

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held May 28, 2019, in the Clearwater County Council Chambers in Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:03 am by Reeve Duncan with the following being present:

Reeve  
Councillors

Jim Duncan  
John Vandermeer  
Cammie Laird  
Daryl Loughheed  
Theresa Laing  
Tim Hoven  
Michelle Swanson

Staff:  
Chief Administrative Officer  
Recording Secretary  
Administrative Assistant  
Director, Corporate Services  
Director, Agriculture and  
Community Services  
Director, Emergency &  
Legislative Services  
Director, Planning &  
Development  
Senior Planner  
Communications  
Coordinator  
Director, Public  
Works Infrastructure  
Manager, Finance  
Manager, Assessment  
Director, Public  
Works Operations  
Supervisor, Community Services &  
Agriculture Productions

Rick Emmons  
Whitney Wedman  
Amber Williams  
Murray Hagan

Matt Martinson

Christine Heggart

Keith McCrae  
Jose Reyes

Djurdjica Tutic

Erik Hansen  
Rhonda Serhan  
Robert Kotchon

Kurt Magnus

Anne-Marie Bertagnolli

Media:

Diane Spoor  
Adam Ophus

Delegations:

Lori Sunde-Cooper  
Allan Sunde  
Ellen Bonde  
Art Terpsma  
Ross McCutcheon  
Valorie Murray  
Phyllis Ironside  
Wayne Markle  
Irene Markle  
Beth Greco  
Courtney Murray  
Mike Skeels  
Jamie Gallagher  
Neil Ratcliff  
Elsie Nelson  
Debbie Gastonguay  
Evelyn Griffith

Public:

Grade 8/9 Class - Rocky Christian  
School

**AGENDA,  
APPROVAL:**

The addition of confirmation of Public Hearing Minutes and Special Meeting Minutes as C2 and C3. The addition of 'Regional Solid Waste Intergovernmental Relations' to the closed session agenda as J4.

COUNCILLOR VANDERMEER: That the May 28, 2019 Regular Meeting Agenda is adopted as amended.

212/19

CARRIED 7/0

**CONFIRMATION  
OF MINUTES:**

**1. May 14, 2019 Regular Meeting Minutes**

COUNCILLOR LAING: That the Minutes of the May 14, 2019, Regular Meeting are adopted as circulated.

213/19

CARRIED 7/0

**2. May 14, 2019 Public Hearing Minutes – Bylaw 1062/19 Land Use Amendment**

COUNCILLOR LAIRD: That the Minutes of the May 14, 2019, Public Hearing for Bylaw 1062/19 are adopted as circulated.

214/19

CARRIED 7/0

**3. May 14, 2019 Special Meeting of Council Minutes**

COUNCILLOR HOVEN: That the Minutes of the May 14, 2019, Special Meeting are adopted as circulated.

215/19

CARRIED 7/0

**RECESS:** Reeve Duncan recessed the meeting at 9:08 am for a Public Hearing regarding Bylaw 1063/19 Land Use Amendment.

**CALL TO ORDER:** Reeve Duncan called the meeting to order at 9:17 am with the following people present: Councillors Duncan, Laird, Loughheed, Laing, Hoven and Swanson; R. Emmons and M. Hagan.

**PLANNING AND  
DEVELOPMENT:**

**1. Bylaw 1063/19 Land Use Amendment – Consideration of Second and Third Reading**

The purpose of Bylaw 1063/19 is to amend the Land Use Bylaw 714/01 to redesignate +/- 13.09 acres from the Agriculture District "A" to the Industrial District "I" within SW 27-40-7-W5. The subject lands contain 59.35 ha (146.6 acres) located approximately 10 km north of the Town of Rocky Mountain House at the north-east corner of the Highway 22 and Highway 12 intersection. No subdivision of the subject lands is anticipated at this time.

Council reviewed and considered information presented at the Public Hearing for Bylaw 1063/19.

216/19

COUNCILLOR VANDERMEER: That Council grants second reading of Bylaw 1063/19 to amend the Land Use Bylaw 714/01 to redistrict +/- 13.09 acres from the Agriculture District "A" to the Industrial District "I" within SW 27-40-7-W5.

CARRIED 7/0

217/19

COUNCILLOR HOVEN: That Council grants third reading of Bylaw 1063/19 to amend the Land Use Bylaw 714/01 to redistrict +/- 13.09 acres from the Agriculture District "A" to the Industrial District "I" within SW 27-40-7-W5.

