into effect.	October 1, 2020	<ul style="list-style-type: none"> • Work with planning agencies to develop a sample template. • Regional training session.
★ Inclusionary Housing	✓	✗ (end of April)		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> • Work with municipal associations to develop sample bylaw.
★ SDAB Training Requirements	✓	✗ (end of April)		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> • Develop curriculum. • Tracking and reporting.
★ Offsite Levies	✓	✗ (end of April)		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> • Info bulletin.
★ Non-statutory planning documents	-	-	All planning policy documents must be listed or published by January 1, 2019.	January 1, 2019	<ul style="list-style-type: none"> • Key dates bulletin.
Conservation Reserve	-	-		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> •
Impartiality of Appeal Boards	-	-		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> •
Hierarchy of Statutory Plans	-	-		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> •
Growth Management Boards ³	-	-	Annual reports to be submitted to the Minister within 120 days following the end of the financial year.	Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> •
Incenting Brownfield Redevelopment	-	-		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> •
Environmental Reserve	-	-		Upon proclamation by October 1, 2017	<ul style="list-style-type: none"> •

³ Initiative supported through its own separate process

Policy Issue	Reg.	Posted?	Legislative Requirement	Must comply by ¹	Actions
Land Use Policies	-	-		Upon proclamation by October 1, 2017	•
Assessment and Taxation					
★ Centralization of Designated Industrial Property	✓	-	Designated industrial property assessment will be the responsibility of the province beginning in 2018.	January 1, 2018	• Led by Municipal Assessment and Grants.
Linking Residential and Non-Residential Tax Rates	✓	✗ (end of April)	MRAT	Upon proclamation by October 1, 2017	•
Splitting the Non-Residential Property Classes	✓	✗ (end of April)	MRAS	Upon proclamation by October 1, 2017	•
Assessment of Farm Buildings	✓	✗ (end of April)	MRAT	Upon proclamation by October 1, 2017	•
Assessment of Farmland Intended for Development	-	-		Upon proclamation by October 1, 2017	•
Access to Assessment Information	-	-		Upon proclamation by October 1, 2017	•
Assessment Complaints	✓	✗ (end of April)	MRAC	Upon proclamation by October 1, 2017	•



AGENDA ITEM

PROJECT: Proposed Date Change & Cancellation for Regular Council Meetings in November / December		
PRESENTATION DATE: March 28, 2017		
DEPARTMENT: COUNCIL	WRITTEN BY: Christine Heggart	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite): <u>MGA - Section 606 (2) (a)</u>		
STRATEGIC PLAN THEME: Well Governed and Leading Organization	PRIORITY AREA:	STRATEGIES:
ATTACHMENT(S):		
RECOMMENDATION:		
<ol style="list-style-type: none"> 1. That Council changes the date of the first Regular Council meeting in November to November 7, 2017 and directs staff to advertise the change. 2. That Council cancels the second Regular Council meeting in December, December 26, due to the statutory holiday and directs staff to advertise the cancellation. 		

BACKGROUND:

This coming fall, the AAMDC convention is scheduled for November 14 through 17, which conflicts with a Regular Council Meeting (November 14). AAMDC's November 14 date is an extra day set for New Councillor Orientation, with regular convention to follow.

Given that there are three weeks between the October 24 Regular Council Meeting and the first regularly scheduled meeting in November, Administration recommends Council reschedule its November 14 meeting to November 7.

As well, this year the second regular meeting in December is scheduled on December 26, which falls during the Christmas holiday schedule. Council has typically cancelled its second regular Council meeting in December, and staff recommends Council again follows this practice.

If Council supports these recommendations, the changes will be advertised as per policy and the MGA.



AGENDA ITEM

PROJECT: Parkland Air Management Zone – Kevin Warren, Executive Director		
PRESENTATION DATE: March 28, 2017		
DEPARTMENT: Municipal	WRITTEN BY: Tracy Haight	REVIEWED BY: Ron Leaf
BUDGET IMPLICATION: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
STRATEGIC PLAN THEME: Managing Our Growth	PRIORITY AREA: Plan for a well designed and built community	STRATEGIES: 1.1.4
RECOMMENDATION: That Council receives Parkland Airshed Management Zone's Annual Report for information as presented.		

