

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held August 23<sup>rd</sup>, 2011 in the County Office at Rocky Mountain House.

**CALL TO ORDER:** The Meeting was called to order at 9:02 A.M. by Reeve Alexander with the following being present:

Reeve:	Pat Alexander
Councillors:	John Vandermeer
	Jim Duncan
	Robert Bryant
	Dick Wymenga
	Case Korver
Municipal Manager:	Ron Leaf
Public Works Assistant Manager:	Rick Emmons
Recording Secretary:	Christine Heggart
IT:	Brad Welygan
IT:	Darrell Philip
Land Acquisition Coordinator:	Brian Bilawchuck
Mountaineer:	Jessica Jones
	Lori McKeown
	Kerry Marsh

**AGENDA APPROVAL: H1: Powwow Committee Report**

JOHN VANDERMEER: That the August 23<sup>rd</sup>, 2011 Regular Meeting Agenda be accepted as amended.

325/11 CARRIED 6/0

**CONFIRMATION OF MINUTES: 1. August 9<sup>th</sup>, 2011 Regular Meeting Minutes**

DICK WYMENGA: That the Minutes of the August 9<sup>th</sup>, 2011 Regular Meeting be confirmed as circulated.

326/11 CARRIED 6/0

**PUBLIC WORKS: 1. Public Works Manager's Report**

Rick Emmons introduced Brian Bilachuck, the County's new Industry/Land Acquisitions Coordinator.

Brian Bilawchuck left the meeting.

**Construction**

The crew working on Twp. Rd 40-3A, west of the Bingley Hall, has roughed in 2.4 kms of the scheduled 3.2 kms.

The crew working on Twp. Rd. 35-0 east and west of Rg. Rd. 5-5 has completed the scheduled 3 kms with only minor ditch clean up remaining. This crew has since commenced work on Twp. Rd. 38-2 (north of Evergreen and west of the Wall Street Rd).

Prentice Creek Contracting is progressing on schedule for the alternate access for the Nordegg Subdivision. The contractor has removed the majority of excess blast rock and has begun work on the intersectional treatment.

**Ditching**

Ditching has begun on Rg. Rd. 6-1 south of Twp. Rd 39-4 (by Kautz)

**Bridges**

BF 8192 (Burnstick Lake Road) - The approaches and bridge deck are being prepped for the asphalt overlay which is anticipated to happen sometime early next week (pending availability of an asphalt contractor) with the bridge anticipated to be opened for traffic by the end of the month.

BF 1963 (James River South) - A material delay has temporarily postponed the re-decking of this bridge into October.

**Water/Wastewater**

Iron and manganese levels have returned to normal in the Nordegg water supply.

Public Works attempted to drain the Leslieville Lagoon but as CBOD levels were found to exceed acceptable limits draining was not continued and a second attempt will be made in the future, allowing additional treatment time.

Engineering on the new lagoon is progressing well. A Historic Resource Impact Assessment was deemed as not being required at the proposed site. The Migratory Bird Act may impact the timing of construction (i.e. – no disturbance between May 1 – July 31) and the hydrological study has been completed with recommended timing for future releases. The geological drilling has been completed with the exception of a few holes required later in the fall for verification on the access road. The soil in the area does have some challenges given the loam and sand, but it is possible to construct. First Nation consultation is in progress in conjunction with approval being sought from AT and Weyerhaeuser (as the FMA holder). Several meetings have been held with AENV and they have indicated a keen interest in this site, because to the best of their knowledge this will be the first site constructed to accommodate external haulers. The septage treatment and design is also in progress with a similar characteristic to the Nordegg site but longer retention being required (as added treatment will be needed). The possibility to compost is being considered and investigated in relation to this site as another possible added service to our residents (this will hinge on approvals). The goal is still to have the lagoon ready to receive septage by late fall 2012. It may take upwards of a year to fill the aeration cells, and the aeration equipment can't be installed until they are full therefore the blower building, mechanical, and electrical components could extend over the winter and into the spring of 2013.

**Surfaced Roads**

Crews are currently chip sealing on the Red Deer Access and propose to be completed by this Thursday (pending weather).

The 2011 Dust Control Program and the 2011 Crack Sealing Program have been completed.

**Current Road Bans:**

Road Bans are unchanged from August 9, 2011 Council meeting.

Staff responded to questions regarding Migratory Bird Act, salvageable timber, Twp Rd 38-2 road repairs, new sewage lagoon and dust control policy.

JIM DUNCAN:

That the Public Works Manager's Report of August 23<sup>rd</sup>, 2011 be accepted as presented.

Brad Welygan and Darrell Philip left the meeting. Diane Fingler joined the meeting.

**PUBLIC WORKS: 2. Utility Fees Bylaw**

Rick Emmons presented a new Utility Bylaw to Council, which Council previously reviewed during their regular meeting on August 9, 2011 where Council choose to leave the rate schedule with no inflationary rate, then reassess in 2015 for 2016.