CARRIED 7/0

AGRICULTURE  
& COMMUNITY  
SERVICES:

1. Everdell Community Hall

Everdell Community Association representatives presented their submitted request for grant funding. The request is for a renovation at the Everdell Community Hall. The proposal outlines the renovation of the existing kitchen and the addition of a new front entrance. The front entrance would consist of a wheelchair ramp, lobby and two wheelchair accessible washrooms. The hall has a total of \$50,246.00 in savings to begin this project. The Everdell Community Association requested funding in the amount of \$20,000.00 for the renovations.

The Association has applied for a Community Facility Enhancement Program (CFEP) grant for \$253,000.00. The Association will receive confirmation by the end of June 2019.

The Community Hall Grant Funding policy was reviewed earlier in 2019 and Council approved the new policy at the April 23, 2019 regular Council meeting with a commencement date of January 1, 2020.

COUNCILLOR HOVEN: That Council accepts the Everdell Community Association presentation as information.

218/19

CARRIED 7/0

3. High School Graduation Ceremonies

Discussion took place to determine Councillor availability to attend the following graduation ceremonies:  
-Caroline High School on June 14, 2019  
-David Thompson High School on June 28, 2019  
-West Central High School on June 28, 2019  
-St. Dominic High School on June 28, 2019

COUNCILLOR SWANSON:                        That            Council            authorizes Councilor's attendance at graduation ceremonies as follows: Councilor Hoven at Caroline High School on June 14; Councilor Laird at David Thompson High School on June 28; Councilor Duncan at West Central High School on June 28; Councilor Duncan at St. Dominic's High School on June 28.

219/19

CARRIED 7/0

**PUBLIC  
WORKS:**

**2.        Gimlet Road**

Range Road 4-3 (Gimlet Road) north of Hwy 12 is a shared responsibility of three municipalities; Clearwater County, Ponoka County and Lacombe County. On April 23, 2019 Councilor Swanson, Councilor Laird and County staff attended an open house at the Gimlet Hall to discuss community concerns regarding the Gimlet Road. There were approximately 32+/- public attendees. Ponoka County Councilor Nancy Hardford, Lacombe County Councilor Dana Kraul and Lacombe County CAO Tim Timmons were also in attendance.

Councillors and staff from all three municipalities fielded questions and listened to concerns regarding dust, traffic counts, paving, etc.

Action items following the meeting included:

- County staff would bring this item back to Clearwater County Council for consideration.
- Ponoka County indicated that if Clearwater County paved their portion that Ponoka would likely pave theirs.
- Lacombe County indicated that they would likely not pave their portion regardless if Clearwater and Ponoka County paved theirs.

Clearwater County Road Surfacing Policy reflects that the County's surfaced roads inventory would only be expanded through funding partnerships such as: Provincial or Federal grants, third party funding (e.g. industry) or local improvement tax.

The current estimate to reconstruct and pave 1 mile of road is approximately \$1,400,000.00. The average cost to maintain a gravel road is approximately \$4,700.00/km/year, whereas a surfaced road is approximately \$13,300.00/km/year.

Council discussed Range Road 4-3 (Gimlet Road) as a connector road. Council also discussed funding options, County Policy, dust suppression options, traffic counting and the need of the community to have a paved road.

COUNCILLOR SWANSON:                        That            Council            directs Administration to offer the Gimlet Community an alternative option of dust suppression within the current dust suppression policy that the Gimlet Community can apply for.

220/19

CARRIED 7/0

**PUBLIC  
WORKS:**

**1. Grader Beat #503 Tender**

Beat 503 is a 160 km beat serving the Evergreen area, currently maintained by bootstrap Industries with their five-year contract ending May 31, 2019. On May 16, 2019 tenders were received from Ogopogo Graders Ltd., Bootstrap Industries Ltd., and Big Rock Grading.

COUNCILLOR VANDERMEER: That Council awards the Grader Beat 503 Maintenance contract to Ogopogo Graders Ltd for a five-year term, effective June 1, 2019.

**221/19**

CARRIED 7/0

**RECESS:**

Reeve Duncan recessed the meeting at 10:10 am.

**CALL TO ORDER:**

Reeve Duncan called the meeting to order at 10:18 am with the following people present: Councillors Duncan, Laird, Loughheed, Laing, Hoven and Swanson; R. Emmons, and M. Hagan.

**2. Ferrier Community Hall**

The Ferrier Community Association presented a PowerPoint on the Ferrier Community Hall with the following information: Ferrier Community Association was established in the 1960's and to date there are an estimate of 700 residents. Community is expanding exponentially. The current hall seats 60 people comfortably, hockey rink, playground (50% is up to code and the other 50% will need to be removed) and horseshoe pits. Facility is funded by rentals for the most part. The Ferrier Community Hall has started to crumble, roof is leaking and there are gaps in the doors, arena asphalt needs resealing to maintain, tractor and mower is from the 1950's. The hall was rented for 23 days in 2018.