BACKGROUND:

Clearwater County is a member of the Parkland Airshed Management Zone and supports the organization through per/capita funding. Kevin Warren, Executive Director of Parkland Airshed Management Zone (PAMZ), will present the Annual Report detailing activities of PAMZ to Council.

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2017.....

Name of Councilor / Board Member **Pat Alexander**

Payment Periods

January	February	May	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
Feb 1	NSWA conference	X					
Feb 3	AAMDC Zone meeting	X	X				140
Feb 7	Chamber U of A	X	X				74
Feb 13	Rocky Credit Union	X					74
Feb 14	Council				X		74
Feb 15	NSWA	X	X	X		X	188
Feb 16	Brownlee LLP	X	X	X			248
Feb 17	AAMDC Resolution Committee	X					
Feb 17	MRWS Banquet		X				74
Feb 18	Family Day Historical Park	X	X				85
Feb 23	MEL Society Grand Opening	X					74
Feb 23	Economic Dev.		X				
Feb 27	West Fraser	X	X			X	74
Feb 27	Physician Recruit			X			
Feb 28	Council				X		74

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Remuneration Calculation

10	Meetings @ \$159.00=	1590.00	1179	Kms @ \$0.54=	636.66
11	Meetings @ \$126.00=	1386.00	2	Lunch @ \$16.00=	32.00
2	Meetings @ \$288.00=	576.00	Hotel Room Feb 15th Edm 1 night @ \$175.00		
Supervision=		850.00			
TOTAL=		4402.00	TOTAL=		843.66

PAID - Mar 17 / 17

Clearwater County Councilor and Board Member Remuneration Statement For the Year of ...2017.....

Name of Councilor / Board Member **.Jim.Duncan.....**

Payment Periods

January	<u>February</u>	May	June
March	April	July	August
September	October	November	December

**Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly**

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
Feb 1	Sasquatch Presentation to MVC	X					40
Feb 1	Rec Board	X					40
Feb 2	Bighorn Backcountry	X					40
Feb 3	CAAMDC Conference	X	X				40
Feb 6	Canada 150	X					50
Feb 7	U of A/Augustana Session	X					40
Feb 8	FCSS	X					40
Feb 8	CTI Meet Brian Jean and Jason Nixon (Sundre)	X					167
Feb 14	Regular Council				X		40
Feb 15	MPC	X					40
Feb 16	Clearater Trails Initiative	X					40
Feb 21	CTI Technical Commtee	X	X			X	40
Feb 23	CN Rail Community Advisory	X					223
Feb 24	ASB	X					40
Feb 24	Canada 150 meeting Environment Telephone Town Hall		X				12
Feb 27	West Frazer Tour	X	X				40

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Remuneration Calculation

<u>14</u>	Meetings @ \$159.00=	<u>2226.00</u>	<u>972</u>	Kms @ \$0.54=	<u>524.88</u>
<u>4</u>	Meetings @ \$126.00=	<u>504.00</u>	<u>1</u>	Lunch @ \$16.00=	<u>16.00</u>
<u>2</u>	Meetings @ \$288.00=	<u>576.00</u>			
	Supervision=	<u>550.00</u>			
	TOTAL=	<u>3856.00</u>		TOTAL=	<u>540.88</u>

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2017.....

