



Clearwater County Regular Council Meeting Agenda

9:00 AM - Tuesday, August 27, 2019

Council Chambers, 4340 – 47 Avenue, Rocky Mountain House, AB

Our Vision: Community, prosperity and natural beauty - connected.

Our Mission: Through proactive municipal leadership, we will invest innovatively to generate and support economic and population growth, to position Clearwater County for a sustainable, prosperous future.

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9. CLOSED SESSION*

* For discussions relating to and in accordance with: a) the Municipal Government Act, Section 197 (2) and b) the Freedom of Information and Protection of Privacy Act

9.1. **12:45 pm** Bellatrix Exploration Ltd. Presentation: Brent Eshleman, President and CEO - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party

9.2. **1:15 pm** SpaceX Starlight Satellite Constellation Project Presentation: Jamie Hadden, Sales Engineer - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party

9.3. **1:45 pm** Telus Presentation: Theresa Lynn, General Manager, Alberta South - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party.

9.4. Connect to Innovate Funding - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party.

9.5. Nordegg Industrial Property Acquisition - Third Party Interest; FOIP s.16 - Disclosure Harmful to Business Interests of a Third Party

10. ADJOURNMENT

Minutes of a Regular Council Meeting of Clearwater County, Province of Alberta, held July 23, 2019, in the Clearwater County Council Chambers in Rocky Mountain House.

CALL TO ORDER: The Meeting was called to order at 8:58 a.m. by Reeve Duncan with the following being present:

Reeve	Jim Duncan
Councillors	John Vandermeer
	Cammie Laird
	Daryl Lougheed
	Michelle Swanson
	Tim Hoven
	Theresa Laing

Staff:

Director, Corporate Services; Acting CAO	Murray Hagan
Recording Secretary	Amber Williams
Director, Planning and Development	Keith McCrae
Planner, Planning and Development	Jose Reyes
Director, Operations, Public Works	Kurt Magnus
Director, Emergency & Legislative Services	Christine Heggart
Communications Coordinator	Djurdjica Tutic
Manager, Human Resources	Janice Anderson
Administrator, Human Resources	Joanne Lipsey
Manager, Assessment	Rob Kotchon
Systems Admin., Information Technology	Mike Bell
Fire Chief	Steve Debienne

Delegates:	Andrea Vassallo
	Richard Smith

Media:	Adam Ophus
	Dianne Spoor

AGENDA APPROVAL: COUNCILLOR LAIRD: That the July 23, 2019 Regular Meeting Agenda is adopted as amended.

302/19 CARRIED 7/0

CONFIRMATION OF MINUTES: 1. July 9, 2019 Regular Meeting of Council Minutes

COUNCILLOR LAING: That the Minutes of the July 9, 2019, Regular Meeting are adopted as circulated.

303/19 CARRIED 7/0

AG & COMMUNITY SERVICES: 1. Clearwater Regional Family and Community Support Services (FCSS)

Andrea Vassallo, Manager of Clearwater Regional Family Community Support Services (FCSS) presented Council with information on funding for the Medical Equipment Lending (MEL) Society. Provincial funding was provided to the MEL Society in 2017 and 2018 through FCSS. The Province of Alberta determined that the MEL Society did not qualify for provincial funding yet allowed the 2017 funding to remain as a one off, but due to late reporting by the Town of Rocky Mountain House, FCSS was unable to rectify this prior to 2018.

A. Vassallo explained that The MEL Society received \$18,000.00 from FCSS funding from the Province, which now needs to be re-paid to the Province, or rather, the \$18,000.00 will be withheld from future quarterly payments FCSS receives from the Province. \$11,107.80 would be the proportionate share that is being requested for the County to pay and noted that all parties are responsible to the Province as per the Regional Agreement.

A. Vassallo outlined the obligations of the agreement and noted that the Town has agreed to pay their share.

A. Vassallo responded to questions stating that currently FCSS accounts are showing a surplus, however, administration will be requesting an extension on the reporting deadline due to an audit, and that amount could change. Due to the nature of the Provincial grant, a portion of the surplus may need to be paid back to the province. Surpluses are carried forward only by permission of the Province.

M. Hagan noted that the budgeted County contribution in 2019 to FCSS is \$88,550.00

A. Vassallo took a moment to describe to Council the purpose of the MEL Society. They adopt and buy used medical equipment to clean and fix up to lend or rent at a minimal cost to those who are in need of otherwise expensive medical equipment. The nearest medical lending facility is in Red Deer, which can be a struggle for some to get there. The MEL Society does not fall under Alberta Health Services or FCSS.

Discussed recommending administration to work with FCSS to clarify if the surplus can be used towards the re-payment and what the amount would be prior to approving funding for re-payment.

M. Hagan responded to a question that Council can commit to cover the re-payment, and that administration will work with FCSS to determine how much of the surplus can go towards the re-payment.

COUNCILLOR LAING: That Council accepts the Clearwater Regional Family and Community Support Services (FCSS) Delegation as information and directs Administration to work with FCSS to determine if there is a surplus of funding that can be allocated for re-payment to the Province of Alberta.

304/19

CARRIED 7/0

**PLANNING &
DEVELOPMENT**

1. Bylaw 1070/19 Land Use Amendment Application No. 06/19 for Consideration of First Reading

Planner, Jose Reyes presented to Council, Bylaw 1070/19 to amend Land Use Bylaw 714/01.

The purpose of Bylaw 1070/19 is two-fold:

- a) To add a new District to the County's land use bylaw No. 714/01, being the Nordegg Manufactured Home District "NMH"; and,
- b) To redesignate +/- 7.83 acres from the Agriculture District "A" to the Nordegg Manufactured Home District "NMH" within Pt. NW 27-40-15-W5M.

The applicant is Rick Emmons, Chief Administrative Officer, on behalf of Clearwater County. The land proposed to be rezoned and subdivided is located in the south east portion of the Hamlet of Nordegg along Quarry Road. The bylaw's intention is to allow the creation of 30 fully serviced residential parcels ranging in size from 334 sq. m. (3706 sq. ft.) to 651 sq. m. (7007 sq.

ft.) that would eventually accommodate single-wide and double-wide manufactured homes as well as ancillary buildings.

The county intends to install a perimeter fencing for screening, and access and a multi-use trail to be located to the South of the Subdivision.

J. Reyes and K. McCrae explained that Quarry road is included in the subdivision plans for physical and legal access and that a portion will be registered to the subdivision and there will be a buffer of green space between the parcels and quarry road as well as an 8 foot vinyl board solid fence to act as a sound barrier.

K. McCrae responded to questions regarding a storage facility/lot for residents, that there is not an abundance of storage space in the subdivision without re-engineering and re-designing. He noted that there are lots available in the Nordegg Industrial area that are zoned for storage facilities.

COUNCILLOR VANDERMEER: That Council grants first reading to Bylaw 1070/19 to add a new District to the County's land use bylaw No. 714/01, being the Nordegg Manufactured Home District "NMH"; and, to redesignate +/- 7.83 acres from the Agriculture District "A" to the Nordegg Manufactured Home District "NMH" within Pt. NW 27-40-15-W5M and proceed to a Public Hearing.

305/19

CARRIED 6/1

Discussion ensued regarding an open delegation regarding the subdivision. Those wanting to appear as a delegation can apply through the administration process. K. McCrae responded to scheduling impacts. The public hearing will be set for September 10, 2019, leaving time for a possible delegation on August 27, 2019 at the Regular Council Meeting.

PUBLIC WORKS

1. Leslieville School Force-main/Gas Line Relocation – Budget Adjustment

Kurt Magnus, Director of Public Works Operations, presented to Council the requirements needed to relocate the waste-water force-main and gas line in Leslieville to accommodate the construction of a new school. The initial estimated costs allocated in the 2019 Capital Budget were soon realized to be substantially inadequate when the quotes for work to be completed were received.

Devin Drozdz, Engineering Intern, described that a proposed location for a new school in Leslieville is on top of existing gas lines. David Thompson High School (DT) is set to be decommissioned in the next couple of years, and Leslieville School is to take on more students.

K. Magnus responded to a question to clarify that Wild Rose School Division (WRSD) is aware, but there are certain conditions with getting new schools built and competition with other districts. The grant is dependent on certain items, and when they are complete, the new Leslieville School is favourable.

K. Magnus responded to questions that the lift station uses gas and the line in question is utilized by and was originally placed by request of the County. It will be run in the same workspace as the force-main.

COUNCILLOR LAIRD: That Council approve an adjustment to the 2019 Capital Budget to reallocate \$124,140.00 from the Sewer Reserve to the Leslieville School Wastewater Force-main/Gas Line Relocation capital project.

30619

CARRIED 7/0

CORPORATE SERVICES:

1. Bylaw 1067/19 Manufactured Home Park/Community Assessment and Taxation Consideration of Second and Third Readings

At the May 14 Regular Council meeting, Council granted first reading to Bylaw 1067/19.

M. Hagan, Director of Corporate Services described the issues faced by staff regarding the current practice. Since first reading letters were sent to park owners advising them of the potential change. One call has been received and staff was able to mitigate their concerns.

Rob Kotchon, Manager, Assessment, discussed the process for owners, how the assessment is determined and that both park and home owners will receive the same information. Assessment is researching similar transitions with other municipalities.

M. Hagan responded to a question that Clearwater County would be considered the owner and would collect and remit the taxes for the Nordegg Mobile Home Park.

R. Kotchon responded on how to inform the public to receive detailed information for multiple residences on a single property. Currently, staff are annually sending about 150 detailed assessment break-downs by request. Going forward, Staff are encouraging owners to use the property tax calculator on the website and working at getting basic property information online.

Discussed putting out an ad on annual basis regarding inspections.

COUNCILLOR VANDERMEER: That Council grants second reading to the Manufactured Home Park/Community Assessment and Tax Rate Consideration Bylaw 1067/19.

307/19

CARRIED 7/0

COUNCILLOR LOUGHEED: That Council grants third reading to the Manufactured Home Park/Community Assessment and Tax Rate Consideration Bylaw 1067/19

308/19

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 9:56am.

CALL TO ORDER: Reeve Duncan called the meeting to order at 10:08 am with the following people present: Councillors, Laird, Lougheed, Laing, Hoven and Swanson; M. Hagan, C. Heggart, M. Bell, J. Anderson, J. Lipsey, A. Williams, D. Spoor, A. Ophus.

MUNICIPAL

1. Bylaw 1071/19 – Municipal District (MD) of Bighorn and Clearwater County Inter-Collaborative Framework (ICF)

Christine Heggart, Director of Emergency and Legislative Services, presented a draft MD of Bighorn and Clearwater County Intermunicipal Collaboration Framework (ICF) and associated matching bylaw to adopt the ICF.

C. Heggart noted the first draft of the ICF was accepted as information by MD of Bighorn Council at their June 11 regular meeting and that a revised draft ICF includes a new clause C.6, to recognize the exemption from the Intermunicipal Development Plan (IDP) requirement. She added that the MD of Bighorn Council adopted a matching ICF Bylaw 15/19 on July 9, 2019.

309/19 COUNCILLOR HOVEN: That Council grants first reading of Bylaw 1071/19 to adopt the Municipal District (MD) of Bighorn and Clearwater County Intermunicipal Collaborative Framework (ICF).

CARRIED 7/0

COUNCILLOR SWANSON: That Council grants second reading of Bylaw 1071/19 to adopt the Municipal District (MD) of Bighorn and Clearwater County Intermunicipal Collaborative Framework (ICF).

310/19 CARRIED 7/0

COUNCILLOR LOUGHEED: That Council grants permission to proceed to the third reading of Bylaw 1071/19 to adopt the Municipal District (MD) of Bighorn and Clearwater County Intermunicipal Collaborative Framework (ICF).

311/19 CARRIED 7/0

COUNCILLOR LAING: That Council grants third reading of Bylaw 1071/19 to adopt the Municipal District (MD) of Bighorn and Clearwater County Intermunicipal Collaborative Framework (ICF).

312/19 CARRIED 7/0

2. Employment Related Policies

Janice Anderson, Manager, Human Resources and Joanne Lipsey, Administrator, Human Resources presented Council with revised employment related policies to meet current Human Rights; Employment Standards; Local Authorities Pension; Freedom of Information & Protection of Privacy; and, Elections related legislation.

J. Anderson described each policy and procedure to be approved and rescinded. Staff will start drafting an employee handbook, extracting from policies and procedures to put it in an everyday lingo of general rules and practices.

J. Anderson responded to questions that the policies to be rescinded are on the website and some are outdated, with the intention that as policies are approved, they are placed on the website, and the new policies address items within the outdated policies.

Discussed when the firefighting reimbursement rates are applicable, retroactive pay, and issuing a letter to members from Council.

J. Anderson responded that the firefighting reimbursement rate agreement goes through the Fire Services Advisory Committee.

COUNCILLOR SWANSON: That Council approve Employment Policy HR 1001; HR 1002; HR 1003; HR 1004; HR 1006; HR 1008; and, HR 1009.

CARRIED 7/0

313/19

COUNCILLOR SWANSON: That Council rescind policy No. 11/Discrimination and Harassment; No. 28/On Call Staff; and, No. 35/Recognition of Employees and Councillors.