Mr. Emmons reviewed with Council the Schedule A of the bylaw, which indicated the water and wastewater rates previously approved by Council.

Staff responded to questions regarding water rates and wastewater schedule, the mathematical formula to calculate rates and whether future lots in Nordegg will be metered.

FIRST READING of Bylaw No. 944/11 was moved by Councillor Bryant.

**328/11** CARRIED 6/0

SECOND READING of Bylaw No. 944/11 was moved by Councillor Duncan.

**329/11** CARRIED 6/0

DICK WYMENGA: That third reading to Bylaw 944/11 be taken at this meeting.

**330/11** CARRIED 6/0

THIRD READING of Bylaw No. 944/11 was moved by Councillor Korver.

**331/11** CARRIED 6/0

**PUBLIC WORKS: 2. County Signage**

Rick Emmons presented a request to refurbish existing wood/cedar Clearwater County welcome signage, as repairs are required in order for the signs to be in acceptable condition in accordance with policy.

Mr. Emmons reviewed the state of current signage and as well various options to facilitate new County signs on major highways - to address Council's previous request for an original design that requires minimal maintenance.

To provide Council adequate time to make a decision in regards to a new design, staff recommended refurbishing the existing signs at a cost of \$870.00 per sign.

Staff responded to questions regarding alternate sign designs, longevity of the refurbished signs and alternate uses for refurbished signs if new signs are produced in the future.

DICK WYMENGA: That Council approves refurbishing the existing eight signs at a cost of \$870.00 each for all eight signs.

**332/11** CARRIED 6/0

Murray Hagan and Tracy Lynn Haight joined the meeting. Rick Emmons and Bill Bilawchuk left the meeting.



monitor the nature of the service provided (ALS vs. BLS) and responsiveness of EMS in Clearwater County. I wish to advise that STARS will be attending Council's October 14 meeting to provide an update on their activities in the Clearwater area. Staff is also working with AHS to have them provide a report as well to Council, later this fall, on ground ambulance service.

**AAMDC Conference**

Council are booked into the Crowne Plaza Inn (Chateau Lacombe) for the AAMDC convention (Nov 22 – 24).

**Strategic Planning meeting – draft financial budgets and forecasts**

The Managers are currently developing a financial document setting out the major capital budgets and forecasts based on recent Council discussions and the draft strategic plan. By consensus, Council chose to meet with managers on September 28 at 8:00am to 3:00pm.

**Council media training**

Council has indicated a desire to receive media training. Staff are suggesting a ½ day session. By consensus, Council chose November 3 for ½ day media training session in the morning at 8:30am.

**ARMAA conference**

Mr. Leaf will be at the Alberta Rural Administrators Association of Alberta conference in Grande Prairie September 7 – 9. Conference topics of interest are: AB Gov't native consultation policy & guidelines, community policing initiatives, bullying in the workplace, Q & A with AB Municipal Affairs, legal update – Brownlee Fryett, municipal collaborative GIS project.

**Upcoming Events**

- Sept 5 – Office Closed – Labour Day
- Sept 19 – Meeting with K Division

BOB BRYANT:

That the Municipal Manager's Report of August 23<sup>rd</sup>, 2011 be accepted as presented.

335/11

CARRIED 6/0

Mike Haugen and Patrick Oslund joined the meeting.

**MUNICIPAL: 2. County Apparel**

Christine Heggart presented Council options for County branded apparel, specifically a black waterproof bonded shell type jacket. Council expressed the need to identify themselves as Clearwater County Councillors in public settings – at conferences, on parade floats, at task force events etc.

In terms of identification, staff recommended the Clearwater County logo and the words "Councillor" be placed on the jacket. Logo and letter placement can be on the chest of the jacket, on the sleeve of the jacket or a combination of both.

Council discussed the desire for a grey or navy jacket, with logo on chest and Councillor on the sleeve. Council agreed to allow staff to purchase similar jackets should they choose.

BOB BYRANT:

That Council incur the cost to purchase their own Clearwater County jackets, and that staff be directed to bring in a Stormtech and CanadaSports hoodless jacket for selection purposes.

336/11

CARRIED 6/0

**COMMITTEE  
REPORT:**

**1. Powwow Committee**

The Pow-wow Committee held a wrap-up meeting for 2011. The event was considered a success and Mayor Nash brought congratulations from the town and complimented the committee on all their efforts. He also passed along contact information from a couple oilfield companies that had approached him as being interested in helping sponsor the event next year. Mr. Duncan said that Reeve Alexander was glad to take part in the grand entries and was impressed with the number of young participants and that we were pleased to be able to help where we could (mowing, barricades etc.) Greg Joyce of the Historic Park was very pleased with the event and will stay with the committee and host again.