The Everdell Community Hall is requesting support from the County in the amount of \$20,000 for Stage 1b and to waive the permit and tipping fees associated with the work that needs to be done.

The estimated cost for the proposed building is \$265,000.00.

Upgrades for sewer and electrical will be required, however there are community members would donate in-kind labour.

The Community Hall Grant Funding policy was reviewed earlier in 2019 and Council approved the new policy at the April 23, 2019 regular Council meeting with a commencement date of January 1, 2020.

Agriculture and Community Services does not expect any other funding requests from other Community Halls within the County. In the event that there are new applications, Agriculture and Community Services will defer to the new policy, scheduled to commence on January 1, 2020.

Council has budgeted \$35,000.00 for the 2019 year to allocate to Community Hall Capital Requests of which has not been distributed to date.

COUNCILLOR LOUGHEED:

That Council accepts the Ferrier Community Association presentation as information.

**222/19**

CARRIED 7/0

CORPORATE  
SERVICES:

1. Consideration of Second and Third Readings – Bylaw 1065/19 2019  
Tax Rate

R. Serhan presented the 2019 Draft Tax Rate Bylaw with a 0% municipal increase. No information has come forward from the Province regarding the Provincial School Requisition. Corporate Services is comfortable with the estimate that was determined from the equalized assessment for 2017.

COUNCILLOR SWANSON: That Council grants second reading of Bylaw 1065/19 to adopt the 2019 Tax Rate Bylaw

223/19

CARRIED 7/0

COUNCILLOR VANDERMEER: That Council grants third reading of Bylaw 1065/19 to adopt the 2019 Tax Rate Bylaw

224/19

CARRIED 7/0

COUNCILLOR SWANSON: That Council lifts item 'Alberta Masters Games – Road Race Request for Resources' off the table.

225/19

CARRIED 7/0

EMERGENCY &  
LEGISLATIVE  
SERVICES

2. Alberta Masters Games – Road Race Request for Resources

The Alberta Masters Games "Road Race" Coordinator has requested approval for one Clearwater County Community Peace Officer to be the lead vehicle for the Road Race taking place on Sunday August 25, 2019. To date Council has authorized a total gift-in-kind of \$284,000.00 to the games. Council discussed authorizing additional support for the Alberta Masters Games.

COUNCILLOR VANDERMEER: That Council approves one Clearwater County Peace Officer in the lead vehicle for the Alberta Masters Games Road Race and any other additional staffing resources required.

226/19

CARRIED 7/0

INFORMATION:

1. CAO's Report

Discussion took place on the May 28, 2019, CAO's Report, as circulated

2. Public Works Report

R. Emmons reviewed the May 28, 2019, Public Works Report as submitted.

3. Councillor's Verbal Report

Councillor Swanson noted her attendance at the Alberta Masters Games Committee meeting on May 26, 2019. The Alberta Masters Games now has 367 registered volunteers; however, they are in need of 600 registered volunteers. There are 502 registered participants to date and are hoping to get 1,200. The Committee has determined that the marketing has been slightly weak, and the Committee will be more cognizant of advertising for the games. Councillor Swanson mentioned attending a Hospice Society on May 22, 2019 – presentation on grief (Hardwired for Connection)  
FCM is coming up this week – ‘Let’s Talk Energy’

Councillor Vandermeer spoke on Central Alberta Economic Partnership (CAEP) having their Annual General Meeting on June 19, 2019 at the Pine Hills Golf Course – Clearwater County and the Town of Rocky Mountain House will be hosting the meeting with the option of playing a game of golf on completion of the meeting.  
CAEP has approved \$15,000.00 to support the Masters games.

Councillor Laird noted a meeting with Clearwater Regional Fire Rescue Services (CRFRS) on May 15<sup>th</sup> with discussion on following capital budget, deployment of crews to large fires within Alberta. Councillor Laird has been working with the Alberta Fire Chief’s Association and is currently waiting for grant information. On May 15, 2019 the Hospital Committee and the Rocky Physician Recruitment and Retention Society met to share information and to work together to determine how the new Alberta Government will proceed with building Rocky Mountain House a new Hospital. In March of 2020 Connect Care will be implemented in our area. Councillor Laird attended the Alberta Treasury Branch Seminar on Economics on May 16, 2019. The check stop BBQ that is annually attended by Council was well attended on May 17, 2019. Councillor Laird attended the Rocky Mountain House Library meeting on May 22, 2019 and explained that board members cannot be assigned an alternate if they are unable to attend. Board members must make sure that quorum is met or that an alternate date is proposed.  
Councillor Laird noted that she attended the Alberta Fire Chief’s Association Conference where Battalion Chief Ray Moller was awarded for 30 years of Federal exemplary service. Administration will be drafting a letter of congratulations to Mr. Moller.  
Councillor Laird noted that she accepted an award for the Rural Municipalities of Alberta from the Ukraine.

