

**CLEARWATER COUNTY  
COUNCIL AGENDA  
June 24, 2014  
9:00 A.M.  
Council Chambers  
4340 – 47 Avenue, Rocky Mountain House AB**

**10:30 A.M. Bylaw 992/14 First Reading LUA Applicant: The Whole Life Institute Corp.  
11:00 A.M. Public Hearing: Bylaw 987/14 LUA Applicant: Prairie Creek Inn**

**A. CALL TO ORDER**

**B. AGENDA ADOPTION**

**C. CONFIRMATION OF MINUTES**

1. June 09, 2014 Regular Meeting Minutes

**D. PUBLIC WORKS**

1. 2<sup>nd</sup> Draft Dust Abatement Policy Review

**E. CORPORATE SERVICES**

1. MSI Amending Agreements
2. Great West Life Benefits Contract Renewal

**F. MUNICIPAL**

1. Kurt Browning Complex – Amending Agreement

**G. PLANNING**

1. Bylaw 991/14 First Reading Road Closure
2. 10:30 A.M. Bylaw 992/14 First Reading LUA – Applicant: Jim Bradshaw, The Whole Life Institute Corporation
3. 11:00 A.M. Public Hearing Bylaw 987/14 LUA – Applicant: Larry & Terri Camero, Prairie Creek Inn
4. Bylaw 987/14 Consideration for Second & Third Reading

## **H. INFORMATION**

1. CAO's Report
2. Public Works Director's Report
3. Accounts Payable Listing
4. Councillor Remuneration

## **I. ADJOURNMENT**

### ***TABLED ITEMS***

<b><u>Date</u></b>	<b><u>Item, Reason and Status</u></b>
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04/10/12	<b>Arbutus Hall Funding Request</b> <ul style="list-style-type: none"><li>• To allow applicant to provide a complete capital projects plan.</li></ul>
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**STATUS: Pending Information, Community and Protective Services**



## Agenda Item

<b>Project: Dust Abatement Guidelines Policy Review</b>	
<b>Presentation Date:</b> June 24, 2014	
<b>Department:</b> Public Works	<b>Author:</b> Kurt Magnus/Marshall Morton
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Quality of Life	<b>Goal:</b> To maintain and develop sustainable services, facilities and programs that encourages and supports a safe, healthy, active and vibrant community.
<b>Legislative Direction:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Dust Abatement</u>	
<b>Recommendation:</b> That Council reviews the policy, with recommended changes, and, approve the draft policy as presented.	
<b>Attachments List:</b> Dust Abatement Guidelines Policy	

### Background:

As per the direction provided during the June 10<sup>th</sup>, 2014 Council meeting, staff is bringing fourth the second draft of the Dust Abatement Policy, with recommended changes and additions, for review. Once Council approves the second draft revisions, the policy will be brought back to the next scheduled meeting for final approval.

# Clearwater County

## DUST ABATEMENT

**EFFECTIVE DATE:** August 14, 2001

**Revised:** June 4, 2014

**SECTION:** Public Works

### **POLICY STATEMENT:**

Clearwater County will provide dust control applications on County roadways in front of farmsteads, residences or businesses for a fee.

### **PROCEDURE:**

1. The County will implement the use of S.B.90 or Magnesium Chloride (or an approved equivalent). A transition to offering only Magnesium Chloride, as an approved dust control suppression, will occur from 2014 to 2017.
2. The County will supply dust suppression for a distance of 150 m in front of a farmstead, residence or business on municipal road allowance.
3. The following will apply to S.B.90:
  - a. The County will require a deposit of \$661.50 before the service is supplied, and equal payments of \$661.50 in the second and third year (plus G.S.T.).
  - b. Alternatively, an applicant can pay \$1984.50 (plus G.S.T.) in the first year, with no further payment required.
  - c. If the applicant requests treatment for more than 150 m, the applicant will be responsible for the total additional cost. This additional cost will be calculated at a rate of \$26.46 per lineal metre.
  - d. The County will maintain the dust control for a period of three years, calculated from the initial application date.
  - e. If the applicant defaults on payment for either the second or third year, the County may not be responsible for continued maintenance of the dust suppression. However, they may take the necessary steps to recover the costs from the client, including application of outstanding costs to the property, as per dust control agreement and/or court action. If the applicant applies in a subsequent year, full payment will be required prior to the service being carried out.
4. The following will apply to Magnesium Chloride:
  - a. The County will require a payment in full of \$333.50 before the service is supplied.
  - b. If the applicant requests treatment for more than 150m, the applicant will be responsible for the total additional cost. This additional cost will be calculated at a rate of \$6.67 per lineal metre.

- c. Dust suppression warranty shall begin on the day the dust suppression is applied and runs to September 30<sup>th</sup> of the year of application.
5. The applicant will have the authority to determine the location where the dust suppression will be placed providing that it does not exceed 150m.
6. The County will advertise the procedures for dust control, requiring all interested applicants to submit an agreement, and pay a deposit or full payment before the deadline of June 1.
7. Cemeteries, community halls, and churches will continue to receive the service free upon application. Any other exemptions from payment will require prior approval of Council. Some applicants may be required to attend a Council Meeting to explain their reasoning as to why they should receive the service for free; otherwise at the discretion of the Director of Public Works, written requests will be considered sufficient for Council review.
8. The County will provide dust control on the through road in or adjacent to a Hamlet. The limits of the dust control will typically be the Hamlet boundaries. These limits may be reduced if, in the opinion of the Public Works Director, effective dust control can still be achieved by doing so. A through road shall be defined as a road that does not start or terminate within the Hamlet.
9. In the case of requests for a single application to serve adjoining residences, it will be the responsibility of the landowners to work out the distribution of costs. The County will not bill more than one individual or firm for one application.
10. In the case of requests for dust control application on two roads for a corner residence, it will be under the authority of the Public Works Director to use his/her discretion and allow for cost sharing of both roads.
11. Industry will be allowed to contribute the applicant share.
12. In instances where Public Works staff feels that the dust control suppression will not work, due to road conditions, the work will not be carried out and the money will be refunded.
13. The Public Works Department will determine the Program rotation each year, beginning in the area that requires the greatest dust control maintenance.
14. The administration will adjust the cost of the dust control suppression, on a yearly basis, as required to reflect the actual costs.



## Agenda Item

<b>Project: Amendment to Municipal Sustainability Initiative (MSI) Memorandum of Agreement (MOA)</b>	
<b>Presentation Date: June 24, 2014</b>	
<b>Department: Corporate Services</b>	<b>Author: Rudy Huisman</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: Governance</b>	<b>Goal:</b>
<b>Legislative Direction:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation: That Council acknowledges the changes in the MSI memorandum of agreement and authorizes the Chief Elected Official to sign the amendment to the MOA.</b>	
<b>Attachments List: MSI amending MOA</b>	

### Background:

The provincial government through its recent budget announced that the MSI and the Capital and Basic Municipal Transportation Grant (BMTG) would be consolidated under the MSI capital program. Council approval of the attached amending MOA is required in order to flow the BMTG funds through the revised MSI program.

The covering letter to the amending MOA renews the commitment of the province to the total MSI funding of \$11.3 billion and the BMTG funding of \$1 billion to Alberta municipalities. The March 31, 2017 end date of the program has not changed.

June 9, 2014

Mr. Ron Leaf, Chief Administrative Officer  
Clearwater County  
PO Box 550  
Rocky Mountain House, AB T4T 1A4

AR72874

Dear Mr. Leaf:

Budget 2014 announced the consolidation of the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG) programs under the MSI Capital program. To facilitate payment of the BMTG portion of the consolidated MSI program funding, an amendment to your municipality's MSI Memorandum of Agreement (MOA) is required.

The funding allocations under the consolidated MSI program are calculated using the existing MSI formula for the MSI funds and the existing BMTG funding formula for the BMTG program funds. As a result, the agreement has been amended to include the BMTG commitment and details of the BMTG allocation formula. Payment of BMTG program funding cannot be made until the MSI Amending MOA is signed.

Although no other changes to the MOA are being made at this time, the Government of Alberta acknowledges that the agreement states grant payments will end in fiscal 2016-17. The province remains committed to provide \$11.3 billion in funding to municipalities over the life of the MSI, in addition to the \$1 billion increase in Budget 2014 resulting from BMTG consolidation. As such, the province anticipates that the agreements will be reviewed and amended in the future to address the program end date.

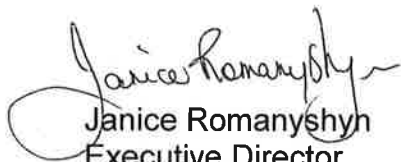
Attached are two copies of the MSI Amending MOA. Please sign both copies, retain one for your records, and return the other copy to:

Attn: Grant Compliance and Payments  
Grants and Education Property Tax Branch  
Alberta Municipal Affairs  
17<sup>th</sup> Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4

Mr. Leaf  
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Should you have any questions, please contact a grant or compliance advisor in the Grants and Education Property Tax Branch, toll-free at 310-0000, then 780-427-2225.

Yours truly,



Janice Romanyshyn  
Executive Director  
Grants and Education Property Tax Branch

Attachments



**Municipal Sustainability Initiative**  
**AMENDING MEMORANDUM OF AGREEMENT**

**BETWEEN: HER MAJESTY THE QUEEN** in Right of the Province of Alberta as represented by the Minister of Municipal Affairs

(hereinafter called “the Minister”)

and

the **CLEARWATER COUNTY**, in the Province of Alberta

(hereinafter called “the Municipality”)

(hereinafter called “the Parties”)

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the “Original Agreement”) dated December 7, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on July 17, 2009;

AND WHEREAS the Parties wish to amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement is amended by:
  - a. deleting “Schedule 1” in section 4. and replacing it with “Revised Schedule 1”
  - b. inserting in section 4.(i) the words “for Component A and 2014 - 2015 levels for Component B” immediately following “2010 - 2011 levels”.
  - c. deleting section 5. and replacing it as follows:
    5. “MSI funding will be allocated among municipalities on the following basis:

Component A:

- (i) an annual base allocation component;
- (ii) a Sustainable Investment funding allocation component for qualifying municipalities (those with property assessment bases below a certain per capita or per road kilometer threshold);
- (iii) a funding allocation component, incorporating population, education tax requisitions, and kilometers of local road. These factors are weighted as follows: 48% on population, 48% on education tax requisitions and 4% on kilometers of roads;

Component B:

- (iv) a funding allocation component for qualifying municipalities of five cents per litre for the volume of taxable road-use gasoline and diesel fuel sold in the province and delivered to service stations and bulk dealerships approved by the Minister;
- (v) a funding allocation component for qualifying municipalities based on the previous year's calculated lane-kilometres of Provincial highways, with the exception of those Provincial highways under provincial control and operation, multiplied by the unit rate approved by the Minister;
- (vi) a funding allocation component for qualifying municipalities based on the previous year's population and a per capita funding rate approved by the Minister; and
- (vii) a funding allocation component for qualifying municipalities based on kilometres of open road, population, equalized assessment, and terrain.

Cooperation with neighbouring municipalities is encouraged, but not required.”

- d. replacing “Schedule 1” with “Revised Schedule 1”.
2. Except as amended herein, all other provisions of the Original Agreement as amended from time to time remain in full force and effect.
  3. This Amending Memorandum of Agreement shall come into effect on the date that the Municipality's representatives sign this Agreement.

**This space left intentionally blank.**

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

**HER MAJESTY THE QUEEN**  
in Right of the Province of  
Alberta as Represented by  
the Minister of Municipal Affairs

Per:   
**DEPUTY MINISTER, MUNICIPAL AFFAIRS**

Date: June 3, 2014

**CLEARWATER COUNTY**

\_\_\_\_\_  
Witness (or Seal)

Per: \_\_\_\_\_  
**CHIEF ELECTED OFFICIAL**

Date: \_\_\_\_\_

\_\_\_\_\_  
Witness (or Seal)

Per: \_\_\_\_\_  
**DULY AUTHORIZED SIGNING OFFICER**

Date: \_\_\_\_\_

**REVISED SCHEDULE 1  
CLEARWATER COUNTY**

This page contains an outline of the proposed grant allocations for the Municipality under the Municipal Sustainability Initiative (MSI).

The municipality's annual funding allocation is calculated in accordance with Section 5 of the Agreement. A change in the schedule does not alter any other term of this Agreement.

	<b>Component A: Preliminary Estimate MSI</b>	<b>Component B: Preliminary Estimate Basic Municipal Transportation Grant</b>
<b>In Fiscal-Year 2008-09,</b>	\$3,264,262	
<b>In Fiscal-Year 2009-10,</b>	\$3,946,216	
<b>In Fiscal-Year 2010-11,</b>	\$9,291,280	
<b>In Fiscal-Year 2011-12,</b>	\$9,291,280	
<b>In Fiscal-Year 2012-13,</b>	\$9,291,280	
<b>In Fiscal-Year 2013-14,</b>	\$9,291,280	
<b>In Fiscal-Year 2014-15,</b>	\$9,291,280	\$580,023
<b>In Fiscal-Year 2015-16,</b>	\$9,291,280	\$580,023
<b>In Fiscal-Year 2016-17,</b>	\$9,291,280	\$580,023

Note:

Component A preliminary estimates are the amounts reflected in the original agreement.

Component B preliminary estimates are based on the calculated allocation for 2014-15.



## Agenda Item

<b>Project: Great-West Life – Benefits – Contract Renewal</b>	
<b>Presentation Date: June 24, 2014</b>	
<b>Department: Corporate Services</b>	<b>Author: Rudy Huisman</b>
<b>Budget Implication:</b> <input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b>  <b>Human Resource Development</b>	<b>Goal:</b> To ensure that appropriate staffing levels are maintained and that staff is properly trained and work within a safe, healthy and supportive environment in order to provide quality municipal services.
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None  <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation:</b> That the following changes to the Group Benefit Plan with Great-West Life be received as information: <ul style="list-style-type: none"> <li>• Renewal rate changes effective May 1, 2014.</li> <li>• Contract amendment to include Benefit Class 3 “Employees Hired to Term of at least 1 Year.</li> <li>• Contract amendment to include a cohabitation clause of 12 months, effective September 1, 2014.</li> </ul>	
<b>Attachments List: Great-West Life – Summary of Renewal Rates and Premium</b>	

### Background:

A Request for Proposal for benefit providers was undertaken by the County in 2009. The County's previous provider was Alberta Blue Cross. Great-West Life (Justinen Financial) was awarded the contract that was effective January 1, 2010.