CARRIED 7/0

314/19

Discussion followed regarding the budget and approval for the members for retroactive pay and to discuss with the Fire Advisory Committee.

**EMERGENCY &
LEGISLATIVE
SERVICES:**

2. Clearwater Regional Fire Rescue Services (CRFRS) Obsolete Policy and Bylaw Clean-up and DRAFT Fire Rescue Services and Fire Control Bylaw 1069/19

C. Heggart and Steve Debiegne, Fire Chief presented a list of Standard Operating Guidelines (SOGs) that were previously adopted as policies but should be a Procedure or Standard Operating Guideline (SOG) and recommended rescinding the policies.

S. Debiegne noted that Bylaw 674/00 and Bylaw 754/02 are considered to be obsolete and would be rescinded with the new draft Bylaw 1069/19.

Discussion took place on content within the old policies and how they were either replaced with new procedures, amended or removed completely. Council indicated the need for opportunity to explore the new procedures to ensure there is no loss in the change-over.

S. Debiegne discussed draft bylaw 1069/19, which was based on best practices from other communities.

S. Debiegne responded to questions on the process to notify burners of a ban or restrictions, fees for service, types of fires requiring third party assistance, and fireworks being obsolete from the fire code. Council indicated further clarification will be required regarding County involvement with fireworks.

COUNCILLOR LAIRD: That Council directs administration to amend the draft Fire Rescue Services and Fire Control Bylaw 1069/19 and present to Council for future consideration, and that Administration also brings back obsolete CRFRS policies for Council's review at future meeting, once they receive a copy of CRFRS procedures.

315/19

CARRIED 7/0

3. Mutual Aid Agreement – Wetaskiwin County and Clearwater County

C. Heggart presented a draft Mutual Aid Agreement between Wetaskiwin County and Clearwater County noting that the respective Counties currently do not have a standing Mutual Aid Agreement. The agreement outlines the purpose, definitions, procedure for invoking mutual aid, command control over emergency response personnel and equipment, cost recovery procedure, limitations, and, indemnity.

COUNCILLOR SWANSON: That Council endorses the Mutual Aid Agreement between Wetaskiwin County and Clearwater County.

316/19

CARRIED 7/0

4. 2019 Fire Apparatus Capital Purchases

S. Debienne and C. Heggart presented the three capital purchases approved in the 2019 budget. The apparatus were selected based on the Rural Municipalities of Alberta (RMA) process, with the most benefits to both emergency and maintenance staff. The units and respective quotes are: Tender/Pumper, \$478,728.57; Rescue/Pumper, \$595, 505.71; and, Engine, \$585,751.38.

S. Debienne presented the preliminary drawings and quotes for the three units and noted that each unit is built in Canada and requires 110 day build time. The quotes came in under budget and Administration is requesting that Council consider allocating \$30,000.00 of the surplus of the Clearwater Regional Fire Rescue Services (CRFRS) capital budget to provide Alberta First Responder Radio Communications System (AFRRCS) radios in the three units, as the quotes did not include radio equipment.

Discussed the selection process of the builders.

S. Debienne responded to a question of the newly developed apparatus replacement plan and will forward it to Council.

M. Hagan responded to questions of budget parameters and the discrepancy on the cost of the units. Generally, price, service, and warranty are weighted to get the best value for the investment.

S. Debienne responded to budget question and noted fluctuations of the United States dollar & tariffs can impact price of fire apparatus. He added that challenges were identified when contemplating a custom versus commercial unit, the set-up of the trucks, and if there were any unnecessary additions on the units.

Discussed making the Legacy Parade Bell universal, as a commemoration for fallen members and significant milestones.

S. Debiegne responded to a question about the apparatus committee funding the legacy bell and the cost. The cost of each bell is \$1,004.00.

S. Debiegne responded to questions regarding getting a heavier truck that can hold more water, the need for a heavier truck, and the goals of being versatile. Looking at implementing a water shuttle service, could result in a decrease of insurance premiums.

S. Debiegne responded to questions regarding increasing service and units required due to the Wildland Urban Interface (WUI) Program and whether there will be additional cost associated programs. He added that they are researching to retro-fit current units to address needs for WUI. All units are designed to support one another and stations to support/augment each other.

Discussed the input provided from each station. S. Debiegne noted that there are two members from each station are on the apparatus and equipment committee, and that units can transfer from station to station.

Discussion regarding Alberta First Responders Radio Communications System (AFRRCS).

S. Debiegne responded to a question that the AFRRCS will work with the current communications system, however, they have different mounting systems. There are currently four AFRRCS in circulation.

Discussed the costs of the radio, and RCMP use AFRRCS as well as a partner department in Sundre, AFRRCS are testing strong in this area.

Discussion regarding increased training requirements, as a Class 3 license will be required to drive two of the new units (tandem axle).

S. Debiegne responded that there are multiple members that are trained and qualified to run the tandem axle trucks and that training is already captured in the 2019 budget.

S. Debiegne responded to question of costs to install AFRRCS during the build vs installing them in the future.

Discussed the increased use of AFRRCS, and the option to have the units installation ready, and to purchase the radios at a later date. Discussed phasing in AFRRCS for the fleet over the next few years and the advantages of the current mobile units versus a hard-wired stationary unit. S. Debiegne noted the state of the current system. Multiple frequency units will allow communications with the Public Works Department.

COUNCILLOR VANDERMEER: That Council approves the purchase of three apparatuses (Tender/Pumper (02), Rescue / Pumper (13) and Engine (01)) as presented, with an additional \$30,000.00 for the CRFRS capital purchase of AFRRCS Radios.

5. 2019 Operating Budget for the Wildland Urban Interface

Steve Debienne, Fire Chief explained that Clearwater County was one of two municipalities to be chosen for a Wildland Urban Interface (WUI) team, it is a new 18-month program that currently does not have a budget.

Discussion ensued that the Provincial grant will cover all costs, but an operating budget is required. S. Debienne explained that any overtime can be billed back to the province and operational costs can be recouped.

S. Debienne responded to questions regarding recoverable costs that can be billed back to the Province. He noted a Capital budget request will be presented at the August 27, 2019 Regular Council Meeting.

318/19 COUNCILLOR SWANSON: That Council approves the Wildland Urban Interface (WUI) program operating budget summary as presented.

CARRIED 7/0

319/19 COUNCILLOR LAING: That Council approves amending Clearwater County's 2019 operating budget, to increase provincial grant revenue (Regional Fire - WUI) by \$222,550.00 and Regional Fire (WUI) expenses by \$222,550.00 to fund the Wildland Urban Interface Program.

CARRIED 7/0

Discussed potential policies and procedures that will be presented to Council for the WUI staff.

S. Debienne responded that there will be WUI-related procedures developed with the philosophy and that WUI staff are to augment empty seats and to not take calls from paid-on-call volunteers. He added that the WUI job postings are now closed, 22 applications received, interviews start tomorrow.

INFORMATION: 1. CAO's Report

Discussion took place on the July 23, 2019 CAO Report, as circulated. Reeve Duncan and Councillor Vandermeer intend to attend the Central Rural Municipalities of Alberta District 2 Directors meeting on Friday, August 9 in Three Hills.

2. Public Works Report

Discussion took place on the July 23, 2019 Public Works Report, as circulated.

3. Councillor Verbal Reports

Reeve Duncan reported that there are RCMP Musical Ride tickets available to Council for August 18.

320/19 COUNCILLOR LOUGHEED: That Council receives the CAO's Report, Public Works Report, and Councillor Verbal Reports for information as presented.

CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 11:56 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 12:09 pm with the following people present: Councillors, Laird, Lougheed, Laing, Hoven and Swanson; M. Hagan, A. Williams, C. Heggart, K. Magnus.

COUNCILLOR LAIRD: That Council approves any member of Council to attend the Alberta Parks and Recreation Conference on October 24 to 26 in Lake Louise.

321/19 CARRIED 7/0

CLOSED SESSION: **COUNCILLOR LAING:** That Council approves meeting as a Committee of the Whole, to discuss Item K1. Verbal Update – Disclosure Harmful to Intergovernmental Relations in a closed session in accordance with Section 197(2) of the Municipal Government Act; and Section 21 of the Freedom of Information and Protection of Privacy Act; and K2. Verbal Update – Disclosure Harmful to Personal Privacy in a closed section in accordance with Section 197(2) of the Municipal Government Act; and Section 17 of the Freedom of Information and Protection of Privacy Act at 12:11 pm.

322/19 CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to K1. Verbal update provided by Reeve Duncan FOIP s.21(1)(a) *Disclosure Harmful to Intergovernmental Relations* and K2. Verbal Update provided by Reeve in accordance with FOIP s.17(4)(d) *Disclosure Harmful to Personal Privacy*.

M. Hagan (Advice), C. Heggart (Advice), K. Magnus (Advice), A. Williams (Clerk).

COUNCILLOR SWANSON: That Council reverts the meeting to an Open session at 1:06 pm.

323/19 CARRIED 7/0

RECESS: Reeve Duncan recessed the meeting at 1:07 pm.

CALL TO ORDER: Reeve Duncan called the meeting to order at 1:11 pm with the following people present: Councillors, Laird, Lougheed, Laing, Hoven and Swanson; D. Tutic, C. Heggart, A. Williams, M. Hagan, D. Ritchie.

1. 2019 National Search and Rescue Conference Delegation

Doug Ritchie, Rocky Search and Rescue (SAR) member reviewed SAR's operations and missions and provided information on the upcoming 2019 National Search and Rescue Conference.

D. Ritchie explained that the conference will be held in Rocky Mountain House September 13 to 15 as last-minute decision by the Committee when the previously planned host city had to decline. The Committee is approaching Council to consider assisting with funding, with the majority going towards

guest speaker travel and accommodation costs. Some funding has been received from the National office. The conference is expecting approximately 450 attendees and have confirmed guests from across the country. The priority of the conference is to disseminate information across the country with the main theme based around disaster and anticipating the theme to fall into place with Clearwater Rescue Services, and as a promotional tool for the area.

D. Ritchie responded to questions on the delegates coming to present, Rocky SAR involvement, approaching other municipalities for funding, and the locations of the meeting and outdoor spaces.

D. Ritchie invited emergency personnel from the County to attend. Discussion ensued on topping up the funding request to allow local members from SAR and Fire to attend.

COUNCILLOR LAIRD: That Council approves the transfer of \$10,000 from Contingency to Emergency Services, of which \$2,000 will go towards covering the cost of attendance for local members of Clearwater Regional Fire Rescue Services (CRFRS) and Rocky Mountain House Volunteer Search and Rescue (SAR) Society to the 2019 National Search and Rescue Conference; and up to \$8,000 towards guest speaker travel and accommodation costs for the 2019 National Search and Rescue Conference.

324/19

CARRIED 7/0

COUNCILLOR VANDERMEER: That Council approves meeting as a Committee of the Whole, to discuss Item K3. Land Acquisition - Disclosure Harmful to Business Interests of a Third Party in a closed session in accordance with Section 197(2) of the Municipal Government Act; and Section 16 of the Freedom of Information and Protection of Privacy Act at 1:43 pm.

325/19

CARRIED 7/0

Pursuant to Section 197(6) of the Municipal Government Act, the following members of Administration were in attendance in the closed session discussion with respect to K3. Land Acquisition - Third Party Interest; FOIP s.16 – *Disclosure Harmful to Business Interests of a Third Party*.

M. Hagan (Advice), C. Heggart (Advice), A. Williams (Clerk), K. Magnus (Advice).

COUNCILLOR SWANSON: That Council reverts the meeting to an Open Session at 2:22 pm

326/19

CARRIED 7/0

COUNCILLOR VANDERMEER: That Council authorizes administration to commence negotiations to purchase and renovate a property with an upset limit of \$700,000.00 from the County Facility Reserve.

327/19

CARRIED 7/0

ADJOURNMENT:

2:23 pm COUNCILLOR LAIRD: That the Meeting adjourns.

328/19 CARRIED 7/0

REEVE

CHIEF ADMINISTRATIVE OFFICER

Unapproved



DELEGATION

SUBJECT: Nordegg Mobile Home Stall Tenants' Concerns		
PRESENTATION DATE: August 27, 2019		
DEPARTMENT: Delegation	WRITTEN BY: Tracy Haight, Executive Assistant	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
COMMUNITY BUILDING PILLAR (check all that apply):		
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input checked="" type="checkbox"/> Community Social Growth		
STAFF RECOMMENDATION:		
1) That Council receives information from the Nordegg Mobile Homeowners Delegation as presented.		

BACKGROUND:

Pastor Rich Hull, Dave Boyd and Annie McMullen, mobile homeowners residing in Nordegg, will attend Council to express their concerns regarding removal/relocation of their mobile homes once the Nordegg Manufactured Home Subdivision (Mobile Home Park) is completed.