While the event was not without a few glitches, in terms of security and organizing all the volunteers, many positive comments have been received by Louise at her place of business and to other committee members as well. An extensive list of "lessons learned" and "ways to improve" has been generated and will be considered when planning next year's event

The committee has recognized that it will be important to begin fundraising efforts much earlier, especially if there are grant applications to be made and that many companies like to see proposals and requests by October-November so that they can be considered during budget deliberations. We are hoping to find a volunteer that is keen and skilled in this area to spearhead our efforts. Much discussion on promoting the event and increasing the number of tourists and locals attending was had and ideas such as trying to link up with "Travel Alberta" and connecting with other groups and events to make us more of a "destination" will be followed up for next year.

The first meeting for the July 12-15, 2012 Pow-wow will be August 30<sup>th</sup>. The first order of business is to determine the direction we will go in terms of either becoming our own society or continuing to run under the umbrella of another group such as the Native Friendship Center which we did for 2011. It has been important to hold this first successful pow-wow as it will help attract new sponsors, spectators and participants.

**2. Wild Pink Yonder**

Riders are going to gather at Highway 11 at noon (McMeekin) August 26, 2011 and heading west to Taimi Road for lunch. The posse will then head to Main Street at 3-4pm and move from there to the community centre and BBQ/festivities. Pancake breakfast will be served the following morning before they ride off.

**IN CAMERA:**

**3. In Camera**

DICK WYMENGA:

That Council meets as a Committee of the Whole for the purpose of discussing a personnel issue, third party business information, a labour issue and potential acquisition.  
10.17 A.M.

337/11

CARRIED 6/0

Christine Heggart, Jessica Jones, Diane Fingler, Lori Mckeown, Kerry Marsh left the meeting.

BOB BRYANT:

That the meeting recess for lunch at 11:45 A.M.

338/11

CARRIED 6/0

BOB BRYANT: That the meeting reverts to an Open Meeting at 4:21 P.M.

339/11

CARRIED 6/0

The Meeting reconvened at 4:22 P.M. with the same people present as noted at the beginning of the meeting excluding Brian Bilawchuck and including Keith McCrae, Marilyn Sanders, Ken Qually, Walter Atchison, Phyllis McNutt, Donna Watson, Marilyn Christiansen, David Watson, Brian Donnelly, Kathryn Dewling, Wayne Dahl, Bill Minnes, Sharon Rubeling, Glen McCrae, John Allan, Daryl Wylie, Carla Dayman, Brad Misner, Chris Gilbertson, Fred Nash, Pauline Calvert, Jennifer Thiessen, Heather Morgan, Elaine Thornberg, Reg Kyncl, Roy Henrie, May Dahl, Mike Head, David Christiansen, Anita Bauer, Daron Bauer, Travis McIntyre, Phyllis Loewen, Dennis Koss, Bill Symko, Lawrence Stewart, Kyle Tisdale, Tom Tisdale, Dale Clearwater, Bard Donnelly, Gale Gale, Heather Gibson, Sharon Kyncl, Rob Dewling, Doug Dahl, Kristen Tetley, Carol Henrie, Vic Maxwell, Ray Borley, H Wylhueizen, Troy Speight, Gary West, Merv Pidherney, Gerald Carson, Wendy McKenzie, Peter Prystan, Launa Gordon, Neil Ratcliffe, Nathan Klosse, Erik Hansen, Kimberly Jakowski, Eric Peats, Darrell Philip, and Frank McBride.

**PLANNING:**

**1. Meadow Ponds Bylaw**

Council reviewed Public Hearing minutes regarding the proposed "Meadow Ponds Estates Outline Plan", Application No. 02/11 to amend the Land Use Bylaw for the redesignation of 152.42 acres in the NE 33-38-07-W5 from Agriculture District "A" to Residential Estate District "RE" for the purpose of creating a residential estate subdivision.

Keith McCrae confirmed the accuracy of a map handed out during the public hearing and noted that 49.4 acres with a 34% farmland rating are demonstrated on the map and were accurately reflected in the Outline Plan presented.

Mr. McCrae addressed the question of cost to County for communal water and wastewater systems, noting Clearwater County's trained staff who are best suited to manage and maintain communal water and wastewater system and that all costs of developing the systems are borne by the developer and that operating costs would be recovered through monthly utility bills.

Staff responded to questions regarding size of Imperial Oil lease and that during subdivision application stage wastewater concerns would be addressed.

Council discussed the public hearing concerns, noted the importance of protecting agriculture and balancing development. Council noted role of the Province, County departments and Municipal Planning Commission (MPC) when considering details such as water, wastewater and transportation.

Councillor Alexander noted the MDP's reference to growth in hamlets as well as the provision for the new residential estate subdivision type developments.

Councillor Duncan requested a recorded vote.

SECOND READING of Bylaw No. 937/11 was moved by Councillor Bryant.

In Favour  
Councillor Vandermeer  
Councillor Alexander

Councillor Bryant

Opposed  
Councillor Duncan  
Councillor Wymenga  
Councillor Korver

339/11

DEFEATED 3/3

**ADJOURNMENT:** BOB BRYANT:  
4:51 P.M.

That the Meeting adjourns.

CARRIED 6/0

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REEVE

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MUNICIPAL MANAGER