Staff met with Justinen Financial on April 17, 2014 to review the renewal rates for the Group Benefit Plan. Rate adjustments are effective May 1, 2014. A summary of the renewal rates and premium is provided for your review. The negotiated renewal is an overall increase of 7.6 % or approximately \$45,000.00 per year. However due to the benefits affected, the County will experience an increase of \$34,800.00 and the employee's will contribute an additional \$9,720.00 per year.

Currently, the County covers approximately 68% of the total benefit cost. Employees are responsible for the remaining 32%.

Staff recommended that the County implement a cohabitation clause of 12 months before partners are eligible for family benefits (This does not apply to married couples, only common law partners). Justinen Financial have also agreed to generate a semi-annual experience report to review claim trending.

In 2013, the Great-West Life contract was amended to include Benefit Class 3 "Employees Hired to Term of at least 1 Year. This amendment was made to allow the County to offer a reduced benefit package to employees considered full-time but hired for a term of at least one year. This amendment was implemented May 1, 2013.

Clearwater County  
 Policy Number: 162998  
 Effective: May 01, 2014

**Great-West Life**  
 your Benefits Solutions People

### Summary of Renewal Rates and Premium

Benefit	Volume	Rates	Current Premium	Rates	Renewal Premium	Percent Change
<b>Employee Term Life</b>	12,573,500	\$0.36	\$4,526.46	\$0.36	\$4,526.46	0.0%
<b>AD&amp;D</b>	12,573,500	\$0.04	\$502.94	\$0.04	\$502.94	0.0%
<b>Employee Critical Illness</b>	920,000	\$0.98	\$901.60	\$0.98	\$901.60	0.0%
<b>Dependent Life</b>	81	\$3.77	\$305.37	\$3.88	\$314.28	2.9%
<b>Long Term Disability</b>	297,452	\$2.69	\$8,001.46	\$2.96	\$8,801.60	10.0%
<b>Short Term Disability</b>	78,706	\$0.52	\$4,092.71	\$0.52	\$4,092.71	0.0%
<b>Healthcare</b>						
Single	16	\$57.70	\$923.20	\$59.39	\$950.24	2.9%
Family	81	\$151.75	\$12,291.75	\$156.26	\$12,657.06	3.0%
<b>Dental</b>						
Single	16	\$58.84	\$941.44	\$68.25	\$1,092.00	16.0%
Family	81	\$169.82	\$13,755.42	\$196.99	\$15,956.19	16.0%
<b>Vision</b>						
Single	16	\$7.95	\$127.20	\$8.59	\$137.44	8.1%
Family	81	\$21.64	\$1,752.84	\$23.37	\$1,892.97	8.0%
<b>Contact</b>	97	\$7.70	\$746.90	\$7.70	\$746.90	0.0%
<b>Total:</b>			<b>\$48,869.29</b>		<b>\$52,572.40</b>	<b>7.6%</b>



## Agenda Item

<b>Item: Kurt Browning Complex – Amending Agreement</b>	
<b>Presentation Date: June 24, 2014</b>	
<b>Department: CAO</b>	<b>Author: Ron Leaf</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: Quality of Life, Intergovernmental Relations</b>	<b>Goal:</b>
<b>Legislative Direction:</b> <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input type="checkbox"/> County Bylaw or Policy (cite) _____	
<b>Recommendation: That Council accepts the attached amending agreement and authorize the Reeve and CAO to sign.</b>	
<b>Attachments List:</b>	

### Background:

As Council may recall, the County entered into an agreement last year with the Village whereby the County assumed full responsibility for the governance and management of the Kurt Browning Complex. While the Village retains ownership of the property and lands, and the Caroline & District Ag Society the responsibility for day to day management, the County is responsible for 100% of operating deficit and overall management. One of the areas that the County agreed to was assuming responsibility for liability and insurance coverage.

When staff attempted to transfer the insurance to the County's account staff was advised that the agreement was not correctly worded and that an amendment was required to the original agreement. The amendment has been reviewed by the Village Council and they have agreed to the proposed amendment. Staff are requesting County Council accepts the amendment and authorize the Reeve and CAO to sign.



**THIS LEASE AMENDING AGREEMENT made this \_\_\_\_ day of April, 2014.**

**BETWEEN:**

**THE VILLAGE OF CAROLINE,**  
a municipal corporation in the Province of Alberta,  
5004 – 50<sup>th</sup> Avenue, Box 148, Caroline, Alberta, T0M 0M0,  
(hereinafter referred to as the “Village”)

OF THE FIRST PART,

-and-

**CLEARWATER COUNTY,**  
a municipal corporation in the Province of Alberta,  
4340 – 47<sup>th</sup> Avenue, Box 550, Rocky Mountain House, Alberta, T4T 1A4,  
(hereinafter referred to as the “County”)

OF THE SECOND PART.

**WHEREAS:**

- a. The Village and the County entered into a lease effective December 31, 2013 (the “Lease”) with respect to certain Leased Premises as defined in the Lease.
- b. Articles 1.17 and 1.18 of the Lease establish the obligations of the County to provide certain insurance for the Leased Premises;
- c. Pursuant to Article 1.17 the Village has required the County to take out property insurance to protect against loss of the Leased Premises;
- d. The County’s insurer has advised that it will not insure the Leased Premises against loss unless the Contract expressly requires the County to do so;
- e. The parties wish to amend the Lease in accordance with Article 1.34 of the Lease, as herein provided.

**NOW THEREFORE** this Agreement witnesses that the parties hereto, for an in consideration of the premises and the mutual covenants herein contained, hereby consent and agree as follows:

1. The parties hereto amend the Lease as follows:
  - a. Article 1.17(b) of the Lease is deleted in its entirety and replaced with the following:

1.17(b) all risks property insurance (including but not limited to sprinkler leakage, fire, flood, and collapse coverage) in an amount equal to the full replacement cost of the Leased Premises, including but not

limited to leasehold improvements, fixtures, the County's trade, furniture and personal property;

b. Article 1.17(c) is added, as follows:

1.17(c) during any period of time that any portion of the Leased Premises is under construction, all risks builders risk insurance in an amount not less than the full cost to replace the Leased Premises and any building, structure, facility or improvement being constructed. Such policy shall be written on a wrap-up basis covering the Village, the County, the contractor and all subcontractors.

c. Article 1.17(d) is added, as follows:

1.17(d) any other form of insurance as the Village may reasonably require from time to time.

d. Article 1.18 is deleted in its entirety and replaced with the following:

1.18 On the insurance listed above, the Village shall be named as an additional insured and the comprehensive general liability policy shall include coverage for participant liability.

- 2. The parties confirm and agree that in all other respects the Lease remains unamended and in full force and effect.
- 3. This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

**IN WITNESS WHEREOF** the parties hereto have executed this Amendment on the day and year first above written.

**THE VILLAGE OF CAROLINE**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**CLEARWATER COUNTY**

Per: \_\_\_\_\_

Per: \_\_\_\_\_



## Agenda Item

<b>Project: 1<sup>st</sup> Reading of Bylaw 991/14 for a Request for Road Closure in Condor, Subdivision Plan 815HW</b>	
<b>Presentation Date: June 24, 2014</b>	
<b>Department: Planning</b>	<b>Author: Kim Jakowski</b>
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area: n/a</b>	<b>Goal: n/a</b>
<b>Legislative Direction:</b> <input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (cite) <u>Municipal Government Act (MGA)</u> <u>S.16, S.18, &amp; S.22 "Roads"</u> <input checked="" type="checkbox"/> County Bylaw or <b>Policy</b> (cite) <u>"Closure of County Roadway"</u>	
<b>Recommendation: Consider granting 1st reading of Bylaw 991/14 and proceeding to a public hearing for a road closure of a lane in a subdivision plan</b>	
<b>Attachments List: Application, Aerial Photo, Closure of County Roadway Policy</b>	

### Background:

Clearwater County is applying to close a portion of a subdivision plan road in the Hamlet of Condor. The applicable road falls within Subdivision Plan is 815HW, lying between two hamlet residential parcels in the SE 06-39-04 W5M. The subject lands are located south of old railway line and west of Condor Road.

Clearwater County presently holds title to the parcels on either side of the lane to be closed. Upon approval of the road closure, the proposal will be to consolidate the road closure portion with the two titles on either side of the lane.

Subdivision Plan 815HW is an old Subdivision Plan in the Hamlet of Condor, registered in 1948. The lane we are proposing to close was previously designated as an exit for the existing lane behind the lots. Now that the railway line is no longer in use Clearwater County would like to push the lane straight through to Railway Avenue in order to improve traffic flow through that lane. It will also aid in Fire and Rescue situations in the area. This reconfiguration will improve the shape and use of the existing parcels which will allow the County to sell the lots which are currently not in use and are costing the County in maintenance and upkeep fees.

**Municipal Government Act (MGA), Division 2, Roads:**

## Section 16(1)

*“The title to all roads in a municipality, other than a city, is vested in the Crown in right of Alberta.”*

## Section 18(1)

*“Subject to this or any other Act, a municipality has the direction, control and management of all roads within the municipality.”*

## Section 22

- (1) *“No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.”*
- (2) *“A bylaw closing a road must be advertised.”*
- (3) *“A bylaw closing a road made by the council of a municipality that is not a city has no effect unless it is approved by the Minister of Infrastructure and Transportation before the bylaw received second reading.”*
- (4) *“Before passing a bylaw closing a road, a person who claims to be affected prejudicially by the bylaw or the person’s agent must be given an opportunity to be heard by the council.”*

In order to close this portion of road in a subdivision plan a bylaw process must be followed. The bylaw is presented today for first reading. Should first reading be granted the application package will be referred to adjacent landowners and agencies for comment. A public hearing will be advertised and scheduled to allow presentation to Council. All referral comments will also be submitted at that time. Upon closure of the public hearing the bylaw and information presented at the public hearing will be sent to Alberta Transportation for Ministerial approval. If the Minister consents to the closure the bylaw will then be presented to Council for second and third readings.

**Recommendation:**

That Council consider granting first reading to Bylaw 991/14, being a bylaw to close a portion of a lane in Subdivision Plan 815HW, PT SE 06-39-04-W5M in the Hamlet of Condor, as shown on Schedule “A” forming part of the Bylaw.



# CLEARWATER COUNTY

## Road Closure Application

File # 815HW  
Date Rec'd June 5/14  
Application Fee \$700.00

APPLICANT(S): Clearwater County  
MAILING ADDRESS: Box 550, 4340 47<sup>th</sup> Ave, RMA, AB T4T1A4  
CONTACT NUMBERS: 403-845-4444      403-845-7330  
Home Telephone      Work Telephone      Fax Number      E-mail Address

### LEGAL DESCRIPTION OF ROAD TO BE CLOSED:

(Example: part of road allowance adjacent to NE 34-38-07-W5; Second Street East; or best description)

Portion of subdivision road going east to west off of Condor Road. SE-6-39-4-W5. Plan 815HW

### REASON FOR ROAD CLOSURE APPLICATION:

Lane not required. Direct access off of Condor Road. To subdivide to create 3 square lots using old railway right of way and existing lots  
Reconfiguration - Push lane straight through.

Please draw a sketch of the road that you wish to close below or on a separate sheet and attach to the application. Indicate any significant landmarks in the area of the proposed closure (i.e. developed roads, water bodies, buildings, etc.)

SIGNATURE OF APPLICANT(S): [Signature]      DATE: June 5, 2014

Note: If the road closure is successful the applicant is normally required to purchase the property at fair market value, plus title transfer costs, registration costs, survey costs, etc. if applicable. The road closure process is a very lengthy one that takes time to process.