A summary of the presentation is outlined in the email below:

From: Rich Hull <nordeggcommunitychurch@gmail.com>
 Sent: Tuesday, August 20, 2019 11:39 AM
 To: Tracy Haight
 Subject: Re: Request to Appear before Council

Good morning,
 Thank you for hearing from the Mobile Home Owners of Nordegg. We will be three of us will be sharing about how moving would affect our lives. These three share a common theme in part or in all with all of the Mobile Home Owners of Nordegg. First I Pastor Rich will introduce the people there and the topics we will be sharing about. 1) We will be sharing that many of us

cannot financially afford to move. 2) If we will be required to move we will have to leave our community. I will then introduce my neighbor Dave. Dave will share about how moving would affect our finances. Many of us are on a fix income and will not be able afford the cost of moving. Furthermore we cannot get a mortgage. The costs of moving from our current location would be to great and we do not have any place to go. We have put almost everything we have into the place we have. Next Annie will speak. Annie will share how important this community is to us. Many of us have a long history in Nordegg and have helped build it into the community it is. Annie has been a part of this community longer than anyone. This move would require her to leave Nordegg. This is not good for any of us, not for the community, not for Annie. Pastor Rich will close with a summary of what was shared.



DELEGATION

SUBJECT: Shilo Community Club – Grant Request		
PRESENTATION DATE: August 27, 2019		
DEPARTMENT: Delegation	WRITTEN BY: Tracy Haight, Executive Assistant	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
ATTACHMENT(S):		
<ul style="list-style-type: none"> · Project Outline and Financial Statements · Letter of Support · Photos · Aerial Site Photo 		

STAFF RECOMMENDATION: 1. That Council receives information from the Shilo Community Club Delegation as presented. 2. That Council considers granting \$8,000 to the Shilo Community Club, during Council's 2020 budget discussions, for the Shilo School/Fencing Project.
--

BACKGROUND:

Verna Smith, Shilo Community Club President, will present an overview of the Club's fencing project for the Shilo School ball diamond.

The Club asks that Council consider granting \$8000 in 2020 to paint the school, replace the building's entrance door and complete the fencing project.

Shilo Community Club, Box 534, Caroline, AB, TOM OMO

The Shilo Community Club takes care of the Shilo school and grounds. The Shilo school is 110 years old and has been a registered historical site for many years. In 2011 it received an upgrade to the designation of a provincial historical site. A ball diamond has been part of this site for as long as any of us can remember.

Over the years there have been numerous complaints about noise and balls landing in the adjoining personal property. This problem has become more severe over time and we feel the only solution is to build a fence between properties with a net above to stop balls from going onto their property. A fence and net will greatly reduce the possibility of personal injury and or property damage to the neighbours residence as well as decrease the amount of noise they hear from ball games.

Turning the ball diamond another direction is not possible because of access and we don't want ball players involved in any confrontation.

The ball diamond has been in use for over 75 years and is used every summer for about 3 months. The grounds are used by the Shilo Slowpitch League. There are more than 200 players in this league. The facilities are also used by community families and when needed for kids ball. There are not a lot of occasions to use the school because of it being a historical site with out door bathrooms and only a wood stove for heat. We do have meetings there as well as tours for community groups and interested individuals. We will be having a community barbecue to celebrate the schools 110 birthday and to express appreciation for all who have donated or worked on our fencing project.

At this time we have most of the fence completed and have paid for what we have done. We would like to complete our fence project and paint the School in the spring.

As we are a small club we are looking for some financial assistance from the county in the amount of \$8000.00 to help cover our costs for 2020 (\$11,190.00).

Please recognize that this community group is targeting a total investment of \$31,178.00 over a 2 year period (2019 and 2020).

Thankyou for your consideration.

President

Verna Smith



Shilo Community Club
 Box 534
 Caroline, AB
 TOM OMO

Financial Statement
 Dec. 24, 2018 to July 23, 2019

Assets	Cash		12420.07
Liabilities			0
Income	Fundraising	100.00	
	Memberships	110.00	
	Interest	32.70	
	Interest	128.23	370.93
Disbursements	Epcor	506.25	
	Insurance	80.08	586.63

This financial statement has been reviewed and approved by

Name Verna Smith
 Position President
 Signature *Verna Smith*
 Date July 1, 2019

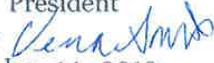
Name Sherry Vandermeer
 Position Treasurer
 Signature *Sherry Vandermeer*
 Date July 1, 2019


Shilo Community Club
 Box 534
 Caroline, AB
 TOM OMO

Financial Statement
 Dec. 24, 2017 to Dec 23, 2018

Assets	Cash		12635.77
Liabilities			0
Income	Fundraising	200.00	420.00
	Sale of history Books	220.00	
Disbursements	Epcor	774.15	774.15

This financial statement has been reviewed and approved by

Name Verna Smith
 Position President
 Signature 
 Date Jan. 14, 2019

Name Sherry Vandermeer
 Position Treasurer
 Signature 
 Date Jan. 14, 2019

Budget for Building Fence at Shilo in 2019

Equipment

Trucking	2800.00	donated
Faller-buncher	390.00	donated
Processor	370.00	donated
Bobcat (holes)	640.00	donated
Backhoe	875.00	donated
Tractor	900.00	donated
Grain Truck	150.00	donated
Chain Saws	340.00	donated

Material

Poles	Donated by Fortis (estimated \$9000.00)	
Slabs	750.00	
2 X 6	650.00	
Bleachers	473.00	
Gravel	180.00	donated

Labour

115 hours	2290.00	donated
-----------	---------	---------

Food for Workers	350.00	
------------------	--------	--

2019 TOTAL

\$19988.00

Estimated Budget for Completing Fence Netting, Painting Fence and the School Building and Putting in New Door in 2020

Equipment

Zoom Boom	640.00	
Paint Sprayer	4000.00	(Labour included)

Material

Hardware	975.00	
Netting	770.00	donated
Paint	5375.00	

Labour

50	1000.00	donated
----	---------	---------

Food for Workers	200.00	
------------------	--------	--

2020 TOTAL		\$12,960.00
-------------------	--	--------------------

Estimated Cost for Shilo Club		\$11,190.00
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Letter of Support for Shilo Community Club

August 9, 2019

As Councillor for Division 4, where the Shilo School is located, I recommend County support for this project.

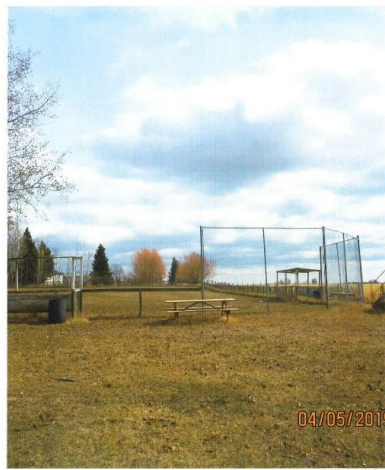
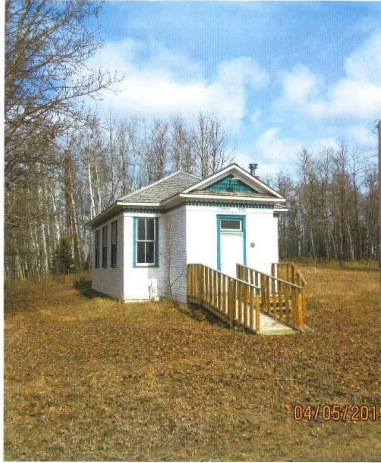
The Shilo ball diamond is an important part of the slow pitch league. It promotes exercise and socializing in our community. Having this diamond at our local historic site means the grounds are well maintained all summer (by the ball players) as well as giving many people a chance to see and appreciate some of our local history.



John Vandermeer

Councillor

Shilo Community Club – Photos



Shilo Community Club
Aerial Site Photo





DELEGATION

SUBJECT: Canadian Association of Petroleum Producers (CAPP) – Industry Update		
PRESENTATION DATE: August 27, 2019		
DEPARTMENT: Delegation	WRITTEN BY: Whitney Wedman	REVIEWED BY: Rick Emmons, CAO
BUDGET CONSIDERATIONS: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept. <input type="checkbox"/> Reallocation		
LEGISLATIVE DIRECTION: <input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation (cite) <input type="checkbox"/> County Bylaw or Policy (cite)		
ATTACHMENT(S): PowerPoint ‘CAPP – Clearwater County Industry Update’		

STAFF RECOMMENDATION: That Council receives the ‘CAPP – Clearwater County Industry Update’ from the Canadian Association of Petroleum Producers Delegation as presented.

BACKGROUND:

Kelly McTaggart, Community Engagement Advisor, Canadian Association of Petroleum Producers (CAPP), is attending Council to present the ‘CAPP – Clearwater County Industry Update’.

The following information is an excerpt from CAPP’s website:

The Canadian Association of Petroleum Producers (CAPP) represents companies, large and small, that explore for, develop and produce natural gas and oil throughout Canada. CAPP’s member companies produce about 80 per cent of Canada’s natural gas and oil. CAPP’s associate members provide a wide range of services that support the upstream oil and natural gas industry. Together CAPP’s members and associate members are an important part of a national industry with revenues from oil and natural gas production of about \$101 billion a year.



1

Canadian Association of Petroleum Producers

- **Represents large and small producer member companies**
- **Members explore for, develop and produce natural gas, natural gas liquids, crude oil, and oil sands throughout Canada**
- **Produce about 80 per cent of Canada's natural gas and crude oil**
- **Associate members provide a wide range of services that support the upstream crude oil and natural gas industry**

CAPP CAPP.CA

2

1



3

Meeting Increasing Global Energy Demands

- World Business Council on Sustainable Development frames the 2050 challenge as “nine billion people not just living on the planet, but living well and within the limits of the planet”
- Canada has a role to play in helping those countries meet the growing energy needs, while reducing emissions and growing the economy
- Innovation will position Canada to contribute responsibly

Growth in the Global Energy Mix from 2017-2040

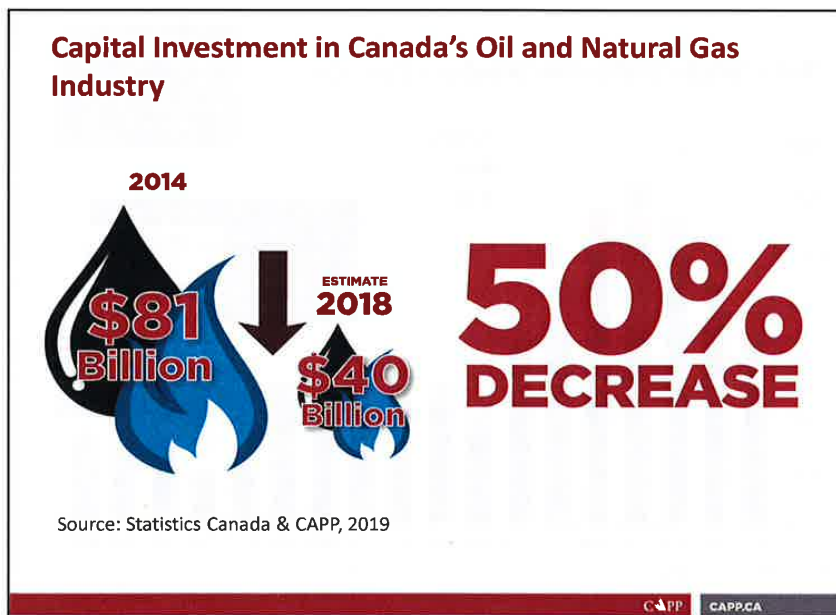
Source: IEA, World Energy Outlook 2018, New Policies Scenario

Change in primary energy demand, 2016-40 (Mtoe)