Name of Councilor / Board Member

EARL GRAHAM

Payment Periods

- | | | | |
|-----------|-----------------|----------|----------|
| January | <u>February</u> | May | June |
| March | April | July | August |
| September | October | November | December |

Supervision Rate – \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
<i>Feb 6/17</i>	<i>LIBRARY</i>	✓					<i>22</i>
<i>Feb 14/17</i>	<i>COUNCIL</i>				✓		<i>92</i>
<i>Feb 15/17</i>	<i>MPC</i>	✓					<i>92</i>
<i>Feb 17/17</i>	<i>RMRF SESSION</i>	✓	✓	✓			<i>275</i>
<i>Feb 28/17</i>	<i>COUNCIL</i>				✓		<i>92</i>

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Remuneration Calculation

<u>3</u>	Meetings @ \$159.00=	<u>477.00</u>	<u>573</u>	Kms @ \$0.54=	<u>309.42</u>
<u>2</u>	Meetings @ \$126.00=	<u>252.00</u>	<u>0</u>	Lunch @ \$16.00=	<u>-</u>
<u>2</u>	Meetings @ \$288.00=	<u>576.00</u>	Hotel = \$165.60		
	Supervision=	<u>550.00</u>			
	TOTAL=	<u>1855.00</u>	TOTAL= <u>475.02</u>		

Signature {Councilor / Board Member}



Executive Royal Hotel Leduc

8450 SPARROW DRIVE
LEDUC, AB T9E7G4



EXECUTIVE ROYAL HOTEL

F5

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info.eryl@royalhotelgroup.ca

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879535953RT0004

C/O 02/17/2017 05:41 AM so

Loyalty Club: 6033760001000348105

Room # 104-A

Conf # 134137

Arrival 02/15/17

Departure 02/17/17

Registered To:

Graham, Earl
AAMD&C
2510 Sparrow Drive
Nisku, AB

Room Type C1K-Classic King Rm

Guests 2 / 0

Payment Visa/Master

Acct

(780) 951-3818

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
02/16/17	Admin	10	RESTAURANT	104-A	1-2033	\$16.54
02/16/17	Admin	10	RESTAURANT	104-B	1-2079	\$30.25
02/16/17	SJ	2	ROOM CHRG REVENUE			\$109.00
02/16/17	SJ	19	GST			\$5.45
02/16/17	SJ	42	ALBERTA TOURISM LEVY			\$4.36
02/17/17	so	VI	PAYMENT VISA			\$165.60-

Balance Due	\$0.00
--------------------	---------------

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
GUEST SIGNATURE

Signature

REVIEW US ON TRIP ADVISOR - Search "EXECUTIVE ROYAL HOTEL LEDUC-NISKU

Clearwater County Councilor and Board Member Remuneration Statement

For the Year of ...2017.....

Name of Councilor / Board Member Theresa Laine

Payment Periods

- | | | | |
|-----------|-----------------|----------|----------|
| January | <u>February</u> | May | June |
| March | April | July | August |
| September | October | November | December |

Supervision Rate - \$550.00 Monthly
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
Feb 2/17	NECC & WRSD	x					193
Feb 3/17	CAAMDC	x	x				138
Feb 7/17	Boyc. & VADIA	x	x				14
Feb 8/17	FCSS	x					14
Feb 9	Browlee Legal	x	x	x		16.00	424
Feb 14	Council				x		14
Feb 15	REAC	x					14
Feb 16	Heritage Board	x					14
Feb 24	Reynolds Legal	x	x	x		16.00	384
Feb 28	Council				x		14

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Remuneration Calculation

8	@ \$159.00 =	1272.00	1223	Km @ \$0.54	\$660.42
6	@ \$126.00 =	756.00	2	lunch @ \$16.00	\$32.00
2	@ \$288.00 =	576.00	Hotel	\$158.62	
	Supervision =	\$550.00		\$116.74	
	TOTAL =	<u>3154.00</u>		TOTAL =	<u>967.78</u>

Signature {Councilor / Board Member} Theresa Laine



1316 33rd Street Northeast
 Calgary, AB T2A 6B6
 Tel: (403) 248 8888 Fax: (403) 248 0749

Theresa Laing
 Box 12 Site 7 RR 3 STN Main
 RR 3 STN Main
 Rocky Mountain House T4T 2A3