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the road closure application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

Rev 2009

The signed and fully completed application form, as well as the information and applicable fee must be submitted to:

Planning and Development Department  
CLEARWATER COUNTY  
BOX 550  
4340 - 47 Avenue  
ROCKY MOUNTAIN HOUSE, AB  
T4T 1A4  
Telephone: (403) 845-4444

BYLAW NO. 991/14

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of closing to public travel and disposing of portions of a public road in accordance with Section 22 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel, and

WHEREAS, application has been made to Council to have the road closed and consolidated with adjoining lands, and

WHEREAS, the Council of Clearwater County deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter disposing of same, and

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person prejudicially affected by the bylaw,

NOW THEREFORE, be it resolved that the Council of Clearwater County, Province of Alberta, duly assembled, does hereby close to public travel and dispose of the following described road:

**All that portion of the east/west lane, Plan 815HW being Part of the Southeast Quarter of Section Six, Township Thirty-Nine, Range Four, West of the Fifth Meridian (SE 06-39-04-W5M) as shown on the attached Schedule "A".**

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

PUBLIC HEARING held this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

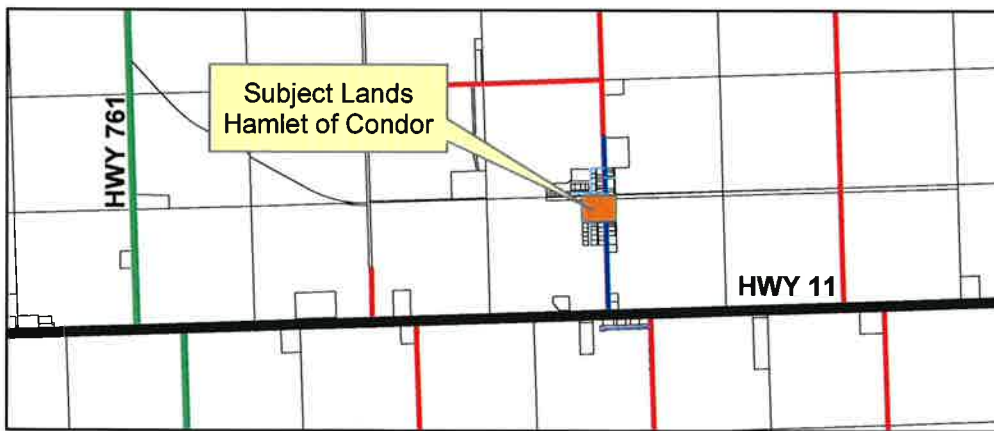
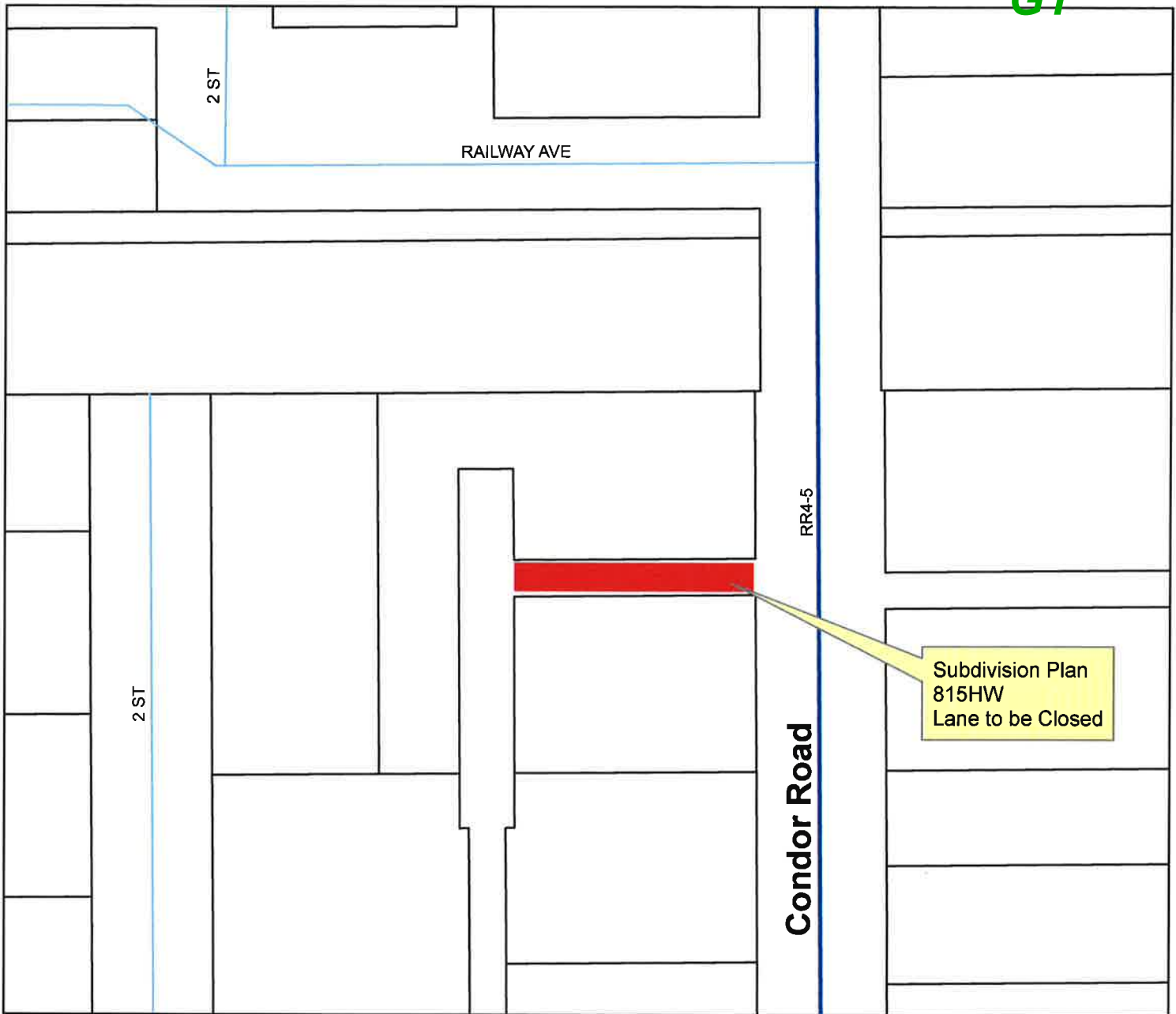
\_\_\_\_\_  
**Minister of Transportation**

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

READ A THIRD AND FINAL TIME this \_\_\_ day of \_\_\_\_\_ A.D., 2014.

\_\_\_\_\_  
REEVE

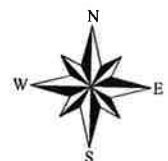
\_\_\_\_\_  
MUNICIPAL MANAGER

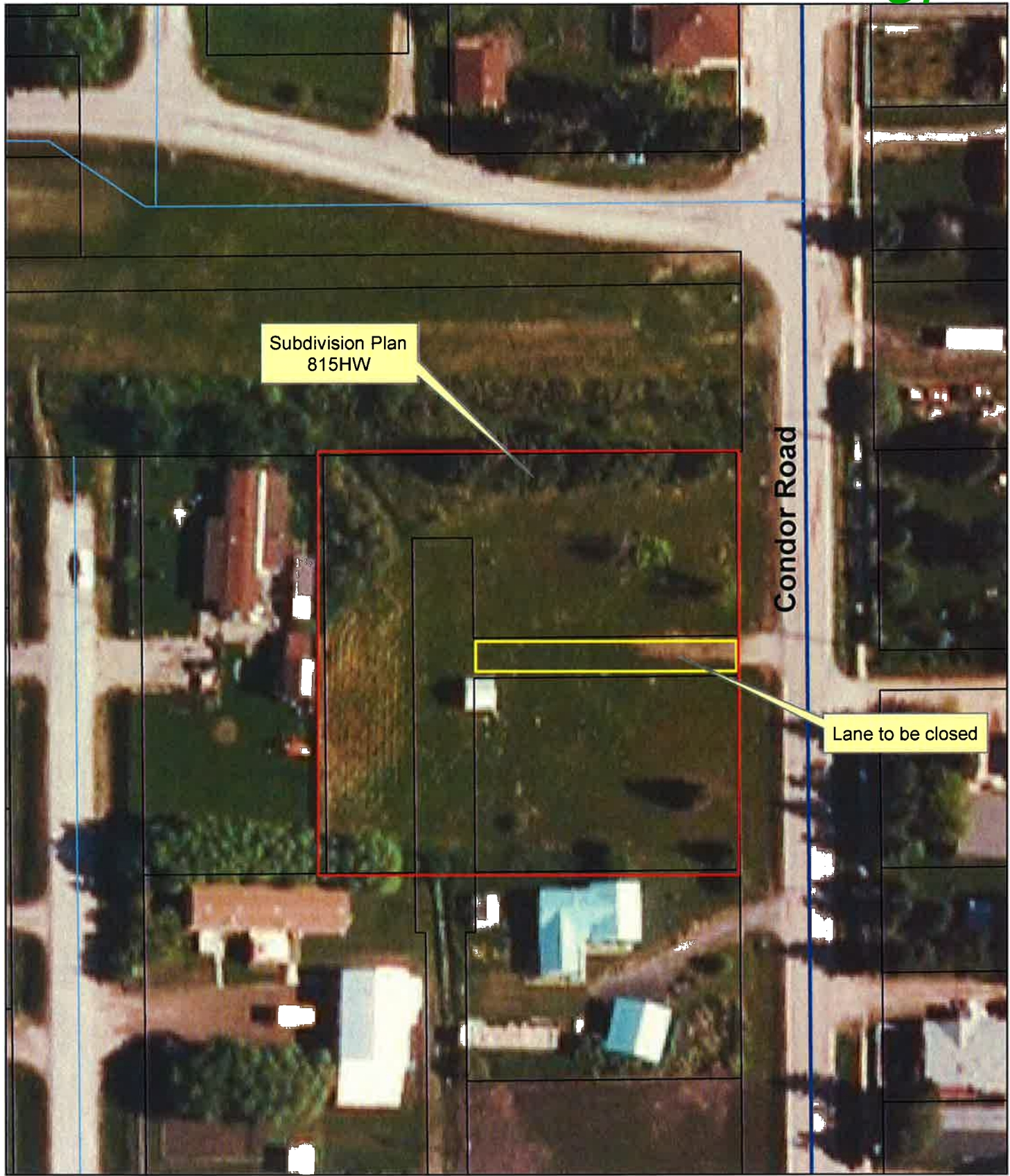


**Bylaw No. 991/14  
Schedule "A"**

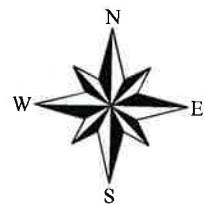


**Bylaw 991/14 - Road Closure  
Subdivision Plan 815HW  
in SE 06-39-04 W5M  
Hamlet of Condor  
Clearwater County**





Road Closure Application  
Subdivision Plan 815HW  
SE 06-39-04-W5  
Hamlet of Condor







## Agenda Item

<b>Project:</b> 1 <sup>st</sup> Reading of Bylaw 992/14 for Application No. 05/14 to amend the Land Use Bylaw	
<b>Presentation Date:</b> June 24, 2014	
<b>Department:</b> Planning and Development	<b>Author:</b> Kim Jakowski
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> Land & Economic Development	<b>Goal:</b> Ensure the statutory land use and land development documents of the County properly direct land development and human settlement within the County with consideration on impacts to neighbouring municipalities, in particular the Town of Rocky Mountain House and Village of Caroline.
<b>Legislative Direction:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) _____ <input checked="" type="checkbox"/> County Bylaw or Policy (cite) <u>Land Use Bylaw &amp; MDP</u>	
<b>Recommendation:</b> Consider granting 1st reading of Bylaw 992/14 and proceeding to a public hearing	
<b>Attachments List:</b> Application to Amend Land Use Bylaw, Business Proposal, Site Plan, Bylaw 992/14 with Schedule "A", Institutional District "P", Aerial Photo	

### Background:

1799377 Alberta Ltd. – operating under the name The Whole Life Institute Corporation currently holds title to SE 17-35-05-W5M, containing 152.61 acres. The property is located 9 miles southeast of the Village of Caroline. Jim Bradshaw, the Operations Manager and Co-Founder of The Whole Life Institute Corporation has made application to redistrict 10 acres of the 152.61 acre parcel from Agriculture District "A" to the Institutional District "P".

The landowners are proposing to operate a private treatment center to treat all forms of addiction including alcoholism, drug addictions, gambling and disorder eating. Their goal is to provide the right balance of nutritional, spiritual, and psychological support to help those seeking the path to recovery. They are proposing to operate within the existing quarter section and its buildings and are hoping to add to the facilities in the future. They are proposing to have a number of programs that would operate in 4, 6 and

8 week durations. These programs would be available all year round. Clients will arrive and stay on the property during their program. Family and guests will not be permitted to visit during the clients stay. The applicants are proposing to have 2 to 6 staff members at the facility at any given time. Traffic impacts would be approximately 4-6 vehicles a day. Traffic would enter and exit directly off of Highway 22.

The current buildings and housing on the property would accommodate up to 12 people. The applicants are proposing to construct 6 to 10 additional, 2-person cabins to accommodate more clientele. The buildings that currently exist on the property are the primary residence, a cabin, garage, pole shed and some smaller sheds. Most of these buildings would be used for the operation of the business. The pole shed would store the machinery required to maintain the property.

There is legal and physical access to this parcel via Highway 22. Clearwater County will require comments from Alberta Transportation for this use.

Additional information can be found in the included agenda package. The applicants held an open house on the 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> of June for interested parties to come and view the property and speak with them about what they are planning to do. An ad was put in the Western Star and Mountaineer as well as letters handed out to adjacent landowners and to people who had attended previous community meetings Jim Bradshaw attended to speak about the business. I will let the applicant speak further to the attendees of the open house as well as the outcome. I have included a copy of the ad that was in the papers in your package.

### **Planning Direction:**

The application is subject to the provisions of the Municipal Development Plan (2010) and Land Use Bylaw.

#### **MDP Guiding Principle 3.2(3) Land Use Compatibility**

The location, intensity, scale and design of new development should be compatible with the capacity of the site and adjacent lands.

#### **MDP Policy 9.2.15**

Clearwater County shall require all development to meet provincial standards and regulations respecting the provision of water and wastewater services.

#### **MDP Policy 11.2.21**

To consider a proposed redesignation, subdivision or development for a large multi-lot subdivision, major development or other form of land use change as determined by the County, Clearwater County may require the applicant to prepare for consideration of approval by the County an area structure plan or outline plan.

**MDP Policy 11.2.22**

Clearwater County may require an area structure plan or outline plan to address any or all of the following:

- (a) site suitability;
- (b) design and density;
- (c) impacts on natural capital and the environment;
- (d) effects on land uses in the vicinity;
- (e) provision of roads and utilities;
- (f) traffic impacts;
- (g) provision of open space;
- (h) protective and emergency services;
- (i) access to and impacts on education and health services;
- (j) FireSmart provisions;
- (k) measures to mitigate effects; and
- (l) any other matters required by the County to be addressed.

**MDP Policy 12.2.2 Redesignation, subdivision, and development**

Clearwater County shall implement the policies of this Plan when making decisions on any proposed redesignation, subdivision, or development application and any proposed statutory plan, outline plan or concept plan.

**MDP Policy 12.2.3**

To provide information relevant to a proposed redesignation, subdivision or development of land, Clearwater County may require the applicant to have prepared and submitted by a qualified professional engineer any or all of the following:

- (a) a geotechnical study;
- (b) a traffic impact study;
- (c) a water supply study;
- (d) a utility servicing study;
- (e) a stormwater management plan;
- (f) an environmental assessment; and
- (g) any other study or plan required by the County.