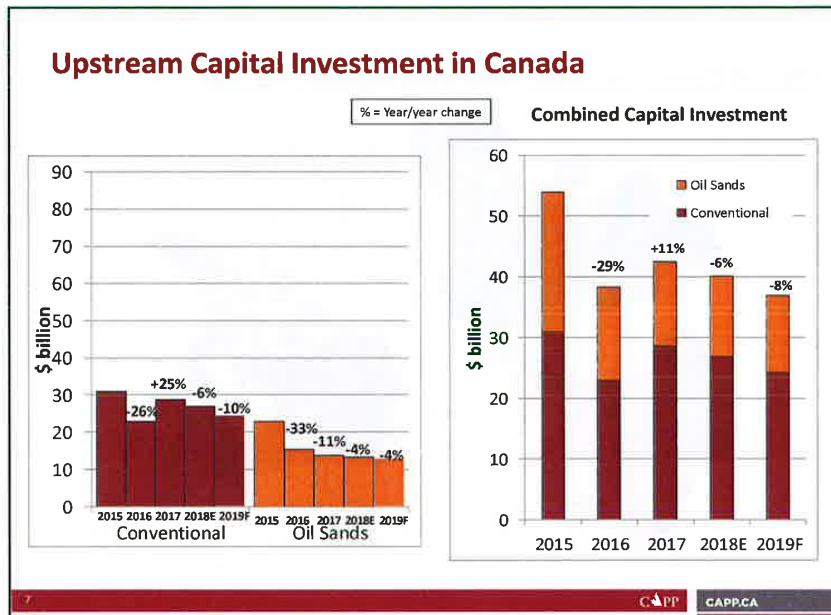
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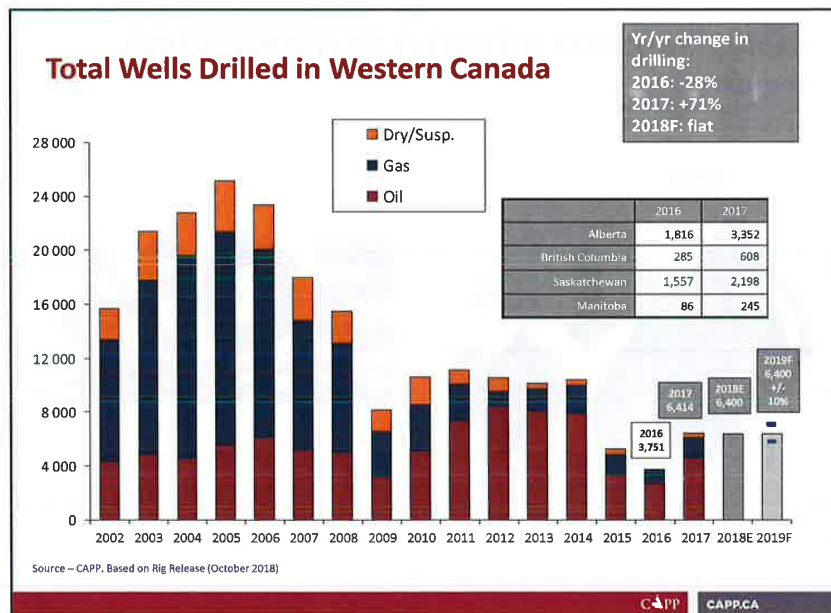
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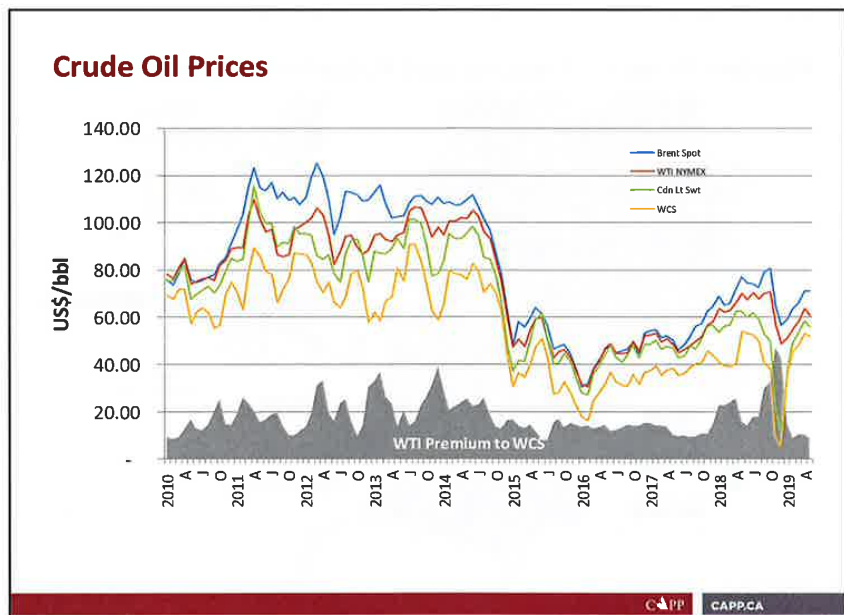
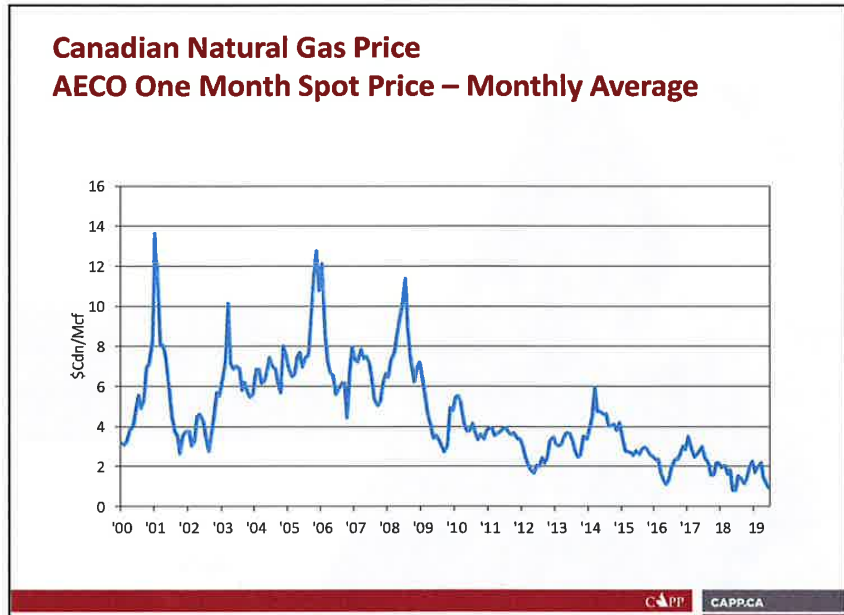
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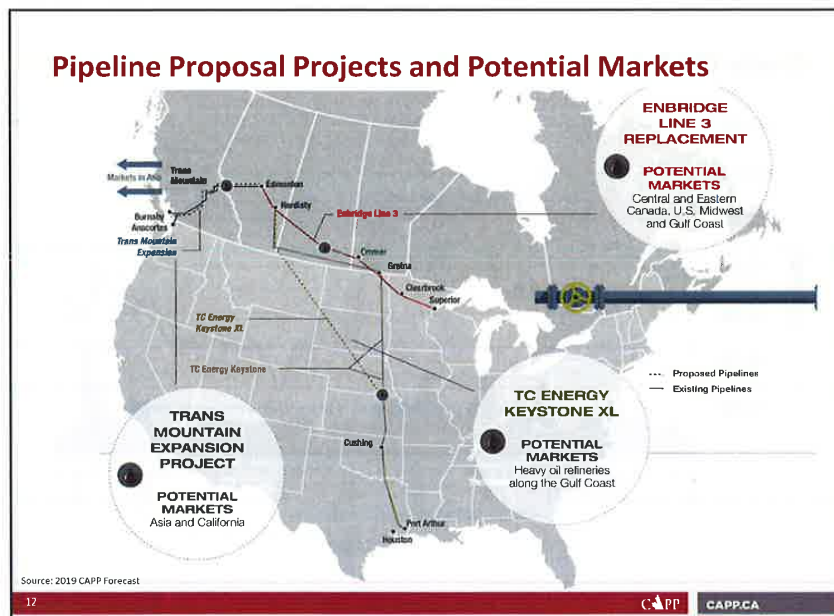


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11



12

Natural Gas Markets

- **Current State:**
 - Market share in Eastern Canada has stabilized but:
 - New U.S. pipes soon coming up into Ontario
 - New capacity out of Northeast U.S. connecting to Midwest U.S.
 - Significant bottlenecks in getting gas to the mainline:
 - High volatility
 - Lower average prices
 - As producers develop liquids for value, gas supply will continue to be high
- **Need for LNG greater than ever:**
 - Positive signs for projects but, barriers remain
- **Conversion to natural gas fired electricity a positive opportunity**

13

CAPP
CAPP.CA

13

Existing headwinds

Lack of export capacity to global markets reducing revenues and preventing growth

- 1. Market access**
 - Current 4 mb/d oil pipeline network operating near maximum capacity.
 - Limited takeaway capacity results in heavy discounts on Canadian crudes and challenges investment in new and existing projects
 - Natural Gas Market over supplied, imports up production flat and faltering
 - oil curtailment program continues to be in place in Alberta due to the lack of takeaway capacity.
- 2. Uncompetitive with United State's new tax policy**
 - The US tax system has become much more competitive and as a result, the US economy is going to be much more attractive for investment
- 3. Regulatory environment: complexity, climate policy, uncertainty**
 - Canada is losing market share to U.S. producers who are growing supply while faced with less stringent environmental regulations
 - Non-market based solutions are needed to close gap

}
 Cumulative
 Burden

14

CAPP
CAPP.CA

14

Alberta and Federal Update

- **Alberta Energy Issues 2019**
 - Municipal competitiveness task force and strategy being formed
- **Engaging on Federal fossil fuel subsidy consultation and dialogues**
 - Preparing submission for Environment Canada initiative
 - Continue to support federal platform work as needed
- **Capital Market Priorities**
 - Crude Oil Forecast released at 2019 global petroleum show on June 12
 - Federal Election Platform

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Thank you!

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Request for Decision

Regular Council Meeting

SUBJECT:	Nordegg Golf Association's Request for Funding
PRESENTATION DATE:	Tuesday, August 27, 2019
DEPARTMENT:	Agriculture & Community Services
WRITTEN BY:	Matt Martinson, Director Ag and Community Services
REVIEWED BY:	Rick Emmons, CAO
BUDGET CONSIDERATIONS:	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Funded by Dept <input type="checkbox"/> Reallocation
LEGISLATIVE DIRECTION:	<input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation <input type="checkbox"/> County Bylaw or Policy
COMMUNITY BUILDING PILLAR (check all that apply):	
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input checked="" type="checkbox"/> Community Social Growth	
ATTACHMENTS:	
1 Request for Funding Letter 2 Lease Agreement 3 NGA Financial Statements	

STAFF RECOMMENDATION:

That Council considers Nordegg Golf Association's request for funding off-season expenses and directs Administration accordingly.

BACKGROUND:

Nordegg Golf Association (NGA) is requesting financial assistance for the 2019 off-season costs for the Nordegg Golf clubhouse for the six months when the clubhouse is closed.

The current agreement between the NGA and Clearwater County states that the NGA is responsible to pay rent and utilities for the clubhouse year-round.

Currently the NGA pays \$375 per month for rent plus all utilities.

In 2017 the County paid \$3150 to help with the off-season costs after NGA financial statements showed a loss for 2016. In 2018 the NGA applied for financial assistance again and were paid \$3600.

Breakdown of the 2018 6-month off-season costs were as follows:

Rent: \$2250
Propane: \$650
Electricity: \$750

Total \$3600

An application was made again for 2019 in the amount of \$3600 but the request was flagged by Ag. and Community staff as it was determined that the request had not been officially approved by Council. In order to be able to include the funding in budget on a yearly basis staff recognized that the request would need to be brought to Council.

As Council is aware Nordegg Recreation receives an annual grant of \$5,000. Traditionally this has been split between Nordegg Library, Nordegg Community Hall, the Ice Rink and the Discovery Park.

Moving forward, staff recommends funding the Nordegg Library out of the Community Culture budget which is where the other libraries are funded. Also of note is that the Nordegg Community Hall will no longer be funded from the Nordegg Rec grant but will now be considered under the new Community Hall Grant Policy. Therefore, staff will ask for direction during the upcoming budget deliberations for the Nordegg Rec Funding amount and distribution.

Options for the NGA's request for funding off-season costs of the Clubhouse:

1) To fund the 2019 off-season costs (in whole or part) out of contingency and include future funding as a new line item in the 2020 Recreation Budget.

2) To fund the 2019 off-season costs (in whole or in part) out of contingency and direct the NGA to apply to the Nordegg Recreation Grant for future funding.

3) To deny funding for the 2019 off-season costs but include future funding as a line item in the 2020 Recreation Budget.

4) To deny funding for 2019 and direct the NGA to apply to the Nordegg Recreation Grant for future funding.

5) To deny the request.

Nordegg Golf Association
2019 Annual Funding Request

The Nordegg Golf Association (NGA) is a non-profit society that is dedicated to maintaining and operating the historic golf course in Nordegg. Our main work force is volunteers who dedicate their summers to ensure an enjoyable experience for residents as well as the tourists that come to Nordegg each summer. We are required by Clearwater County to maintain the heat and power in the clubhouse year round even though it is not utilized from September 30 – April 1 each year. We have no income during this period, so we are once again requesting assistance with the rent, power and propane to cover this un-utilized 6-month span.

In prior years, we have received \$3,600 (Feb 2018) and \$3,150 (May 2017) from Clearwater County to help cover these costs.

On September 25, 2018 the NGA Secretary, Shirley Gibson, received an email from Anne-Marie Bertagnolli outlining the new process to apply for seasonal funding. Shirley completed the required forms and sent the funding application back to Anne-Marie via email on October 23, 2018.

In February 2019 Shirley followed up with Whitney Wedman to check the status of our funding request. Whitney advised that she would look into it. On February 28, Anne-Marie advised that the Finance Committee had met and that the Finance Department needed to take the funding request to the April Finance Council Meeting.

Shirley spoke with Anne-Marie again in May 2019 and was advised that the funding request would be going before the June 17 council meeting.

Anne-Marie sent an email July 17, 2019 advising that the request still had not been brought to council and that the NGA now needed to approach council themselves to try to get the 2019 funding approved. As such, we are submitting this letter and request to appear before council in order to discuss the 2019 seasonal funding.

Thank you in advance,

Stu Weidenhamer
President Nordegg Golf Association

008/3956

DOC # D2018/11075

SCANNED

LEASE AGREEMENT

THIS LEASE made in duplicate this 24th day of APR. 2003

Between:

Clearwater County

(hereinafter called the "Landlord")

OF THE FIRST PART

-and-

Nordegg Golf Association

(hereinafter called the "Tenant")

OF THE SECOND PART

THIS LEASE AGREEMENT witnesses that in consideration of the rents, covenants and agreements contained herein on the part of the Tenant, the Landlord hereby leases unto the Tenant the property and all appurtenances thereto described as:

**The Old Fish and Wildlife Facilities
(consisting of office, compound & shed)**

(hereinafter called the "Premises") on the following terms:

1. The term of this lease shall be from the **1st day of May, 2003** until the **31st day of May, 2003** and month to month thereafter.
2. The tenant shall pay to the Landlord for the premises a total monthly rental of **\$200.00** Dollars, payable in advance of the Tenant taking up occupancy under this tenancy. This rent shall include the base rent for the premises. A Damage Deposit of **N/A** is to be paid in advance of occupancy.
3. The Tenant covenants with the Landlord as follows:
 - 3.1 To pay the rent herein on or before the first day of each month and in the amount stipulated.
 - 3.2 To pay all telephone costs, heating costs, electrical costs, and business taxes or licenses, or any other rates or charges assessed or chargeable against the premises during the tenancy.
 - 3.3 To use the premises for the purpose of operating a golf clubhouse / pro shop in the community of Nordegg.