Invoice

Invoice date 2/9/2017
 Invoice number 234066
 Our reference CPC-FC516726 /
 GST Number 139081681 RT0001

Guest **Ms Theresa Laing** Arrival **2/8/2017** Departure **2/9/2017** Room **0227**

Date	Description	Quantity	Unit Price	Total (Cdn)
2/8/2017	Room Charge	1	125.00	125.00
2/8/2017	GST Taxes	1	6.44	6.44
2/8/2017	Tourism Levy	1	5.15	5.15
2/8/2017	Destination Market Fee	1	3.75	3.75
2/9/2017	Horizon's Restaurant	1	15.50	15.50
2/9/2017	Horizon's Restaurant	1	0.78	0.78
2/9/2017	Horizon's Restaurant	1	2.00	2.00

		Total invoice	158.62
2/9/2017	VS ****4609 Auth: 071866		-158.62
		Total Paid	-158.62
		Total Due	0.00

Total GST 6.44

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____



Hampton Inn & Suites Airdrie
 52 East Lake Avenue NE • Airdrie, AB T4A 2G8
 Phone (403) 980-4477 • Fax (403) 980-0535

F5



LAING, THERESA BOX 12 SITE 7 RR 3 STN MAIN ROCKY MOUNTAIN HOUSE AB T4T 2A3 CANADA	name address	room number: 208/NQR arrival date: 2/23/2017 6:27:00 PM departure date: 2/24/2017 10:38:00 AM adult/child: 1/0 room rate: 107.10	If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.
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Confirmation Number: 86369353 2/24/2017	Rate Plan: AAA HH # AL: Car:
--	---------------------------------------

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. A fee of up to 250 CAD will be assessed for smoking in a non-smoking room. Please ask the Front Desk for locations of designated outdoor smoking areas.

date	reference	description		amount
2/23/2017	110071	GUEST ROOM		\$107.10
2/23/2017	110071	GST- ROOMS		\$5.36
2/23/2017	110071	OCCUPANCY TAX- ROOMS		\$4.28
2/24/2017	110140	MC *1784		(\$116.74)
		BALANCE		\$0.00
EXPENSE REPORT SUMMARY				
		2/23/2017	STAY TOTAL	
		ROOM AND TAX	\$116.74	\$116.74
		DAILY TOTAL	\$116.74	\$116.74
		Total Invoice Amount	\$107.10	\$9.64

for reservations call 1.800.hampton or visit us online at hampton.com

thanks.

account no. MC *1784	date of charge 2/24/2017	folio/check no. 51690 A
card member name LAING, THERESA	authorization H03931	initial
establishment no. and location GST # - 850899287	establishment agrees to transmit to card holder for payment	
	purchases & services	
	taxes	
	tips & misc.	
signature of card member X	total amount	-116.74

Clearwater County

Councilor and Board Member Remuneration Statement

For the Year of ...2017.....

Name of Councilor / Board Member Curt Mak

Payment Periods

January **February** May June
 March April July August
 September October November December

Supervision Rate – \$550.00 Monthly

Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$159.00	Next 4 Hours \$126.00	Next 4 Hours \$126.00	Regular Council Meeting \$288.00	Lunch \$16.00	Mileage @ \$0.54 / km
3	Central Zone	✓	✓				106
27	West Fraser Tour	✓	✓				70
28	Regular Council				✓		70
28	Red Deer Hospital meeting			✓		✓	-

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Remuneration Calculation

<u>2</u>	Meetings @ \$159.00=	<u>318.00</u>		<u>246</u>	Kms @ \$0.54=	<u>132.84</u>
<u>3</u>	Meetings @ \$126.00=	<u>378.00</u>		<u>1</u>	Lunch @ \$16.00=	<u>16.00</u>
<u>1</u>	Meetings @ \$288.00=	<u>288.00</u>				
	Supervision=	<u>550.00</u>				
	TOTAL=	<u>1534.00</u>			TOTAL=	<u>148.84</u>

Signature {Councilor / Board Member} Curt Mak