**MDP Policy 12.2.4**

Clearwater County will consider, where applicable, the following when evaluating an application to redesignate, subdivide or develop land:

- (a) impact on adjoining and nearby land uses;
- (b) impact on natural capital, including agricultural land;
- (c) impact on the environment;
- (d) scale and density;
- (e) site suitability and capacity;
- (f) road requirements and traffic impacts, including access and egress considerations, including Subdivision and Development Regulations related to land in the vicinity of a highway;
- (g) utility requirements and impacts;

- (h) open space needs;
- (i) availability of protective and emergency services;
- (j) FireSmart provisions;
- (k) impacts on school and health care systems;
- (l) measures to mitigate effects;
- (m) County responsibilities that may result from the development or subdivision;  
and
- (n) any other matters the County considers relevant.

The Clearwater County Land Use Bylaw addresses the uses allowed in Section 13.4 (9) Institutional District “P”. The purpose of the Institutional District “P” is to permit and regulate the development of private or public facilities intended to provide cultural, social, religious, educational or rehabilitative services.

Discretionary uses include:

- \* social care facility
- \* institutional, religious or private youth camp, retreat or outdoor education facility;
- \* public or quasi-public building in character with one or more of the approved uses; and
- \* single family residence if ancillary to the principal use.

The allowable lot area in this district is 1 to 4 hectares (2.5 to 10 acres), unless otherwise approved by the Development Officer. *This applicant is proposing to redistrict 10.0 acres.*

Development, including any storage areas, would be required to meet the minimum yard setbacks, including a minimum of no development or storage within 60 metres (200 feet) from the east property boundary, and 15 metres (50 feet) from all other property boundaries.

The applicant(s) will be in attendance at the meeting to provide further details on the proposal and to answer any questions Council may have for them.

**Recommendation:**

That Council consider granting first reading to Bylaw 992/14 and proceed to a public hearing.

N. E. 1/4 SEC. 17 ,TWP. 35 ,RGE. 5 W 5M

268°01'51"  
805.53 (Calc)

Fd. No Mk., E.1/4 17  
Re-est. Position by PI  
Left No Mk. (In Road)

ALLOWANCE  
15"

87°53'  
235.

265°00'  
(Radial)

S. W. 1/4 SEC. 17 ,TWP. 35 ,RGE. 5 W 5M

45"  
803.61 (Calc)

07'

144.55  
156.50  
170.34

162.58

227.11

215.11

171.43  
170.93  
178.29

324.39

559.68

S. E. 1/4 SEC. 17 ,TWP. 35 ,RGE. 5 W 5M

Remainder

108°07'54"  
(Radial)

8.0 ACCESS EASEMENT  
INST. #992 016 606

ALBERTA TRANSPORTATION  
ROAD PLAN 850  
HIGHWAY

R61 Mp. 0.3  
0.24 W. of L  
Did Not Use

15.24 PAN AMERICAN P/L R/W  
PLAN 2501 RS

88°02'51"  
681.68

88°02'51"  
60.00  
40.00  
128°02'51"  
152.12  
111°23'17"  
358°02'51"  
80.00  
LOT 1  
BLOCK 1  
PLAN 982 6518  
155.56  
313°02'51"

ROAD  
142.95  
Assumed 358°

N.1/4 8  
Mp.

20.12

ROAD ALLOWANCE

775.61  
268°

R65, Mp.

9.22  
51"

N. E. 1/4 SEC. 8 ,TWP. 35 ,RGE. 5 W 5M

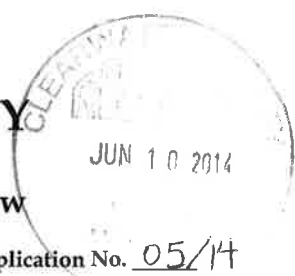
87°54'51"  
20.82

NOTE:  
BOUNDARY INFORMATION WAS TAKEN  
FROM JOBS # R-102-98 & R-070-11.



# CLEARWATER COUNTY

## Application for Amendment to the Land Use Bylaw



Application No. 05/14

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: THE WHOLE LIFE INSTITUTE CORPORATION

ADDRESS & PHONE: P.O. Box 1066, Nisku, AB T9E 8A8

REGISTERED OWNER: 1799377 ALBERTA LTD.

ADDRESS & PHONE: P.O. Box 1066, Nisku, AB T9E 8A8 403 667 3582

### AMENDMENT REQUESTED:

1. CHANGE OF LAND USE DISTRICT FROM: FARM SUBSIDIARY BUS. TO: INSTITUTIONAL DISTRICT "P"

LEGAL DESCRIPTION OF PROPERTY: SE 1/4 Sec. 17 Twp. 35 Rge. 5 W5M

OR: LOT: \_\_\_\_\_ BLOCK \_\_\_\_\_ REGISTERED PLAN NO.: \_\_\_\_\_

OR: CERTIFICATE OF TITLE NO.: 142 060 040 (Site Plan is attached)

SIZE OF AREA TO BE REDESIGNATED: 10 (Hectares / Acres)

2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS:

REZONE FROM AGRICULTURAL TO INSTITUTIONAL DISTRICT "P"

3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

WE WISH TO CHANGE PRIMARY STRUCTURE OF BUSINESS TO THAT OF A TREATMENT FACILITY. WE WOULD REQUIRE RE-ZONING TO ACCOMMODATE INTENDED NUMBER OF CLIENTS. SEE BUSINESS PLAN AND GENERAL NOTES ATTACHED.

DATE: MAY 08, 20 14 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

APPLICATION FEE OF 850<sup>00</sup> DATE PAID: June 10/14 RECEIPT NO. 100027

[Signature]  
SIGNATURE OF DEVELOPMENT OFFICER  
IF APPLICATION COMPLETE

IMPORTANT NOTES ON REVERSE SIDE

## **The Whole Life Institute**

### **Business Plan – April, 2014**

Application for re-zoning from Agricultural District to Institutional District “P”. Maximum number of clients to be 20. Maximum number of staff to be 10. Plan is to start off with up to 12 clients and 6 staff.

#### Scope of Business:

Private Treatment Center treating all forms of addiction including alcoholism, gambling and disordered eating.

#### Programs:

The Whole Life Institute offers a wide variety of programs under four main categories: Nutrition, 12 Step model, Individual and group counselling, and a Spiritual component. These are synergistically combined with physical activities such as hiking and yoga.

Programs will consist of 4, 6, and 8 week durations. Exact duration of stay will vary depending on needs of each individual client. Programs will be available twelve months of the year.

Clients will arrive on day one and stay the full duration of their chosen length of stay. They will not be on and off the property. Most clients will arrive on the same day by shuttle service offered by The Whole Life Institute or via a family member. Clients are dropped off and family member will leave. At no time will any clients be allowed guests or visitors of any kind.

#### Staff:

At any given time, there will be no less than two staff members and no more than six. Most staff will arrive on site at approximately the same time each day with the exception of the night staff member. This person would arrive at approximately 10:30 pm and leave at approximately 7:30 am. All staff will be traveling to and from local accommodations, mostly from the Sundre area. There will be one full-time staff member who will reside on property at all times. This person does not drive and will not be coming and going off property.

#### Traffic:

Maximum number of traffic generated by staff would be four to six vehicles per day. Average would be closer to four as there are two groups of staff members carpooling from local area. Number of client vehicles would vary and would only occur on intake days which would be at least four weeks apart. If every client got a ride, there could be up to 12 vehicles once per four week cycle. This scenario is highly unlikely as shuttle service will be used by most.

**Signage:**

There will never be any signage at or on The Whole Life Institute property at any time, including access from highway. The nature of this business, including the demographic of clientele that can pay private treatment center rates, is such that privacy, confidentiality and anonymity is of the highest regard.

**Noise factors, dust, and smell:**

There will be no noise factors, dust or smell in any way. Again, the nature of private treatment is for people to come and get well. They are here to work on themselves and regain their lives and their health. They are not here to attract attention to themselves in any way. Unless a family member knows they are here, no one will know that any clients are here at any time.

**Storage:**

There will be no outside storage. Snow removal, lawn care equipment, etc., will be stored in appropriate ways. No other outside storage will occur.

**General Construction plans:**

The current buildings that exist would allow for up to twelve people to be accommodated. The proposed plan is to construct six to ten, two-person cabins. These cabins will be identical in design and construction. They will meet or exceed any minimum building code requirements. They will be designed and finished to compliment the "log cabin" feel of our property. Clients would reside in these cabins after completion of proposed construction, allowing all existing space to become office and instructional space for staff. All new buildings and existing buildings when complete will not exceed the maximum allowable space for development on this property. Total development will not exceed 10 acres. Preliminary information from the office of Clearwater County, including aerial drawing showing allowable use of space, meets all restrictions and requirements. Individual cabin placement including proposed layout of all will be included in this application. See drawings attached.

**General Comments:**

We originally chose this area because of connections to family and friends. As an ownership team we have local connection to this area and community and have had such connection for many years. Our intention is not to take anything from this community or area as some people might potetially think. We are actually here to give back and to make a difference in the community and the lives of many people. We are not here to stand out or even blend in for that matter. We are here to be discreet, private and quite frankly invisible to the community in the physical sense.



We had an opportunity to meet some local neighbors and as a result, we were invited to a local community hall monthly meeting that occurred on Wednesday, May 21, 2014. We had an opportunity to introduce ourselves as a company and talk a little bit about what we plan on doing. Although the meeting started off with the typical misunderstanding about what this industry is about, we feel it ended on a very positive note, and in general felt genuinely welcome. Our intention is to have an open house, prior to opening, to invite anyone who is interested to come see our place. We are looking forward to seeing and meeting as many people as we can.

Thank you for your attention to this matter.

Any correspondence regarding this application and file should be made directly to:

Jim Bradshaw

Operations Manager, Co-Founder

The Whole Life Institute Corporation

[jimbradshaw@thewholelifeinstitute.com](mailto:jimbradshaw@thewholelifeinstitute.com)

403.667.3582



**Whole Life**  
INSTITUTE

Alberta's newest  
private treatment center

"The new recovery standard..."

## Programs

The Whole Life Institute provides a complete program for daily living so you can connect with all aspects of your life. We strive for an interactive team based approach, as not one person alone achieves success. We provide a full experience, allowing for deeper engagement into everything you didn't learn, need to relearn, and anything you have lost as a result of your addiction.



## Admissions

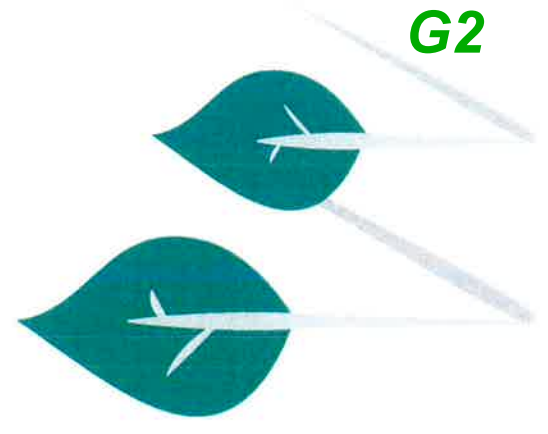
- Another crisis in your life?
- Does someone you know or love need help with an addiction?
- Is alcohol or addiction affecting your work?

**We can help.**

24 hours a day,  
7 days a week by phone or email.

A Whole Life team member  
is waiting to assist you.

**LOCAL** 1.587.779.5433 (LIFE)  
**LONG DISTANCE** 1.844.419.5433 (LIFE)  
**EMAIL** [info@thewholelifeinstitute.com](mailto:info@thewholelifeinstitute.com)



**G2**

**Uncover, Discover, Recover.**



## Whole Life will change the way you view current recovery models

### Welcome

The Whole Life Institute changes the way we think about effective treatment and recovery from alcohol abuse, drug addictions and other behavioural disorders by addressing you as a whole. We aim to create an experience designed to change your entire lifestyle, rather than the perceived acute obstacle of the addiction.

**Our synergistic program model helps individuals suffering from addiction to achieve this new lifestyle from the inside out.**

Our environment teaches us throughout life to be measured by what we do or don't have. Whether we are married, what type of job we work, what education we do or don't have or how much money we make. We have become conditioned to measure our insides by other

people's outsides. Our synergistic program model helps individuals suffering from addiction to achieve this new lifestyle from the inside out.

Our goal is to provide the right balance of nutritional, spiritual, and psychological support to help those seeking the path to recovery.