- 3.4 To maintain the premises in good condition.
- 3.5 Not to permit to be done on the premises anything whereby the policy of the insurance on the premises carried by the Landlord may become void or voidable or whereby the rate of premium in respect thereof may be increased by the Tenant's breach of this covenant, except where the Tenant agrees to pay the amount of any such rate increases.
- 3.6 Not to leave the premises unoccupied for a period of thirty (30) days or longer without notifying the Landlord.
- 3.7 Not to permit the premises or any part thereof to be used so as to cause annoyance or inconvenience to the owners or occupiers of the neighboring properties.
- 3.8 Not to cause any alterations, improvements or additions to the premises without the prior written consent of the Landlord.
- 3.9 To permit the Landlord, its servants, agents, and contractors with all necessary equipment to enter the premises at all reasonable times during business hours for the purpose of repairing, maintaining, and providing such services as shall be the responsibility of the Landlord.
- 3.10 The Tenant shall hold harmless and pay on behalf of the Landlord all claims and demands against the Landlord, its employees and agents, caused by or arising out of, directly or indirectly:
- (a) the performance of this agreement by the Tenant,
 - (b) the Tenant's occupancy or use of the premises,
 - (c) any business or operations of the Tenant conducted in the premises, or
 - (d) by reason of any matter or thing done, permitted or omitted to be done by the Tenant, its agents, or employees whether occasioned by negligence or otherwise.
- 3.11 (a) The Tenant shall, at all times during the within terms, place and maintain with an insurer licensed in Alberta in respect of its property on the premises, insurance against loss by fire and such other risks as are included in a standard extended coverage endorsement, including, without restricting the generality of the foregoing, vandalism and malicious damage,

in amounts adequate to cover the value of the Tenants property.

- (b) The Landlord shall, at all times during the within term, insure with an insurer licensed in Alberta and keep insured during the term thereof at the replacement value based on materials of like kind and quality the entire premises and interest of the Landlord therein against loss by fire and such other risks as are included in a standard extended coverage endorsement including, without restricting the generality of the foregoing, vandalism and malicious damage.
- (c) The Tenant shall place and maintain Comprehensive General Liability insurance against claims for bodily injury, personal injury and property damage occurring on, in or about the premises and against contractual liability on terms sufficient to cover the indemnification clause of this agreement, such insurance to afford protection to a limit of not less than One Million (\$1,000,000.00) Dollars inclusive in respect of any one occurrence or such greater amounts as shall be sufficient from time to time.
- (d) Certificates evidencing such insurance shall be made available to the Landlord upon request.

3.12 To insure that the activities carried on in the premises are properly licensed with the appropriate branch of the Government of Alberta.

3.13 To leave the premises in proper condition upon the expiration of this lease.

3.14 To abide by all the rules and regulations contained in the Schedule "A" attached hereto and forming part of this Lease.

4. The Landlord covenants with the Tenant as follows:

4.1 That the Tenant, paying the rent and performing the Tenant's covenants, shall peaceably hold the premises during the term without any interference by the Landlord or any person rightfully claiming under or in trust for him.

4.2 The Landlord shall place and maintain Comprehensive General Liability insurance against claims for bodily injury, personal injury, property damage occurring on, in or about the premises against contractual liability on terms sufficient to cover the indemnification

clause in this agreement in the amount of not less than One Million (\$1,000,000.00) Dollars inclusive with respect to any one occurrence.

- 4.3 The Landlord shall hold harmless and pay on behalf of the Tenant, its employees and agents, all claims and demands against the Tenant caused by or arising out of, directly or indirectly:
- (a) the performance of this agreement by the Landlord,
 - (b) the Landlord's ownership or management of the premises,
 - (c) any business or operations of the Landlord conducted on the premises,
 - (d) by reason of any matter or thing done, permitted or omitted to be done by the Landlord, its agents, or employees, whether occasioned by negligence or otherwise.
5. If any of the Tenant's covenants shall not be performed or observed, or if the Tenant shall become bankrupt or enter into any composition with his creditors or suffer any distress or execution to be levied upon any of his goods, then the Landlord may without notice at any time thereafter re-enter upon the premises, or any part thereof in the name of the whole, and retake possession thereof entirely.
6. In case the premises or any part thereof shall at any time during the term granted be burned down or damaged by fire so as to render the same unfit for the purpose of the Tenant, then the rent hereby reserved shall be abated until the premises have been rebuilt or made fit for the purposes of the Tenant. In the event of such destruction or partial destruction as aforesaid, the Landlord shall have the right to declare the said term to be forthwith terminated and in such event this agreement shall be of no force and effect.

7. All notices under this Lease shall be in writing. Any notice to the Tenant shall be sufficiently served if addressed to the Tenant at the premises or sent to him by the Landlord at the following address:

**Nordegg Golf Association
Box 88
Nordegg, Alberta
T0M 2H0**

All notices from the Tenant to the Landlord should be sent to the Landlord at the following address:

**Clearwater County
Box 550
Rocky Mountain House, Alberta
T4T 1A4**

8. Provided always and it is mutually agreed that if the Landlord desires the Tenant to vacate the premises it shall give the Tenant notice in writing thirty days in advance, and if the Tenant decides to vacate the premises, it shall give the Landlord notice in writing thirty days in advance.

THIS AGREEMENT is executed by the parties as of the date above written.

CLEARWATER COUNTY

Jenna Fink Per: Joe Baker
(Witness) (Signature)

Joe Baker - NORDEGG SITE MANAGER
(Print Name and Title)

NORDEGG GOLF ASSOCIATION

Jenna Fink Per: Ray Borley
(Witness) (Signature)

RAY BORLEY
(Print Name and Title)

SCHEDULE A

RULES AND REGULATIONS

THE TENANT SHALL:

1. Pay for all utilities not covered by the Landlord such as telephone, water, sewer, heating, electrical and not allow any such utility charges to go into arrears.
2. Keep area around the premises clean and free of debris.
3. Make repair of: damages to property caused by the tenant or his employees or agents, by action or neglect such as glass, doors, floor and wall surfaces, and various other results of misuse, abuse or accidents.
4. Keep grass mowed and maintained during the summer months.
5. Keep all walkways clear of snow and ice during winter months.
6. Any improvements done to the premises by the Tenant are at the cost of the Tenant and for which there will not be remuneration by the Landlord. Any improvements to the premises should not be commenced without notification to the Landlord in writing.

Fee Schedule				
	Current Rate	Effective Jan. 1, 2015	Effective Jan. 1, 2016	Effective Jan. 1, 2017
Nordegg Golf Association (clubhouse)	\$200/m	\$255/m	\$310/m	\$375/m

--- End of Report ---



*R. G. NOBLE, B. COMM., CA
 *J. R. WADE, B. COMM., CGA, CA
 *B. D. MAYER, B. MGMT., CA

P.O. BOX 100
 ROCKY MOUNTAIN HOUSE
 ALBERTA, T4T 1A1
 (403) 945-9226
 FAX (403) 945-5686

NOTICE TO READER

On the basis of information provided by management, we have compiled the balance sheet of Nordegg Golf Association as at December 31, 2017 and the statement of operations for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these financial statements may not be appropriate for their purposes.

Prior to compiling Nordegg Golf Association's financial statements, this accounting firm prepared several journal entries which have a significant effect on these financial statements.

Wade Noble & Partners LLP

Chartered Accountants

Rocky Mountain House, Alberta
 June 15, 2018

*DENOTES PROFESSIONAL CORPORATION

Nordegg Golf Association Financial Statements, December 31, 2017	
This financial statement has been reviewed and approved by:	
name:	_____ Rolf Adolph _____ Stu Weidenhamer _____
position:	_____ Treasurer _____ President _____
signed:	_____
date:	_____

NORDEGG GOLF ASSOCIATION

**BALANCE SHEET
DECEMBER 31, 2017
(Unaudited - See Notice to Reader)**

	2017	2016
ASSETS		
CURRENT ASSETS		
Cash	\$ 32,467	\$ 4,735
Amounts receivable - Casino	-	21,486
	<u>32,467</u>	<u>26,221</u>
PROPERTY, PLANT AND EQUIPMENT (Note 1)	<u>19,955</u>	<u>23,118</u>
	<u>\$ 52,422</u>	<u>\$ 49,339</u>
LIABILITIES		
CURRENT LIABILITIES		
Amounts payable	\$ 1,763	\$ 1,698
Deferred income - Casino	<u>15,821</u>	<u>21,486</u>
	<u>17,584</u>	<u>23,184</u>
EQUITY		
RETAINED EARNINGS		
Balance, beginning of year	26,155	29,642
Net income (loss)	<u>8,683</u>	<u>(3,487)</u>
Balance, end of year	<u>34,838</u>	<u>26,155</u>
	<u>\$ 52,422</u>	<u>\$ 49,339</u>

See accompanying notes to the financial statements

NORDEGG GOLF ASSOCIATION

**STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2017
(Unaudited - See Notice to Reader)**

	2017	2016
REVENUE		
Revenue from operations	\$ 60,818	\$ 49,661
Advertising income	900	2,550
Donation Revenue	6,243	3,800
Casino Revenue	5,665	-
	<u>73,626</u>	<u>56,011</u>
EXPENSES		
Advertising & Promotion	666	2,030
Amortization	3,163	3,969
Clubhouse Rent	4,500	3,720
Equipment Operating	9,586	2,440
Insurance	2,336	2,434
Interest and bank charges	1,175	391
Office	238	418
Professional fees	250	-
Property rental (Mobile home pad)	-	1,320
Property taxes	102	97
Purchases	10,203	10,860
Repairs and maintenance	1,345	749
Telephone	1,476	1,532
Utilities	2,639	4,775
Wages and benefits	27,264	30,366
	<u>64,943</u>	<u>65,101</u>
INCOME (LOSS) FROM OPERATIONS	8,683	(9,090)
GAIN (LOSS) ON SALE OF PROPERTY, PLANT & EQUIPMENT	<u>-</u>	<u>5,603</u>
NET INCOME (LOSS)	\$ <u>8,683</u>	\$ <u>(3,487)</u>

See accompanying notes to the financial statements

NORDEGG GOLF ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017
(Unaudited - See Notice to Reader)

1. PROPERTY, PLANT AND EQUIPMENT

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net 2017</u>	<u>Net 2016</u>
Buildings	\$ 15,727	\$ 6,094	\$ 9,633	\$ 10,034
Equipment	44,333	36,005	8,328	10,411
Portable Washroom	1,978	1,420	558	620
Mowing Equipment	38,935	37,500	1,435	2,050
Computer hardware	2,748	2,747	1	3
	<u>\$ 103,721</u>	<u>\$ 83,766</u>	<u>\$ 19,955</u>	<u>\$ 23,118</u>



WADE NOBLE & PARTNERS LLP

*R. G. NOBLE, B. COMM., CA
*J. R. WADE, B. COMM., CGA, CA
*B. D. MAYER, B. MGMT., CA

P.O. BOX 100
ROCKY MOUNTAIN HOUSE
ALBERTA, T4T 1A1
(403) 845-8226
FAX (403) 845-8866

NOTICE TO READER

On the basis of information provided by management, we have compiled the balance sheet of Nordegg Golf Association as at December 31, 2018 and the statement of operations for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these financial statements may not be appropriate for their purposes.

Prior to compiling Nordegg Golf Association's financial statements, this accounting firm prepared several journal entries which have a significant effect on these financial statements.