Councillor Hoven explained that both Clearwater Community Police Advisory Committee (CPAC) and Crime Watch are revitalizing themselves. CPAC is looking for a representative from the Ag society, Oil Society, as well as a youth representative.

COUNCILLOR LOUGHEED:                      That Council receives the  
   CAO’s Report, Public Works Directors’  
   Report, Councillor’s Verbal Report, for  
   information as presented.

227/19

CARRIED 7/0

RECESS:                      Reeve Duncan recessed the meeting at 11:38 am.

CALL TO ORDER:      Reeve Duncan called the meeting to order at 12:31 pm. with the following people present: Councillors Vandermeer, Laird, Lougheed, Laing, Hoven and Swanson; R. Emmons, M. Hagan.

**CLOSED SESSION:**

**COUNCILLOR LOUGHEED:** That Council approves meeting as a Committee of the Whole, to discuss Item J1. Delegation – Rocky Agriculture Society, J2 Town of Rocky Mountain House – North Saskatchewan River Park Access Road, J3 Clearwater Broadband Strategy, and J4 Regional Solid Waste Intergovernmental Relations in a closed session, in accordance with Section 197(2) of the Municipal Government Act; and Section 16 of the Freedom of Information and Protection of Privacy Act at 12:31 pm.

**228/19**

**CARRIED 7/0**

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration and Delegates were in attendance in the closed session discussion with respect to J1. Delegation: Rocky Agricultural Society – Third Party Interest.

R. Emmons (Advice) M. Hagan (Advice), M. Martinson (Advice), (Advice) E. Hansen (Advice), R. Serhan (Advice), A. Williams (Admin Assistant), W. Wedman (Clerk), Lori Sunde (Delegate), Allan Sunde (Delegate), Ellen Bonde (Delegate), Ross McCutcheon (Delegate), Art Terpsma (Delegate).

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to J2 Town of Rocky Mountain House – Third Party Interest.

R. Emmons (Advice) M. Hagan, (Advice), K. McCrae (Advice), E. Hansen (Advice), M. Martinson (Advice) A. Williams (Admin Assistant), W. Wedman (Clerk).

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to J3 Clearwater Broadband Strategy – Third Party Interest.

R. Emmons (Advice) M. Hagan (Advice), K. Magnus (Advice) E. Hansen (Advice), Cam McDonald (Advice) A. Williams (Admin Assistant), W. Wedman (Clerk).

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to J4 Regional Solid Waste Intergovernmental Relations – Third Party Interest.

R. Emmons (Advice) M. Hagan (Advice), M. Martinson (Advice), K. Magnus (Advice) E. Hansen (Advice), A. Williams (Admin Assistant), W. Wedman (Clerk).

**COUNCILLOR VANDERMEER:** That the meeting reverts to an Open Session 3:59 pm

**229/19**

**CARRIED 7/0**



COUNCILLOR SWANSON: That the meeting extends past 4:00 pm  
230/19 CARRIED 7/0

CLOSED SESSION:

COUNCILLOR LAIRD: That Council approves meeting as a Committee of the Whole, to discuss Item J3 Clearwater Broadband Strategy in a closed session, in accordance with Section 197(2) of the Municipal Government Act; and Section 16 of the Freedom of Information and Protection of Privacy Act at 4:00 pm.  
231/19 CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to J3 Clearwater Broadband Strategy – Third Party Interest.  
R. Emmons (Advice) M. Hagan (Advice), K. Magnus (Advice) E. Hansen (Advice), Cam McDonald (Advice) A. Williams (Clerk).

COUNCILLOR LAIRD: That the meeting reverts to an Open Session 5:11 pm  
232/19 CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 5:12 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 5:13 pm. with the following people present: Councillors Vandermeer, Laird, Loughheed, Laing, Hoven and Swanson; R. Emmons, M. Hagan, and A. Williams.

COUNCILLOR VANDERMEER: That Council approves an adjustment to the 2019 operating budget to transfer \$25,000.00 out of contingency into Agriculture and Community Services for exploration into the viability of future agriculture/recreational facilities for Clearwater County.

233/19 CARRIED 7/0

ADJOURNMENT: 5:14 pm COUNCILLOR SWANSON: That the Meeting adjourns.

234/19 CARRIED 7/0

  
REEVE

  
CHIEF ADMINISTRATIVE OFFICER