### Facilities

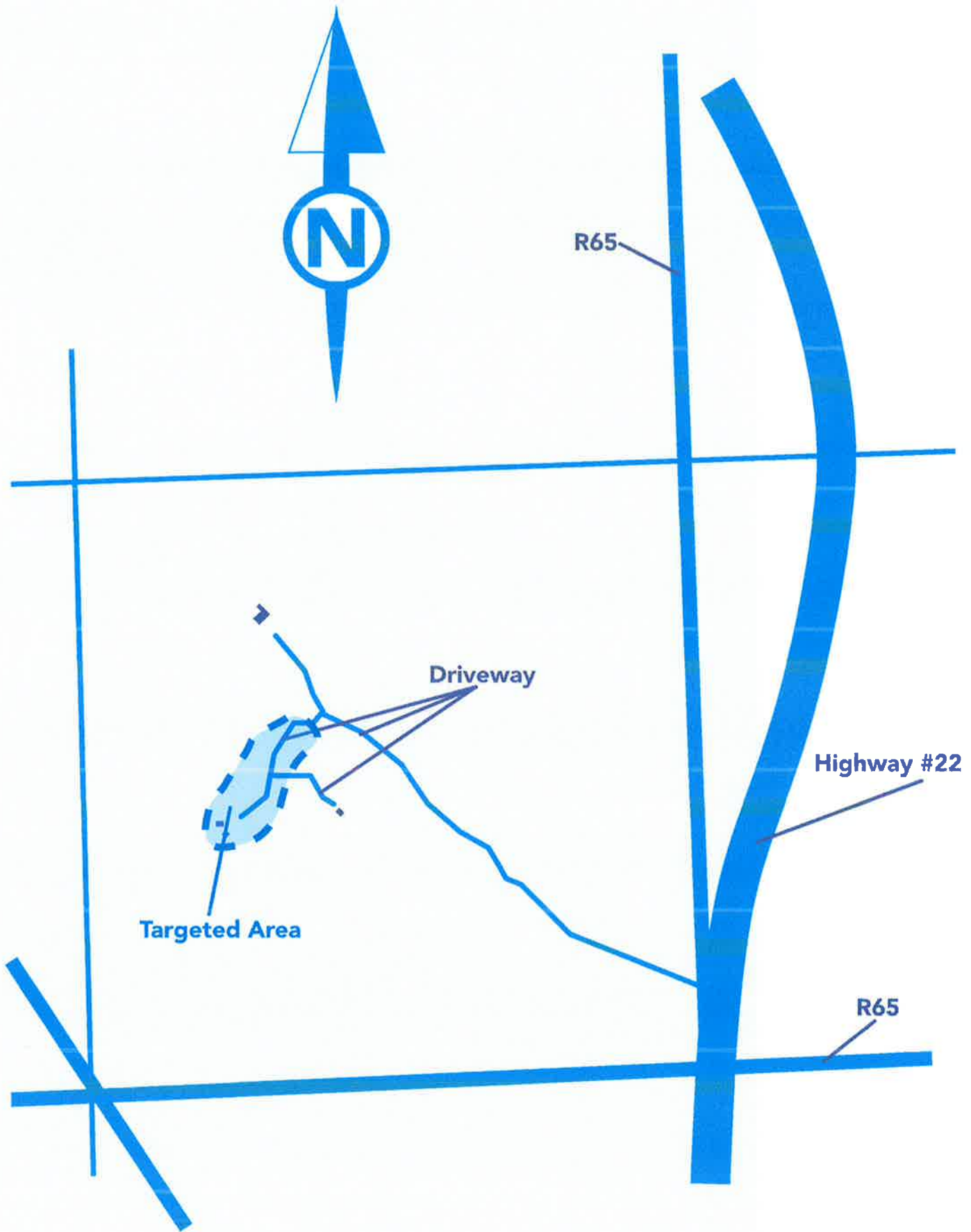
The Whole Life Institute is located on a beautiful 153 acres of secluded forest land north of Sundre, Alberta. Our modern cabin setting is the perfect environment for your recovery.

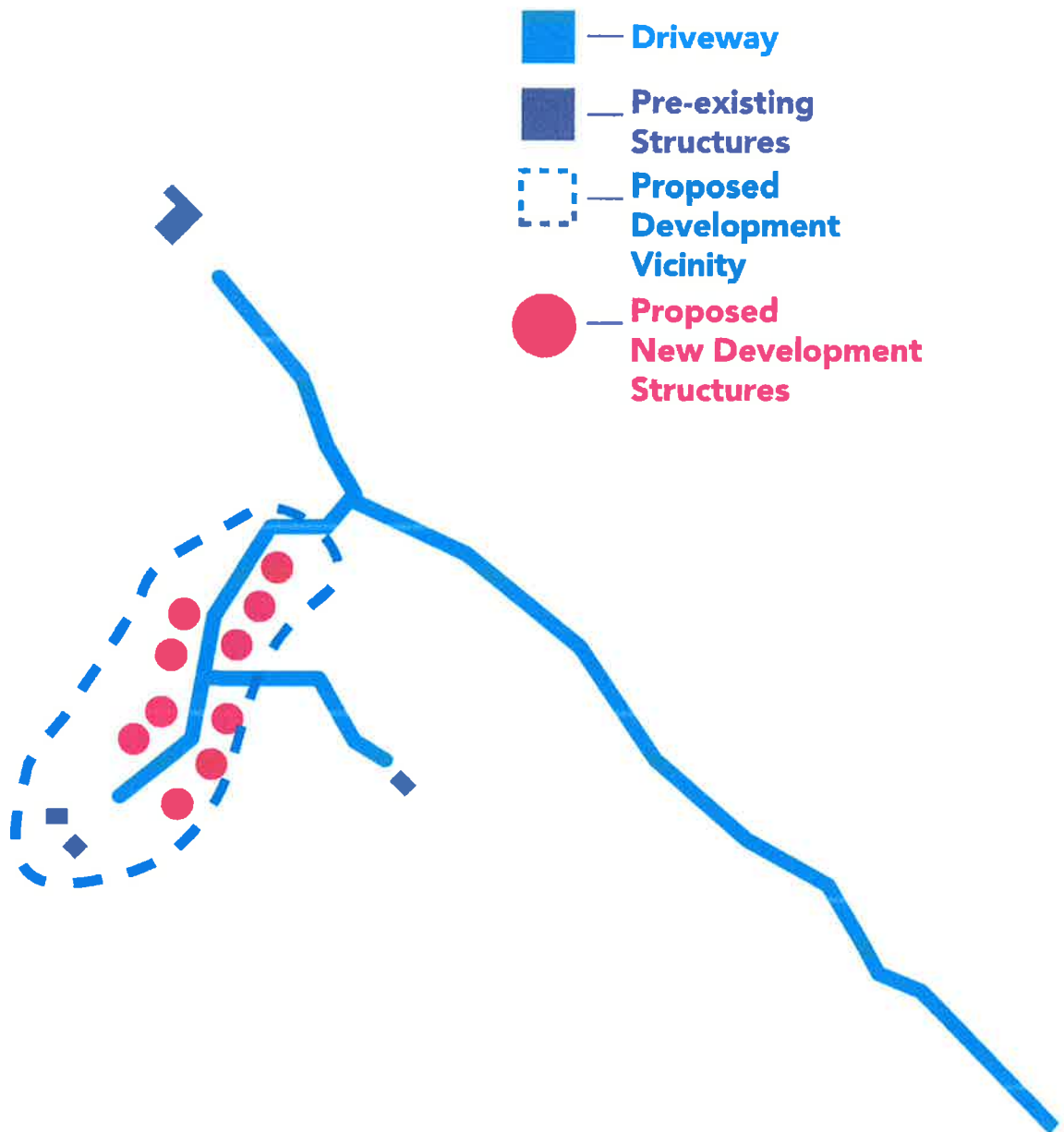
Our unique property is filled with walking trails, a private lake and other many other seasonal activities. The natural habitat is home to much wildlife and surrounded by lush forest and calming mountain air. Don't be surprised when you see the wildlife come to share the serene environment.

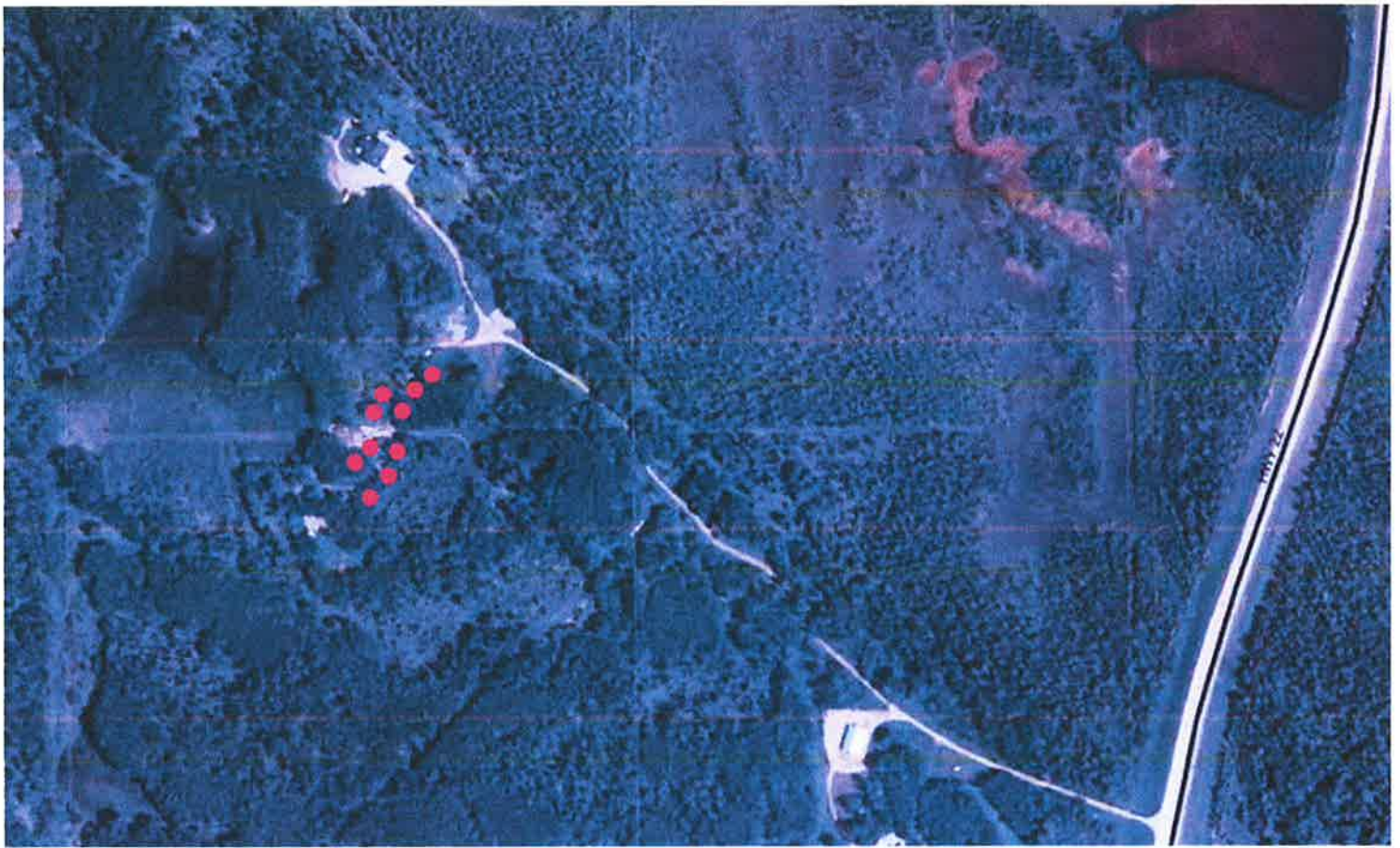
Our location provides a tranquil place for the greatest opportunity to reconnect in all areas of our lives. This peaceful environment addresses the body, mind, and spiritual connection in a private and confidential setting.



G2







● — Proposed  
New Development  
Structures

ent. We are sure that all who  
ve made the effort to attend the  
omecoming in the past have been  
ad that they did. We know that  
e organizers appreciated every-

to others, please bring them along.  
For more information regarding  
the weekend and fees, please con-  
tact Roy Hoven at 403 728 3359. We  
hope you can join us at Homecom-  
ing 2014.

## Child's greatest mental health asset

ecting with  
-one, can pay  
is on their  
-being. The  
ok for simple  
ld meaningful  
s into daily

ing personal experiences  
and the strategies that  
help you bounce back  
from adversity.

Have fun. Make time  
for play and laughter.  
Focus on kid-centred  
activities - what's your  
child's idea of fun?  
Sometimes, it's impor-  
tant to engage in ac-  
tivities on their terms.  
Make them the expert.

Let go. Create age-  
appropriate opportuni-  
ties for kids to try new  
things on their own.

Independence builds  
the confidence and self-  
reliance kids need to  
make positive choices  
for themselves.

Notice, respond and  
support your child's  
mental health cues, like  
giving them a hug when  
they're down, being an  
active listener, or getting  
them professional help  
if need be.

For more tips and  
strategies that promote  
mental wellness, visit  
[longlivekids.ca](http://longlivekids.ca).

ive tips to  
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your kids.  
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## how to remove a tick

(NC) Lyme disease is an emerging infectious disease in Canada and the risk is increasing. Canadians engaging in outdoor activities like golfing, camping, hunting, fishing, hiking, property maintenance and outdoor workers such as park officers and surveyors should be on the lookout for blacklegged ticks. They could be carrying the bacterium that causes Lyme disease.

If you find an attached tick on your skin, carefully remove it with clean tweezers. Removing the tick within 24 to 36 hours usually prevents the risk of infection. Grasp the tick's head as close to the skin as possible and pull slowly straight out until the tick is removed. Do not twist or rotate the tick and try not to squash or crush it during removal.

After removing the attached tick, wash the bite area with soap and water or disinfect it with alcohol or hand sanitizer. If mouthparts break off and remain in the skin, remove them with tweezers or, if you are unable to remove them easily, leave them alone and let the skin heal. If possible, note the day of the tick bite. Contact a doctor immediately if you develop symptoms of Lyme disease. Early treatment of Lyme disease is key.

For additional information on Lyme disease, visit [Canada.ca/health](http://Canada.ca/health)



Whole Life  
INSTITUTE

### The Whole Life Institute Industry Open House

We would like to invite you to Alberta's newest private addictions treatment centre for a tour of our new facility. Bring a friend and come meet our Whole Life Team. Stay for a visit and enjoy a light snack or coffee with us.

JUNE 19 & 20 FROM 10AM-3PM OR JUNE 21 FROM 10AM-2PM

PLEASE RSVP TO [INFO@THEWHOLELIFEINSTITUTE.COM](mailto:INFO@THEWHOLELIFEINSTITUTE.COM)  
FOR DIRECTIONS

LOCAL 1.587.779.5433 (LIFE) LONG DISTANCE 1.844.419.5433 (LIFE)

[thewholelifeinstitute.com](http://thewholelifeinstitute.com)

ce

TY

answer  
nd  
vy. 598

use

4

**BYLAW NO. 992/14**

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Institutional District "P" is to permit and regulate the development of private or public facilities intended to provide cultural, social, religious, educational or rehabilitative services.