Wade Noble & Partners LLP
Chartered Accountants

Rocky Mountain House, Alberta
May 9, 2019

*DENOTES PROFESSIONAL CORPORATION

NORDEGG GOLF ASSOCIATION

**BALANCE SHEET
DECEMBER 31, 2018
(Unaudited - See Notice to Reader)**

	2018	2017
ASSETS		
CURRENT ASSETS		
Cash	\$ 45,561	\$ 32,467
Amounts receivable	945	-
	<u>46,506</u>	<u>32,467</u>
PROPERTY, PLANT AND EQUIPMENT (Note 1)	<u>17,417</u>	<u>19,955</u>
	<u>\$ 63,923</u>	<u>\$ 52,422</u>
LIABILITIES		
CURRENT LIABILITIES		
Amounts payable	\$ 1,534	\$ 1,763
Deferred income - Casino	<u>13,526</u>	<u>15,821</u>
	<u>15,060</u>	<u>17,584</u>
EQUITY		
RETAINED EARNINGS		
Balance, beginning of year	34,838	26,156
Net income	<u>14,025</u>	<u>8,682</u>
Balance, end of year	<u>48,863</u>	<u>34,838</u>
	<u>\$ 63,923</u>	<u>\$ 52,422</u>

See accompanying notes to the financial statements

NORDEGG GOLF ASSOCIATION

**STATEMENT OF OPERATIONS
YEAR ENDED DECEMBER 31, 2018
(Unaudited - See Notice to Reader)**

	2018	2017
REVENUE		
Golf fees and season passes	\$ 36,580	\$ 31,819
Tournament revenue	4,561	4,923
Club and Cart Rentals	11,568	9,502
Bar Sales	10,552	9,645
Food Sales	2,451	1,592
Advertising income	3,586	900
Donation Revenue	4,700	6,243
Casino funds spent	2,294	5,665
Grant Revenue	2,570	-
Other Revenue	1,893	3,336
	<u>80,755</u>	<u>73,625</u>
EXPENSES		
Advertising & Promotion	1,096	666
Amortization	2,538	3,163
Clubhouse Rent	4,500	4,500
Equipment Operating	2,981	9,586
Insurance	2,453	2,336
Interest and bank charges	796	1,175
Office	784	238
Professional fees	250	250
Property taxes	85	102
Purchases	5,031	3,670
Bar Expense	5,755	5,246
Food Expense	1,055	1,287
Repairs and maintenance	1,063	1,345
Telephone	1,123	1,476
Utilities	2,709	2,639
Wages and benefits	34,511	27,264
	<u>66,730</u>	<u>64,943</u>
NET INCOME	\$ 14,025	\$ 8,682

See accompanying notes to the financial statements.

NORDEGG GOLF ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2018
(Unaudited - See Notice to Reader)

1. PROPERTY, PLANT AND EQUIPMENT

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net 2018</u>	<u>Net 2017</u>
Buildings	\$ 15,727	\$ 6,479	\$ 9,248	\$ 9,633
Equipment	44,333	37,671	6,662	8,328
Portable Washroom	1,978	1,476	502	558
Mowing Equipment	38,935	37,930	1,005	1,435
Computer hardware	2,748	2,748	-	1
	<u>\$ 103,721</u>	<u>\$ 86,304</u>	<u>\$ 17,417</u>	<u>\$ 19,955</u>



Request for Decision

Regular Council Meeting - Tuesday, August 27, 2019

SUBJECT:	Clearwater Regional Family and Community Support Services (FCSS) Request for Funding
PRESENTATION DATE:	Tuesday, August 27, 2019
DEPARTMENT:	Agriculture & Community Services
WRITTEN BY:	
REVIEWED BY:	
BUDGET CONSIDERATIONS:	<input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept <input checked="" type="checkbox"/> Reallocation
LEGISLATIVE DIRECTION:	<input type="checkbox"/> None <input type="checkbox"/> Provincial Legislation <input checked="" type="checkbox"/> County Bylaw or Policy (Regional FCSS Agreement)
COMMUNITY BUILDING PILLAR (check all that apply):	
<input checked="" type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input checked="" type="checkbox"/> Community Social Growth	
ATTACHMENTS:	
CRFCSS Request for Decision FCSS Regional Agreement 2016	

STAFF RECOMMENDATION:

That Council approves reallocating \$11,107.80 from contingency to Agriculture and Community Services 2019 budget to proportionately fund Clearwater Regional Family and Community Support Services (CRFCSS), per Section 20 of the CRFCSS Agreement, for the community grant awarded to the 2018 MEL Society Program.

BACKGROUND:

At the July 23, 2019, meeting, Council received a presentation from Clearwater Regional FCSS requesting the County's proportionate share (\$11,107.80) of \$18,000 to cover the funding short fall created by the provincial FCSS funding stream no longer approving the Medical Equipment Lending (MEL) Society grant. FCSS was informed of this after they had dispersed funding to the MEL Society.

At the July 23 meeting Council made the following motion.

“That council accepts the Clearwater Regional Family and Community Support Services (FCSS) Delegation as information and directs administration to work with the FCSS to determine if there is a surplus of funding that can be allocated for re-payment to the Province of Alberta. “

Administration met with the Town of Rocky Mountain House, managing partner of FCSS, to discuss the surplus and potential alternative options to cover the funding short fall. Provincial FCSS policy is to have the provincial portion of surplus funds returned to the province at the end of the fiscal cycle unless a plan to utilize the surplus has been submitted by the local FCSS agency and approved by the provincial FCSS organization. Clearwater Regional FCSS has submitted their plan for the surplus and have received approval to distribute the surplus to groups that have ongoing projects that have been funded in the past and are currently approved by the Provincial FCSS. If Clearwater Regional FCSS were to use a portion of this surplus to cover the funding short fall they would only be able to use the matching municipal portion and would have to give back the more significant provincial portion of the funding.

Considering this, it is administration’s opinion that using surplus to cover the short fall is not a viable option because it would require returning funds to the province that could otherwise be used for important work in our community. Administration recommends that council considers reallocating the short fall of \$11,107.80 from contingency.



Request for Decision

Item:

2018 MEL Society Funding & Clearwater Regional FCSS.

CAO Comments:**Target Decision Date:**

Submitted By: Andrea Vassallo – FCSS Manager

Reviewed By: Roger Smolnicky – Recreation & Community Services Director,
Town of Rocky Mountain House.

BACKGROUND

Overview:

Seeking County Council's approval for the County's proportionate share to cover the funds awarded to the MEL Society as a community grant in 2018, as outlined in the Regional Agreement.

Legislation and Policy:

Family & Community Support Services (FCSS) Regulation, Alberta Regulation 218/1994

2016 Clearwater Regional FCSS Agreement

FUNDING AND ADMINISTRATION

Section 20. In the event that a program is approved by the Board and after the program has been operated and/or expenses have been incurred and the Provincial Government, the Federal Government, or other public funding agencies do not honour or fully commit to their promised funding, the Town shall pay the costs of such programs on behalf of the Parties to this agreement. However, the Parties to this agreement shall be responsible for the costs incurred as per Schedule A of this agreement.

Schedule A, Clearwater Family and Community Support Services, Cost Share

Principles

2. It is agreed that the cost of any service, operational or capital costs approved by the Board, but which does not qualify for a FCSS grant from the Provincial Government, shall be shared by the Parties based on population, unless otherwise directed by the Board and agreed to by all the Parties. Programs of this nature must receive prior approval by the Parties.

Communication and Citizen Engagement:

N/A – this is strictly a Clearwater Regional FCSS and Town Council, County Council, and Village Council matter.

A delegation occurred at Town Council on July 16, 2019 and their proportionate share of the funds was approved. A delegation has been booked with Village Council on the evening of July 23, 2019. All three CAOs have been contacted and are aware of the situation.

Financial:

Municipality	2018 CRFCSS Municipal Contribution	Percent of Region	Amount of MEL Society Funding
Rocky Mountain House	\$19,2850	35.38%	\$6,368.40
Clearwater County	\$33,6411	61.71%	\$11,107.80
Caroline	\$15,867	2.91%	\$523.80
	<u>\$545,128</u>	<u>100%</u>	<u>\$18,000</u>

Unfortunately, the FCSS budget cannot be used to cover the MEL Society community grant that was awarded in 2018. The Clearwater Regional FCSS Board has requested the proportionate share of the \$18,000 from each of the partner municipalities – as outlined in the table above. The County’s share is \$11,107.80.

The FCSS Manager will request the proportionate share of the funds from the Village of Caroline, as outlined in the Clearwater Regional FCSS Agreement. The Town of Rocky Mountain House already approved their proportionate share of the funds. We felt it important to take this matter to all partner Councils to get their approval as well.

Organizational:

The two options are listed below:

- 1. County Council agrees to provide their proportionate share of the funds.**
This will align with the request of the Clearwater Regional FCSS Board and follow the Province’s direction. This will also be abiding by the FCSS Regional Agreement.
- 2. County Council does not provide their proportionate share of the funds.**
The Province directed that FCSS funds cannot be used to cover the MEL Society’s \$18,000 community grant awarded in 2018. They requested that it not be included in the FCSS Year-End Report. The community grant needs to be covered proportionately from each of the three Councils, as outlined in the Clearwater Regional FCSS Agreement.

The Clearwater Regional FCSS Agreement, Section 20 outlines, *“It is agreed that the cost of any service, operational or capital costs approved by the Board, but which does not qualify for a FCSS grant from the Provincial Government, shall be shared by the Parties based on population, unless otherwise directed by the Board and agreed to by all the Parties”*. This is further explained in Schedule A of the Regional Agreement.

Comments:

Option 1: County Council agrees to provide their proportionate share of the funds.

PRO:

- Funds are shared fairly between the three partner municipalities, subject to all parties approving their proportionate share.
- County Council will be following the Clearwater Regional FCSS Agreement, as outlined in Section 20 and Schedule A.
- County Council will be following the Province's direction.
- County Council will be following the recommendation of the Clearwater Regional FCSS Board.

CON:

- There is no budget for this expense.

Option 2: County Council does not provide their proportionate share of the funds.

PRO:

- There is no expense.

CON:

- The Clearwater Regional FCSS Agreement will not be followed.
- The Province's direction will not be followed.
- The Clearwater Regional FCSS Board's recommendation will not be followed.
- The expense will not be shared fairly between the partnering municipalities. If one does not provide their share, the other partners will have to cover it, which contravenes the Clearwater Regional FCSS Agreement.
- There is no other option to cover the expense.

Recommended Option: Option 1 – the County will be following their obligation, as outlined in the Clearwater Regional FCSS Agreement.

Alternatives:

Option 1: That County Council provide their proportionate share, as per the Clearwater Regional FCSS Agreement, for the 2018 FCSS funding granted to the MEL Society in the amount of \$11,107.80.

Option 2: That County Council accepts the FCSS report for the 2018 MEL Society funding as information.

Recommended Alternative:

Option 1: That the County provide their proportionate share, as per the Clearwater Regional FCSS Agreement, for the 2018 FCSS funding granted to the MEL Society in the amount of \$11,107.80.

Reports/Documents:

2016 FCSS Regional Agreement

Page 4 of 4

N:\FCSS Manager\Request for Decision\2019 RFD MEL Society for County - July 16 2019
FINAL.docx

Page 6 of 16

This agreement made in this 21 day of April A.D. 2016.

Between

The Village of Caroline

In the Province of Alberta

(Hereinafter referred to as “the Village”)

-and-

The Clearwater County

In the Province of Alberta

(Hereinafter referred to as “the County”)

-and-

The Town of Rocky Mountain House

In the Province of Alberta

(Hereinafter referred to as “the Town”)

(Or collectively referred to as “the Parties”)

Background

- A.** Under the provisions of the Family and Community Support Services Act, where a municipality provides for the establishment, administration, and operation of a Family and Community Support Services Program in a manner that is satisfactory to the Minister responsible for Family and Community Support Services (“the Minister”), the Minister may pay grants to the municipality to be used in such programs.
- B.** The Family and Community Support Services Act makes provision for a municipality to enter into agreements with other municipalities to provide for the

establishment, administration and operation of joint Family and Community Support Services programs.

NOW THEREFORE, the Parties agree as follows:

BOARD MEMBERSHIP

1. The Parties shall form a board known as “The Clearwater Regional Family and Community Support Services Board” (the Board”).
2. The Board shall be comprised of Seven (7) voting members appointed as follows:
 - a) Two (2) Board Members will be appointed by the Town, one of which will be a Town Councillor;
 - b) Three (3) Board Members will be appointed by the County, two of which may be County Councillors;
 - c) Two (2) Board Members will be appointed by the Village, one of which will be a Village Councillor;
 - d) Non-councillor appointments, will be for terms of three (3) years to expire at the organizational meetings of the Village, Town, and County Councils held in October of each year and appointments will be made on a rotating basis to ensure continuity of the Board:
 - i) the first appointment of the Town’s member at large shall be in effect until the first organizational meeting following the date of the appointment,
 - ii) the first appointment of the County’s members at large shall be in effect until the second organizational meeting following the date of the appointment;
 - iii) the first appointment of the Village’s members at large shall be in effect until the third organizational meeting following the date of the appointment
 - e) Councillor appointments will be for a term of one (1) year to expire at the organizational meetings of the Village, Town, and County. The Village,

Town, and County will be allowed to appoint alternate Council members who will have voting privileges in the absence of their respective Board Members;

- f) Appointments will be made at the annual organizational meetings of the Village, Town and County;
- g) All vacancies on the Board shall be filled as soon as reasonably possible by either to the Village, Town or County as the case may be, and each person appointed to fill a vacancy shall hold office for the remainder of the term of the vacated Board Member;
- h) All appointed and elected representatives shall hold office at the discretion of the Village, Town and County Councils respectively.