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

***That +/- 10.0 acres of PT SE 17-35-05 W5M as outlined in red on the attached Schedule "A" be redesignated from the Agriculture District "A" to the Institutional District "P".***

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

PUBLIC HEARING held this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

READ A THIRD AND FINAL TIME this \_\_\_ day of \_\_\_\_\_ A.D., 2014.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER



Redistrict +/- 10.0 acres from Agriculture "A" to Institutional "P"



HWY 22



**Bylaw No. 992/14  
Schedule "A"**



**Application #05/14 to Amend the Land Use Bylaw  
Redistrict +/- 10.0 acres of a 152.61 acre parcel  
in SE 17-35-05 W5M  
From Agriculture District "A" to Institutional District "P"  
The Whole Life Institute**



### 13.4 (9) INSTITUTIONAL DISTRICT "P"

THE PURPOSE OF THIS DISTRICT IS TO PERMIT AND REGULATE THE DEVELOPMENT OF PRIVATE OR PUBLIC FACILITIES INTENDED TO PROVIDE CULTURAL, SOCIAL, RELIGIOUS, EDUCATIONAL OR REHABILITATIVE SERVICES.

#### A. PERMITTED USES

1. Farming, except intensive agriculture

#### B. DISCRETIONARY USES

1. Arts or culture centre
2. Buildings for cooking, dining, assembly, crafts and recreation
3. Church, without manse within hamlets
4. Church, with or without one attached manse outside of hamlets
5. Cemetery
6. Correction, detention or remand facilities
7. Detached manse associated with a church on the same lot
8. Social care facility
9. Guest and patron lodge or cabins associated with a permitted use
10. Institutional, religious or private youth camp, retreat or outdoor education facility
11. Keeping of livestock for use in association with a permitted use including shelters and enclosures for the same
12. Museum
13. Private campground facilities for parking holiday trailers/recreation vehicles occupied by guests or temporary staff involved with a permitted use for periods of 30 days or less
14. Public or private open space
15. Public or quasi-public building in character with one or more of the approved uses
16. School or college whether public or private
17. Single family residence if ancillary to the principal use
18. Other ancillary buildings or uses

#### C. ALLOWABLE LOT AREA

1 to 4 hectares (2.5 to 10 acres), unless otherwise approved by the Development Officer except in hamlets where lots shall be at least 300 square metres (3,500 sq. ft.) and have a frontage width of at least 10 metres (35 feet).

#### D. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer.

E. MINIMUM DEPTH OF FRONT YARD

15 metres (50 feet) on an internal road and otherwise as required pursuant to Section 10.3 and Figures 1 to 7 of the Supplementary Regulations.

NOTE: Existing lots which cannot comply with the foregoing and created prior to this Bylaw coming into effect shall meet setback requirements as determined by the Development Officer.

F. MINIMUM WIDTH OF SIDE YARD

3 metres (10 feet) except in the case of a corner site where the side yard adjacent to a public road may be determined pursuant to Section 6.4.

G. MINIMUM DEPTH OF REAR YARD

7.5 metres (25 feet) unless otherwise approved by the Development Officer.

H. DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

1. All buildings added to a lot shall be new unless otherwise approved by the Development Officer.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall, where reasonable, complement the natural features of the site to the satisfaction of the Development Officer.
3. Ancillary structures and additions shall be designed to complement the main building.

I. MAXIMUM ALLOWABLE DENSITY

As approved by the Development Officer.

J. OFF-STREET PARKING

As stated in this Bylaw unless otherwise approved by the Development Officer.

K. LANDSCAPING

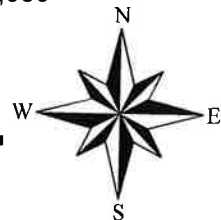
1. Approval to develop may be made subject to the Development Officer accepting a landscaping plan.
2. The Development Officer may require measures to retain natural vegetation and to protect sensitive soils on the site.
3. Any development may be subject to screening from view by vegetation or other screening of a visually pleasing nature as required by the Development Officer.
4. Where two or more buildings are located on a lot, the separation of distances between them may be at the discretion of the Development Officer.

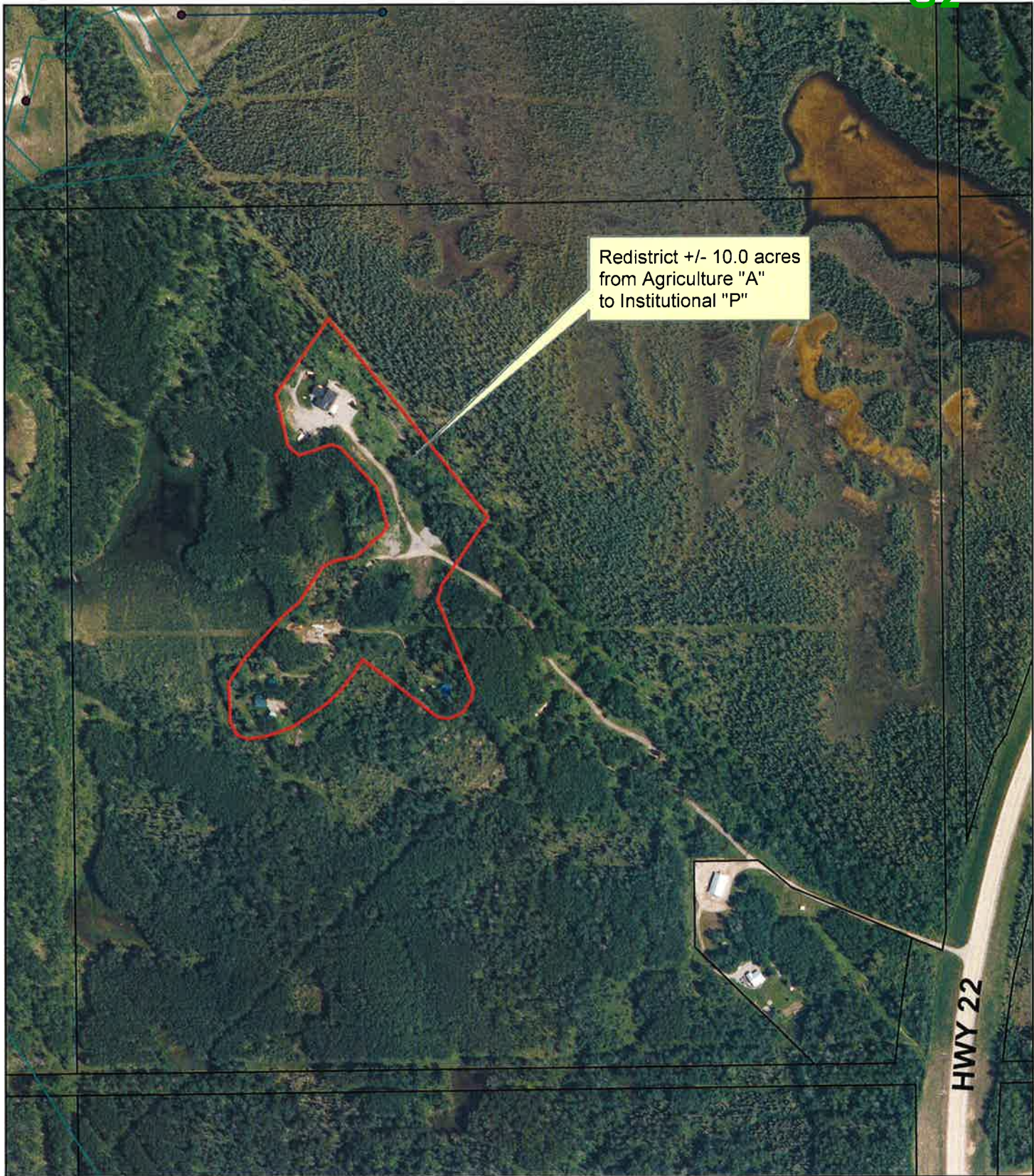
5. For any developed area, the minimum surface area that may be retained free of buildings, roads, parking lots and other fixed roof or hard surface installations shall be 65% of the total lot, unless otherwise approved by the Development Officer.



**Application #05/14 to Amend the Land Use Bylaw**  
**Redistrict +/- 10.0 acres of a 152.61 acre parcel**  
**in SE 17-35-05 W5M**  
**From Agriculture District "A" to Institutional District "P"**  
**The Whole Life Institute**  
**Adjacent Landowner Map**

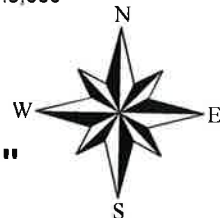
1:15,000

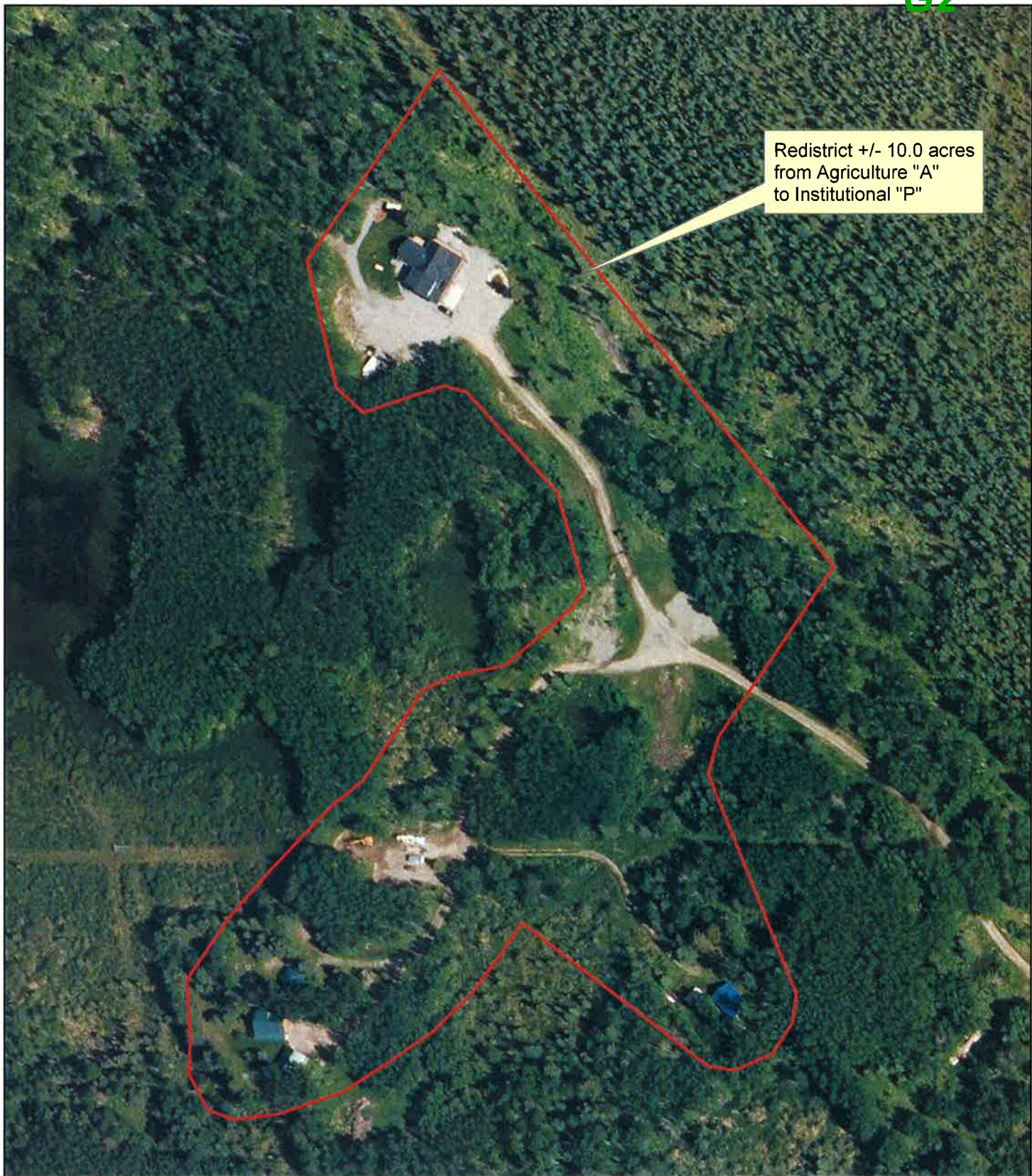




**Application #05/14 to Amend the Land Use Bylaw**  
**Redistrict +/- 10.0 acres of a 152.61 acre parcel**  
**in SE 17-35-05 W5M**  
**From Agriculture District "A" to Institutional District "P"**  
**The Whole Life Institute**

1:5,000

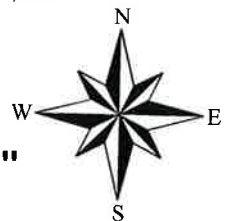




1:2,000



**Application #05/14 to Amend the Land Use Bylaw  
Redistrict +/- 10.0 acres of a 152.61 acre parcel  
in SE 17-35-05 W5M  
From Agriculture District "A" to Institutional District "P"  
The Whole Life Institute**





## Agenda Item

<b>Project: Application No. 03/14 to amend the Land Use Bylaw – Public Hearing 11:00 a.m. Delegation</b>	
<b>Presentation Date:</b> June 24, 2014	
<b>Department:</b> Planning	<b>Author:</b> Marilyn Sanders
<b>Budget Implication:</b> <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation	
<b>Strategic Area:</b> N/A	<b>Goal:</b> N/A
<b>Legislative Direction:</b> <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation _____ <input checked="" type="checkbox"/> County Bylaw or Policy <u>Municipal Development Plan (MDP) &amp; Land Use Bylaw (LUB)</u>	
<b>Recommendation: Pending the results of the public hearing, it is recommended Council grant 2<sup>nd</sup> and 3<sup>rd</sup> readings to Bylaw 987/14</b>	
<b>Attachments List:</b> Application to Amend Land Use Bylaw, Supporting Letter, Site Plan, Farmland Assessment Rating Aerial Photo, Bylaw 987/14 with Schedule "A", Recreation Facility District "RF", Aerial Photo	

### Background:

Larry and Terri Cameron, operating as The Prairie Creek Inn Ltd. currently hold title to the SW 04-38-07-W5M, containing 151.78 acres. The Cameron's have made application to redistrict approximately 43.66 acres in the eastern half of the quarter section from the Agriculture District "A" to Recreation Facility District "RF".