BOARD PROCESS

- 3. The Town CAO shall fix the date following the organizational meetings of the three municipal Councils, on which the first meeting of the Board will be held. The members of the Board will choose a Chairperson and Vice Chairperson at their first meeting.
 - 4. The Chairperson or Vice-Chairperson shall not hold office for more than two (2) consecutive years unless authorized by resolution of the Board.
 - 5. The Chairperson shall vote on all questions and a tie vote is a lost vote.
 - 6. No less than six meetings of the Board shall be held in each year, the time and place of such meetings to be determined by the Board at its first meeting. The Board may change the date of scheduled meetings from time to time, as it may deem advisable. Special meetings may be called by the Chairperson or at the request of any four voting members of the Board, on 24 hours written notice to members.
 - 7. Every voting member of the Board who is absent from three consecutive meetings of the Board shall cease to be a member unless such absence is caused by illness or is authorized by resolution of the Board recorded in its minutes on the first meeting following such absence.
-

8. No business shall be transacted at any meeting of the Board unless a quorum of members is present. A quorum shall be four members, including at least one member appointed by the Town, the Village, and the County.
9. The Board may appoint committees to deal with any matter coming within the scope of its authority.
10. A Minute Book shall be kept and Minutes shall be recorded therein by the Recording Secretary. All Board members and member municipalities shall receive an agenda package at least four days prior to the next meeting. Draft minutes should be sent to members and member municipalities as soon as possible after a meeting.
11. Neither the Board nor any member thereof shall have the power to pledge the credit of any of the Parties or to enter into contracts hereto in connection with any matters whatsoever, nor shall the Board or any member thereof have any power to authorize any expenditure to be charged against any of the Parties.
12. The Town will be acting on behalf of the other parties to this agreement for the establishment, administration and operation of such a program. The Town shall be the signing authority for purposes of this agreement and will have authority to sign all grant claims and cheques, issue invoices, and provide all necessary accounting subject to budget approval by the parties.

BOARD ROLES AND RESPONSIBILITIES

13. The Board shall advise the Parties to this agreement on the recommended application and administration of the Family and Community Support Services Act within the jurisdiction of the parties hereto and in such advisory capacity shall:
 - a) assist in formulating plans and priorities regarding Family and Community Support Services with a view to the establishment of a comprehensive program which shall include:
 - i) surveying, evaluating and determining the needs of the community,
 - ii) developing and facilitating programs to meet these needs,

- iii) being aware of resources, programs and/or services to assist in meeting community needs,
 - iv) developing criteria and monitoring programs for their success;
 - b) advise on the establishment of such relationships with other municipal, provincial and federal departments and community agencies as well as promote the orderly development of Family and Community Support Services;
14. The Board shall review all applications for funding programs under the Family and Community Support Services Act in the context of approved budgets and policies and make decisions as to their acceptance, determent or rejections.
15. The Board may, in consultation with the Regional FCSS Manager or designate:
- a) recommend an annual budget for programs under its jurisdiction;
 - b) suggest policies concerning the application of the Family and Community Support Services Act and/or any other specific programs under its jurisdiction;
 - c) encourage submission of briefs pertaining to programs under its jurisdiction from responsible individuals and groups for review, evaluation and possible action;
 - d) suggest to public and/or private agencies changes in the policies, programs or practices that might improve the impact of such services;
 - e) stimulate and promote citizens awareness of the importance of prevention and of preventative social services available;
 - f) simulate and, if necessary, organize such consultations with professional groups, social agencies (public or private) or other groups as it may determine advisable;
 - g) effect the establishment or implementation of family and community support services and other programs under its jurisdiction;
 - h) advise the participating councils on the establishment of new programs;
 - i) offer participating municipalities policy guidance on the establishment of physical facilities necessary to the furtherance of programs.

16. The Town shall be authorized to both employ and terminate a Regional FCSS Manager.

17. The Regional Manager shall be responsible to:

- a)** assist the Board in formulating plans and priorities regarding Family and Community Support Services with a view to the establishment of a comprehensive program,
- b)** advise the Board on the establishment of relationships with other Municipal, Provincial, and Federal departments and community agencies,
- c)** promote the orderly development of Family and Community Support Services,
- d)** review all applications for cost-sharing under the Family and Community Support Services Act and make recommendations to the Board as to their acceptance, deferment or rejection,
- e)** hire, supervise, and manage staff and contractors,
- f)** keep minutes of the proceedings of all meetings, conduct correspondence on behalf of the Clearwater Family and Community Support Services Board and send a copy of the minutes of all meetings of the Board to each member municipality within seven days following the date of the meeting,
- g)** perform such other duties as the Town may prescribe from time to time,
- h)** comply with all municipal policies of the Town (i.e. personnel, safety, financial, etc.)

FUNDING AND ADMINISTRATION

18. The cost of the Family and Community Support Services Program shall be shared by the Parties to this Agreement, and shall be determined in accordance with the Cost Share Principles (Schedule A).

19. Any Party may operate a family and community support service independently and shall pay for such independent program as an extra over and above the requisition for general family and community support services.

20. In the event that a program is approved by the Board and after the program has been operated and/or expenses have been incurred and the Provincial Government, the Federal Government, or other public funding agencies do not honour or fully commit to their promised funding, the Town shall pay the costs of such programs on behalf of the Parties to this agreement. However, the Parties to this agreement shall be responsible for the costs incurred as per schedule A of this agreement.
21. The budgeted costs of all projects and services as hereinbefore described, shall be payable by each Party to the Town on or before the 30th day of June of each year, and adjusted using available FCSS designated funds as to actual expenditures as at the 31st of December in each year.
22. Each Party shall approve the annual budget by February 1st of each year, provided by the Board and advise the Board of doing so. In the event a Party does not approve the annual budget, a meeting of the Chief Administrative Officers from all three Parties will be held to formulate recommendations for submission to the three municipal Councils. In the event that the recommendations are not accepted by all three municipal Councils, a joint meeting of the elected Councils of each Party shall be called by the Town to establish a budget that is acceptable to all Parties.
23. The Board shall seek the advice and comment of the Parties on major policy or program changes.
24. Whenever any question arises as to the liability of the Provincial Government to contribute to any expenditure incurred by the Town, pursuant to the terms of this Agreement, the decision of the Minister in respect thereto after consultation with the Town shall be final and conclusive.
25. The Town shall provide such office space, office supplies and office equipment and furniture as may be required by the Regional FCSS Manager and staff for the efficient operation of the program, and costs thereof shall be shared by the Parties to this Agreement.
26. The Town shall supply to the County and the Village an audited financial statement in a manner and form as agreed to by all Parties.

- 27.** The County, the Town and the Village shall be jointly responsible for the defense of any actions, suits, or claims of any kind brought against the Clearwater Regional Family and Community Services Board or against the County, the Town or the Village in respect of or arising out of the operations or undertakings of the Board. In the event of a judgment, order or award of any kind being made against the Board or the Town, the County or the Village, as a result of the operations or undertakings of the Board, the County, the Town and the Village shall be jointly responsible for the payment of all costs associated with such award, order or judgment with each Party's share being apportioned based on the formula identified on Schedule A.
- 28.** Notwithstanding all termination provisions in this Agreement, it is understood and accepted by each Party that it cannot terminate its obligations with the other Parties, costs associated with any judgment, order or award referred to in paragraph 26 if the cause of the judgment, order or award occurred wholly or in part prior to the Party terminating its participation in this Agreement.
- 29.** Any notices to be served upon the Town, Village, or County shall be deemed to be properly served if left at their respective municipal office during normal working hours.

TERMINATION

- 30.** This Agreement may be terminated on the 31st day of December in any year by any party hereto giving notice to the other parties on or before the 1st day of September in the preceding year.
- 31.** This Agreement may be amended by the written mutual consent of all parties hereto.

Agreed to this 24th day of May, 2016.

The Village of Caroline





The Town of Rocky Mountain House





The County of Clearwater





Schedule A

Clearwater Family and Community Support Services

Cost Share Principles

1. The Province of Alberta provides 80% funding for the Clearwater Family and Community Support Services Program. The partner municipalities cooperatively fund the minimum 20% municipal match.
2. It is agreed that the cost of any service, operational or capital costs approved by the Board, but which does not qualify for a FCSS grant from the Provincial Government, shall be shared by the Parties based on population, unless otherwise directed by the Board and agreed to by all the Parties. Programs of this nature must receive prior approval by the Parties.
3. All programs and services funded through the Clearwater Family and Community Services Board will be available to all residents of the Village of Caroline, the Town of Rocky Mountain House, and the County of Clearwater.



Request for Decision

Regular Council Meeting - Tuesday, August 27, 2019

SUBJECT:	Property Tax Penalty Waiver Request
PRESENTATION DATE:	Tuesday, August 27, 2019
DEPARTMENT: WRITTEN BY: REVIEWED BY:	Corporate Services
BUDGET CONSIDERATIONS:	<input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept <input type="checkbox"/> Reallocation
LEGISLATIVE DIRECTION:	<input type="checkbox"/> None <input checked="" type="checkbox"/> Provincial Legislation (Municipal Government Act s343(1), s344 - s347, s413) <input checked="" type="checkbox"/> County Bylaw or Policy (Bylaw 1065/19)
COMMUNITY BUILDING PILLAR (check all that apply):	
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input checked="" type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth	
ATTACHMENTS:	
Letter of Request	

STAFF RECOMMENDATION:

That Council considers the ratepayer's request to forgive the outstanding tax account balance of \$877.14 on Roll #3704201003 and instructs Administration to proceed accordingly.

BACKGROUND:

Administration has received a second written request from the owner of Roll #3704201003 to have an amount equal to penalties and costs since 2016 forgiven.

Penalties first started accruing on this account in 2016 in relation to that taxation year's unpaid balance. Payments were received in 2018 and 2019, bringing the outstanding balance down to \$877.14. S343(1) of the MGA requires a municipality to apply payments to the oldest balances first which means that the 2016, 2017 and 2018 taxes and penalties have now been paid in full. The outstanding balance reflects the remainder of 2019 taxes which must be paid by September 16th of this year.

The outstanding account balance of \$877.14 also equals the total of penalties and costs charged to the account since 2016.

The first request was considered by Council at its regular meeting held June 12, 2018. The corresponding resolution was as follows:

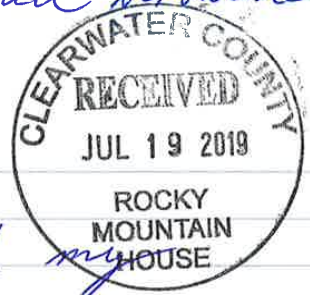
COUNCILLOR LAING: That Council denies the request to waive the tax penalty on Roll 3704201003.

CARRIED 7/0

Andy McLelland, owner of the property, has requested that his second letter be included in Council's agenda, in its entirety. He has authorized the sharing of this information by signing an 'Individual's Consent to Disclosure and/or Use of Personal Information' form.

The first request letter was not included in the agenda in the interest of protecting the personal privacy of Mr. McLelland and his family. A copy was subsequently provided to Councillor Hoven for follow up with Mr. McLelland.

I wish this to be read at council verbatim.
A. Mclelland



My name is Andy McLelland my
blue sign address is 44039 TWP 37-4.

In July of 2017 my wife started to
show signs of illness. After multiple
tests and trips to the hospital my
wife was diagnosed with large B cell
non-hodgkins lymphoma (cancer).

I cannot explain in words the devastating
emotional impact this had on my family.

My wife fought a brutal battle
with cancer for 19 months. She lost
that battle on February 24th of this
year.

When my wife was initially diagnosed
with cancer our son Noah was only
18 months old.

not only was this emotionally devastating it. It has been financially devastating. Over the last 2 years I have had to be a caregiver to my wife, I have had to take on the full time responsibility of a parent, and have had to try and balance all of that with working to support my family. Financially things started to go, I simply could not keep up with everything. I did everything I could to keep up with land taxes but was unable to. Fees and interest penalties were added to my bill. I have recently been able to pay the

full principal of my land taxes.
I am asking council to forgive
the penalties and interest on my
land taxes as this would be
an additional burden on my
~~family~~ what my family
has had to endure emotionally and
financially over the last 2 years.

FEEES AND TAXES ADD UP TO \$877.14

Thankyou for your consideration.



Request for Decision

Regular Council Meeting - Tuesday, August 27, 2019

SUBJECT:	Wildland Urban Interface (WUI) Program – 2019 Capital Budget Amendments
PRESENTATION DATE:	Tuesday, August 27, 2019
DEPARTMENT: WRITTEN BY: REVIEWED BY:	Emergency & Legislative Services
BUDGET CONSIDERATIONS:	<input type="checkbox"/> N/A <input type="checkbox"/> Funded by Dept <input checked="" type="checkbox"/> Reallocation
LEGISLATIVE DIRECTION:	<input checked="" type="checkbox"/> None <input type="checkbox"/> Provincial Legislation <input type="checkbox"/> County Bylaw or Policy
COMMUNITY BUILDING PILLAR (check all that apply):	
<input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Governance Leadership <input checked="" type="checkbox"/> Fiscal Responsibilities <input type="checkbox"/> Environmental Stewardship <input type="checkbox"/> Community Social Growth	
ATTACHMENTS:	
None	

STAFF RECOMMENDATION:

That Council approves amending the County's 2019 capital budget, by transferring \$580,000.00 from fire apparatus reserve for the purchase of Type 3 Engine (Unit 201 \$510,000.00), AFFRACs radios (\$50,000.00) and pump skid (\$20,000.00).

BACKGROUND:

At their July 23, 2019 regular meeting, Council reviewed and approved the Wildland Urban Interface (WUI) program operating budget for 2019, with a motion to increase revenues for Regional Fire (WUI) by \$222,550.00 and Regional Fire (WUI) expenses by \$222,550.00 for proceeding with the Wildland Urban Interface Program.

Following the WUI program operating approvals, Administration indicated that a review of the County's current available assets and further recommendations for capital budget amendments would follow. Again, with this being a new program there is not currently any approved capital budget line items within the 2019 budget.

The AFCA "Invitation to Participate" request for proposals including the following capital equipment criteria:

- a. A Type 3 Structural/Wildland Urban Interface Engine, a Type 6 Engine capable of pulling a trailer and a Type 2 Structure Protection Unit (SPU) Trailer must be available to the WUI SP team whenever required by the team, and
- b. AFRRCS radios for each team member, or an acceptable alternative that allows for communication with Government wildfire firefighters

Below is a summary WUI capital budget for Council’s consideration.

2019 Capital Budget - Clearwater Regional Fire (WUI) Team	2019	2020	2021	TOTAL
AFRACS Radios	\$50,000.00	\$0.00	\$0.00	\$50,000.00
Pump Skid	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Pick Up (Repurpose HQ Command Vehicle)	\$0.00	TBD	\$0.00	\$0.00
Type 3 (Wildland/Urban Engine)	\$510,000.00	-\$525,000.00	\$0.00	-\$15,000.00
TOTAL CAPITAL EXPENSES	\$580,000.00	-\$525,000.00	\$0.00	\$55,000.00

For the proposed capital budget above, Administration intends to temporarily repurpose a headquarters Command Vehicle (truck for Assistant Fire Chief position that is vacant pending fire agreement discussions). Adding a pump skid to this truck will meet the criteria for a Type 6 truck, capable of pulling SP trailer. The budget also reflects purchasing four additional Alberta First Responders Radio Communications System (AFRRCS) radios.

As for the Type 3 engine required for this new WUI program, Administration recommends advancing the timeframe for purchase of the 2020 scheduled Condor Wildland/Urban Engine by a few months into 2019 budget. For the County’s forecasted 2020 budget, a Type 3 Wildland/Urban engine (Unit 201) is scheduled to be replaced in Condor (\$525,000.00 original forecast). The intention would be to place the new unit in Condor station, and then keep the older Type 3 Engine to for the 18-month period for use by the WUI team when on deployments.

The 2020 budget for the Type 3 Engine was projected at \$525,000.00. Administration recently checked with the supplier through the RMA trade program *Sourcwell*, and this unit may be purchased at the time of writing this agenda item for approximately \$510,000.00. The forecasted 2020 budget reflected funding source for the \$525K from “annual taxes”, this amount could then simply be transferred to fire apparatus reserve in 2020, to replenish the reserve funds utilized in 2019.



Example of Type 3 Unit

CRFRS already has adequate trailer outfitted as a Type 2 Structure Protection Trailer, that will meet the requirements of SP Trailer for WUI deployment. Much of the equipment within this existing trailer was funded with revenues from previous years' deployments.



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Tim Hoven
Date:	6/30/19
Signature (Councillor / Board Member):	<i>[Handwritten Signature]</i>

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
6/1	FAM	1	1				169
6/3	Caroline Library	1					68
6/4	Crimewatch						91
6/6	Policy Workshop	1	1				96.6
	WCS			1			
6/7	Nordegg Tour	1	1	1			91
6/8	Rocky Parade	1					91
6/11	Council				1		91
6/12	Rocky ICF	1					91
6/14	Caroline Grad	1					68
6/17	Strategic Planning	1	1	1			91
6/18	MPC	1	1				91
6/20	CCPAC	1					91
6/25	Council				1		91

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Remuneration Calculation (for office use only)						
0	Meetings @ 92.00 =	0		0	First 5000 Kms @ \$0.58 =	0
10	Meetings @ 172.00 =	1720.00		1220.6	Over 5000 Kms @ \$0.52 =	634.71
8	Meetings @ 136.00 =	1088.00		0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00				
	Supervision =	1105.00				
TOTAL =		4529.00			TOTAL =	634.71



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Cammie Laird
Date:	July, 2019
Signature (Councillor / Board Member):	<i>Cammie Laird</i>

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
July 8	Attd: TC Energy Open House @ Caroline Comp. Stn. (10:30-14:00 Hrs.)	1					92
July 9	Mtg: Reg. CC Council (08:30-12:00 Hr.)				1		26
July 23	Mtg: Reg. CC Council (08:30-17:00 Hr.)				1		26

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Remuneration Calculation (for office use only)						
0	Meetings @ 92.00 =	0		144	First 5000 Kms @ \$0.58 =	83.52
1	Meetings @ 172.00 =	172.00		0	Over 5000 Kms @ \$0.52 =	0
0	Meetings @ 136.00 =	0		0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00				
	Supervision =	1105.00				
	TOTAL =	1893.00			TOTAL =	83.52



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Michelle Swanson
Date:	July 30, 2019
Signature (Councillor / Board Member):	<i>Michelle Swanson</i>

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
June 1	FCM	✓	✓				-
June 2	FCM	✓	✓	✓			-
June 3	Travel back to AB from FCM	✓	✓	✓		B/L/S	188
June 5	Rec Board Mtg	✓					50
June 6	Policy Workshop	✓	✓				26
June 7	Nordeg Council Tour	✓	✓				26
June 11	Council Mtg				✓		26
June 11	CCTA Mtg						-
June 12	FCSS Strategic Planning Day	✓	✓				26
June 12	ICF Mtg with TRMH		✓				-
June 12	Rocky ATV Society Mtg						-
June 16	Gimlet Rodeo						-
June 17	Strategic Planning Workshop	✓	✓				26
June 17	Special Meeting RE: Fire			✓			-
June 18	MPC	✓					26

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Remuneration Calculation (for office use only)					
0	Meetings @ 92.00 =	0	0	First 5000 Kms @ \$0.58 =	0
9	Meetings @ 172.00 =	1548.00	420	Over 5000 Kms @ \$0.52 =	218.40
11	Meetings @ 136.00 =	1496.00	0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00	1	Full day of meals \$48.50 =	48.50
	Supervision =	1105.00		Receipts Total =	119.69
	TOTAL =	4765.00		TOTAL =	386.59



Councillor and Board Member 2019 Remuneration Statement

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
June 25	Council Meeting				✓		26
June 26	Masters Games Chair Meeting						-
June 29	Ponoka Stampede Parade-Masters Games						-

GST 79791 7127 RT0001



Park2Go Value Valet Edmonton
1302 Sparrow Drive
Nisku, AB T9E 8H9
7809863839

Ticket # 6070965
Park2Go Ticket 147408
Open Date 05/29/19 07:16
Close Date 06/03/19 18:58

Cashier ID 3957
Date 06/03/19 18:59
Name SWANSON, MILLO
Vehicle [REDACTED]
License [REDACTED]
Lot Location S2R 935

PARKING CHARGES

Weeks 1 \$ 64.40
Subtotal \$ 64.40
Airport Access Fee \$1.880 flat \$ 1.88
GST 5.000% \$ 3.31
Parking Total \$ 69.59
Grand Total \$ 69.59

PAYMENTS

VI_1501 06/03/19 18:58 \$ 69.59
TTID: 915403539385639
Auth: 05786F Batch: 765

Tip Valet + _____

Total = _____

X _____

Thank you for your business!



EMERALD

MICHELLE MARIE SWANSON

STATEMENT DATE: June 18, 2019

1 OF 3

PREVIOUS STATEMENT: May 21, 2019

STATEMENT PERIOD: May 22, 2019 to June 18, 2019

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT(S)
		[REDACTED]	
		[REDACTED]	
MAY 24	MAY 27	[REDACTED]	
MAY 28	MAY 29	[REDACTED]	
MAY 28	MAY 29	[REDACTED]	
MAY 28	MAY 30	[REDACTED]	
MAY 29	MAY 30	CHIL'S EDMONTON AIRPO EDMONTON INT	\$27.31
MAY 29	MAY 30	[REDACTED]	
MAY 29	MAY 31	MILL STREET PUB MISSISSAUGA	\$21.94
MAY 30	MAY 31	UberBV Amsterdam	\$5.75
MAY 30	MAY 31	MAISON DE LA DECOUVERTE QUEBEC	\$14.08
MAY 30	MAY 31	MURPHY S PIZZA FLATBREAD QUEBEC	\$82.58
MAY 30	JUN 3	TAXI COOP QUEBEC / FL QUEBEC	\$42.12
JUN 1	JUN 3	[REDACTED]	
JUN 3	JUN 4	MCDONALD'S #29723 Q04 LEDUC	\$10.49
JUN 4	JUN 4	PARK2GO YEG NISKU	\$69.99

Continued

pd

Hotel to AIRPORT

pd Already

PARKING - AIR



EMERALD

MICHELLE MARIE SWANSON

STATEMENT DATE: June 18, 2019

3 OF 3

PREVIOUS STATEMENT: May 21, 2019

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT(S)
JUN 3	JUN 5	ORIGINE CAFE TRAITEUR QUEBEC	\$12.50
JUN 3	JUN 5	BOCCONE BY MASSIMO MISSISSAUGA	\$35.00
JUN 3	JUN 5	[REDACTED]	
JUN 5	JUN 6	[REDACTED]	
JUN 3	JUN 10	TAXI COOP QUEBEC QUEBEC TAXI TO AIRPORT	\$50.10
JUN 8	JUN 10	[REDACTED]	
JUN 12	JUN 13	[REDACTED]	
JUN 15	JUN 17	[REDACTED]	
NET AMOUNT OF MONTHLY ACTIVITY			
TOTAL NEW BALANCE			

TD MESSAGE CENTRE:



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Michelle Swanson
Date:	July 31, 2019
Signature (Councillor / Board Member):	

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
July 1	Canada Day Breakfast @ Museum						26
July 4	Brownlee Barn Burner, Calgary						-
July 9	Council Meeting				✓		26
July 17	MPC	✓					26
July 22	AB Masters Games Mtg						-
July 23	Council Meeting				✓		26
July 25	Market On Main for AB Masters Games						-
July 26	Western Wheels Show'n Shine						-
July 26	Yellowhead Conservative Consituency BBQ & Meeting						-

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Remuneration Calculation (for office use only)						
0	Meetings @ 92.00 =	0		0	First 5000 Kms @ \$0.58 =	0
1	Meetings @ 172.00 =	172.00		104	Over 5000 Kms @ \$0.52 =	54.08
0	Meetings @ 136.00 =	0		0	Lunch @ 16.00 =	0
2	Meetings @ 308.00 =	616.00				
	Supervision =	1105.00				
	TOTAL =	1893.00			TOTAL =	54.08



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	Tim Hoven
Date:	8/13/19
Signature (Councillor / Board Member):	

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
7/9	Council				X		91
7/13	ASB	X	X				91
7/17	MPC	X					91
7/23	Council				X		91

PAID

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—	Meetings @ 92.00 =	—	—	First 5000 Kms @ \$0.58 =	—
2	Meetings @ 172.00 =	344.00	364	Over 5000 Kms @ \$0.52 =	189.28
1	Meetings @ 136.00 =	136.00		Lunch @ 16.00 =	—
2	Meetings @ 308.00 =	616.00			
	Supervision =	1105.00			
TOTAL =		2201.00		TOTAL =	189.28



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	John Vandermeer
Date:	Aug. 12
Signature (Councillor / Board Member):	

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
06	Employment Policies Workshop	Paid	X				80
07	Council Nordegg Tour	X	X				80
07	Legion D-Day Celebration						
11	Council				X		80
14	ICC mtng	X					80
17	Strategic Planning	X	X				80
19	CAEP AGM	X	X				90
25	Council				X		80

PAID

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Remuneration Calculation (for office use only)			
1	Meetings @ 92.00 =	92.00	173
4	Meetings @ 172.00 =	688.00	397
4	Meetings @ 136.00 =	544.00	
2	Meetings @ 308.00 =	616.00	
	Supervision	1105.00	
	TOTAL	2953.00	
			First 5000 Kms @ \$0.58 = 100.34
			Over 5000 Kms @ \$0.52 = 206.44
			Lunch @ 16.00 =
			TOTAL \$ 306.78



Councillor and Board Member 2019 Remuneration Statement

Name of Councillor / Board Member:	John Vandermeer
Date:	Aug. 12
Signature (Councillor / Board Member):	

PAYMENT PERIOD

January	February	March	April
May	June	July	August
September	October	November	December

Council Supervision Rate	\$1,105.00 / Monthly
Reeve Supervision Rate	\$2,054.00 / Monthly
Deputy Reeve Supervision Rate	\$1,105.00 / Monthly

Date	Type of Meeting Attended	First 4 Hours \$172.00	Next 4 Hours \$136.00	Next 4 Hours \$136.00	Regular Council Meeting \$308.00	Breakfast \$11/ Lunch \$16/ Supper \$21.50	Mileage (km)
09	Council				X		80
23	Council				X		80
25	Heritage Board	X					80

PAID

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Remuneration Calculation (for office use only)			
—	Meetings @ 92.00 =	—	
1	Meetings @ 172.00 =	172.00 ✓	240
—	Meetings @ 136.00 =	—	First 5000 Kms @ \$0.58 =
2	Meetings @ 308.00 =	616.00 ✓	Over 5000 Kms @ \$0.52 = 124.80 ✓
	Supervision =	1105.00 ✓	Lunch @ 16.00 =
	TOTAL =	1893.00	TOTAL = 124.80