The subject lands are located approximately 8.5 miles south of the Town of Rocky Mountain House one half mile west of the intersection of the Everdell Road and the Prairie Creek Road. The Prairie Creek Road (paved) forms the south boundary of the subject lands and a developed municipal road allowance (gravel) forms the west boundary. A first parcel out subdivision was created in the north central portion of the quarter section with access to the road along the west side of the property. Prairie Creek meanders along the east and north boundaries of the subject lands.

The 151.78 acres currently has 20.0 acres within the Recreation Facility District "RF" and the remaining 131.78 acres Agriculture District "A". The agricultural land does not contain any building sites. The Recreation Facility District "RF" lands contains The Prairie Creek Inn. This recreational development includes the lodge with restaurant, residence and guest cabins. These improvements are located in the northeasterly portion of the quarter section. Access to the existing building site is through a long driveway from an approach onto the Prairie Creek Road. The subject lands are



comprised of grey wooded soils with gently rolling to rolling topography. There appears to be approximately 90 acres of cultivation in two separate fields with the balance being primarily comprised of native tree cover. The specific area to be rezoned is mostly tree covered except a pocket of land north of an existing lease site. Approximately 37 acres of the 43.66 acres has a Farmland Assessment Rating of 8.0% or is driveway leaving approximately 7.0 acres with an assessment rating of over 40%.

The proposal will increase the recreationally districted lands to 63.66 leaving 88.12 acres Agriculture District "A". The Cameron's have made application (File 21/3291) to subdivide this land in order to separate their business interests from the agricultural land. The subdivision application is on hold, pending the outcome of this redistricting application.

**Planning Direction:**

The application is subject to the provisions of the Municipal Development Plan (2010) and Land Use Bylaw.

The MDP provides eight guiding principles, one of which is to *"recognize tourism is a vital part of the County's economy, while allowing residents opportunities to enjoy the abundant natural and built recreational resources throughout the County"*.

**MDP Policy 4.2.4**

Clearwater County shall consider agriculture as the primary land use within the County. However, subject to Policy 4.2.4 non-agricultural land uses may be allowed.

**MDP Policy 4.2.4**

In evaluating development proposals that affect agricultural land, the agricultural quality of the land is one of a number of factors that Clearwater County shall consider. There are seven factors including:

- (a) the nature and extent to farming activities in the local area with a focus on the immediate area;
- (b) the location, number and type of existing and planned non-farm land uses located and proposed to be located in the local area;
- (c) the predicted impact on sustainable agricultural production in the local area resulting from the proposal;
- (d) the Farmland Assessment rating of the land within the title to be subdivided or developed;
- (e) the Farmland Assessment Rating of adjacent lands;
- (f) the proposed use of land; and
- (g) the reasonable availability of optional locations for the proposed subdivision or development.

MDP Economic Development Goal 8.1.4 is to promote the County as a tourist destination.

**MDP Tourism Policy 8.2.30**

Clearwater County encourages tourism land uses to locate in the County and may facilitate appropriate tourism land uses in suitable locations.

The Clearwater County Land Use Bylaw addresses the uses allowed in the Recreation Facility District "RF". The purpose of the Recreation Facility District "RF" is to accommodate and regulate the development of major or intensive recreational buildings and uses. The uses existing on the subject lands are discretionary uses in the Recreation Facility District "RF" which have all been approved.

**First Reading:**

At the regular Council meeting held on May 13, 2014, Council reviewed and gave first reading to Bylaw 987/14. As required by legislation, comments were invited from the adjacent landowners and referral agencies. Upon consideration of the representations made at the Public Hearing, Council may consider whether or not to grant second and third readings to the bylaw.



April 8, 2014

Marilyn Sanders  
Senior Planner  
Clearwater County  
P.O. Box 550, 4340 – 47 Ave  
Rocky Mountain House, AB T4T 1A4

Dear Marilyn,

We, Larry and Terri Cameron, operating as The Prairie Creek Inn Ltd, are submitting this Application for Amendment to the Land Use Bylaw to convert 43.66 acres of our land from agricultural to recreational zoning. We request this change for a number of reasons as below:

- We require additional recreational land to allow for future expansion of the business. Current boundaries are restrictive and not conducive to the natural terrain and contours of the land with respect to proposed new building sites and roadways that have already been permitted by the County, or may be planned by the business in the future.
- Current boundaries do not allow for an ideal buffer zone between the recreational use land and the agricultural use land. We would like patrons of the business to explore the land via walking trails and nature hikes without impacting agricultural lands and lessees.
- Proposed new zoning allows for better placement of a secondary access road to the business that is currently impeded by the steep terrain and the building sites planned.
- Proposed new zoning allows for a larger ecological reserve area to protect wildlife, vegetation and natural resources which is an asset to the recreational business and greatly appreciated by its patrons, but not necessarily conducive to agricultural use.
- Proposed new zoning allows a larger buffer zone to protect the watershed from negative agricultural impact, ie pesticides, fertilizers, heavy machinery and livestock in Prairie Creek.
- Proposed land with its deep gullies, hills, heavily treed areas and open fields previously used as a borrow pit, leave agricultural value nil or negligible but recreational use ideal.
- Proposed new zoning will increase the viability, marketability and value of our tourism business and will help it to continue to grow responsibly and in full alignment with Clearwater County's strategic goals to recognize tourism as a vital part of the County's economy, quality of life and use of its beautiful natural resources.

Please call us at 403-844-2672 if you require any other information.

Sincerely,

Terri Cameron, President

Larry Cameron, Secretary/Treasurer



**CLEARWATER COUNTY**  
Application for  
Amendment to the Land Use Bylaw

Application No. 03/14

I / We hereby make application to amend the Land Use Bylaw.

APPLICANT: THE PRAIRIE CREEK INN TERRI & LARRY CAMERON

ADDRESS & PHONE: BOX 22, SITE 12, RR 2 ROCKY MTN HOUSE T4T 2A2  
403 844 2672

REGISTERED OWNER: THE PRAIRIE CREEK INN LTD.

ADDRESS & PHONE: SAME AS ABOVE

AMENDMENT REQUESTED:

1. CHANGE OF LAND USE DISTRICT FROM: AGRICULTURAL TO: RECREATIONAL  
LEGAL DESCRIPTION OF PROPERTY: SW 1/4 Sec. 4 Twp. 37 Rge. 7 W5M  
OR: LOT: \_\_\_\_\_ BLOCK \_\_\_\_\_ REGISTERED PLAN NO.: \_\_\_\_\_  
OR: CERTIFICATE OF TITLE NO.: \_\_\_\_\_ (Site Plan is attached)  
SIZE OF AREA TO BE REDESIGNATED: 43.66 (Hectares / Acres)

2. REVISION TO THE WORDING OF THE LAND USE BYLAW AS FOLLOWS:

TO CONVERT 43.66 ACRES FROM AGRICULTURAL ZONING TO RECREATIONAL ZONING.

3. REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

SEE LETTER ATTACHED.

DATE: APRIL 8, 2014 APPLICANT'S SIGNATURE [Signature]

This personal information is being collected under the authority of the Municipal Government Act, Being Chapter M-26, R.S.A. 2000 and will be used to process the Land Use Bylaw amendment application. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act, Chapter F-25, RSA, 2006. If you have any questions about the collection of this personal information, please contact Clearwater County, P.O. Box 550, Rocky Mountain House AB T4T 1A4.

APPLICATION FEE OF \$258.<sup>00</sup> DATE PAID: APRIL 15, 2014 RECEIPT NO. 98473

[Signature]  
SIGNATURE OF DEVELOPMENT OFFICER  
IF APPLICATION COMPLETE

IMPORTANT NOTES ON REVERSE SIDE

**BYLAW NO. 987/14**

A Bylaw of Clearwater County, in the Province of Alberta, for the purpose of amending the Land Use Bylaw, being Bylaw No. 714/01.

PURSUANT to the Authority conferred upon it by the Municipal Government Act, Statutes of Alberta, 2000, Chapter M-26.1 and amendments thereto, and;

WHEREAS, a Council is authorized to prepare, to adopt, and to amend a Land Use Bylaw to regulate and control the use and development of land and buildings within the Municipality;

WHEREAS, the general purpose of the Recreation Facility District "RF" is to accommodate and regulate the development of major or intensive recreational buildings and uses;

NOW, THEREFORE, upon compliance with the relevant requirements of the Municipal Government Act, the Council of the Clearwater County, Province of Alberta, duly assembled, enacts as follows:

***That +/- 43.66 acres of PT SW 04-38-07-W5M as outlined in red on the attached Schedule "A" be redesignated from the Agriculture District "A" to the Recreation Facility District "RF".***

READ A FIRST TIME this \_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
MUNICIPAL MANAGER

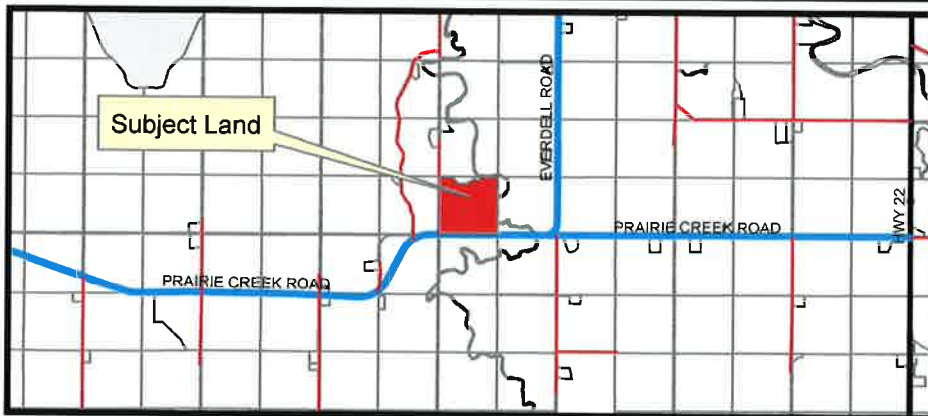
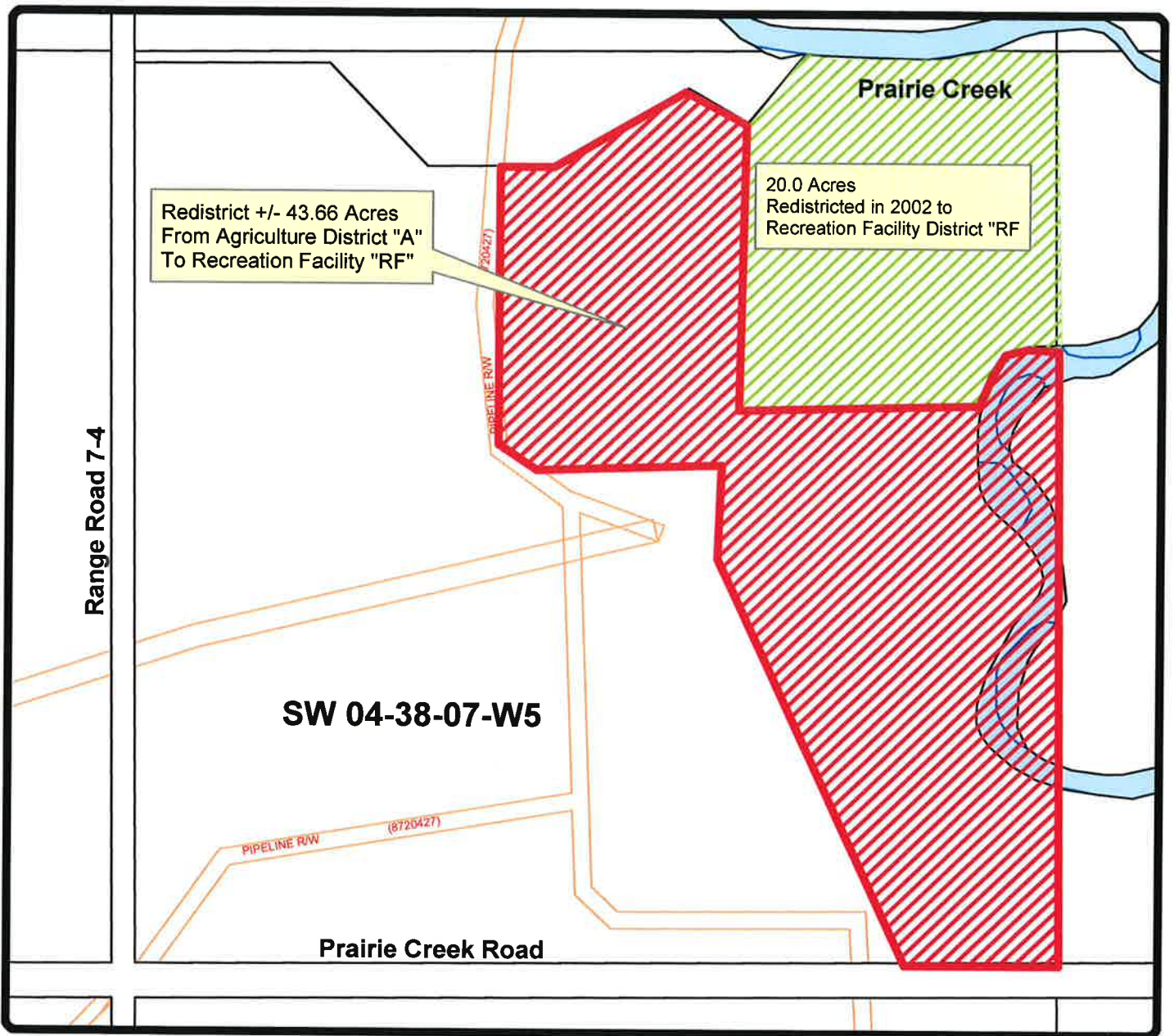
PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

READ A SECOND TIME this \_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

READ A THIRD AND FINAL TIME this \_\_\_\_ day of \_\_\_\_\_ A.D., 2014.

\_\_\_\_\_  
REEVE

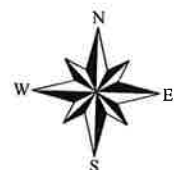
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MUNICIPAL MANAGER

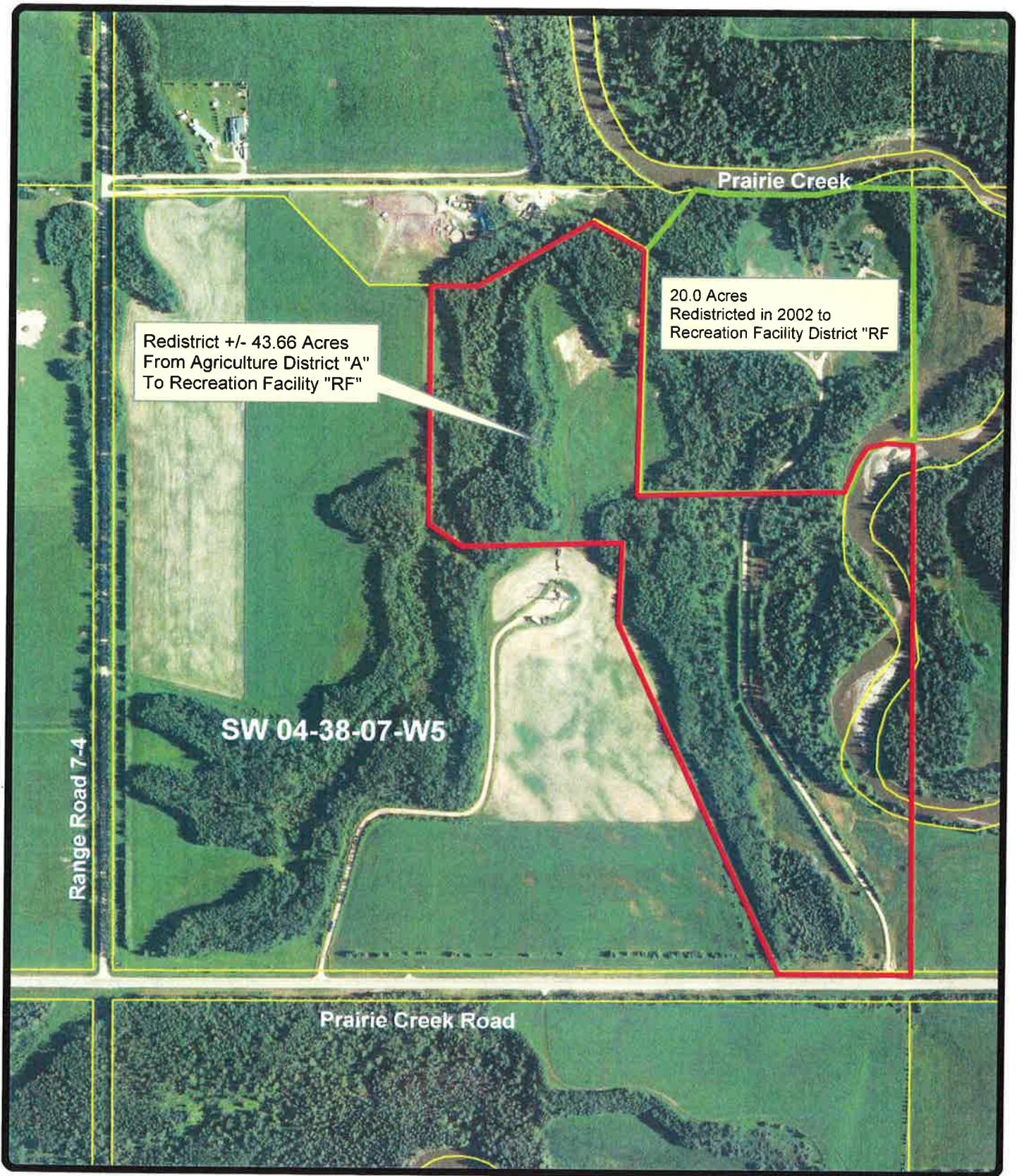


# Bylaw 987/14 Schedule "A"

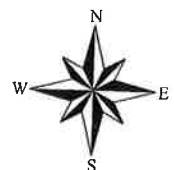


**Application #03/14 to Amend the Land Use Bylaw  
Redistrict +/- 43.66 Acres From Agriculture District "A"  
To Recreation Facility District "RF"  
PT SW 04-38-07-W5, The Prairie Creek Inn Ltd.**





**Application #03/14 to Amend the Land Use Bylaw  
Redistrict +/- 43.66 Acres From Agriculture District "A"  
To Recreation Facility District "RF"  
PT SW 04-38-07-W5, The Prairie Creek Inn Ltd.**



# Clearwater County Councilor and Board Member Remuneration Statement

For the Year of ...2014.....

Name of Councilor / Board Member .....Pat Alexander.....

### Payment Periods

January	February	May	June
March	<u>April</u>	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly  
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$152.00	Next 4 Hours \$121.00	Next 4 Hours \$121.00	Regular Council Meeting \$276.00	Lunch \$16.00	Mileage @ \$0.54 / km
Apr 1	By-Law Review	X					74
Apr 2	RPAP	X					74
Apr 3	Pro-Chuck	X					74
Apr 8	Council				X		74
Apr 9	Hospital Comm	X					74
Apr 9	CREMA		X				
Apr 10	NSWA	X	X	X			
Apr 12	Ag Society	X					62
Apr 14	A+P	X	X				74
Apr 16	NSWA	X	X	X		X	392
Apr 22	Council				X		74
Apr 29	CAO Caroline	X					133

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## Remuneration Calculation

<u>9</u>	Meetings @ \$152.00=	<u>1368.00</u>	<u>1105</u>	Kms @ \$0.54=	<u>596.70</u>
<u>6</u>	Meetings @ \$121.00=	<u>726.00</u>	<u>1</u>	Lunch @ \$16.00=	<u>16.00</u>
<u>2</u>	Meetings @ \$276.00=	<u>552.00</u>			
	Supervision=	<u>850.00</u>			
	<b>TOTAL=</b>	<u>3496.00</u>		<b>TOTAL=</b>	<u>612.70</u>

Signature {Councilor / Board Member}

.....



# Clearwater County Councilor and Board Member Remuneration Statement For the Year of ...2014.....

Name of Councilor / Board Member ..**Jim Duncan**.....

### Payment Periods

January	February	<u>May</u>	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly  
Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$152.00	Next 4 Hours \$121.00	Next 4 Hours \$121.00	Regular Council Meeting \$276.00	Lunch \$16.00	Mileage @ \$0.54 / km
May 1	Landcare-Trails Initiative	X					40
May 5	FCSS	X					40
May 6	Land Use Conference	X	Hotel Receipts	attached.		X	62
May 7	Land Use Conference	X				X	0
May 8	Land Use Conference	X					116
May 9	Nordegg Information Session	X					40
May 12	Nordegg Tour, Meet Chamber of Commerce	X	X				40
May 13	Regular Council				X		40
May 13	Pow Wow Committee	X					40
May 14	Rec Board Meeting	X					40
May 21	SDAB Hearing	X					40
May 22	Clearwater Trails- Sasquatch	X					20
May 22	Ag Rec Building	X					20
May 27	Regular Council				X		20
May 27	North Sask. Consultations	X					20

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## Remuneration Calculation

<u>13</u>	Meetings @ \$152.00=	<u>1976.00</u>	<u>578.00</u>	Kms @ \$0.54=	<u>312.12</u>
<u>1</u>	Meetings @ \$121.00=	<u>121.00</u>	<u>2</u>	Lunch @ \$16.00=	<u>32.00</u>
<u>2</u>	Meetings @ \$276.00=	<u>552.00</u>			
	Supervision=	<u>\$550.00</u>	Hotel = \$200.96		
	Sub Total=			Sub Total=	<u>344.12</u>
	<b>TOTAL=</b>	<u>3199.00</u>		<b>TOTAL=</b>	<u>                    </u>

*Jim Duncan*





# Clearwater County

## Councilor and Board Member Remuneration Statement

For the Year of ...2014.....

Name of Councilor / Board Member

*EARL GRAHAM*

Payment Periods

January                      February                      May                      June  
 March                          April                          July                          August  
 September                      October                      November                      December

Supervision Rate – \$550.00 Monthly  
 Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$152.00	Next 4 Hours \$121.00	Next 4 Hours \$121.00	Regular Council Meeting \$276.00	Lunch \$16.00	Mileage @ \$0.54 / km
May 2/14	GOVERNANCE SAGS	✓					90
May 6/14	LAND INSTITUTE	✓				NA ✓	178
May 7/14	LAND INSTITUTE	✓	✓			NA	
May 8/14	LAND INSTITUTE	✓	✓	✓		NA	
May 9/14	ICC	✓					92
May 12/14	NORDEGG	✓	✓	✓			92
May 13/14	COUNCIL				✓		92
May 13/14	AG SOCIETY			✓			22
May 15/14	RORWEG	✓	✓	✓		✓	478.
May 16/14	RORWA	✓	✓			✓	205
May 21/14	CHRISTIANSON HOMES	✓				✓	92
* May 21/14	WESTVIEW		✓				
May 23/14	S POG	✓	✓			✓	90
May 24/14	SAGS / BOD	✓					90
May 27/14	COUNCIL				✓		92

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### Remuneration Calculation

1	Westview@	72.00				
13	Meetings @ \$152.00=	1976.00	1901		Kms @ \$0.54=	1026.54
12	Meetings @ \$121.00=	1452.00	6		Lunch @ \$16.00=	96.00
2	Meetings @ \$276.00=	552.00				
	Supervision=	550.00		Supper receipt = \$19.69		
	<b>TOTAL=</b>	<b>4602.00</b>		Hotel receipt = \$200.96	<b>TOTAL=</b>	<b>1122.54</b>

Signature {Councilor / Board Member}

*Earl Graham*

H4

Date	Type of Meeting Attended	First 4 Hours \$152.00	Next 4 Hours \$121.00	Next 4 Hours \$121.00	Regular Council Meeting \$276.00	Lunch \$16.00	Mileage @ \$0.54/km
May 30/14	RDRMUG.	✓	✓			✓	174
May 29/14	SPIRT		✓			✓	
May 29/14	SAFETY	✓				✓	

The Sherlock Holme's Pub  
10012 Avenue NW #101A  
Sherlock Holmes Pub  
Downtown

Edmonton, AB  
Phone: 780 426 7784  
Fax: 780 421 8072  
GST#R100313519  
Table #2-4

Trans #: 49257 Serv: ERROL C  
5/7/2014 7:10 PM # Cust: 1

Quan	Descript	Cost
1	POP - PINT	\$2.75
1	STEAK SANDWICH 6oz	\$16.00
Net Total:		\$18.75
GST		\$0.94

TOTAL: \$19.69  
Amount Due: \$19.69  
Food: \$16.00  
Beverage: \$2.75

Visit us at [sherlockshospitality.com](http://sherlockshospitality.com)  
Follow us on Twitter @sherlocksdowntown  
Please don't drink and drive

19 70  
34.39

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 780-426-3636  
 http://www.westin.com/edmonton



H4

Graham, Earl	Page Number	1	Invoice Nbr	1000170667
PO BOX 820	Guest Number	848676	Arrive Date	05-06-2014 18:17
CAROLINE, AB TOM OMO	Folio ID	A	Depart Date	05-08-2014 14:51
	No. Of Guest	1	Agent	MCANROB
	Room Number	416		

Invoice

Date	Reference	Description	Charges	Credits
05-06-2014	RT416	Room Charge	\$179.00	
05-06-2014	RT416	GST	\$9.22	
05-06-2014	RT416	DMF	\$5.37	
05-06-2014	RT416	Tourism Levy	\$7.37	
05-06-2014	DEPOSIT	Deposit Applied		\$-200.96 <i>mc</i>
05-07-2014	RT416	Room Charge	\$179.00	
05-07-2014	RT416	GST	\$9.22	
05-07-2014	RT416	DMF	\$5.37	
05-07-2014	RT416	Tourism Levy	\$7.37	
05-08-2014	VI	Visa		\$-200.96
		** Total	\$401.92	\$-401.92
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-06-2014	\$179.00	\$9.22	\$7.37	\$0.00	\$0.00	\$5.37	\$200.96	\$-200.96
05-07-2014	\$179.00	\$9.22	\$7.37	\$0.00	\$0.00	\$5.37	\$200.96	\$0.00
05-08-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-200.96
Total	\$358.00	\$18.44	\$14.74	\$0.00	\$0.00	\$10.74	\$401.92	\$-401.92

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# Clearwater County

## Councilor and Board Member Remuneration Statement

For the Year of ...2014.....

Name of Councilor / Board Member ..... Curt Maki .....

Payment Periods

January	February	<u>May</u>	June
March	April	July	August
September	October	November	December

Supervision Rate – \$550.00 Monthly  
 Reeve Supervision Rate - \$850.00 Monthly

Date	Type of Meeting Attended	First 4 Hours \$152.00	Next 4 Hours \$121.00	Next 4 Hours \$121.00	Regular Council Meeting \$276.00	Lunch \$16.00	Mileage @ \$0.54 / km
May 9	Nordegg Ed	✓					70
May 12	Nordegg Meeting/Tour	✓	✓				70
May 13	Council				✓		70
May 21	SDAB	✓	✓				70
May 22	Community Futures	✓					110
May 27	Council				✓		70

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### Remuneration Calculation

<u>4</u>	Meetings @ \$152.00=	<u>608.00</u>	<u>460</u>	Kms @ \$0.54=	<u>248.40</u>
<u>2</u>	Meetings @ \$121.00=	<u>242.00</u>	<u>2</u>	Lunch @ \$16.00=	<u>0</u>
<u>2</u>	Meetings @ \$276.00=	<u>552.00</u>			
	Supervision=	<u>550.00</u>			
	<b>TOTAL=</b>	<u>1952.00</u>		<b>TOTAL=</b>	<u>248.40</u>

Signature {Councilor / Board Member} ..... Curt Maki .....